

Santa Cruz Metropolitan Transit District

FY12

**REVISED BUDGET AS OF
APRIL 2012**



ADOPTED APRIL 13, 2012



SANTA CRUZ **METRO**

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

FY12

REVISED BUDGET AS OF APRIL 2012

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I. TOTAL BUDGET OVERVIEW

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

FY12

REVISED BUDGET AS OF APRIL 2012

Board of Directors

Ellen Pirie

County Board of Supervisors

Lynn Robinson

City of Santa Cruz

Dene Bustichi

City of Scotts Valley

Ron Graves

City of Capitola

Deborah Lane

County of Santa Cruz

Michelle Hinkle

County of Santa Cruz

John Leopold

County of Santa Cruz

Daniel Dodge

City of Watsonville

Hilary Bryant

City of Santa Cruz

Mark Stone

County Board of Supervisors

Margarita Alejo

City of Watsonville

Donna Blitzer

Ex Officio Director

University of California, Santa Cruz

Leslie R. White, General Manager

Adopted 04/13/12

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

FY12

REVISED BUDGET AS OF APRIL 2012

Board Officers and Appointments

Chair

Lynn Robinson

Vice Chair

Daniel Dodge

SCCRTC Representatives

Dene Bustichi

Lynn Robinson

SCCRTC Alternates (in order)

Ron Graves

Michelle Hinkle

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

FY12

REVISED BUDGET AS OF APRIL 2012

Management Staff

General Manager
District Counsel

Leslie R. White
Margaret Gallagher

Finance Manager
Assistant Finance Manager

Angela Aitken
Debbie Kinslow

Operations Manager
Fixed Route Superintendent
Paratransit Superintendent
Assistant Paratransit Superintendent

Ciro Aguirre
Mary Ferrick
April Warnock
David Moreau

Human Resources Manager
Assistant Human Resources Manager

Robyn Slater
Pat Aviles

Information Technology Manager/Project Manager
Assistant Manager of Information Technology
Senior Database Administrator

Frank Cheng
Isaac Holly
Harlan Glatt

Maintenance Manager

Robert Cotter

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

TRANSIT CENTERS

Santa Cruz (Pacific Station)

920 Pacific Avenue
Santa Cruz, CA 95060

Capitola Mall

1855 41st. Avenue
Capitola, CA 95010

Watsonville

475 Rodriguez Street
Watsonville, CA 95076

Scotts Valley (Cavallaro Center)

246 Kings Village Road
Scotts Valley, CA 95066

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Santa Cruz METRO Quick Facts FY11

As of 6/30/11

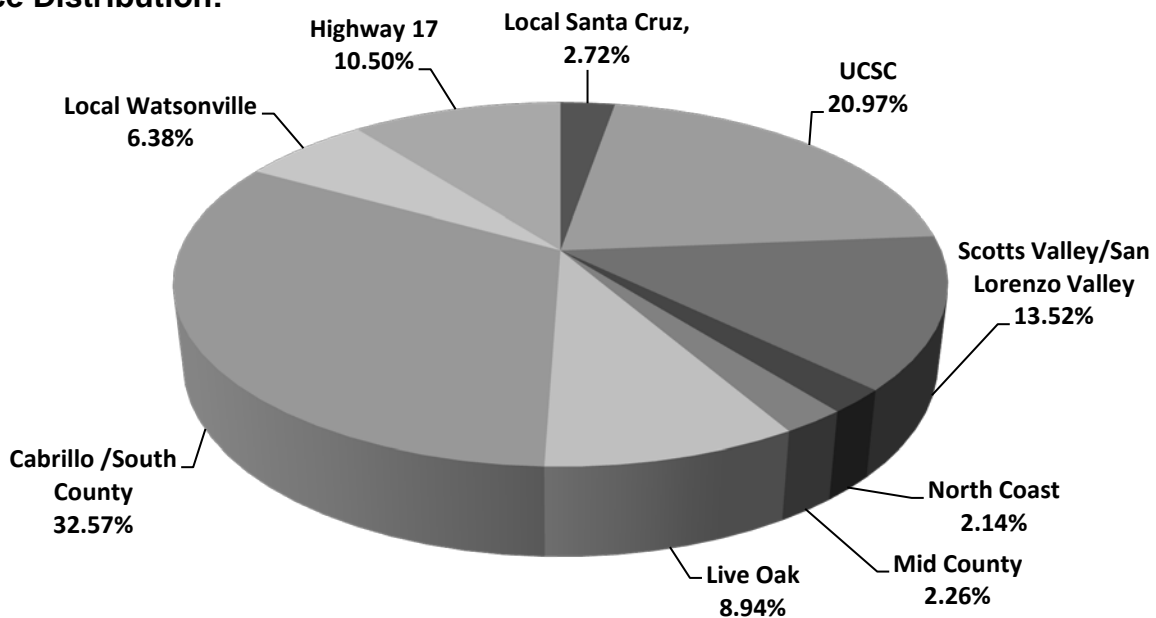
Board Members	12
Employees	267
Fixed Routes	35
Fixed Route Peak Pullout	80
Bus Stops	999
Fixed Route Ridership	5,776,444
Revenue Miles	3,156,743
Revenue Hours	215,262
Passengers per Hour	26.83
Operating Expenses	\$ 36,019,569

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

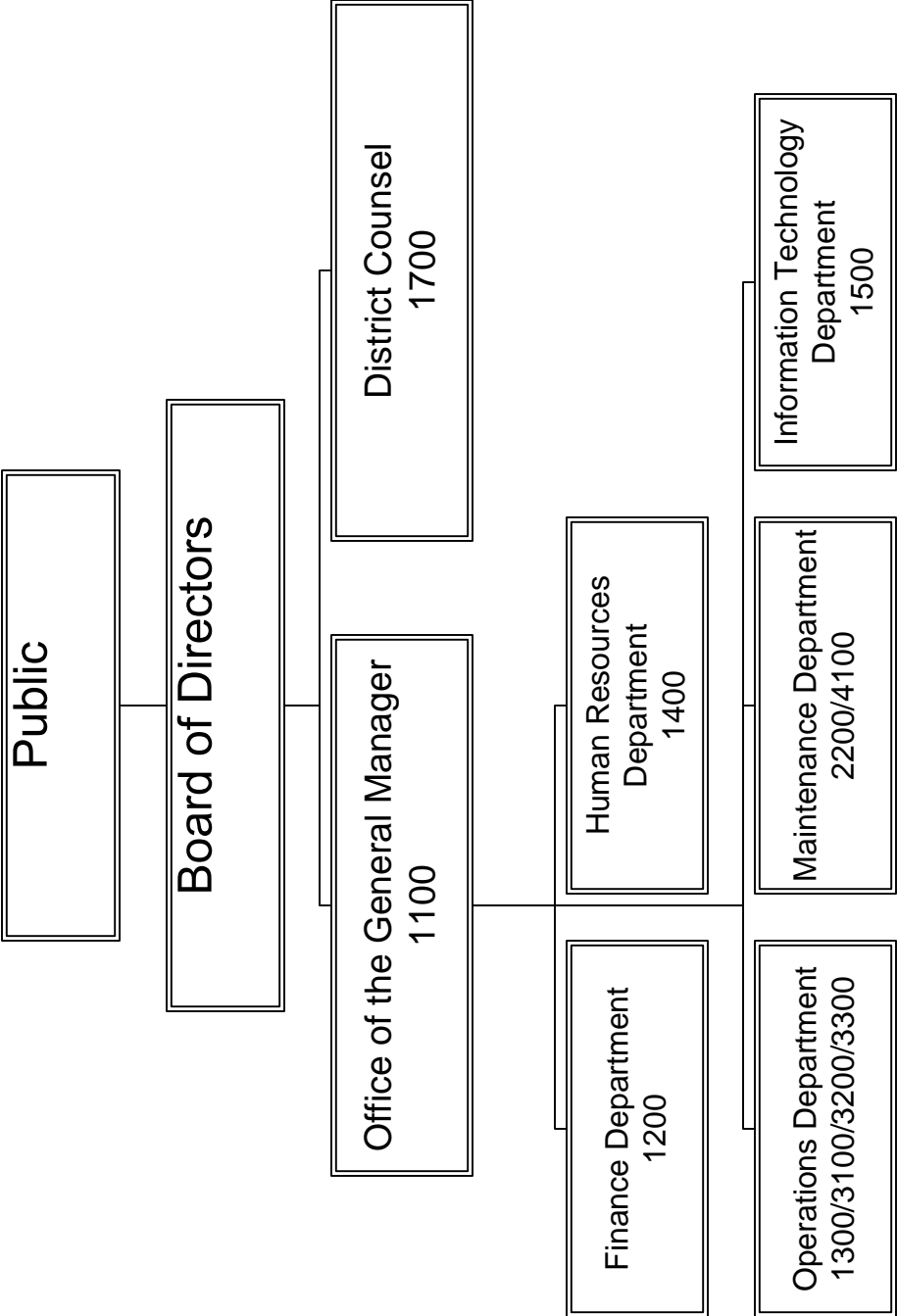
Ridership Performance by Service Area - FY11 as of 06/30/2011

	Trip Hrs	%	Ridership	%	Passengers per Hour
Local Santa Cruz	5,855	2.72%	91,268	1.58%	15.59
UCSC	45,140	20.97%	2,560,698	44.33%	56.73
Scotts Valley/San Lorenzo Valley	29,103	13.52%	465,004	8.05%	15.98
North Coast	4,607	2.14%	46,212	0.80%	10.03
Mid County	4,865	2.26%	58,342	1.01%	11.99
Live Oak	19,244	8.94%	406,662	7.04%	21.13
Cabrillo /South County	70,111	32.57%	1,633,001	28.27%	23.29
Local Watsonville	13,734	6.38%	189,467	3.28%	13.80
Highway 17	22,603	10.50%	325,791	5.64%	14.41
TOTAL	215,262	100.00%	5,776,445	100.00%	26.83

Service Distribution:



Santa Cruz Metropolitan Transit District



FY12 REVISED OPERATING BUDGET AS OF April 2012
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Summary

Department	Authorized FY 12 Revised 01/12	Funded FY 12 Revised 01/12	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12
Administration - 1100	5.00	3.00	5.00	3.00
Finance - 1200	16.50	12.50	16.50	12.50
Customer Service - 1300	10.25	6.00	10.25	6.00
Human Resources - 1400	6.00	4.60	6.00	4.60
Information Technology - 1500	5.00	4.00	5.00	4.00
District Counsel - 1700	4.00	4.00	4.00	4.00
Facilities Maintenance - 2200	17.00	12.00	17.00	12.00
Paratransit - 3100	59.00	53.00	59.00	53.00
Operations - 3200	20.00	16.00	20.00	16.00
Bus Operators - 3300	182.00	146.00	182.00	146.00
Fleet Maintenance - 4100	56.00	38.00	56.00	39.00
Total Full-Time Equivalents (FTEs)	380.75	299.10	380.75	300.10



FY12 REVISED BUDGET AS OF APRIL 2012 HIGHLIGHTS

The Santa Cruz Metropolitan Transit District (Santa Cruz METRO) is a special district of the State of California operating fixed route bus service and Paratransit service throughout Santa Cruz County. Santa Cruz METRO also operates the Highway 17 Express bus service to Santa Clara County in cooperation with the Santa Clara Valley Transportation Authority (VTA), AMTRAK, CalTrans and the Capitol Corridor Joint Powers Authority (CCJPA).

A Board of eleven directors and one Ex-Officio Director representing the University of California, Santa Cruz governs Santa Cruz METRO. Eleven members are appointed by the following entities: County of Santa Cruz (five members), the City of Santa Cruz (two members), the City of Watsonville (two members), and one member each from the cities of Capitola and Scotts Valley.

The **FY12 Revised Operating Budget as of April 2012's** Total Revenue is \$38,955,513. The corresponding Total Expense is \$38,955,513, which is a decrease of approximately \$1.178M in revenue and corresponding expense.

The **FY12 Revised Capital Budget as of January 2012** totals \$24,058,145 and is not revised in April 2012.

The **FY12 Revised Operating Budget as of April 2012's** Total Revenue is \$38,955,513, which is a decrease of 2.9 % from the FY12 Revised Operating Budget as of January 2012's Revenue. The decrease in Revenue is primarily due to the loss in ridership in the first three quarters of the fiscal year and the decrease in the use of funds from Carryover from Previous Years and STIC. Variances in Total Revenue between the FY12 Revised Budget as of April 2012 and the FY12 Revised Operating Budget as of January 2012 are depicted below:

- **Fare Revenue** accounts have been projected based on actual ridership and revenue data for the first eight months of the fiscal year. The analysis of actual local fixed route ridership and collected passenger fares in FY12, year to date as of February 29, 2012 suggested a decrease of 4.0 % in Passenger Fares. The loss in local ridership is primarily due to the service reduction implemented in September 2011. Special Transit Fares are projected to decrease by 5.0 % mainly due to less transit service available to UCSC and dropped Night Owl service. Highway 17 Fares are projected to increase by 18 %. The increase in Highway 17 Fares is due to increased ridership, which also results in a decrease in the Highway 17 Payments by 45.0 % (the correlation between collected Highway 17 Fares and received Highway 17 Payments is negative). VTA no longer sells Highway 17 tickets; hence payments to VTA have decreased. Passengers are utilizing all other ticket sales venues, such as TVM's, Internet, Customer Service, etc.
- **Advertising Income** is projected to increase by 25.0 % due to more advertising than expected year to date as of February 29, 2012.
- The use of funds from **STIC** and **Carryover from Previous Years** is projected to decrease by 100.0 % and 10.2 %, respectively, as less than anticipated funds will be needed to bridge the budget gap, as a result of revised operating expenses in the FY12 Revised Budget as of April 2012.

FY12 Revised Budget as of April 2012 Highlights (con't)

The **FY12 Revised Operating Budget as of April 2012's** Total Expenses are estimated at \$38,955,513, which is a decrease of 2.9 % from the FY12 Revised Operating Budget as of January 2012's Expenses. Variances in Total Expenses between the FY12 Revised Operating Budget as of April 2012 and the FY12 Revised Operating Budget as of January 2012 are depicted below:

- **Personnel Expenses (Labor and Fringe Benefits)** are projected to decrease overall by 0.4 % (\$115K) due to the following:
 - Incorporating changes in the Fleet Maintenance staffing levels:
 - 1 FM Mechanic III position is unfunded in the last 4 months of the fiscal year
 - 1 FM Mechanic II position is funded in the last 4 months of the fiscal year
 - Updating Medical, Dental, Vision and Life Insurance premiums rates, effective January 2012, for all benefited retirees, which resulted in slight percentage changes in the related accounts.
 - Revising Long Disability Insurance (LTD) rates and maximum monthly coverage for active employees to reflect current premiums and coverage resulting in a decrease of 37.4 % in LTD.

- **Non - Personnel Expenses** are projected to decrease overall by 12.3 % (\$1.063M) due to the following:
 - **Services** are anticipated to decrease by 11.4 % due to funds for recruitment of General Manager (in Prof/Tech Fees), additional Security Services on weekends and Repairs to Equipment (CNG Station) and Revenue Vehicles delayed until FY13 and FY14.
 - **Mobile Materials & Supplies** are anticipated to decrease by 13.6 % due to lower than anticipated fuel prices in the first half of the fiscal year, as well as the cyclical nature of Tire & Tube replacements.
 - **Utilities** are anticipated to decrease by 7.8 % due to a 26.7 % decrease in Telecommunications resulting from efficiencies achieved with the purchase of the new phone system, as well as funds for leasing a repeater site delayed until FY13.
 - **Casualty & Liability** is anticipated to decrease by 17.3 % due to revised budget for Insurance – PL/PD and Settlement Costs; decreasing by 7.6 % and 33.0 %, respectively.
 - **Miscellaneous Expenses** are anticipated to decrease by 32.3 % due to less than anticipated spending year to date as of February 29, 2012, for Employee Incentive Program, Employee Training and Travel.
 - **Leases & Rentals** are anticipated to increase by 1.5 % due to additional funds needed for Equipment Rental and copier leasing.

BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. 12-04-01
On the Motion of Director Leopold
Duly Seconded by Director Bryant
The following Resolution is adopted:

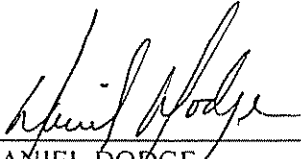
A RESOLUTION OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
AUTHORIZING A REVISION TO THE
FY12 OPERATING BUDGET


WHEREAS, it is necessary to revise the adopted FY12 Operating Budget of the Santa Cruz Metropolitan Transit District to provide for revisions in the operating revenue and expense budget.

NOW, THEREFORE, BE IT RESOLVED, the budget is hereby amended per the attached Attachment B.

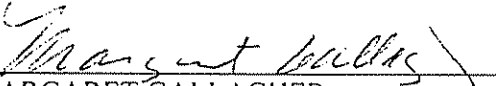
PASSED AND ADOPTED this 13th day of April 2012, by the following vote:

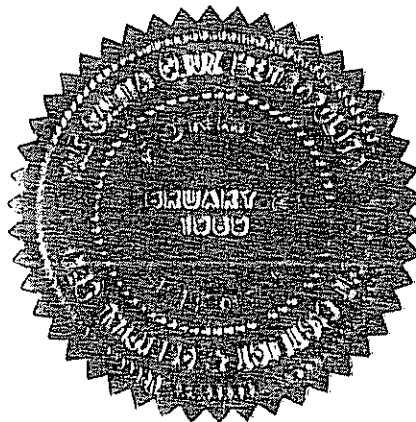
AYES: Directors - Dodge, Alejo, Bryant, Bustichi, Graves, Hinkle, Lane, Leopold,
NOES: Directors - None.
ABSENT: Directors - Pirie, Robinson, Stone
ABSTAIN: Directors - None.

Approved 
DANIEL DODGE
Board Vice Chair

ATTEST 
LESLIE R. WHITE
General Manager

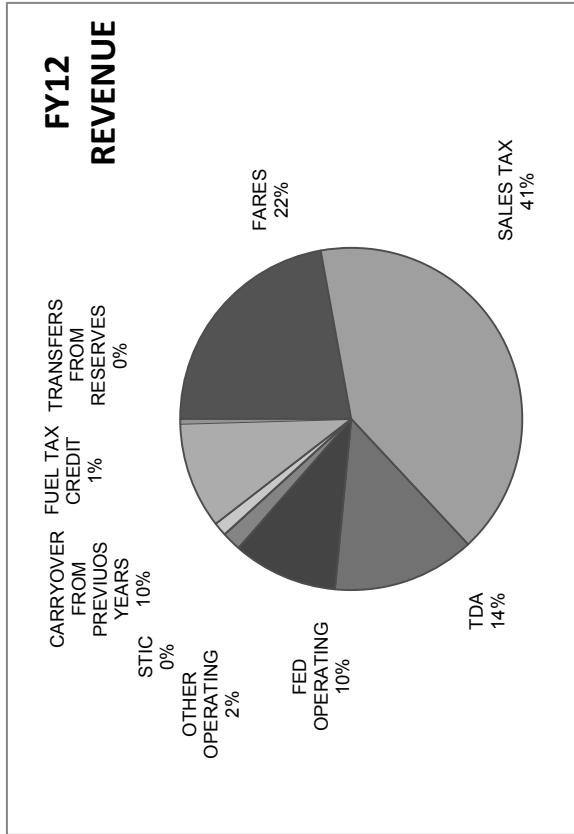
APPROVED AS TO FORM:


MARGARET GALLAGHER
District Counsel



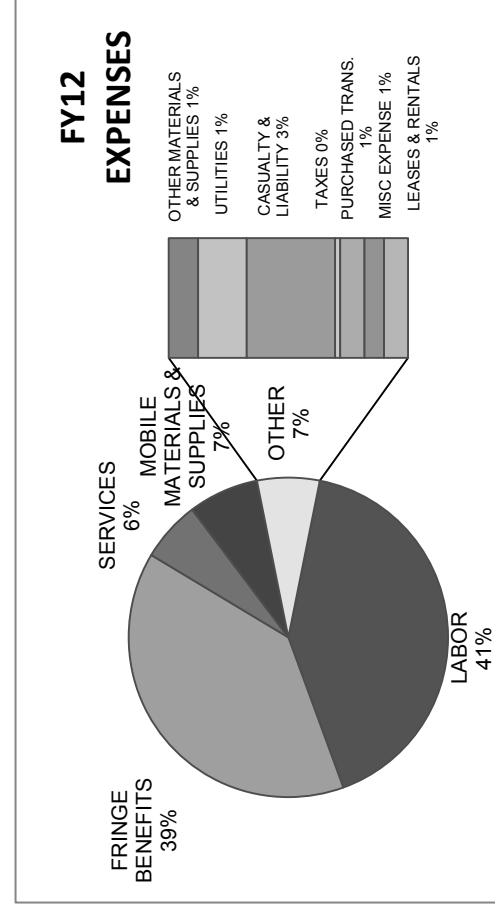


**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
REVENUE SOURCES & EXPENSES**



REVENUE SOURCES	FY12
FARES	8,624,543
SALES TAX	15,940,280
TDA	5,244,963
FED OPERATING	3,863,382
OTHER OPERATING	704,100
STIC	-
STA	-
FUEL TAX CREDIT	500,000
CARRYOVER FROM PREVIOUS YEARS	3,901,552
TRANSFERS FROM RESERVES	176,693
TOTAL	38,955,513

	FY12
LABOR	16,072,151
FRINGE BENEFITS	15,270,202
SERVICES	2,379,771
MOBILE MATERIALS & SUPPLIES	2,775,000
OTHER MATERIALS & SUPPLIES	303,912
UTILITIES	499,200
CASUALTY & LIABILITY	906,050
TAXES	53,300
PURCHASED TRANS.	250,000
MISC EXPENSE	199,280
LEASES & RENTALS	246,647
TOTAL	38,955,513





**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
REVENUE SOURCES**

REVENUE SOURCE	REVISED	% CHANGE	REVISED	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12 REV BUDG JAN FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12
Passenger Fares	3,775,729	-6.1%	3,624,700	-4.0%
Special Transit Fares	3,139,201	-2.8%	2,982,241	-5.0%
Paratransit Fares	269,381	7.0%	269,381	0.0%
Highway 17 Fares	1,287,715	15.9%	1,519,504	18.0%
Highway 17 Payments	415,849	0.0%	228,717	-45.0%
Commissions	5,600	0.0%	5,600	0.0%
Advertising Income	200,000	0.0%	250,000	25.0%
Rent Income	146,000	16.8%	146,000	0.0%
Interest Income	120,000	0.0%	120,000	0.0%
Other Non-Transp Revenue	18,100	0.0%	18,100	0.0%
Sales Tax (1/2 cent)	15,940,280	6.0%	15,940,280	0.0%
Transp Dev Act (TDA) Funds	5,244,963	0.0%	5,244,963	0.0%
FTA Sec 5307 - Op Assistance	3,707,070	0.0%	3,707,070	0.0%
Prop 84 - TOD	10,000	0.0%	10,000	0.0%
FTA Sec 5311 - Rural Op Asst	156,312	0.0%	156,312	0.0%
AMBAG/CTC/Misc. Grant Funding	154,400	0.0%	154,400	0.0%
STIC	521,425	-48.9%	-	-100.0%
STA	-	-100.0%	-	0.0%
Fuel Tax Credit	500,000	100.0%	500,000	0.0%
Carryover from Previous Years	4,344,632	146.5%	3,901,552	-10.2%
Transfer (to)/from Capital Reserves	75,631	0.0%	75,631	0.0%
Transfer (to)/from Operating Reserves	101,062	-90.8%	101,062	0.0%
UNREALIZED REVENUE	-	0.0%	-	0.0%
TOTAL REVENUE	40,133,350	2.2%	38,955,513	-2.9%

* FTA funding is used solely to fund labor expense



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

Departmental Expenses

DEPARTMENT	REVISED BUDGET JANUARY FY12	% CHANGE BUDG FY12 REV BUDG JAN FY12	REVISED BUDGET APRIL FY12	% CHANGE BUDG JAN FY12 REV BUDG APRIL FY12
1100 Administration	925,871	1.2%	829,827	-10.4%
1200 Finance	2,434,022	3.0%	2,391,045	-1.8%
1300 Customer Service	611,733	0.1%	624,193	2.0%
1400 Human Resources	627,922	11.5%	577,095	-8.1%
1500 Information Technology	871,889	-0.7%	870,237	-0.2%
1700 District Counsel	554,115	0.2%	552,730	-0.2%
1800 Risk Management	555,000	0.0%	405,000	-27.0%
1900 Purchasing	-	0.0%	-	0.0%
2200 Facilities Maintenance	2,461,904	6.4%	2,369,863	-3.7%
3100 Paratransit Program	5,099,006	2.0%	4,891,312	-4.1%
3200 Operations	2,527,709	-0.2%	2,425,253	-4.1%
3300 Bus Operators	14,131,786	2.4%	14,078,097	-0.4%
4100 Fleet Maintenance	6,895,141	1.1%	6,531,005	-5.3%
9001 Cobra Benefits	-	0.0%	-	0.0%
9005 Retired Employee Benefits	2,436,950	3.4%	2,409,554	-1.1%
700 SCCIC/COPS	300	0.0%	300	0.0%
TOTAL OPERATING EXPENSES	40,133,350	2.2%	38,955,513	-2.9%



