



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
FINANCE, BUDGET AND AUDIT STANDING COMMITTEE AGENDA
REGULAR MEETING
JUNE 14, 2019 – 8:00AM
METRO ADMIN OFFICES
110 VERNON STREET
SANTA CRUZ, CA 95060**

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The Committee may take action on each item on the agenda. The action may consist of the recommended action, a related action or no action. Staff recommendations are subject to action and/or change by the Board of Directors.

COMMITTEE ROSTER

Director Trina Coffman-Gomez
Director Donna Lind
Director Donna Meyers
Director Mike Rotkin

City of Watsonville
City of Scotts Valley
City of Santa Cruz
County of Santa Cruz

Alex Clifford
Julie Sherman

METRO CEO/General Manager
METRO District Counsel

AMERICANS WITH DISABILITIES ACT

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MEETING TIME: 8:00AM

NOTE: THE COMMITTEE CHAIR MAY TAKE ITEMS OUT OF ORDER

- 1 CALL TO ORDER**
- 2 ROLL CALL**
- 3 ORAL AND WRITTEN COMMUNICATIONS TO THE FINANCE, BUDGET & AUDIT STANDING COMMITTEE**

This time is set aside for Directors and members of the general public to address any item not on the Agenda, but which is within the matter jurisdiction of the Committee. Each member of the public appearing at a Committee meeting shall be limited to three minutes in his or her presentation, unless the Chair, at his or her discretion, permits further remarks to be made. Any person addressing the Committee may submit written statements, petitions or other documents to complement his or her presentation. When addressing the Committee, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.
- 4 ADDITIONS OR DELETIONS FROM AGENDA/ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**
- 5 ORAL UPDATE ON STATUS OF THE FY17 “AGREED UPON CONDITIONS” LETTER FROM BROWN ARMSTRONG**

Debbie Kinslow, Deputy Finance Director
- 6 YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF APRIL 30, 2019**

Angela Aitken, CFO
- 7 ADOPTION OF THE FINAL FY20 AND FY21 BUDGET**

Angela Aitken, CFO
- 8 RECEIVE AND RECOMMEND APPROVAL OF THE CONTRACT FOR TRANSIT SERVICES WITH THE CITY OF SANTA CRUZ (DOWNTOWN EMPLOYEE BUS PASS PROGRAM)**

Barrow Emerson, Planning and Development Director
- 9 ADJOURNMENT**

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day. The agenda packet and materials related to an item on this Agenda submitted after distribution of the agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at www.scmt.com subject to staff's ability to post the document before the meeting.

VERBAL PRESENTATION ONLY

STATUS OF THE FY17
"AGREED UPON CONDITIONS"
FROM BROWN ARMSTRONG LETTER

Debbie Kinslow
Deputy Finance Director

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Year to Date Monthly Financial Report as of April 30, 2019

Santa Cruz METRO Board of Directors

June 14, 2019

Angela Aitken, Chief Financial Officer

FY19 Operating Revenue and Expenses

For the Month Ending April 30, 2019

83% of Fiscal Year Elapsed

\$ In Thousands	Actual	Budget	Budget to Actual Favorable/ (Unfavorable)
Operating Revenue:	\$3,200	\$2,358	\$842
Operating Expenses:			
Labor - Regular	\$1,366	\$1,431	\$65
Labor - Overtime	\$328	\$142	(\$186)
Fringe Benefits	\$1,591	\$1,778	\$187
Non-Personnel Expenses	\$1,030	\$783	(\$247)
Total Operating Expenses:	\$4,314	\$4,135	(\$179)
Transfers:	(\$179)	(\$155)	\$24
Operating Balance:			\$639

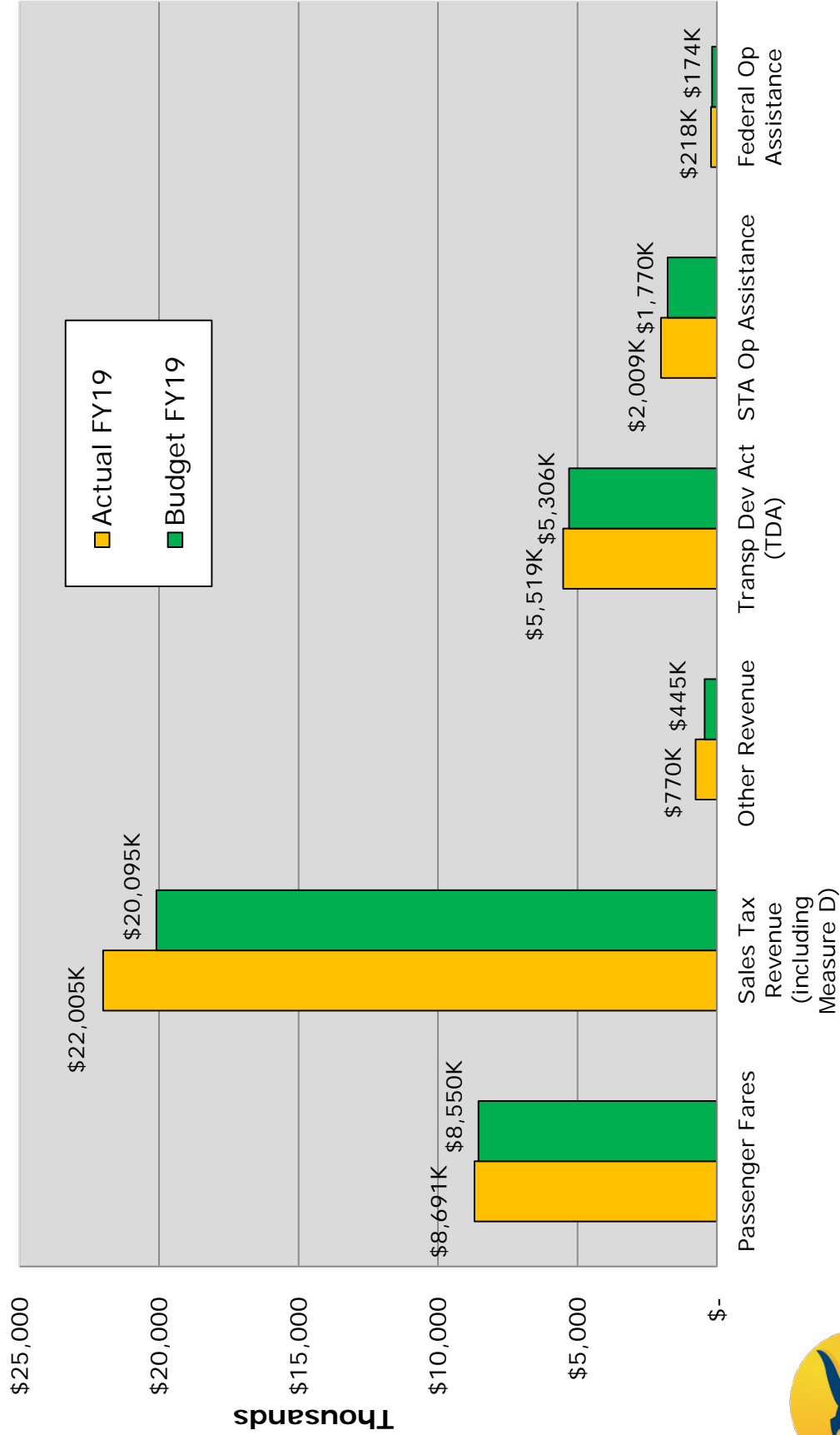
FY19 Operating Revenue and Expenses

Year to Date as of April 30, 2019

83% of Fiscal Year Elapsed

\$ In Thousands	Actual	Budget	Budget to Actual Favorable/ (Unfavorable)
Operating Revenue:	\$39,212	\$36,340	\$2,872
Operating Expenses:			
Labor - Regular	\$13,093	\$14,312	\$1,219
Labor - Overtime	\$2,734	\$1,421	(\$1,313)
Fringe Benefits	\$16,786	\$17,784	\$998
Non-Personnel Expenses	\$7,724	\$8,007	\$283
Total Operating Expenses:	\$40,337	\$41,524	\$1,187
Transfers:	(\$1,811)	(\$1,550)	\$261
Operating Balance:			\$3,798

FY19 Operating Revenue by Major Funding Source Year to Date as of April 30, 2019 83% of Fiscal Year Elapsed



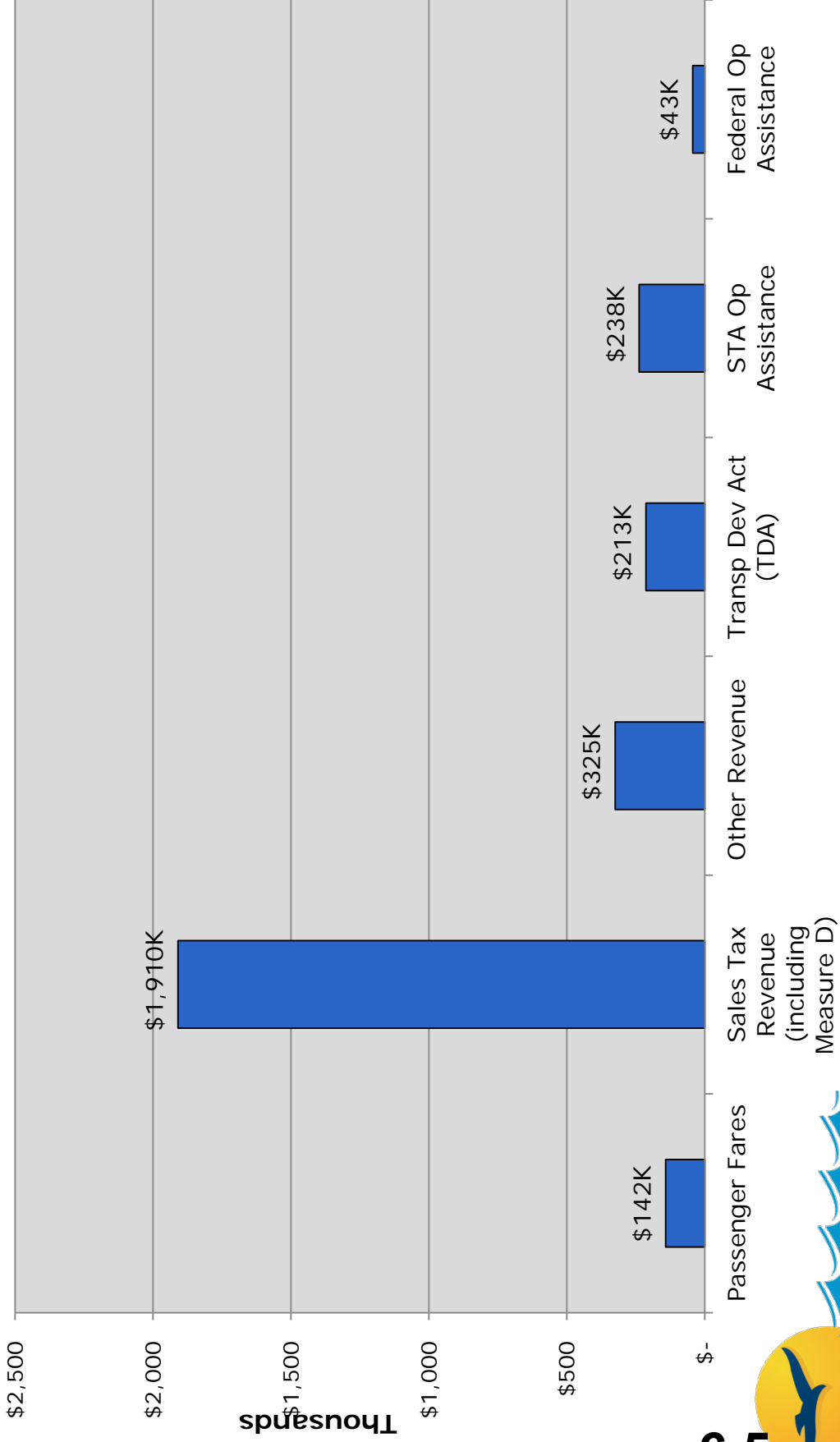
6.4



Favorable/(Unfavorable) Revenue Variance to Budget

Year to Date as of April 30, 2019

83% of Fiscal Year Elapsed

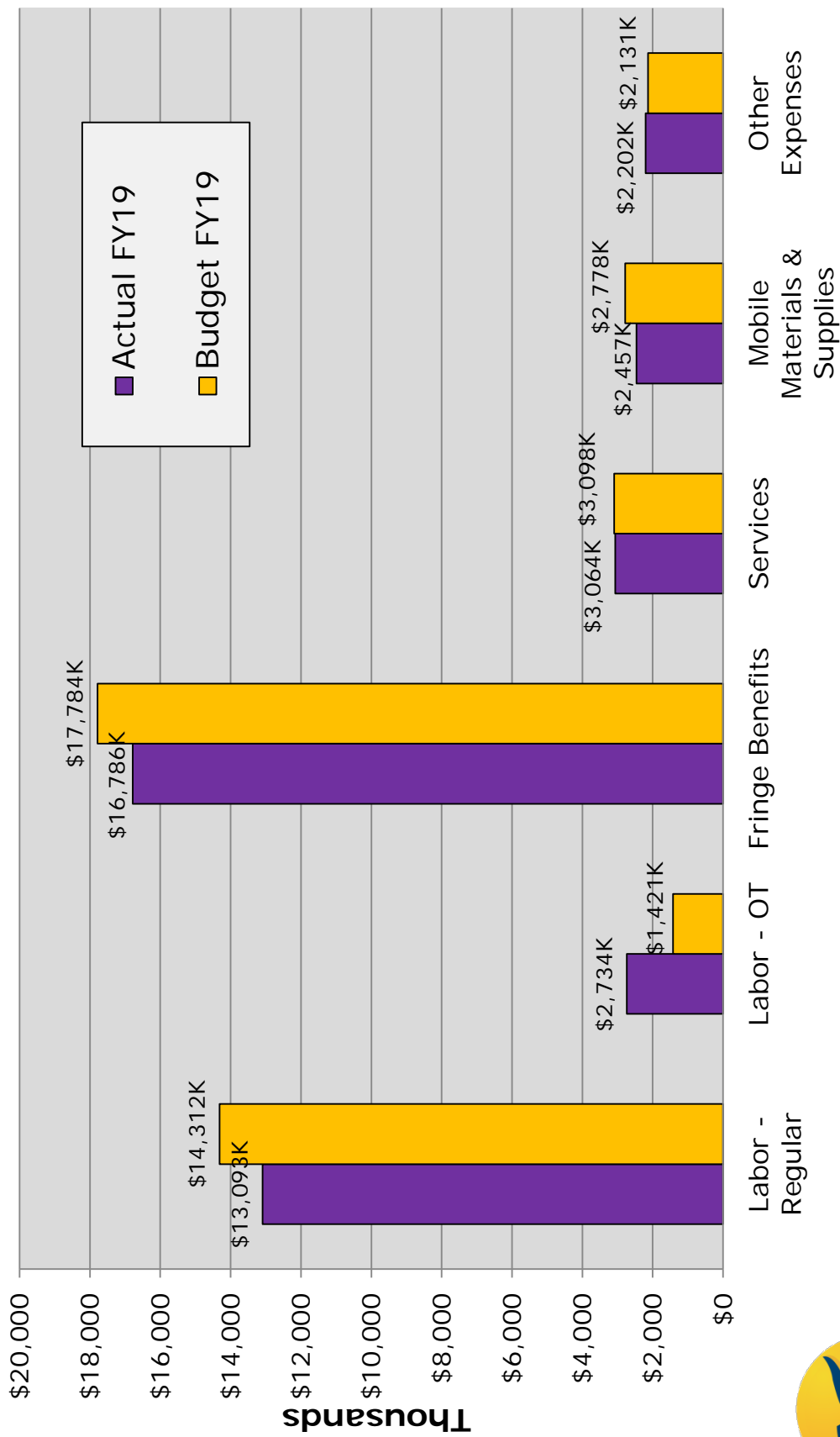


6.5



FY19 Operating Expenses by Major Expense Category Year to Date as of April 30, 2019

83% of Fiscal Year Elapsed

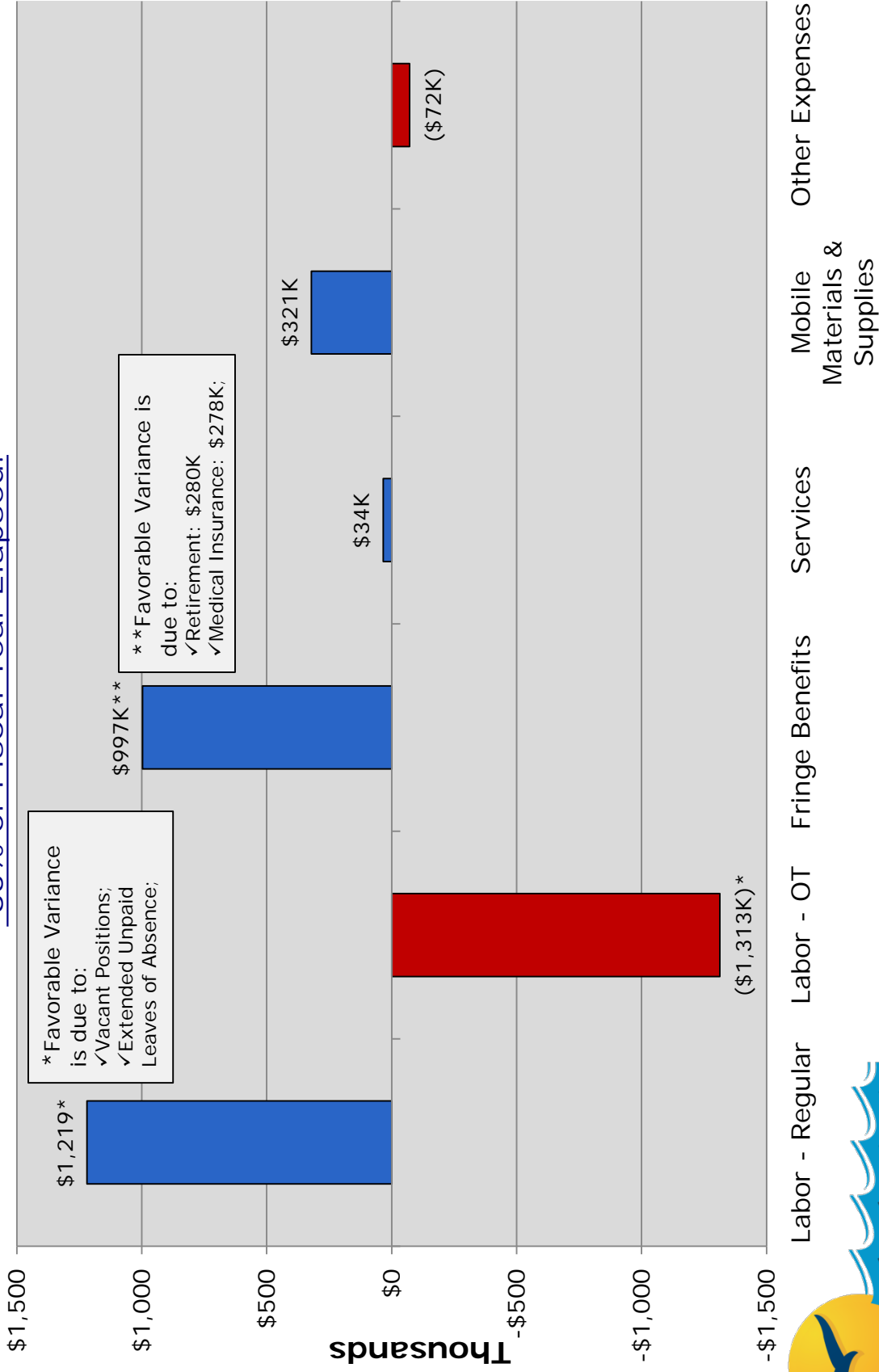


9.9



Favorable/(Unfavorable) Expense Variance to Budget Year to Date as of April 30, 2019

83% of Fiscal Year Elapsed:



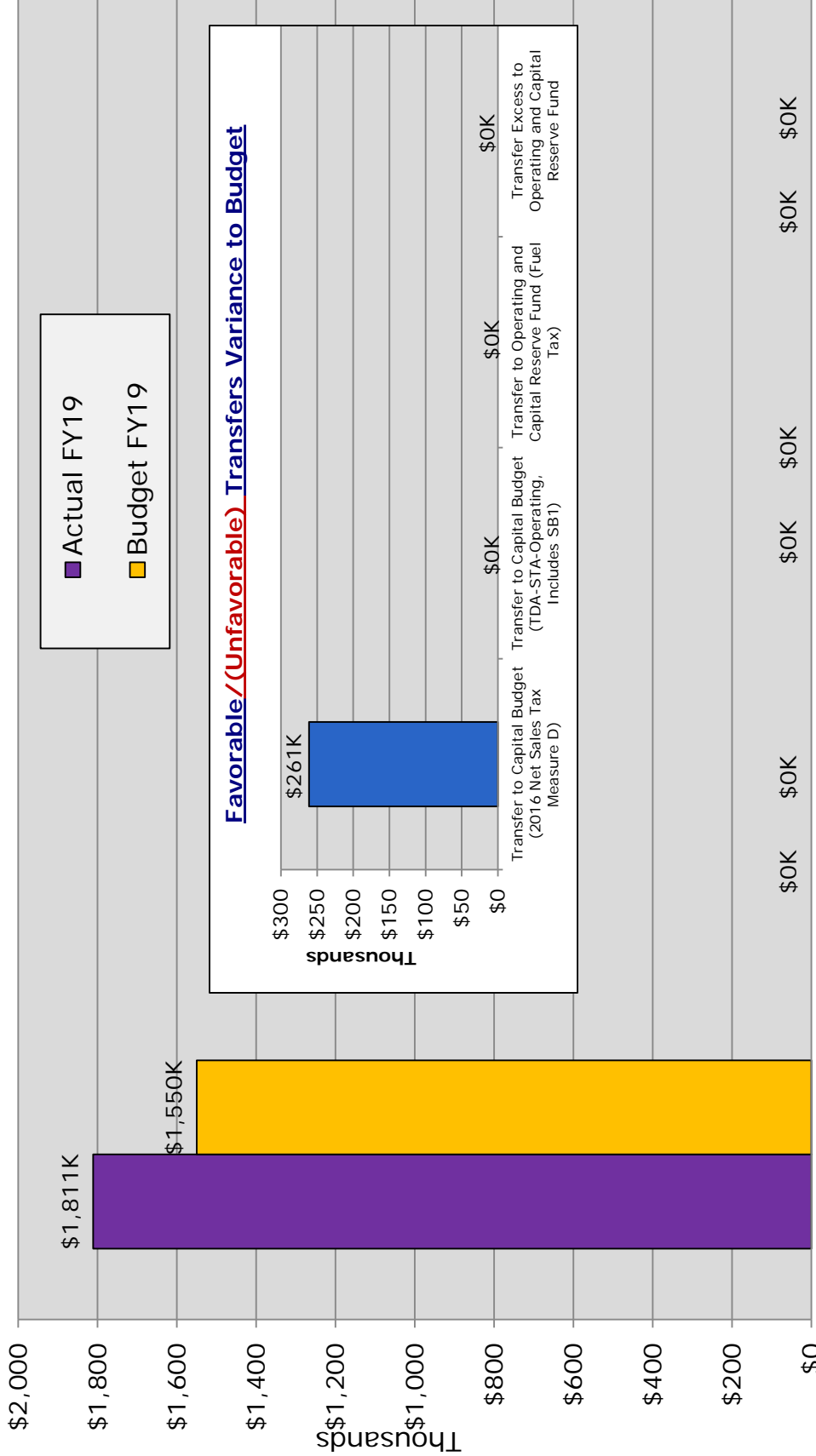
7.9



FY19 Transfers

Year to Date as of April 30, 2019

83% of Fiscal Year Elapsed



Transfer to Capital Budget (2016 Net Sales Tax Measure D) STA-Operating, Includes SB1 Reserve Fund (Fuel Tax) Transfer to Operating and Capital Reserve Fund (Fuel Tax) Transfer Excess to Operating and Capital Reserve Fund

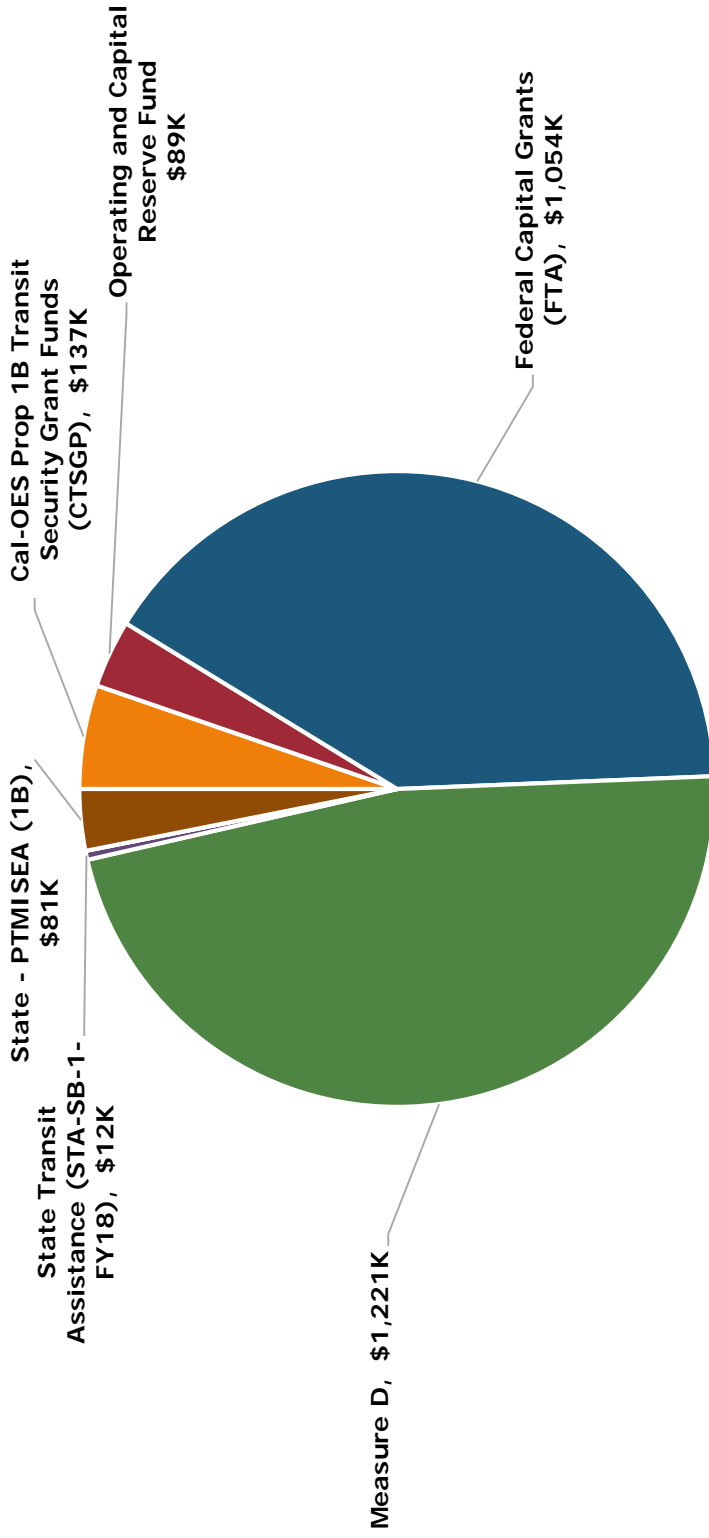


FY19 Capital Budget:

Spending Year to Date (by Funding Source) as of April 30, 2019

83% of Fiscal Year Elapsed

	Actual YTD	Total FY19 Budget	% Spent YTD
Total Capital Funding:	\$2,594,181	\$22,803,876	11%



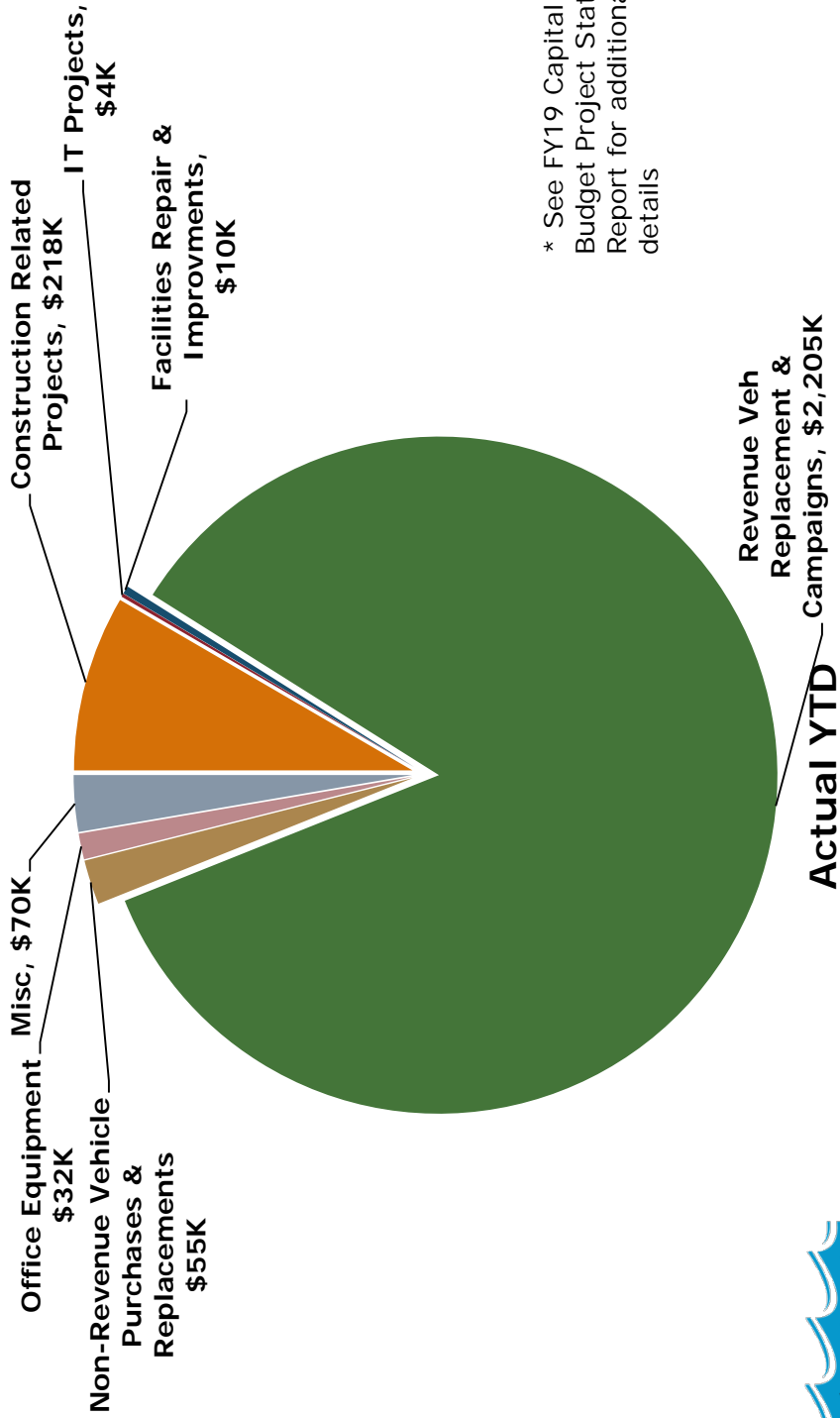
Actual YTD

FY19 Capital Budget:

Spending Year to Date as of April 30, 2019

83% of Fiscal Year Elapsed

	Actual YTD	Total FY19 Budget	% Spent YTD
Total Capital Projects:	\$2,594,181	\$22,803,876	11%



* See FY19 Capital Budget Project Status Report for additional details

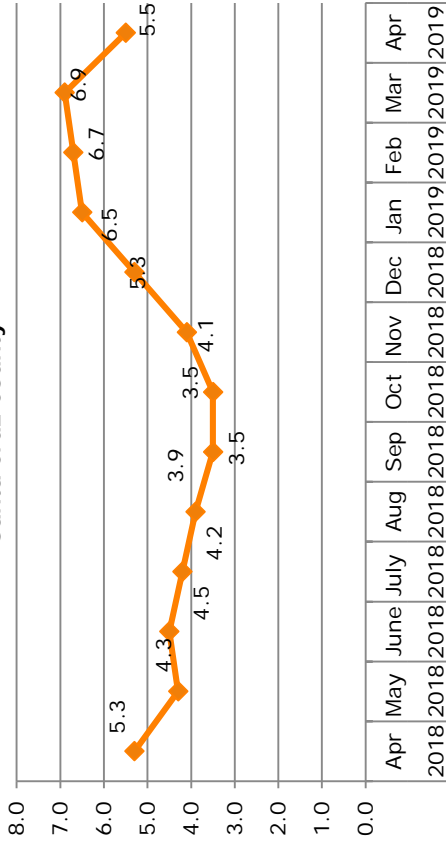
Additional Information

6.11

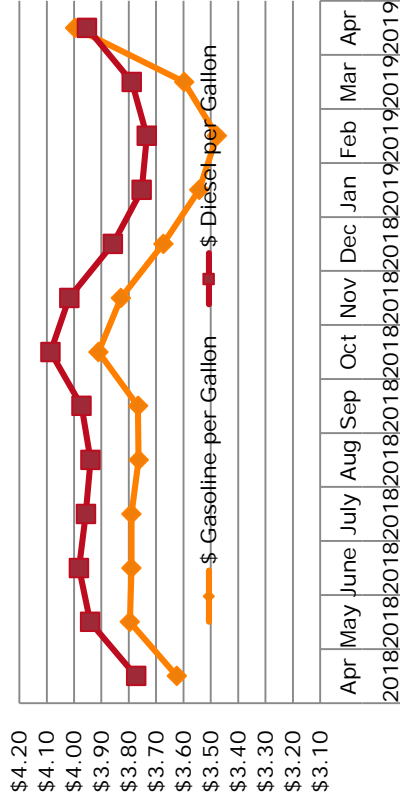


Economic Indicators & Ridership:

Unemployment Rate %
Santa Cruz County



\$ Diesel/Gasoline per Gallon
San Francisco – Oakland – San Jose



FY18-19 Ridership: April YTD			
Ridership	April-FY18	April-FY19	% Change
Total	4,202,634	4,178,235	-0.6%
Hwy 17	240,792	237,009	-1.6%
Local	3,961,842	3,941,226	-0.5%
UCSC	2,160,833	2,195,108	1.6%
Cabrillo	254,317	269,432	5.9%
Non-Student	1,546,692	1,476,686	-4.5%



FY19 Operating Revenue, Expenses, and Transfers:

Year to Date as of May 31, 2019: PRELIMINARY:

92% of Fiscal Year Elapsed

\$ In Thousands	Actual	Budget	Budget to Actual Favorable/ (Unfavorable)
Revenue:	\$42,750	\$40,504	\$2,246
Operating Expenses:			
Personnel Expenses	\$36,032	\$36,868	\$836
Non-Personnel Expenses	\$8,095	\$8,789	\$694
Total Operating Expenses:	\$44,127	\$45,658	\$1,532
Transfers:			
Transfers to Capital Budget	\$1,811	\$1,705	\$106
Transfers to Operating and Capital Reserve Fund	\$0	\$0	\$0
Total Transfers:	\$1,811	\$1,705	\$106
Operating Balance:			\$3,627



FY19 Operating Revenue, Expenses, and Transfers:

Year to Date as of June 30, 2019: PRELIMINARY*:

100% of Fiscal Year Elapsed

\$ In Thousands	Actual	Budget	Budget to Actual Favorable/ (Unfavorable)
Revenue:	\$55,877	\$53,731	\$2,146
Operating Expenses:			
Personnel Expenses	\$39,533	\$40,220	\$687
Non-Personnel Expenses	\$9,268	\$9,632	\$364
Total Operating Expenses:	\$48,801	\$49,852	\$1,051
Transfers:			
Transfers to Capital Budget	\$2,328	\$2,328	\$0
Transfers to Operating and Capital Reserve Fund	\$4,604	\$1,407	\$3,197
Total Transfers:	\$6,932	\$3,736	\$3,197
Operating Balance:	\$143	\$143	\$0

6.14



*Reflects Actual Data for Qtrs. 1, 2 & 3 of FY19 and Projections for Qtr. 4.

