



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
BOARD OF DIRECTORS AGENDA MEETING MINUTES
JUNE 24, 2016 – 8:30 AM
SANTA CRUZ CITY CHAMBERS
809 CENTER STREET
SANTA CRUZ, CA 95060**

A regular meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, June 24, 2016 at the Santa Cruz City Chambers, 809 Center Street, Santa Cruz, CA.

The Board Meeting Agenda Packet can be found online at www.SCMTD.com and is available for inspection at Santa Cruz Metro's Administrative offices at 110 Vernon Street, Santa Cruz, California.

This document has been created with accessibility in mind. With the exception of certain 3rd party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to accessibility@scmttd.com

SECTION I: OPEN SESSION

1 CALL TO ORDER at 8:33AM by Chair Rotkin.

2 ROLL CALL: The following Directors were present, representing quorum:

Director Ed Bottorff	City of Capitola	
Director Dene Bustichi	City of Scotts Valley	
Director Karina Cervantez	City of Watsonville	
Director Cynthia Chase	City of Santa Cruz	
Director Jimmy Dutra, Vice Chair	City of Watsonville	AR 8:39AM
Director Zach Friend	County of Santa Cruz	
Director Norm Hagen	County of Santa Cruz	
Director Don Lane	City of Santa Cruz	
Director John Leopold	County of Santa Cruz	
Director Bruce McPherson	County of Santa Cruz	
Director Mike Rotkin, Chair	County of Santa Cruz	

The following Director was absent:
Ex-Officio Director Donna Blitzer

UC Santa Cruz

STAFF PRESENT:

Alex Clifford
Leslyn K. Syren

METRO CEO/General Manager
METRO District Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT (IN ALPHABETICAL ORDER) WERE:

Angela Aitken, SCMTD
Elise Casby, SC BRA
Debbie Kinslow, SCMTD

Michael Pisano, MAC
Suzanne Silva, METRO
Daniel Zaragoza, SCMTD

SECTION I: OPEN SESSION

3 ANNOUNCEMENTS

Chair Rotkin introduced Carlos Landaverry and his Spanish Language Interpretation services. He then announced this meeting is being televised by Community Television of Santa Cruz County. Our technician today is Chris Ivins.

4 BOARD OF DIRECTORS COMMENTS

None.

5 COMMUNICATIONS TO THE BOARD OF DIRECTORS

Liseth Guizar, Safety, Security and Risk Manager, announced that this would be her last METRO board meeting as she's accepted a position in Santa Monica. She has been with METRO for 11 years. She thanked the Board and a number of past and present co-workers.

Director Dutra arrived at 8:39AM

Chair Rotkin thanked Ms. Guizar for her years of service; her enthusiasm will be missed.

Elise Casby, Bus Riders Association, spoke of the RTC ballot measure: She sees the bus as the best solution available and would like to see the money currently allocated to highway widening redirected to METRO

Manny Martinez spoke on behalf of Ms. Guizar and expressed his appreciation for her bringing groups together. Talent and tradition are consistent with METRO's involvement in the community. He asked why the "young folks" are moving on to perform their miracles somewhere other than METRO.

Eduardo Montesino also expressed appreciation for Ms. Guizar's contributions, saying we have seen young talent leave recently. METRO needs to recruit more people who will be vested in the agency.

Ernestina Saldana repeated Mr. Martinez and Mr. Montesino's sentiments. She has a sense that METRO is losing years of knowledge.

Mr. Fateheer (spelling?) said he saw Chair Rotkin on this morning's news and asked if their story was correct. Chair Rotkin responded that the news often uses "news bites" to capture a viewer's interest. We will get more information from today's meeting.

Unidentified gentlemen asked why METRO hasn't cut back on those who haven't been able to keep the funding for METRO alive. These service changes threaten the most vulnerable populations in the County.

Director Dutra expressed his thanks to Ms. Guizar, recalling her as the first METRO employee to introduce herself when he joined the Board.

Director Hagen considers Ms. Guizar to epitomize the Watsonville Parade and Fair; she decorated his chair year after year.

6 COMMUNICATIONS FROM MAC

Veronica Elsea, 2016 MAC Chair, acknowledged and thanked the current 8 MAC members, including those present (Michael Pisano and Ernestina Saldana). MAC is now meeting quarterly, although there was a special meeting in April 2016. They represent the entire County. This is the first semi-annual report under the new MAC Bylaws. This year MAC worked closely with METRO staff and the Ad Hoc Committee to revise the Bylaws as well as with staff regarding the proposed service changes. In the following year, they hope to develop a working group to revise the online customer service form to be more user-friendly. She invited Board members and the public to attend their meetings as they work to make METRO a better bus company; stressing how seriously the Committee takes their work.