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
 Consolidated Expenses

ACCOUNT	REVISED BUDGET JANUARY FY12	% CHANGE BUDG FY12	REVISED BUDGET APRIL FY12	% CHANGE REV BUDG APRIL FY12
LABOR				
501011 Bus Operator Pay	7,741,510	1.1%	7,741,510	0.0%
501013 Bus Operator OT	1,535,591	1.1%	1,535,591	0.0%
501021 Other Salaries	6,448,835	2.4%	6,445,501	-0.1%
501023 Other OT	349,676	0.4%	349,548	0.0%
Totals	16,075,613	1.6%	16,072,151	0.0%
FRINGE BENEFITS				
502011 Medicare/Soc. Sec.	279,020	13.8%	278,967	0.0%
502021 Retirement	2,978,108	2.7%	2,977,496	0.0%
502031 Medical Ins	6,774,177	1.0%	6,740,752	-0.5%
502041 Dental Ins	505,854	7.3%	509,946	0.8%
502045 Vision Ins	130,776	0.8%	131,436	0.5%
502051 Life Ins/AD&D	45,322	1.7%	45,439	0.3%
502060 State Disability Ins (SDI)	206,145	8.9%	206,105	0.0%
502061 Long Term Disability Ins	226,859	-0.6%	142,003	-37.4%
502071 State Unemployment Ins (SUI)	83,047	6.7%	83,320	0.3%
502081 Worker's Comp Ins	900,000	0.0%	900,000	0.0%
502101 Holiday Pay	388,393	2.8%	388,662	0.1%
502103 Floating Holiday	78,415	10.0%	78,415	0.0%
502109 Sick Leave	886,952	2.4%	886,788	0.0%
502111 Annual Leave	1,690,166	10.9%	1,689,866	0.0%
502121 Other Paid Absence	123,249	2.7%	123,223	0.0%
502251 Phys. Exams	14,110	0.0%	14,110	0.0%
502253 Driver Lic Renewal	4,668	0.0%	4,668	0.0%
502999 Other Fringe Benefits	65,915	-1.4%	69,005	4.7%
Totals	15,381,177	3.0%	15,270,202	-0.7%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
 Consolidated Expenses

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REV BUDG	REV BUDG	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12	BUDGET APRIL FY12	BUDG JAN FY12	APRIL FY12	JAN FY12	APRIL FY12
SERVICES							
503011 Accting/Audit Fees	95,250	0.0%	95,250	0.0%	95,250	0.0%	0.0%
503012 Admin/Bank Fees	294,050	6.5%	294,050	6.5%	294,050	0.0%	0.0%
503031 Prof/Technical Fees	248,614	-0.2%	208,614	-16.1%	208,614	-16.1%	-16.1%
503032 Legislative Services	90,000	0.0%	90,000	0.0%	90,000	0.0%	0.0%
503033 Legal Services	55,000	0.0%	55,000	0.0%	55,000	0.0%	0.0%
503034 Pre-Employment Exams	7,519	0.0%	7,519	0.0%	7,519	0.0%	0.0%
503041 Temp Help	157,200	100.0%	157,200	100.0%	157,200	0.0%	0.0%
503161 Custodial Services	72,700	-16.3%	72,700	-16.3%	72,700	0.0%	0.0%
503162 Uniforms/Laundry	22,285	-1.0%	22,285	-1.0%	22,285	0.0%	0.0%
503171 Security Services	399,000	0.0%	324,000	-18.8%	324,000	0.0%	-18.8%
503221 Classified/Legal Ads	22,343	0.0%	22,343	0.0%	22,343	0.0%	0.0%
503222 Legal Ads	-	0.0%	-	0.0%	-	0.0%	0.0%
503225 Graphic Services	1,700	-57.5%	1,700	-57.5%	1,700	0.0%	0.0%
503351 Repair - Bldg & Impr	100,000	0.0%	100,000	0.0%	100,000	0.0%	0.0%
503352 Repair - Equipment	620,310	0.2%	495,310	-20.2%	495,310	0.0%	-20.2%
503353 Repair - Rev Vehicle	423,800	-1.4%	358,800	-15.3%	358,800	0.0%	-15.3%
503354 Repair - Non Rev Vehicle	25,000	0.0%	25,000	0.0%	25,000	0.0%	0.0%
503363 Haz Mat Disposal	50,000	0.0%	50,000	0.0%	50,000	0.0%	0.0%
Totals	2,684,771	6.0%	2,379,771	-11.4%	2,379,771	-11.4%	-11.4%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	70,000	0.0%	70,000	0.0%	70,000	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	2,255,000	0.0%	1,980,000	-12.2%	1,980,000	0.0%	-12.2%
504021 Tires & Tubes	250,000	0.0%	175,000	-30.0%	175,000	0.0%	-30.0%
504161 Other Mobile Supplies	-	0.0%	-	0.0%	-	0.0%	0.0%
504191 Rev Vehicle Parts	635,000	0.0%	550,000	-13.4%	550,000	0.0%	-13.4%
Totals	3,210,000	0.0%	2,775,000	-13.6%	2,775,000	-13.6%	-13.6%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
 Consolidated Expenses

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REV BUDG	JAN FY12	REV BUDG	APRIL FY12	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG JAN FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12	% CHANGE
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	2,500	0.0%	2,500	0.0%	2,500				0.0%
504211 Postage & Mailing	18,830	0.0%	18,830	0.0%	18,830				0.0%
504214 Promotional Items	-	0.0%	-	0.0%	-				0.0%
504215 Printing	75,167	1.1%	75,167	1.1%	75,167				0.0%
504217 Photo Supp/Process	3,900	0.0%	3,900	0.0%	3,900				0.0%
504311 Office Supplies	67,415	1.5%	67,415	1.5%	67,415				0.0%
504315 Safety Supplies	20,300	0.0%	20,300	0.0%	20,300				0.0%
504317 Cleaning Supplies	45,100	18.4%	45,100	18.4%	45,100				0.0%
504409 Repair/Maint Supplies	40,000	0.0%	40,000	0.0%	40,000				0.0%
504421 Non-Inventory Parts	19,000	0.0%	19,000	0.0%	19,000				0.0%
504511 Small Tools	8,700	0.0%	8,700	0.0%	8,700				0.0%
504515 Employee Tool Replacement	3,000	0.0%	3,000	0.0%	3,000				0.0%
Totals	303,912	3.0%	303,912	3.0%	303,912				0.0%
UTILITIES									
505011 Gas & Electric	234,000	0.0%	234,000	0.0%	234,000				0.0%
505021 Water & Garbage	150,000	0.0%	150,000	0.0%	150,000				0.0%
505031 Telecommunications	157,200	4.1%	115,200	4.1%	115,200				-26.7%
Totals	541,200	1.2%	499,200	1.2%	499,200				-7.8%
CASUALTY & LIABILITY									
506011 Insurance - Property	115,000	0.0%	115,000	0.0%	115,000				0.0%
506015 Insurance - PL/PD	525,300	0.0%	485,300	0.0%	485,300				-7.6%
506021 Insurance - Other	750	0.0%	750	0.0%	750				0.0%
506123 Settlement Costs	455,000	0.0%	305,000	0.0%	305,000				-33.0%
506127 Repairs - District Prop	-	0.0%	-	0.0%	-				0.0%
Totals	1,096,050	0.0%	906,050	0.0%	906,050				-17.3%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
Consolidated Expenses

ACCOUNT	REVISED BUDGET JANUARY FY12	% CHANGE BUDG FY12	REVISED BUDGET APRIL FY12	% CHANGE REV BUDG APRIL FY12
TAXES				
507051 Fuel Tax	14,000	0.0%	14,000	0.0%
507201 Licenses & Permits	19,300	0.0%	19,300	0.0%
507999 Other Taxes	20,000	0.0%	20,000	0.0%
Totals	53,300	0.0%	53,300	0.0%
PURCHASED TRANS.				
503406 Contract/Paratransit	250,000	0.0%	250,000	0.0%
Totals	250,000	0.0%	250,000	0.0%
MISC EXPENSE				
509011 Dues/Subscriptions	70,147	0.0%	70,147	0.0%
509085 Advertising - Rev Prod	-	0.0%	-	0.0%
509101 Employee Incentive Program	35,533	0.0%	5,533	-84.4%
509121 Employee Training	77,007	16.3%	52,007	-32.5%
509123 Travel	93,443	0.0%	53,443	-42.8%
509125 Local Meeting Expense	5,300	6.0%	5,300	0.0%
509127 Board Director Fees	12,600	0.0%	12,600	0.0%
509150 Contributions	250	0.0%	250	0.0%
509198 Cash Over/Short	-	0.0%	-	0.0%
Totals	294,280	3.9%	199,280	-32.3%
LEASES & RENTALS				
512011 Facility Lease	223,500	0.0%	223,500	0.0%
512061 Equipment Rental	19,547	0.0%	23,147	18.4%
Totals	243,047	0.0%	246,647	1.5%
PERSONNEL TOTAL	31,456,790	2.3%	31,342,353	-0.4%
NON-PERSONNEL TOTAL	8,676,560	2.1%	7,613,160	-12.3%
TOTAL OPERATING EXPENSES	40,133,350	2.2%	38,955,513	-2.9%

II. DEPARTMENTAL FUNCTIONS

OBJECTIVES

AND

LINE ITEM BUDGETS



**OFFICE OF THE GENERAL MANAGER
ADMINISTRATION DEPARTMENT
1100**

MAJOR FUNCTIONS OF THE DEPARTMENT

The Administration Department/Office of the General Manager is responsible for all administrative activities of METRO. This includes Board activities, application for and administering of grants, legislative activities, maintaining official METRO records, planning and managing capital projects, and coordinating with other local agencies regarding public transportation.

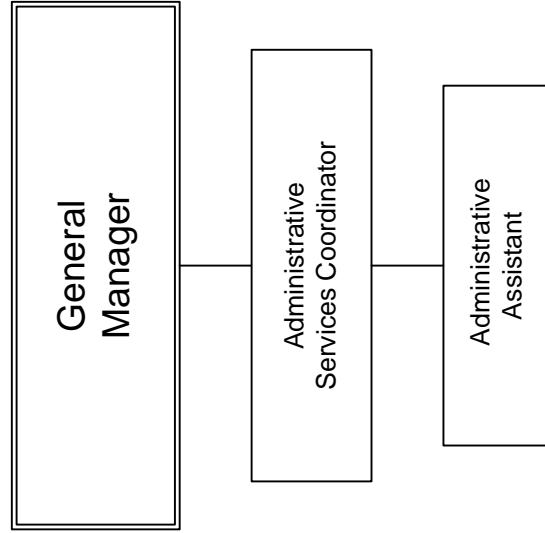
DEPARTMENT OBJECTIVES FOR FY12

- Continue to achieve timely preparation, delivery and posting of Board agenda packets, including timely preparation of Board Meeting minutes and maintenance of online archives.
- Continue to maintain the file retention system for METRO's official records.
- Aggressively seek and administer federal, state, and local grant funds to support the continued activities of METRO.
- Monitor federal legislation to ensure that those funds authorized are appropriated to benefit METRO.
- Monitor state legislative activities and advocate for restoration of STA funding to the \$743 million statewide level in any funding improvement bills.
- Advocate for the sale of all of the \$3.6 billion in state voter approved bonds in the PTMISEA Program and advocate for the advancement of bond proceeds for "ready to go" projects.
- Coordinate with other agencies towards the betterment of public transit in Santa Cruz County.
- Obtain funding, procure, and install second L/CNG tank at 1200 River St.
- Identify funding source for the replacement of 40 diesel buses.
- Oversee the funding, solicitation of bids, award of bids, and construction of MetroBase Operations Facility.
- Complete construction of MetroBase Maintenance Building.

Administration Department (con't)

- Conduct facility site analysis for Paratransit Operations.
- Maintenance of the multi-year Capital and Operating Budget process, with five-year projections of METRO revenue and expenses, including monitoring of adherence to Budget Policies. Identify actions needed to achieve long term balanced budget.
- Continue to communicate to the SCCRTC, the Capital and Operating Budget financial resources that are necessary to sustain fixed-route and paratransit services.
- Participate in the next phase of the BRT Study being jointly sponsored by UCSC and METRO.
- Procure security projects funded with Proposition 1B Security Program funds.
- Develop and maintain a regular forum with UCSC for the discussion and resolution of issues regarding the bus service.
- Provide information and staff support for the Metro Advisory Committee (MAC).
- Participate in key committees of the California Transit Association.
- Support the payment provisions of the Appellate Court Decision in the CTA Lawsuit Shaw vs. Chaing/Genest.
- Participate in key committees of the American Public Transportation Association.
- Participate in the California Association of Community Transit (CALACT).
- Monitor the implementation of a Smart Card Fare Collection System using ARRA Funds.
- Develop sustainable financial goals for the collective bargaining process with the United Transportation Union Local 23 Fixed Route.
- Expand capacity of Grants Function to address critical funding Operating and Capital Funding Needs at METRO.
- Evaluate potential savings and efficiencies of merging METRO and SCCRTC.

Office of the General Manager
1100



FY12 REVISED OPERATING BUDGET AS OF April 2012
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Administration - 1100

Position Title	Authorized FY 12 Revised 01/12	Funded FY 12 Revised 01/12	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12
General Manager	1.00	1.00	1.00	1.00
Assistant General Manager	1.00	0.00	1.00	0.00
Admin Services Coordinator	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	1.00	2.00	1.00
Total Full-Time Equivalents (FTEs)	5.00	3.00	5.00	3.00

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
Administration - 1100

ACCOUNT	REVISED BUDGET JANUARY FY12	% CHANGE BUDG FY12 REV BUDG JAN FY12	REVISED BUDGET APRIL FY12	% CHANGE REV BUDG JAN FY12 REV BUDG APRIL FY12
LABOR				
501011 Bus Operator Pay	-	0.0%	-	0.0%
501013 Bus Operator OT	-	0.0%	-	0.0%
501021 Other Salaries	260,596	31.7%	260,596	0.0%
501023 Other OT	-	0.0%	-	0.0%
Totals	260,596	31.7%	260,596	0.0%
FRINGE BENEFITS				
502011 Medicare/Soc. Sec.	5,420	1.4%	5,420	0.0%
502021 Retirement	55,208	1.7%	55,208	0.0%
502031 Medical Ins	50,235	-4.7%	50,235	0.0%
502041 Dental Ins	4,406	5.1%	4,406	0.0%
502045 Vision Ins	990	0.0%	990	0.0%
502051 Life Ins/AD&D	444	0.0%	444	0.0%
502060 State Disability Ins (SDI)	2,393	-1.8%	2,393	0.0%
502061 Long Term Disability Ins	3,450	-6.0%	2,406	-30.3%
502071 State Unemployment Ins (SUI)	819	0.0%	819	0.0%
502081 Worker's Comp Ins	8,970	0.0%	8,970	0.0%
502101 Holiday Pay	3,686	1.7%	3,686	0.0%
502103 Floating Holiday	8,364	0.0%	8,364	0.0%
502109 Sick Leave	43,255	0.6%	43,255	0.0%
502111 Annual Leave	55,585	-51.0%	55,585	0.0%
502121 Other Paid Absence	2,304	1.7%	2,304	0.0%
502251 Phys. Exams	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,045	-0.2%	2,045	0.0%
Totals	247,572	-19.2%	246,528	-0.4%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
Administration - 1100

ACCOUNT	REVISED		% CHANGE		REVISED		% CHANGE	
	BUDGET JANUARY FY12	BUDG FY12	REV BUDG JAN FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12
SERVICES								
503011 Acting/Audit Fees	-	-	0.0%	-	-	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	-	0.0%	0.0%
503031 Prof/Technical Fees	21,500	21,500	0.0%	21,500	21,500	21,500	0.0%	0.0%
503032 Legislative Services	90,000	90,000	0.0%	90,000	90,000	90,000	0.0%	0.0%
503033 Legal Services	-	-	0.0%	-	-	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	-	0.0%	0.0%
503041 Temp Help	-	-	0.0%	-	-	-	0.0%	0.0%
503161 Custodial Services	-	-	0.0%	-	-	-	0.0%	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	-	-	0.0%	0.0%
503171 Security Services	-	-	0.0%	-	-	-	0.0%	0.0%
503221 Classified/Legal Ads	8,343	8,343	0.0%	8,343	8,343	8,343	0.0%	0.0%
503222 Legal Ads	-	-	0.0%	-	-	-	0.0%	0.0%
503225 Graphic Services	-	-	0.0%	-	-	-	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	-	0.0%	0.0%
503352 Repair - Equipment	7,000	7,000	0.0%	7,000	7,000	7,000	0.0%	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	-	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	126,843	126,843	0.0%	126,843	126,843	126,843	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	-	0.0%	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	0.0%	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
Administration - 1100

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REV BUDG JAN FY12	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12	BUDGET APRIL FY12	BUDG JAN FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	0.0%	-	0.0%	-	0.0%
504211 Postage & Mailing	7,000	0.0%	7,000	0.0%	7,000	0.0%
504214 Promotional Items	-	0.0%	-	0.0%	-	0.0%
504215 Printing	2,000	0.0%	2,000	0.0%	2,000	0.0%
504217 Photo Supp/Process	-	0.0%	-	0.0%	-	0.0%
504311 Office Supplies	14,545	0.0%	14,545	0.0%	14,545	0.0%
504315 Safety Supplies	-	0.0%	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	0.0%	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	0.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	0.0%	-	0.0%	-	0.0%
504511 Small Tools	-	0.0%	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	0.0%	-	0.0%	-	0.0%
Totals	23,545	0.0%	23,545	0.0%	23,545	0.0%
UTILITIES						
505011 Gas & Electric	-	0.0%	-	0.0%	-	0.0%
505021 Water & Garbage	-	0.0%	-	0.0%	-	0.0%
505031 Telecommunications	-	0.0%	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	0.0%	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	0.0%	-	0.0%	-	0.0%
506021 Insurance - Other	-	0.0%	-	0.0%	-	0.0%
506123 Settlement Costs	-	0.0%	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	0.0%	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
Administration - 1100

ACCOUNT	REVISED		% CHANGE		REVISED		% CHANGE	
	BUDGET JANUARY FY12	BUDG FY12	REV BUDG JAN FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12	% CHANGE
TAXES								
507051 Fuel Tax	-	-	0.0%	-	-	-	0.0%	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	-	0.0%	0.0%
507999 Other Taxes	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	0.0%	0.0%
PURCHASED TRANS.								
503406 Contract/Paratransit	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	0.0%	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	56,084	-	0.0%	-	56,084	-	0.0%	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	-	-	0.0%	0.0%
509101 Employee Incentive Program	32,033	2,033	0.0%	2,033	2,033	2,033	0.0%	-93.7%
509121 Employee Training	69,227	44,227	11.2%	44,227	44,227	44,227	0.0%	-36.1%
509123 Travel	91,443	51,443	0.0%	51,443	51,443	51,443	0.0%	-43.7%
509125 Local Meeting Expense	5,000	5,000	0.0%	5,000	5,000	5,000	0.0%	0.0%
509127 Board Director Fees	12,600	12,600	0.0%	12,600	12,600	12,600	0.0%	0.0%
509150 Contributions	-	-	0.0%	-	-	-	0.0%	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	266,387	171,387	2.7%	171,387	171,387	171,387	0.0%	-35.7%
LEASES & RENTALS								
512011 Facility Lease	-	-	0.0%	-	-	-	0.0%	0.0%
512061 Equipment Rental	927	927	0.0%	927	927	927	0.0%	0.0%
Totals	927	927	0.0%	927	927	927	0.0%	0.0%
PERSONNEL TOTAL								
	508,169	507,125	0.8%	507,125	507,125	507,125	0.0%	-0.2%
NON-PERSONNEL TOTAL								
	417,702	322,702	1.7%	322,702	322,702	322,702	0.0%	-22.7%
DEPARTMENT TOTALS								
	925,871	829,827	1.2%	829,827	829,827	829,827	0.0%	-10.4%



FINANCE DEPARTMENT 1200

MAJOR FUNCTIONS OF THE DEPARTMENT

The Finance Department is responsible for:

- General Ledger
- Accounts Payable
- Accounts Receivable
- Grant Accounting
- Payroll
- Fixed Asset Accounting
- Investment
- Audit
- Financial Forecasting / Budgeting
- Financial and Regulatory Reporting
- Tax Filings (Monthly, Quarterly, and Annual)
- Purchasing
- Grant Applications
- Revenue Collection
- Transit Planning
- Ridership Reporting
- Advertising
- Debt Service

The Finance Department also:

- Develops and monitors annual operating and capital budgets
- Develops and updates short-range and long-range financial plans
- Purchases and maintains property and liability insurance
- Processes collections
- Disseminates a wide variety of information to other departments and the public
- Conducts annual physical inventory counts

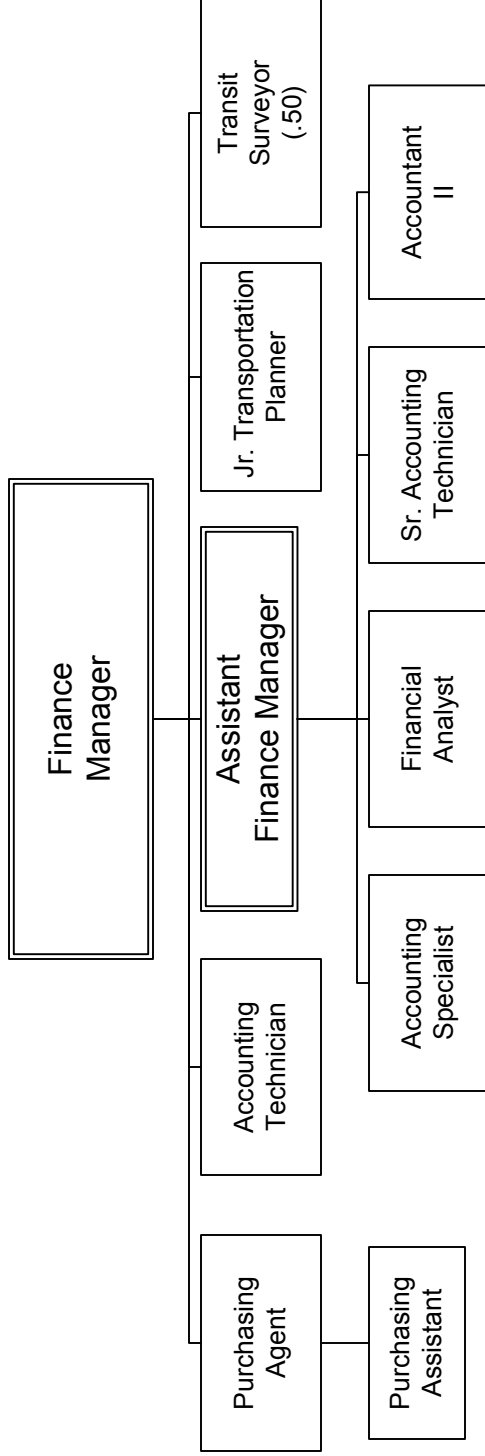
DEPARTMENT OBJECTIVES FOR FY12

- Continue to assist the Board of Directors with the operating and capital budget process, long-term budgetary planning, development of five-year revenue and expense projections and creation of the unmet needs list
- Pursue grant opportunities to assist in funding the operating budget and help mitigate revenue losses due to the current economic recession

Finance Department (con't)

- Work towards fully automating the timekeeping process via the Qquest timekeeping software to increase efficiency and ensure compliance with the Fair Labor Standards Act
- Enhance reporting functions through graphs, charts and presentations to the Departments, Management, Board of Directors, and the Public
- Update the areas of Santa Cruz METRO's new and enhanced website that pertain to the Finance department
- Establish a funding policy pertaining to Santa Cruz METRO's GASB 45 OPEB liability
- Work with District Counsel and Human Resources to comply with new laws, rules, regulations and Union contracts
- Expand cross-training assignments within the department to enhance departmental efficiency
- Maximize the benefits of existing, upgraded, and/or new technology programs
- Promote individual training and education within the department
- Continue to improve and update processes relating to internal control, policies and procedures
- Provide the tools, time and talent for the staff to improve overall efficiency through automation, education and a more user-friendly computer environment
- Maintain California Transit Insurance Pool (CalTIP) Board position and adhere to decisions made related to the insurance pool
- Promote advertising on our buses and website
- Continue to network and outreach with our community partners

Finance Department 1200



FY12 REVISED OPERATING BUDGET AS OF April 2012
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Finance - 1200

Position Title	Authorized FY 12 Revised 01/12	Funded FY 12 Revised 01/12	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12
Finance Manager	1.00	1.00	1.00	1.00
Assistant Finance Manager	1.00	1.00	1.00	1.00
Senior Accountant	0.50	0.00	0.50	0.00
Accountant II	1.00	1.00	1.00	1.00
Accounting Specialist	1.00	1.00	1.00	1.00
Accounting Tech/Sr Acctng Tech	2.00	2.00	2.00	2.00
Financial Analyst	1.00	1.00	1.00	1.00
Grants/Legislative Analyst	2.00	2.00	2.00	2.00
Transportation Planning Supervisor	1.00	0.00	1.00	0.00
Jr. Transportation Planner	1.00	1.00	1.00	1.00
Transit Surveyor	1.00	0.50	1.00	0.50
Purchasing Agent	1.00	1.00	1.00	1.00
Purchasing Assistant	1.00	1.00	1.00	1.00
Vault Room Coordinator	1.00	0.00	1.00	0.00
Revenue Specialist	1.00	0.00	1.00	0.00
Total Full-Time Equivalents (FTEs)	16.50	12.50	16.50	12.50