Questions

6.15



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DATE: June 14, 2019
TO: Finance, Budget and Audit Standing Committee
FROM: Angela Aitken, Chief Financial Officer
SUBJECT: ADOPTION OF THE FINAL FY20 AND FY21 BUDGET

I. RECOMMENDED ACTION

That the Finance, Budget and Audit Standing Committee review and recommend to the Full Board the FY20 and FY21 Operating Budget, and FY20 Capital Budget.

II. SUMMARY

- The FY20 and FY21 Operating Budget, and FY20 Capital Budget are presented this month for Board and public review. A public hearing has been scheduled for 9:00 am, or as soon thereafter as possible, on June 28, 2019 in the Santa Cruz City Council Chambers.
- The 5 – Year Budget Plan for Santa Cruz Metropolitan Transit District (METRO) is presented in Attachment B. It depicts the proposed two – year FY20 and FY21 Operating Budget and Budget Forecasts for FY22 to FY24.
- The proposed two-year FY20 and FY21 Operating Expenses – Attachment C total \$51,717,646 in FY20 and \$52,818,125 in FY21. In addition, METRO will be transferring \$5.0M in FY20 and \$5.3M in FY21 to the Capital Budget and Operating and Capital Reserve Fund for a total budget of \$56,756,266 in FY20 and \$58,165,150 in FY21. This is a Final Budget, which reflects the latest data regarding revenues and expenses.
- On June 22, 2018, the Board adopted the FY19 and FY20 Final Operating Budgets. METRO produces a 2-year rolling budget. This budget revises the June 2018 FY20 Budget and presents a new FY21 Operating Budget.
- A Budget Workshop with the Unions was held on May 6, 2019 to answer questions about the two-year FY20 and FY21 Operating Budget and the FY20 Capital Budget and to obtain input from our union partners.
- At its May 10th meeting the Finance, Budget and Audit Standing Committee received this staff recommendation and endorsed forwarding it to the May 17th Board of Directors meeting for action.
- Minor changes to the budget since May 10th are reflected in Attachment A.
- The Authorized and Funded Personnel lists are presented in Attachment D.
- The FY20 Capital Budget – Attachment E totals \$20,362,532.

- Board Member Travel, Employee Incentive Programs, Board Authorized METRO Support Activities, and Memberships (Dues & Subscriptions) budgeted in FY20 and FY21 are presented in Attachments F – I.
- The Preliminary Schedule of Reserve Balances is presented in Attachment J.
- The Measure D: 5-Year Program of Projects (FY19/20 – FY23/24) is presented in Attachment K.
- The Unfunded Capital Projects list, as of 4/29/2019, presented in Attachment L, totals approximately \$209M over the next ten years to get Santa Cruz METRO to a State of Good Repair.
- Staff recommends that the Board of Directors receive input on the FY20 and FY21 Operating Budgets and FY20 Capital Budget and provide additional direction to staff as necessary regarding the contents of the Operating and Capital Budgets, for final adoption on June 28, 2019.

III. DISCUSSION/BACKGROUND

The Board of Directors must adopt the FY20 Final and FY21 Final Operating Budgets and FY20 Capital Budget by June 30, 2019. The FY20 and FY21 Operating Budgets and the FY20 Capital Budget are presented this month for Board and public review. A public hearing has been scheduled for 9:00 am, June 28, 2019 in the Santa Cruz City Council Chambers.

On June 22, 2018, the Board adopted the FY19 and FY20 Final Operating Budgets. METRO produces a 2-year rolling budget. This budget revises the June 2018 FY20 Budget and presents a new FY21 Operating Budget.

A Budget Workshop with the Unions was held on May 6, 2019 to answer questions about the two-year FY20 and FY21 Operating Budgets and the FY20 Capital Budget and to obtain input from our union partners.

On May 10th the Finance, Budget and Audit Standing Committee received this staff recommendation and endorsed forwarding it to the May 17th Board of Directors meeting for action.

A. FY20 Operating Revenues

Operating Revenues total \$56,756,266 in FY20 and \$58,165,150 in FY21 (inclusive of Transfers). Major Operating Revenue assumptions in the FY20 budget over the FY19 Final budget, adopted in June 2018, include:

- Passenger Fares – decrease of 5.4% or \$138K. The budget projection is based on an estimated FY19 passenger fares revenue of \$2.6M and an anticipated 2% decrease in FY20. The anticipated 2% decrease correlates to the national trend of decreasing public transit ridership. In addition, local ridership data from July 2018 to April 2019, suggest a decrease of 4.5% in non-student ridership. Furthermore, the projected 5.4% decrease in FY20 reflects an

estimated loss due to the anticipated decrease in sales of 31 – day passes, resulting from the introduction of the ECO-pass program.

- Special Transit Fares – increase of 4.7% or \$250K due to anticipated increase in student enrollment and ridership for fixed routes that serve UCSC, as well as the introduction of the ECO-pass pilot program that would run from October 2019 to September 2020 (New Contract with the City of Santa Cruz). The anticipated increase is offset by a reduction in the Cabrillo Contract (\$200K).
- Highway 17 Fares – increase of 0.8% or \$12K. The budget projection is based on an estimated FY19 Highway 17 fares revenue of \$1.5M and an anticipated 3% decrease in FY20, reflecting the national trend of decreasing public transit ridership.
- Advertising Income – increase of 10.0% or \$25K reflecting recent trends.
- Rent Income – increase of 22.1% or \$33K due to two new tenants at Pacific Station: Local Jerk and El Huarache
- Interest Income – increase of 11.1% or \$10K due to higher interest rates for the last three years.
- 1979 Gross Sales Tax (1/2 cent) – increase of 4.0% or \$870K due to anticipated favorable FY19 budget variance for the year and the general economic outlook for 2019 and 2020.
- 2016 Net Sales Tax (Measure D) – increase of 4.0% or \$129K. The projected increase mirrors the anticipated increase in the 1979 Gross Sales Tax (1/2 cent). See Attachment K for the details of METRO’s proposed Measure D 5-year expenditure plan assumptions, which includes funding for fixed-route and Paratransit (ParaCruz) services as well as vehicle replacements. RTC requires this 5-Year Plan to be updated and adopted annually following a public hearing, which in the case of METRO is the public hearing held annually at the June Board meeting for the agency’s fiscal year budget.
- Transportation Development Act (TDA-LTF) - increase of 6.5% or \$457K, as per recent allocations, as well as CPI growth projections.
- FTA Sec 5307 – Operating Assistance - increase of 0.7% or \$29K, as per current budget projections from the Federal Transit Administration (FTA).
- AMBAG/Misc. Grant Funding – increase of 754.2% or \$181K due to an operating grant from Monterey Bay Air Resources District (MBARD) for operation of the Watsonville Circulator.
- STIC – increase of 8.0% or \$195K due to changes in the allocation formula.

- TDA – STA – Operating (includes SB1) – increase of 28.0% or \$990K, reflecting increased allocation estimates from SCO from January 2019.
- Fuel Tax Credit – decrease of -10.8% or (\$38K) due to planned bus replacements resulting in decreased CNG usage.

Increases in most Operating Revenue Sources are budgeted in **FY21**, such as:

- 1979 Gross Sales Tax (1/2 cent) – increase of 4.0%.
- 2016 Net Sales Tax (Measure D) – increase of 4.0%.
- Transportation Development Act (TDA) - increase of 3.0%.
- FTA Sec 5307 – Operating Assistance - increase of 5.0% (New Surface Transportation Act in 2020).
- STIC – increase of 5.0% (New Surface Transportation Act in 2020)
- TDA - STA – Operating (includes SB1) – increase of 0.9% due to declining allocations of PUC 99313 funds to METRO (80% in FY20) as per agreement with RTC at their 12/7/17 meeting.

B. FY20 Operating Expenses

Operating Expenses total \$51,717,646 in FY20 and \$52,818,125 in FY21. Major Operating Expenses assumptions in the FY20 budget over the FY19 Final budget, adopted in June 2018, include:

- Personnel Expenses (Labor and Fringe Benefits) increased by 5.1% or \$2,035K.
- Non-Personnel Expenses decreased by -1.8% or (\$169K).

Personnel Expenses:

Personnel Expenses (Labor and Fringe Benefits) increase by 5.1% or \$2,035K primarily due to:

- Contractual obligations (step and longevity increases).
- Increase in CalPERS retirement employer contribution from 26.8% in FY19 to 30.2% in FY20, as per CalPERS actuarial information. The increase is offset by budget savings of \$144K due to the prepayment of the annual UAL (Unfunded Accrued Liability) portion.
- Changes in the number of FTEs (Full Time Equivalents) are depicted in the table below:

FTEs	Funded FY19 June 2018	Funded FY20 May 2019
Customer Service Representative (CSR)*	0.5	1
Customer Service Representative (CSR)*	0.5	1
Financial Analyst*	0.5	1
FM Mechanic II*	0.5	1
Bus Operator* (Expansion)	0.5	0
Bus Operator (Watsonville Circulator)	0	1
Bus Operators (2 FTEs – Cabrillo Service)	2	0
Marketing Communications and Customer Service Manager*	0.5	1
Planning Aide (Provisional)	0	1
Admin Specialist (Provisional)	0	1
Assistant Safety & Training Coordinator	0	1
Assistant Operations Manager	0	1
Assistant (Paratransit) Operations Manager	1	0
Facilities Maintenance Manager	0	1
Assistant Maintenance Manager (<i>remains Authorized</i>)	1	0
Lead Custodian Service Worker	0	1
Custodial Service Worker (<i>remains Authorized</i>)	1	0
<i>Notes: * FTEs funded for 6 months in FY19</i>		

- In addition, a Paratransit Supervisor (Paratransit Department) and an Electronic Technician (Fleet Maintenance) are added as authorized positions in FY20 & FY21. A complete list of all authorized and funded positions is provided in Attachment D. (New titles for some SEIU positions are contingent upon Board approval of the Final SEIU Job Descriptions later in 2019)
- Budgeted increase in the medical insurance premiums for 2020: 5% (based on the average increase in the two main HMO plans for the last 5 years).

Non – Personnel Expenses

Non-Personnel Expenses decrease by -1.8% or (\$169K) primarily due to:

- Mobile Materials & Supplies – decrease of -20.2% or (\$674K) due to significant budget savings in the Fuel & Lubricants Rev Vehicle and Parts in the Fleet Maintenance Department.

The decrease is offset by budget increases in the following categories:

- Services – increase of 6.4% or \$241K. Major contributors are:
 - Admin/Bank Fees: 9.8% or \$37K (cost escalators)
 - Security Services: 6.3% or \$33K (new contract value)
 - Graphic Services: 100.0% or \$75K (new marketing programs)
 - Repair Equipment: 4.0% or \$27K due to anticipated increases in repairs in the Fleet and Facilities Maintenance Departments
 - Repair – Rev Vehicle: 24.8% or \$100K due to aging fleet
- Casualty & Liability – increase of 24.5% or \$184K primarily due to 33.5% or \$170K increase in Insurance PL/PD (increased insurance premiums), as well as the new cyber liability coverage insurance in FY20.
- Misc Expenses – increase of 15.1% or \$60K primarily due to anticipated increases in Employee Training expenses in most departments.

Major Operating Expense assumptions in the **FY21** budget over the FY20 budget include:

Personnel Expenses (Labor and Fringe Benefits) increase by 3.5%

- Contractual items - step and longevity increases.
- Projected increase in Retirement as per CalPERS Annual Valuation Reports.
- Anticipated increase in Medical insurance premiums, effective in January 2021.

Non-Personnel Expenses decrease by -4.1% primarily due to Services (Prof/Technical Fees).

C. FY19 Transfers & Operating Balance

Transfers total \$5,038,620 in FY20 and \$5,347,025 in FY21. Assumptions in the FY20 budget over the FY19 Final budget, adopted in June 2018, include:

- **Transfers to Capital Budget** increase by 1.7% or \$40K. The increase is consistent with the goal to honor our commitment to the Capital Budget, in funding the Bus Replacement Fund, and maintain assets in a state of good

repair by committing \$3.0M each year (\$2.4M from the Measure D and TDA-STA transfer from Operating and \$0.6 M from the TDA-STA-SGR that goes directly to the Capital Budget).

- **Transfers to Operating and Capital Reserve Fund** increase by 89.8% or \$1,263K primarily due to the transfer of excess operating funds to a newly established reserve fund dedicated to the funding of additional payments to Santa Cruz METRO's Unfunded CalPERS Liability (UAL) and Other Post-Employment Benefits (OPEB), pending Board approval.

There are no significant variances in the budgeted Transfers & Operating Balance in FY21, with the exception of the Transfers to Operating and Capital Reserve Fund: 74.5% increase due to availability of funds resulting from operating efficiencies and budget savings in FY21.

D. Capital Budget

The preliminary FY20 Capital Budget as shown in Attachment E totals \$20,362,532.

This FY20 Capital budget consists primarily of ongoing projects rolled forward from FY19, along with a few new projects, all funded by a variety of sources detailed on Attachment E.

In FY18 a new funding strategy was introduced to the capital budget that results in \$3M per year to be dedicated for new fixed route-buses and Paratransit vehicles called the "Bus Replacement Fund". This fund establishes consistent annual transfers of Measure D and STA-SB1 funds from the operating budget to the capital budget, supplemented by STA-SGR funds that flow directly to the capital budget. This money provides funding stability to replace or purchase fixed-route buses and Paratransit vehicles that are obsolete and over their life expectancy in both age and mileage. This fund also provides dollars towards the local match that is required on most Federal and State grants. Funds will accumulate in the Bus Replacement Fund until they are committed to specific projects and spent on new and replacement buses and vans.

Noteworthy capital project activity (> \$100K) this fiscal year includes:

- **Construction Related Projects:**
 - Pacific Station/Metro Center-Station Refurbishment / Redevelopment – Ongoing - METRO and the City of Santa Cruz are considering opportunities to jointly redevelop the existing Pacific Station site in conjunction with adjacent City controlled properties. Efforts are underway to identify funding sources for such a project including, METRO capital funding, City development-related funding, and possible grants. As this strategy may not be successful,

METRO has reserved \$5.8 million of its funding to refurbish the existing station as currently required.

- Pacific Station Roof and Window Replacement – Ongoing – Funds allocated to this project will repair the roof, replace leaking windows, and repair any water-damaged materials discovered during construction.
- IT Projects
 - Financial System – New – Replace the (current) vintage financial system with a newer and more robust system with the potential ability to provide budget tracking and forecasting, asset tracking, performance indicators, and be able to design custom reports for “what-if analysis.” Currently, these reports are created by manually entering information into Excel. A newer system would likely allow us to be more efficient and accurate.
- Facilities Upgrades and Improvements
 - Fuel Management System – Ongoing - a combination of hardware and software providing reliable and accurate, real-time control and data acquisition for vehicles, employees, fuel/fluids and tank monitor systems. The controller can then use this data to generate dozens of useful reports and/or automatically pass it along to a VMS system in real-time or at specified times of the day. The system will be used to track vehicle mileage, monitor fuel and fluid usage, schedule preventive maintenance and reconcile fluids, etc.
 - Bus Stop Improvements – Ongoing – Continue to replace, refurbish, and update the agency’s bus stops.
 - Gate Control at JKS Bus Entry – Ongoing – Improve safety at the JKS Operations facility by adding security gates and a gate controller for the upper and lower entries to the bus yard at JKS
- Revenue Vehicle Purchases, Replacement and Campaigns – Ongoing - Santa Cruz METRO has been awarded grants from a variety of Federal, State and local agencies to replace aging revenue and non-revenue (service) vehicles including:
 - New Electric Buses (5) + Infrastructure and Project Management
 - These new electric buses are in alignment with METRO’s strategy to begin replacing its fossil-fueled bus fleet with all-electric buses. Two (2) of these buses will be dedicated to the Watsonville service area.

- CNG Bus Replacements (6)
 - These CNG buses will assist in the replacement of obsolete vehicles
- Bus Refurbishments (4)
- Mid-Life Bus Engine Overhauls (4)
 - Mid-life overhaul increases bus reliability and reduces maintenance cost during years 7 to 12, usually enabling an additional 2 years of lower maintenance cost operation through 14 years. Meets the FTA State of Good Repair (SGR) requirements and yields partial savings in the operating fund in Fleet Maintenance.
- AVL/ITS
- Year 3 of 6 – Capitalized Lease (3) New Flyer CNGs
- Non-Revenue Vehicle Purchases and Replacements
 - Replace Custodial Support Vehicles – Ongoing – replace vehicles that are obsolete and have exceeded their useful life

IV. FINANCIAL CONSIDERATIONS/IMPACT

The proposed two-year FY20 and FY21 Operating Expenses – Attachment C total \$51,717,646 in FY20 and \$52,818,125 in FY21. In addition, Santa Cruz METRO will be transferring \$5.0M in FY20 and \$5.3M in FY21 to the Capital Budget and Operating and Capital Reserve Fund for a total budget of \$56,756,266 in FY20 and \$58,165,150 in FY21.

The proposed FY20 Capital Budget – Attachment E totals \$20,362,532. This amount includes prior funded capital projects that have not yet been completed.

V. ALTERNATIVES CONSIDERED

There are no recommended alternatives at this time. Staff recommends that the Finance, Budget and Audit Committee take input on the FY20 and FY21 Operating Budgets and FY20 Capital Budget and provide additional direction to staff as necessary regarding the contents of the Operating and Capital Budgets.

VI. ATTACHMENTS

Attachment A: Presentation on FY20 & FY21 Operating Budgets and FY20 Capital Budget

Attachment B: 5 – Year Budget Plan

- Attachment C:** FY20 and FY21 Operating Budgets
- Attachment D:** Authorized and Funded Personnel
- Attachment E:** FY20 Capital Budget
- Attachment F:** FY20 Board Member Travel
- Attachment G:** FY20 & FY21 Employee Incentive Program
- Attachment H:** FY20 & FY21 Board Authorized METRO Support Activities
- Attachment I:** FY20 & FY21 Memberships
- Attachment J:** Preliminary Schedule of Reserve Balances
- Attachment K:** Measure D: 5-Year Program of Projects (FY19/20 – FY23/24)
- Attachment L:** Unfunded Capital Projects as of 04-29-2019

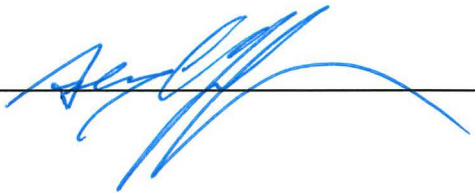
Prepared By: Kristina Mihaylova, Sr. Financial Analyst
Debbie Kinslow, Finance Deputy Director

VII. APPROVALS:

Approved as to fiscal impact:
Angela Aitken, Chief Financial Officer

dlc low for AA

Alex Clifford, CEO/General Manager



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FY20 & FY21 Operating Budget and FY20 Capital Budget

Board of Directors

June 14, 2019

Angela Aitken, Chief Financial Officer

Overview of Today's Presentation

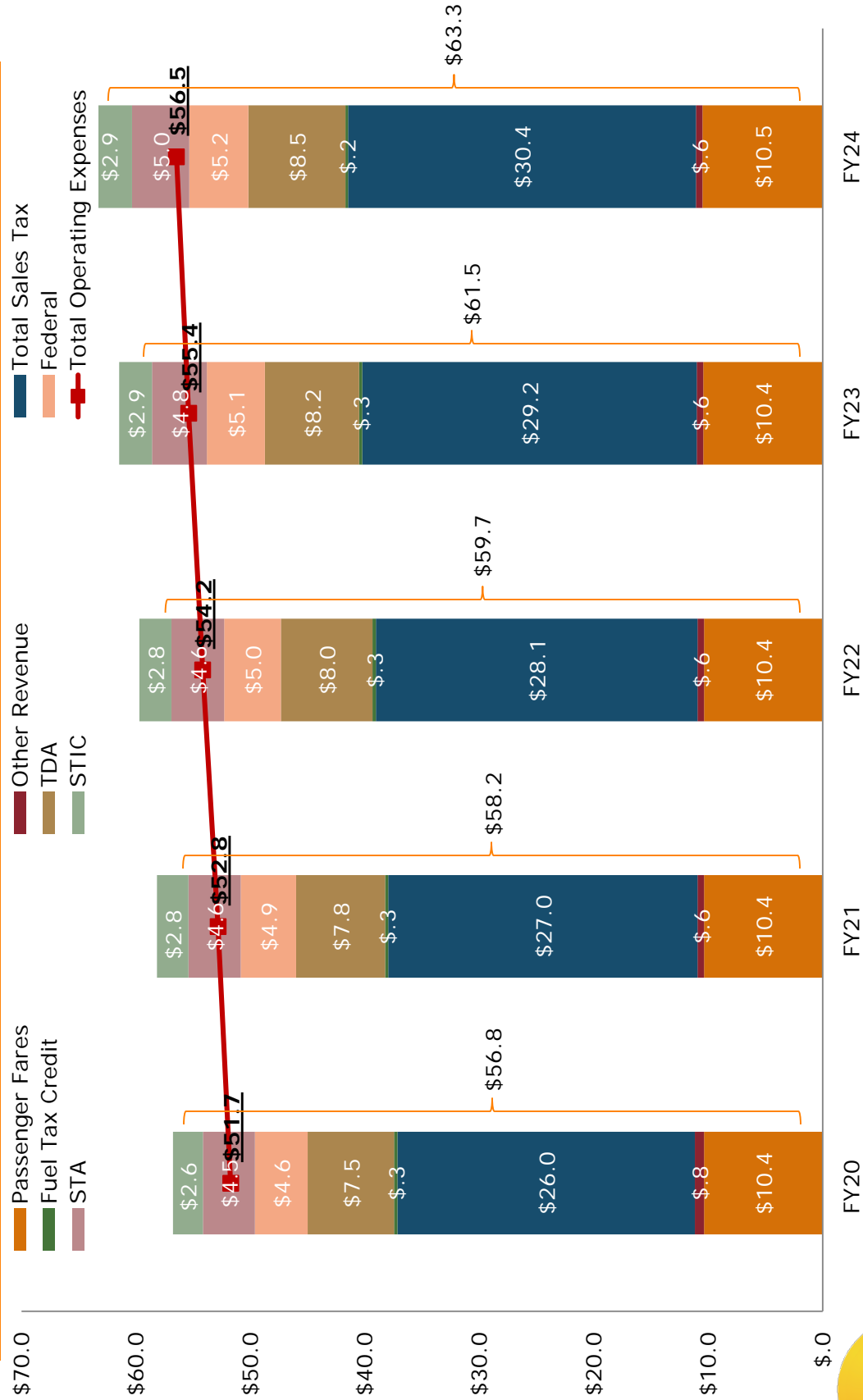
- **5 – Year Budget Plan**
 - Total Revenue Sources – 5 Year Projections
 - Total Operating Expenses – 5 Year Projections
 - Transfers – 5 Year Projections
- **Total Rev and Exp % change vs. CPI % Change**
 - Budget FY09-FY21
 - Actual FY09-FY18
- **FY20 & FY21 Operating Budget Changes**
 - May 17, 2019 to June 14, 2019
- **Projected Operating Reserve Balances**
 - As of June 30, 2019 (estimate)
- **FY20 & FY21 Non-Controllable Operating Budget Risks**
- **Additional Information FY20 & FY21**
- **FY20 Capital Budget**

5 – Year Budget Plan

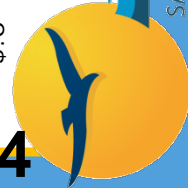
7A.3



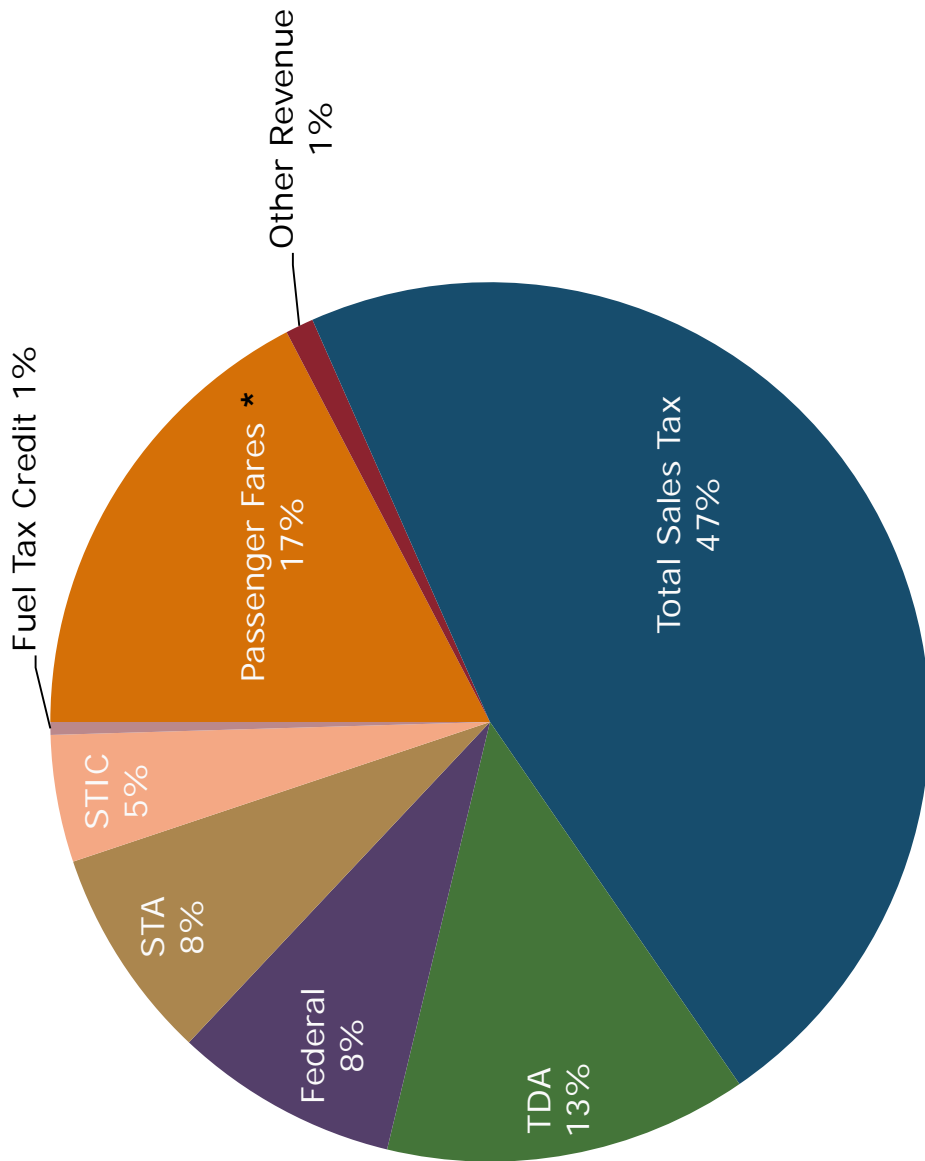
Total Revenue Sources – 5 Year Projections: (in \$ millions)



7A.4

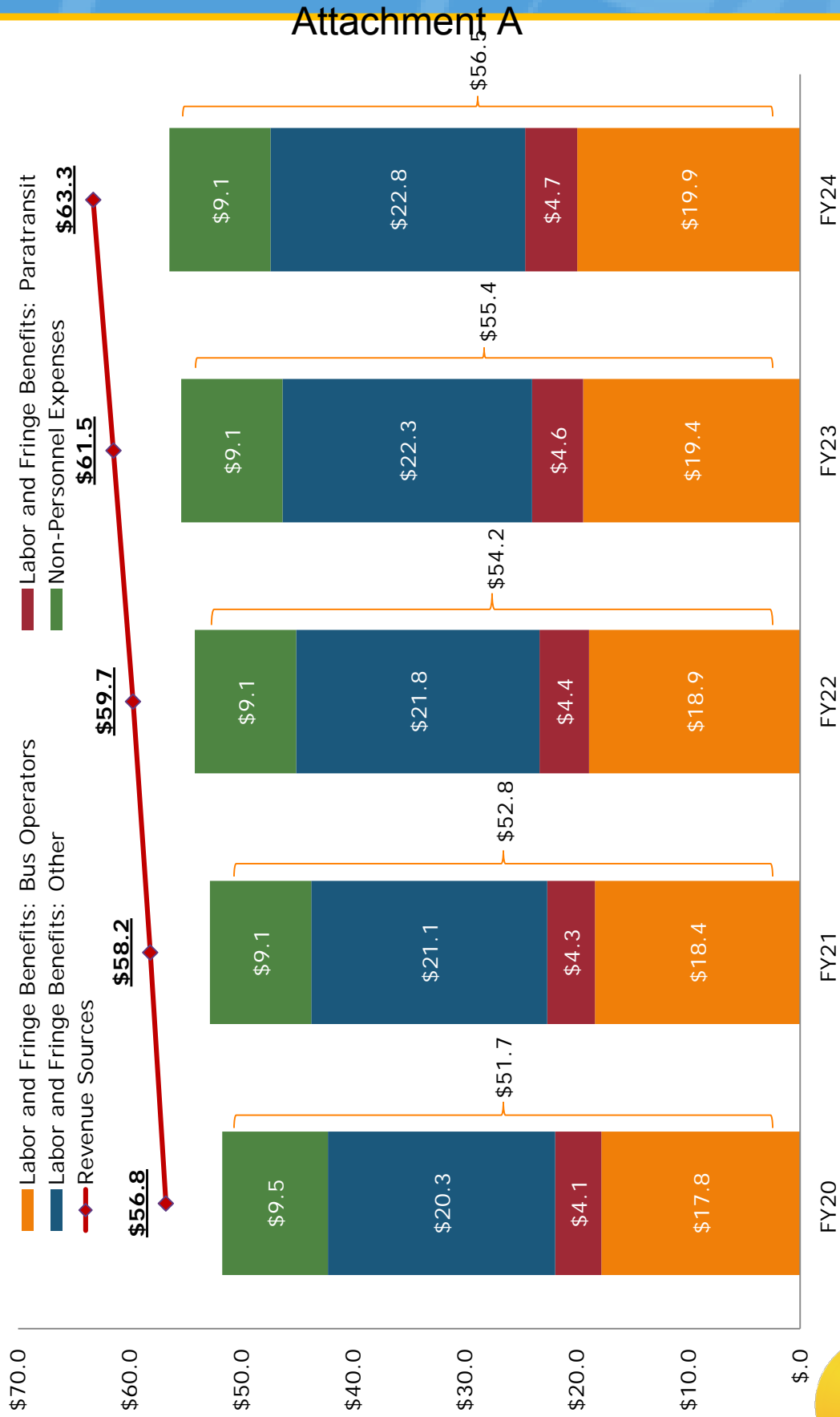


Total Revenue Sources – 5 Year Projections:

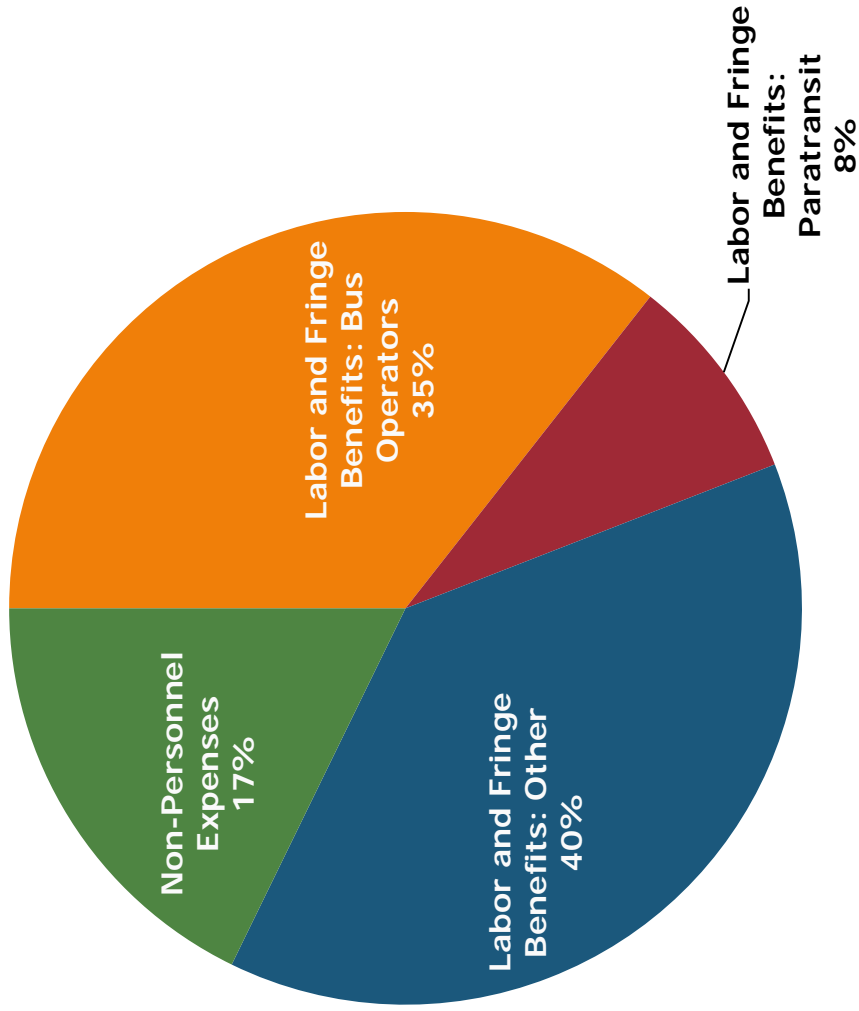


* Based on Total Revenues – not the same as Farebox Recovery Ratio

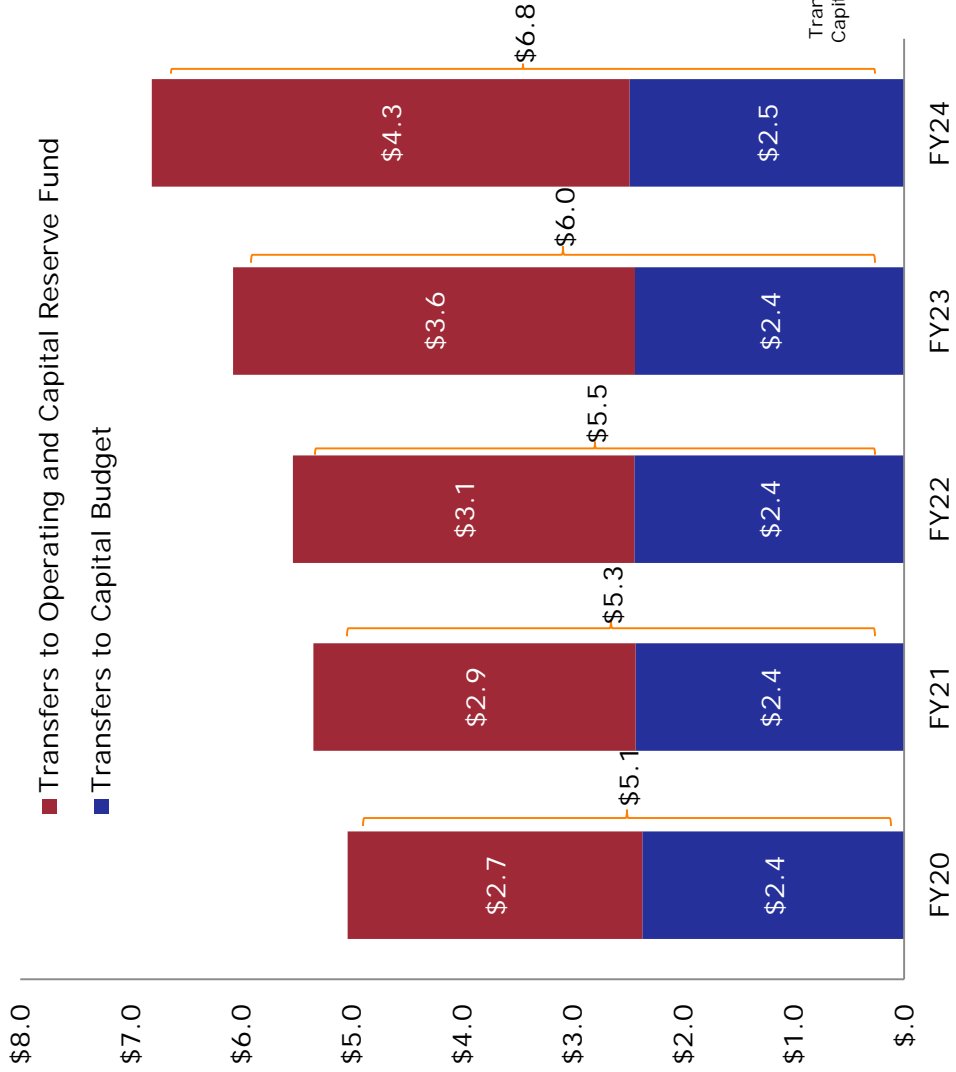
Total Operating Expenses - 5 Year Projections: (in \$ millions)



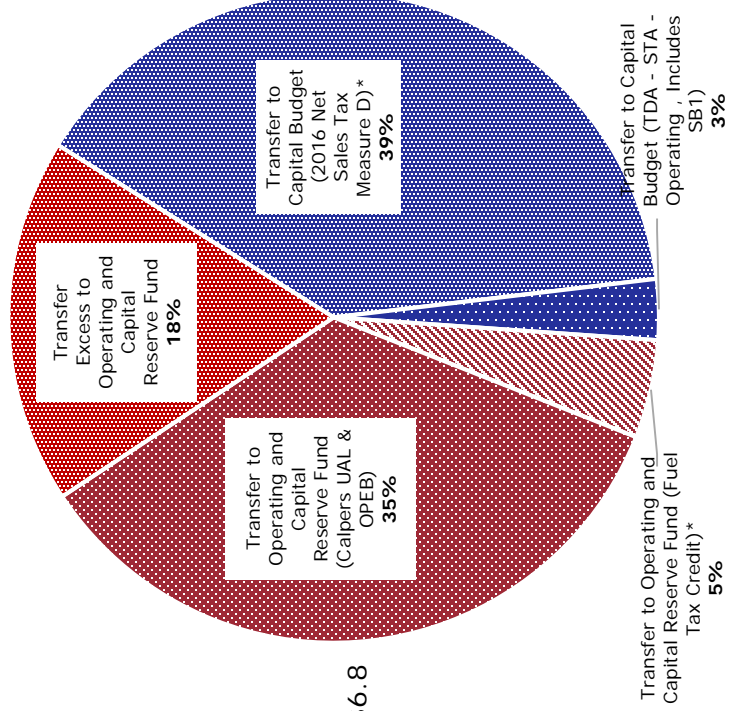
Total Operating Expenses - 5 Year Projections:



Transfers - 5 Year Projections (in \$ millions):



Attachment A

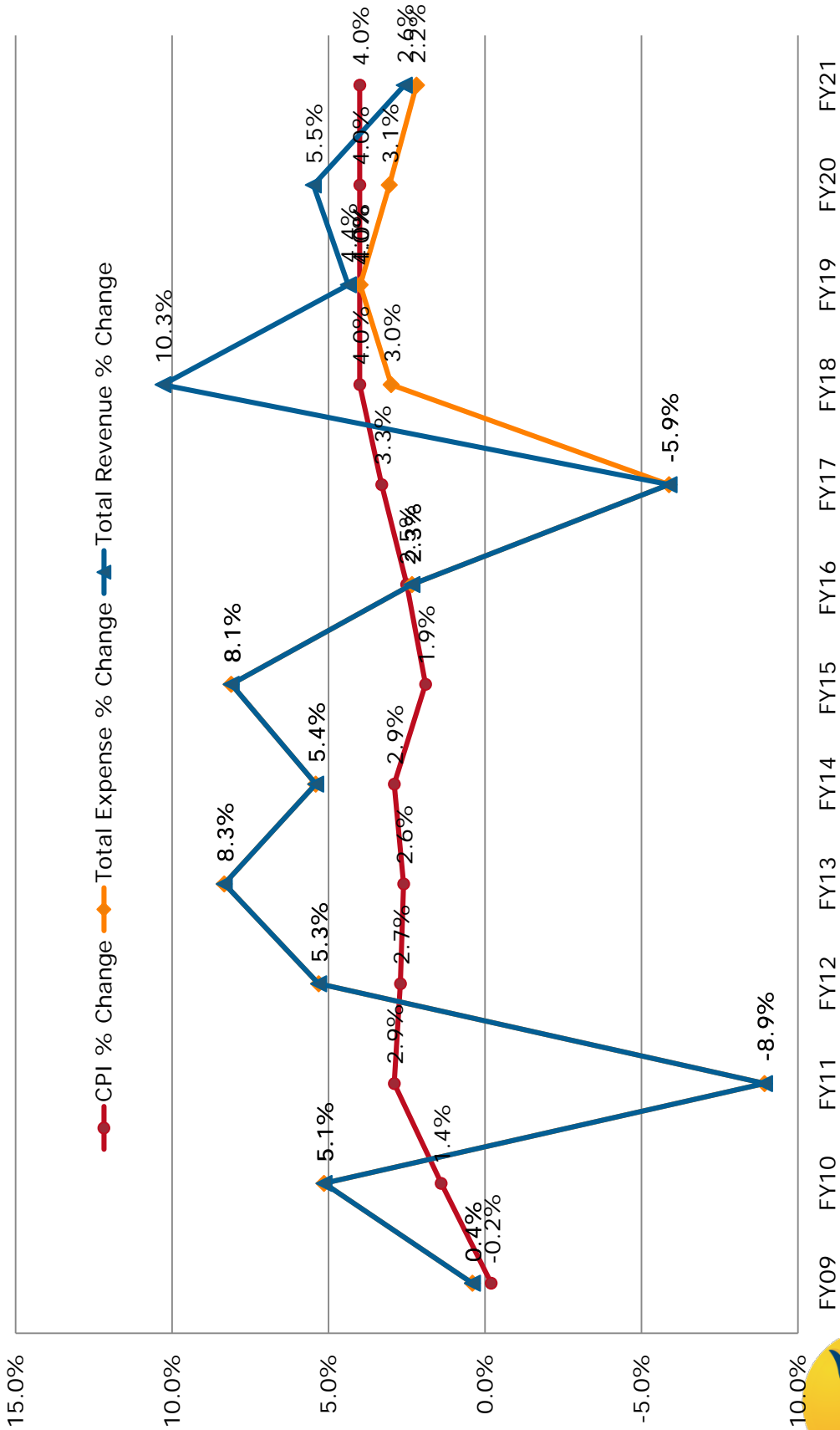


Total Revenue and Expense % change vs. CPI % Change

7A.9



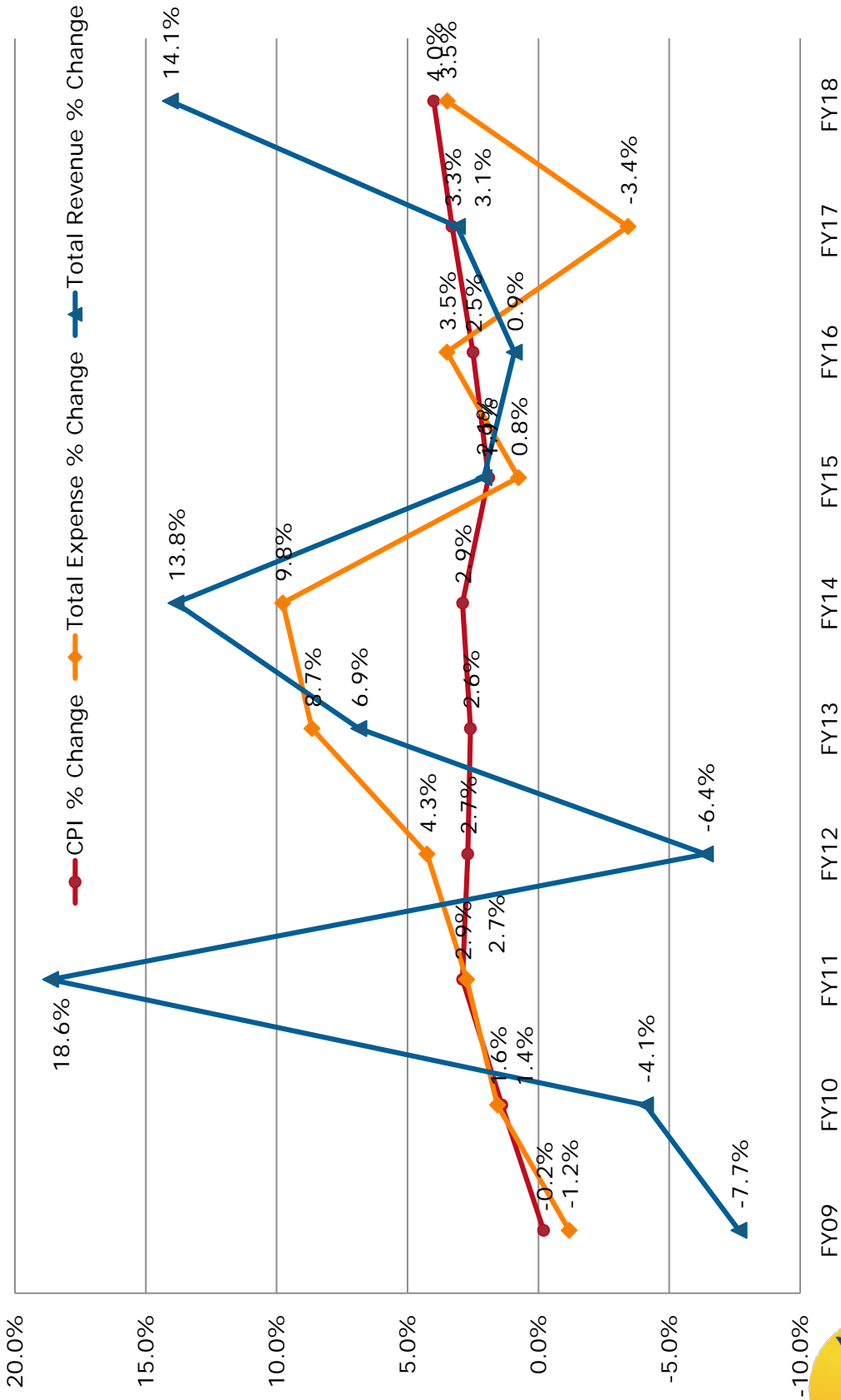
Total Budget (Revenue and Expense) % Change vs. CPI % Change



7A.10



Total Actual Revenue and Expense % Change vs. CPI % Change



7A.11



Operating Budget Changes May 17, 2019 to June 14, 2019

- **Operating Revenues :**

	FY20	FY21
A: May 2019	\$56,676,678	\$58,138,621
B: June 2019	\$56,756,266	\$58,165,150
Variance (B-A)	\$79,588	\$26,529

- Passenger Fares: reduced by **\$154K** in FY20 and **\$51K** in FY21 (ECO pass loss)
- Special Transit Fares: increased by **\$233K** in FY20 and **\$78K** in FY21 (ECO pass contract)*

* One-year pilot program that would run from 10/1/2019 to 9/30/2020

Operating Budget Changes May 17, 2019 to June 14, 2019

- Operating Expenses:

	FY20	FY21
A: May 2019	\$51,524,634	\$52,653,199
B: June 2019	\$51,717,646	\$52,818,125
Variance (B-A)	\$193,012	\$164,926

- Personnel: increased by \$70K in FY20 and \$99K in FY21
 - Additional funding for the provisional position (Admin Specialist in Purchasing) funded for 12 months in FY20 and FY21
- Non-Personnel: increased by \$123K in FY20 and \$66K in FY21
 - Increased Services (Prof/Tech Fees; Graphic Services): \$73K in FY20 and \$31K in FY21
 - Increased Other Materials & Supplies (Printing, Promotional Items): \$11K in both FY20 and FY21
 - Increased Casualty & Liability (Insurance PL/PD, Insurance - Other): \$10K in both FY20 and FY21
 - Increased Misc Expenses (Dues/Subscriptions, Employee Training, Local Meeting Expenses): \$28K in FY20 and \$13K in FY21



Operating Budget Changes May 17, 2019 to June 14, 2019

- **Transfers:**

	FY20	FY21
A: May 2019	\$5,152,044	\$5,485,422
B: June 2019	\$5,038,620	\$5,347,025
Variance (B-A)	(\$113,424)	(\$138,397)

- Transfers to Operating and Capital Reserve Fund: decreased by **\$113K** in FY20 and **\$138K** in FY21

Operating Reserves as of 06/30/2019:

Target: \$2.1M



Fully Funded

(estimate as of 6/14/2019)

Target: \$3.0M



Fully Funded

Target: \$7.5M



Fully Funded

Target: \$0.8M



Fully Funded



No Minimum Balance



Non-Controllable Operating Budget Risks FY20 & FY21

7A.16



FY20 & FY21 Non-Controllable Operating Budget Risks

- Revenues
 - Passenger Fares and Paratransit Fares
 - Fluctuations in ridership
 - Special Transit Fares
 - Contracts with UCSC and Cabrillo
 - Sales Tax and TDA – LTF
 - Consumer spending may stall
 - Federal FTA 5307, STIC, 5311
 - Subject to appropriation/reauthorization
 - Alternative Fuel Tax Credit
 - Must be renewed every year; historically been significantly delayed; based on CNG use

7A.17



FY20 & FY21 Non-Controllable Operating Budget Risks

- Expenses
 - CNG and Diesel Engine Failures
 - Fuel Costs Volatility
 - Workers Comp Insurance
 - Medical Insurance
 - Final costs come out in January
 - Contract renewals and rebids
 - Costs could come in higher than budgeted
 - Settlement Costs
 - Costs could come in higher than previous years
 - Aging Fleet
 - Increased Maintenance Costs
 - Changes in Unfunded Mandates

Additional Information FY20 and FY21

7A.19



Board Authorized METRO Support Activities

Santa Cruz County Fair	Senior Luncheon
Santa Cruz Follies	Metro Advisory Committee (MAC) METRO Tour
Santa Cruz Seaside Company (Late Night Transit Service to Watsonville for the Summer)	Leadership Santa Cruz

7A.20



Memberships

- Administration:

- American Public Transportation Association (APTA): \$39,250
- California Transit Association (CTA): \$16,924
- Monterey Bay Economic Partnership (MBEP): \$5,000
- Community Transport Association of America (CTAA): \$3,900
- Center for Transportation and the Environment (CTE): \$3,000
- Chamber of Commerce: \$1,300
- Bus Coalition: \$3,000
- Eastern Contra Costa Transit Agency (ZEBRA Membership): \$4,000
- California Association of Coordinated Transportation (CalACT): \$1,005
- Letter Press: \$675
- Santa Cruz Sentinel: \$380
- Register-Pajaronian: \$62
- Costco: \$120
- National Notary: \$120
- **Total: \$78,736**

- Finance:

- California Society of Municipal Finance Officers (CSMFO): \$220 in FY20 and \$227 in FY21
- Government Finance Officers Association (GFOA): \$300
- Kiplinger Letters: \$100
- **FY20 Total: \$620 FY21 Total: \$627**

- Marketing, Communications, and Customer Service:

- Miscellaneous: \$1,400
- **Total: \$1,400**

Memberships

- Human Resources:

- California Public Employers Labor Relations Associations (CalPERLA): \$1,000
- Society for Human Resource Management (SHRM): \$836
- Northern California Human Resources Association (NCHRA): \$500
- John Dash: \$250
- Cal Chamber: \$849 (FY21 Only)
- **FY20 Total: \$2,586** **FY21 Total: \$3,435**

- Safety, Security, and Risk Management:

- Miscellaneous: \$500
- **Total: \$500**

- Purchasing:

- California Association of Public Procurement Officials (CAPPO): \$300
- **Total: \$300**

- Fleet Maintenance:

- Cummins INSITE Fleet books Software: \$2,000
- John Deere Software: \$500
- Southern California Regional Transit Training Consortium (SCR TTC): \$1,000
- Mitchell Online Vehicle Manuals: \$500
- Allison Transp. Software: \$2,000
- All Data: \$1,000
- **Total: \$7,000**

FY20 Total: \$91,142 **FY21 Total: \$91,998**



Board Member Travel Budget Assumptions

American Public Transportation Association (APTA) Meetings

Annual Conference October 2019 New York, NY Two Board Members	Legislative Conference March 2020 Washington, DC Two Board Members
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California Transit Association (CTA) Meetings

Annual Meeting November 2019 Monterey, CA One Board Member	Legislative Conference May 2020 Sacramento, CA One Board Member
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Additional Travel

Meetings with legislators and government officials in Washington, San Francisco and Sacramento, as approved by the Chair of the Board.

Expenses related to Board Members meeting with CEO/General Manager and Staff.



Employee Incentive Programs

Attachment A

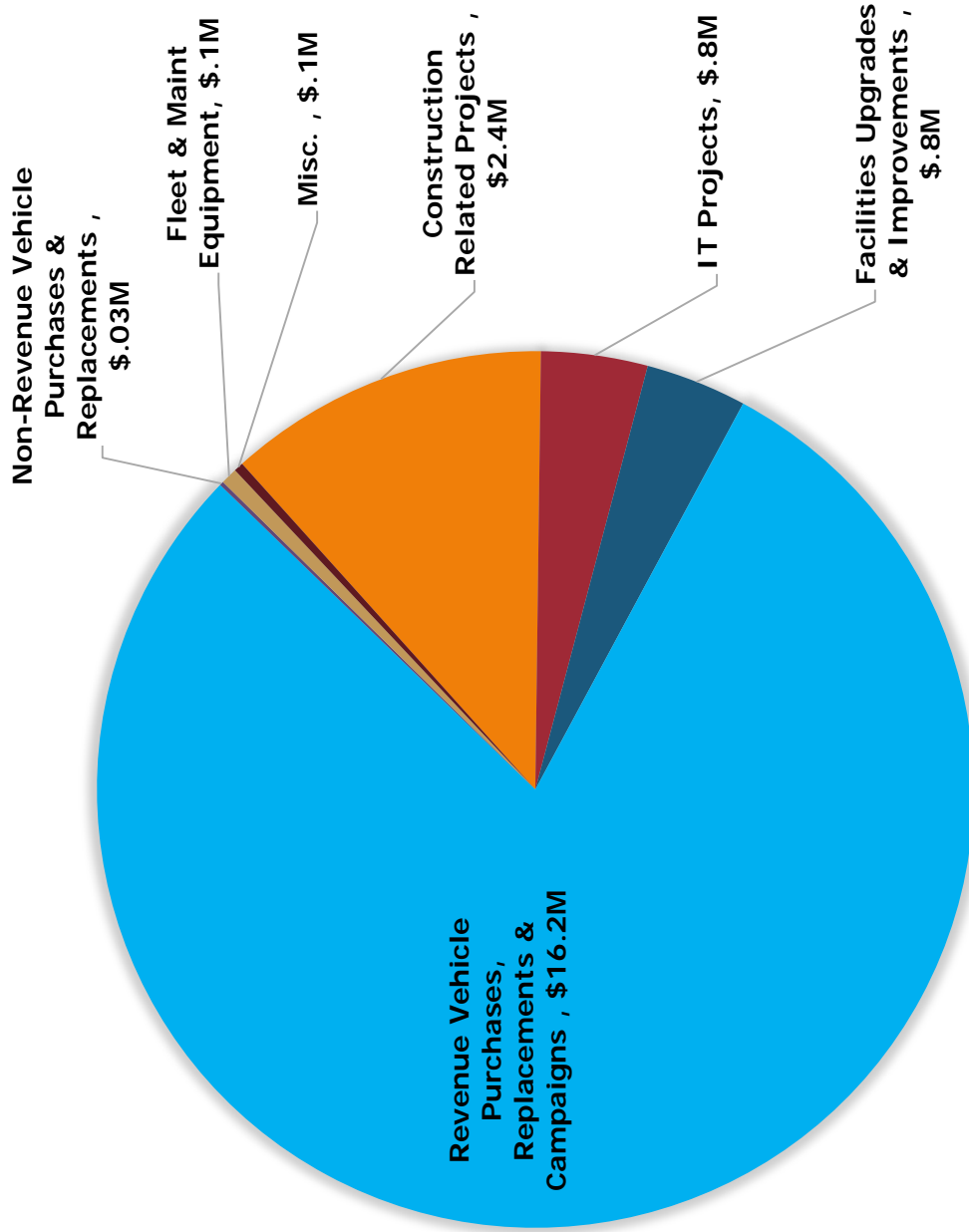
Event/Activity	FY20	FY21	Department
District Service Awards	\$4,000	\$4,000	Administration
Employee Picnic and Holiday Party	\$5,000	\$5,000	Administration
Transit Driver Appreciation Day	\$1,000	\$1,000	Administration
Employee Appreciation Event <u>(new)</u>	\$3,000 \$200 \$3,000	\$3,000 \$200 \$3,000	Administration Customer Service Risk Management
Awards Safe Driver Certificates/ Patches Line Instruction Patches	\$3,000	\$3,000	Bus Operators
Total	\$19,200	\$19,200	

FY20 Capital Budget

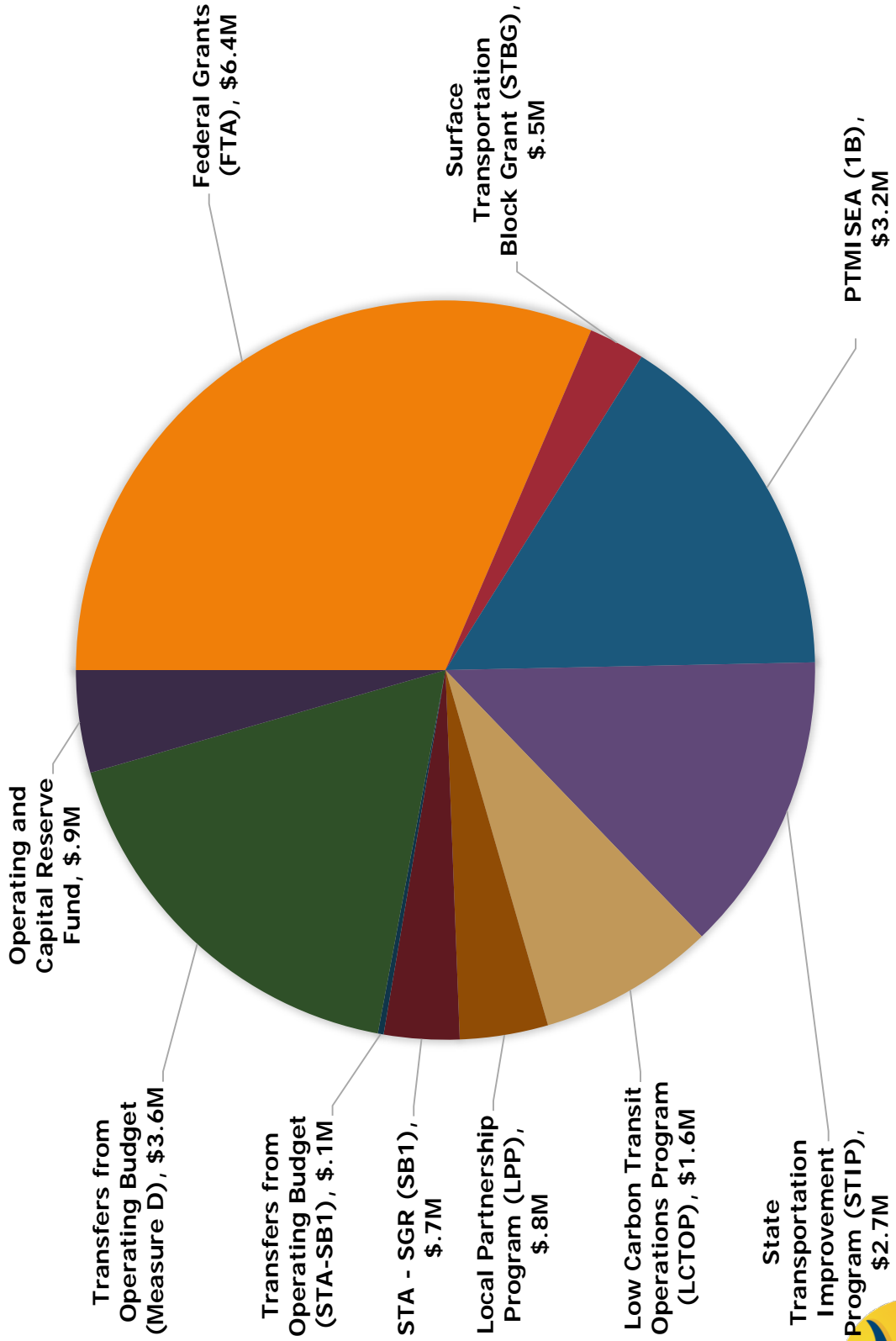
7A.25



FY20 Capital Budget – Projects: \$20.4M



FY20 Capital Budget – Funding Sources: \$20.4M



Questions

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT - 5 - YEAR BUDGET PLAN

REVENUE:	Jun-19 BUDGET FY20	% VAR	Jun-19 BUDGET FY21	% VAR	FORECASTED BUDGET FY22	% VAR	FORECASTED BUDGET FY23	% VAR	FORECASTED BUDGET FY24	% VAR
Passenger Fares	10,373,135	1.3%	10,354,965	-0.2%	10,367,880	0.1%	10,426,209	0.6%	10,488,749	0.6%
<i>Passenger Fares</i>	2,425,337	-5.4%	2,476,256	2.1%	2,476,955	0.0%	2,427,417	-2.0%	2,378,868	-2.0%
<i>Special Transit Fares</i>	5,632,252	4.7%	5,688,130	-0.8%	5,624,574	0.7%	5,741,652	2.1%	5,861,657	2.1%
<i>Paratransit Fares</i>	291,566	0.0%	291,566	0.0%	291,566	0.0%	291,566	0.0%	291,566	0.0%
<i>Highway 17 Fares</i>	1,487,469	0.8%	1,457,739	-2.0%	1,428,584	-2.0%	1,414,298	-1.0%	1,400,155	-1.0%
<i>Highway 17 Payments</i>	536,491	1.0%	541,274	0.9%	546,201	0.9%	551,276	0.9%	556,503	0.9%
Other Revenue	793,050	48.4%	571,650	-27.9%	575,322	0.6%	579,067	0.7%	582,888	0.7%
1979 Gross Sales Tax (1/2 cent)	22,617,238	4.0%	23,521,927	4.0%	24,462,804	4.0%	25,441,317	4.0%	26,458,969	4.0%
2016 Net Sales Tax (Measure D)	3,358,289	4.0%	3,492,621	4.0%	3,632,326	4.0%	3,777,619	4.0%	3,928,724	4.0%
Transp Dev Act (TDA) - Op Asst	7,531,910	6.5%	7,757,867	3.0%	7,990,603	3.0%	8,230,321	3.0%	8,477,231	3.0%
Federal Op Assistance	4,619,436	0.7%	4,850,408	5.0%	4,956,631	2.2%	5,065,183	2.2%	5,176,109	2.2%
STA - Operating (includes SB1)	4,530,969	28.0%	4,572,516	0.9%	4,610,136	0.8%	4,794,542	4.0%	4,986,324	4.0%
STIC - Op Assistance	2,619,113	8.0%	2,750,069	5.0%	2,810,295	2.2%	2,871,841	2.2%	2,934,734	2.2%
Fuel Tax Credit	313,126	-10.8%	293,126	-6.4%	293,126	0.0%	273,126	-6.8%	233,126	-14.6%
TOTAL REVENUE	56,756,266	5.6%	58,165,150	2.5%	59,699,123	2.6%	61,459,224	2.9%	63,266,854	2.9%
OPERATING EXPENSES:										
Labor and Fringe Benefits: Bus Operators	17,793,434	3.1%	18,353,991	3.2%	18,900,251	3.0%	19,426,573	2.8%	19,936,037	2.6%
Labor and Fringe Benefits: Paratransit	4,126,815	0.0%	4,286,681	3.9%	4,424,191	3.2%	4,556,030	3.0%	4,678,974	2.7%
Labor and Fringe Benefits: Other	20,334,878	7.9%	21,101,483	3.8%	21,773,527	3.2%	22,341,799	2.6%	22,780,945	2.0%
Services	3,981,650	6.4%	3,542,522	-11.0%	3,542,522	0.0%	3,542,522	0.0%	3,542,522	0.0%
Mobile and Other Materials and Supplies	3,116,855	-17.7%	3,115,700	0.0%	3,115,700	0.0%	3,115,700	0.0%	3,115,700	0.0%
Utilities	643,400	2.0%	643,400	0.0%	643,400	0.0%	643,400	0.0%	643,400	0.0%
Casualty & Liability and Taxes	985,758	23.7%	1,057,046	7.2%	1,057,046	0.0%	1,057,046	0.0%	1,057,046	0.0%
Purchased Transportation	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
Misc. Expense, Interest Expense, and Leases & Rentals	734,856	8.5%	717,303	-2.4%	709,314	-1.1%	701,078	-1.2%	701,078	0.0%
TOTAL OPERATING EXPENSES	51,717,646	3.7%	52,818,125	2.1%	54,165,950	2.6%	55,384,149	2.2%	56,455,701	1.9%
TRANSFERS:										
Transfers to Capital Budget	2,368,777	1.7%	2,431,326	2.6%	2,442,635	0.5%	2,436,504	-0.3%	2,485,926	2.0%
Transfers to Operating and Capital Reserve Fund	2,669,843	89.8%	2,915,699	9.2%	3,090,537	6.0%	3,638,571	17.7%	4,325,226	18.9%
TOTAL TRANSFERS	5,038,620	34.9%	5,347,025	6.1%	5,533,172	3.5%	6,075,075	9.8%	6,811,152	12.1%
Operating Balance	-	-100.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%