Chair Rotkin thanked Veronica and noted how MAC's comments had made a difference in the proposed structural service changes.

Ms. Elsea said she would share his thanks with the MAC members and looks forward to returning in December with the next update.

Manny Martinez announced that METRO just received some unexpected news regarding the passing of Christine Jones, a member of the METRO family.

Chair Rotkin expressed his condolences on behalf of the METRO board and staff.

7 LABOR ORGANIZATION COMMUNICATIONS

Eduardo Montesino, UTU representative, said results of the sales tax initiative are tangible to METRO. We need to entice voters to reaffirm their commitment to the sales tax.

Director McPherson spoke of the five-prong approach to addressing the County's transportation needs. Over 100K people drive Highway 1 daily. An auxiliary/bus lane could be a solution to untangle the transportation needs as well as a big incentive to additional riders.

8 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Chair Rotkin announced the following items were distributed to Board Members and are available at the back of the room for public viewing:

- Item 9-09B Amended Attachment B to the 4th Amendment to Alliant Insurances Services, Inc. Contract No. 11-21 for Excess Workers' Compensation now signed by the vendor (Alliant)
- Item 11A Amended Attachment A to the Ratification of a Labor Agreement between UTU Local 23, Fixed Route, for the Period July 1, 2016 through June 30, 2019 now signed by Union Representatives

- Item 12A Amended Attachment A to the Ratification of a Labor Agreement between UTU Local 23, ParaCruz, for the Period July 1, 2016 through June 30, 2019 now signed by Union Representatives
- Item 13 Attachments A – F to the Continued Public Hearing regarding Proposed Service Reduction and Action of Proposed Service Changes
- A: Overview of the Structural Deficit Journey
 - B: Public Comments
 - C: Title VI Compliance Review (in English and Spanish)
 - Census Maps from pages 6, 7 and 9
 - D: Weekday and Weekend Proposal (in English and Spanish)
 - E: Maps
 - F: Scenario Summary
- Additional Service with UTU/Rotkin Proposal
- Item 16A Amended Attachment A to the Professional Services Contract for Marketing and Communications Services now signed by the vendor (Yellow Bus)
- Item 17A Amended Attachment A to the Side Agreement to SEIU and UTU Contracts now signed by Union Representatives
- Summer Schedule “Headways”, June 16 – September 7, 2016.
 - News clips of interest

CONSENT AGENDA

- 9-01 ACCEPT AND FILE: PRELIMINARY APPROVED CHECK JOURNAL DETAIL FOR THE MONTH OF MAY 2016
- 9-02 ACCEPT AND FILE: YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF MARCH 31, 2016
- 9-03 ACCEPT AND FILE: MINUTES OF THE SANTA CRUZ METRO BOARD OF DIRECTORS MEETINGS OF MAY 26 AND JUNE 17, 2016
- 9-04 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 1ST AMENDMENT EXTENDING THE CONTRACT WITH VEHICLE MAINTENANCE PROGRAM, INC. FOR BUS AIR, FUEL & OIL FILTERS, INCREASING THE CONTRACT TOTAL BY \$5,000
- 9-05 APPROVE: CONSIDERATION OF ISSUING A FORMAL INVITATION FOR BIDS FOR INSTALLATION OF BOLLARDS AT THE JUDY K. SOUZA OPERATIONS FACILITY
- 9-06 ACCEPT AND APPROVE: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 9TH AMENDMENT TO THE CONTRACT WITH RNL DESIGN, INC. FOR ARCHITECT AND ENGINEERING SERVICES, EXTENDING THE CONTRACT TERM, AND INCREASING THE CONTRACT TOTAL BY \$50,000
- 9-07 APPROVE: REVISED METROBASE PHASE II (OPERATIONS BUILDING) LIFE OF PROJECT BUDGET AND CAPITAL RESOURCE ALLOCATION PLAN