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

Finance - 1200

ACCOUNT	REVISED		% CHANGE		REVISED		% CHANGE	
	BUDGET JANUARY FY12	BUDG FY12	REV BUDG JAN FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12	% CHANGE
LABOR								
501011 Bus Operator Pay	-	-	0.0%	-	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	-	0.0%	0.0%
501021 Other Salaries	792,629	792,629	3.7%	792,629	792,629	792,629	3.7%	0.0%
501023 Other OT	634	634	3.7%	634	634	634	3.7%	0.0%
Totals	793,263	793,263	3.7%	793,263	793,263	793,263	3.7%	0.0%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	13,798	13,798	3.8%	13,798	13,798	13,798	3.8%	0.0%
502021 Retirement	163,657	163,657	3.8%	163,657	163,657	163,657	3.8%	0.0%
502031 Medical Ins	173,424	173,424	6.0%	173,424	173,424	173,424	6.0%	0.0%
502041 Dental Ins	14,707	14,707	24.2%	14,707	14,707	14,707	24.2%	0.0%
502045 Vision Ins	4,180	4,180	5.6%	4,180	4,180	4,180	5.6%	0.0%
502051 Life Ins/AD&D	1,668	1,668	4.9%	1,668	1,668	1,668	4.9%	0.0%
502060 State Disability Ins (SDI)	9,775	9,775	-0.9%	9,775	9,775	9,775	-0.9%	0.0%
502061 Long Term Disability Ins	9,633	9,633	-6.7%	6,657	6,657	6,657	-6.7%	-30.9%
502071 State Unemployment Ins (SUI)	3,822	3,822	7.7%	3,822	3,822	3,822	7.7%	0.0%
502081 Worker's Comp Ins	35,880	35,880	0.0%	35,880	35,880	35,880	0.0%	0.0%
502101 Holiday Pay	10,880	10,880	2.0%	10,880	10,880	10,880	2.0%	0.0%
502103 Floating Holiday	10,646	10,646	1.9%	10,646	10,646	10,646	1.9%	0.0%
502109 Sick Leave	41,851	41,851	3.9%	41,851	41,851	41,851	3.9%	0.0%
502111 Annual Leave	88,394	88,394	4.6%	88,394	88,394	88,394	4.6%	0.0%
502121 Other Paid Absence	6,539	6,539	3.9%	6,539	6,539	6,539	3.9%	0.0%
502251 Phys. Exams	-	-	0.0%	-	-	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	-	0.0%	0.0%
502999 Other Fringe Benefits	4,303	4,303	0.1%	4,303	4,303	4,303	0.1%	0.0%
Totals	593,159	593,159	4.4%	590,182	590,182	590,182	4.4%	-0.5%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

Finance - 1200

ACCOUNT	REVISED		% CHANGE		REVISED		% CHANGE	
	BUDGET JANUARY FY12	BUDG FY12	REV BUDG JAN FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12	% CHANGE
SERVICES								
503011 Acting/Audit Fees	95,000	95,000	0.0%	0.0%	95,000	95,000	0.0%	0.0%
503012 Admin/Bank Fees	294,000	294,000	6.5%	6.5%	294,000	294,000	0.0%	0.0%
503031 Prof/Technical Fees	7,900	7,900	0.0%	0.0%	7,900	7,900	0.0%	0.0%
503032 Legislative Services	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503033 Legal Services	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503041 Temp Help	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503161 Custodial Services	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503162 Uniforms/Laundry	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503171 Security Services	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503221 Classified/Legal Ads	6,000	6,000	0.0%	0.0%	6,000	6,000	0.0%	0.0%
503222 Legal Ads	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503225 Graphic Services	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503352 Repair - Equipment	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	402,900	402,900	4.7%	4.7%	402,900	402,900	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504021 Tires & Tubes	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

Finance - 1200

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REV BUDG JAN FY12	REV BUDG APRIL FY12
	BUDGET JANUARY FY12	BUDG FY12	BUDGET APRIL FY12	BUDG JAN FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	0.0%	-	0.0%	-	0.0%
504211 Postage & Mailing	400	0.0%	400	0.0%	400	0.0%
504214 Promotional Items	-	0.0%	-	0.0%	-	0.0%
504215 Printing	2,000	0.0%	2,000	0.0%	2,000	0.0%
504217 Photo Supp/Process	-	0.0%	-	0.0%	-	0.0%
504311 Office Supplies	-	0.0%	-	0.0%	-	0.0%
504315 Safety Supplies	-	0.0%	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	0.0%	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	0.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	0.0%	-	0.0%	-	0.0%
504511 Small Tools	-	0.0%	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	0.0%	-	0.0%	-	0.0%
Totals	2,400	0.0%	2,400	0.0%	2,400	0.0%
UTILITIES						
505011 Gas & Electric	-	0.0%	-	0.0%	-	0.0%
505021 Water & Garbage	-	0.0%	-	0.0%	-	0.0%
505031 Telecommunications	-	0.0%	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	115,000	0.0%	115,000	0.0%	115,000	0.0%
506015 Insurance - PL/PD	525,300	0.0%	485,300	-7.6%	485,300	-7.6%
506021 Insurance - Other	750	0.0%	750	0.0%	750	0.0%
506123 Settlement Costs	-	0.0%	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	0.0%	-	0.0%	-	0.0%
Totals	641,050	0.0%	601,050	-6.2%	601,050	-6.2%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012

Finance - 1200

ACCOUNT	REVISED		% CHANGE		REVISED		% CHANGE	
	BUDGET JANUARY FY12	BUDG FY12 REV BUDG JAN FY12	BUDG FY12 REV BUDG JAN FY12	% CHANGE	BUDGET APRIL FY12	REV BUDG APRIL FY12	% CHANGE	
TAXES								
507051 Fuel Tax	-	-	0.0%	0.0%	-	-	0.0%	
507201 Licenses & Permits	-	-	0.0%	0.0%	-	-	0.0%	
507999 Other Taxes	-	-	0.0%	0.0%	-	-	0.0%	
Totals								
PURCHASED TRANS.								
503406 Contract/Paratransit	-	-	0.0%	0.0%	-	-	0.0%	
Totals								
MISC EXPENSE								
509011 Dues/Subscriptions	1,250	1,250	0.0%	0.0%	1,250	1,250	0.0%	
509085 Advertising - Rev Prod	-	-	0.0%	0.0%	-	-	0.0%	
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	-	0.0%	
509121 Employee Training	-	-	0.0%	0.0%	-	-	0.0%	
509123 Travel	-	-	0.0%	0.0%	-	-	0.0%	
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	-	0.0%	
509127 Board Director Fees	-	-	0.0%	0.0%	-	-	0.0%	
509150 Contributions	-	-	0.0%	0.0%	-	-	0.0%	
509198 Cash Over/Short	-	-	0.0%	0.0%	-	-	0.0%	
Totals	1,250	1,250	0.0%	0.0%	1,250	1,250	0.0%	
LEASES & RENTALS								
512011 Facility Lease	-	-	0.0%	0.0%	-	-	0.0%	
512061 Equipment Rental	-	-	0.0%	0.0%	-	-	0.0%	
Totals	-	-	0.0%	0.0%	-	-	0.0%	
PERSONNEL TOTAL								
	1,386,422	1,383,445	4.0%	-0.2%				
NON-PERSONNEL TOTAL								
	1,047,600	1,007,600	1.7%	-3.8%				
DEPARTMENT TOTALS								
	2,434,022	2,391,045	3.0%	-1.8%				



**OPERATIONS
CUSTOMER SERVICE
1300**

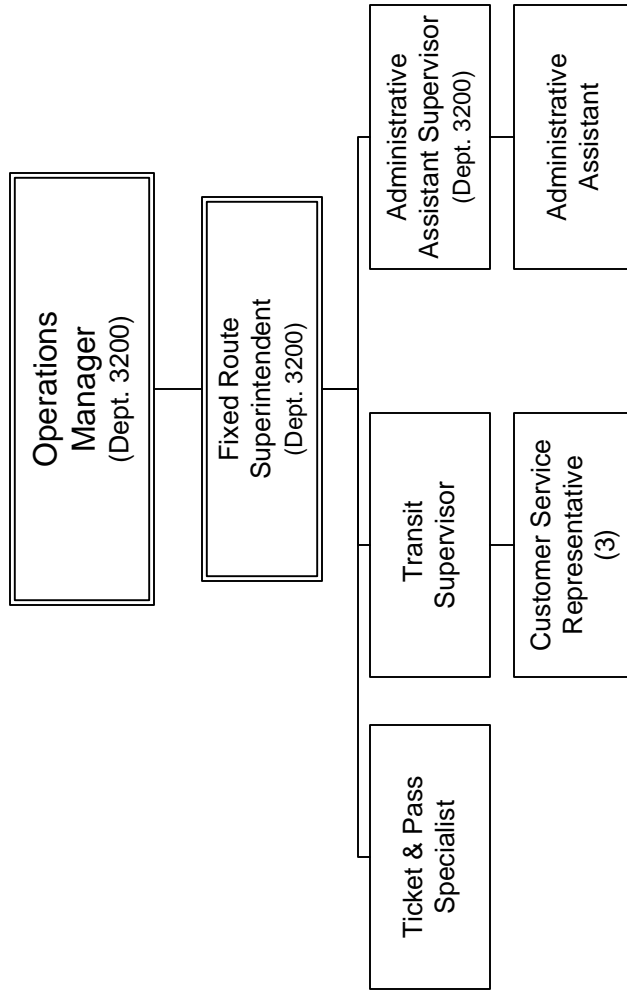
MAJOR FUNCTIONS OF THE DEPARTMENT

The Customer Service Department located in Santa Cruz Metro Transit Center provides bi-lingual customer comment assistance, bus route information, trip-planning assistance, lost and found services, ticket and pass sales to METRO customers.

DEPARTMENT OBJECTIVES FOR FY12

- Take actions necessary, within budget constraints, to complete the transition of Older Adult and Disabled Person Cards to a digital computerized process.
- Transition and Provide digital Identification Card processing for all Employees and Dependents at the Metro Transit Center.
- Provide all ParaCruz Customer Identification Card processing at the Metro Transit Center.
- Increase Public Outreach promoting METRO's new website.
- Coordinate a comprehensive presentation at UCSC familiarizing freshman class of students with available METRO services.
- Update Customer Service Department Procedures Manual.
- Update and translate to Spanish all relevant Customer Service forms.
- Establish guidelines, regulations toward the implementation of magnetic swipe and Smart Card technology
- Create informational material that will be used to introduce changes and options in METRO's fare media in conjunction with new fare recovery system.
- Improve Customer Service and information conveyance with the use of phone center software.
- Improve Customer Service Reporting processes to better respond to service concerns, suggestions, requests, and compliments, integrating newly created website features.
- Improve and increase use of visual graphic media in the promotion of METRO services.

Customer Service 1300



FY12 REVISED OPERATING BUDGET AS OF April 2012
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Customer Service - 1300

Position Title	Authorized FY 12 Revised 01/12	Funded FY 12 Revised 01/12	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12
Planning & Marketing Manager	1.00	0.00	1.00	0.00
Transit Supervisor	1.00	1.00	1.00	1.00
Customer Service Coordinator	1.00	0.00	1.00	0.00
CSR	5.00	3.00	5.00	3.00
Ticket & Pass Program Specialist	1.00	1.00	1.00	1.00
Administrative Assistant	1.25	1.00	1.25	1.00
Total Full-Time Equivalents (FTEs)	10.25	6.00	10.25	6.00

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
 Customer Service - 1300

ACCOUNT	REVISED		% CHANGE		REVISED		% CHANGE	
	BUDGET JANUARY FY12	BUDG FY12	REV BUDG JAN FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12
LABOR								
501011 Bus Operator Pay	-	-	0.0%	-	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	-	0.0%	0.0%
501021 Other Salaries	279,804	279,804	0.3%	279,804	279,804	279,804	0.0%	0.0%
501023 Other OT	9,704	9,704	0.3%	9,704	9,704	9,704	0.0%	0.0%
Totals	289,508	289,508	0.3%	289,508	289,508	289,508	0.0%	0.0%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	5,101	5,101	3.5%	5,101	5,101	5,101	0.0%	0.0%
502021 Retirement	58,871	58,871	0.7%	58,871	58,871	58,871	0.0%	0.0%
502031 Medical Ins	80,740	80,740	-3.5%	80,740	80,740	80,740	0.0%	0.0%
502041 Dental Ins	9,147	9,147	5.1%	9,147	9,147	9,147	0.0%	0.0%
502045 Vision Ins	1,980	1,980	0.0%	1,980	1,980	1,980	0.0%	0.0%
502051 Life Ins/AD&D	702	702	0.0%	702	702	702	0.0%	0.0%
502060 State Disability Ins (SDI)	3,870	3,870	-1.0%	3,870	3,870	3,870	0.0%	0.0%
502061 Long Term Disability Ins	3,623	3,623	0.7%	2,482	2,482	2,482	-31.5%	0.0%
502071 State Unemployment Ins (SUI)	1,638	1,638	0.0%	1,638	1,638	1,638	0.0%	0.0%
502081 Worker's Comp Ins	17,940	17,940	0.0%	17,940	17,940	17,940	0.0%	0.0%
502101 Holiday Pay	3,870	3,870	0.7%	3,870	3,870	3,870	0.0%	0.0%
502103 Floating Holiday	-	-	0.0%	-	-	-	0.0%	0.0%
502109 Sick Leave	15,481	15,481	0.7%	15,481	15,481	15,481	0.0%	0.0%
502111 Annual Leave	40,502	40,502	3.6%	40,502	40,502	40,502	0.0%	0.0%
502121 Other Paid Absence	2,419	2,419	0.7%	2,419	2,419	2,419	0.0%	0.0%
502251 Phys. Exams	-	-	0.0%	-	-	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	-	0.0%	0.0%
502999 Other Fringe Benefits	1,391	1,391	-0.6%	1,391	1,391	1,391	0.0%	0.0%
Totals	247,275	246,135	-0.1%	246,135	246,135	246,135	-0.5%	-0.5%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012

Customer Service - 1300

ACCOUNT	REVISED		% CHANGE		REVISED		% CHANGE	
	BUDGET JANUARY FY12	BUDG FY12	REV BUDG JAN FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12	% CHANGE
SERVICES								
503011 Acting/Audit Fees	-	-	0.0%	-	-	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	-	0.0%	0.0%
503031 Prof/Technical Fees	3,500	3,500	0.0%	13,500	13,500	285.7%	285.7%	0.0%
503032 Legislative Services	-	-	0.0%	-	-	-	0.0%	0.0%
503033 Legal Services	-	-	0.0%	-	-	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	-	0.0%	0.0%
503041 Temp Help	-	-	0.0%	-	-	-	0.0%	0.0%
503161 Custodial Services	-	-	0.0%	-	-	-	0.0%	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	-	-	0.0%	0.0%
503171 Security Services	-	-	0.0%	-	-	-	0.0%	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	-	-	0.0%	0.0%
503222 Legal Ads	-	-	0.0%	-	-	-	0.0%	0.0%
503225 Graphic Services	1,700	1,700	-57.5%	1,700	1,700	0.0%	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	-	0.0%	0.0%
503352 Repair - Equipment	3,500	3,500	133.3%	3,500	3,500	0.0%	0.0%	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	-	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	8,700	8,700	-3.3%	18,700	18,700	114.9%	114.9%	0.0%
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	-	0.0%	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	0.0%	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012

Customer Service - 1300

ACCOUNT	REVISED		% CHANGE		REVISED		% CHANGE	
	BUDGET JANUARY FY12	BUDGET FY12	REV BUDG JAN FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12	% CHANGE
OTHER MATERIALS & SUPPLIES								
504205 Freight Out	-	-	0.0%	-	-	-	0.0%	0.0%
504211 Postage & Mailing	4,100	4,100	0.0%	4,100	4,100	4,100	0.0%	0.0%
504214 Promotional Items	-	-	0.0%	-	-	-	0.0%	0.0%
504215 Printing	50,000	50,000	0.0%	50,000	50,000	50,000	0.0%	0.0%
504217 Photo Supp/Process	3,000	3,000	0.0%	3,000	3,000	3,000	0.0%	0.0%
504311 Office Supplies	4,000	4,000	0.0%	4,000	4,000	4,000	0.0%	0.0%
504315 Safety Supplies	-	-	0.0%	-	-	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	-	0.0%	0.0%
504511 Small Tools	-	-	0.0%	-	-	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	61,100	61,100	0.0%	61,100	61,100	61,100	0.0%	0.0%
UTILITIES								
505011 Gas & Electric	-	-	0.0%	-	-	-	0.0%	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	-	0.0%	0.0%
505031 Telecommunications	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	0.0%	0.0%
CASUALTY & LIABILITY								
506011 Insurance - Property	-	-	0.0%	-	-	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	-	0.0%	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	-	0.0%	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	0.0%	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012

Customer Service - 1300

ACCOUNT	REVISED		% CHANGE		REVISED		% CHANGE	
	BUDGET JANUARY FY12	BUDG FY12	REV BUDG JAN FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12	% CHANGE
TAXES								
507051 Fuel Tax	-	-	0.0%	-	-	-	0.0%	0.0%
507201 Licenses & Permits	2,800	2,800	0.0%	2,800	2,800	2,800	0.0%	0.0%
507999 Other Taxes	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	2,800	2,800	0.0%	2,800	2,800	2,800	0.0%	0.0%
PURCHASED TRANS.								
503406 Contract/Paratransit	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	0.0%	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	-	-	0.0%	-	-	-	0.0%	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	-	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	-	0.0%	0.0%
509121 Employee Training	-	-	0.0%	-	-	-	0.0%	0.0%
509123 Travel	-	-	0.0%	-	-	-	0.0%	0.0%
509125 Local Meeting Expense	300	300	100.0%	300	300	300	0.0%	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	-	0.0%	0.0%
509150 Contributions	250	250	0.0%	250	250	250	0.0%	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	550	550	120.0%	550	550	550	0.0%	0.0%
LEASES & RENTALS								
512011 Facility Lease	-	-	0.0%	-	-	-	0.0%	0.0%
512061 Equipment Rental	1,800	5,400	0.0%	5,400	5,400	5,400	200.0%	200.0%
Totals	1,800	5,400	0.0%	5,400	5,400	5,400	200.0%	200.0%
PERSONNEL TOTAL								
	536,783	535,643	0.1%	535,643	535,643	535,643	-0.2%	-0.2%
NON-PERSONNEL TOTAL								
	74,950	88,550	0.0%	88,550	88,550	88,550	18.1%	18.1%
DEPARTMENT TOTALS								
	611,733	624,193	0.1%	624,193	624,193	624,193	2.0%	2.0%



**OPERATIONS
PARACRUZ DIVISION
3100**

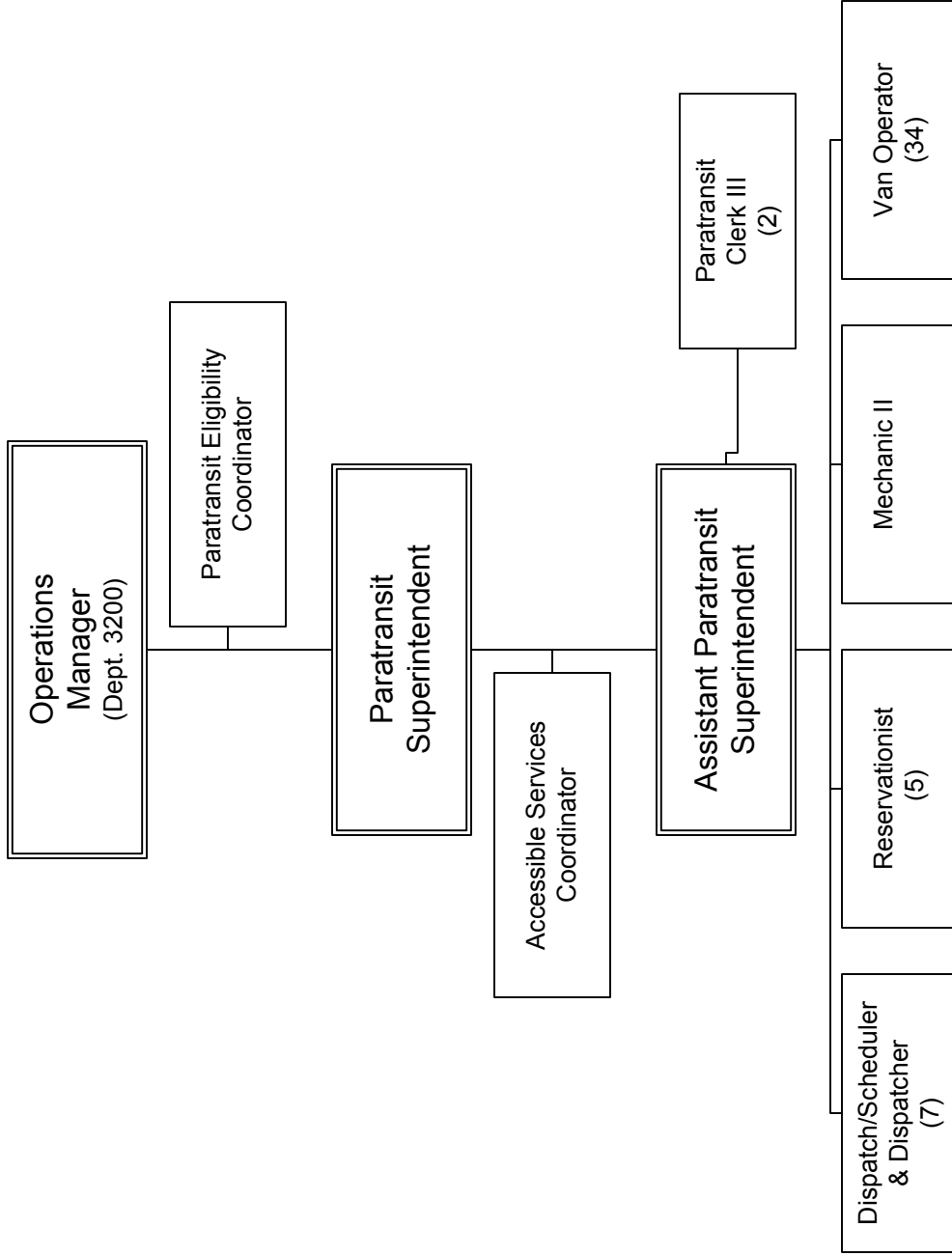
MAJOR FUNCTIONS OF THE DEPARTMENT

The ParaCruz Department is responsible for coordinating and providing safe, efficient, reliable, and courteous complimentary shared ride Paratransit service to Older Adults, and Disabled persons in Santa Cruz County. ParaCruz will provide service within three quarters of a mile of any METRO bus service route. This service is also extended to those persons qualified to ride Paratransit visiting from other areas.

DEPARTMENT OBJECTIVES FOR FY12

- Revise the Paratransit Employee Handbook for ParaCruz personnel.
- Implement upgrades to the Trapeze Scheduling Software, train required employees on its use.
- Obtain stakeholder input, and revise the ParaCruz Policy, Procedures and revise the ParaCruz Customer Guide to reflect changes in reservation and scheduling processes.
- Expand and improve the security surveillance system for the Paratransit operating facilities.
- Arrange ongoing development training for new and existing staff covering a variety of areas critical to effective efficient Paratransit operation to include Customer Service, Shared Ride Scheduling, Eligibility, Office Administration, and Supervision.
- Development and certification of staff to respond to emergency situations through certification in National Incident Management System (NIMS) and Incident Command System training.
- Develop a proposal to obtain funding for the installation of ParaCruz fleet Mobile Data Terminal System (MDT) and refinement of radio system.