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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET
REVENUE SOURCES**

Attachment C

REVENUE SOURCE	Jun-18	Jun-19	% CHANGE		\$ CHANGE		Jun-19	% CHANGE	
	BUDGET FY19	BUDGET FY20	BUDG FY19	BUDG FY20	BUDG FY19	BUDG FY20	BUDGET FY21	BUDG FY21	BUDG FY21
1 Passenger Fares	2,563,172	2,425,337	-5.4%	(137,835)			2,476,256	2.1%	
2 Special Transit Fares	5,381,772	5,632,252	4.7%	250,480			5,588,130	-0.8%	
3 Paratransit Fares	291,566	291,566	0.0%	-			291,566	0.0%	
4 Highway 17 Fares	1,475,275	1,487,489	0.8%	12,214			1,457,739	-2.0%	
5 Highway 17 Payments	531,329	536,491	1.0%	5,162			541,274	0.9%	
6 Commissions	2,500	2,500	0.0%	-			2,500	0.0%	
7 Advertising Income	250,000	275,000	10.0%	25,000			250,000	-9.1%	
8 Rent Income	147,405	180,000	22.1%	32,595			183,600	2.0%	
9 Interest Income	90,000	100,000	11.1%	10,000			100,000	0.0%	
10 Other Non-Transp Revenue	20,000	30,000	50.0%	10,000			30,000	0.0%	
11 1979 Gross Sales Tax (1/2 cent)	21,747,344	22,617,238	4.0%	869,894			23,521,927	4.0%	
12 2016 Net Sales Tax (Measure D)	3,229,124	3,358,289	4.0%	129,165			3,492,621	4.0%	
13 Transp Dev Act (TDA - LTF) Funds	7,074,858	7,531,910	6.5%	457,052			7,757,867	3.0%	
14* FTA Sec 5307 - Op Assistance	4,412,091	4,441,297	0.7%	29,206			4,663,362	5.0%	
15 FTA Sec 5311 - Rural Op Asst	174,321	178,139	2.2%	3,818			187,046	5.0%	
16 AMBAG/Misc. Grant Funding	24,000	205,000	754.2%	181,000			5,000	-97.6%	
17 STIC	2,424,031	2,619,113	8.0%	195,082			2,750,069	5.0%	
18 TDA - STA - Operating (Includes SB1)	3,540,904	4,530,969	28.0%	990,065			4,572,516	0.9%	
19 Fuel Tax Credit	351,000	313,126	-10.8%	(37,874)			293,126	-6.4%	
20 Medicare Subsidy	550	550	0.0%	-			550	0.0%	
TOTAL REVENUE	53,731,242	56,756,266	5.6%	3,025,024			58,165,150	2.5%	
TRANSFERS	(3,735,883)	(5,038,620)	34.9%	(1,302,737)			(5,347,025)	6.1%	
TOTAL OPERATING REVENUE	49,995,359	51,717,646	3.4%	1,722,287			52,818,125	2.1%	

* FTA funding is used solely to fund labor expense

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET**

Consolidated Expenses

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
LABOR						
501011 Bus Operator Pay	8,934,707	8,976,794	0.5%	42,087	9,118,540	1.6%
501013 Bus Operator OT	1,238,781	1,249,806	0.9%	11,025	1,270,500	1.7%
501021 Other Salaries	8,240,187	8,500,829	3.2%	260,641	8,660,765	1.9%
501023 Other OT	466,213	615,696	32.1%	149,482	629,159	2.2%
Totals	18,879,888	19,343,124	2.5%	463,236	19,678,964	1.7%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	331,001	338,125	2.2%	7,124	343,993	1.7%
502021 Retirement	5,639,195	6,288,626	11.5%	649,431	6,832,786	8.7%
502031 Medical Ins	9,419,857	10,297,885	9.3%	878,028	10,781,803	4.7%
502041 Dental Ins	500,840	471,737	-5.8%	(29,103)	477,419	1.2%
502045 Vision Ins	125,302	124,091	-1.0%	(1,211)	127,739	2.9%
502051 Life Ins/AD&D	50,015	51,735	3.4%	1,720	53,187	2.8%
502060 State Disability Ins (SDI)	228,733	234,438	2.5%	5,705	245,869	4.9%
502061 Long Term Disability Ins	143,675	151,493	5.4%	7,818	149,089	-1.6%
502071 State Unemployment Ins (SUI)	58,581	55,512	-5.2%	(3,070)	59,436	7.1%
502081 Worker's Comp Ins	901,766	928,818	3.0%	27,052	956,683	3.0%
502101 Holiday Pay	645,068	655,718	1.7%	10,650	667,118	1.7%
502103 Floating Holiday	110,689	113,993	3.0%	3,304	115,916	1.7%
502109 Sick Leave	989,326	1,005,413	1.6%	16,087	1,022,852	1.7%
502111 Annual Leave	1,970,491	1,966,061	-0.2%	(4,430)	2,001,459	1.8%
502121 Other Paid Absence	151,188	153,684	1.7%	2,496	156,356	1.7%
502251 Phys. Exams	12,283	11,183	-9.0%	(1,100)	7,883	-29.5%
502253 Driver Lic Renewal	3,211	2,911	-9.3%	(300)	2,811	-3.4%
502999 Other Fringe Benefits	59,004	60,581	2.7%	1,577	60,791	0.3%
Totals	21,340,225	22,912,003	7.4%	1,571,777	24,063,189	5.0%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET Consolidated Expenses

ACCOUNT	Jun-18	Jun-19	% CHANGE		\$ CHANGE		Jun-19	% CHANGE	
	BUDGET FY19	BUDGET FY20	BUDG FY19	BUDG FY20	BUDG FY19	BUDG FY20	BUDGET FY21	BUDG FY20	BUDG FY21
SERVICES									
503011 Accting/Audit Fees	105,250	105,250	0.0%	0.0%	-	-	106,750	1.4%	1.4%
503012 Admin/Bank Fees	380,000	417,244	9.8%	9.8%	37,244	37,244	430,243	3.1%	3.1%
503031 Prof/Technical Fees	970,968	932,204	-4.0%	-4.0%	(38,764)	(38,764)	485,667	-47.9%	-47.9%
503032 Legislative Services	101,000	101,000	0.0%	0.0%	-	-	101,000	0.0%	0.0%
503033 Legal Services	400,000	400,000	0.0%	0.0%	-	-	400,000	0.0%	0.0%
503034 Pre-Employment Exams	5,525	7,450	34.8%	34.8%	1,925	1,925	7,450	0.0%	0.0%
503041 Temp Help	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
503161 Custodial Services	8,300	9,500	14.5%	14.5%	1,200	1,200	9,500	0.0%	0.0%
503162 Uniforms/Laundry	25,910	26,600	2.7%	2.7%	690	690	26,600	0.0%	0.0%
503171 Security Services	525,700	559,002	6.3%	6.3%	33,302	33,302	559,002	0.0%	0.0%
503221 Classified/Legal Ads	14,700	21,900	49.0%	49.0%	7,200	7,200	21,900	0.0%	0.0%
503222 Legal Ads	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
503225 Graphic Services	-	75,000	100.0%	100.0%	75,000	75,000	75,000	0.0%	0.0%
503351 Repair - Bldg & Impr	50,000	53,000	6.0%	6.0%	3,000	3,000	53,000	0.0%	0.0%
503352 Repair - Equipment	670,800	697,500	4.0%	4.0%	26,700	26,700	690,410	-1.0%	-1.0%
503353 Repair - Rev Vehicle	401,500	501,000	24.8%	24.8%	99,500	99,500	501,000	0.0%	0.0%
503354 Repair - Non Rev Vehicle	33,000	25,000	-24.2%	-24.2%	(8,000)	(8,000)	25,000	0.0%	0.0%
503363 Haz Mat Disposal	48,400	50,000	3.3%	3.3%	1,600	1,600	50,000	0.0%	0.0%
Totals	3,741,053	3,981,650	6.4%	6.4%	240,597	240,597	3,542,522	-11.0%	-11.0%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	60,000	71,000	18.3%	18.3%	11,000	11,000	71,000	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	1,873,500	1,500,000	-19.9%	-19.9%	(373,500)	(373,500)	1,500,000	0.0%	0.0%
504021 Tires & Tubes	200,000	188,500	-5.8%	-5.8%	(11,500)	(11,500)	188,500	0.0%	0.0%
504161 Other Mobile Supplies	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
504191 Rev Vehicle Parts	1,200,500	900,500	-25.0%	-25.0%	(300,000)	(300,000)	900,720	0.0%	0.0%
Totals	3,334,000	2,660,000	-20.2%	-20.2%	(674,000)	(674,000)	2,660,220	0.0%	0.0%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET Consolidated Expenses

ACCOUNT	Jun-18	Jun-19	% CHANGE		\$ CHANGE		Jun-19	% CHANGE	
	BUDGET FY19	BUDGET FY20	BUDG FY19	BUDG FY20	BUDG FY19	BUDG FY20	BUDGET FY21	BUDG FY20	BUDG FY21
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	7,500	8,000	6.7%	6.7%	500	500	8,000	0.0%	0.0%
504211 Postage & Mailing	10,600	10,360	-2.3%	(240)			10,360	0.0%	0.0%
504214 Promotional Items	21,550	30,900	43.4%	9,350			31,550	2.1%	2.1%
504215 Printing	53,450	53,675	0.4%	225			53,550	-0.2%	-0.2%
504217 Photo Supp/Process	3,400	2,000	-41.2%	(1,400)			2,000	0.0%	0.0%
504311 Office Supplies	70,800	72,300	2.1%	1,500			72,300	0.0%	0.0%
504315 Safety Supplies	16,120	26,620	65.1%	10,500			26,120	-1.9%	-1.9%
504317 Cleaning Supplies	44,600	52,100	16.8%	7,500			52,100	0.0%	0.0%
504409 Repair/Maint Supplies	110,500	120,000	8.6%	9,500			120,000	0.0%	0.0%
504417 Tenant Repairs	14,000	14,000	0.0%	-			14,000	0.0%	0.0%
504421 Non-Inventory Parts	85,000	50,000	-41.2%	(35,000)			50,000	0.0%	0.0%
504511 Small Tools	11,000	13,900	26.4%	2,900			12,500	-10.1%	-10.1%
504515 Employee Tool Replacement	3,000	3,000	0.0%	-			3,000	0.0%	0.0%
Totals	451,520	456,855	1.2%	5,335			455,480	-0.3%	-0.3%
UTILITIES									
505011 Gas & Electric	319,000	319,000	0.0%	-			319,000	0.0%	0.0%
505021 Water & Garbage	158,400	186,400	17.7%	28,000			186,400	0.0%	0.0%
505031 Telecommunications	153,500	138,000	-10.1%	(15,500)			138,000	0.0%	0.0%
Totals	630,900	643,400	2.0%	12,500			643,400	0.0%	0.0%
CASUALTY & LIABILITY									
506011 Insurance - Property	60,808	64,329	5.8%	3,521			66,487	3.4%	3.4%
506015 Insurance - PL/PD	508,887	679,250	33.5%	170,363			747,175	10.0%	10.0%
506021 Insurance - Other	30,080	40,179	33.6%	10,099			41,384	3.0%	3.0%
506123 Settlement Costs	150,000	150,000	0.0%	-			150,000	0.0%	0.0%
506127 Repairs - District Prop	-	-	0.0%	-			-	0.0%	0.0%
Totals	749,775	933,758	24.5%	183,983			1,005,046	7.6%	7.6%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET
 Consolidated Expenses

ACCOUNT	Jun-18 BUDGET FY19	Jun-19 BUDGET FY20	% CHANGE BUDG FY19 BUDG FY20	\$ CHANGE BUDG FY19 BUDG FY20	Jun-19 BUDGET FY21	% CHANGE BUDG FY20 BUDG FY21
TAXES						
507051 Fuel Tax	15,000	15,000	0.0%	-	15,000	0.0%
507201 Licenses & Permits	17,600	22,000	25.0%	4,400	22,000	0.0%
507999 Other Taxes	14,400	15,000	4.2%	600	15,000	0.0%
Totals	47,000	52,000	10.6%	5,000	52,000	0.0%
MISC EXPENSE						
509011 Dues/Subscriptions	89,200	91,142	2.2%	1,942	91,998	0.9%
509081 Advertising - District Promo	5,000	5,000	0.0%	-	5,000	0.0%
509101 Employee Incentive Program	13,900	19,200	38.1%	5,300	19,200	0.0%
509121 Employee Training	180,050	214,834	19.3%	34,784	199,004	-7.4%
509122 BOD Travel	11,000	15,000	36.4%	4,000	15,000	0.0%
509123 Travel	78,900	88,500	12.2%	9,600	88,500	0.0%
509125 Local Meeting Expense	7,650	12,150	58.8%	4,500	12,150	0.0%
509127 Board Director Fees	12,600	12,600	0.0%	-	12,600	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	-	0.0%
Totals	398,300	458,426	15.1%	60,126	443,452	-3.3%
INTEREST EXPENSE						
511102 Interest Expense	39,617	32,097	-19.0%	(7,520)	24,346	-24.1%
Totals	39,617	32,097	-19.0%	(7,520)	24,346	-24.1%
LEASES & RENTALS						
512011 Facility Lease	225,800	232,533	3.0%	6,733	237,705	2.2%
512061 Equipment Rental	13,800	11,800	-14.5%	(2,000)	11,800	0.0%
Totals	239,600	244,333	2.0%	4,733	249,505	2.1%
PERSONNEL TOTAL						
	40,220,113	42,255,127	5.1%	2,035,014	43,742,154	3.5%
NON-PERSONNEL TOTAL						
	9,631,765	9,462,519	-1.8%	(169,246)	9,075,971	-4.1%
TOTAL OPERATING EXPENSES	49,851,878	51,717,646	3.7%	1,865,768	52,818,125	2.1%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY20 & FY21 BUDGET
 TRANSFERS & OPERATING BALANCE

TRANSFERS		Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
		BUDGET	BUDGET	BUDG FY19	BUDG FY19	BUDGET	BUDG FY20
		FY19	FY20	BUDG FY20	BUDG FY20	FY21	BUDG FY21
							% CHANGE
							BUDG FY20
							BUDG FY21
Transfers to Capital Budget							
1	Transfer to Capital Budget (2016 Net Sales Tax Measure D)	1,860,148	2,046,031	10.0%	185,883	2,144,555	4.8%
2	Transfer to Capital Budget (TDA - STA - Operating , Includes SB1)	468,773	322,746	-31.2%	(146,027)	286,771	-11.1%
	Totals	2,328,921	2,368,777	1.7%	39,856	2,431,326	2.6%
Transfers to Operating and Capital Reserve Fund							
3	Transfer to Operating and Capital Reserve Fund (Fuel Tax Credit)*	351,000	313,126	-10.8%	(37,874)	293,126	-6.4%
4	Transfer to Operating and Capital Reserve Fund (Calpers UAL & OPEB)	-	2,000,000	100.0%	2,000,000	2,000,000	0.0%
5	Transfer Excess to Operating and Capital Reserve Fund	1,055,962	356,717	-66.2%	(699,245)	622,573	74.5%
	Totals	1,406,962	2,669,843	89.8%	1,262,881	2,915,699	9.2%
TOTAL TRANSFERS		3,735,883	5,038,620	34.9%	1,302,737	5,347,025	6.1%
TOTAL REVENUE		53,731,242	56,756,266	5.6%	3,025,024	58,165,150	2.5%
TOTAL EXPENSES		49,851,878	51,717,646	3.7%	1,865,768	52,818,125	2.1%
TOTAL TRANSFERS		(3,735,883)	(5,038,620)	34.9%	(1,302,737)	(5,347,025)	6.1%
OPERATING BALANCE		143,481	-	-100.0%	(143,481)	-	0.0%

*Subject to annual renewal of the tax extenders

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET

Departmental Expenses

DEPARTMENT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
1100 Administration	1,387,101	1,203,842	-13.2%	(183,259)	1,234,756	2.6%
1200 Finance	2,406,024	2,603,854	8.2%	197,830	2,679,975	2.9%
1300 Customer Service	1,462,307	2,006,579	37.2%	544,271	2,053,710	2.3%
1400 Human Resources	1,033,070	1,043,009	1.0%	9,939	1,073,415	2.9%
1500 Information Technology	1,254,897	1,334,310	6.3%	79,413	1,350,674	1.2%
1600 Governmental Affairs	1,242,207	1,441,837	16.1%	199,630	1,060,858	-26.4%
1700 District Counsel	400,000	406,000	1.5%	6,000	406,000	0.0%
1800 Management	440,167	1,038,443	135.9%	598,276	1,057,760	1.9%
1900 Purchasing	980,723	1,062,456	8.3%	81,734	1,091,242	2.7%
2200 Facilities Maintenance	2,830,867	3,199,427	13.0%	368,559	3,276,021	2.4%
3100 Paratransit Program	4,482,307	4,519,959	0.8%	37,651	4,698,097	3.9%
3200 Operations	2,763,474	2,586,980	-6.4%	(176,494)	2,674,899	3.4%
3300 Bus Operators	17,256,227	17,800,434	3.2%	544,207	18,360,991	3.1%
4100 Fleet Maintenance	8,829,303	8,161,588	-7.6%	(667,715)	8,329,408	2.1%
9001 Cobra Benefits	-	-	0.0%	-	-	0.0%
9005 Retired Employee Benefits	3,082,954	3,308,678	7.3%	225,724	3,470,069	4.9%
700 SCCIC	250	250	0.0%	-	250	0.0%
TOTAL OPERATING EXPENSES	49,851,878	51,717,646	3.7%	1,865,768	52,818,125	2.1%

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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET**

Administration - 1100

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
LABOR						
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%
501021 Other Salaries	444,995	454,457	2.1%	9,462	466,334	2.6%
501023 Other OT	6,500	4,545	-30.1%	(1,955)	4,663	2.6%
Totals	451,495	459,002	1.7%	7,507	470,997	2.6%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	8,210	8,354	1.8%	144	8,572	2.6%
502021 Retirement	127,702	138,899	8.8%	11,196	149,349	7.5%
502031 Medical Ins	59,238	65,353	10.3%	6,116	69,787	6.8%
502041 Dental Ins	4,151	4,102	-1.2%	(49)	4,163	1.5%
502045 Vision Ins	1,229	1,266	3.0%	37	1,304	3.0%
502051 Life Ins/AD&D	5,092	5,072	-0.4%	(20)	5,154	1.6%
502060 State Disability Ins (SDI)	3,870	3,965	2.5%	96	4,193	5.7%
502061 Long Term Disability Ins	2,942	3,053	3.8%	111	2,977	-2.5%
502071 State Unemployment Ins (SUI)	721	683	-5.2%	(38)	725	6.1%
502081 Worker's Comp Ins	11,598	11,946	3.0%	348	12,305	3.0%
502101 Holiday Pay	17,221	17,587	2.1%	366	18,047	2.6%
502103 Floating Holiday	21,332	21,717	1.8%	385	22,225	2.3%
502109 Sick Leave	25,832	26,380	2.1%	548	27,070	2.6%
502111 Annual Leave	46,270	47,301	2.2%	1,031	48,613	2.8%
502121 Other Paid Absence	4,036	4,122	2.1%	86	4,230	2.6%
502251 Phys. Exams	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	11,961	11,965	0.0%	3	11,968	0.0%
Totals	351,406	371,764	5.8%	20,358	390,683	5.1%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET

Administration - 1100

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
SERVICES						
503011 Accting/Audit Fees	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	306,000	75,940	-75.2%	(230,060)	75,940	0.0%
503032 Legislative Services	101,000	101,000	0.0%	-	101,000	0.0%
503033 Legal Services	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	4,000	6,000	50.0%	2,000	6,000	0.0%
503222 Legal Ads	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	4,000	4,200	5.0%	200	4,200	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	0.0%
Totals	415,000	187,140	-54.9%	(227,860)	187,140	0.0%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET

Administration - 1100

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	4,500	4,500	0.0%	-	4,500	0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%
504215 Printing	1,100	1,100	0.0%	-	1,100	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	0.0%
504311 Office Supplies	18,000	22,000	22.2%	4,000	22,000	0.0%
504315 Safety Supplies	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%
Totals	23,600	27,600	16.9%	4,000	27,600	0.0%
UTILITIES						
505011 Gas & Electric	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
TAXES						
507051 Fuel Tax	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET

Administration - 1100

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
MISC EXPENSE						
509011 Dues/Subscriptions	78,000	78,736	0.9%	736	78,736	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	10,000	13,000	30.0%	3,000	13,000	0.0%
509121 Employee Training	2,000	2,000	0.0%	-	2,000	0.0%
509122 BOD Travel	11,000	15,000	36.4%	4,000	15,000	0.0%
509123 Travel	23,000	25,000	8.7%	2,000	25,000	0.0%
509125 Local Meeting Expense	7,000	10,000	42.9%	3,000	10,000	0.0%
509127 Board Director Fees	12,600	12,600	0.0%	-	12,600	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	-	0.0%
Totals	143,600	156,336	8.9%	12,736	156,336	0.0%
INTEREST EXPENSE						
511102 Interest Expense	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	2,000	2,000	0.0%	-	2,000	0.0%
Totals	2,000	2,000	0.0%	-	2,000	0.0%
PERSONNEL TOTAL	802,901	830,766	3.5%	27,865	861,680	3.7%
NON-PERSONNEL TOTAL	584,200	373,076	-36.1%	(211,124)	373,076	0.0%
DEPARTMENT TOTALS	1,387,101	1,203,842	-13.2%	(183,259)	1,234,756	2.6%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET**

Finance - 1200

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
LABOR						
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%
501021 Other Salaries	679,376	657,933	-3.2%	(21,443)	666,602	1.3%
501023 Other OT	2,400	3,290	37.1%	890	3,333	1.3%
Totals	681,776	661,222	-3.0%	(20,553)	669,935	1.3%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	12,398	12,026	-3.0%	(372)	12,181	1.3%
502021 Retirement	228,531	243,277	6.5%	14,746	263,328	8.2%
502031 Medical Ins	185,674	212,744	14.6%	27,070	222,752	4.7%
502041 Dental Ins	11,125	11,901	7.0%	776	12,077	1.5%
502045 Vision Ins	2,612	2,532	-3.1%	(80)	2,608	3.0%
502051 Life Ins/AD&D	1,168	1,144	-2.0%	(24)	1,179	3.0%
502060 State Disability Ins (SDI)	7,624	7,460	-2.1%	(164)	7,876	5.6%
502061 Long Term Disability Ins	4,627	4,815	4.1%	188	4,680	-2.8%
502071 State Unemployment Ins (SUI)	1,622	1,366	-15.8%	(256)	1,450	6.1%
502081 Worker's Comp Ins	20,297	20,906	3.0%	609	21,533	3.0%
502101 Holiday Pay	25,835	25,021	-3.1%	(814)	25,350	1.3%
502103 Floating Holiday	14,288	14,158	-0.9%	(129)	14,158	0.0%
502109 Sick Leave	38,753	37,532	-3.1%	(1,221)	38,026	1.3%
502111 Annual Leave	88,326	85,559	-3.1%	(2,767)	86,681	1.3%
502121 Other Paid Absence	6,055	5,864	-3.1%	(191)	5,942	1.3%
502251 Phys. Exams	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	4,136	4,129	-0.2%	(7)	4,136	0.2%
Totals	653,072	690,437	5.7%	37,365	723,957	4.9%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET

Finance - 1200

ACCOUNT	Jun-18	Jun-19	% CHANGE		\$ CHANGE		Jun-19	% CHANGE	
	BUDGET FY19	BUDGET FY20	BUDG FY19	BUDG FY20	BUDG FY19	BUDG FY20	BUDGET FY21	BUDG FY20	BUDG FY21
SERVICES									
503011 Accting/Audit Fees	105,000	105,000	0.0%	-	-	-	106,500	1.4%	
503012 Admin/Bank Fees	380,000	417,244	9.8%	37,244	37,244	430,243	3.1%		
503031 Prof/Technical Fees	36,600	41,005	12.0%	4,405	4,405	11,268	-72.5%		
503032 Legislative Services	-	-	0.0%	-	-	-	-	0.0%	
503033 Legal Services	-	-	0.0%	-	-	-	-	0.0%	
503034 Pre-Employment Exams	-	-	0.0%	-	-	-	-	0.0%	
503041 Temp Help	-	-	0.0%	-	-	-	-	0.0%	
503161 Custodial Services	-	-	0.0%	-	-	-	-	0.0%	
503162 Uniforms/Laundry	-	-	0.0%	-	-	-	-	0.0%	
503171 Security Services	-	-	0.0%	-	-	-	-	0.0%	
503221 Classified/Legal Ads	-	-	0.0%	-	-	-	-	0.0%	
503222 Legal Ads	-	-	0.0%	-	-	-	-	0.0%	
503225 Graphic Services	-	-	0.0%	-	-	-	-	0.0%	
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	-	-	0.0%	
503352 Repair - Equipment	-	-	0.0%	-	-	-	-	0.0%	
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	-	-	0.0%	
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	-	-	0.0%	
503363 Haz Mat Disposal	-	-	0.0%	-	-	-	-	0.0%	
Totals	521,600	563,249	8.0%	41,649	41,649	548,011	-2.7%		
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	-	-	0.0%	
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	-	-	0.0%	
504021 Tires & Tubes	-	-	0.0%	-	-	-	-	0.0%	
504161 Other Mobile Supplies	-	-	0.0%	-	-	-	-	0.0%	
504191 Rev Vehicle Parts	-	-	0.0%	-	-	-	-	0.0%	
Totals	-	-	0.0%	-	-	-	-	0.0%	

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET

Finance - 1200

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%
504215 Printing	1,050	1,175	11.9%	125	1,050	-10.6%
504217 Photo Supp/Process	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%
Totals	1,050	1,175	11.9%	125	1,050	-10.6%
UTILITIES						
505011 Gas & Electric	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	60,808	64,329	5.8%	3,521	66,487	3.4%
506015 Insurance - PL/PD	402,021	536,526	33.5%	134,505	590,179	10.0%
506021 Insurance - Other	30,080	40,179	33.6%	10,099	41,384	3.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%
Totals	492,909	641,034	30.1%	148,125	698,050	8.9%
TAXES						
507051 Fuel Tax	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET**

Finance - 1200

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
MISC EXPENSE						
509011 Dues/Subscriptions	850	620	-27.1%	(230)	627	1.1%
509081 Advertising - District Promo	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	0.0%
509121 Employee Training	3,150	2,020	-35.9%	(1,130)	2,000	-1.0%
509122 BOD Travel	-	-	0.0%	-	-	0.0%
509123 Travel	12,000	12,000	0.0%	-	12,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	-	0.0%
Totals	16,000	14,640	-8.5%	(1,360)	14,627	-0.1%
INTEREST EXPENSE						
511102 Interest Expense	39,617	32,097	-19.0%	(7,520)	24,346	-24.1%
Totals	39,617	32,097	-19.0%	(7,520)	24,346	-24.1%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	1,334,848	1,351,659	1.3%	16,811	1,393,891	3.1%
NON-PERSONNEL TOTAL	1,071,176	1,252,195	16.9%	181,019	1,286,084	2.7%
DEPARTMENT TOTALS	2,406,024	2,603,854	8.2%	197,830	2,679,975	2.9%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET Marketing, Communications, & Customer Service - 1300

ACCOUNT	Jun-18		Jun-19		% CHANGE		\$ CHANGE		Jun-19		% CHANGE	
	BUDGET FY19	BUDGET FY20	BUDGET FY19	BUDGET FY20	BUDG FY19	BUDG FY20	BUDG FY19	BUDG FY20	BUDGET FY21	BUDGET FY20	BUDG FY21	BUDG FY20
LABOR												
501011 Bus Operator Pay	-	-	-	-	0.0%	-	-	-	-	-	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	-	-	-	-	-	0.0%
501021 Other Salaries	630,982	773,853	773,853	794,272	22.6%	142,871	142,871	794,272	794,272	794,272	794,272	2.6%
501023 Other OT	21,000	18,000	18,000	18,475	-14.3%	(3,000)	(3,000)	18,475	18,475	18,475	18,475	2.6%
Totals	651,982	791,853	791,853	812,747	21.5%	139,871	139,871	812,747	812,747	812,747	812,747	2.6%
FRINGE BENEFITS												
502011 Medicare/Soc. Sec.	11,532	13,983	13,983	14,346	21.3%	2,451	2,451	14,346	14,346	14,346	14,346	2.6%
502021 Retirement	207,541	278,696	278,696	305,543	34.3%	71,155	71,155	305,543	305,543	305,543	305,543	9.6%
502031 Medical Ins	294,340	383,395	383,395	399,565	30.3%	89,054	89,054	399,565	399,565	399,565	399,565	4.2%
502041 Dental Ins	19,277	22,012	22,012	22,337	14.2%	2,734	2,734	22,337	22,337	22,337	22,337	1.5%
502045 Vision Ins	4,456	5,381	5,381	5,543	20.8%	925	925	5,543	5,543	5,543	5,543	3.0%
502051 Life Ins/AD&D	1,650	1,992	1,992	2,052	20.8%	342	342	2,052	2,052	2,052	2,052	3.0%
502060 State Disability Ins (SDI)	8,192	9,933	9,933	10,496	21.3%	1,741	1,741	10,496	10,496	10,496	10,496	5.7%
502061 Long Term Disability Ins	4,751	7,456	7,456	7,430	56.9%	2,705	2,705	7,430	7,430	7,430	7,430	-0.3%
502071 State Unemployment Ins (SUI)	2,884	2,904	2,904	3,081	0.7%	20	20	3,081	3,081	3,081	3,081	6.1%
502081 Worker's Comp Ins	37,694	38,825	38,825	39,990	3.0%	1,131	1,131	39,990	39,990	39,990	39,990	3.0%
502101 Holiday Pay	23,441	28,686	28,686	29,442	22.4%	5,245	5,245	29,442	29,442	29,442	29,442	2.6%
502103 Floating Holiday	2,283	4,794	4,794	5,034	110.0%	2,512	2,512	5,034	5,034	5,034	5,034	5.0%
502109 Sick Leave	35,162	43,029	43,029	44,163	22.4%	7,867	7,867	44,163	44,163	44,163	44,163	2.6%
502111 Annual Leave	76,960	89,252	89,252	91,090	16.0%	12,292	12,292	91,090	91,090	91,090	91,090	2.1%
502121 Other Paid Absence	5,494	6,723	6,723	6,900	22.4%	1,229	1,229	6,900	6,900	6,900	6,900	2.6%
502251 Phys. Exams	-	-	-	-	0.0%	-	-	-	-	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	-	-	-	-	-	0.0%
502999 Other Fringe Benefits	2,578	2,437	2,437	2,452	-5.5%	(141)	(141)	2,452	2,452	2,452	2,452	0.6%
Totals	738,235	939,498	939,498	989,465	27.3%	201,263	201,263	989,465	989,465	989,465	989,465	5.3%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET Marketing, Communications, & Customer Service - 1300

ACCOUNT	Jun-18		Jun-19		% CHANGE		\$ CHANGE		Jun-19		% CHANGE	
	BUDGET FY19	BUDGET FY20	BUDGET FY20	BUDGET FY21	BUDG FY19	BUDG FY20	BUDG FY19	BUDG FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDG FY20
SERVICES												
503011 Accting/Audit Fees	-	-	-	-	0.0%	-	-	-	-	-	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	-	-	-	-	-	0.0%
503031 Prof/Technical Fees	9,980	110,864	1010.9%	86,264	100.884	100,884	-22.2%					
503032 Legislative Services	-	-	0.0%	-	-	-	0.0%					
503033 Legal Services	-	-	0.0%	-	-	-	0.0%					
503034 Pre-Employment Exams	-	-	0.0%	-	-	-	0.0%					
503041 Temp Help	-	-	0.0%	-	-	-	0.0%					
503161 Custodial Services	-	-	0.0%	-	-	-	0.0%					
503162 Uniforms/Laundry	960	1,300	35.4%	1,300	340	340	0.0%					
503171 Security Services	-	-	0.0%	-	-	-	0.0%					
503221 Classified/Legal Ads	-	-	0.0%	-	-	-	0.0%					
503222 Legal Ads	-	-	0.0%	-	-	-	0.0%					
503225 Graphic Services	-	75,000	100.0%	75,000	75,000	75,000	0.0%					
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	-	0.0%					
503352 Repair - Equipment	2,000	2,000	0.0%	2,000	2,000	2,000	0.0%					
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	-	0.0%					
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	-	0.0%					
503363 Haz Mat Disposal	-	-	0.0%	-	-	-	0.0%					
Totals	12,940	189,164	1361.9%	164,564	176,224	164,564	-13.0%					
MOBILE MATERIALS & SUPPLIES												
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	-	0.0%					
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	-	0.0%					
504021 Tires & Tubes	-	-	0.0%	-	-	-	0.0%					
504161 Other Mobile Supplies	-	-	0.0%	-	-	-	0.0%					
504191 Rev Vehicle Parts	500	500	0.0%	720	720	720	44.0%					
Totals	500	500	0.0%	720	-	720	44.0%					

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET Marketing, Communications, & Customer Service - 1300