- 9-08 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 5TH AMENDMENT TO THE CONTRACT WITH HILL INTERNATIONAL, INC., EXTENDING THE TERM OF THE CONTRACT FOR PROJECT MANAGEMENT CONSULTANT SERVICES
- 9-09 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 4TH AMENDMENT EXTENDING THE CONTRACT FOR ONE YEAR WITH ALLIANT INSURANCE SERVICES, INC. FOR EXCESS WORKERS' COMPENSATION INSURANCE, INCREASING THE CONTRACT TOTAL BY \$202,257
- 9-10 APPROVE: RENEWAL OF LIABILITY AND VEHICLE PHYSICAL DAMAGE INSURANCE PROGRAM COVERAGE WITH CALTIP FOR FY17
- 9-11 APPROVE: CONSIDERATION OF RESOLUTION APPROVING THE FY16 REVISED CAPITAL BUDGET
- 9-12 ACCEPT AND APPROVE: CONSIDER ADOPTING A RESOLUTION AUTHORIZING A GRANT APPLICATION FOR THREE CNG BUSES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION

Elise Casby asked if the Monthly Financial Report, Item 9-02, is available on the web. CEO Clifford responded that the report is available on the METRO website and as part of today's Board agenda packet.

ACTION: MOTION TO ACCEPT THE CONSENT AGENDA AS PRESENTED

MOTION: DIRECTOR LANE

SECOND: DIRECTOR LEOPOLD

MOTION PASSED WITH 11 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin.) All voting Directors were present.

REGULAR AGENDA

10 RESOLUTIONS OF APPRECIATION: DORICE ANN, KENNETH BROWN, CRAIG L. CRAIG AND MARGARITA MESECK, RETIREES

Chair Mike Rotkin recognized the aforementioned retirees in their absence:

- Dorice Ann, Bus Operator, with 35 years of service with METRO
- Kenneth Brown, Facilities Maintenance Worker II, 31 years of service with METRO
- Craig L. Craig, Fleet Maintenance Mechanic, 28 years of service with METRO
- Margarita Meseck, Bus Operator, 7 years of service with METRO

ACTION: MOTION TO ACCEPT THE RESOLUTIONS OF APPRECIATION AS PRESENTED

MOTION: DIRECTOR LEOPOLD

SECOND: DIRECTOR DUTRA

MOTION PASSED WITH 11 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin.) All voting Directors were present.

11 CONSIDERATION OF A FORMAL RATIFICATION OF A LABOR AGREEMENT BETWEEN UNITED TRANSPORTATION UNION LOCAL 23, FIXED ROUTE, FOR THE PERIOD JULY 1, 2016 THROUGH JUNE 30, 2019

With the Chair's approval, Alex Clifford, CEO/General Manager, combined Items 11 and 12. CEO Clifford reminded the Board that UTU had approached METRO with a cost

savings proposal in August 2015 which was accepted and approved, as were proposals from SEIU and Management. Recently, UTU offered to further assist in saving service and jobs by delaying the 2% increase for an additional two years, giving back one day of annual leave and adding one additional general leave day each month. The net effect, combined with management's comparable proposal, results in saving three bus operator and two ParaCruz jobs.

Eduardo Montesino thanked CEO Clifford and METRO staff for their support and participation, noting the winner here will be the community. He also thanked the Bus Operators for the opportunity to function as their spokesperson.

Chair Rotkin, speaking as METRO's Chair and a union activist, thanked the union and management, saying this is a classic example of union solidarity. He doesn't take this for granted.

Director Leopold also expressed his appreciation saying that Bus Operators are the front line of METRO; they care about the people they transport. The Board hears many stories of how they help above and beyond.

ACTION: MOTION TO ACCEPT THE FORMAL RATIFICATION OF A LABOR AGREEMENT BETWEEN UNITED TRANSPORTATION UNION LOCAL 23, FIXED ROUTE, FOR THE PERIOD JULY 1, 2016 THROUGH JUNE 30, 2019 AS PRESENTED

MOTION: DIRECTOR HAGEN

SECOND: DIRECTOR McPHERSON

MOTION PASSED WITH 11 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin.) All voting Directors were present.

12 CONSIDERATION OF A FORMAL RATIFICATION OF A LABOR AGREEMENT BETWEEN UNITED TRANSPORTATION UNION LOCAL 23, PARACRUZ, FOR THE PERIOD JULY 1, 2016 THROUGH JUNE 30, 2019

See Item 11 for discussion.

ACTION: MOTION TO ACCEPT THE FORMAL RATIFICATION OF A LABOR AGREEMENT BETWEEN UNITED TRANSPORTATION UNION LOCAL 23, PARACRUZ, FOR THE PERIOD JULY 1, 2016 THROUGH JUNE 30, 2019 AS PRESENTED

MOTION: DIRECTOR HAGEN

SECOND: DIRECTOR McPHERSON

MOTION PASSED WITH 11 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin.) All voting Directors were present.