Paratransit Division 3100



FY12 REVISED OPERATING BUDGET AS OF April 2012
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Paratransit - 3100

Position Title	Authorized FY 12 Revised 01/12	Funded FY 12 Revised 01/12	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12
Paratransit Superintendent	1.00	1.00	1.00	1.00
Assistant Paratransit Superintendent	1.00	1.00	1.00	1.00
Accessible Services Coordinator	1.00	1.00	1.00	1.00
Paratransit Eligibility Coordinator	1.00	1.00	1.00	1.00
Reservation & Scheduling Coord	1.00	0.00	1.00	0.00
Safety/Road Response Coord	1.00	0.00	1.00	0.00
Dispatcher/Scheduler & Dispatcher	8.00	7.00	8.00	7.00
Clerk I-II-III *	2.00	2.00	2.00	2.00
Van Operator **	34.00	34.00	34.00	34.00
Reservationist	7.00	5.00	7.00	5.00
Mechanic I-II	2.00	1.00	2.00	1.00
Total Full-Time Equivalents (FTEs)	59.00	53.00	59.00	53.00

* Clerk I-II-III: 1 FTEs funded for 9.5 months in FY12 Revised 01/12, effective September 2011

** Van Operator: 2 FTEs funded for 6 months in FY12 Revised 01/12, effective January 2012

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

Paratransit - 3100

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REV BUDG JAN FY12	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12	
LABOR						
501011 Bus Operator Pay	1,051,506	1.1%	1,051,506		0.0%	
501013 Bus Operator OT	210,301	1.1%	210,301		0.0%	
501021 Other Salaries	729,607	-0.3%	729,607		0.0%	
501023 Other OT	70,188	-0.3%	70,188		0.0%	
Totals	2,061,603	0.6%	2,061,603		0.0%	
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	34,939	17.4%	34,939		0.0%	
502021 Retirement	366,412	3.8%	366,412		0.0%	
502031 Medical Ins	825,603	-1.0%	825,603		0.0%	
502041 Dental Ins	64,462	7.2%	64,462		0.0%	
502045 Vision Ins	17,256	3.0%	17,256		0.0%	
502051 Life Ins/AD&D	6,304	4.4%	6,304		0.0%	
502060 State Disability Ins (SDI)	26,440	12.0%	26,440		0.0%	
502061 Long Term Disability Ins	22,491	1.4%	14,796		-34.2%	
502071 State Unemployment Ins (SUI)	14,469	6.0%	14,469		0.0%	
502081 Worker's Comp Ins	158,472	0.0%	158,472		0.0%	
502101 Holiday Pay	59,021	4.5%	59,021		0.0%	
502103 Floating Holiday	7,635	0.0%	7,635		0.0%	
502109 Sick Leave	100,608	3.4%	100,608		0.0%	
502111 Annual Leave	165,505	57.3%	165,505		0.0%	
502121 Other Paid Absence	15,181	3.7%	15,181		0.0%	
502251 Phys. Exams	3,183	0.0%	3,183		0.0%	
502253 Driver Lic Renewal	1,061	0.0%	1,061		0.0%	
502999 Other Fringe Benefits	5,563	0.1%	5,563		0.0%	
Totals	1,894,603	4.8%	1,886,909		-0.4%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

Paratransit - 3100

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REV BUDG JAN FY12	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12	
SERVICES						
503011 Acting/Audit Fees	-	0.0%	-	0.0%	0.0%	
503012 Admin/Bank Fees	-	0.0%	-	0.0%	0.0%	
503031 Prof/Technical Fees	8,000	0.0%	8,000	0.0%	0.0%	
503032 Legislative Services	-	0.0%	-	0.0%	0.0%	
503033 Legal Services	-	0.0%	-	0.0%	0.0%	
503034 Pre-Employment Exams	-	0.0%	-	0.0%	0.0%	
503041 Temp Help	-	0.0%	-	0.0%	0.0%	
503161 Custodial Services	12,000	0.0%	12,000	0.0%	0.0%	
503162 Uniforms/Laundry	2,000	0.0%	2,000	0.0%	0.0%	
503171 Security Services	-	0.0%	-	0.0%	0.0%	
503221 Classified/Legal Ads	-	0.0%	-	0.0%	0.0%	
503222 Legal Ads	-	0.0%	-	0.0%	0.0%	
503225 Graphic Services	-	0.0%	-	0.0%	0.0%	
503351 Repair - Bldg & Impr	-	0.0%	-	0.0%	0.0%	
503352 Repair - Equipment	5,000	0.0%	5,000	0.0%	0.0%	
503353 Repair - Rev Vehicle	150,000	0.0%	150,000	0.0%	0.0%	
503354 Repair - Non Rev Vehicle	-	0.0%	-	0.0%	0.0%	
503363 Haz Mat Disposal	-	0.0%	-	0.0%	0.0%	
Totals	177,000	0.0%	177,000	0.0%	0.0%	
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	0.0%	-	0.0%	0.0%	
504012 Fuels & Lubricants - Rev Veh	400,000	0.0%	225,000	0.0%	-43.8%	
504021 Tires & Tubes	25,000	0.0%	25,000	0.0%	0.0%	
504161 Other Mobile Supplies	-	0.0%	-	0.0%	0.0%	
504191 Rev Vehicle Parts	60,000	0.0%	35,000	0.0%	-41.7%	
Totals	485,000	0.0%	285,000	0.0%	-41.2%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

Paratransit - 3100

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REV BUDG JAN FY12	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12	
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	0.0%	-	0.0%	0.0%	
504211 Postage & Mailing	5,500	0.0%	5,500	0.0%	0.0%	
504214 Promotional Items	-	0.0%	-	0.0%	0.0%	
504215 Printing	7,000	0.0%	7,000	0.0%	0.0%	
504217 Photo Supp/Process	300	0.0%	300	0.0%	0.0%	
504311 Office Supplies	9,000	0.0%	9,000	0.0%	0.0%	
504315 Safety Supplies	2,300	0.0%	2,300	0.0%	0.0%	
504317 Cleaning Supplies	1,100	0.0%	1,100	0.0%	0.0%	
504409 Repair/Maint Supplies	-	0.0%	-	0.0%	0.0%	
504421 Non-Inventory Parts	-	0.0%	-	0.0%	0.0%	
504511 Small Tools	1,700	0.0%	1,700	0.0%	0.0%	
504515 Employee Tool Replacement	1,000	0.0%	1,000	0.0%	0.0%	
Totals	27,900	0.0%	27,900	0.0%	0.0%	
UTILITIES						
505011 Gas & Electric	14,000	0.0%	14,000	0.0%	0.0%	
505021 Water & Garbage	6,200	0.0%	6,200	0.0%	0.0%	
505031 Telecommunications	19,000	0.0%	19,000	0.0%	0.0%	
Totals	39,200	0.0%	39,200	0.0%	0.0%	
CASUALTY & LIABILITY						
506011 Insurance - Property	-	0.0%	-	0.0%	0.0%	
506015 Insurance - PL/PD	-	0.0%	-	0.0%	0.0%	
506021 Insurance - Other	-	0.0%	-	0.0%	0.0%	
506123 Settlement Costs	-	0.0%	-	0.0%	0.0%	
506127 Repairs - District Prop	-	0.0%	-	0.0%	0.0%	
Totals	-	0.0%	-	0.0%	0.0%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

Paratransit - 3100

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REV BUDG JAN FY12	REV BUDG APRIL FY12	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12	BUDGET APRIL FY12	BUDG JAN FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12
TAXES							
507051 Fuel Tax	-	0.0%	-	0.0%	-	-	0.0%
507201 Licenses & Permits	500	0.0%	500	0.0%	500	500	0.0%
507999 Other Taxes	-	0.0%	-	0.0%	-	-	0.0%
Totals	500	0.0%	500	0.0%	500	500	0.0%
PURCHASED TRANS.							
503406 Contract/Paratransit	250,000	0.0%	250,000	0.0%	250,000	250,000	0.0%
Totals	250,000	0.0%	250,000	0.0%	250,000	250,000	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	-	0.0%	-	0.0%	-	-	0.0%
509085 Advertising - Rev Prod	-	0.0%	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	0.0%	-	0.0%	-	-	0.0%
509121 Employee Training	-	0.0%	-	0.0%	-	-	0.0%
509123 Travel	-	0.0%	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	0.0%	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	0.0%	-	0.0%	-	-	0.0%
509150 Contributions	-	0.0%	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	0.0%	-	0.0%	-	-	0.0%
Totals	-	0.0%	-	0.0%	-	-	0.0%
LEASES & RENTALS							
512011 Facility Lease	158,000	0.0%	158,000	0.0%	158,000	158,000	0.0%
512061 Equipment Rental	5,200	0.0%	5,200	0.0%	5,200	5,200	0.0%
Totals	163,200	0.0%	163,200	0.0%	163,200	163,200	0.0%
PERSONNEL TOTAL							
	3,956,206	2.5%	3,948,512				-0.2%
NON-PERSONNEL TOTAL							
	1,142,800	0.0%	942,800				-17.5%
DEPARTMENT TOTALS							
	5,099,006	2.0%	4,891,312				-4.1%



OPERATIONS DEPARTMENT

3200

MAJOR FUNCTIONS OF THE DEPARTMENT

The Operations Department coordinates and administers activities related to METRO's fixed route bus service. It provides supervisory, training; scheduling and clerical support required meeting Federal, State, Local, and METRO organizational requirement for the delivery of bus service in Santa Cruz County.

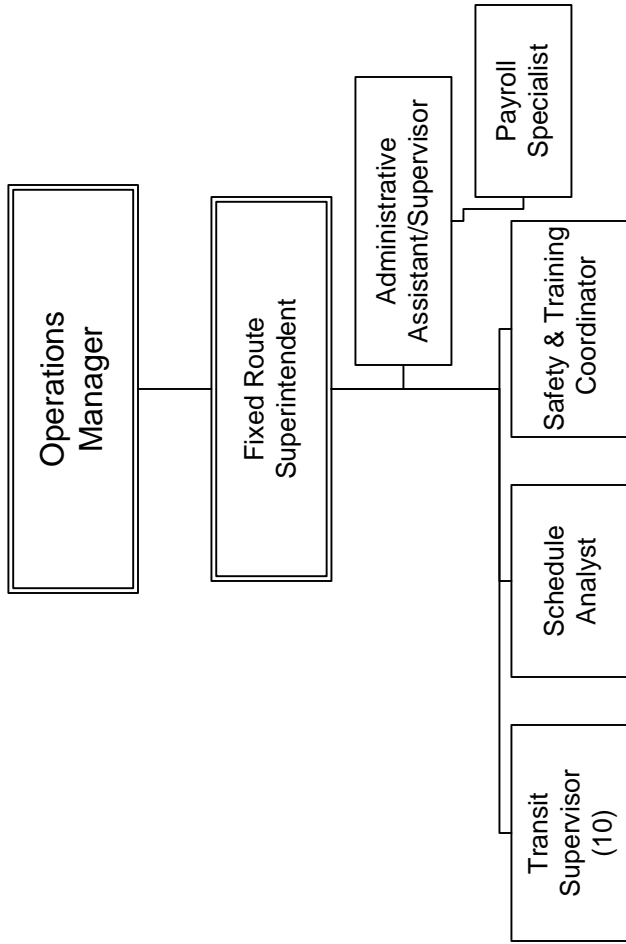
DEPARTMENT OBJECTIVES FOR FY12

- Implement and establish appropriate procedures for use with new Hastus software upgrade inclusive of Scheduling, Dispatching, and Payroll.
- Coordinate the installation and upgrade of Fare Recovery system and implement procedures and guidelines regarding its use.
- Within budget constraints, begin recommended implementation of equipment and software for Closed Circuit Tele-Vision surveillance upgrades.
- Arrange ongoing personnel development training for new and existing staff covering a variety of areas critical to effective and efficient fixed route operation.
- Implement expanded review of Operator performance monitoring to ensure quality service is being provided to the community.
- Provide coordination assistance, and take actions to support the construction of the MetroBase facilities.
- Continue monitoring of vehicle tracking system for fixed-route buses using data to refine scheduling processes and improve routing efficiencies in light of current economic conditions.
- Coordinate with Security Contractor training for Security personnel that is tailored to specifically meet METRO and Department of Homeland Security Transit requirements.
- Within budget, begin recommended implementation of Land Mobile Radio upgrades in order to comply with 2013 Federal Communications Commission requirements for reduction in bandwidth use.
- Implement processes necessary to achieve stakeholder input, and complete revision of the Operator Handbooks for the Fixed-Route personnel.
- Provide developmental training for new and experienced Supervisors in various areas critical to effective Transit Supervision; Accident Investigation Training, Instructor's Course in Bus Operator Training, NTI courses in Supervision and Effective Supervision,

Operations Department (con't)

- certification as DMV examiners for the Employer Testing Program, and Vehicle Transit Training.
- Development and certification of staff to respond to emergency situations through training and certification in National Incident Management System (NIMS) and Incident Command System training.
 - Continue outreach in providing local police, fire and emergency medical response agencies with equipment and building information to better familiarize response parameters, and in dealing with possible emergency crisis situations.
 - Increase communication and interaction with Office of Emergency Services to include Supervisory staff with those agencies responding to an emergency. Provide contact information that will assist in improving service deployment during an emergency.
 - Working with Human Resources Department, continue to refine various job descriptions to enhance employment standards.
 - Increase training in various skill sets for Office Administrative staff and implement cross training of various critical function areas.
 - Improve security post orders to cover the changing requirements of security at the METRO centers.

Operations Department 3200



FY12 REVISED OPERATING BUDGET AS OF April 2012
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Operations - 3200

Position Title	Authorized FY 12 Revised 01/12	Funded FY 12 Revised 01/12	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12
Operations Manager	1.00	1.00	1.00	1.00
Fixed Route Superintendent	1.00	1.00	1.00	1.00
Transit Supervisor	13.00	10.00	13.00	10.00
Schedule Analyst	1.00	1.00	1.00	1.00
Safety & Training Coordinator	1.00	1.00	1.00	1.00
Admin Assistant/Supervisor	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	0.00	1.00	0.00
Administrative Clerk I	0.00	0.00	0.00	0.00
Payroll Specialist	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	20.00	16.00	20.00	16.00

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

Operations - 3200

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REV BUDG JAN FY12	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12	BUDGET APRIL FY12	BUDG JAN FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12
LABOR						
501011 Bus Operator Pay	-	0.0%	-	0.0%	-	0.0%
501013 Bus Operator OT	-	0.0%	-	0.0%	-	0.0%
501021 Other Salaries	1,035,057	0.0%	1,035,057	0.0%	1,035,057	0.0%
501023 Other OT	142,631	0.0%	142,631	0.0%	142,631	0.0%
Totals	1,177,688	0.0%	1,177,688	0.0%	1,177,688	0.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	20,559	11.5%	20,559	0.0%	20,559	0.0%
502021 Retirement	219,467	0.3%	219,467	0.3%	219,467	0.0%
502031 Medical Ins	242,705	-5.4%	242,705	0.0%	242,705	0.0%
502041 Dental Ins	20,606	0.9%	20,606	0.0%	20,606	0.0%
502045 Vision Ins	5,280	0.0%	5,280	0.0%	5,280	0.0%
502051 Life Ins/AD&D	2,058	0.0%	2,058	0.0%	2,058	0.0%
502060 State Disability Ins (SDI)	14,799	5.1%	14,799	5.1%	14,799	0.0%
502061 Long Term Disability Ins	13,729	-2.0%	8,273	-2.0%	8,273	-39.7%
502071 State Unemployment Ins (SUI)	4,368	0.0%	4,368	0.0%	4,368	0.0%
502081 Worker's Comp Ins	53,821	0.0%	53,821	0.0%	53,821	0.0%
502101 Holiday Pay	14,668	0.3%	14,668	0.3%	14,668	0.0%
502103 Floating Holiday	9,908	0.0%	9,908	0.0%	9,908	0.0%
502109 Sick Leave	58,672	0.3%	58,672	0.3%	58,672	0.0%
502111 Annual Leave	147,754	2.3%	147,754	2.3%	147,754	0.0%
502121 Other Paid Absence	9,168	0.3%	9,168	0.3%	9,168	0.0%
502251 Phys. Exams	530	0.0%	530	0.0%	530	0.0%
502253 Driver Lic Renewal	-	0.0%	-	0.0%	-	0.0%
502999 Other Fringe Benefits	4,409	-0.5%	4,409	-0.5%	4,409	0.0%
Totals	842,501	-0.8%	837,044	-0.8%	837,044	-0.6%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
 Operations - 3200

ACCOUNT	REVISED		% CHANGE		REVISED		% CHANGE	
	BUDGET JANUARY FY12	BUDG FY12	REV BUDG JAN FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12	% CHANGE
SERVICES								
503011 Acting/Audit Fees	-	-	0.0%	-	-	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	-	0.0%	0.0%
503031 Prof/Technical Fees	32,404	32,404	-1.8%	32,404	32,404	32,404	0.0%	0.0%
503032 Legislative Services	-	-	0.0%	-	-	-	0.0%	0.0%
503033 Legal Services	-	-	0.0%	-	-	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	-	0.0%	0.0%
503041 Temp Help	-	-	0.0%	-	-	-	0.0%	0.0%
503161 Custodial Services	-	-	0.0%	-	-	-	0.0%	0.0%
503162 Uniforms/Laundry	285	285	-43.0%	285	285	285	0.0%	0.0%
503171 Security Services	390,000	390,000	0.0%	315,000	315,000	315,000	-19.2%	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	-	-	0.0%	0.0%
503222 Legal Ads	-	-	0.0%	-	-	-	0.0%	0.0%
503225 Graphic Services	-	-	0.0%	-	-	-	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	-	0.0%	0.0%
503352 Repair - Equipment	2,500	2,500	0.0%	2,500	2,500	2,500	0.0%	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	-	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	425,189	425,189	-0.2%	350,189	350,189	350,189	-17.6%	
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	-	0.0%	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	0.0%	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
 Operations - 3200

ACCOUNT	REVISED BUDGET JANUARY FY12	% CHANGE BUDG FY12	REVISED BUDGET APRIL FY12	% CHANGE REV BUDG APRIL FY12
OTHER MATERIALS & SUPPLIES				
504205 Freight Out	-	0.0%	-	0.0%
504211 Postage & Mailing	300	0.0%	300	0.0%
504214 Promotional Items	-	0.0%	-	0.0%
504215 Printing	8,811	10.1%	8,811	0.0%
504217 Photo Supp/Process	600	0.0%	600	0.0%
504311 Office Supplies	10,000	0.0%	10,000	0.0%
504315 Safety Supplies	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	0.0%	-	0.0%
504511 Small Tools	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	0.0%	-	0.0%
Totals	19,711	4.3%	19,711	0.0%
UTILITIES				
505011 Gas & Electric	-	0.0%	-	0.0%
505021 Water & Garbage	-	0.0%	-	0.0%
505031 Telecommunications	35,000	0.0%	13,000	-62.9%
Totals	35,000	0.0%	13,000	-62.9%
CASUALTY & LIABILITY				
506011 Insurance - Property	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	0.0%	-	0.0%
506021 Insurance - Other	-	0.0%	-	0.0%
506123 Settlement Costs	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

Operations - 3200

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REV BUDG JAN FY12	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12	BUDGET APRIL FY12	BUDG JAN FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12
TAXES						
507051 Fuel Tax	-	0.0%	-	0.0%	-	0.0%
507201 Licenses & Permits	-	0.0%	-	0.0%	-	0.0%
507999 Other Taxes	-	0.0%	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%	-	0.0%
PURCHASED TRANS.						
503406 Contract/Paratransit	-	0.0%	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%	-	0.0%
MISC EXPENSE						
509011 Dues/Subscriptions	-	0.0%	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	0.0%	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	0.0%	-	0.0%	-	0.0%
509121 Employee Training	-	0.0%	-	0.0%	-	0.0%
509123 Travel	-	0.0%	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	0.0%	-	0.0%	-	0.0%
509127 Board Director Fees	-	0.0%	-	0.0%	-	0.0%
509150 Contributions	-	0.0%	-	0.0%	-	0.0%
509198 Cash Over/Short	-	0.0%	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%	-	0.0%
LEASES & RENTALS						
512011 Facility Lease	22,000	0.0%	22,000	0.0%	22,000	0.0%
512061 Equipment Rental	5,620	0.0%	5,620	0.0%	5,620	0.0%
Totals	27,620	0.0%	27,620	0.0%	27,620	0.0%
PERSONNEL TOTAL	2,020,189	-0.3%	2,014,733	-0.3%	2,014,733	-0.3%
NON-PERSONNEL TOTAL	507,520	0.0%	410,520	-19.1%	410,520	-19.1%
DEPARTMENT TOTALS	2,527,709	-0.2%	2,425,253	-4.1%	2,425,253	-4.1%



**OPERATIONS
FIXED ROUTE BUS DIVISION
3300**

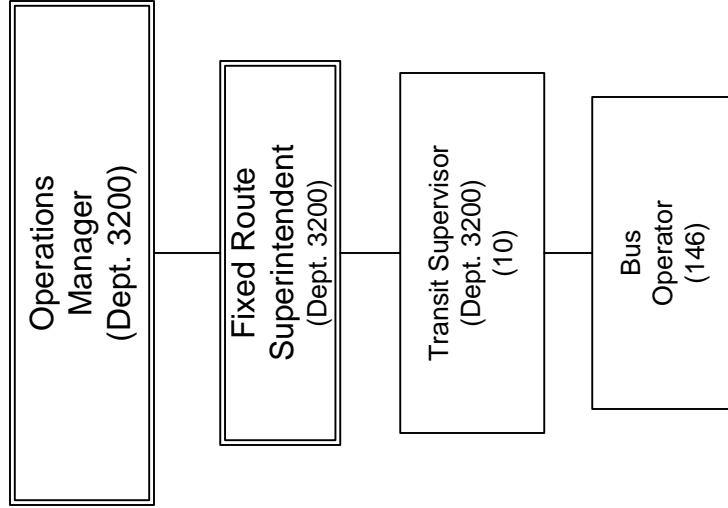
MAJOR FUNCTIONS OF THE DEPARTMENT

The Fixed Route Bus Division is responsible for providing safe, efficient, reliable, and courteous transit service to the residents and visitors of Santa Cruz County.

DEPARTMENT OBJECTIVES FOR FY12

- Enhance Operator New Hire training to include extended curriculum in Customer Service, Conflict Resolution, and ADA requirements.
- Extend Verification of Transit Training for yearly re-certification of existing Operators to include curriculum tailored to address trends identified.
- Establish committee to provide stakeholder input for the revision of the Fixed Route Operator Handbook.
- Continued refinements in Operator Line Instructor training program to introduce enhancements suited in the evaluation of new hire performance.
- Increase Operator representation in Customer Service role during presentations and community familiarization outreach of METRO services.
- Provide more consistent information on seminars, certification programs and other educational options that will allow Operators to compete favorably for promotional opportunities within METRO.

Bus Operators Department 3300



FY12 REVISED OPERATING BUDGET AS OF April 2012
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Bus Operators - 3300

Position Title	Authorized FY 12 Revised 01/12	Funded FY 12 Revised 01/12	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12
Bus Operators	182.00	146.00 *	182.00	146.00 **
Total Full-Time Equivalents (FTEs)	182.00	146.00	182.00	146.00

* 11 FTEs unfunded 09/15/2011 (135 FTEs funded as of 09/15/2011)

** Restored funding for 10 FTEs as of December 2011 (145 FTEs funded as of 12/12/2011)

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

Bus Operators - 3300

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REV BUDG JAN FY12	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12	
LABOR						
501011 Bus Operator Pay	6,690,005	1.1%	6,690,005		6,690,005	0.0%
501013 Bus Operator OT	1,325,290	1.1%	1,325,290		1,325,290	0.0%
501021 Other Salaries	-	0.0%	-		-	0.0%
501023 Other OT	-	0.0%	-		-	0.0%
Totals	8,015,294	1.1%	8,015,294		8,015,294	0.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	137,101	19.4%	137,101		137,101	0.0%
502021 Retirement	1,399,161	2.7%	1,399,161		1,399,161	0.0%
502031 Medical Ins	2,148,407	0.8%	2,148,407		2,148,407	0.0%
502041 Dental Ins	193,283	9.1%	193,283		193,283	0.0%
502045 Vision Ins	47,383	4.0%	47,383		47,383	0.0%
502051 Life Ins/AD&D	16,799	4.2%	16,799		16,799	0.0%
502060 State Disability Ins (SDI)	104,007	14.2%	104,007		104,007	0.0%
502061 Long Term Disability Ins	128,860	0.1%	75,171		75,171	-41.7%
502071 State Unemployment Ins (SUI)	40,186	8.0%	40,186		40,186	0.0%
502081 Worker's Comp Ins	436,545	0.0%	436,545		436,545	0.0%
502101 Holiday Pay	248,356	2.7%	248,356		248,356	0.0%
502103 Floating Holiday	-	0.0%	-		-	0.0%
502109 Sick Leave	388,057	2.7%	388,057		388,057	0.0%
502111 Annual Leave	745,303	19.4%	745,303		745,303	0.0%
502121 Other Paid Absence	58,209	2.7%	58,209		58,209	0.0%
502251 Phys. Exams	8,487	0.0%	8,487		8,487	0.0%
502253 Driver Lic Renewal	3,183	0.0%	3,183		3,183	0.0%
502999 Other Fringe Benefits	8,166	-8.8%	8,166		8,166	0.0%
Totals	6,111,492	4.2%	6,057,803		6,057,803	-0.9%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
 Bus Operators - 3300

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REV BUDG JAN FY12	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12	
SERVICES						
503011 Acting/Audit Fees	-	0.0%	-	0.0%	0.0%	
503012 Admin/Bank Fees	-	0.0%	-	0.0%	0.0%	
503031 Prof/Technical Fees	-	0.0%	-	0.0%	0.0%	
503032 Legislative Services	-	0.0%	-	0.0%	0.0%	
503033 Legal Services	-	0.0%	-	0.0%	0.0%	
503034 Pre-Employment Exams	-	0.0%	-	0.0%	0.0%	
503041 Temp Help	-	0.0%	-	0.0%	0.0%	
503161 Custodial Services	-	0.0%	-	0.0%	0.0%	
503162 Uniforms/Laundry	1,500	0.0%	1,500	0.0%	0.0%	
503171 Security Services	-	0.0%	-	0.0%	0.0%	
503221 Classified/Legal Ads	-	0.0%	-	0.0%	0.0%	
503222 Legal Ads	-	0.0%	-	0.0%	0.0%	
503225 Graphic Services	-	0.0%	-	0.0%	0.0%	
503351 Repair - Bldg & Impr	-	0.0%	-	0.0%	0.0%	
503352 Repair - Equipment	-	0.0%	-	0.0%	0.0%	
503353 Repair - Rev Vehicle	-	0.0%	-	0.0%	0.0%	
503354 Repair - Non Rev Vehicle	-	0.0%	-	0.0%	0.0%	
503363 Haz Mat Disposal	-	0.0%	-	0.0%	0.0%	
Totals	1,500	0.0%	1,500	0.0%	0.0%	
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	0.0%	-	0.0%	0.0%	
504012 Fuels & Lubricants - Rev Veh	-	0.0%	-	0.0%	0.0%	
504021 Tires & Tubes	-	0.0%	-	0.0%	0.0%	
504161 Other Mobile Supplies	-	0.0%	-	0.0%	0.0%	
504191 Rev Vehicle Parts	-	0.0%	-	0.0%	0.0%	
Totals	-	0.0%	-	0.0%	0.0%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