ACCOUNT	Jun-18		Jun-19		% CHANGE		\$ CHANGE		Jun-19		% CHANGE		
	BUDGET FY19	BUDGET FY20	BUDGET FY20	BUDGET FY21	BUDG FY19	BUDG FY20	BUDG FY19	BUDG FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDG FY20	BUDG FY21
OTHER MATERIALS & SUPPLIES													
504205 Freight Out	-	-	-	-	0.0%	-	-	-	-	-	-	0.0%	0.0%
504211 Postage & Mailing	3,000	3,500	3,500	3,500	16.7%	500	500	3,500	3,500	3,500	0.0%	0.0%	
504214 Promotional Items	21,350	30,700	30,700	31,350	43.8%	9,350	9,350	31,350	31,350	31,350	2.1%	2.1%	
504215 Printing	800	2,000	2,000	2,000	150.0%	1,200	1,200	2,000	2,000	2,000	0.0%	0.0%	
504217 Photo Supp/Process	3,400	2,000	2,000	2,000	-41.2%	(1,400)	(1,400)	2,000	2,000	2,000	0.0%	0.0%	
504311 Office Supplies	6,500	4,500	4,500	4,500	-30.8%	(2,000)	(2,000)	4,500	4,500	4,500	0.0%	0.0%	
504315 Safety Supplies	-	-	-	-	0.0%	-	-	-	-	-	0.0%	0.0%	
504317 Cleaning Supplies	-	-	-	-	0.0%	-	-	-	-	-	0.0%	0.0%	
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	-	-	-	-	0.0%	0.0%	
504417 Tenant Repairs	-	-	-	-	0.0%	-	-	-	-	-	0.0%	0.0%	
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	-	-	-	-	0.0%	0.0%	
504511 Small Tools	-	-	-	-	0.0%	-	-	-	-	-	0.0%	0.0%	
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	-	-	-	-	0.0%	0.0%	
Totals	35,050	42,700	42,700	43,350	21.8%	7,650	7,650	43,350	43,350	43,350	1.5%	1.5%	
UTILITIES													
505011 Gas & Electric	-	-	-	-	0.0%	-	-	-	-	-	-	0.0%	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	-	-	-	-	-	0.0%	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	-	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	-	-	-	-	-	-	0.0%	0.0%
CASUALTY & LIABILITY													
506011 Insurance - Property	-	-	-	-	0.0%	-	-	-	-	-	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	-	-	-	-	-	0.0%	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	-	-	-	-	-	0.0%	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	-	-	-	-	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	-	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	-	-	-	-	-	-	0.0%	0.0%
TAXES													
507051 Fuel Tax	-	-	-	-	0.0%	-	-	-	-	-	-	0.0%	0.0%
507201 Licenses & Permits	5,600	10,000	10,000	10,000	78.6%	4,400	4,400	10,000	10,000	10,000	0.0%	0.0%	
507999 Other Taxes	-	-	-	-	0.0%	-	-	-	-	-	-	0.0%	0.0%
Totals	5,600	10,000	10,000	10,000	78.6%	4,400	4,400	10,000	10,000	10,000	0.0%	0.0%	

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET Marketing, Communications, & Customer Service - 1300

ACCOUNT	Jun-18	Jun-19	% CHANGE		\$ CHANGE		Jun-19	% CHANGE	
	BUDGET FY19	BUDGET FY20	BUDG FY19	BUDG FY20	BUDG FY19	BUDG FY20	BUDGET FY21	BUDG FY20	BUDG FY21
MISC EXPENSE									
509011 Dues/Subscriptions	200	1,400	600.0%	1,200	1,400	1,400	0.0%		
509081 Advertising - District Promo	5,000	5,000	0.0%	-	5,000	0.0%			
509101 Employee Incentive Program	-	200	100.0%	200	200	0.0%			
509121 Employee Training	5,500	16,064	192.1%	10,564	16,064	0.0%			
509122 BOD Travel	-	-	0.0%	-	-	0.0%			
509123 Travel	3,000	6,000	100.0%	3,000	6,000	0.0%			
509125 Local Meeting Expense	-	200	100.0%	200	200	0.0%			
509127 Board Director Fees	-	-	0.0%	-	-	0.0%			
509150 Contributions	-	-	0.0%	-	-	0.0%			
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%			
509999 Other Misc Expense	-	-	0.0%	-	-	0.0%			
Totals	13,700	28,864	110.7%	15,164	28,864	0.0%			
INTEREST EXPENSE									
511102 Interest Expense	-	-	0.0%	-	-	0.0%			
Totals	-	-	0.0%	-	-	0.0%			
LEASES & RENTALS									
512011 Facility Lease	-	-	0.0%	-	-	0.0%			
512061 Equipment Rental	4,300	4,000	-7.0%	(300)	4,000	0.0%			
Totals	4,300	4,000	-7.0%	(300)	4,000	0.0%			
PERSONNEL TOTAL	1,390,217	1,731,351	24.5%	341,133	1,802,212	4.1%			
NON-PERSONNEL TOTAL	72,090	275,228	281.8%	203,138	251,498	-8.6%			
DEPARTMENT TOTALS	1,462,307	2,006,579	37.2%	544,271	2,053,710	2.3%			

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET**

Human Resources - 1400

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE	Jun-19
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY21
LABOR							
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%	0.0%
501021 Other Salaries	465,970	469,780	0.8%	3,810	476,749	1.5%	1.5%
501023 Other OT	7,200	4,678	-35.0%	(2,522)	4,747	1.5%	1.5%
Totals	473,170	474,458	0.3%	1,288	481,496	1.5%	1.5%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	8,344	8,366	0.3%	22	8,490	1.5%	1.5%
502021 Retirement	152,304	168,534	10.7%	16,230	182,771	8.4%	8.4%
502031 Medical Ins	81,111	109,087	34.5%	27,976	113,732	4.3%	4.3%
502041 Dental Ins	5,189	7,012	35.1%	1,823	7,116	1.5%	1.5%
502045 Vision Ins	1,844	1,899	3.0%	55	1,956	3.0%	3.0%
502051 Life Ins/AD&D	883	806	-8.7%	(77)	831	3.0%	3.0%
502060 State Disability Ins (SDI)	5,341	5,424	1.6%	83	5,717	5.4%	5.4%
502061 Long Term Disability Ins	3,611	3,773	4.5%	162	3,713	-1.6%	-1.6%
502071 State Unemployment Ins (SUI)	1,082	1,025	-5.2%	(57)	1,087	6.1%	6.1%
502081 Worker's Comp Ins	14,498	14,933	3.0%	435	15,381	3.0%	3.0%
502101 Holiday Pay	17,423	17,548	0.7%	124	17,809	1.5%	1.5%
502103 Floating Holiday	11,677	12,146	4.0%	469	12,392	2.0%	2.0%
502109 Sick Leave	26,135	26,321	0.7%	186	26,714	1.5%	1.5%
502111 Annual Leave	42,947	42,363	-1.4%	(584)	42,940	1.4%	1.4%
502121 Other Paid Absence	4,084	4,113	0.7%	29	4,174	1.5%	1.5%
502251 Phys. Exams	-	-	0.0%	-	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	0.0%	0.0%
502999 Other Fringe Benefits	4,067	4,072	0.1%	5	4,077	0.1%	0.1%
Totals	380,538	427,421	12.3%	46,882	448,899	5.0%	5.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET**

Human Resources - 1400

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY19 BUDG FY20
SERVICES								
503011 Acting/Audit Fees	-	-	0.0%	-	-	-	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	-	-	0.0%
503031 Prof/Technical Fees	131,988	81,595	-38.2%	(50,393)	81,595	-	81,595	0.0%
503032 Legislative Services	-	-	0.0%	-	-	-	-	0.0%
503033 Legal Services	-	-	0.0%	-	-	-	-	0.0%
503034 Pre-Employment Exams	5,525	7,450	34.8%	1,925	7,450	-	7,450	0.0%
503041 Temp Help	-	-	0.0%	-	-	-	-	0.0%
503161 Custodial Services	-	-	0.0%	-	-	-	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	-	-	-	0.0%
503171 Security Services	-	-	0.0%	-	-	-	-	0.0%
503221 Classified/Legal Ads	9,500	14,700	54.7%	5,200	14,700	-	14,700	0.0%
503222 Legal Ads	-	-	0.0%	-	-	-	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	-	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	-	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	-	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	-	-	0.0%
Totals	147,013	103,745	-29.4%	(43,268)	103,745	(43,268)	103,745	0.0%
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	-	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	-	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	-	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	-	-	0.0%
Totals	-	-	0.0%	-	-	-	-	0.0%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET

Human Resources - 1400

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%
504215 Printing	2,000	2,000	0.0%	-	2,000	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%
Totals	2,000	2,000	0.0%	-	2,000	0.0%
UTILITIES						
505011 Gas & Electric	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
TAXES						
507051 Fuel Tax	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET**

Human Resources - 1400

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
MISC EXPENSE						
509011 Dues/Subscriptions	2,350	2,586	10.0%	236	3,435	32.8%
509081 Advertising - District Promo	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	0.0%
509121 Employee Training	25,000	27,000	8.0%	2,000	28,040	3.9%
509122 BOD Travel	-	-	0.0%	-	-	0.0%
509123 Travel	2,500	4,000	60.0%	1,500	4,000	0.0%
509125 Local Meeting Expense	500	1,800	260.0%	1,300	1,800	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	-	0.0%
Totals	30,350	35,386	16.6%	5,036	37,275	5.3%
INTEREST EXPENSE						
511102 Interest Expense	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	853,708	901,879	5.6%	48,171	930,396	3.2%
NON-PERSONNEL TOTAL	179,363	141,131	-21.3%	(38,232)	143,020	1.3%
DEPARTMENT TOTALS	1,033,070	1,043,009	1.0%	9,938	1,073,415	2.9%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET
 Information Technology - 1500

ACCOUNT	Jun-18 BUDGET FY19	Jun-19 BUDGET FY20	% CHANGE BUDG FY19 BUDG FY20	\$ CHANGE BUDG FY19 BUDG FY20	Jun-19 BUDGET FY21	% CHANGE BUDG FY20 BUDG FY21
LABOR						
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%
501021 Other Salaries	466,931	485,408	4.0%	18,477	488,727	0.7%
501023 Other OT	1,600	2,427	51.7%	827	2,444	0.7%
Totals	468,531	487,835	4.1%	19,304	491,171	0.7%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	8,499	8,830	3.9%	331	8,888	0.7%
502021 Retirement	156,675	178,629	14.0%	21,954	192,138	7.6%
502031 Medical Ins	104,656	112,246	7.3%	7,590	117,290	4.5%
502041 Dental Ins	5,518	5,414	-1.9%	(104)	5,494	1.5%
502045 Vision Ins	1,537	1,583	3.0%	46	1,630	3.0%
502051 Life Ins/AD&D	870	1,117	28.4%	247	1,150	3.0%
502060 State Disability Ins (SDI)	4,951	5,292	6.9%	341	5,571	5.3%
502061 Long Term Disability Ins	3,560	3,843	7.9%	283	3,731	-2.9%
502071 State Unemployment Ins (SUI)	901	854	-5.2%	(47)	906	6.1%
502081 Worker's Comp Ins	14,498	14,933	3.0%	435	15,381	3.0%
502101 Holiday Pay	17,986	18,663	3.8%	677	18,786	0.7%
502103 Floating Holiday	18,525	19,297	4.2%	772	19,297	0.0%
502109 Sick Leave	26,979	27,995	3.8%	1,016	28,179	0.7%
502111 Annual Leave	49,907	50,813	1.8%	906	51,151	0.7%
502121 Other Paid Absence	4,215	4,374	3.8%	159	4,403	0.7%
502251 Phys. Exams	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	5,989	5,993	0.1%	4	5,998	0.1%
Totals	425,266	459,875	8.1%	34,609	479,993	4.4%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET
 Information Technology - 1500

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
SERVICES						
503011 Acting/Audit Fees	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	16,400	6,400	-61.0%	(10,000)	6,400	0.0%
503032 Legislative Services	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	310,800	346,300	11.4%	35,500	339,210	-2.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	0.0%
Totals	327,200	352,700	7.8%	25,500	345,610	-2.0%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET Information Technology - 1500

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY21	BUDG FY20 BUDG FY21
OTHER MATERIALS & SUPPLIES								
504205 Freight Out	-	-	0.0%	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	0.0%	-	0.0%
504311 Office Supplies	30,800	30,800	0.0%	-	30,800	0.0%	30,800	0.0%
504315 Safety Supplies	-	-	0.0%	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	30,800	30,800	0.0%	-	30,800	0.0%	30,800	0.0%
UTILITIES								
505011 Gas & Electric	-	-	0.0%	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY								
506011 Insurance - Property	-	-	0.0%	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	-	0.0%	-	0.0%
TAXES								
507051 Fuel Tax	-	-	0.0%	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET
 Information Technology - 1500

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
MISC EXPENSE						
509011 Dues/Subscriptions	-	-	0.0%	-	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	0.0%
509121 Employee Training	1,100	1,100	0.0%	-	1,100	0.0%
509122 BOD Travel	-	-	0.0%	-	-	0.0%
509123 Travel	2,000	2,000	0.0%	-	2,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	-	0.0%
Totals	3,100	3,100	0.0%	-	3,100	0.0%
INTEREST EXPENSE						
511102 Interest Expense	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	893,797	947,710	6.0%	53,913	971,164	2.5%
NON-PERSONNEL TOTAL	361,100	386,600	7.1%	25,500	379,510	-1.8%
DEPARTMENT TOTALS	1,254,897	1,334,310	6.3%	79,413	1,350,674	1.2%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET
 Planning, Grants, Governmental Affairs - 1600

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
LABOR						
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%
501021 Other Salaries	420,333	424,331	1.0%	3,997	421,649	-0.6%
501023 Other OT	10,375	4,243	-59.1%	(6,132)	4,216	-0.6%
Totals	430,708	428,574	-0.5%	(2,134)	425,866	-0.6%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	7,580	7,581	0.0%	1	7,537	-0.6%
502021 Retirement	137,331	152,723	11.2%	15,392	162,251	6.2%
502031 Medical Ins	104,970	103,917	-1.0%	(1,053)	108,629	4.5%
502041 Dental Ins	6,303	6,440	2.2%	137	6,275	-2.6%
502045 Vision Ins	1,537	1,912	24.4%	375	1,884	-1.4%
502051 Life Ins/AD&D	669	806	20.5%	137	801	-0.7%
502060 State Disability Ins (SDI)	4,772	5,029	5.4%	256	5,081	1.1%
502061 Long Term Disability Ins	2,808	3,291	17.2%	483	3,113	-5.4%
502071 State Unemployment Ins (SUI)	901	854	-5.2%	(47)	1,087	27.3%
502081 Worker's Comp Ins	14,498	14,933	3.0%	435	15,381	3.0%
502101 Holiday Pay	15,414	15,956	3.5%	543	15,864	-0.6%
502103 Floating Holiday	7,372	6,568	-10.9%	(803)	6,568	0.0%
502109 Sick Leave	23,121	23,935	3.5%	814	23,796	-0.6%
502111 Annual Leave	42,521	44,056	3.6%	1,535	43,979	-0.2%
502121 Other Paid Absence	3,613	3,740	3.5%	127	3,718	-0.6%
502251 Phys. Exams	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	2,089	3,322	59.0%	1,233	3,027	-8.9%
Totals	375,498	395,063	5.2%	19,565	408,992	3.5%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET
 Planning, Grants, Governmental Affairs - 1600

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
SERVICES						
503011 Acting/Audit Fees	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	390,000	572,200	46.7%	182,200	180,000	-68.5%
503032 Legislative Services	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	0.0%
Totals	390,000	572,200	46.7%	182,200	180,000	-68.5%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET Planning, Grants, Governmental Affairs - 1600

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%
504215 Printing	35,000	35,000	0.0%	-	35,000	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%
Totals	35,000	35,000	0.0%	-	35,000	0.0%
UTILITIES						
505011 Gas & Electric	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
TAXES						
507051 Fuel Tax	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET Planning, Grants, Governmental Affairs - 1600

ACCOUNT	Jun-18 BUDGET FY19	Jun-19 BUDGET FY20	% CHANGE BUDG FY19 BUDG FY20	\$ CHANGE BUDG FY19 BUDG FY20	Jun-19 BUDGET FY21	% CHANGE BUDG FY20 BUDG FY21
MISC EXPENSE						
509011 Dues/Subscriptions	-	-	0.0%	-	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	0.0%
509121 Employee Training	4,500	4,500	0.0%	-	4,500	0.0%
509122 BOD Travel	-	-	0.0%	-	-	0.0%
509123 Travel	6,500	6,500	0.0%	-	6,500	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	-	0.0%
Totals	11,000	11,000	0.0%	-	11,000	0.0%
INTEREST EXPENSE						
511102 Interest Expense	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	806,207	823,637	2.2%	17,430	834,858	1.4%
NON-PERSONNEL TOTAL	436,000	618,200	41.8%	182,200	226,000	-63.4%
DEPARTMENT TOTALS	1,242,207	1,441,837	16.1%	199,630	1,060,858	-26.4%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET District General Counsel - 1700

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
LABOR						
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%
501021 Other Salaries	-	-	0.0%	-	-	0.0%
501023 Other OT	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	-	-	0.0%	-	-	0.0%
502021 Retirement	-	-	0.0%	-	-	0.0%
502031 Medical Ins	-	-	0.0%	-	-	0.0%
502041 Dental Ins	-	-	0.0%	-	-	0.0%
502045 Vision Ins	-	-	0.0%	-	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	-	0.0%
502109 Sick Leave	-	-	0.0%	-	-	0.0%
502111 Annual Leave	-	-	0.0%	-	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET

District General Counsel - 1700

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY19 BUDG FY20
SERVICES								
503011 Acting/Audit Fees	-	-	0.0%	-	-	-	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	-	-	0.0%
503031 Prof/Technical Fees	-	6,000	100.0%	6,000	6,000	-	6,000	0.0%
503032 Legislative Services	-	-	0.0%	-	-	-	-	0.0%
503033 Legal Services	400,000	400,000	0.0%	-	400,000	-	400,000	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	-	-	0.0%
503041 Temp Help	-	-	0.0%	-	-	-	-	0.0%
503161 Custodial Services	-	-	0.0%	-	-	-	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	-	-	-	0.0%
503171 Security Services	-	-	0.0%	-	-	-	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	-	-	-	0.0%
503222 Legal Ads	-	-	0.0%	-	-	-	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	-	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	-	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	-	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	-	-	0.0%
Totals	400,000	406,000	1.5%	6,000	406,000	1.5%	406,000	0.0%
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	-	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	-	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	-	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%	-	0.0%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET District General Counsel - 1700

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
UTILITIES						
505011 Gas & Electric	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
TAXES						
507051 Fuel Tax	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET District General Counsel - 1700

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
MISC EXPENSE						
509011 Dues/Subscriptions	-	-	0.0%	-	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	-	0.0%	-	-	0.0%
509122 BOD Travel	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
INTEREST EXPENSE						
511102 Interest Expense	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL						
	-	-	0.0%	-	-	0.0%
NON-PERSONNEL TOTAL						
	400,000	406,000	1.5%	6,000	406,000	0.0%
DEPARTMENT TOTALS						
	400,000	406,000	1.5%	6,000	406,000	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET
 Safety, Security, and Risk Management - 1800

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
LABOR						
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%
501021 Other Salaries	145,709	164,659	13.0%	18,950	172,913	5.0%
501023 Other OT	200	823	311.6%	623	865	5.0%
Totals	145,909	165,482	13.4%	19,573	173,777	5.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	2,633	2,990	13.6%	357	3,140	5.0%
502021 Retirement	48,620	60,490	24.4%	11,871	67,880	12.2%
502031 Medical Ins	27,737	31,049	11.9%	3,312	32,602	5.0%
502041 Dental Ins	3,645	3,530	-3.2%	(115)	3,582	1.5%
502045 Vision Ins	615	633	3.0%	18	652	3.0%
502051 Life Ins/AD&D	328	338	3.0%	10	348	3.0%
502060 State Disability Ins (SDI)	1,870	2,123	13.5%	252	2,270	6.9%
502061 Long Term Disability Ins	1,260	1,446	14.8%	186	1,404	-2.9%
502071 State Unemployment Ins (SUI)	361	342	-5.2%	(19)	362	6.1%
502081 Worker's Comp Ins	5,796	5,970	3.0%	174	6,149	3.0%
502101 Holiday Pay	5,581	6,320	13.2%	739	6,637	5.0%
502103 Floating Holiday	4,296	5,144	19.7%	848	5,402	5.0%
502109 Sick Leave	8,372	9,480	13.2%	1,108	9,955	5.0%
502111 Annual Leave	16,130	18,315	13.5%	2,185	19,233	5.0%
502121 Other Paid Absence	1,308	1,481	13.2%	173	1,556	5.0%
502251 Phys. Exams	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	3,206	3,207	0.1%	2	3,209	0.1%
Totals	131,758	152,859	16.0%	21,101	164,381	7.5%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET
 Safety, Security, and Risk Management - 1800

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY19 BUDG FY20
SERVICES								
503011 Acting/Audit Fees	-	-	0.0%	-	-	-	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	-	-	0.0%
503031 Prof/Technical Fees	500	6,200	1140.0%	5,700	6,200	-	6,200	0.0%
503032 Legislative Services	-	-	0.0%	-	-	-	-	0.0%
503033 Legal Services	-	-	0.0%	-	-	-	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	-	-	0.0%
503041 Temp Help	-	-	0.0%	-	-	-	-	0.0%
503161 Custodial Services	-	-	0.0%	-	-	-	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	-	-	-	0.0%
503171 Security Services	-	548,402	100.0%	548,402	548,402	-	548,402	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	-	-	-	0.0%
503222 Legal Ads	-	-	0.0%	-	-	-	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	-	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	-	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	-	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	-	-	0.0%
Totals	500	554,602	110820.4%	554,102	554,602		554,602	0.0%
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	-	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	-	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	-	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	-	-	0.0%
Totals	-	-	0.0%	-	-		-	0.0%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET Safety, Security, and Risk Management - 1800

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY21	BUDG FY20 BUDG FY21
OTHER MATERIALS & SUPPLIES								
504205 Freight Out	-	-	0.0%	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%	-	0.0%
504215 Printing	500	500	0.0%	-	500	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	-	0.0%	-	0.0%
504315 Safety Supplies	1,000	2,500	150.0%	1,500	2,000	-20.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	1,500	3,000	100.0%	1,500	2,500	-16.7%		
UTILITIES								
505011 Gas & Electric	-	-	0.0%	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	-	0.0%		
CASUALTY & LIABILITY								
506011 Insurance - Property	-	-	0.0%	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%	-	0.0%
506123 Settlement Costs	150,000	150,000	0.0%	-	150,000	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	150,000	150,000	0.0%	-	150,000	0.0%		
TAXES								
507051 Fuel Tax	-	-	0.0%	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	-	0.0%		0.0%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET Safety, Security, and Risk Management - 1800

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
MISC EXPENSE						
509011 Dues/Subscriptions	500	500	0.0%	-	500	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	3,000	100.0%	3,000	3,000	0.0%
509121 Employee Training	5,000	3,000	-40.0%	(2,000)	3,000	0.0%
509122 BOD Travel	-	-	0.0%	-	-	0.0%
509123 Travel	5,000	6,000	20.0%	1,000	6,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	-	0.0%
Totals	10,500	12,500	19.0%	2,000	12,500	0.0%
INTEREST EXPENSE						
511102 Interest Expense	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	277,667	318,341	14.6%	40,674	338,158	6.2%
NON-PERSONNEL TOTAL	162,500	720,102	343.1%	557,602	719,602	-0.1%
DEPARTMENT TOTALS	440,167	1,038,443	135.9%	598,276	1,057,760	1.9%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET
 Purchasing - 1900

ACCOUNT	Jun-18 BUDGET FY19	Jun-19 BUDGET FY20	% CHANGE BUDG FY19 BUDG FY20	\$ CHANGE BUDG FY19 BUDG FY20	Jun-19 BUDGET FY21	% CHANGE BUDG FY20 BUDG FY21
LABOR						
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%
501021 Other Salaries	484,771	499,651	3.1%	14,880	503,800	0.8%
501023 Other OT	1,128	2,498	121.5%	1,370	2,519	0.8%
Totals	485,899	502,149	3.3%	16,250	506,319	0.8%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	8,796	9,047	2.9%	251	9,120	0.8%
502021 Retirement	162,283	183,008	12.8%	20,725	197,132	7.7%
502031 Medical Ins	143,123	182,020	27.2%	38,897	189,871	4.3%
502041 Dental Ins	8,960	9,802	9.4%	842	9,947	1.5%
502045 Vision Ins	2,459	2,840	15.5%	381	2,934	3.3%
502051 Life Ins/AD&D	1,011	1,158	14.6%	147	1,193	3.0%
502060 State Disability Ins (SDI)	5,780	6,326	9.4%	546	6,608	4.5%
502061 Long Term Disability Ins	4,004	4,149	3.6%	145	4,500	8.5%
502071 State Unemployment Ins (SUI)	1,442	1,537	6.6%	95	1,631	6.1%
502081 Worker's Comp Ins	23,197	23,892	3.0%	695	24,609	3.0%
502101 Holiday Pay	18,630	19,121	2.6%	491	19,274	0.8%
502103 Floating Holiday	6,918	5,548	-19.8%	(1,369)	5,548	0.0%
502109 Sick Leave	27,945	28,681	2.6%	736	28,911	0.8%
502111 Annual Leave	62,838	63,939	1.8%	1,101	64,361	0.7%
502121 Other Paid Absence	4,366	4,481	2.6%	115	4,517	0.8%
502251 Phys. Exams	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	2,172	2,208	1.6%	35	2,216	0.4%
Totals	483,923	547,757	13.2%	63,834	572,372	4.5%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET Purchasing - 1900

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY19 BUDG FY20
SERVICES								
503011 Acting/Audit Fees	-	-	0.0%	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	850	2,000	135.3%	1,150	2,000	0.0%	2,000	0.0%
503171 Security Services	-	-	0.0%	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	1,200	1,200	0.0%	-	1,200	0.0%	1,200	0.0%
503222 Legal Ads	-	-	0.0%	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	2,050	3,200	56.1%	1,150	3,200	0.0%	3,200	0.0%
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	-	0.0%	-	0.0%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET

Purchasing - 1900

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	100	100	0.0%	-	100	0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%
504215 Printing	200	200	0.0%	-	200	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	0.0%
504311 Office Supplies	1,500	1,500	0.0%	-	1,500	0.0%
504315 Safety Supplies	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%
Totals	1,800	1,800	0.0%	-	1,800	0.0%
UTILITIES						
505011 Gas & Electric	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
TAXES						
507051 Fuel Tax	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET

Purchasing - 1900

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
MISC EXPENSE						
509011 Dues/Subscriptions	300	300	0.0%	-	300	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	0.0%
509121 Employee Training	2,100	2,100	0.0%	-	2,100	0.0%
509122 BOD Travel	-	-	0.0%	-	-	0.0%
509123 Travel	4,500	5,000	11.1%	500	5,000	0.0%
509125 Local Meeting Expense	150	150	0.0%	-	150	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	-	0.0%
Totals	7,050	7,550	7.1%	500	7,550	0.0%
INTEREST EXPENSE						
511102 Interest Expense	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	969,823	1,049,906	8.3%	80,084	1,078,692	2.7%
NON-PERSONNEL TOTAL	10,900	12,550	15.1%	1,650	12,550	0.0%
DEPARTMENT TOTALS	980,723	1,062,456	8.3%	81,734	1,091,242	2.7%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET
 Facilities Maintenance - 2200

ACCOUNT	Jun-18		Jun-19		% CHANGE		\$ CHANGE		% CHANGE	
	BUDGET FY19	BUDGET FY20	BUDGET FY20	BUDGET FY21	BUDG FY19	BUDG FY20	BUDG FY19	BUDG FY20	BUDG FY19	BUDG FY20
LABOR										
501011 Bus Operator Pay	-	-	-	-	0.0%	-	-	-	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	-	-	-	0.0%
501021 Other Salaries	725,762	822,151	822,151	844,859	13.3%	96,389	96,389	844,859	844,859	2.8%
501023 Other OT	41,425	98,658	98,658	101,383	138.2%	57,233	57,233	101,383	101,383	2.8%
Totals	767,187	920,809	920,809	946,242	20.0%	153,622	153,622	946,242	946,242	2.8%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	13,516	16,134	16,134	16,577	19.4%	2,618	2,618	16,577	16,577	2.7%
502021 Retirement	238,734	298,623	298,623	327,877	25.1%	59,889	59,889	327,877	327,877	9.8%
502031 Medical Ins	345,292	387,648	387,648	402,490	12.3%	42,356	42,356	402,490	402,490	3.8%
502041 Dental Ins	22,553	24,041	24,041	24,396	6.6%	1,488	1,488	24,396	24,396	1.5%
502045 Vision Ins	5,224	5,698	5,698	5,869	9.1%	473	473	5,869	5,869	3.0%
502051 Life Ins/AD&D	1,934	2,213	2,213	2,279	14.4%	279	279	2,279	2,279	3.0%
502060 State Disability Ins (SDI)	9,601	11,288	11,288	11,917	17.6%	1,687	1,687	11,917	11,917	5.6%
502061 Long Term Disability Ins	6,762	7,814	7,814	7,723	15.6%	1,052	1,052	7,723	7,723	-1.2%
502071 State Unemployment Ins (SUI)	3,064	3,074	3,074	3,262	0.3%	10	10	3,262	3,262	6.1%
502081 Worker's Comp Ins	49,293	50,771	50,771	52,295	3.0%	1,478	1,478	52,295	52,295	3.0%
502101 Holiday Pay	27,406	31,200	31,200	32,058	13.8%	3,794	3,794	32,058	32,058	2.7%
502103 Floating Holiday	-	5,363	5,363	5,631	100.0%	5,363	5,363	5,631	5,631	5.0%
502109 Sick Leave	41,109	46,800	46,800	48,086	13.8%	5,691	5,691	48,086	48,086	2.7%
502111 Annual Leave	89,997	101,174	101,174	103,725	12.4%	11,177	11,177	103,725	103,725	2.5%
502121 Other Paid Absence	6,423	7,313	7,313	7,514	13.8%	889	889	7,514	7,514	2.7%
502251 Phys. Exams	-	-	-	-	0.0%	-	-	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	-	-	-	0.0%
502999 Other Fringe Benefits	473	2,466	2,466	2,481	421.5%	1,993	1,993	2,481	2,481	0.6%
Totals	861,380	1,001,618	1,001,618	1,054,180	16.3%	140,238	140,238	1,054,180	1,054,180	5.2%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET
 Facilities Maintenance - 2200

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY21	BUDG FY20 BUDG FY21
SERVICES								
503011	-	-	0.0%	-	-	0.0%	-	0.0%
503012	-	-	0.0%	-	-	0.0%	-	0.0%
503031	30,000	30,000	0.0%	-	30,000	0.0%	-	0.0%
503032	-	-	0.0%	-	-	0.0%	-	0.0%
503033	-	-	0.0%	-	-	0.0%	-	0.0%
503034	-	-	0.0%	-	-	0.0%	-	0.0%
503041	-	-	0.0%	-	-	0.0%	-	0.0%
503161	7,000	7,000	0.0%	-	7,000	0.0%	-	0.0%
503162	4,500	2,500	-44.4%	(2,000)	2,500	0.0%	-	0.0%
503171	10,600	10,600	0.0%	-	10,600	0.0%	-	0.0%
503221	-	-	0.0%	-	-	0.0%	-	0.0%
503222	-	-	0.0%	-	-	0.0%	-	0.0%
503225	-	-	0.0%	-	-	0.0%	-	0.0%
503351	50,000	53,000	6.0%	3,000	53,000	0.0%	-	0.0%
503352	290,000	300,000	3.4%	10,000	300,000	0.0%	-	0.0%
503353	-	-	0.0%	-	-	0.0%	-	0.0%
503354	-	-	0.0%	-	-	0.0%	-	0.0%
503363	48,400	50,000	3.3%	1,600	50,000	0.0%	-	0.0%
Totals	440,500	453,100	2.9%	12,600	453,100	0.0%	453,100	0.0%
MOBILE MATERIALS & SUPPLIES								
504011	-	-	0.0%	-	-	0.0%	-	0.0%
504012	-	-	0.0%	-	-	0.0%	-	0.0%
504021	-	-	0.0%	-	-	0.0%	-	0.0%
504161	-	-	0.0%	-	-	0.0%	-	0.0%
504191	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET
 Facilities Maintenance - 2200

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE	BUDG FY20	BUDG FY21	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21	
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	-	-	0.0%	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	0.0%	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	0.0%	-	-	0.0%
504311 Office Supplies	2,000	1,500	-25.0%	(500)	1,500	0.0%	1,500	1,500	0.0%
504315 Safety Supplies	6,000	6,000	0.0%	-	6,000	0.0%	6,000	6,000	0.0%
504317 Cleaning Supplies	38,000	45,000	18.4%	7,000	45,000	0.0%	45,000	45,000	0.0%
504409 Repair/Maint Supplies	110,500	120,000	8.6%	9,500	120,000	0.0%	120,000	120,000	0.0%
504417 Tenant Repairs	14,000	14,000	0.0%	-	14,000	0.0%	14,000	14,000	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%	-	-	0.0%
504511 Small Tools	3,000	5,400	80.0%	2,400	4,000	-25.9%	4,000	4,000	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	173,500	191,900	10.6%	18,400	190,500		190,500	190,500	-0.7%
UTILITIES									
505011 Gas & Electric	307,000	307,000	0.0%	-	307,000	0.0%	307,000	307,000	0.0%
505021 Water & Garbage	152,000	180,000	18.4%	28,000	180,000	0.0%	180,000	180,000	0.0%
505031 Telecommunications	85,000	95,000	11.8%	10,000	95,000	0.0%	95,000	95,000	0.0%
Totals	544,000	582,000	7.0%	38,000	582,000		582,000	582,000	0.0%
CASUALTY & LIABILITY									
506011 Insurance - Property	-	-	0.0%	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-		-	-	0.0%
TAXES									
507051 Fuel Tax	-	-	0.0%	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	12,000	12,000	0.0%	-	12,000	0.0%	12,000	12,000	0.0%
507999 Other Taxes	14,400	15,000	4.2%	600	15,000	0.0%	15,000	15,000	0.0%
Totals	26,400	27,000	2.3%	600	27,000		27,000	27,000	0.0%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET Facilities Maintenance - 2200