13 CONTINUED PUBLIC HEARING REGARDING PROPOSED SERVICE REDUCTION AND ACTION OF PROPOSED SERVICE CHANGES

The public hearing began at 9:25AM.

CEO Clifford, referring to pages 13A.1 and 13A.2, reviewed the history of the structural deficit and today's proposal. He stressed that the success of this program will rely on a commitment from UTU and management to work together to reduce unscheduled overtime.

Barrow Emerson, Planning and Development Manager, will be presenting the final Comprehensive Operational Analysis (COA) proposal and service changes proposed to take effect on September 8, 2016.

Leslyn Syren, District Counsel, provided commentary to the information and maps contained in the Title VI Compliance Review, noting the overlap between the minority

and poverty populations, the majority of which are located in the outskirts of the service area. As we improve our financial condition, we may want to look at alternate modes of service delivery to those areas; however, at this point METRO doesn't have the funding to engage in this type of on-demand service. She requested the Board adopt a resolution accepting the Title VI analysis and findings as the changes are necessary to meet our financial obligations.

Director Bustichi asked District Counsel Syren if METRO was vulnerable in any way; should we be concerned as to possible repercussions. District Counsel Syren responded that METRO's obligation is to examine and minimize the impact, which we have done. We have adopted a final decision that the impacts are necessary due to financial obligations. Most areas have alternate service available, others have low ridership. Until we can determine an alternate service delivery mode through other providers, she doesn't believe we have any exposure in the interim.

ACTION: MOTION TO ACCEPT THE RESOLUTION ACCEPTING THE TITLE VI COMPLIANCE REVIEW AS PRESENTED

MOTION: DIRECTOR LANE

SECOND: DIRECTOR LEOPOLD

MOTION PASSED WITH 11 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin.) All voting Directors were present.

Chair Rotkin opened the floor to public comment.

The public comment transcript is available upon request from METRO's Administrative offices at 110 Vernon Street, Santa Cruz, CA 95060.

Chair Rotkin closed the public hearing at 10:40AM.

Director Dutra thanked the METRO team for their efforts and the public for their comments. He urged everyone to vote for the sales tax measure in November.

Director Lane noted that the RTC recently adjusted the allocation of the sales tax initiative, adding an additional percentage to METRO. He joined Director Dutra and the others to say adoption of the sales tax measure is critical; and, although everyone may not support every aspect of the measure, there is an incredible amount of benefit to many in addition to METRO.

Directors Dutra and Leopold asked METRO staff to re-investigate the process for reviewing and insuring bus shelter adequacy. CEO Clifford informed the audience that a new process had been developed after the BSAC was dissolved and exists within the purview of the Planning Department. METRO staff will look at the longer wait times between routes and review the current policy regarding bus stop and bus shelter maintenance.

Director Leopold asked if there would be a fare review next year.

CEO Clifford said, irrespective of a structural deficit or not, a system-wide restructuring was needed. If/when the sales tax passes, we may be able to take a breather then return in another year or two with a fare restructure. If we return service, this may be an opportunity to reinstate service based on current trends. To answer a public question asked earlier this morning he added, there is a 30 day student discount pass currently available.

Director Leopold recalled the three tier strategy undertaken several years ago: raise fares, dip into reserves and ask our employees to give back in order to maintain as much

service as possible. He encouraged the community to consider the big picture of our transportation infrastructure; METRO needs the sales tax measure to pass.

ACTION: MOTION TO APPROVE THE UTU/ROTKIN PROPOSAL AS PRESENTED

MOTION: DIRECTOR LEOPOLD

SECOND: DIRECTOR DUTRA

MOTION PASSED WITH 11 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin.) All voting Directors were present.

Speaking as a former opponent to Highway 1 widening, Chair Rotkin has since reconsidered and now supports the measure (although not to the 4-5 lanes in each direction seen in southern California). He asked that the voters consider the negative greenhouse gas impact with single car/single occupant usage. Less than 10% of the County's voting population ride METRO. If you want something in this initiative, you can't afford to fixate on the portion that you may not endorse.

Director McPherson thanked the unions and administration for their efforts required to reach today's point of collaboration and cooperation. He also thanked CEO Clifford for bringing the impending structural deficit to the Board's attention two years ago. METRO is in the current situation due to some things that are out of our control pertaining to transportation network needs; e.g., less funding from the Federal and State governments. Thanks to public input, the ballot measure going forward in November now includes higher percentages allocated to METRO and LiftLine.