Bus Operators - 3300

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REV BUDG JAN FY12	REV BUDG APRIL FY12
	BUDGET JANUARY FY12	BUDG FY12	BUDGET APRIL FY12	BUDG JAN FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	0.0%	-	0.0%	-	0.0%
504211 Postage & Mailing	-	0.0%	-	0.0%	-	0.0%
504214 Promotional Items	-	0.0%	-	0.0%	-	0.0%
504215 Printing	-	0.0%	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	0.0%	-	0.0%	-	0.0%
504311 Office Supplies	-	0.0%	-	0.0%	-	0.0%
504315 Safety Supplies	-	0.0%	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	0.0%	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	0.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	0.0%	-	0.0%	-	0.0%
504511 Small Tools	-	0.0%	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	0.0%	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%	-	0.0%
UTILITIES						
505011 Gas & Electric	-	0.0%	-	0.0%	-	0.0%
505021 Water & Garbage	-	0.0%	-	0.0%	-	0.0%
505031 Telecommunications	-	0.0%	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	0.0%	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	0.0%	-	0.0%	-	0.0%
506021 Insurance - Other	-	0.0%	-	0.0%	-	0.0%
506123 Settlement Costs	-	0.0%	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	0.0%	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

Bus Operators - 3300

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REV BUDG	JAN FY12	REV BUDG	APRIL FY12	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12	BUDGET APRIL FY12	BUDG APRIL FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12	
TAXES									
507051 Fuel Tax	-	0.0%	-	0.0%	-	-	-	-	0.0%
507201 Licenses & Permits	-	0.0%	-	0.0%	-	-	-	-	0.0%
507999 Other Taxes	-	0.0%	-	0.0%	-	-	-	-	0.0%
Totals	-	0.0%	-	0.0%	-	-	-	-	0.0%
PURCHASED TRANS.									
503406 Contract/Paratransit	-	0.0%	-	0.0%	-	-	-	-	0.0%
Totals	-	0.0%	-	0.0%	-	-	-	-	0.0%
MISC EXPENSE									
509011 Dues/Subscriptions	-	0.0%	-	0.0%	-	-	-	-	0.0%
509085 Advertising - Rev Prod	-	0.0%	-	0.0%	-	-	-	-	0.0%
509101 Employee Incentive Program	3,500	0.0%	3,500	0.0%	3,500	3,500	3,500	3,500	0.0%
509121 Employee Training	-	0.0%	-	0.0%	-	-	-	-	0.0%
509123 Travel	-	0.0%	-	0.0%	-	-	-	-	0.0%
509125 Local Meeting Expense	-	0.0%	-	0.0%	-	-	-	-	0.0%
509127 Board Director Fees	-	0.0%	-	0.0%	-	-	-	-	0.0%
509150 Contributions	-	0.0%	-	0.0%	-	-	-	-	0.0%
509198 Cash Over/Short	-	0.0%	-	0.0%	-	-	-	-	0.0%
Totals	3,500	0.0%	3,500	0.0%	3,500	3,500	3,500	3,500	0.0%
LEASES & RENTALS									
512011 Facility Lease	-	0.0%	-	0.0%	-	-	-	-	0.0%
512061 Equipment Rental	-	0.0%	-	0.0%	-	-	-	-	0.0%
Totals	-	0.0%	-	0.0%	-	-	-	-	0.0%
PERSONNEL TOTAL	14,126,786	2.4%	14,073,097	-0.4%	14,073,097	14,073,097	14,073,097	14,073,097	-0.4%
NON-PERSONNEL TOTAL	5,000	0.0%	5,000	0.0%	5,000	5,000	5,000	5,000	0.0%
DEPARTMENT TOTALS	14,131,786	2.4%	14,078,097	-0.4%	14,078,097	14,078,097	14,078,097	14,078,097	-0.4%



HUMAN RESOURCES DEPARTMENT

1400

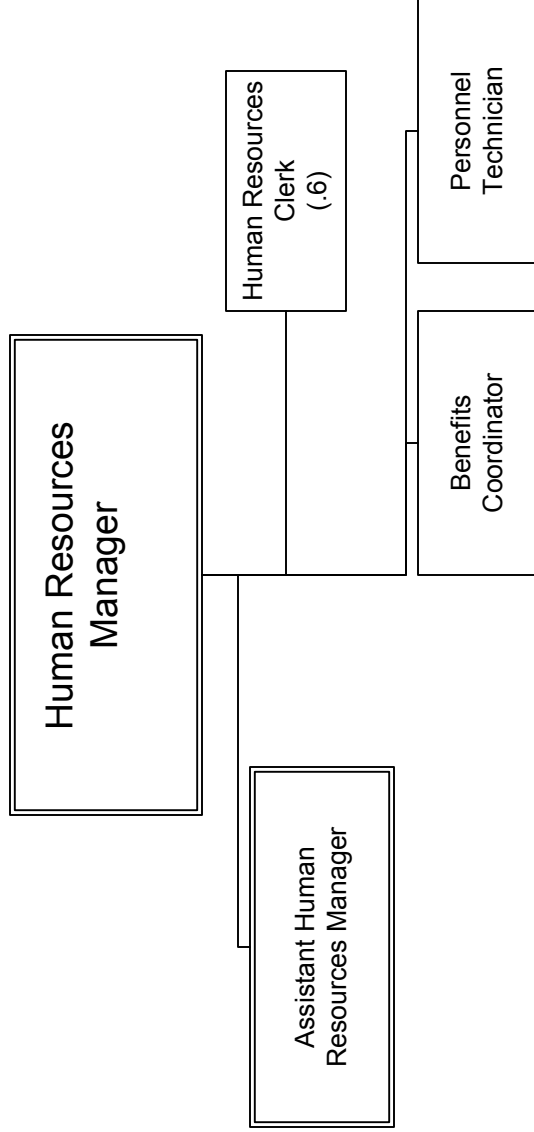
MAJOR FUNCTIONS OF THE DEPARTMENT

The Human Resources Department is responsible for a wide variety of functions including: employee recruitment and merit examination; equal employment opportunity; classification and compensation; labor relations; administration of employee benefits, workers' compensation; employee drug and alcohol testing; employee relations; assist managers with labor contract application and interpretation, METRO rules and regulations, and employee performance and training.

DEPARTMENT OBJECTIVES FOR FY12

- Successfully negotiate labor agreements with Service Employees International Union, United Transportation Union: Fixed Route division, and United Transportation Union: Paratransit division.
- Coordinate and insure compliance of METRO's FTA mandated drug and alcohol testing program, prepare annual report of program, and renew provider contracts.
- Work with vendors to maintain compliance with FTA mandated drug and alcohol testing program.
- Train METRO employees as needed on METRO policies and procedures.
- Monitor and implement federal and state regulatory changes in the areas of human resources administration and compliance.
- Meet and confer with the unions regarding new policies and regulations.
- Complete recruitments for open positions and review recruitment processes.

Human Resources Department
1400



FY12 REVISED OPERATING BUDGET AS OF April 2012
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Human Resources - 1400

Position Title	Authorized FY 12 Revised 01/12	Funded FY 12 Revised 01/12	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12
Human Resources Manager	1.00	1.00	1.00	1.00
Asst Human Resources Manager *	1.00	1.00	1.00	1.00
Personnel Technician	1.00	1.00	1.00	1.00
Benefits Coordinator	1.00	1.00	1.00	1.00
Human Resources Specialist	1.00	0.00	1.00	0.00
Human Resources Clerk **	1.00	0.60	1.00	0.60
Total Full-Time Equivalents (FTEs)	6.00	4.60	6.00	4.60

* Asst Human Resources Manager: full time funding restored in FY12 Revised 01/12, effective October 2011

** Human Resources Clerk : 60 % funded for 6 months in FY12 Revised 01/12, effective January 2012

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

Human Resources - 1400

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REV BUDG JAN FY12	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12	
LABOR						
501011 Bus Operator Pay	-	0.0%	-	0.0%	0.0%	0.0%
501013 Bus Operator OT	-	0.0%	-	0.0%	0.0%	0.0%
501021 Other Salaries	289,858	12.6%	289,858	12.6%	0.0%	0.0%
501023 Other OT	899	12.6%	899	12.6%	0.0%	0.0%
Totals	290,757	12.6%	290,757			0.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	5,112	15.3%	5,112			0.0%
502021 Retirement	60,524	15.1%	60,524			0.0%
502031 Medical Ins	61,855	15.0%	61,855			0.0%
502041 Dental Ins	5,637	30.3%	5,637			0.0%
502045 Vision Ins	1,485	12.5%	1,485			0.0%
502051 Life Ins/AD&D	713	8.9%	713			0.0%
502060 State Disability Ins (SDI)	3,433	10.0%	3,433			0.0%
502061 Long Term Disability Ins	3,811	-5.3%	2,984			-21.7%
502071 State Unemployment Ins (SUI)	1,365	25.0%	1,365			0.0%
502081 Worker's Comp Ins	14,950	0.0%	14,950			0.0%
502101 Holiday Pay	4,391	10.8%	4,391			0.0%
502103 Floating Holiday	9,771	31.0%	9,771			0.0%
502109 Sick Leave	16,231	19.0%	16,231			0.0%
502111 Annual Leave	28,890	37.6%	28,890			0.0%
502121 Other Paid Absence	2,536	19.0%	2,536			0.0%
502251 Phys. Exams	-	0.0%	-			0.0%
502253 Driver Lic Renewal	-	0.0%	-			0.0%
502999 Other Fringe Benefits	4,043	0.3%	4,043			0.0%
Totals	224,748	16.7%	223,922			-0.4%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

Human Resources - 1400

ACCOUNT	REVISED		% CHANGE		REVISED		% CHANGE	
	BUDGET JANUARY FY12	BUDG FY12	REV BUDG JAN FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12	% CHANGE
SERVICES								
503011	-	-	0.0%	-	-	-	0.0%	0.0%
503012	-	-	0.0%	-	-	-	0.0%	0.0%
503031	89,200	89,200	0.0%	39,200	39,200	-	-56.1%	0.0%
503032	-	-	0.0%	-	-	-	0.0%	0.0%
503033	-	-	0.0%	-	-	-	0.0%	0.0%
503034	7,519	7,519	0.0%	7,519	7,519	-	0.0%	0.0%
503041	-	-	0.0%	-	-	-	0.0%	0.0%
503161	-	-	0.0%	-	-	-	0.0%	0.0%
503162	-	-	0.0%	-	-	-	0.0%	0.0%
503171	-	-	0.0%	-	-	-	0.0%	0.0%
503221	8,000	8,000	0.0%	8,000	8,000	-	0.0%	0.0%
503222	-	-	0.0%	-	-	-	0.0%	0.0%
503225	-	-	0.0%	-	-	-	0.0%	0.0%
503351	-	-	0.0%	-	-	-	0.0%	0.0%
503352	-	-	0.0%	-	-	-	0.0%	0.0%
503353	-	-	0.0%	-	-	-	0.0%	0.0%
503354	-	-	0.0%	-	-	-	0.0%	0.0%
503363	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	104,719	104,719	0.0%	54,719	54,719	-	-47.7%	
MOBILE MATERIALS & SUPPLIES								
504011	-	-	0.0%	-	-	-	0.0%	0.0%
504012	-	-	0.0%	-	-	-	0.0%	0.0%
504021	-	-	0.0%	-	-	-	0.0%	0.0%
504161	-	-	0.0%	-	-	-	0.0%	0.0%
504191	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

Human Resources - 1400

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REV BUDG JAN FY12	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12	
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	0.0%	-	0.0%	0.0%	
504211 Postage & Mailing	1,030	0.0%	1,030	0.0%	0.0%	
504214 Promotional Items	-	0.0%	-	0.0%	0.0%	
504215 Printing	5,356	0.0%	5,356	0.0%	0.0%	
504217 Photo Supp/Process	-	0.0%	-	0.0%	0.0%	
504311 Office Supplies	-	0.0%	-	0.0%	0.0%	
504315 Safety Supplies	-	0.0%	-	0.0%	0.0%	
504317 Cleaning Supplies	-	0.0%	-	0.0%	0.0%	
504409 Repair/Maint Supplies	-	0.0%	-	0.0%	0.0%	
504421 Non-Inventory Parts	-	0.0%	-	0.0%	0.0%	
504511 Small Tools	-	0.0%	-	0.0%	0.0%	
504515 Employee Tool Replacement	-	0.0%	-	0.0%	0.0%	
Totals	6,386	0.0%	6,386	0.0%	0.0%	
UTILITIES						
505011 Gas & Electric	-	0.0%	-	0.0%	0.0%	
505021 Water & Garbage	-	0.0%	-	0.0%	0.0%	
505031 Telecommunications	-	0.0%	-	0.0%	0.0%	
Totals	-	0.0%	-	0.0%	0.0%	
CASUALTY & LIABILITY						
506011 Insurance - Property	-	0.0%	-	0.0%	0.0%	
506015 Insurance - PL/PD	-	0.0%	-	0.0%	0.0%	
506021 Insurance - Other	-	0.0%	-	0.0%	0.0%	
506123 Settlement Costs	-	0.0%	-	0.0%	0.0%	
506127 Repairs - District Prop	-	0.0%	-	0.0%	0.0%	
Totals	-	0.0%	-	0.0%	0.0%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

Human Resources - 1400

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REV BUDG	JAN FY12	REV BUDG	APRIL FY12	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG JAN FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12	% CHANGE
TAXES									
507051 Fuel Tax	-	0.0%	-	0.0%	-	-	-	-	0.0%
507201 Licenses & Permits	-	0.0%	-	0.0%	-	-	-	-	0.0%
507999 Other Taxes	-	0.0%	-	0.0%	-	-	-	-	0.0%
Totals	-	0.0%	-	0.0%	-	-	-	-	0.0%
PURCHASED TRANS.									
503406 Contract/Paratransit	-	0.0%	-	0.0%	-	-	-	-	0.0%
Totals	-	0.0%	-	0.0%	-	-	-	-	0.0%
MISC EXPENSE									
509011 Dues/Subscriptions	1,313	0.0%	1,313	0.0%	1,313	-	-	-	0.0%
509085 Advertising - Rev Prod	-	0.0%	-	0.0%	-	-	-	-	0.0%
509101 Employee Incentive Program	-	0.0%	-	0.0%	-	-	-	-	0.0%
509121 Employee Training	-	0.0%	-	0.0%	-	-	-	-	0.0%
509123 Travel	-	0.0%	-	0.0%	-	-	-	-	0.0%
509125 Local Meeting Expense	-	0.0%	-	0.0%	-	-	-	-	0.0%
509127 Board Director Fees	-	0.0%	-	0.0%	-	-	-	-	0.0%
509150 Contributions	-	0.0%	-	0.0%	-	-	-	-	0.0%
509198 Cash Over/Short	-	0.0%	-	0.0%	-	-	-	-	0.0%
Totals	1,313	0.0%	1,313	0.0%	1,313	-	-	-	0.0%
LEASES & RENTALS									
512011 Facility Lease	-	0.0%	-	0.0%	-	-	-	-	0.0%
512061 Equipment Rental	-	0.0%	-	0.0%	-	-	-	-	0.0%
Totals	-	0.0%	-	0.0%	-	-	-	-	0.0%
PERSONNEL TOTAL	515,505	14.3%	514,678	-0.2%	514,678	-	-	-	-0.2%
NON-PERSONNEL TOTAL	112,418	0.0%	62,418	-44.5%	62,418	-	-	-	-44.5%
DEPARTMENT TOTALS	627,922	11.5%	577,095	-8.1%	577,095	-	-	-	-8.1%



INFORMATION TECHNOLOGY DEPARTMENT

1500

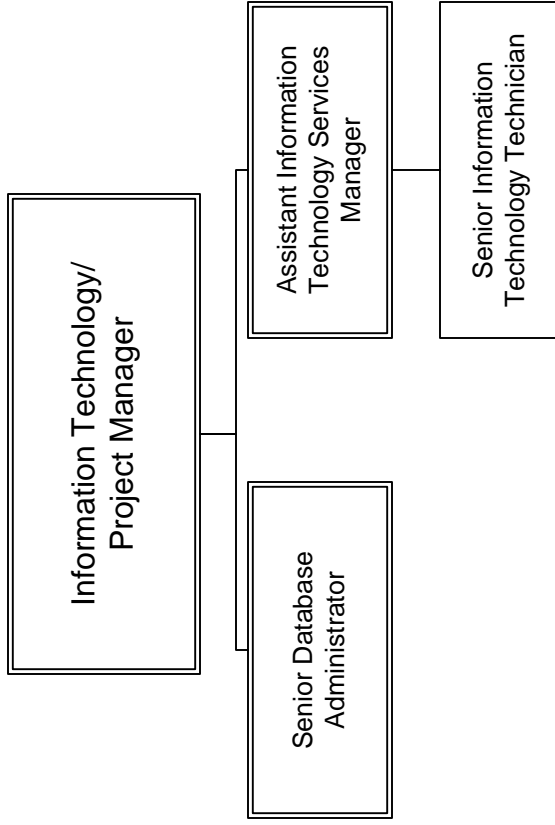
MAJOR FUNCTIONS OF THE DEPARTMENT

The IT Department is responsible for METRO's Information Systems needs including equipment and software maintenance, phone systems, Talking Bus systems, planning and purchases, METRO web site, as well as end-user technical support. IT personnel support multiple databases used by all departments. METRO data is backed up on-site for quick recovery and off-site for emergency reconstruction. METRO's computer needs are continually being evaluated with plans being developed/implemented to improve employee efficiency through computing at the lowest long-term cost.

DEPARTMENT OBJECTIVES FOR FY12

- Complete Phase II implementation of new web site (debug, user training, etc.)
- Complete implementation of MaintStar software.
- Complete transition to new Hastus software for Bid/Dispatch.
- Complete transition to new HR software.
- Support new farebox implementation.
- Convert all remaining Informix databases to a supported database platform.
- Upgrade existing Microsoft SQL databases from SQL 2000 and SQL 2005 to SQL 2008.
- Maintain computers at 99% or better up-time, including printers, terminals, PCs and communications equipment. This also includes the maintenance of the security aspects of the computer environment.

Information Technology Services
Department
1500



FY12 REVISED OPERATING BUDGET AS OF April 2012
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Information Technology - 1500

Position Title	Authorized FY 12 Revised 01/12	Funded FY 12 Revised 01/12	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12
Information Technology/Project Manager	1.00	1.00	1.00	1.00
Asst Manager of Information Technology	1.00	1.00	1.00	1.00
Database Administrator/Sr	1.00	1.00	1.00	1.00
Systems Administrator/Sr	1.00	0.00	1.00	0.00
IT Technician/Sr IT Tech	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	5.00	4.00	5.00	4.00

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
Information Technology - 1500

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REVISED	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12 REV BUDG JAN FY12	BUDGET APRIL FY12	BUDG APRIL REV BUDG APRIL FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12
LABOR						
501011 Bus Operator Pay	-	0.0%	-	0.0%	-	0.0%
501013 Bus Operator OT	-	0.0%	-	0.0%	-	0.0%
501021 Other Salaries	325,303	-0.8%	325,303	-0.8%	325,303	0.0%
501023 Other OT	1,431	-0.8%	1,431	-0.8%	1,431	0.0%
Totals	326,734	-0.8%	326,734	-0.8%	326,734	0.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	6,778	-0.1%	6,778	-0.1%	6,778	0.0%
502021 Retirement	80,205	-0.4%	80,205	-0.4%	80,205	0.0%
502031 Medical Ins	66,262	-7.4%	66,262	-7.4%	66,262	0.0%
502041 Dental Ins	6,583	4.7%	6,583	4.7%	6,583	0.0%
502045 Vision Ins	1,513	0.0%	1,513	0.0%	1,513	0.0%
502051 Life Ins/AD&D	870	12.0%	870	12.0%	870	0.0%
502060 State Disability Ins (SDI)	4,650	-4.0%	4,650	-4.0%	4,650	0.0%
502061 Long Term Disability Ins	5,606	-5.4%	3,954	-5.4%	3,954	-29.5%
502071 State Unemployment Ins (SUI)	1,365	0.0%	1,365	0.0%	1,365	0.0%
502081 Worker's Comp Ins	14,950	0.0%	14,950	0.0%	14,950	0.0%
502101 Holiday Pay	5,013	0.0%	5,013	0.0%	5,013	0.0%
502103 Floating Holiday	19,201	31.4%	19,201	31.4%	19,201	0.0%
502109 Sick Leave	68,771	0.0%	68,771	0.0%	68,771	0.0%
502111 Annual Leave	44,925	-8.0%	44,925	-8.0%	44,925	0.0%
502121 Other Paid Absence	2,828	0.0%	2,828	0.0%	2,828	0.0%
502251 Phys. Exams	-	0.0%	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	0.0%	-	0.0%	-	0.0%
502999 Other Fringe Benefits	7,046	38.1%	7,046	38.1%	7,046	0.0%
Totals	336,565	-0.9%	334,913	-0.9%	334,913	-0.5%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
Information Technology - 1500

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REV BUDG JAN FY12	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12	BUDGET APRIL FY12	BUDG JAN FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12
SERVICES						
503011 Acting/Audit Fees	-	0.0%	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	0.0%	-	0.0%	-	0.0%
503031 Prof/Technical Fees	13,410	0.0%	13,410	0.0%	13,410	0.0%
503032 Legislative Services	-	0.0%	-	0.0%	-	0.0%
503033 Legal Services	-	0.0%	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	0.0%	-	0.0%	-	0.0%
503041 Temp Help	-	0.0%	-	0.0%	-	0.0%
503161 Custodial Services	-	0.0%	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	0.0%	-	0.0%	-	0.0%
503171 Security Services	-	0.0%	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	0.0%	-	0.0%	-	0.0%
503222 Legal Ads	-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	-	0.0%	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	0.0%	-	0.0%	-	0.0%
503352 Repair - Equipment	172,310	-0.6%	172,310	-0.6%	172,310	0.0%
503353 Repair - Rev Vehicle	-	0.0%	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	0.0%	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	0.0%	-	0.0%	-	0.0%
Totals	185,720	-0.5%	185,720	-0.5%	185,720	0.0%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	0.0%	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	0.0%	-	0.0%	-	0.0%
504021 Tires & Tubes	-	0.0%	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	0.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	0.0%	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
Information Technology - 1500

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REVISED	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12 REV BUDG JAN FY12	BUDGET APRIL FY12	BUDG FY12 REV BUDG APRIL FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	0.0%	-	0.0%	-	0.0%
504211 Postage & Mailing	-	0.0%	-	0.0%	-	0.0%
504214 Promotional Items	-	0.0%	-	0.0%	-	0.0%
504215 Printing	-	0.0%	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	0.0%	-	0.0%	-	0.0%
504311 Office Supplies	22,870	4.6%	22,870	4.6%	22,870	0.0%
504315 Safety Supplies	-	0.0%	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	0.0%	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	0.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	0.0%	-	0.0%	-	0.0%
504511 Small Tools	-	0.0%	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	0.0%	-	0.0%	-	0.0%
Totals	22,870	4.6%	22,870	4.6%	22,870	0.0%
UTILITIES						
505011 Gas & Electric	-	0.0%	-	0.0%	-	0.0%
505021 Water & Garbage	-	0.0%	-	0.0%	-	0.0%
505031 Telecommunications	-	0.0%	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	0.0%	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	0.0%	-	0.0%	-	0.0%
506021 Insurance - Other	-	0.0%	-	0.0%	-	0.0%
506123 Settlement Costs	-	0.0%	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	0.0%	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
 Information Technology - 1500

ACCOUNT	REVISED		% CHANGE		REVISED		% CHANGE	
	BUDGET JANUARY FY12	FY12	BUDG FY12	REV BUDG JAN FY12	BUDGET APRIL FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12	% CHANGE
TAXES								
507051 Fuel Tax	-	-	0.0%	-	-	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	-	-	0.0%
507999 Other Taxes	-	-	0.0%	-	-	-	-	0.0%
Totals	-	-	0.0%	-	-	-	-	0.0%
PURCHASED TRANS.								
503406 Contract/Paratransit	-	-	0.0%	-	-	-	-	0.0%
Totals	-	-	0.0%	-	-	-	-	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	-	-	0.0%	-	-	-	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	-	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	-	-	0.0%
509121 Employee Training	-	-	0.0%	-	-	-	-	0.0%
509123 Travel	-	-	0.0%	-	-	-	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	-	-	0.0%
Totals	-	-	0.0%	-	-	-	-	0.0%
LEASES & RENTALS								
512011 Facility Lease	-	-	0.0%	-	-	-	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	-	-	-	0.0%
Totals	-	-	0.0%	-	-	-	-	0.0%
PERSONNEL TOTAL	663,299	661,647	-0.9%	661,647	661,647	661,647	661,647	-0.2%
NON-PERSONNEL TOTAL	208,590	208,590	0.0%	208,590	208,590	208,590	208,590	0.0%
DEPARTMENT TOTALS	871,889	870,237	-0.7%	870,237	870,237	870,237	870,237	-0.2%



DISTRICT COUNSEL 1700

MAJOR FUNCTIONS OF THE DEPARTMENT

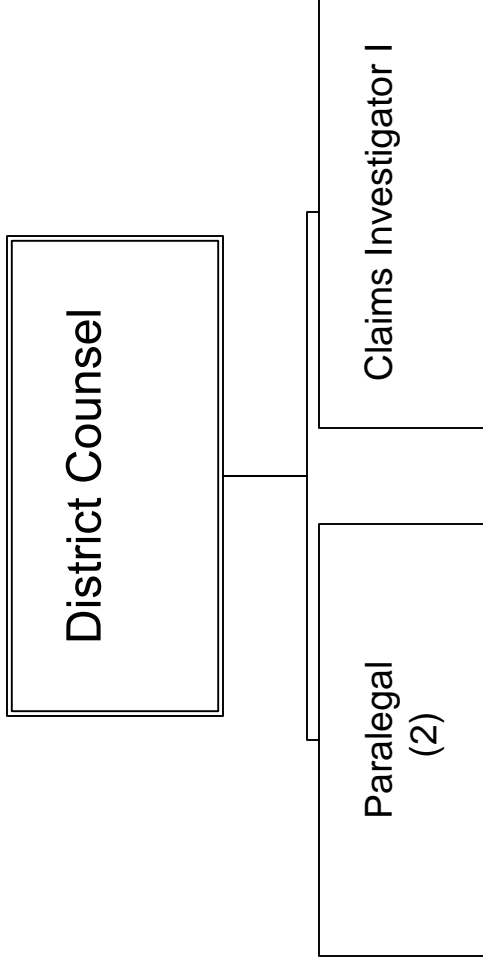
The Legal Department under the direction of the General Counsel performs the following major activities and services:

- Provides professional legal services for the Santa Cruz METRO, its Board of Directors and the management staff;
- Represents the Santa Cruz METRO, its Board of Directors and METRO staff, as appropriate, in civil litigation;
- Investigates, manages and administers METRO's tort claims and provides a defense for tort litigation;
- Assists the Human Resources Department with the management and administration of litigated worker's compensation claims and pursues METRO's subrogation rights against third parties;
- Manages the leased properties including the preparation and negotiation of leases and tenant communications;
- Assists with the administration and management of the Call Stop Requirements;
- Assists the General Manager and METRO staff, as requested, with the MetroBase Project, including property acquisitions, management of construction contracts and research of legal issues arising out of the Project;
- Assists Management staff with personnel matters;
- Represents METRO in grievances and disciplinary arbitrations arising out of METRO's Labor Agreements;
- Manages and Administers the Family Medical Leaves, the California Family Rights Leaves and the Pregnancy Disability Leaves and other Leaves for all METRO employees in a consistent and coordinated manner; and
- Provides Spanish translations for the Legal Department and other Departments, as requested.