ACCOUNT	Jun-18 BUDGET FY19	Jun-19 BUDGET FY20	% CHANGE BUDG FY19 BUDG FY20	\$ CHANGE BUDG FY19 BUDG FY20	Jun-19 BUDGET FY21	% CHANGE BUDG FY20 BUDG FY21
MISC EXPENSE						
509011 Dues/Subscriptions	-	-	0.0%	-	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	0.0%
509121 Employee Training	6,500	13,000	100.0%	6,500	13,000	0.0%
509122 BOD Travel	-	-	0.0%	-	-	0.0%
509123 Travel	400	2,000	400.0%	1,600	2,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	-	0.0%
Totals	6,900	15,000	117.4%	8,100	15,000	0.0%
INTEREST EXPENSE						
511102 Interest Expense	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
LEASES & RENTALS						
512011 Facility Lease	5,000	5,000	0.0%	-	5,000	0.0%
512061 Equipment Rental	6,000	3,000	-50.0%	(3,000)	3,000	0.0%
Totals	11,000	8,000	-27.3%	(3,000)	8,000	0.0%
PERSONNEL TOTAL	1,628,567	1,922,427	18.0%	293,859	2,000,421	4.1%
NON-PERSONNEL TOTAL	1,202,300	1,277,000	6.2%	74,700	1,275,600	-0.1%
DEPARTMENT TOTALS	2,830,867	3,199,427	13.0%	368,559	3,276,021	2.4%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET

Paratransit - 3100

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE	BUDG FY20	BUDG FY21	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDG FY20	BUDG FY21	BUDG FY20 BUDG FY21
LABOR									
501011 Bus Operator Pay	1,073,416	1,057,001	-1.5%	(16,415)	1,083,745	2.5%			
501013 Bus Operator OT	238,781	249,806	4.6%	11,025	256,127	2.5%			
501021 Other Salaries	678,545	627,579	-7.5%	(50,965)	636,093	1.4%			
501023 Other OT	59,126	60,981	3.1%	1,855	61,808	1.4%			
Totals	2,049,868	1,995,367	-2.7%	(54,500)	2,037,773	2.1%			
FRINGE BENEFITS									
502011 Medicare/Soc. Sec.	35,207	34,121	-3.1%	(1,086)	34,837	2.1%			
502021 Retirement	570,938	601,479	5.3%	30,541	656,029	9.1%			
502031 Medical Ins	845,359	889,419	5.2%	44,060	937,955	5.5%			
502041 Dental Ins	49,106	48,345	-1.5%	(761)	49,059	1.5%			
502045 Vision Ins	13,522	13,611	0.7%	89	14,020	3.0%			
502051 Life Ins/AD&D	5,206	5,142	-1.2%	(64)	5,296	3.0%			
502060 State Disability Ins (SDI)	24,918	24,194	-2.9%	(724)	25,416	5.0%			
502061 Long Term Disability Ins	14,451	14,151	-2.1%	(300)	13,988	-1.2%			
502071 State Unemployment Ins (SUI)	7,931	7,345	-7.4%	(586)	7,792	6.1%			
502081 Worker's Comp Ins	124,681	128,422	3.0%	3,741	132,274	3.0%			
502101 Holiday Pay	64,733	62,103	-4.1%	(2,630)	63,403	2.1%			
502103 Floating Holiday	8,916	4,960	-44.4%	(3,956)	5,208	5.0%			
502109 Sick Leave	100,464	96,534	-3.9%	(3,929)	98,554	2.1%			
502111 Annual Leave	188,883	179,640	-4.9%	(9,243)	182,754	1.7%			
502121 Other Paid Absence	15,172	14,555	-4.1%	(616)	14,860	2.1%			
502251 Phys. Exams	3,183	3,183	0.0%	-	3,183	0.0%			
502253 Driver Lic Renewal	1,061	1,061	0.0%	-	1,061	0.0%			
502999 Other Fringe Benefits	5,124	3,182	-37.9%	(1,942)	3,219	1.2%			
Totals	2,078,853	2,131,447	2.5%	52,594	2,248,907	5.5%			

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET Paratransit - 3100

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY21	BUDG FY20 BUDG FY21
SERVICES								
503011 Actng/Audit Fees	-	-	0.0%	-	-	-	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	-	-	0.0%
503031 Prof/Technical Fees	3,500	2,000	-42.9%	(1,500)	2,000	-	2,000	0.0%
503032 Legislative Services	-	-	0.0%	-	-	-	-	0.0%
503033 Legal Services	-	-	0.0%	-	-	-	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	-	-	0.0%
503041 Temp Help	-	-	0.0%	-	-	-	-	0.0%
503161 Custodial Services	1,300	2,500	92.3%	1,200	2,500	-	2,500	0.0%
503162 Uniforms/Laundry	1,000	2,200	120.0%	1,200	2,200	-	2,200	0.0%
503171 Security Services	-	-	0.0%	-	-	-	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	-	-	-	0.0%
503222 Legal Ads	-	-	0.0%	-	-	-	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	-	-	0.0%
503352 Repair - Equipment	4,000	3,000	-25.0%	(1,000)	3,000	-	3,000	0.0%
503353 Repair - Rev Vehicle	1,500	1,000	-33.3%	(500)	1,000	-	1,000	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	-	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	-	-	0.0%
Totals	11,300	10,700	-5.3%	(600)	10,700	(600)	10,700	0.0%
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	-	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	-	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	-	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	-	-	0.0%
Totals	-	-	0.0%	-	-	-	-	0.0%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET Paratransit - 3100

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE	BUDG FY20	BUDG FY21	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDG FY20	BUDG FY21	BUDG FY20 BUDG FY21
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	-	-	0.0%	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	2,700	2,000	-25.9%	(700)	2,000	0.0%	2,000	2,000	0.0%
504214 Promotional Items	200	200	0.0%	-	200	0.0%	200	200	0.0%
504215 Printing	3,200	3,700	15.6%	500	3,700	0.0%	3,700	3,700	0.0%
504217 Photo Supp./Process	-	-	0.0%	-	-	0.0%	-	-	0.0%
504311 Office Supplies	2,500	2,500	0.0%	-	2,500	0.0%	2,500	2,500	0.0%
504315 Safety Supplies	120	120	0.0%	-	120	0.0%	120	120	0.0%
504317 Cleaning Supplies	600	600	0.0%	-	600	0.0%	600	600	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	9,320	9,120	-2.1%	(200)	9,120		9,120	9,120	0.0%
UTILITIES									
505011 Gas & Electric	12,000	12,000	0.0%	-	12,000	0.0%	12,000	12,000	0.0%
505021 Water & Garbage	6,400	6,400	0.0%	-	6,400	0.0%	6,400	6,400	0.0%
505031 Telecommunications	4,500	4,000	-11.1%	(500)	4,000	0.0%	4,000	4,000	0.0%
Totals	22,900	22,400	-2.2%	(500)	22,400		22,400	22,400	0.0%
CASUALTY & LIABILITY									
506011 Insurance - Property	-	-	0.0%	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	106,866	142,724	33.6%	35,858	156,996	10.0%	156,996	156,996	10.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	106,866	142,724	33.6%	35,858	156,996		156,996	156,996	10.0%
TAXES									
507051 Fuel Tax	-	-	0.0%	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-		-	-	0.0%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET Paratransit - 3100

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE	BUDG FY20	BUDG FY21	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDG FY20	BUDG FY21	BUDG FY20 BUDG FY21
MISC EXPENSE									
509011 Dues/Subscriptions	-	-	0.0%	-	-	0.0%	-	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	0.0%	-	-	0.0%
509121 Employee Training	2,700	2,700	0.0%	-	2,700	0.0%	-	2,700	0.0%
509122 BOD Travel	-	-	0.0%	-	-	0.0%	-	-	0.0%
509123 Travel	3,000	3,000	0.0%	-	3,000	0.0%	-	3,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	5,700	5,700	0.0%	-	5,700	0.0%	-	5,700	0.0%
INTEREST EXPENSE									
511102 Interest Expense	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%	-	-	0.0%
LEASES & RENTALS									
512011 Facility Lease	196,000	201,000	2.6%	5,000	205,000	2.0%	5,000	205,000	2.0%
512061 Equipment Rental	1,500	1,500	0.0%	-	1,500	0.0%	-	1,500	0.0%
Totals	197,500	202,500	2.5%	5,000	206,500	2.0%	5,000	206,500	2.0%
PERSONNEL TOTAL									
	4,128,721	4,126,815	0.0%	(1,907)	4,286,681	3.9%	-	4,286,681	3.9%
NON-PERSONNEL TOTAL									
	353,586	393,144	11.2%	39,558	411,416	4.6%	39,558	411,416	4.6%
DEPARTMENT TOTALS	4,482,307	4,519,959	0.8%	37,651	4,698,097	3.9%	37,651	4,698,097	3.9%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET
 Operations - 3200

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
LABOR								
501011 Bus Operator Pay	-	-	0.0%	-	-	-	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	-	-	0.0%
501021 Other Salaries	981,078	1,094,833	11.6%	113,756	1,122,161	113,756	1,122,161	2.5%
501023 Other OT	172,409	172,409	0.0%	-	176,712	-	176,712	2.5%
Totals	1,153,487	1,267,242	9.9%	113,756	1,298,874	113,756	1,298,874	2.5%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	20,177	22,150	9.8%	1,973	22,748	1,973	22,748	2.7%
502021 Retirement	326,758	399,101	22.1%	72,343	438,108	72,343	438,108	9.8%
502031 Medical Ins	326,104	434,961	33.4%	108,857	455,091	108,857	455,091	4.6%
502041 Dental Ins	18,579	25,520	37.4%	6,940	25,897	6,940	25,897	1.5%
502045 Vision Ins	4,917	6,014	22.3%	1,097	6,195	1,097	6,195	3.0%
502051 Life Ins/AD&D	1,921	2,330	21.3%	409	2,400	409	2,400	3.0%
502060 State Disability Ins (SDI)	14,146	15,566	10.0%	1,420	16,510	1,420	16,510	6.1%
502061 Long Term Disability Ins	7,883	9,228	17.1%	1,346	9,018	1,346	9,018	-2.3%
502071 State Unemployment Ins (SUI)	2,884	3,074	6.6%	190	3,262	190	3,262	6.1%
502081 Worker's Comp Ins	46,393	47,785	3.0%	1,392	49,218	1,392	49,218	3.0%
502101 Holiday Pay	37,367	41,506	11.1%	4,139	42,643	4,139	42,643	2.7%
502103 Floating Holiday	5,079	8,276	62.9%	3,196	8,430	3,196	8,430	1.9%
502109 Sick Leave	56,051	62,259	11.1%	6,208	63,965	6,208	63,965	2.7%
502111 Annual Leave	130,776	138,581	6.0%	7,804	144,951	7,804	144,951	4.6%
502121 Other Paid Absence	8,758	9,728	11.1%	970	9,995	970	9,995	2.7%
502251 Phys. Exams	700	700	0.0%	-	400	-	400	-42.9%
502253 Driver Lic Renewal	300	300	0.0%	-	200	-	200	-33.3%
502999 Other Fringe Benefits	2,395	4,416	84.4%	2,021	4,431	2,021	4,431	0.4%
Totals	1,011,187	1,231,495	21.8%	220,307	1,303,460	220,307	1,303,460	5.8%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY20 & FY21 OPERATING BUDGET

Operations - 3200

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY19 BUDG FY20
SERVICES								
503011 Acting/Audit Fees	-	-	0.0%	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	6,000	-	-100.0%	(6,000)	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	600	600	0.0%	-	600	0.0%	600	0.0%
503171 Security Services	515,100	-	-100.0%	(515,100)	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	0.0%	-	0.0%
503352 Repair - Equipment	4,000	2,000	-50.0%	(2,000)	2,000	0.0%	2,000	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	525,700	2,600	-99.5%	(523,100)	2,600	0.0%	2,600	0.0%
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	-	0.0%	-	0.0%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET

Operations - 3200

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
OTHER MATERIALS & SUPPLIES								
504205 Freight Out	-	-	0.0%	-	-	-	-	0.0%
504211 Postage & Mailing	300	260	-13.3%	(40)	260	-	260	0.0%
504214 Promotional Items	-	-	0.0%	-	-	-	-	0.0%
504215 Printing	8,000	7,000	-12.5%	(1,000)	7,000	-	7,000	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	-	-	0.0%
504311 Office Supplies	8,000	8,000	0.0%	-	8,000	-	8,000	0.0%
504315 Safety Supplies	-	-	0.0%	-	-	-	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	-	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	-	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	-	-	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	-	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	-	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	-	-	0.0%
Totals	16,300	15,260	-6.4%	(1,040)	15,260		15,260	0.0%
UTILITIES								
505011 Gas & Electric	-	-	0.0%	-	-	-	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	-	-	0.0%
505031 Telecommunications	14,000	9,000	-35.7%	(5,000)	9,000	-	9,000	0.0%
Totals	14,000	9,000	-35.7%	(5,000)	9,000		9,000	0.0%
CASUALTY & LIABILITY								
506011 Insurance - Property	-	-	0.0%	-	-	-	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	-	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	-	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	-	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	-	-	0.0%
Totals	-	-	0.0%	-	-		-	0.0%
TAXES								
507051 Fuel Tax	-	-	0.0%	-	-	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	-	-	0.0%
507999 Other Taxes	-	-	0.0%	-	-	-	-	0.0%
Totals	-	-	0.0%	-	-		-	0.0%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET

Operations - 3200

ACCOUNT	Jun-18 BUDGET FY19	Jun-19 BUDGET FY20	% CHANGE BUDG FY19 BUDG FY20	\$ CHANGE BUDG FY19 BUDG FY20	Jun-19 BUDGET FY21	% CHANGE BUDG FY20 BUDG FY21
MISC EXPENSE						
509011 Dues/Subscriptions	-	-	0.0%	-	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	0.0%
509121 Employee Training	6,000	22,850	280.8%	16,850	6,000	-73.7%
509122 BOD Travel	-	-	0.0%	-	-	0.0%
509123 Travel	12,000	12,000	0.0%	-	12,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	-	0.0%
Totals	18,000	34,850	93.6%	16,850	18,000	-48.4%
INTEREST EXPENSE						
511102 Interest Expense	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
LEASES & RENTALS						
512011 Facility Lease	24,800	26,533	7.0%	1,733	27,705	4.4%
512061 Equipment Rental	-	-	0.0%	-	-	0.0%
Totals	24,800	26,533	7.0%	1,733	27,705	4.4%
PERSONNEL TOTAL	2,164,674	2,498,737	15.4%	334,063	2,602,334	4.1%
NON-PERSONNEL TOTAL	598,800	88,243	-85.3%	(510,557)	72,565	-17.8%
DEPARTMENT TOTALS	2,763,474	2,586,980	-6.4%	(176,494)	2,674,899	3.4%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET
 Bus Operators - 3300

ACCOUNT	Jun-18 BUDGET FY19	Jun-19 BUDGET FY20	% CHANGE		\$ CHANGE		Jun-19 BUDGET FY21	% CHANGE BUDG FY20 BUDG FY21
			BUDG FY19	BUDG FY20	BUDG FY19	BUDG FY20		
LABOR								
501011 Bus Operator Pay	7,861,291	7,919,793		0.7%		58,502	8,034,795	1.5%
501013 Bus Operator OT	1,000,000	1,000,000		0.0%		0	1,014,374	1.4%
501021 Other Salaries	-	-		0.0%		-	-	0.0%
501023 Other OT	-	-		0.0%		-	-	0.0%
Totals	8,861,291	8,919,793		0.7%		58,502	9,049,169	1.5%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	154,212	154,872		0.4%		660	157,102	1.4%
502021 Retirement	2,582,557	2,851,001		10.4%		268,444	3,090,437	8.4%
502031 Medical Ins	3,057,154	3,275,290		7.1%		218,136	3,419,697	4.4%
502041 Dental Ins	185,247	182,645		-1.4%		(2,602)	185,344	1.5%
502045 Vision Ins	47,174	48,114		2.0%		940	49,557	3.0%
502051 Life Ins/AD&D	17,462	17,707		1.4%		245	18,238	3.0%
502060 State Disability Ins (SDI)	109,544	110,012		0.4%		469	114,945	4.5%
502061 Long Term Disability Ins	69,284	70,760		2.1%		1,476	69,397	-1.9%
502071 State Unemployment Ins (SUI)	27,759	25,962		-6.5%		(1,796)	27,906	7.5%
502081 Worker's Comp Ins	432,036	444,997		3.0%		12,961	458,346	3.0%
502101 Holiday Pay	293,761	295,302		0.5%		1,540	299,592	1.5%
502103 Floating Holiday	-	-		0.0%		-	-	0.0%
502109 Sick Leave	459,002	461,409		0.5%		2,407	468,113	1.5%
502111 Annual Leave	871,425	854,104		-2.0%		(17,321)	866,545	1.5%
502121 Other Paid Absence	68,850	69,211		0.5%		361	70,217	1.5%
502251 Phys. Exams	6,500	5,400		-16.9%		(1,100)	2,400	-55.6%
502253 Driver Lic Renewal	1,600	1,300		-18.8%		(300)	1,300	0.0%
502999 Other Fringe Benefits	5,469	5,554		1.6%		85	5,685	2.4%
Totals	8,389,036	8,873,641		5.8%		484,605	9,304,822	4.9%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET Bus Operators - 3300

ACCOUNT	Jun-18	Jun-19	% CHANGE		\$ CHANGE		Jun-19	% CHANGE	
	BUDGET FY19	BUDGET FY20	BUDG FY19	BUDG FY20	BUDG FY19	BUDG FY20	BUDGET FY21	BUDG FY20	BUDG FY21
SERVICES									
503011	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
503012	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
503031	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
503032	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
503033	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
503034	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
503041	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
503161	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
503162	2,000	2,000	0.0%	0.0%	-	-	2,000	0.0%	0.0%
503171	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
503221	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
503222	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
503225	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
503351	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
503352	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
503353	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
503354	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
503363	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
Totals	2,000	2,000	0.0%	0.0%	-	-	2,000	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES									
504011	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
504012	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
504021	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
504161	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
504191	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	Jun-18	Jun-19	% CHANGE		\$ CHANGE		Jun-19	% CHANGE	
	BUDGET FY19	BUDGET FY20	BUDG FY19	BUDG FY20	BUDG FY19	BUDG FY20	BUDGET FY21	BUDG FY20	BUDG FY21
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
504211 Postage & Mailing	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
504214 Promotional Items	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
504215 Printing	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
504217 Photo Supp/Process	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
504311 Office Supplies	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
504315 Safety Supplies	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
504417 Tenant Repairs	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
504511 Small Tools	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	-	-	-	-
UTILITIES									
505011 Gas & Electric	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
505021 Water & Garbage	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
505031 Telecommunications	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	-	-	-	-
CASUALTY & LIABILITY									
506011 Insurance - Property	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
506021 Insurance - Other	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
506123 Settlement Costs	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	-	-	-	-
TAXES									
507051 Fuel Tax	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	-	-	-	-

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET Bus Operators - 3300

ACCOUNT	Jun-18	Jun-19	% CHANGE		\$ CHANGE		Jun-19	% CHANGE	
	BUDGET FY19	BUDGET FY20	BUDG FY19	BUDG FY20	BUDG FY19	BUDG FY20	BUDGET FY21	BUDG FY20	BUDG FY21
MISC EXPENSE									
509011 Dues/Subscriptions	-	-	0.0%	-	-	-	-	0.0%	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	-	-	-	0.0%	0.0%
509101 Employee Incentive Program	3,900	3,000	-23.1%	(900)	3,000	3,000	0.0%	0.0%	0.0%
509121 Employee Training	-	2,000	100.0%	2,000	2,000	2,000	0.0%	0.0%	0.0%
509122 BOD Travel	-	-	0.0%	-	-	-	-	0.0%	0.0%
509123 Travel	-	-	0.0%	-	-	-	-	0.0%	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	-	-	0.0%	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	-	-	0.0%	0.0%
509150 Contributions	-	-	0.0%	-	-	-	-	0.0%	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	-	-	0.0%	0.0%
509999 Other Misc Expense	-	-	0.0%	-	-	-	-	0.0%	0.0%
Totals	3,900	5,000	28.2%	1,100	5,000	5,000	0.0%	0.0%	0.0%
INTEREST EXPENSE									
511102 Interest Expense	-	-	0.0%	-	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	-	0.0%	0.0%
LEASES & RENTALS									
512011 Facility Lease	-	-	0.0%	-	-	-	-	0.0%	0.0%
512061 Equipment Rental	-	-	0.0%	-	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	-	0.0%	0.0%
PERSONNEL TOTAL	17,250,327	17,793,434	3.1%	543,107	18,353,991	18,353,991	3.2%	3.2%	3.2%
NON-PERSONNEL TOTAL	5,900	7,000	18.6%	1,100	7,000	7,000	0.0%	0.0%	0.0%
DEPARTMENT TOTALS	17,256,227	17,800,434	3.2%	544,207	18,360,991	18,360,991	3.1%	3.1%	3.1%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET
 Fleet Maintenance - 4100

ACCOUNT	Jun-18 BUDGET FY19	Jun-19 BUDGET FY20	% CHANGE BUDG FY19 BUDG FY20	\$ CHANGE BUDG FY19 BUDG FY20	Jun-19 BUDGET FY21	% CHANGE BUDG FY20 BUDG FY21
LABOR						
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%
501021 Other Salaries	2,115,736	2,026,194	-4.2%	(89,542)	2,066,605	2.0%
501023 Other OT	142,850	243,143	70.2%	100,293	247,993	2.0%
Totals	2,258,586	2,269,338	0.5%	10,752	2,314,598	2.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	39,898	39,673	-0.6%	(225)	40,454	2.0%
502021 Retirement	699,220	734,165	5.0%	34,946	799,944	9.0%
502031 Medical Ins	903,921	904,357	0.0%	435	945,621	4.6%
502041 Dental Ins	57,371	51,325	-10.5%	(6,045)	52,084	1.5%
502045 Vision Ins	11,832	12,029	1.7%	197	12,389	3.0%
502051 Life Ins/AD&D	4,581	4,452	-2.8%	(128)	4,586	3.0%
502060 State Disability Ins (SDI)	28,124	27,825	-1.1%	(299)	29,270	5.2%
502061 Long Term Disability Ins	17,733	17,713	-0.1%	(20)	17,413	-1.7%
502071 State Unemployment Ins (SUI)	7,030	6,491	-7.7%	(539)	6,886	6.1%
502081 Worker's Comp Ins	107,287	110,505	3.0%	3,218	113,821	3.0%
502101 Holiday Pay	80,269	76,705	-4.4%	(3,564)	78,213	2.0%
502103 Floating Holiday	10,004	6,022	-39.8%	(3,982)	6,022	0.0%
502109 Sick Leave	120,403	115,058	-4.4%	(5,345)	117,320	2.0%
502111 Annual Leave	263,511	250,965	-4.8%	(12,547)	255,435	1.8%
502121 Other Paid Absence	18,813	17,978	-4.4%	(835)	18,331	2.0%
502251 Phys. Exams	1,900	1,900	0.0%	-	1,900	0.0%
502253 Driver Lic Renewal	250	250	0.0%	-	250	0.0%
502999 Other Fringe Benefits	4,971	3,039	-38.9%	(1,932)	3,071	1.1%
Totals	2,377,117	2,380,451	0.1%	3,334	2,503,011	5.1%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET Fleet Maintenance - 4100

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY21	BUDG FY20 BUDG FY21
SERVICES								
503011 Acting/Audit Fees	-	-	0.0%	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	40,000	-	-100.0%	(40,000)	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	16,000	16,000	0.0%	-	16,000	0.0%	16,000	0.0%
503171 Security Services	-	-	0.0%	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	0.0%	-	0.0%
503352 Repair - Equipment	56,000	40,000	-28.6%	(16,000)	40,000	0.0%	40,000	0.0%
503353 Repair - Rev Vehicle	400,000	500,000	25.0%	100,000	500,000	0.0%	500,000	0.0%
503354 Repair - Non Rev Vehicle	33,000	25,000	-24.2%	(8,000)	25,000	0.0%	25,000	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	545,000	581,000	6.6%	36,000	581,000	0.0%	581,000	0.0%
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	60,000	71,000	18.3%	11,000	71,000	0.0%	71,000	0.0%
504012 Fuels & Lubricants - Rev Veh	1,873,500	1,500,000	-19.9%	(373,500)	1,500,000	0.0%	1,500,000	0.0%
504021 Tires & Tubes	200,000	188,500	-5.8%	(11,500)	188,500	0.0%	188,500	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	1,200,000	900,000	-25.0%	(300,000)	900,000	0.0%	900,000	0.0%
Totals	3,333,500	2,659,500	-20.2%	(674,000)	2,659,500	0.0%	2,659,500	0.0%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET Fleet Maintenance - 4100

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE	BUDG FY20	BUDG FY21	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY19 BUDG FY20	BUDG FY20 BUDG FY21	BUDG FY20 BUDG FY21	BUDG FY20 BUDG FY21
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	7,500	8,000	6.7%	500	8,000	0.0%			0.0%
504211 Postage & Mailing	-	-	0.0%	-	-	0.0%			0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%			0.0%
504215 Printing	1,600	1,000	-37.5%	(600)	1,000	0.0%			0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	0.0%			0.0%
504311 Office Supplies	1,500	1,500	0.0%	-	1,500	0.0%			0.0%
504315 Safety Supplies	9,000	18,000	100.0%	9,000	18,000	0.0%			0.0%
504317 Cleaning Supplies	6,000	6,500	8.3%	500	6,500	0.0%			0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%			0.0%
504417 Tenant Repairs	-	-	0.0%	-	-	0.0%			0.0%
504421 Non-Inventory Parts	85,000	50,000	-41.2%	(35,000)	50,000	0.0%			0.0%
504511 Small Tools	8,000	8,500	6.3%	500	8,500	0.0%			0.0%
504515 Employee Tool Replacement	3,000	3,000	0.0%	-	3,000	0.0%			0.0%
Totals	121,600	96,500	-20.6%	(25,100)	96,500	0.0%			0.0%
UTILITIES									
505011 Gas & Electric	-	-	0.0%	-	-	0.0%			0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%			0.0%
505031 Telecommunications	50,000	30,000	-40.0%	(20,000)	30,000	0.0%			0.0%
Totals	50,000	30,000	-40.0%	(20,000)	30,000	0.0%			0.0%
CASUALTY & LIABILITY									
506011 Insurance - Property	-	-	0.0%	-	-	0.0%			0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%			0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%			0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%			0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%			0.0%
Totals	-	-	0.0%	-	-	0.0%			0.0%
TAXES									
507051 Fuel Tax	15,000	15,000	0.0%	-	15,000	0.0%			0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	0.0%			0.0%
507999 Other Taxes	-	-	0.0%	-	-	0.0%			0.0%
Totals	15,000	15,000	0.0%	-	15,000	0.0%			0.0%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET Fleet Maintenance - 4100

ACCOUNT	Jun-18 BUDGET FY19	Jun-19 BUDGET FY20	% CHANGE BUDG FY19 BUDG FY20	\$ CHANGE BUDG FY19 BUDG FY20	Jun-19 BUDGET FY21	% CHANGE BUDG FY20 BUDG FY21
MISC EXPENSE						
509011 Dues/Subscriptions	7,000	7,000	0.0%	-	7,000	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	0.0%
509121 Employee Training	116,500	116,500	0.0%	-	116,500	0.0%
509122 BOD Travel	-	-	0.0%	-	-	0.0%
509123 Travel	5,000	5,000	0.0%	-	5,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	-	0.0%
Totals	128,500	128,500	0.0%	-	128,500	0.0%
INTEREST EXPENSE						
511102 Interest Expense	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	1,300	100.0%	1,300	1,300	0.0%
Totals	-	1,300	100.0%	1,300	1,300	0.0%
PERSONNEL TOTAL	4,635,703	4,649,788	0.3%	14,085	4,817,608	3.6%
NON-PERSONNEL TOTAL	4,193,600	3,511,800	-16.3%	(681,800)	3,511,800	0.0%
DEPARTMENT TOTALS	8,829,303	8,161,588	-7.6%	(667,715)	8,329,408	2.1%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET
 COBRA Benefits - 9001

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
LABOR						
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%
501021 Other Salaries	-	-	0.0%	-	-	0.0%
501023 Other OT	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	-	-	0.0%	-	-	0.0%
502021 Retirement	-	-	0.0%	-	-	0.0%
502031 Medical Ins	-	-	0.0%	-	-	0.0%
502041 Dental Ins	-	-	0.0%	-	-	0.0%
502045 Vision Ins	-	-	0.0%	-	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	-	0.0%
502109 Sick Leave	-	-	0.0%	-	-	0.0%
502111 Annual Leave	-	-	0.0%	-	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET**
COBRA Benefits - 9001

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
SERVICES						
503011 Acting/Audit Fees	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET COBRA Benefits - 9001

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
UTILITIES						
505011 Gas & Electric	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
TAXES						
507051 Fuel Tax	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET COBRA Benefits - 9001

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
MISC EXPENSE						
509011 Dues/Subscriptions	-	-	0.0%	-	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	-	0.0%	-	-	0.0%
509122 BOD Travel	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
INTEREST EXPENSE						
511102 Interest Expense	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	-	-	0.0%	-	-	0.0%
NON-PERSONNEL TOTAL	-	-	0.0%	-	-	0.0%
DEPARTMENT TOTALS	-	-	0.0%	-	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET
 Retired Employee Benefits - 9005

ACCOUNT	Jun-18		Jun-19		% CHANGE		\$ CHANGE		% CHANGE	
	BUDGET FY19	BUDGET FY20	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20
LABOR										
501011 Bus Operator Pay	-	-	-	-	0.0%	-	-	-	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	-	-	-	0.0%
501021 Other Salaries	-	-	-	-	0.0%	-	-	-	-	0.0%
501023 Other OT	-	-	-	-	0.0%	-	-	-	-	0.0%
Totals	-	-	-	-	0.0%	-	-	-	-	0.0%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	-	-	-	-	0.0%	-	-	-	-	0.0%
502021 Retirement	-	-	-	-	0.0%	-	-	-	-	0.0%
502031 Medical Ins	2,941,179	3,206,400			9.0%	265,221	3,366,720			5.0%
502041 Dental Ins	103,816	69,649			-32.9%	(34,167)	69,649			0.0%
502045 Vision Ins	26,345	20,579			-21.9%	(5,766)	21,197			3.0%
502051 Life Ins/AD&D	7,240	7,458			3.0%	217	7,681			3.0%
502060 State Disability Ins (SDI)	-	-			0.0%	-	-			0.0%
502061 Long Term Disability Ins	-	-			0.0%	-	-			0.0%
502071 State Unemployment Ins (SUI)	-	-			0.0%	-	-			0.0%
502081 Worker's Comp Ins	-	-			0.0%	-	-			0.0%
502101 Holiday Pay	-	-			0.0%	-	-			0.0%
502103 Floating Holiday	-	-			0.0%	-	-			0.0%
502109 Sick Leave	-	-			0.0%	-	-			0.0%
502111 Annual Leave	-	-			0.0%	-	-			0.0%
502121 Other Paid Absence	-	-			0.0%	-	-			0.0%
502251 Phys. Exams	-	-			0.0%	-	-			0.0%
502253 Driver Lic Renewal	-	-			0.0%	-	-			0.0%
502999 Other Fringe Benefits	4,374	4,593			5.0%	219	4,822			5.0%
Totals	3,082,954	3,308,678			7.3%	225,724	3,470,069			4.9%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET
 Retired Employee Benefits - 9005

ACCOUNT	Jun-18	Jun-19	% CHANGE		\$ CHANGE		% CHANGE	
	BUDGET FY19	BUDGET FY20	BUDG FY19	BUDG FY20	BUDG FY19	BUDG FY20	BUDG FY19	BUDG FY20
SERVICES								
503011 Acting/Audit Fees	-	-	0.0%	0.0%	-	-	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	0.0%	-	-	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	0.0%	-	-	-	0.0%
503032 Legislative Services	-	-	0.0%	0.0%	-	-	-	0.0%
503033 Legal Services	-	-	0.0%	0.0%	-	-	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	0.0%	-	-	-	0.0%
503041 Temp Help	-	-	0.0%	0.0%	-	-	-	0.0%
503161 Custodial Services	-	-	0.0%	0.0%	-	-	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	0.0%	-	-	-	0.0%
503171 Security Services	-	-	0.0%	0.0%	-	-	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	0.0%	-	-	-	0.0%
503222 Legal Ads	-	-	0.0%	0.0%	-	-	-	0.0%
503225 Graphic Services	-	-	0.0%	0.0%	-	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	0.0%	-	-	-	0.0%
503352 Repair - Equipment	-	-	0.0%	0.0%	-	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	0.0%	-	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	0.0%	-	-	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	0.0%	-	-	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	-	0.0%
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	0.0%	-	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	0.0%	-	-	-	0.0%
504021 Tires & Tubes	-	-	0.0%	0.0%	-	-	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	0.0%	-	-	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	0.0%	-	-	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET
 Retired Employee Benefits - 9005

ACCOUNT	Jun-18		Jun-19		% CHANGE		\$ CHANGE		% CHANGE	
	BUDGET	FY19	BUDGET	FY20	BUDG FY19	BUDG FY20	BUDG FY19	BUDG FY20	BUDG FY19	BUDG FY20
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504214 Promotional Items	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504215 Printing	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504311 Office Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504417 Tenant Repairs	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504511 Small Tools	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
UTILITIES										
505011 Gas & Electric	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
505031 Telecommunications	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
TAXES										
507051 Fuel Tax	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
507999 Other Taxes	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%

Retirees- 9005

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET
 Retired Employee Benefits - 9005

ACCOUNT	Jun-18		Jun-19		% CHANGE		\$ CHANGE		% CHANGE	
	BUDGET	FY19	BUDGET	FY20	BUDG	BUDG	BUDG	BUDG	BUDG	BUDG
	FY19	FY20	FY19	FY20	FY19	FY20	FY19	FY20	FY19	FY20
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	-	-	0.0%	0.0%	-	-	-	0.0%
509081 Advertising - District Promo	-	-	-	-	0.0%	0.0%	-	-	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	0.0%	-	-	-	0.0%
509121 Employee Training	-	-	-	-	0.0%	0.0%	-	-	-	0.0%
509122 BOD Travel	-	-	-	-	0.0%	0.0%	-	-	-	0.0%
509123 Travel	-	-	-	-	0.0%	0.0%	-	-	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	0.0%	-	-	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	0.0%	-	-	-	0.0%
509150 Contributions	-	-	-	-	0.0%	0.0%	-	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	0.0%	-	-	-	0.0%
509999 Other Misc Expense	-	-	-	-	0.0%	0.0%	-	-	-	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	-	0.0%
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	-	0.0%	0.0%	-	-	-	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	0.0%	0.0%	-	-	-	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	0.0%	-	-	-	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	-	0.0%
PERSONNEL TOTAL	3,082,954	3,308,678	3,082,954	3,308,678	7.3%	7.3%	225,724	225,724	3,470,069	4.9%
NON-PERSONNEL TOTAL	-	-	-	-	0.0%	0.0%	-	-	-	0.0%
DEPARTMENT TOTALS	<u>3,082,954</u>	<u>3,308,678</u>	<u>3,082,954</u>	<u>3,308,678</u>	<u>7.3%</u>	<u>7.3%</u>	<u>225,724</u>	<u>225,724</u>	<u>3,470,069</u>	<u>4.9%</u>

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY20 & FY21 OPERATING BUDGET
 SCCIC - 700

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
LABOR						
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%
501021 Other Salaries	-	-	0.0%	-	-	0.0%
501023 Other OT	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	-	-	0.0%	-	-	0.0%
502021 Retirement	-	-	0.0%	-	-	0.0%
502031 Medical Ins	-	-	0.0%	-	-	0.0%
502041 Dental Ins	-	-	0.0%	-	-	0.0%
502045 Vision Ins	-	-	0.0%	-	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	-	0.0%
502109 Sick Leave	-	-	0.0%	-	-	0.0%
502111 Annual Leave	-	-	0.0%	-	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY20 & FY21 OPERATING BUDGET
 SCCIC - 700

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
SERVICES						
503011 Acting/Audit Fees	250	250	0.0%	-	250	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	0.0%
Totals	250	250	0.0%	-	250	0.0%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY20 & FY21 OPERATING BUDGET SCCIC - 700

ACCOUNT	Jun-18	Jun-19	% CHANGE		\$ CHANGE		Jun-19	% CHANGE	
	BUDGET FY19	BUDGET FY20	BUDG FY19	BUDG FY20	BUDG FY19	BUDG FY20	BUDGET FY21	BUDG FY20	BUDG FY21
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	-	-	0.0%	-	-	-	-	0.0%	0.0%
504211 Postage & Mailing	-	-	0.0%	-	-	-	-	0.0%	0.0%
504214 Promotional Items	-	-	0.0%	-	-	-	-	0.0%	0.0%
504215 Printing	-	-	0.0%	-	-	-	-	0.0%	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	-	-	0.0%	0.0%
504311 Office Supplies	-	-	0.0%	-	-	-	-	0.0%	0.0%
504315 Safety Supplies	-	-	0.0%	-	-	-	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	-	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	-	-	0.0%	0.0%
504417 Tenant Repairs	-	-	0.0%	-	-	-	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	-	-	0.0%	0.0%
504511 Small Tools	-	-	0.0%	-	-	-	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	-	0.0%	0.0%
UTILITIES									
505011 Gas & Electric	-	-	0.0%	-	-	-	-	0.0%	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	-	-	0.0%	0.0%
505031 Telecommunications	-	-	0.0%	-	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	-	0.0%	0.0%
CASUALTY & LIABILITY									
506011 Insurance - Property	-	-	0.0%	-	-	-	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	-	-	0.0%	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	-	-	0.0%	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	-	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	-	0.0%	0.0%
TAXES									
507051 Fuel Tax	-	-	0.0%	-	-	-	-	0.0%	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	-	-	0.0%	0.0%
507999 Other Taxes	-	-	0.0%	-	-	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	-	-	0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 & FY21 OPERATING BUDGET**
SCCIC - 700

ACCOUNT	Jun-18	Jun-19	% CHANGE	\$ CHANGE	Jun-19	% CHANGE
	BUDGET FY19	BUDGET FY20	BUDG FY19 BUDG FY20	BUDG FY19 BUDG FY20	BUDGET FY21	BUDG FY20 BUDG FY21
MISC EXPENSE						
509011 Dues/Subscriptions	-	-	0.0%	-	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	-	0.0%	-	-	0.0%
509122 BOD Travel	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
INTEREST EXPENSE						
511102 Interest Expense	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL						
	-	-	0.0%	-	-	0.0%
NON-PERSONNEL TOTAL						
	250	250	0.0%	-	250	0.0%
DEPARTMENT TOTALS						
	250	250	0.0%	-	250	0.0%

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**FY20 & FY21 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Summary**

Position Title	FY20 2018		FY 20 2019		FY21 2019	
	Authorized	Funded	Authorized	Funded	Authorized	Funded
Administration - 1100	5.00	4.00	5.00	4.00	5.00	4.00
Finance - 1200	10.50	9.00	9.00	8.00	9.00	8.00
Customer Service - 1300	18.25	16.00	19.25	17.00	19.25	17.00
Human Resources - 1400	8.00	6.00	8.00	6.00	8.00	6.00
Information Technology - 1500	7.00	5.00	7.00	5.00	7.00	5.00
Planning, Grants, Governmental Affairs - 1600	11.00	5.00	12.00	6.00	12.00	6.00
District Counsel - 1700	3.00	0.00	3.00	0.00	3.00	0.00
Safety, Security, and Risk Management - 1800	3.00	2.00	3.00	2.00	3.00	2.00
Purchasing - 1900	9.00	8.00	10.00	9.00	10.00	9.00
Facilities Maintenance - 2200	22.00	17.00	23.00	18.00	23.00	18.00
Paratransit - 3100	53.00	44.00	54.00	43.00	54.00	43.00
Operations - 3200	22.00	16.00	22.00	18.00	22.00	18.00
Bus Operators - 3300	171.00	155.00	171.00	154.00	171.00	153.00
Fleet Maintenance - 4100	57.00	39.00	58.00	38.00	58.00	38.00
Total Full-Time Equivalents (FTEs)	399.75	326.00	404.25	328.00	404.25	327.00

**** New Titles contingent upon Board Approval of the Final SEIU Position Descriptions**

FY20 & FY21 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Administration - 1100

Position Title	Authorized	Funded	Authorized	Funded	Authorized	Funded
	FY20 2018	FY 20 2018	FY 20 2019	FY20 2019	FY21 2019	FY 21 2019
CEO/General Manager	1.00	1.00	1.00	1.00	1.00	1.00
Chief Operations Officer	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	1.00	2.00	1.00	2.00	1.00
Total Full-Time Equivalents (FTEs)	5.00	4.00	5.00	4.00	5.00	4.00

**FY20 & FY21 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Finance - 1200**

Position Title	Authorized		Funded		Authorized		Funded	
	FY20 2018	FY20 2019	FY 20 2018	FY 20 2019	FY 20 2019	FY21 2019	FY 21 2019	
Chief Financial Officer (CFO)	1.00		1.00	1.00	1.00	1.00	1.00	
Finance Deputy Director	1.00		1.00	1.00	1.00	1.00	1.00	
Senior Accountant	0.50		0.00	0.00	0.00	0.00	0.00	
Accountant II	1.00		1.00	1.00	1.00	1.00	1.00	
Accounting Specialist	1.00		1.00	1.00	1.00	1.00	1.00	
Senior Accounting Tech	1.00		1.00	1.00	1.00	1.00	1.00	
Senior Payroll Specialist	1.00		1.00	1.00	1.00	1.00	1.00	
**Revenue Account Coordinator*	1.00		1.00	0.00	0.00	0.00	0.00	
Senior Financial Analyst	1.00		1.00	1.00	1.00	1.00	1.00	
Financial Analyst	1.00		1.00	1.00	1.00	1.00	1.00	
**Revenue Collection Clerk	1.00		0.00	0.00	1.00	1.00	0.00	
Total Full-Time Equivalents (FTEs)	10.50		9.00	9.00	9.00	9.00	8.00	

* Transferred to Marketing, Communications & Customer Service

**** New Titles contingent upon Board Approval of the Final SEIU Position Descriptions**

FY20 & FY21 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Marketing, Communications & Customer Service - 1300

Position Title	FY20 2018		FY 20 2019		FY20 2019		FY21 2019	
	Authorized	Funded	Authorized	Funded	Authorized	Funded	Authorized	Funded
Marketing, Communications and Customer Service Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
** Customer Service Supervisor	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Customer Service Representative	12.00	12.00	12.00	12.00	12.00	12.00	12.00	12.00
Senior Customer Service Representative	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Administrative Assistant	1.25	1.00	1.25	1.00	1.25	1.00	1.25	1.00
**Revenue Account Coordinator*	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	18.25	16.00	19.25	17.00	19.25	17.00	19.25	17.00

* Transferred from Finance

**** New Titles contingent upon Board Approval of the Final SEIU Position Descriptions**

FY20 & FY21 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Human Resources - 1400

Position Title	FY20 2018		FY 20 2019		FY20 2019		FY21 2019	
	Authorized	Funded	Authorized	Funded	Authorized	Funded	Authorized	Funded
Human Resources Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Deputy Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
**Human Resources Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
**Principal Human Resources Generalist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
**Benefits Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Human Resources Clerk	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
**Paralegal II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	8.00	6.00	8.00	6.00	8.00	6.00	8.00	6.00

**** New Titles contingent upon Board Approval of the Final SEIU Position Descriptions**

**FY20 & FY21 OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Information Technology - 1500**

Position Title	Authorized	Funded	Authorized	Funded	Authorized	Funded
	FY20 2018	FY 20 2018	FY 20 2019	FY20 2019	FY21 2019	FY 21 2019
Information Technology and ITS Director	1.00	1.00	1.00	1.00	1.00	1.00
Asst Manager of Information Technology	1.00	0.00	1.00	0.00	1.00	0.00
Senior Database Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Database Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Systems Administrator/Senior	1.00	1.00	1.00	1.00	1.00	1.00
**Information Technology Support Analyst I/II	2.00	1.00	2.00	1.00	2.00	1.00
Total Full-Time Equivalents (FTEs)	7.00	5.00	7.00	5.00	7.00	5.00

**** New Titles contingent upon Board Approval of the Final SEIU Position Descriptions**

FY20 & FY21 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Planning, Grants, Governmental Affairs - 1600

Position Title	FY20 2018		FY 20 2018		FY 20 2019		FY21 2019	
	Authorized	Funded	Authorized	Funded	Authorized	Funded	Authorized	Funded
Planning and Development Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Grants/Legislative Analyst	2.00	1.00	2.00	1.00	2.00	1.00	2.00	1.00
Transportation Planning Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
**Transportation Planner I	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Transportation Planner	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
**Transportation Planner II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Transit Surveyor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
**Planning Aide*	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00
**Planning Data Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Schedule Analyst	2.00	1.00	2.00	1.00	2.00	1.00	2.00	1.00
Total Full-Time Equivalents (FTEs)	11.00	5.00	12.00	6.00	12.00	6.00	12.00	6.00

*Provisional position

** New Titles contingent upon Board Approval of the Final SEIU Position Descriptions

**FY20 & FY21 OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 District Counsel - 1700**

Position Title	Authorized	Funded	Authorized	Funded	Authorized	Funded
	FY20 2018	FY 20 2018	FY 20 2019	FY20 2019	FY21 2019	FY 21 2019
District Counsel	1.00	0.00	1.00	0.00	1.00	0.00
**Paralegal II*	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Assistant	1.00	0.00	1.00	0.00	1.00	0.00
Total Full-Time Equivalents (FTEs)	3.00	0.00	3.00	0.00	3.00	0.00

* Transferred to Human Resources as Paralegal with HR Duties

**** New Titles contingent upon Board Approval of the Final SEIU Position Descriptions**

**FY20 & FY21 OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Safety, Security, and Risk Management - 1800**

Position Title	Authorized	Funded	Authorized	Funded	Authorized	Funded
	FY20 2018	FY 20 2018	FY 20 2019	FY20 2019	FY21 2019	FY 21 2019
**Claims Technician II	1.00	0.00	1.00	0.00	1.00	0.00
**Safety and Training Program Specialist I	1.00	1.00	1.00	1.00	1.00	1.00
Safety, Security and Risk Director	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	3.00	2.00	3.00	2.00	3.00	2.00

**** New Titles contingent upon Board Approval of the Final SEIU Position Descriptions**

**FY20 & FY21 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Purchasing - 1900**

Position Title	Authorized	Funded	Authorized	Funded	Authorized	Funded
	FY20 2018	FY 20 2018	FY 20 2019	FY20 2019	FY21 2019	FY 21 2019
Purchasing and Special Projects Director	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Purchasing Agent	1.00	0.00	1.00	0.00	1.00	0.00
**Purchasing Assistant	1.00	1.00	1.00	1.00	1.00	1.00
**Buyer	0.00	0.00	1.00	1.00	1.00	1.00
Parts and Materials Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
**Lead Parts and Materials Clerk	1.00	1.00	1.00	1.00	1.00	1.00
**Parts and Materials Clerk	2.00	2.00	3.00	3.00	3.00	3.00
**Administrative Clerk	1.00	1.00	0.00	0.00	0.00	0.00
Total Full-Time Equivalent (FTEs)	9.00	8.00	10.00	9.00	10.00	9.00

**** New Titles contingent upon Board Approval of the Final SEIU Position Descriptions**

**FY20 & FY21 OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Facilities Maintenance - 2200**

Position Title	Authorized		Funded		Authorized		Funded	
	FY20 2018	FY 20 2018	FY 20 2019	FY20 2019	FY21 2019	FY21 2019	FY 21 2019	Funded
Facilities Maintenance Manager	1.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
**Lead Facilities Maintenance Worker	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Worker II	7.00	6.00	7.00	6.00	7.00	7.00	6.00	6.00
Facilities Maintenance Worker I	2.00	0.00	2.00	0.00	2.00	2.00	0.00	0.00
**Custodial Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
**Lead Custodial Service Worker	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00
**Custodial Service Worker	7.00	7.00	7.00	6.00	7.00	7.00	6.00	6.00
Administrative Assistant	1.00	0.00	1.00	0.00	1.00	1.00	0.00	0.00
Total Full-Time Equivalents (FTEs)	22.00	17.00	23.00	18.00	23.00	23.00	18.00	18.00

**** New Titles contingent upon Board Approval of the Final SEIU Position Descriptions**

**FY20 & FY21 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Paratransit - 3100**

Position Title	FY20 2018		FY 20 2019		FY20 2019		FY21 2019	
	Authorized	Funded	Authorized	Funded	Authorized	Funded	Authorized	Funded
Operations Manager: Paratransit	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Operations Manager: Paratransit*	1.00	1.00	1.00	0.00	1.00	0.00	1.00	0.00
Accessible Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Paratransit Eligibility Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Reservation & Scheduling Coord	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Safety/Road Response Coord	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Dispatcher/Scheduler	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Dispatcher	5.00	3.00	5.00	3.00	5.00	3.00	5.00	3.00
Clerk I-II-III	2.00	1.00	2.00	1.00	2.00	1.00	2.00	1.00
Van Operator	34.00	30.00	34.00	30.00	34.00	30.00	34.00	30.00
Paratransit Supervisor	2.00	2.00	3.00	2.00	3.00	2.00	3.00	2.00
Total Full-Time Equivalents (FTEs)	53.00	44.00	54.00	43.00	54.00	43.00	54.00	43.00

* Transferred to Operations

FY20 & FY21 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Operations - 3200

Position Title	Authorized		Funded		Authorized		Funded	
	FY20 2018	FY20 2019	FY 20 2018	FY 20 2019	FY20 2019	FY20 2019	FY 21 2019	Funded 2019
Assistant Operations Manager**	1.00		0.00	1.00	1.00	1.00	1.00	1.00
Operations Manager: Fixed Route	1.00		1.00	1.00	1.00	1.00	1.00	1.00
Transit Supervisor	15.00		11.00	15.00	11.00	15.00	11.00	11.00
Assistant Safety & Training Coordinator***	1.00		0.00	1.00	1.00	1.00	1.00	1.00
Safety & Training Coordinator	1.00		1.00	1.00	1.00	1.00	1.00	1.00
** Administrative Assistant Supervisor	1.00		1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00		1.00	1.00	1.00	1.00	1.00	1.00
Payroll Specialist	1.00		1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	22.00		16.00	22.00	16.00	22.00	18.00	18.00

* Transferred from Paratransit

** New Titles contingent upon Board Approval of the Final SEIU Position Descriptions

*** Funding for the position is transferred from Bus Operators (1 FTE)

**FY20 & FY21 OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Bus Operators - 3300**

Position Title	Authorized	Funded	Authorized	Funded	Authorized	Funded
	FY20 2018	FY 20 2018	FY 20 2019	FY20 2019	FY21 2019	FY 21 2019
Bus Operators *	171.00	155.00	171.00	154.00	171.00	153.00
Total Full-Time Equivalents (FTEs)	171.00	155.00	171.00	154.00	171.00	153.00

* Funding for 1 FTE is transferred to Operations and 1 FTE is funded by a grant for one year in FY20

FY20 & FY21 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Fleet Maintenance - 4100

Position Title	Authorized		Funded		Authorized		Funded	
	FY20 2018	FY20 2018	FY20 2018	FY20 2018	FY 20 2019	FY20 2019	FY20 2019	FY21 2019
Maintenance Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Maintenance Manager*	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Fleet Maintenance Supervisor	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
**Lead Mechanic	6.00	4.00	4.00	4.00	6.00	6.00	4.00	4.00
**Mechanic III	4.00	2.00	2.00	2.00	4.00	4.00	2.00	2.00
**Mechanic I - II	18.00	14.00	14.00	14.00	18.00	18.00	14.00	14.00
**Vehicle Body Repair Mechanic	1.00	0.00	0.00	0.00	1.00	1.00	0.00	0.00
Upholsterer I - II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
**Administrative Assistant Supervisor	1.00	0.00	0.00	0.00	1.00	1.00	0.00	0.00
Administrative Specialist	1.00	0.00	0.00	0.00	1.00	1.00	0.00	0.00
Accounting Technician/Senior	2.00	1.00	1.00	1.00	2.00	2.00	1.00	1.00
**Administrative Clerk	1.00	0.00	0.00	0.00	1.00	1.00	0.00	0.00
**Lead Vehicle Service Worker	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Vehicle Service Detailer	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Vehicle Service Worker I - II	12.00	7.00	7.00	7.00	12.00	12.00	7.00	7.00
Electronic Technician	1.00	1.00	1.00	1.00	2.00	2.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	57.00	39.00	58.00	38.00	58.00	58.00	38.00	38.00

* Transferred to Facilities Maintenance

** **New Titles contingent upon Board Approval of the Final SEIU Position Descriptions**

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY20 CAPITAL BUDGET
 AS OF JUNE 28, 2019

PROJECT/ACTIVITY	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	LCTOP	LPP	STA-SB1 (XFR FROM OPER BUDGET)	STA-SGR (SB 1)	MEASURE D (XFR FROM OPER BUDGET)	BUS REPLACEMENT FUND	BUS REPLACEMENT FUND	OPERATING & CAPITAL RESERVE FUND	TOTAL
Construction Related Projects															
1 Pacific Station/Metro Center-Station Rehabilitation															\$ 1,551,333
Pacific Station/Metro Center-Roof & Window Replacement															\$ 350,000
Excess Funds from - Judy K.Souza - Operations Bldg.															\$ -
Pacific Station/Metro Center-Conceptual Design / MOU															\$ 170,485
Subtotal	\$ 136,388								\$ 34,097						\$ 170,485
	\$ 136,388								\$ 34,097						\$ 170,485
	\$ 2,246,333														\$ 2,416,818
	\$ 2,246,333														\$ 2,416,818
IT Projects															
2 Financial System. (includes \$50K Consulting)															\$ 800,000
Subtotal	\$ -								\$ -						\$ 800,000
	\$ -								\$ -						\$ 800,000
Facilities Upgrades & Improvements															
3 Fuel Management System (FTA 5339a FY17)	\$ 180,000														\$ 180,000
4 Bus Stop Improvements (FTA 5339a FY18)	\$ 124,725														\$ 124,725
5 Gate Control at JKS Bus Entry (FTA 5339a FY18)	\$ 100,000														\$ 100,000
6 138 Golf Club Fire Egress (FTA 5339a FY17)	\$ 97,523														\$ 97,523
7 Facilities Improvements (FTA 5339a FY18)	\$ 85,000														\$ 85,000
8 Paint-Exterior-Maint. Facility (FTA 5339a FY18)	\$ 60,000														\$ 60,000
9 Fire Egress - was Facilities Improvements (FTA 5339a FY15/16)-all FTA funds spent - only local match remains															\$ 34,174
10 Awning @ Fueling Station A&E only (FTA 5339a FY18)	\$ 25,000														\$ 25,000
11 Admin Bldg. Engineering & Renovations	\$ 16,000														\$ 16,000
12 Asphalt Repair-Pac Station Layover (FTA 5339a FY18)	\$ 10,000														\$ 10,000
13 Concrete Surface Repair - Bus Yard (FTA 5339a FY18)	\$ 7,000														\$ 7,000
14 Fencing Behind Diesel Tank (FTA 5339a FY18)	\$ 705,248														\$ 759,422
Subtotal	\$ 705,248								\$ -						\$ 759,422
	\$ 705,248								\$ -						\$ 759,422
Revenue Vehicle Purchases, Replacements & Campaigns															
15 Electric Bus (3) + Infra & Proj Mgmt. (FTA 5339c FY16)	\$ 3,588,622														\$ 4,675,776
16 4 40' CNG Replacements (FTA 5339b FY17)	\$ 1,206,518														\$ 2,635,548
17 FY18 STIP - 2 ZEBs (STIP, LPP, HVIP = \$300K)															\$ 2,189,891
18 FY18 STIP - AV/LITS (STIP, Measure D)															\$ 904,936
19 Electric Bus (1) - Watsonville Circulator DAC (FY15/16 LCTOP)															\$ 1,094,945
20 Electric Bus (1) - Watsonville Circulator DAC (FY17/18 LCTOP)															\$ 1,094,945
21 FY18 STIP - Returb 4 Buses @ ~ \$254K (STIP, Measure D)															\$ 1,126,165
22 VTA Bus Transfer - Decommission & Retrofit 10 Electric															\$ 709,569
23 CNG Bus (1) - (Caltrans FY13-FY17 5339 Statewide	\$ 456,957														\$ 658,889
24 CNG Bus (1) - (STBG FY17 via SCCRTC)	\$ 500,000														\$ 658,887
Flyer Buses) - (Measure D) Interest in Operating Budget															\$ 251,431
25 \$32K															\$ 160,000
26 Mid-Life Bus Engine Overhaul (4) (FTA 5339a FY17)	\$ 160,000														\$ 160,000
Subtotal	\$ 5,912,097						\$ 1,572,394	\$ 786,000	\$ -	\$ 671,079	\$ 3,581,242				\$ 16,160,982
	\$ 5,912,097						\$ 1,572,394	\$ 786,000	\$ -	\$ 671,079	\$ 3,581,242				\$ 16,160,982
Non-Revenue Vehicle Purchases & Replacements															
27 Replace Custodial Support Vehicles (2) (FTA5339a FY18)	\$ 30,000														\$ 30,000
Subtotal	\$ 30,000														\$ 30,000
	\$ 30,000														\$ 30,000
Fleet & Maint Equipment															

7E.1

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 CAPITAL BUDGET
AS OF JUNE 28, 2019**

PROJECT/ACTIVITY	RESTRICTED	RESTRICTED	PTMISEA (1B) - PAC STATION/BUS & BUS FAC.	RESTRICTED	STIP	LCTOP	LPP	STA-SB1 (XFR FROM OPER BUDGET)	STA-SGR (SB 1)	MEASURE D (XFR FROM OPER BUDGET)	BUS REPLACEMENT FUND		OPERATING & CAPITAL RESERVE FUND	TOTAL
											RESTRICTED	RESTRICTED		
28 Bus Yard Scrubber/Sweeper (FTA 5339a FY18)	\$ 75,000													\$ 75,000
29 Floor Scrubber (1) for Maint. Shop (FTA 5339a FY18)	\$ 45,000												\$ 4,480	\$ 45,000
30 METRO Logo Signs for JKS Ops Bldg.	\$ 120,000											\$ -	\$ 4,480	\$ 124,480
Subtotal														
Office Equipment														
31 None	\$ -													\$ -
Subtotal														\$ -
Misc.														
32 Ticket Vending Machine-SLV-Installation Costs + Misc								\$ 17,045					\$ 15,000	\$ 32,045
33 TVM Pin Pad Bezel 8 Upgrade (6)													\$ 22,185	\$ 22,185
34 Misc. Emergency Capital Items \$1K to \$5K													\$ 10,000	\$ 10,000
35 Watsonville Transit Mural-(\$2,700 from Arts Council SC)								\$ 17,045					\$ 6,600	\$ 6,600
Subtotal													\$ 53,785	\$ 70,830
TOTAL CAPITAL PROJECTS	\$ 6,903,733	\$ 3,209,566		\$ 2,674,936		\$ 1,572,394	\$ 786,000	\$ 51,142	\$ 671,079	\$ 3,581,242	\$ 912,439	\$ 20,362,532		

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY20 CAPITAL BUDGET
 AS OF JUNE 28, 2019

PROJECT/ACTIVITY	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	STIP	LCTOP	LPP	STA-SB1 (XFR FROM OPER BUDGET)	STA-SGR (SB 1)	MEASURE D (XFR FROM OPER BUDGET)	BUS REPLACEMENT FUND		OPERATING & CAPITAL RESERVE FUND	TOTAL
											\$3M PER YEAR (MEASURE D + SB1 STA&SGR)	RESTRICTED		
CAPITAL PROGRAM FUNDING														
Federal Sources of Funds:														
Federal Grants (FTA)	\$ 6,403,733													\$ 6,403,733
Surface Transportation Block Grant (STBG)	\$ 500,000													\$ 500,000
State Sources of Funds:														
PTMISEA (1B)		\$ 3,209,566												\$ 3,209,566
State Transportation Improvement Program (STIP)		\$ 2,674,936												\$ 2,674,936
Low Carbon Transit Operations Program (LCTOP)			\$ 1,572,394											\$ 1,572,394
Local Partnership Program (LPP)				\$ 786,000										\$ 786,000
* Transfers from Operating Budget (STA-SB1)						\$ 51,142			\$ 671,079					\$ 51,142
* STA-SGR (SB1)										\$ 3,581,242				\$ 3,581,242
* Transfers from Operating Budget (Measure D)														
Local Sources of Funds:														
Operating and Capital Reserve Fund												\$ 912,439		\$ 912,439
TOTAL CAPITAL FUNDING BY FUNDING SOURCE	\$ 6,903,733	\$ 3,209,566	\$ 2,674,936	\$ 1,572,394	\$ 786,000	\$ 51,142	\$ 671,079	\$ 3,581,242	\$ 912,439	\$ 20,362,532				\$ 20,362,532
Restricted Funds	\$ 6,903,733	\$ 3,209,566	\$ 2,674,936	\$ 1,572,394	\$ 786,000	\$ 51,142	\$ 671,079	\$ 3,581,242	\$ 912,439	\$ 19,398,951				\$ 19,398,951
Unrestricted Funds											\$ 912,439			\$ 912,439
TOTAL CAPITAL FUNDING	\$ 6,903,733	\$ 3,209,566	\$ 2,674,936	\$ 1,572,394	\$ 786,000	\$ 51,142	\$ 671,079	\$ 3,581,242	\$ 912,439	\$ 20,362,532				\$ 20,362,532
* NOTE: The amounts listed here represent the amounts committed against awarded grants and projects, and therefore will not equal the \$3M allocated to the Bus Replacement Fund in any given year.														

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Attachment F

BOARD MEMBER TRAVEL

FY20

American Public Transportation Association (APTA) Meetings

Legislative Conference
March 2020
Washington, DC
Two Board Members

Annual Conference
October 2019
New York, NY
Two Board Members

California Transit Association (CTA) Meetings

Annual Meeting
November 2019
Monterey, CA
One Board Member

Legislative Conference
May 2020
Sacramento, CA
One Board Member

Additional Travel

Meetings with legislators and government officials in Washington, D.C., San Francisco and Sacramento, as approved by the Chair of the Board.

Expenses related to Board members meeting with CEO/General Manager and staff.

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Attachment G

EMPLOYEE INCENTIVE PROGRAM FY20 and FY21

EVENT/ACTIVITY	FY20	FY21	DEPT/ACCOUNT
District Service Awards	\$ 4,000	\$ 4,000	1100-509101
Employee Picnic & Holiday Party	\$ 5,000	\$ 5,000	1100-509101
Transit Driver Appreciation Day	\$ 1,000	\$ 1,000	1100-509101
Employee Appreciation Events			
Administration	\$ 3,000	\$ 3,000	1100-509101
Marketing, Communications, and Customer Service	\$ 200	\$ 200	1300-509101
Safety, Security, and Risk Management	\$ 3,000	\$ 3,000	1800-509101
Awards	\$ 1,000	\$ 1,000	3300-509101
Safe Driver Patches and Certificates	\$ 1,000	\$ 1,000	3300-509101
Line Instruction Patches	\$ 1,000	\$ 1,000	3300-509101
TOTALS	\$ 19,200	\$ 19,200	

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Attachment H

Board Authorized METRO Support Activities

FY20 and FY21

Santa Cruz County Fair

Santa Cruz Follies

Santa Cruz Seaside Company - Late Night Transit Service to Watsonville for the summer

Senior Luncheon

Metro Advisory Committee METRO Tour

Leadership Santa Cruz

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Attachment I

MEMBERSHIPS FY20 and FY21

MEMBERSHIPS / Dues & Subscriptions	FY20	FY21	DEPT/ACCOUNT
Administration			
American Public Transportation Association (APTA)	\$ 39,250	\$ 39,250	1100-509011
California Transit Association (CTA)	\$ 16,924	\$ 16,924	1100-509011
Monterey Bay Economic Partnership (MBEP)	\$ 5,000	\$ 5,000	1100-509011
Eastern Contra Costa Transit Agency (ZEBRA Membership)	\$ 4,000	\$ 4,000	1100-509011
Community Transportation Association of America (CTAA)	\$ 3,900	\$ 3,900	1100-509011
Center for Transportation and the Environment (CTE)	\$ 3,000	\$ 3,000	1100-509011
Chamber of Commerce	\$ 1,300	\$ 1,300	1100-509011
Bus Coalition	\$ 3,000	\$ 3,000	1100-509011
California Association for Coordinated Transportation (CalACT)	\$ 1,005	\$ 1,005	1100-509011
Letter Press	\$ 675	\$ 675	1100-509011
Santa Cruz Sentinel	\$ 380	\$ 380	1100-509011
Register - Pajaronian	\$ 62	\$ 62	1100-509011
Costco	\$ 120	\$ 120	1100-509011
National Notary	\$ 120	\$ 120	1100-509011
Total:	\$ 78,736	\$ 78,736	
Finance			
California Society of Municipal Finance Officers (CSMFO)	\$ 220	\$ 227	1200-509011
Government Finance Officers Association (GFOA)	\$ 300	\$ 300	1200-509011
Kiplinger Letters	\$ 100	\$ 100	1200-509011
Total:	\$ 620	\$ 627	
Marketing, Communications, and Customer Service			
Miscellaneous	Total: \$ 1,400	\$ 1,400	1300-509011
Human Resources			
California Public Employers Labor Relations Association (CalPERLA)	\$ 1,000	\$ 1,000	1400-509011
Society for Human Resource Management (SHRM)	\$ 836	\$ 836	1400-509011
Northern California Human Resources Association (NCHRA)	\$ 500	\$ 500	1400-509011
John Dash	\$ 250	\$ 250	1400-509011
Cal Chamber	\$ -	\$ 849	1400-509011
Total:	\$ 2,586	\$ 3,435	
Safety, Security, and Risk Management			
Miscellaneous	Total: \$ 500	\$ 500	1800-509011
Purchasing			
California Association of Public Procurement Officials (CAPPO)	\$ 300	\$ 300	1900-509011
Total:	\$ 300	\$ 300	
Fleet Maintenance			
Cummins INSITE Fleet books Software	\$ 2,000	\$ 2,000	4100-509011
John Deere Software	\$ 500	\$ 500	4100-509011
Southern California Regional Transit Training Consortium (SCR TTC)	\$ 1,000	\$ 1,000	4100-509011
Mitchell Online Vehicle Manuals	\$ 500	\$ 500	4100-509011
Allison Transport. Software	\$ 2,000	\$ 2,000	4100-509011
All Data	\$ 1,000	\$ 1,000	4100-509011
Total:	\$ 7,000	\$ 7,000	
TOTALS	\$ 91,142	\$ 91,998	

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Attachment J

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 PRELIMINARY SCHEDULE OF RESERVE ACCOUNT BALANCES-PRE-CLOSE, PRE AUDIT AS OF 6/28/19

Fund Title	Explanation and Use:	Post Audit Balance at 6/30/18	ESTIMATED Additions/ (Withdrawals) in FY19	ESTIMATED Available Balance at 6/30/19	Board Adopted Minimum or Target Level	% Funded	Surplus / (Deficient)	Suggested Guidelines:	Board Adopted Recommendation:
Operating and Capital Reserve Fund (formerly - Operating / Capital Reserves)	Liquid and unrestricted assets that an organization can use to support its operations in the event of an unanticipated loss of revenue or increase in expenses. Includes Alternative Fuel Tax Rebates transferred from the Operating Budget and any excess revenues above actual expenses	\$ 2,322,517	\$ 5,993,118 *	\$ 8,315,635	N/A	N/A	N/A	Any use of Operating and Capital Reserves above CEO executive authority will be brought to the BOD for consideration. To be used as the local match for capital grants.	There is no Board Adopted Minimum Balance established; this fund shall not be used to support recurring operating expenditures.
Operations Sustainability Reserve Fund (formerly - Operating Reserves)	Funds set aside to protect the organization's essential services and funding requirements during periods of economic downturn or natural disasters. Target = two month's operating expenses (Payroll and Accounts Payable).	\$ 7,500,000	\$ -	\$ 7,500,000	\$ 7,500,000	100%	\$ -	GFOA recommends, at a minimum, that general-purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures.	Fund Operations Sustainability Reserve Fund to target level that equals two (2) months of the average operating expenses for the most current fiscal year's budget, to be adjusted annually through the budget process.
CalPERS UAL & OPEB Liability Reserve - NEW FOR FY20 & FY21	Eff FY20-FY21-Funds set aside to potentially make payments against the CalPERS unfunded pension liability and a commitment to establish an irrevocable trust for retiree medical liabilities	\$ -	\$ -	\$ -	\$ -	N/A	N/A	Staff is bringing this to the BOD in FY20-FY21 for discussion	There is no Board Adopted Minimum Balance established; this fund is proposed for FY20-FY21 and is subject to BOD concurrence
Cash Flow Reserve Fund (formerly - Cash Flow Reserves)	Funds set aside to "cash flow" capital and/or operating expenses incurred before receiving reimbursements from various funding sources (Annual FTA 5307 (& STIC), STA, etc).	\$ 3,000,000	\$ -	\$ 3,000,000	\$ 3,000,000	100%	\$ -	Staff will manage flexibility of Cash Flow Reserve Fund, according to project levels and capital needs as they fluctuate from year to year.	Fund Cash Flow Reserve Fund to minimum or target levels; set annually through the budget process.
Workers Compensation Reserve Fund (formerly - Workers Compensation Reserves)	Funds set aside to finance the (discounted) long term portion of workers' compensation liability, as of the end of the fiscal year.	\$ 3,495,798	\$ (1,390,064)	\$ 2,105,734	\$ 2,105,734 **	100%	\$ -	GASB #10 requires Santa Cruz METRO to accrue a liability on its financial statements for the ultimate cost of claims and expenses associated with all reported and unreported workers' compensation claims.	Fund Workers' Comp Reserves to minimum or target levels; a bi-annual study of potential liability areas and risk shall be the basis for determining minimum reserves.
Liability Insurance Reserve Fund (formerly - Liability Insurance Reserves)	Funds set aside to pay the cost of outstanding liability and physical damage claims + proposed employment practices liability claims. (Self Insured Retention - SIR - \$250K each program)	\$ 767,262	\$ -	\$ 767,262	\$ 767,262	100%	\$ (0)	GASB #10 requires Santa Cruz METRO to accrue a liability on its financial statements for the ultimate cost of claims and expenses associated with all reported and unreported liability and physical damage claims.	Fund Liability Insurance Reserves to minimum or target levels; calculated annually based on the 5-year rolling average of outstanding claims at fiscal year end + \$250K each SIR.
		\$ 17,085,577	\$ 4,603,054	\$ 21,688,631			\$ (0)		

* The \$5.9M = the current **estimated** carryover for FY19 of \$4.6M + \$1.4M excess - transferred from the Worker's Comp Reserve; the actual final carryover amount will not be known until the books are closed for FY19.