DEPARTMENT OBJECTIVES FOR FY12

- Provide Management Staff with at least 4 trainings a year;
- Publish and Implement Kin Care Policy, Family and Medical Leave Policy and other legally required Leave Policies;
- Publish Legal Newsletter for METRO Supervisors and Managers at least 6 times a year; and
- Review and update all current METRO regulations.

Office of District Counsel
1700



FY12 REVISED OPERATING BUDGET AS OF April 2012
Authorized and Funded Personnel - Full Time Equivalent (FTE)
District Counsel - 1700

Position Title	Authorized FY 12 Revised 01/12	Funded FY 12 Revised 01/12	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12
District Counsel	1.00	1.00	1.00	1.00
Claims Investigator I-II	1.00	1.00	1.00	1.00
Paralegal	2.00	2.00	2.00	2.00
Total Full-Time Equivalents (FTEs)	4.00	4.00	4.00	4.00

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

District Counsel - 1700

ACCOUNT	REVISED		% CHANGE		REVISED		% CHANGE	
	BUDGET JANUARY FY12	BUDG FY12	REV BUDG JAN FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12	% CHANGE
LABOR								
501011 Bus Operator Pay	-	-	0.0%	-	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	-	0.0%	0.0%
501021 Other Salaries	313,290	313,290	-0.7%	313,290	313,290	313,290	0.0%	0.0%
501023 Other OT	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	313,290	313,290	-0.7%	313,290	313,290	313,290	0.0%	0.0%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	5,583	5,583	0.1%	5,583	5,583	5,583	0.0%	0.0%
502021 Retirement	66,267	66,267	0.1%	66,267	66,267	66,267	0.0%	0.0%
502031 Medical Ins	43,413	43,413	-4.9%	43,413	43,413	43,413	0.0%	0.0%
502041 Dental Ins	3,169	3,169	-17.2%	3,169	3,169	3,169	0.0%	0.0%
502045 Vision Ins	1,320	1,320	0.0%	1,320	1,320	1,320	0.0%	0.0%
502051 Life Ins/AD&D	561	561	0.0%	561	561	561	0.0%	0.0%
502060 State Disability Ins (SDI)	3,201	3,201	-4.2%	3,201	3,201	3,201	0.0%	0.0%
502061 Long Term Disability Ins	4,142	4,142	-5.9%	4,142	2,757	2,757	-33.4%	0.0%
502071 State Unemployment Ins (SUI)	1,092	1,092	0.0%	1,092	1,092	1,092	0.0%	0.0%
502081 Worker's Comp Ins	11,960	11,960	0.0%	11,960	11,960	11,960	0.0%	0.0%
502101 Holiday Pay	4,425	4,425	0.1%	4,425	4,425	4,425	0.0%	0.0%
502103 Floating Holiday	7,974	7,974	0.2%	7,974	7,974	7,974	0.0%	0.0%
502109 Sick Leave	17,700	17,700	0.1%	17,700	17,700	17,700	0.0%	0.0%
502111 Annual Leave	38,896	38,896	6.7%	38,896	38,896	38,896	0.0%	0.0%
502121 Other Paid Absence	2,766	2,766	0.1%	2,766	2,766	2,766	0.0%	0.0%
502251 Phys. Exams	-	-	0.0%	-	-	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	-	0.0%	0.0%
502999 Other Fringe Benefits	2,077	2,077	-0.2%	2,077	2,077	2,077	0.0%	0.0%
Totals	214,544	213,160	-0.3%	213,160	213,160	213,160	-0.6%	-0.6%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

District Counsel - 1700

ACCOUNT	REVISED		% CHANGE		REVISED		% CHANGE	
	BUDGET JANUARY FY12	BUDG FY12	REV BUDG JAN FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12	
SERVICES								
503011	-	-	0.0%	-	-	-	0.0%	
503012	-	-	0.0%	-	-	-	0.0%	
503031	-	-	0.0%	-	-	-	0.0%	
503032	-	-	0.0%	-	-	-	0.0%	
503033	5,000	5,000	0.0%	5,000	5,000	5,000	0.0%	
503034	-	-	0.0%	-	-	-	0.0%	
503041	-	-	0.0%	-	-	-	0.0%	
503161	-	-	0.0%	-	-	-	0.0%	
503162	-	-	0.0%	-	-	-	0.0%	
503171	-	-	0.0%	-	-	-	0.0%	
503221	-	-	0.0%	-	-	-	0.0%	
503222	-	-	0.0%	-	-	-	0.0%	
503225	-	-	0.0%	-	-	-	0.0%	
503351	-	-	0.0%	-	-	-	0.0%	
503352	-	-	0.0%	-	-	-	0.0%	
503353	-	-	0.0%	-	-	-	0.0%	
503354	-	-	0.0%	-	-	-	0.0%	
503363	-	-	0.0%	-	-	-	0.0%	
Totals	5,000	5,000	0.0%	5,000	5,000	5,000	0.0%	
MOBILE MATERIALS & SUPPLIES								
504011	-	-	0.0%	-	-	-	0.0%	
504012	-	-	0.0%	-	-	-	0.0%	
504021	-	-	0.0%	-	-	-	0.0%	
504161	-	-	0.0%	-	-	-	0.0%	
504191	-	-	0.0%	-	-	-	0.0%	
Totals	-	-	0.0%	-	-	-	0.0%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

District Counsel - 1700

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REV BUDG JAN FY12	REV BUDG APRIL FY12
	BUDGET JANUARY FY12	BUDG FY12	BUDGET APRIL FY12	BUDG JAN FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	0.0%	-	0.0%	-	0.0%
504211 Postage & Mailing	-	0.0%	-	0.0%	-	0.0%
504214 Promotional Items	-	0.0%	-	0.0%	-	0.0%
504215 Printing	-	0.0%	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	0.0%	-	0.0%	-	0.0%
504311 Office Supplies	1,000	0.0%	1,000	0.0%	1,000	0.0%
504315 Safety Supplies	-	0.0%	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	0.0%	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	0.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	0.0%	-	0.0%	-	0.0%
504511 Small Tools	-	0.0%	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	0.0%	-	0.0%	-	0.0%
Totals	1,000	0.0%	1,000	0.0%	1,000	0.0%
UTILITIES						
505011 Gas & Electric	-	0.0%	-	0.0%	-	0.0%
505021 Water & Garbage	-	0.0%	-	0.0%	-	0.0%
505031 Telecommunications	-	0.0%	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	0.0%	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	0.0%	-	0.0%	-	0.0%
506021 Insurance - Other	-	0.0%	-	0.0%	-	0.0%
506123 Settlement Costs	-	0.0%	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	0.0%	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

District Counsel - 1700

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12 REV BUDG JAN FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12
TAXES				
507051 Fuel Tax	-	0.0%	-	0.0%
507201 Licenses & Permits	-	0.0%	-	0.0%
507999 Other Taxes	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%
PURCHASED TRANS.				
503406 Contract/Paratransit	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%
MISC EXPENSE				
509011 Dues/Subscriptions	10,500	0.0%	10,500	0.0%
509085 Advertising - Rev Prod	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	0.0%	-	0.0%
509121 Employee Training	7,780	94.5%	7,780	0.0%
509123 Travel	2,000	0.0%	2,000	0.0%
509125 Local Meeting Expense	-	0.0%	-	0.0%
509127 Board Director Fees	-	0.0%	-	0.0%
509150 Contributions	-	0.0%	-	0.0%
509198 Cash Over/Short	-	0.0%	-	0.0%
Totals	20,280	22.9%	20,280	0.0%
LEASES & RENTALS				
512011 Facility Lease	-	0.0%	-	0.0%
512061 Equipment Rental	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%
PERSONNEL TOTAL	527,835	-0.5%	526,450	-0.3%
NON-PERSONNEL TOTAL	26,280	16.8%	26,280	0.0%
DEPARTMENT TOTALS	554,115	0.2%	552,730	-0.2%



RISK MANAGEMENT - 1800

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

Risk Management - 1800

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REVISED	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12 REV BUDG JAN FY12	BUDGET APRIL FY12	BUDG APRIL REV BUDG APRIL FY12	BUDGET JAN FY12 REV BUDG JAN FY12	BUDGET APRIL FY12 REV BUDG APRIL FY12
LABOR						
501011 Bus Operator Pay	-	0.0%	-	0.0%	-	0.0%
501013 Bus Operator OT	-	0.0%	-	0.0%	-	0.0%
501021 Other Salaries	-	0.0%	-	0.0%	-	0.0%
501023 Other OT	-	0.0%	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%	-	0.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	-	0.0%	-	0.0%	-	0.0%
502021 Retirement	-	0.0%	-	0.0%	-	0.0%
502031 Medical Ins	-	0.0%	-	0.0%	-	0.0%
502041 Dental Ins	-	0.0%	-	0.0%	-	0.0%
502045 Vision Ins	-	0.0%	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	0.0%	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	0.0%	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	0.0%	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	0.0%	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	0.0%	-	0.0%	-	0.0%
502101 Holiday Pay	-	0.0%	-	0.0%	-	0.0%
502103 Floating Holiday	-	0.0%	-	0.0%	-	0.0%
502109 Sick Leave	-	0.0%	-	0.0%	-	0.0%
502111 Annual Leave	-	0.0%	-	0.0%	-	0.0%
502121 Other Paid Absence	-	0.0%	-	0.0%	-	0.0%
502251 Phys. Exams	-	0.0%	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	0.0%	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	0.0%	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

Risk Management - 1800

ACCOUNT	REVISED		% CHANGE		REVISED		% CHANGE	
	BUDGET JANUARY FY12	BUDG FY12	REV BUDG JAN FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12	% CHANGE
SERVICES								
503011	-	-	0.0%	-	-	-	0.0%	0.0%
503012	-	-	0.0%	-	-	-	0.0%	0.0%
503031	50,000	50,000	0.0%	50,000	50,000	50,000	0.0%	0.0%
503032	-	-	0.0%	-	-	-	0.0%	0.0%
503033	50,000	50,000	0.0%	50,000	50,000	50,000	0.0%	0.0%
503034	-	-	0.0%	-	-	-	0.0%	0.0%
503041	-	-	0.0%	-	-	-	0.0%	0.0%
503161	-	-	0.0%	-	-	-	0.0%	0.0%
503162	-	-	0.0%	-	-	-	0.0%	0.0%
503171	-	-	0.0%	-	-	-	0.0%	0.0%
503221	-	-	0.0%	-	-	-	0.0%	0.0%
503222	-	-	0.0%	-	-	-	0.0%	0.0%
503225	-	-	0.0%	-	-	-	0.0%	0.0%
503351	-	-	0.0%	-	-	-	0.0%	0.0%
503352	-	-	0.0%	-	-	-	0.0%	0.0%
503353	-	-	0.0%	-	-	-	0.0%	0.0%
503354	-	-	0.0%	-	-	-	0.0%	0.0%
503363	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	100,000	100,000	0.0%	100,000	100,000	100,000	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES								
504011	-	-	0.0%	-	-	-	0.0%	0.0%
504012	-	-	0.0%	-	-	-	0.0%	0.0%
504021	-	-	0.0%	-	-	-	0.0%	0.0%
504161	-	-	0.0%	-	-	-	0.0%	0.0%
504191	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

Risk Management - 1800

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REV BUDG JAN FY12	REV BUDG APRIL FY12	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12	BUDGET APRIL FY12	BUDG JAN FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	0.0%	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	0.0%	-	0.0%	-	-	0.0%
504214 Promotional Items	-	0.0%	-	0.0%	-	-	0.0%
504215 Printing	-	0.0%	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	0.0%	-	0.0%	-	-	0.0%
504311 Office Supplies	-	0.0%	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	0.0%	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	0.0%	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	0.0%	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	0.0%	-	0.0%	-	-	0.0%
504511 Small Tools	-	0.0%	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	0.0%	-	0.0%	-	-	0.0%
Totals	-	0.0%	-	0.0%	-	-	0.0%
UTILITIES							
505011 Gas & Electric	-	0.0%	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	0.0%	-	0.0%	-	-	0.0%
505031 Telecommunications	-	0.0%	-	0.0%	-	-	0.0%
Totals	-	0.0%	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	0.0%	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	0.0%	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	0.0%	-	0.0%	-	-	0.0%
506123 Settlement Costs	455,000	0.0%	305,000	0.0%	305,000	305,000	-33.0%
506127 Repairs - District Prop	-	0.0%	-	0.0%	-	-	0.0%
Totals	455,000	0.0%	305,000	0.0%	305,000	305,000	-33.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

Risk Management - 1800

ACCOUNT	REVISED		% CHANGE		REVISED		% CHANGE	
	BUDGET JANUARY FY12	REV BUDG JAN FY12	BUDG FY12	REV BUDG JAN FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12
TAXES								
507051 Fuel Tax	-	-	0.0%	-	-	-	0.0%	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	-	0.0%	0.0%
507999 Other Taxes	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	0.0%	0.0%
PURCHASED TRANS.								
503406 Contract/Paratransit	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	0.0%	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	-	-	0.0%	-	-	-	0.0%	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	-	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	-	0.0%	0.0%
509121 Employee Training	-	-	0.0%	-	-	-	0.0%	0.0%
509123 Travel	-	-	0.0%	-	-	-	0.0%	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	-	0.0%	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	-	0.0%	0.0%
509150 Contributions	-	-	0.0%	-	-	-	0.0%	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	0.0%	0.0%
LEASES & RENTALS								
512011 Facility Lease	-	-	0.0%	-	-	-	0.0%	0.0%
512061 Equipment Rental	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	0.0%	0.0%
PERSONNEL TOTAL								
	-	-	0.0%	-	-	-	0.0%	0.0%
NON-PERSONNEL TOTAL								
	555,000	555,000	0.0%	405,000	405,000	405,000	-27.0%	-27.0%
DEPARTMENT TOTALS								
	555,000	555,000	0.0%	405,000	405,000	405,000	-27.0%	-27.0%



FACILITIES MAINTENANCE DEPARTMENT

2200

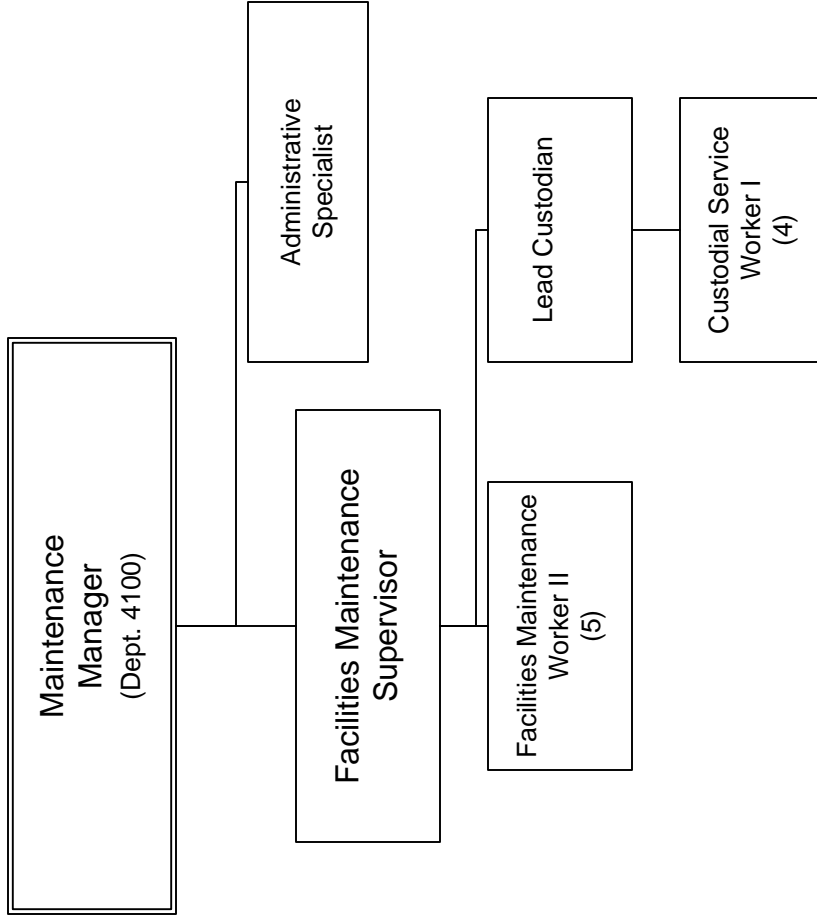
MAJOR FUNCTIONS OF THE DEPARTMENT

The Facilities Maintenance Department's primary mission is to provide 24-hour support to both Operations and Fleet Maintenance. The Facility Maintenance Department maintains seven transit facilities, three transit centers, a park and ride lot and 1000 bus stops. Facility Maintenance staff works with land use planners to establish improved bus stops and facilities. The staff develops/implements/administrates Local, State and Federal regulatory compliance programs such as the storm water and hazardous materials programs. Staff provides supervision for capital projects. The Facility Maintenance Department participates in the Service Review Committee, the Leasing and Property Committee, Labor Management Committee, the Health and Safety Committee, the Occupational Violence Review Committee, the Injury Prevention Program and chairs the Bus Stop Advisory Committee. The Facility Maintenance Department strives to provide a positive image of public transit to the community.

DEPARTMENT OBJECTIVES FOR FY12

- Install new aluminum passenger waiting shelters at various locations throughout METRO. In some of these locations, the wood shelters will have to be removed due to dry rot and insect damage.
- Assist with capital improvement projects to ensure the projects are completed and projects meet METRO, community, state and federal standards.
- Maintain the fueling and servicing facility including upgrades to ensure compliance with all applicable regulations.
- Maintenance and repair of METRO's bus stops.
- Develop and implement a modern comprehensive safety program for the Facility Maintenance Dept. This program will cover all aspects of all activities that Facilities personnel engage in.
- Assist with installation of a 2nd LCNG fuel storage tank.

Facilities Maintenance 2200



FY12 REVISED OPERATING BUDGET AS OF April 2012
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Facilities Maintenance - 2200

Position Title	Authorized FY 12 Revised 01/12	Funded FY 12 Revised 01/12	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12
Facilities Maintenance Manager	1.00	0.00	1.00	0.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00
Sr. Facilities Maint Worker	0.00	0.00	0.00	0.00
Admin Specialist	1.00	1.00	1.00	1.00
Facilities Maint Worker II	5.00	5.00	5.00	5.00
Facilities Maint Worker I	2.00	0.00	2.00	0.00
Lead Custodian	1.00	1.00	1.00	1.00
Custodial Service Worker I	5.00	4.00	5.00	4.00
Administrative Assistant	1.00	0.00	1.00	0.00
Total Full-Time Equivalents (FTEs)	17.00	12.00	17.00	12.00

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
 Facilities Maintenance - 2200

ACCOUNT	REVISED		% CHANGE		REVISED		% CHANGE	
	BUDGET JANUARY FY12	BUDGET JANUARY FY12	BUDG FY12	REV BUDG JAN FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12
LABOR								
501011 Bus Operator Pay	-	-	0.0%	-	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	-	0.0%	0.0%
501021 Other Salaries	524,002	524,002	0.9%	524,002	524,002	524,002	0.9%	0.0%
501023 Other OT	51,090	51,090	0.9%	51,090	51,090	51,090	0.9%	0.0%
Totals	575,092	575,092	0.9%	575,092	575,092	575,092	0.9%	0.0%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	9,996	9,996	9.6%	9,996	9,996	9,996	9.6%	0.0%
502021 Retirement	109,846	109,846	1.5%	109,846	109,846	109,846	1.5%	0.0%
502031 Medical Ins	208,755	208,755	-6.8%	208,755	208,755	208,755	-6.8%	0.0%
502041 Dental Ins	19,671	19,671	-3.3%	19,671	19,671	19,671	-3.3%	0.0%
502045 Vision Ins	3,960	3,960	0.0%	3,960	3,960	3,960	0.0%	0.0%
502051 Life Ins/AD&D	1,404	1,404	0.0%	1,404	1,404	1,404	0.0%	0.0%
502060 State Disability Ins (SDI)	7,583	7,583	4.9%	7,583	7,583	7,583	4.9%	0.0%
502061 Long Term Disability Ins	6,893	6,893	1.5%	6,893	4,852	4,852	1.5%	-29.6%
502071 State Unemployment Ins (SUI)	3,276	3,276	3.5%	3,276	3,276	3,276	3.5%	0.0%
502081 Worker's Comp Ins	35,880	35,880	0.0%	35,880	35,880	35,880	0.0%	0.0%
502101 Holiday Pay	7,365	7,365	1.5%	7,365	7,365	7,365	1.5%	0.0%
502103 Floating Holiday	-	-	0.0%	-	-	-	0.0%	0.0%
502109 Sick Leave	29,459	29,459	1.5%	29,459	29,459	29,459	1.5%	0.0%
502111 Annual Leave	72,841	72,841	6.0%	72,841	72,841	72,841	6.0%	0.0%
502121 Other Paid Absence	4,603	4,603	1.5%	4,603	4,603	4,603	1.5%	0.0%
502251 Phys. Exams	-	-	0.0%	-	-	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	-	0.0%	0.0%
502999 Other Fringe Benefits	382	382	-3.9%	382	382	382	-3.9%	0.0%
Totals	521,913	521,913	-1.5%	521,913	519,871	519,871	-1.5%	-0.4%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
 Facilities Maintenance - 2200

ACCOUNT	REVISED		% CHANGE		REVISED		% CHANGE	
	BUDGET JANUARY FY12	BUDGET JANUARY FY12	BUDG FY12	REV BUDG JAN FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12
SERVICES								
503011	-	-	0.0%	-	-	-	0.0%	0.0%
503012	-	-	0.0%	-	-	-	0.0%	0.0%
503031	14,700	14,700	0.0%	14,700	14,700	14,700	0.0%	0.0%
503032	-	-	0.0%	-	-	-	0.0%	0.0%
503033	-	-	0.0%	-	-	-	0.0%	0.0%
503034	-	-	0.0%	-	-	-	0.0%	0.0%
503041	157,200	157,200	100.0%	157,200	157,200	157,200	0.0%	0.0%
503161	60,700	60,700	-19.0%	60,700	60,700	60,700	0.0%	0.0%
503162	3,500	3,500	0.0%	3,500	3,500	3,500	0.0%	0.0%
503171	9,000	9,000	0.0%	9,000	9,000	9,000	0.0%	0.0%
503221	-	-	0.0%	-	-	-	0.0%	0.0%
503222	-	-	0.0%	-	-	-	0.0%	0.0%
503225	-	-	0.0%	-	-	-	0.0%	0.0%
503351	100,000	100,000	0.0%	100,000	100,000	100,000	0.0%	0.0%
503352	350,000	350,000	0.0%	275,000	275,000	275,000	-21.4%	0.0%
503353	-	-	0.0%	-	-	-	0.0%	0.0%
503354	-	-	0.0%	-	-	-	0.0%	0.0%
503363	50,000	50,000	0.0%	50,000	50,000	50,000	0.0%	0.0%
Totals	745,100	745,100	23.8%	670,100	670,100	670,100	-10.1%	0.0%
MOBILE MATERIALS & SUPPLIES								
504011	-	-	0.0%	-	-	-	0.0%	0.0%
504012	-	-	0.0%	-	-	-	0.0%	0.0%
504021	-	-	0.0%	-	-	-	0.0%	0.0%
504161	-	-	0.0%	-	-	-	0.0%	0.0%
504191	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	0.0%	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
 Facilities Maintenance - 2200