** The significant decrease in the Workers' Comp 'Board Adopted Minimum or Target Level' from last year is driven primarily by favorable (claims) loss development and a reduction in the total number of open claims

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Measure D: 5-Year Program of Projects (FY19/20-FY23/24)
Agency: Santa Cruz METRO
Expenditure Plan Category: Transportation for E&D

		Measure D Revenues								
		FY19/20	FY20/21	FY21/22	FY22/23	FY23/24				
		\$3,358,289	\$3,492,621	\$3,632,326	\$3,777,619	\$3,928,724				
		Amount of Measure funds to be used					Total cost estimate	Other Funds \$	Est. Construction start date	Major project? * (yes/no)
Name/Road/ limits	Description, complete streets components	FY20	FY21	FY22	FY23	FY24	Total cost estimate	Other Funds \$	Est. Construction start date	Major project? * (yes/no)
Fixed route - 4 operators (average cost of Operator with benefits plus cost of mileage driven in year)	frequency, span of service - Routes 35, 40, 41, 68, 69A, 71, 72, 75, 79, 91X	549,276	563,564	577,320	586,624	601,376				
Fixed route - 4 operators (average cost of Operator with benefits plus cost of mileage driven in year)	Extra Board staffing to ensure reliability/delivery of all service Route 71 weekend - 17 additional trips	549,276	563,564	577,320	586,624	601,376				
Fixed route - 1 operator (average cost of Operator with benefits plus cost of mileage driven in year)	to provide 30 minute frequency in/outbound for 8 hours during the days	137,319	140,891	144,330	147,656	150,344				
Sustaining of ParaCruz service levels Total Operations support	1 operator minus farebox recovery	76,387	80,047	83,453	86,652	89,701				
		1,312,258	1,348,066	1,382,423	1,407,556	1,442,797				
Capital - vehicle replacement	Measure D funding received by METRO will be used to increase Fixed-route service, sustain ParaCruz service, maintain service reliability, and to allow for the purchase of new Fixed-route buses and ParaCruz vans.	2,046,031	2,144,555	2,249,903	2,370,063	2,485,926				
							263,702,301	245,512,722	Non-applicable	Non-applicable
		\$3,358,289	\$3,492,621	\$3,632,326	\$3,777,619	\$3,928,724				
	Estimated Annual Measure D Expenditures	\$3,358,289	\$3,492,621	\$3,632,326	\$3,777,619	\$3,928,724				
	Carry over to next fiscal year	\$0	\$0	\$0	\$0	\$0				
	Annual Interest Earnings on Measure D Revenues	\$0	\$0	\$0	\$0	\$0				

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Attachment L

10 year METRO Unfunded Capital Projects - Summary

Category	5-yr need (000s)	10-yr need (000s)
Construction	\$ 22,708	\$ 152,008
Vehicle State of Good Repair (SGR)	\$ 13,260	\$ 46,235
Facilities Maintenance	\$ 3,980	\$ 6,405
Information Technology (IT)	\$ 4,759	\$ 4,759
Total	\$ 44,707	\$ 209,407

Attachment L

UNFUNDED CAPITAL PROJECTS (000s)

Construction		20	21	22	23	24	25	26	27	28	29
#	Project	Description	Cost (000s)								
1	ZEB Charging Infrastructure at JKS	JKS yard-charging infrastructure for 10 buses	\$ 858	\$ 858							
2	ZEB Fast-charging Infrastructure at WTC	Fast-charging infrastructure at Watsonville Transit Center	\$ 1,000	\$ 1,000							
3	Roof Reconstruction, Golf Club	Reconstruct built-up roof on first-half of Maintenance Building	\$ 175	\$ 175							
4	ParaCruz Operating Facility (Mobility Management Center)	Property Acquisition, Design, Right-of-Way and construction for new ParaCruz Operating Facility	\$ 12,000	\$ 12,000							
5	Pacific Station Renovation	Renovation or mixed-use project with City	\$ 6,000	\$ 6,000							
6	ADA Access Bus Stops	Remedial ADA Access at all bus stops: pending COA and bus stop audit	\$ -	\$ -							
7	ADA Access at all Facilities	Remedial ADA Access at all facilities. Needs to be identified in future Accessibility Study	\$ -	\$ -							
8	Vernon Street Bus Stop	Move (Route 4) bus stop to lower Admin parking lot. Install base and concrete to bus stop pad and maneuvering apron. Necessary precursor to securing maintenance facility.	\$ 600	\$ 300	\$ 300						
9	Solar Panels	Energy cost reduction through installation of roof-mounted solar panels at the Judy K. Souza Operations Facility, Golf Club, and Vernon	\$ 2,000	\$ 2,000							
10	Cavallaro Transit Center roof replacement and solar panels	Shingle roof and solar panels	\$ 75	\$ 75							
11	Maintenance Facility Wing 2 (to accommodate articulated buses)	Property Acquisition (including 1231 River St), Design, Right-of-Way and Construction for second wing of Maintenance Facility	\$ 15,850				\$ 15,850				
12	Soquel/Freedom Traffic Signal Priority/Pre-Emption for Buses	Enable coach operators to actuate traffic signals to prolong green or change red lights to improve transit running time	\$ 2,000				\$ 2,000				
13	Watsonville Park and Ride Lot	South County P&R to support Hwy 1 commuters (200 spaces)	\$ 10,000				\$ 10,000				
14	Cavallaro Transit Center Parking Structure	3-Story Parking Structure to support Hwy 17 Express commuters and City activities	\$ 26,400				\$ 26,400				

Attachment L

UNFUNDED CAPITAL PROJECTS (000s)											
Construction		20	21	22	23	24	25	26	27	28	29
#	Project	Description	Cost (000s)								
15	Remove Diesel Tank	Remove tank after replacement of last diesel bus fleet. On hold, as more diesel buses may be added to the fleet.	\$ 50							\$ 50	
16	South County Ops. & Maint. Facility	Auxiliary Operating (including ParaCruz) & Maintenance Facility in Watsonville.	\$ 50,000								\$ 50,000
17	New Watsonville Transit Center	Replacement of current transit center	\$ 25,000								\$ 25,000
		Unfunded Capital Costs thru 2029	\$152,008	\$ 1,858	\$ 20,475	\$ 375	\$ -	\$ -	\$ -	\$ 50	\$ 75,000
		Unfunded Capital Costs thru 2024	\$ 22,708								

UNFUNDED CAPITAL PROJECTS (000s)												
Vehicle SGR		18	19	20	21	22	23	24	25	26	27	28
#	Project	Description	Cost (000s)									
1	Bus Replacements 2022	Replace (1) bus	\$ 700									
2	ParaCruz Replacements	3 new vehicles per year FY21-29	\$ 2,635	\$ 340	\$ 255	\$ 255	\$ 255	\$ 255	\$ 255	\$ 255	\$ 255	\$ 255
3	Bus Replacements 2023		\$ -									
4	Bus Replacements 2024	Bus Replacements Replace (16) buses	\$ 11,200				\$ 11,200					
5	Bus Replacements 2025	Bus Replacements Replace (6) buses (incl 4 artics)	\$ 4,200					\$ 4,200				
6	Bus Replacements 2026	Bus Replacements Replace (25) buses (incl 5 ZEB)	\$ 19,000						\$ 19,000			
7	Bus Replacements 2027	Bus Replacements Replace (3) buses (1 ZEB; 2CNG)	\$ 2,400							\$ 2,400		
8	Bus Replacements 2028	Bus Replacements Replace (4) buses (1 ZEB; 3 CNG)	\$ 3,100								\$ 3,100	
9	Bus Replacements 2029	Bus Replacements Replace (3) buses (3 ZEB)	\$ 3,000									\$ 3,000
10	Non-revenue Vehicle Replacements	Non-revenue trucks and cars	\$ -									
		Unfunded Capital Costs thru 2029	\$ 46,235	\$ 340	\$ 255	\$ 955	\$ 11,455	\$ 4,455	\$ 19,255	\$ 2,655	\$ 3,355	\$ 3,255
		Rolling Stock Replacements	\$ 46,235	\$ 340	\$ 255	\$ 955	\$ 11,455	\$ 4,455	\$ 19,255	\$ 2,655	\$ 3,355	\$ 3,255
		Unfunded Capital Costs thru 2024	\$ 13,260									

UNFUNDED CAPITAL PROJECTS (000s)

Facilities Maintenance		20	21	22	23	24	25	26	27	28	29	30
#	Project	Description	Cost (000s)									
1	Gate Control - bus entries at JKS	Security gates and gate controller for upper entry to bus yard	\$ 100	\$ 100								
2	Scissor Lift		\$ 20	\$ 20								
3	Capital upgrade of existing transit facilities	Capital upgrade of bus stops, parking lots, transit centers, buildings	\$ 750	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75
4	Custodial Equipment Replacement	Vacuums, Buffers, Scrubbers	\$ 200	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20
5	Landscaping/Irrigation	Re-landscape & irrigate all sites	\$ 240	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30
6	Custodial Vehicles	Custodian support vehicle replacement (2 of 2)	\$ 30	\$ 30								
7	Bird Abatement	All Facilities	\$ 10	\$ 10								
8	Maintenance Facility - Replace Roof	Replace entire roof - poor construction and leaks throughout	\$ 353	\$ 353								
9	Furniture	All Facilities	\$ 150	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50
10	Fueling and Wash Facility - Awning Install	Construction phase - Awning at front of fueling island	\$ 250	\$ 250								
11	Traffic/CHP Monitors at Dispatch		\$ 2	\$ 2								
12	Fuel and Wash Facility - rust removal and repaint	Remove rust and repaint bus fuel and wash facility and equipment	\$ 125	\$ 125								
13	Emergency Operations Centers	Purchase of equipment for EOC at OPS and Admin	\$ -									
14	Bus Washer	Refurb N/S Wash System purchased 2008 & upgrade water recycling system	\$ 100	\$ 100								
15	Maintenance parking lot drainage	French drain or other solution to ensure water doesn't drain to Rayne building	\$ 50	\$ 50								
16	Upgrade HVAC Systems for Vernon	Heating Ventilation Air Conditioning	\$ 50	\$ 50								
17	Administration Remodel	Office remodel of 110 Vernon St.: move/add office space and upgrade HVAC	\$ 1,000	\$ 1,000								
18	Portable Bus Lifts	1 set of 6 artic lifts, \$100k; 2 sets of 4 standard lifts, \$150k. Estimates include labor.	\$ 250	\$ 100	\$ 150							
19	Exterior/Interior Painting	Exterior: Vernon; Interior: Golf Club	\$ 245	\$ 125	\$ 120							
20	Medium Duty Trash Truck	Safer and more efficient bus stop trash cleanup	\$ 150	\$ 150								
21	Shop bay door drainage	French drain or other solution for shop bay door drainage	\$ 200	\$ 200	\$ 200							
22	Parts Washers (3)	Replace the JRI units purchased 2010	\$ 80	\$ 80	\$ 80							

Attachment L

Facilities Maintenance		UNFUNDED CAPITAL PROJECTS (000s)													
		20	21	22	23	24	25	26	27	28	29				
#	Project	Description	Cost (000s)												
23	Parallelogram Lift Replacement		\$ 200												
24	Roof Replacement, Fueling Station	Replace Roof (20 yr replacement cycle)	\$ 150												
25	In-ground Bus Lifts	Remove and replace in-ground lifts	\$ 1,700												
Unfunded Capital Costs thru 2029			\$ 6,405	\$ 1,265	\$ 1,450	\$ 495	\$ 395	\$ 115	\$ 115	\$ 265	\$ 115	\$ 115	\$ 115	\$ 1,700	\$ 1,815
Unfunded Capital Costs thru 2024			\$ 3,980												

7L.6

Attachment L

UNFUNDED CAPITAL PROJECTS (000s)													
		IT											
#	Project	Description	Cost (000s)	20	21	22	23	24	25	26	27	28	29
1	Surveillance systems on buses	Phase 2 (remaining buses). Retrofit 25 buses each in FY20 and FY21	\$ 750	\$ 375	\$ 375								
2	Bus APC	Automatic Passenger Counter (APC) systems on all METRO buses.	\$ 650	\$ 650									
3	Backup (to Kire Hill) Repeater Site	2-way Radio Equipment to allow JKS to function as an emergency radio repeater site	\$ 25	\$ 25									
4	Eligibility Coordinator ID Card Printer		\$ 6	\$ 6									
5	Financial Management Software	Financial, Payroll, Timekeeping Software. \$30k (in FY19) is for consultant to draft scope; \$125k for 1st module in FY21; module 2 in FY22	\$ 250	\$ 125	\$ 125								
6	Backup system	Backup system to meet growing disaster recovery needs	\$ 20		\$ 20								
7	Account-based Fare Collection Upgrade	Account-based fare collection upgrade to replace GFI system (excluding fareboxes and vaults)	\$ 1,500		\$ 1,500								
8	MaintStar Expansion Software and Mobile Equipment	Asset and Maintenance Managing software and equipment with onsite training and installation. Work field orders.	\$ 150		\$ 150								
9	ITS	Public WiFi equipment on all facilities and routes beginning w/UCSCs and Express buses. Bus AVL implementation may negate the need for this.	\$ 1,000		\$ 1,000								
10	Camera security system for ParaCruz facility	Camera security system for ParaCruz facility	\$ 150		\$ 150								
11	ParaCruz MDC replacements	ParaCruz MDC replacements. (may be replaced as part of potential Trapeze > Ecolane replacement	\$ 8		\$ 8								
12	ParaCruz Dispatching and Scheduling Software		\$ -										
13	TVMs - replacements and additional	TVM Upgrades and/or replacements	\$ 250		\$ 250								

	Unfunded Capital Costs thru 2029	\$ 4,759	\$ 1,056	\$ 500	\$ 3,203	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Unfunded Capital Costs thru 2024	\$ 4,759											

7L.7

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DATE: June 14, 2018
TO: Finance, Budget and Audit Standing Committee
FROM: Barrow Emerson, Planning & Development Director
SUBJECT: RECEIVE AND RECOMMEND APPROVAL OF THE CONTRACT FOR TRANSIT SERVICES WITH THE CITY OF SANTA CRUZ (DOWNTOWN EMPLOYEE BUS PASS PROGRAM)

I. RECOMMENDED ACTION

That the Board receive a presentation and recommend approval to the full Board on the City of Santa Cruz downtown employee bus pass and a one year pilot project contract with the City of Santa Cruz to implement this program.

II. SUMMARY

- The Santa Cruz Metropolitan Transit District (METRO) began researching a downtown employee bus pass program in early 2018 at the request of the City of Santa Cruz (City).
- A proposal to give every downtown employee (4,051) a bus pass at a cost of \$311,117 was submitted to the City in January of 2018.
- At its June 4, 2019 meeting, the Santa Cruz City Council approved the proposal.

III. DISCUSSION/BACKGROUND

In January of 2018, the City requested that METRO produce a cost estimate for a travel demand management (TDM) program that would provide all downtown employees with bus passes.

In terms of how to price this program, METRO considered the results of a downtown employee survey that notes that approximately 267 (6.6% of the City's 4,051 employees) currently use public transportation to get to work. Assuming these riders purchase a 31-day bus pass at a price of \$64, METRO could currently be collecting approximately \$205,000 in fare revenue from downtown patrons, which would be lost with the implementation of this program.

A pricing approach used by existing programs (commonly referred to as ECO-Passes) is to establish a cost per employee per year for the entire employee pool

that could take advantage of the program. In reviewing other programs of this type, METRO staff built a cost model around the 90% discount, currently used in Boulder, Colorado, where an annual ECO-Pass is offered for \$125 per employee (approximately a 90% discount on their \$90 monthly pass). A Santa Cruz City program using a 90% discount would cost the City \$311,117 for 4,051 employees.

This Program is proposed as a one-year pilot project to test the appeal to new users. After the initial year, the City and METRO would re-evaluate the program for its long-term viability.

It should be noted that a key aspect to the Boulder program is that the City of Boulder heavily advertises its ECO-Pass and charges \$15 for daily parking in order to discourage driving alone. METRO believes that, in addition to discounted transit passes, a successful Transportation Demand Management (TDM) program requires these other elements; market-priced parking and a proactive marketing campaign, to prompt the behavioral change needed to ensure a successful program.

IV. FINANCIAL CONSIDERATIONS/IMPACT

METRO would receive approximately \$311K in revenue from this Program. These monies should offset an expected loss in existing fare revenue of approximately \$205K.

V. ALTERNATIVES CONSIDERED

METRO could choose to not offer a downtown City employee bus pass pilot program and miss an opportunity to introduce new riders to the METRO system. This action is not recommended.

VI. ATTACHMENTS

Attachment A: Contract for Transit Services with the City of Santa Cruz

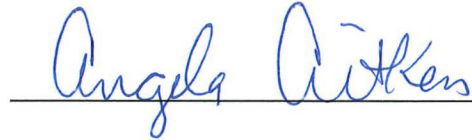
Prepared by: Barrow Emerson, Planning & Development Director

VII. APPROVALS

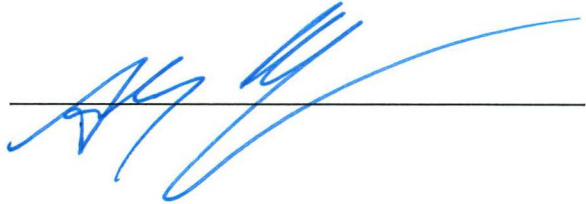
Barrow Emerson
Planning & Development Director



Approved as to fiscal impact:
Angela Aitken, CFO



Alex Clifford, CEO/General Manager



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Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

CONTRACT FOR TRANSIT SERVICES WITH THE CITY OF SANTA CRUZ

This Contract for transit services is entered into effective _____, 2019 between the Santa Cruz Metropolitan Transit District, a political subdivision of the State of California, hereinafter called "METRO", and the City of Santa Cruz, hereinafter called "City."

I. RECITALS

- 1.01 Whereas METRO provides fixed-route public transportation services throughout the County of Santa Cruz according to published schedules;
- 1.02 Whereas, METRO desires to provide transportation (METRO Transit Service) for individuals employed in the Santa Cruz Parking District No. 1, to and from the downtown and throughout the County of Santa Cruz pursuant to METRO's public fixed-route transportation services;
- 1.03 Whereas, the City desires that employees of Parking District No 1 utilize the METRO Transit Service to the maximum extent possible at an affordable rate to increase mobility options and reduce single occupant vehicle travel; and
- 1.04 Whereas, METRO and the City desire to enter into this Contract for a one year pilot program beginning on October 1, 2019 and ending on September 30, 2019, pursuant to which METRO will provide transit passes to the City for all employees in Parking District No 1 at a discounted rate paid by the City.

Now therefore, METRO and City agree as follows:

II. SCOPE OF AGREEMENT

- 2.01 The City of Santa Cruz adopted a Transportation Demand Management ("TDM") fund within the Parking Fund, with a budget allocation for transit passes for all employees in Parking District No 1.
- 2.02 METRO will provide the City with 4,051 units of smart card fare media branded as the "Go Santa Cruz Bus Pass". City will be responsible for distribution and marketing of "Go Santa Cruz Bus Pass" fare media. These cards will be valid from October 1, 2019 through September 30, 2020. METRO will provide the sequence numbers for all smart cards provided and will have the ability to turn on and off fare media, which METRO may do in the event of documented bus pass misuse.
- 2.03 The City will issue a METRO approved "Go Santa Cruz Bus Pass" to all employees in Parking District No 1 under such terms and conditions as City deems appropriate in its sole discretion, which pass will be valid without payment of a fare on any METRO fixed route bus, except those in operation on the Highway 17 Express route. Only passengers displaying a valid pass will be entitled to the free fare. Transfers to Monterey Salinas Transit ("MST") will be available from the METRO bus operator upon request for "Go Santa Cruz" bus pass holders.
- 2.04 The City will only issue such bus passes to employees employed within Parking district No. 1.

Attachment A

- 2.06 The intent of the parties is to have this Contract cover the one year period from October 1, 2019 through September 30, 2020, with a possible extension to future years following METRO Board of Directors and Santa Cruz City Council approval, although either party can pursue renegotiation of features of the Contract, including Transit Service routes and schedules, with 30 days advance notice to the other party.
- 2.08 City and METRO staff will meet quarterly to monitor service and ridership, consider route and schedule adjustments, and identify other issues to be addressed.

III. BUS TRANSIT SERVICES

- 3.01 METRO bus operators will register each boarding through the farebox, providing route and trip specific data to the City & METRO project team for planning purposes. METRO will send the City monthly ridership data reports in Microsoft Excel format.

IV. REIMBURSEMENT FOR COSTS

- 4.01 The City will pay METRO for the costs of providing METRO Transit Passes to all downtown employees for a total annual cost of \$311,117.
- 4.02 METRO will invoice City on a monthly basis for one-twelfth of the program cost (\$25,926.42), beginning October 1, 2019. The City will remit payment to METRO no later than the 15th day of the month following receipt of an invoice.
- 4.03 Invoices will be sent to;
City of Santa Cruz
Attention: Claire Fliesler, Public Works
809 Center St
Santa Cruz CA 95060

V. TERM AND TERMINATION

- 5.01 The term of this Contract is one (1) year, from October 1, 2019 through September 30, 2020. By mutual agreement in a duly executed amendment, this Contract may be extended for a one-year period to September 30, 2021. Adjustments, if any, to the reimbursement costs will also be set forth in any amendment extending this Contract.
- 5.02 Either party may terminate this Contract with 30 days advance notice in writing to the other party. If this Contract is terminated, METRO will be reimbursed for all months in which service was provided. Partial month's service will be prorated.

VI. NOTICES

Attachment A

- 6.01 Any notice, request, instruction, or other document deemed by either Party to be necessary or desirable to be given to the other Party shall be in writing and may be given by personal delivery to a representative of the Parties at the address below or by mailing the same, addressed as follows:

CITY:

City of Santa Cruz
809 Center St
Santa Cruz CA 95060
Attention: Director of Public Works

METRO:

Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060
Attention: CEO/General Manager

VII. MUTUAL INDEMNITY

- 7.01 City agrees to indemnify, save harmless and defend METRO, its directors, officers, agents and employees from legal liability of any nature or kind on account of any claim for damages to property or personal injuries to or death of person or persons incurred by reason of any act, or failure to act, of the City, its directors, officers, agents, and employees, or any of them, in performing any duties required by this Contract, unless such claims arise out of the sole negligence of METRO, its directors, officers, agents, or employees.

METRO agrees to indemnify, save harmless and defend the City, its councilmembers, officers, agents, and employees from legal liability of any nature or kind on account of any claim for damages to property or personal injuries to or death of person or persons incurred by reason of any act, or failure to act, of METRO, its directors, officers, agents, and employees, or any of them, in performing any duties required by this Agreement, unless such claims arise out of the sole negligence of the City, its directors, officers, agents, or employees.

This section will survive termination or expiration of this Contract.

VIII. CITY REQUIRED INSURANCE PROVISIONS

- 8.01 Insurance: Prior to the beginning of and throughout the duration of this contract, METRO will maintain insurance in conformance with the requirements set forth herein. METRO will insure the City against claims for injuries to persons or damages to property which may arise from or in connection with the goods, or the work performed hereunder and the results of that work by METRO, METRO's agents, representatives, employees or subcontractors. If METRO is self-insured through a self-insured risk pool, then it shall provide evidence of liability coverage equivalent to the following requirements:

- a. Standard Certificate Requirements.

Attachment A

The City will be issued a Certificate of Insurance or, if liability is covered through a risk pool, an equivalent instrument in a form acceptable to the City Risk Manager, with the following minimum requirements:

- Certificate(s) will show current policy number(s) and effective dates,
- Coverage and policy limits will meet, or exceed, requirements below,
- The Certificate Holder will be City of Santa Cruz, Risk Management, 877 Cedar Street, Suite 100, Santa Cruz, CA 95060,
- Certificate will be signed by an authorized representative,
- An endorsement will be provided to show the City, its officers, officials, employees, agents and volunteers as additional insured.

b. Minimum Scope and Limits of Insurance. METRO acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. The City will be entitled to coverage for the highest limits maintained by the METRO. Coverage will be at least as broad as:

- Commercial General Liability (CGL): \$1,000,000 per occurrence. Proof of coverage for up to \$1 Million per occurrence for property damage, bodily injury, personal injury and advertising injury will be provided on Insurance Services Office (ISO) Form CG 00 01 covering CGL. If a general aggregate limit applies, either the general aggregate limit will apply separately to this project/location or the general aggregate limit will be at least twice the required occurrence limit.
- Professional Liability (Errors and Omissions): \$1,000,000 per occurrence or claim, \$2,000,000 aggregate. METRO will maintain insurance appropriate to METRO's profession; with limit no less than \$1,000,000 per occurrence or claim, \$2,000,000 aggregate. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after date of completion of the services under this contract.
- Automobile Liability: \$1,000,000. Proof of coverage for \$1 Million will be provided on ISO Form Number CA 00 01 covering any auto (Code 1), or if METRO has no owned autos, hired, (Code 8) and non-owned autos (Code 9), per accident for bodily injury and property damage.
- Workers' Compensation as required by the State of California, with Statutory Limits, and Employer's Liability Insurance: \$1,000,000 per accident for bodily injury or disease. Must include a waiver of subrogation.

c. Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions:

- Additional Insured Status. The City, its officers, officials, employees, and agents are to be covered as additional insureds on the CGL policy with respect to liability arising out

Attachment A

of work or operations performed by or on behalf of the METRO including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage will be provided in the form of an endorsement to the METRO's insurance at least as broad as ISO Form CG 20 10 11 85, or if not available, through the addition of both CG 20 10 and CG 20 37 (if a later edition is used).

- Primary Coverage. For any claims related to this contract, the METRO's insurance coverage will be primary insurance as respects the City, its officers, officials, employees, agents and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, agents or volunteers will be excess of the METRO's insurance and will not contribute with it.
- Notice of Cancellation. Each insurance policy required above shall state that the coverage shall not be canceled, except with notice to the City.
- Waiver of Subrogation. METRO hereby grants to the City a waiver of any right to subrogation which any insurer of said METRO may acquire against the City by virtue of the payment of any loss under such insurance. METRO agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.
- Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions will be declared to and approved by the City.
- Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the Entity.
- Verification of Coverage. METRO will furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning will not waive the METRO's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.
- Special Risks/Circumstances. City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.
- Claims Made Policies. If any of the required policies provide coverage on a claims-made basis:
 1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.

Attachment A

2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.

3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the METRO must purchase “extended reporting” coverage for a minimum of five (5) years after completion of contract work.

- Subcontractors. METRO shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and METRO shall ensure that City, its officers, officials, employees, and volunteers are additional insureds on insurance required from subcontractors.

IX. MISCELLANEOUS PROVISIONS

- 9.01 In the event suit is brought to enforce or interpret any part of this Contract, the prevailing party shall be entitled to recover as an element of its costs of suit, and not as damages, reasonable attorneys’ fees to be fixed by the court. The “prevailing party” shall be the party that is entitled to recover its costs of suit, whether or not the suit proceeds to final judgment. A party not entitled to recover its costs shall not recover attorney’s fees. No sum for attorney’s fees shall be counted in calculating the amount of judgment for purposes of determining whether a party is entitled to recover its costs or attorney’s fees.
- 9.02 This Contract, together with all subordinate and other documents incorporated by reference herein, constitutes the entire agreement between the parties with respect to the subject matter contained herein and may only be modified by an amendment executed in writing by both parties hereto. All prior agreements, representations, statements, negotiations, understandings and undertakings are superseded hereby.
- 9.03 METRO represents that it currently has no interest, and shall not have any interest, direct or indirect, that would conflict in any manner with the performance of services required under this Contract.
- 9.04 In connection with the distribution and use of “Go Santa Cruz Bus Pass” and METRO Transit Services, City and METRO shall not on the grounds of race, color, creed, ancestry, national origin, religion, sex, sexual preference, marital status, age, medical condition or disability discriminate or permit discrimination against any person or group or persons in any manner prohibited by Federal, State or local laws.
- 9.05 City and METRO agree to comply with the provisions of Section 504 of the Rehabilitation Act of 1973, as amended, pertaining to the prohibition of discrimination against qualified handicapped persons in federally assisted programs
- 9.06 No term or provision hereof shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party to, or waiver of, a breach by the other, whether express or implied, shall not constitute a consent to, waiver of, or excuse for any other different or subsequent breach.

Attachment A

- 9.07 City shall not assign or transfer any interest in this Contract without prior, written consent of METRO. Any attempted assignment or transfer shall be void.
- 9.08 METRO shall not assign or transfer any interest in this Contract without prior, written consent of City. Any attempted assignment or transfer shall be void.
- 9.09 Time is of the essence in this Contract.
- 9.10 Each party to this Contract shall maintain books, accounts, records and data related to this Contract in accordance with applicable state and federal requirements and shall maintain those books, accounts, records and data for three (3) years after the termination of this Contract. For the duration of the Contract and for a period of three years thereafter, either party's representatives and representatives of the United States Department of Transportation, the Controller General of the United States and the Auditor General of the State of California shall have the right to examine these books, accounts, records, data and other information relative to this Contract for the purpose of auditing and verifying statements, invoices, bills and revenues pursuant to this Contract.
- 9.11 City agrees to submit to METRO any and all advertising, sales promotion, and other publicity matter relating to any METRO Transit service wherein METRO's name is mentioned or language used from which the connection of METRO's name therewith may, within reason, be inferred or implied. City further agrees not to publish or use any such advertising, sales promotion, or publicity matter without the prior written consent of the METRO.
- 9.12 METRO agrees to submit to City any and all advertising, sales promotion, and other publicity matter relating to any City Transit service wherein City's name is mentioned or language used from which the connection of City's name therewith may, within reason, be inferred or implied. METRO further agrees not to publish or use any such advertising, sales promotion, or publicity matter without the prior written consent of the City.
- 9.13 Each party has full power and authority to enter into and perform this Contract and the persons signing this agreement on behalf of each party has been properly authorized to enter into it. Each party further acknowledges that it has read this Contract, understands it, and agrees to be bound by it.

IN WITNESS WHEREOF, the parties hereto have set their hands the day and year first written above.

SANTA CRUZ METROPOLITAN
TRANSIT DISTRICT

CITY OF SANTA CRUZ

BY: _____
Alex Clifford
CEO/General Manager

BY: _____
Martin Bernal
City Manager
City of Santa Cruz

Approved as to form:

Approved as to form:

Julie Sherman

Tony Condotti

Attachment A

General Counsel

City Attorney

DRAFT