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REV BUDG JAN FY12	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12	
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	0.0%	-	0.0%	0.0%	
504211 Postage & Mailing	-	0.0%	-	0.0%	0.0%	
504214 Promotional Items	-	0.0%	-	0.0%	0.0%	
504215 Printing	-	0.0%	-	0.0%	0.0%	
504217 Photo Supp/Process	-	0.0%	-	0.0%	0.0%	
504311 Office Supplies	1,500	0.0%	1,500	0.0%	0.0%	
504315 Safety Supplies	8,000	0.0%	8,000	0.0%	0.0%	
504317 Cleaning Supplies	37,000	23.3%	37,000	0.0%	0.0%	
504409 Repair/Maint Supplies	40,000	0.0%	40,000	0.0%	0.0%	
504421 Non-Inventory Parts	4,000	0.0%	4,000	0.0%	0.0%	
504511 Small Tools	2,000	0.0%	2,000	0.0%	0.0%	
504515 Employee Tool Replacement	-	0.0%	-	0.0%	0.0%	
Totals	92,500	8.2%	92,500		0.0%	
UTILITIES						
505011 Gas & Electric	220,000	0.0%	220,000	0.0%	0.0%	
505021 Water & Garbage	143,800	0.0%	143,800	0.0%	0.0%	
505031 Telecommunications	80,000	0.0%	65,000	-18.8%	-3.4%	
Totals	443,800	0.0%	428,800		-3.4%	
CASUALTY & LIABILITY						
506011 Insurance - Property	-	0.0%	-	0.0%	0.0%	
506015 Insurance - PL/PD	-	0.0%	-	0.0%	0.0%	
506021 Insurance - Other	-	0.0%	-	0.0%	0.0%	
506123 Settlement Costs	-	0.0%	-	0.0%	0.0%	
506127 Repairs - District Prop	-	0.0%	-	0.0%	0.0%	
Totals	-	0.0%	-		0.0%	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
 Facilities Maintenance - 2200

ACCOUNT	REVISED		% CHANGE		REVISED		% CHANGE	
	BUDGET JANUARY FY12	BUDG FY12	REV BUDG JAN FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12	
TAXES								
507051 Fuel Tax	-	-	0.0%	-	-	0.0%	0.0%	
507201 Licenses & Permits	16,000	16,000	0.0%	16,000	16,000	0.0%	0.0%	
507999 Other Taxes	20,000	20,000	0.0%	20,000	20,000	0.0%	0.0%	
Totals	36,000	36,000	0.0%	36,000	36,000	0.0%	0.0%	
PURCHASED TRANS.								
503406 Contract/Paratransit	-	-	0.0%	-	-	0.0%	0.0%	
Totals	-	-	0.0%	-	-	0.0%	0.0%	
MISC EXPENSE								
509011 Dues/Subscriptions	-	-	0.0%	-	-	0.0%	0.0%	
509085 Advertising - Rev Prod	-	-	0.0%	-	-	0.0%	0.0%	
509101 Employee Incentive Program	-	-	0.0%	-	-	0.0%	0.0%	
509121 Employee Training	-	-	0.0%	-	-	0.0%	0.0%	
509123 Travel	-	-	0.0%	-	-	0.0%	0.0%	
509125 Local Meeting Expense	-	-	0.0%	-	-	0.0%	0.0%	
509127 Board Director Fees	-	-	0.0%	-	-	0.0%	0.0%	
509150 Contributions	-	-	0.0%	-	-	0.0%	0.0%	
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%	0.0%	
Totals	-	-	0.0%	-	-	0.0%	0.0%	
LEASES & RENTALS								
512011 Facility Lease	43,500	43,500	0.0%	43,500	43,500	0.0%	0.0%	
512061 Equipment Rental	4,000	4,000	0.0%	4,000	4,000	0.0%	0.0%	
Totals	47,500	47,500	0.0%	47,500	47,500	0.0%	0.0%	
PERSONNEL TOTAL								
	1,097,004	1,094,963	-0.3%	1,094,963	1,094,963	-0.2%	-0.2%	
NON-PERSONNEL TOTAL								
	1,364,900	1,274,900	12.3%	1,274,900	1,274,900	-6.6%	-6.6%	
DEPARTMENT TOTALS								
	2,461,904	2,369,863	6.4%	2,369,863	2,369,863	-3.7%	-3.7%	



FLEET MAINTENANCE DEPARTMENT 4100

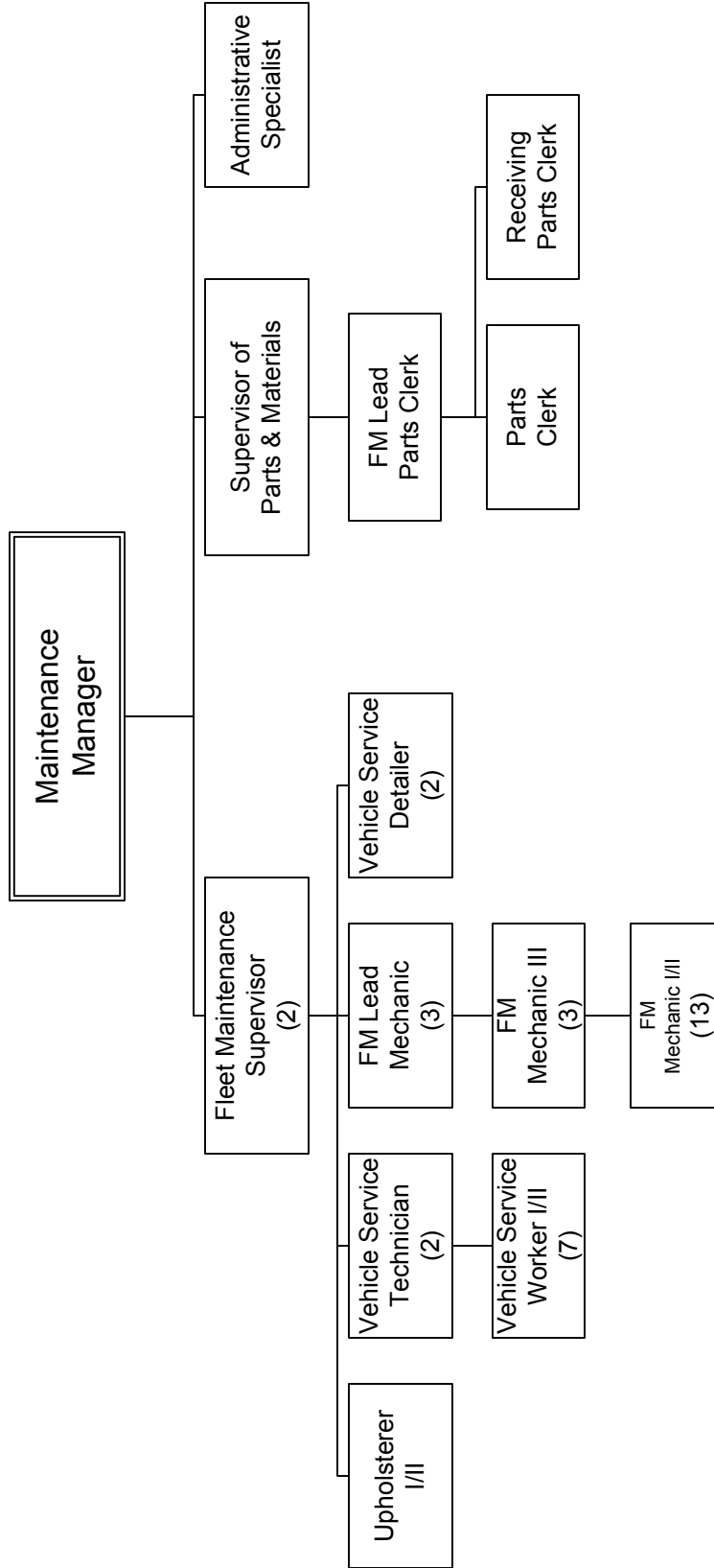
MAJOR FUNCTIONS OF THE DEPARTMENT

The Fleet Maintenance Department provides safe, reliable, clean buses, staff vehicles and equipment, in support of transit service to the public through the optimum use of all resources available to the Department.

DEPARTMENT OBJECTIVES FOR FY12

- Continue leadership skills training for those departmental personnel holding leadership positions, i.e. supervisors and shift leaders. This will require additional training in both transit and maintenance specific areas. Our employees are long term employees of METRO. Any additional investment in training is an investment in our fleet, and the quality of our leaders.
- Continue technical training for our mechanics. As we invest in new equipment we must match the capital investment with an investment in training personnel. Vehicle, engine and transmission technology is so advanced that training must be on going. Introduction of Compressed Natural Gas (CNG) powered vehicles requires an extensive training program to maintain these units safely.
- Provide improved operational support in both vehicle maintenance and vehicle servicing through streamlined and more accurate tracking/scheduling. The maintenance department will support the operation department during all hours of operations.
- Develop and implement a modern comprehensive safety program for the new facility. This program will cover all aspects of all activities in the shop. The new safety program will be developed all fleet maintenance personnel including mechanics, lead mechanics and supervisors.

Fleet Maintenance 4100



FY12 REVISED OPERATING BUDGET AS OF April 2012
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Fleet Maintenance - 4100

Position Title	Authorized FY 12 Revised 01/12	Funded FY 12 Revised 01/12	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12
Maintenance Manager	1.00	1.00	1.00	1.00
Fleet Maint Supervisor	2.00	2.00	2.00	2.00
FM Lead Mechanic	6.00	3.00	6.00	3.00
FM Mechanic III *	4.00	3.00	4.00	3.00
FM Mechanic I - II **	16.00	12.00	16.00	13.00
Body Repair Mechanic	1.00	0.00	1.00	0.00
Upholsterer I - II	1.00	1.00	1.00	1.00
Supervisor of Parts & Materials	1.00	1.00	1.00	1.00
FM Lead Parts Clerk	1.00	1.00	1.00	1.00
Parts Clerk	1.00	1.00	1.00	1.00
Receiving Parts Clerk	1.00	1.00	1.00	1.00
Admin Assistant/Supervisor	1.00	0.00	1.00	0.00
Admin Specialist	1.00	1.00	1.00	1.00
Accounting Tech/Sr Acctng Tech	2.00	0.00	2.00	0.00
Administrative Clerk I	1.00	0.00	1.00	0.00
Vehicle Service Technician	2.00	2.00	2.00	2.00
Vehicle Service Detailer	2.00	2.00	2.00	2.00
Vehicle Service Worker I - II	12.00	7.00	12.00	7.00
Total Full-Time Equivalents (FTEs)	56.00	38.00	56.00	39.00

* FM Mechanic III: 1 FTE unfunded for the last 4 months in FY12 Revised 04/12

** FM Mechanic I-II: 2 FTEs funded for 4 months in FY12 Revised 01/12, effective March 2012; 1 FTE funded for the last 4 months in FY12 Revised 04/12

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

Fleet Maintenance - 4100

ACCOUNT	REVISED		% CHANGE		REVISED		% CHANGE	
	BUDGET JANUARY FY12	BUDGET JANUARY FY12	BUDG JAN FY12 REV BUDG JAN FY12	BUDG JAN FY12 REV BUDG JAN FY12	BUDGET APRIL FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12 REV BUDG APRIL FY12	REV BUDG APRIL FY12 REV BUDG APRIL FY12
LABOR								
501011 Bus Operator Pay	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501021 Other Salaries	1,898,687	1,895,354	1.4%	1.4%	1,895,354	1,895,354	-0.2%	-0.2%
501023 Other OT	73,099	72,971	1.4%	1.4%	72,971	72,971	-0.2%	-0.2%
Totals	1,971,787	1,968,325	1.4%	1.4%	1,968,325	1,968,325	-0.2%	-0.2%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	34,634	34,581	5.6%	5.6%	34,581	34,581	-0.2%	-0.2%
502021 Retirement	398,490	397,879	2.4%	2.4%	397,879	397,879	-0.2%	-0.2%
502031 Medical Ins	613,648	615,269	0.3%	0.3%	615,269	615,269	0.3%	0.3%
502041 Dental Ins	52,008	52,315	10.0%	10.0%	52,315	52,315	0.6%	0.6%
502045 Vision Ins	12,430	12,430	1.8%	1.8%	12,430	12,430	0.0%	0.0%
502051 Life Ins/AD&D	4,500	4,500	1.7%	1.7%	4,500	4,500	0.0%	0.0%
502060 State Disability Ins (SDI)	25,993	25,952	0.9%	0.9%	25,952	25,952	-0.2%	-0.2%
502061 Long Term Disability Ins	24,621	17,671	0.1%	0.1%	17,671	17,671	-28.2%	-28.2%
502071 State Unemployment Ins (SUI)	10,647	10,920	7.8%	7.8%	10,920	10,920	2.6%	2.6%
502081 Worker's Comp Ins	110,631	110,631	0.0%	0.0%	110,631	110,631	0.0%	0.0%
502101 Holiday Pay	26,717	26,987	2.4%	2.4%	26,987	26,987	1.0%	1.0%
502103 Floating Holiday	4,917	4,917	0.0%	0.0%	4,917	4,917	0.0%	0.0%
502109 Sick Leave	106,867	106,703	2.4%	2.4%	106,703	106,703	-0.2%	-0.2%
502111 Annual Leave	261,571	261,270	10.0%	10.0%	261,270	261,270	-0.1%	-0.1%
502121 Other Paid Absence	16,698	16,672	2.4%	2.4%	16,672	16,672	-0.2%	-0.2%
502251 Phys. Exams	1,910	1,910	0.0%	0.0%	1,910	1,910	0.0%	0.0%
502253 Driver Lic Renewal	424	424	-0.1%	-0.1%	424	424	0.0%	0.0%
502999 Other Fringe Benefits	3,148	3,148	-0.8%	-0.8%	3,148	3,148	0.0%	0.0%
Totals	1,709,855	1,704,180	2.8%	2.8%	1,704,180	1,704,180	-0.3%	-0.3%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

Fleet Maintenance - 4100

ACCOUNT	REVISED		% CHANGE		REVISED		% CHANGE	
	BUDGET JANUARY FY12	FY12	BUDG FY12	REV BUDG JAN FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12
SERVICES								
503011	-	-	0.0%	-	-	-	0.0%	0.0%
503012	-	-	0.0%	-	-	-	0.0%	0.0%
503031	8,000	8,000	0.0%	8,000	8,000	8,000	0.0%	0.0%
503032	-	-	0.0%	-	-	-	0.0%	0.0%
503033	-	-	0.0%	-	-	-	0.0%	0.0%
503034	-	-	0.0%	-	-	-	0.0%	0.0%
503041	-	-	0.0%	-	-	-	0.0%	0.0%
503161	-	-	0.0%	-	-	-	0.0%	0.0%
503162	15,000	15,000	0.0%	15,000	15,000	15,000	0.0%	0.0%
503171	-	-	0.0%	-	-	-	0.0%	0.0%
503221	-	-	0.0%	-	-	-	0.0%	0.0%
503222	-	-	0.0%	-	-	-	0.0%	0.0%
503225	-	-	0.0%	-	-	-	0.0%	0.0%
503351	-	-	0.0%	-	-	-	0.0%	0.0%
503352	80,000	80,000	0.0%	80,000	30,000	30,000	-62.5%	-62.5%
503353	273,800	273,800	-2.2%	208,800	208,800	208,800	-23.7%	-23.7%
503354	25,000	25,000	0.0%	25,000	25,000	25,000	0.0%	0.0%
503363	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	401,800	401,800	-1.5%	286,800	286,800	286,800	-28.6%	-28.6%
MOBILE MATERIALS & SUPPLIES								
504011	70,000	70,000	0.0%	70,000	70,000	70,000	0.0%	0.0%
504012	1,855,000	1,855,000	0.0%	1,755,000	1,755,000	1,755,000	-5.4%	-5.4%
504021	225,000	225,000	0.0%	150,000	150,000	150,000	-33.3%	-33.3%
504161	-	-	0.0%	-	-	-	0.0%	0.0%
504191	575,000	575,000	0.0%	515,000	515,000	515,000	-10.4%	-10.4%
Totals	2,725,000	2,725,000	0.0%	2,490,000	2,490,000	2,490,000	-8.6%	-8.6%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

Fleet Maintenance - 4100

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REV BUDG JAN FY12	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12	BUDGET APRIL FY12	BUDG JAN FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	2,500	0.0%	2,500	0.0%	2,500	0.0%
504211 Postage & Mailing	500	0.0%	500	0.0%	500	0.0%
504214 Promotional Items	-	0.0%	-	0.0%	-	0.0%
504215 Printing	-	0.0%	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	0.0%	-	0.0%	-	0.0%
504311 Office Supplies	4,500	0.0%	4,500	0.0%	4,500	0.0%
504315 Safety Supplies	10,000	0.0%	10,000	0.0%	10,000	0.0%
504317 Cleaning Supplies	7,000	0.0%	7,000	0.0%	7,000	0.0%
504409 Repair/Maint Supplies	-	0.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	15,000	0.0%	15,000	0.0%	15,000	0.0%
504511 Small Tools	5,000	0.0%	5,000	0.0%	5,000	0.0%
504515 Employee Tool Replacement	2,000	0.0%	2,000	0.0%	2,000	0.0%
Totals	46,500	0.0%	46,500	0.0%	46,500	0.0%
UTILITIES						
505011 Gas & Electric	-	0.0%	-	0.0%	-	0.0%
505021 Water & Garbage	-	0.0%	-	0.0%	-	0.0%
505031 Telecommunications	23,200	36.5%	18,200	36.5%	18,200	-21.6%
Totals	23,200	36.5%	18,200	36.5%	18,200	-21.6%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	0.0%	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	0.0%	-	0.0%	-	0.0%
506021 Insurance - Other	-	0.0%	-	0.0%	-	0.0%
506123 Settlement Costs	-	0.0%	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	0.0%	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

Fleet Maintenance - 4100

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REV BUDG JAN FY12	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12	
TAXES						
507051 Fuel Tax	14,000	0.0%	14,000	0.0%	0.0%	
507201 Licenses & Permits	-	0.0%	-	-	0.0%	
507999 Other Taxes	-	0.0%	-	-	0.0%	
Totals	14,000	0.0%	14,000		0.0%	
PURCHASED TRANS.						
503406 Contract/Paratransit	-	0.0%	-	-	0.0%	
Totals	-	0.0%	-		0.0%	
MISC EXPENSE						
509011 Dues/Subscriptions	1,000	0.0%	1,000	0.0%	0.0%	
509085 Advertising - Rev Prod	-	0.0%	-	-	0.0%	
509101 Employee Incentive Program	-	0.0%	-	-	0.0%	
509121 Employee Training	-	0.0%	-	-	0.0%	
509123 Travel	-	0.0%	-	-	0.0%	
509125 Local Meeting Expense	-	0.0%	-	-	0.0%	
509127 Board Director Fees	-	0.0%	-	-	0.0%	
509150 Contributions	-	0.0%	-	-	0.0%	
509198 Cash Over/Short	-	0.0%	-	-	0.0%	
Totals	1,000	0.0%	1,000		0.0%	
LEASES & RENTALS						
512011 Facility Lease	-	0.0%	-	-	0.0%	
512061 Equipment Rental	2,000	0.0%	2,000	0.0%	0.0%	
Totals	2,000	0.0%	2,000		0.0%	
PERSONNEL TOTAL	3,681,641	2.0%	3,672,505		-0.2%	
NON-PERSONNEL TOTAL	3,213,500	0.0%	2,858,500		-11.0%	
DEPARTMENT TOTALS	6,895,141	1.1%	6,531,005		-5.3%	



COBRA BENEFITS – 9001

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
 COBRA Benefits - 9001

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REV BUDG	REV BUDG	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12 REV BUDG JAN FY12	BUDGET APRIL FY12	BUDG APRIL REV BUDG APRIL FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12
LABOR							
501011 Bus Operator Pay	-	0.0%	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	0.0%	-	0.0%	-	-	0.0%
501021 Other Salaries	-	0.0%	-	0.0%	-	-	0.0%
501023 Other OT	-	0.0%	-	0.0%	-	-	0.0%
Totals	-	0.0%	-	0.0%	-	-	0.0%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	-	0.0%	-	0.0%	-	-	0.0%
502021 Retirement	-	0.0%	-	0.0%	-	-	0.0%
502031 Medical Ins	-	0.0%	-	0.0%	-	-	0.0%
502041 Dental Ins	-	0.0%	-	0.0%	-	-	0.0%
502045 Vision Ins	-	0.0%	-	0.0%	-	-	0.0%
502051 Life Ins/AD&D	-	0.0%	-	0.0%	-	-	0.0%
502060 State Disability Ins (SDI)	-	0.0%	-	0.0%	-	-	0.0%
502061 Long Term Disability Ins	-	0.0%	-	0.0%	-	-	0.0%
502071 State Unemployment Ins (SUI)	-	0.0%	-	0.0%	-	-	0.0%
502081 Worker's Comp Ins	-	0.0%	-	0.0%	-	-	0.0%
502101 Holiday Pay	-	0.0%	-	0.0%	-	-	0.0%
502103 Floating Holiday	-	0.0%	-	0.0%	-	-	0.0%
502109 Sick Leave	-	0.0%	-	0.0%	-	-	0.0%
502111 Annual Leave	-	0.0%	-	0.0%	-	-	0.0%
502121 Other Paid Absence	-	0.0%	-	0.0%	-	-	0.0%
502251 Phys. Exams	-	0.0%	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	0.0%	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	-	0.0%	-	0.0%	-	-	0.0%
Totals	-	0.0%	-	0.0%	-	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
 COBRA Benefits - 9001

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REVISED	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12 REV BUDG JAN FY12	BUDGET APRIL FY12	BUDG APRIL REV BUDG APRIL FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12
SERVICES						
503011	Acting/Audit Fees	-	0.0%	-	-	0.0%
503012	Admin/Bank Fees	-	0.0%	-	-	0.0%
503031	Prof/Technical Fees	-	0.0%	-	-	0.0%
503032	Legislative Services	-	0.0%	-	-	0.0%
503033	Legal Services	-	0.0%	-	-	0.0%
503034	Pre-Employment Exams	-	0.0%	-	-	0.0%
503041	Temp Help	-	0.0%	-	-	0.0%
503161	Custodial Services	-	0.0%	-	-	0.0%
503162	Uniforms/Laundry	-	0.0%	-	-	0.0%
503171	Security Services	-	0.0%	-	-	0.0%
503221	Classified/Legal Ads	-	0.0%	-	-	0.0%
503222	Legal Ads	-	0.0%	-	-	0.0%
503225	Graphic Services	-	0.0%	-	-	0.0%
503351	Repair - Bldg & Impr	-	0.0%	-	-	0.0%
503352	Repair - Equipment	-	0.0%	-	-	0.0%
503353	Repair - Rev Vehicle	-	0.0%	-	-	0.0%
503354	Repair - Non Rev Vehicle	-	0.0%	-	-	0.0%
503363	Haz Mat Disposal	-	0.0%	-	-	0.0%
Totals						
		-	0.0%	-	-	0.0%
MOBILE MATERIALS & SUPPLIES						
504011	Fuels & Lubricants - Non Rev Veh	-	0.0%	-	-	0.0%
504012	Fuels & Lubricants - Rev Veh	-	0.0%	-	-	0.0%
504021	Tires & Tubes	-	0.0%	-	-	0.0%
504161	Other Mobile Supplies	-	0.0%	-	-	0.0%
504191	Rev Vehicle Parts	-	0.0%	-	-	0.0%
Totals						
		-	0.0%	-	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
 COBRA Benefits - 9001

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REVISED	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12 REV BUDG JAN FY12	BUDGET APRIL FY12	BUDG FY12 REV BUDG APRIL FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	0.0%	-	0.0%	-	0.0%
504211 Postage & Mailing	-	0.0%	-	0.0%	-	0.0%
504214 Promotional Items	-	0.0%	-	0.0%	-	0.0%
504215 Printing	-	0.0%	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	0.0%	-	0.0%	-	0.0%
504311 Office Supplies	-	0.0%	-	0.0%	-	0.0%
504315 Safety Supplies	-	0.0%	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	0.0%	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	0.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	0.0%	-	0.0%	-	0.0%
504511 Small Tools	-	0.0%	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	0.0%	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%	-	0.0%
UTILITIES						
505011 Gas & Electric	-	0.0%	-	0.0%	-	0.0%
505021 Water & Garbage	-	0.0%	-	0.0%	-	0.0%
505031 Telecommunications	-	0.0%	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	0.0%	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	0.0%	-	0.0%	-	0.0%
506021 Insurance - Other	-	0.0%	-	0.0%	-	0.0%
506123 Settlement Costs	-	0.0%	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	0.0%	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012**

COBRA Benefits - 9001

ACCOUNT	REVISED		% CHANGE		REVISED		% CHANGE	
	BUDGET JANUARY FY12	FY12	BUDG FY12	REV BUDG JAN FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12
TAXES								
507051 Fuel Tax	-	-	0.0%	-	-	-	0.0%	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	-	0.0%	0.0%
507999 Other Taxes	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	0.0%	0.0%
PURCHASED TRANS.								
503406 Contract/Paratransit	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	0.0%	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	-	-	0.0%	-	-	-	0.0%	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	-	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	-	0.0%	0.0%
509121 Employee Training	-	-	0.0%	-	-	-	0.0%	0.0%
509123 Travel	-	-	0.0%	-	-	-	0.0%	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	-	0.0%	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	-	0.0%	0.0%
509150 Contributions	-	-	0.0%	-	-	-	0.0%	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	0.0%	0.0%
LEASES & RENTALS								
512011 Facility Lease	-	-	0.0%	-	-	-	0.0%	0.0%
512061 Equipment Rental	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	0.0%	0.0%
PERSONNEL TOTAL								
	-	-	0.0%	-	-	-	0.0%	0.0%
NON-PERSONNEL TOTAL								
	-	-	0.0%	-	-	-	0.0%	0.0%
DEPARTMENT TOTALS								
	-	-	0.0%	-	-	-	0.0%	0.0%



RETIRED EMPLOYEE BENEFITS - 9005

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
 Retired Employee Benefits - 9005

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REV BUDG JAN FY12	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12	
LABOR						
501011 Bus Operator Pay	-	0.0%	-	-	0.0%	
501013 Bus Operator OT	-	0.0%	-	-	0.0%	
501021 Other Salaries	-	0.0%	-	-	0.0%	
501023 Other OT	-	0.0%	-	-	0.0%	
Totals	-	0.0%	-	-	0.0%	
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	-	0.0%	-	-	0.0%	
502021 Retirement	-	0.0%	-	-	0.0%	
502031 Medical Ins	2,259,132	3.7%	2,224,085	-1.6%	3.4%	
502041 Dental Ins	112,175	4.8%	115,959	2.0%	1.3%	
502045 Vision Ins	33,000	-5.7%	33,660	2.0%	1.3%	
502051 Life Ins/AD&D	9,300	-5.0%	9,417	1.3%	0.0%	
502060 State Disability Ins (SDI)	-	0.0%	-	-	0.0%	
502061 Long Term Disability Ins	-	0.0%	-	-	0.0%	
502071 State Unemployment Ins (SUI)	-	0.0%	-	-	0.0%	
502081 Worker's Comp Ins	-	0.0%	-	-	0.0%	
502101 Holiday Pay	-	0.0%	-	-	0.0%	
502103 Floating Holiday	-	0.0%	-	-	0.0%	
502109 Sick Leave	-	0.0%	-	-	0.0%	
502111 Annual Leave	-	0.0%	-	-	0.0%	
502121 Other Paid Absence	-	0.0%	-	-	0.0%	
502251 Phys. Exams	-	0.0%	-	-	0.0%	
502253 Driver Lic Renewal	-	0.0%	-	-	0.0%	
502999 Other Fringe Benefits	23,343	-8.1%	26,433	13.2%	-1.1%	
Totals	2,436,950	3.4%	2,409,554	-1.1%		

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
 Retired Employee Benefits - 9005

ACCOUNT	REVISED		% CHANGE		REVISED		% CHANGE	
	BUDGET JANUARY FY12	BUDG FY12	REV BUDG JAN FY12	BUDG FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12	% CHANGE
SERVICES								
503011	-	0.0%	-	0.0%	-	-	0.0%	0.0%
503012	-	0.0%	-	0.0%	-	-	0.0%	0.0%
503031	-	0.0%	-	0.0%	-	-	0.0%	0.0%
503032	-	0.0%	-	0.0%	-	-	0.0%	0.0%
503033	-	0.0%	-	0.0%	-	-	0.0%	0.0%
503034	-	0.0%	-	0.0%	-	-	0.0%	0.0%
503041	-	0.0%	-	0.0%	-	-	0.0%	0.0%
503161	-	0.0%	-	0.0%	-	-	0.0%	0.0%
503162	-	0.0%	-	0.0%	-	-	0.0%	0.0%
503171	-	0.0%	-	0.0%	-	-	0.0%	0.0%
503221	-	0.0%	-	0.0%	-	-	0.0%	0.0%
503222	-	0.0%	-	0.0%	-	-	0.0%	0.0%
503225	-	0.0%	-	0.0%	-	-	0.0%	0.0%
503351	-	0.0%	-	0.0%	-	-	0.0%	0.0%
503352	-	0.0%	-	0.0%	-	-	0.0%	0.0%
503353	-	0.0%	-	0.0%	-	-	0.0%	0.0%
503354	-	0.0%	-	0.0%	-	-	0.0%	0.0%
503363	-	0.0%	-	0.0%	-	-	0.0%	0.0%
Totals	-	0.0%	-	0.0%	-	-	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES								
504011	-	0.0%	-	0.0%	-	-	0.0%	0.0%
504012	-	0.0%	-	0.0%	-	-	0.0%	0.0%
504021	-	0.0%	-	0.0%	-	-	0.0%	0.0%
504161	-	0.0%	-	0.0%	-	-	0.0%	0.0%
504191	-	0.0%	-	0.0%	-	-	0.0%	0.0%
Totals	-	0.0%	-	0.0%	-	-	0.0%	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
 Retired Employee Benefits - 9005

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REV BUDG	REV BUDG	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12 REV BUDG JAN FY12	BUDGET APRIL FY12	BUDG APRIL FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12	REV BUDG APRIL FY12
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	0.0%	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	0.0%	-	0.0%	-	-	0.0%
504214 Promotional Items	-	0.0%	-	0.0%	-	-	0.0%
504215 Printing	-	0.0%	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	0.0%	-	0.0%	-	-	0.0%
504311 Office Supplies	-	0.0%	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	0.0%	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	0.0%	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	0.0%	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	0.0%	-	0.0%	-	-	0.0%
504511 Small Tools	-	0.0%	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	0.0%	-	0.0%	-	-	0.0%
Totals	-	0.0%	-	0.0%	-	-	0.0%
UTILITIES							
505011 Gas & Electric	-	0.0%	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	0.0%	-	0.0%	-	-	0.0%
505031 Telecommunications	-	0.0%	-	0.0%	-	-	0.0%
Totals	-	0.0%	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	0.0%	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	0.0%	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	0.0%	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	0.0%	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	0.0%	-	0.0%	-	-	0.0%
Totals	-	0.0%	-	0.0%	-	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
 Retired Employee Benefits - 9005

ACCOUNT	REVISED		% CHANGE		REVISED		% CHANGE	
	BUDGET JANUARY FY12	FY12	BUDG FY12	REV BUDG JAN FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12
TAXES								
507051 Fuel Tax	-	-	0.0%	0.0%	-	-	0.0%	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	-	0.0%	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%
PURCHASED TRANS.								
503406 Contract/Paratransit	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509121 Employee Training	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509123 Travel	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%
LEASES & RENTALS								
512011 Facility Lease	-	-	0.0%	0.0%	-	-	0.0%	0.0%
512061 Equipment Rental	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%
PERSONNEL TOTAL	2,436,950	2,409,554	3.4%	-1.1%				
NON-PERSONNEL TOTAL	-	-	0.0%	0.0%				
DEPARTMENT TOTALS	2,436,950	2,409,554	3.4%	-1.1%				



SCCIC/COPS - 700

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
 SCCIC/COPS - 700

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REVISED	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12 REV BUDG JAN FY12	BUDGET APRIL FY12	BUDG APRIL REV BUDG APRIL FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12
LABOR						
501011 Bus Operator Pay	-	0.0%	-	0.0%	-	0.0%
501013 Bus Operator OT	-	0.0%	-	0.0%	-	0.0%
501021 Other Salaries	-	0.0%	-	0.0%	-	0.0%
501023 Other OT	-	0.0%	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%	-	0.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	-	0.0%	-	0.0%	-	0.0%
502021 Retirement	-	0.0%	-	0.0%	-	0.0%
502031 Medical Ins	-	0.0%	-	0.0%	-	0.0%
502041 Dental Ins	-	0.0%	-	0.0%	-	0.0%
502045 Vision Ins	-	0.0%	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	0.0%	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	0.0%	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	0.0%	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	0.0%	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	0.0%	-	0.0%	-	0.0%
502101 Holiday Pay	-	0.0%	-	0.0%	-	0.0%
502103 Floating Holiday	-	0.0%	-	0.0%	-	0.0%
502109 Sick Leave	-	0.0%	-	0.0%	-	0.0%
502111 Annual Leave	-	0.0%	-	0.0%	-	0.0%
502121 Other Paid Absence	-	0.0%	-	0.0%	-	0.0%
502251 Phys. Exams	-	0.0%	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	0.0%	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	0.0%	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
 SCCIC/COPS - 700

ACCOUNT	REVISED		% CHANGE		REVISED		% CHANGE	
	BUDGET JANUARY FY12	REV BUDG JAN FY12	BUDG FY12	REV BUDG JAN FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12
SERVICES								
503011	250	250	0.0%	0.0%	250	250	0.0%	0.0%
503012	50	50	0.0%	0.0%	50	50	0.0%	0.0%
503031	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503032	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503033	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503034	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503041	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503161	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503162	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503171	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503221	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503222	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503225	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503351	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503352	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503353	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503354	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503363	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	300	300	0.0%	0.0%	300	300	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES								
504011	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504012	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504021	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504161	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504191	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
 SCCIC/COPS - 700

ACCOUNT	REVISED	% CHANGE	REVISED	% CHANGE	REVISED	% CHANGE
	BUDGET JANUARY FY12	BUDG FY12 REV BUDG JAN FY12	BUDGET APRIL FY12	BUDG APRIL REV BUDG APRIL FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	0.0%	-	0.0%	-	0.0%
504211 Postage & Mailing	-	0.0%	-	0.0%	-	0.0%
504214 Promotional Items	-	0.0%	-	0.0%	-	0.0%
504215 Printing	-	0.0%	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	0.0%	-	0.0%	-	0.0%
504311 Office Supplies	-	0.0%	-	0.0%	-	0.0%
504315 Safety Supplies	-	0.0%	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	0.0%	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	0.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	0.0%	-	0.0%	-	0.0%
504511 Small Tools	-	0.0%	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	0.0%	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%	-	0.0%
UTILITIES						
505011 Gas & Electric	-	0.0%	-	0.0%	-	0.0%
505021 Water & Garbage	-	0.0%	-	0.0%	-	0.0%
505031 Telecommunications	-	0.0%	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	0.0%	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	0.0%	-	0.0%	-	0.0%
506021 Insurance - Other	-	0.0%	-	0.0%	-	0.0%
506123 Settlement Costs	-	0.0%	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	0.0%	-	0.0%	-	0.0%
Totals	-	0.0%	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED OPERATING BUDGET AS OF APRIL 2012
 SCCIC/COPS - 700

ACCOUNT	REVISED		% CHANGE		REVISED		% CHANGE	
	BUDGET JANUARY FY12	FY12	BUDG FY12	REV BUDG JAN FY12	BUDGET APRIL FY12	REV BUDG APRIL FY12	REV BUDG JAN FY12	REV BUDG APRIL FY12
TAXES								
507051 Fuel Tax	-	-	0.0%	-	-	-	0.0%	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	-	0.0%	0.0%
507999 Other Taxes	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	0.0%	0.0%
PURCHASED TRANS.								
503406 Contract/Paratransit	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	0.0%	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	-	-	0.0%	-	-	-	0.0%	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	-	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	-	0.0%	0.0%
509121 Employee Training	-	-	0.0%	-	-	-	0.0%	0.0%
509123 Travel	-	-	0.0%	-	-	-	0.0%	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	-	0.0%	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	-	0.0%	0.0%
509150 Contributions	-	-	0.0%	-	-	-	0.0%	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	0.0%	0.0%
LEASES & RENTALS								
512011 Facility Lease	-	-	0.0%	-	-	-	0.0%	0.0%
512061 Equipment Rental	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	0.0%	0.0%
PERSONNEL TOTAL								
	-	-	0.0%	-	-	-	0.0%	0.0%
NON-PERSONNEL TOTAL								
	300	300	0.0%	-	300	300	0.0%	0.0%
DEPARTMENT TOTALS								
	300	300	0.0%	-	300	300	0.0%	0.0%



III. CAPITAL BUDGET

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED CAPITAL BUDGET AS OF JANUARY 2012 ***

PROJECT/ACTIVITY	NON-RESTRICTED - RESERVED RETAINED EARNINGS	RESTRICTED - SAKATA/LAW SUIT	RESTRICTED - STA	RESTRICTED - STATE SECURITY BOND FUNDS (1B)	RESTRICTED - FY09, 10 PTMISEA (1B)**	LOCAL OPERATING MATCH - SALARIES	TOTAL
Estimated Beginning Balance @ July 1, 2011:	\$ 12,600,000	\$ 1,300,000	\$ 1,000,000	\$ 890,000	\$ 200,000	\$ 134,535	\$ 16,124,535
Grant-Funded Projects							
MetroBase Project - Operations Bldg. (PTMISEA)	\$ -	\$ -	\$ -	\$ -	\$ 11,010,047	*** \$ -	\$ 11,010,047
State of Good Repair (FTA, RES. RET. EARN.)	\$ 5,685,465					\$ 134,535	\$ 5,820,000
MetroBase Project - FY10 Allocation (PTMISEA)					\$ 2,491,923		\$ 2,491,923
2nd CNG Tank (STIC, MBUAPCD, RES. RET. EARN.)	\$ 1,561,070						\$ 1,561,070
MetroBase Project - FY09 Allocation (PTMISEA)					\$ 200,000		\$ 200,000
Transit Mgmt. Info. Technology (FTA-ARRA)	\$ 520,000						\$ 520,000
Bus Stop Improvements (STIP)	\$ 500,000						\$ 500,000
425 Front Street Purchase (FTA, STA)	\$ 35,000		\$ 5,000				\$ 40,000
Land Mobile Radio Project - (LMR) (STATE-1B)				\$ 790,000			\$ 790,000
Non-Revenue Vehicle Replacement (MBUAPCD, FTA)	\$ 180,500					\$ 11,605	\$ 192,105
Video Surveillance Project - (CCTV) (STATE-1B)				\$ 80,000			\$ 80,000
Emergency Generator Relocation (OHS-1B)				\$ 20,000			\$ 20,000
Subtotal	\$ 8,482,035	\$ -	\$ 5,000	\$ 890,000	\$ 13,701,970	\$ 146,140	\$ 23,225,145
IT Projects							
HR Software Upgrade (STA)			\$ 125,000				\$ 125,000
Replace Fleet & Facilities Maintenance Software (STA)			\$ 115,000				\$ 115,000
Automated Purchasing System Software (STA)			\$ 40,000				\$ 40,000
Subtotal	\$ -	\$ -	\$ 280,000	\$ -	\$ -	\$ -	\$ 280,000
Facilities Repair & Improvements							
Operations Bldg. Repairs (RES. RET. EARN.)	\$ 150,000						\$ 150,000
MetroCenter Repairs (RES. RET. EARN.)	\$ 200,000						\$ 200,000
MTC Lane Four Shelter Replacement (STA)			\$ 40,000				\$ 40,000
WTC Renovations & Repairs (STA)			\$ 85,000				\$ 85,000
Repair, Reseal, Restripe (Sinkholes) - Ops (STA)			\$ 10,000				\$ 10,000
Subtotal	\$ 350,000	\$ -	\$ 135,000	\$ -	\$ -	\$ -	\$ 485,000

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED CAPITAL BUDGET AS OF JANUARY 2012 ***

PROJECT/ACTIVITY	NON-RESTRICTED - RESERVED RETAINED EARNINGS	RESTRICTED - SAKATA/LAW SUIT	RESTRICTED - STA	RESTRICTED - STATE SECURITY BOND FUNDS (1B)	RESTRICTED - FY09, 10 PTMISEA (1B)**	LOCAL OPERATING MATCH - SALARIES	TOTAL
Revenue Vehicle Replacement							
Replace WiFi on Highway 17 buses	\$ -	\$ -	\$ 60,000		\$ -		\$ 60,000
Subtotal	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000
Non-Revenue Vehicle Replacement							
See above	\$ -	\$ -	\$ -		\$ -		\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maint Equipment							
None	\$ -	\$ -	\$ -		\$ -		\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Office Equipment							
Fire Safe Filing Cabinets (STA)	\$ -	\$ -	\$ 8,000		\$ -		\$ 8,000
Subtotal	\$ -	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ 8,000
Misc.							
Use of Reserved Retained Earnings to balance Operating Budget	\$ -	\$ -	\$ -		\$ -		\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL PROJECTS	\$ 8,832,035	\$ -	\$ 488,000	\$ 890,000	\$ 13,701,970	\$ 146,140	\$ 24,058,145
Estimated Ending Balance @ June 30, 2012:	\$ 3,767,965	\$ 1,300,000	\$ 512,000	\$ -	\$ -	\$ -	\$ 5,579,965

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 REVISED CAPITAL BUDGET AS OF JANUARY 2012 ***

PROJECT/ACTIVITY	NON-RESTRICTED - RESERVED RETAINED EARNINGS	RESTRICTED - SAKATA/LAW SUIT	RESTRICTED - STA	RESTRICTED - STATE SECURITY BOND FUNDS (1B)	RESTRICTED - FY09, 10 PTMISEA (1B)**	LOCAL OPERATING MATCH - SALARIES	TOTAL
CAPITAL PROGRAM FUNDING							
PTMISEA (1B)					\$ 13,701,970		\$ 13,701,970
State Transit Assistance (STA)			\$ 488,000				\$ 488,000
Sakata / Lawsuit Proceeds		\$ -					\$ -
State Security Bond Funds (1B)				\$ 890,000			\$ 890,000
Federal Grants (FTA)	\$ 6,514,162 ****						\$ 6,514,162
Statewide Transportation Improvement Program (STIP)	\$ 500,000 ****						\$ 500,000
Monterey Bay Unified Air Pollution Control Dist (MBUAPCD)	\$ 360,000 ****						\$ 360,000
Reserved Retained Earnings	\$ 1,457,873						\$ 1,457,873
Local Operating Match						\$ 146,140	\$ 146,140
TOTAL CAPITAL FUNDING	\$ 8,832,035	\$ -	\$ 488,000	\$ 890,000	\$ 13,701,970	\$ 146,140	\$ 24,058,145
Non-Restricted Funds	\$ 8,832,035						\$ 8,832,035
Restricted Funds		\$ -	\$ 488,000	\$ 890,000	\$ 13,701,970		\$ 15,079,970
Local Operating Match - provided by Salaries						\$ 146,140	\$ 146,140
TOTAL CAPITAL FUNDING	\$ 8,832,035	\$ -	\$ 488,000	\$ 890,000	\$ 13,701,970	\$ 146,140	\$ 24,058,145
* No changes to the FY12 Revised Capital Budget as of January 2012, in the April 2012 Revision.							
** Original 1B PTMISEA Program Allocation Request:					\$ 26,262,877		
FY08 PTMISEA Allocation Received					\$ 4,404,019		
FY09 PTMISEA Allocation Received					\$ 2,480,910		
FY10 PTMISEA Allocation Received					\$ 2,491,923		
Subtotal PTMISEA Receipts thru 12/13/11					\$ 9,376,852		
Unpaid balance of remaining PTMISEA funds requested					\$ 16,886,025		
*** FY11 PTMISEA Allocation of \$11,010,047 has not been received as of 12/13/11							
**** Funds will be reimbursed at a later date	\$ 7,374,162						

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 & FY13 UNFUNDED CAPITAL NEEDS LIST**

PROJECT/ACTIVITY	2012	2013	TOTAL
Revenue Vehicles			
Replace (30) 1998 New Flyer Local Buses (9801-9830)	\$ 7,125,000	\$ 7,125,000	\$ 14,250,000
Replace (5) 1988 New Flyer Highway 17 Buses	\$ 2,375,000		\$ 2,375,000
Automated Vehicle Locator (AVL) /Automated Passenger Count (APC) (86)		\$ 1,200,000	\$ 1,200,000
Replace (10) 2003-2007 Paratransit Vans (Goshen)	\$ 525,000	\$ 225,000	\$ 750,000
Replace Highway 17 - WiFi (23 Units)	\$ 175,000		\$ 175,000
Subtotal	\$ 10,200,000	\$ 8,550,000	\$ 18,750,000
Facilities			
MetroBase Construction - Operations / Parking	\$ 16,000,000	\$ 16,000,000	\$ 32,000,000
Pacific Station Design (local match for FTA \$396K grant)		\$ 99,000	\$ 99,000
Paint Building - MetroCenter	\$ 54,000		\$ 54,000
Paint Building - Watsonville Transit Center	\$ 48,000		\$ 48,000
Subtotal	\$ 16,102,000	\$ 16,099,000	\$ 32,201,000
Facilities Repair & Improvements			
Land Mobile Radio (LMR) & Repeaters	\$ 2,500,000		\$ 2,500,000
Repairs & Improvements-Routine Replacements	\$ 150,000	\$ 150,000	\$ 300,000
METRO Transit Center, Clock Refurbishment - to Digital	\$ 120,000		\$ 120,000
Computer Kiosks - MC	\$ 110,000		\$ 110,000
Electronic LED Message Boards (3) - MC	\$ 85,000		\$ 85,000
Repair Sidewalks, Bus Lanes, Slurry Parking Lots, etc.	\$ 25,000	\$ 25,000	\$ 50,000
Subtotal	\$ 2,990,000	\$ 175,000	\$ 3,165,000
Non-Revenue Vehicle Replacement			
Replace (17) Staff Cars - w/ Honda CNG	\$ 250,000	\$ 175,000	\$ 425,000
Replace (4) Pickups	\$ 150,000	\$ 150,000	\$ 300,000
Replace (6) Vans	\$ 96,000	\$ 96,000	\$ 192,000
Replace (4) Ford Explorers	\$ 64,000	\$ 64,000	\$ 128,000
Replace (1) F550 Truck	\$ 85,000	-	\$ 85,000
Replace (2) Facility F250 Service Body Trucks	\$ 20,000	\$ 20,000	\$ 40,000

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT				
FY12 & FY13 UNFUNDED CAPITAL NEEDS LIST				
	2012	2013		TOTAL
PROJECT/ACTIVITY				
Replace (1) F350 Flat Bed	\$ 37,000	\$ -		\$ 37,000
Replace (1) Escape Hybrid	\$ -	\$ 28,000		\$ 28,000
Subtotal	\$ 702,000	\$ 533,000		\$ 1,235,000
<u>Fleet Equipment</u>				
Routine Replacements	\$ 50,000	\$ 50,000		\$ 100,000
Tooling & Toolboxes (Road Response) - PC	\$ 10,000			\$ 10,000
Vehicle Diagnostic Code Scanner - PC	\$ 3,500			\$ 3,500
Tool Sets - Metro Transit Supervisors - Ops	\$ 1,000			\$ 1,000
Subtotal	\$ 64,500	\$ 50,000		\$ 114,500
<u>IT</u>				
Routine Hardware Replacements (Servers, Printers, Laptops, Monitors, etc.	\$ 50,000	\$ 50,000		\$ 100,000
Upgrade to SQL 2008 - IT	\$ 30,000			\$ 30,000
Server Virtualization Project - IT	\$ 23,000			\$ 23,000
Arcview/Photoshop Graphics Workstation - IT	\$ 8,500			\$ 8,500
Sun Sparc Server - IT	\$ 8,000			\$ 8,000
Color Printer - MC	\$ 5,000			\$ 5,000
Subtotal	\$ 124,500	\$ 50,000		\$ 174,500
<u>MISC</u>				
NONE	\$ 3,500			\$ 3,500
	\$ 3,500	\$ -		\$ 3,500
TOTAL FY12 & FY13 UNFUNDED CAPITAL NEEDS LIST	\$ 30,186,500	\$ 25,457,000		\$ 55,643,500



IV. ADDITIONAL INFORMATION

BOARD MEMBER TRAVEL

FY12

American Public Transportation Association (APTA) Meetings

Legislative Conference
March 2012
Washington, DC
Two Board Members

Annual Conference
October 2011
New Orleans, LA
Two Board Members

California Transit Association (CTA) Meetings

Annual Meeting
San Jose, CA

Additional Travel

Meetings with legislators and government officials in Washington, D.C., San Francisco and Sacramento, as approved by the Chair of the Board.

Expenses related to Board members meeting with General Manager and staff.

EMPLOYEE INCENTIVE PROGRAM
FY12

EVENT/ACTIVITY	# EMP	RATE	REVISED BUDGET APRIL FY12	DEPT/ACCOUNT
District Service Awards			\$ 1,394	1100-509101
Certificates of Commendation			\$ -	1100-509101
Wall of Fame Frames	100	\$ 6.20	\$ 639	1100-509101
Safe Driver Pins and Certificates			\$ 3,500	3300-509101
Employee Incentive Program			\$ -	1100-509101
Departmental Programs				
<u>Administrative Facility (110 Vernon)</u>				
Employee Recognition/Appreciation Events		\$ -	\$ -	1200-509101
<u>Customer Service (Metro Center)</u>				
Employee Recognition/Appreciation Events		\$ -	\$ -	1300-509101
<u>Facilities Maintenance</u>				
Employee Recognition/Appreciation Events		\$ -	\$ -	2200-509101
<u>ParaCruz</u>				
Employee Recognition/Appreciation Events		\$ -	\$ -	3100-509101
<u>Operations</u>				
Employee Recognition/Appreciation Events and Shift Bid Refreshments		\$ -	\$ -	3200-509101
<u>Fleet Maintenance</u>				
Employee Recognition/Appreciation Events and Shift Bid Refreshments		\$ -	\$ -	4100-509101
TOTALS			\$ 5,533	



SANTA CRUZ **METRO**