14 PUBLIC HEARING: REGARDING SANTA CRUZ METRO'S REVISED FY17 AND FY18 OPERATING BUDGET AND THE FY17 CAPITAL BUDGET

The public hearing began at 11:20AM.

Angela Aitken, Finance Manager, noted the budget being presented supports the COA which was adopted today. She plans to return in November with an amended budget reflecting the success or failure of the sales tax measure. Ms. Aitken recommended the sales tax revenue be focused on three key areas: funding service, funding the capital budget and replenishing the reserves.

CEO Clifford noted that METRO will use the "extra boards" to cover any overtime and we will monitor the General Leave.

In response to Chair Rotkin's question, Ms. Aitken verified that METRO does still have a structural deficit from a financial perspective.

Chair Rotkin opened the floor to public comment.

Eduardo Montesino asked everyone to keep positive thoughts as we work together.

Elise Casby spoke regarding California's place in the world economy.

Director Bustichi departed at 11:25AM

Director Friend departed at 11:30AM

Director Lane asked why the TDA revenue, projected at 5.1%, and the sales tax, projected at 2%, don't "move together". Finance Manager Aitken responded that she will have a better perspective in November; however, the sales tax estimate received from the State can vary widely. As a result, she implements a conservative estimate using historic data and financial publications.

The public hearing was closed at 11:35AM

ACTION: MOTION TO ACCEPT THE REVISED FY17 AND FY18 OPERATING BUDGET AND THE FY17 CAPITAL BUDGET AS PRESENTED

MOTION: DIRECTOR McPHERSON

SECOND: DIRECTOR ROTKIN

MOTION PASSED WITH 9 AYES (Directors Bottorff, Cervantez, Chase, Dutra, Hagen, Lane, Leopold, McPherson and Rotkin.) Directors Bustichi and Friend were absent.

15 ORAL METRO ADVISORY COMMITTEE (MAC) SEMI-ANNUAL REPORT

See Veronica Elsea's comments under Agenda Item 6 above.

16 ACCEPT AND APPROVE: CONSIDERATION OF AWARD OF CONTRACT TO YELLOW BUS, LLC FOR MARKETING AND COMMUNICATIONS PROFESSIONAL SERVICES NOT TO EXCEED \$10,000

Alex Clifford, CEO/General Manager, encouraged Board support for this agenda item. If approved, this vendor will assist METRO in our communication efforts associated with the service changes to be implemented September 8, 2016.

Eduardo Montesino voiced his support.

Vice Chair Dutra asked CEO Clifford if specific steps had been identified. CEO Clifford responded that some ideas have been discussed; but, no specifics determined.

Director Cervantez expressed concern about the lack of Customer Service Representatives and the reliance on the web or printed materials as well as the scope of work and services to be provided. The public needs access to a 'live' person. CEO Clifford noted the FY17 budget establishes a customer service function at the Watsonville Transit Center. We need to construct the space.

Director Leopold expressed his appreciation to METRO for taking the time to educate the public about the service changes.

Director McPherson departed at 11:40AM

ACTION: MOTION TO ACCEPT THE CONSIDERATION OF AWARD OF CONTRACT TO YELLOW BUS, LLC FOR MARKETING AND COMMUNICATIONS PROFESSIONAL SERVICES NOT TO EXCEED \$10,000 AS PRESENTED

MOTION: DIRECTOR LANE

SECOND: DIRECTOR DUTRA

MOTION PASSED WITH 8 AYES (Directors Bottorff, Cervantez, Chase, Dutra, Hagen, Lane, Leopold, and Rotkin.) Directors Bustichi, Friend and McPherson were absent.

17 APPROVE: CONSIDERATION OF AUTHORIZING THE FOLLOWING: 1) "PARACRUZ RESERVATIONIST" CLASSIFICATION INTO THE SERVICE EMPLOYEES INTERNATIONAL UNION (SEIU) "CUSTOMER SERVICE REPRESENTATIVE" CLASSIFICATION; 2) APPROVED REVISED "CUSTOMER SERVICE REPRESENTATIVE" AND "CUSTOMER SERVICE COORDINATOR" CLASSIFICATION JOB DESCRIPTIONS; AND, 3) APPROVE NEW SEIU/SEA (SALARIED EMPLOYEES ASSOCIATION) CUSTOMER SERVICE REPRESENTATIVE SALARY SCHEDULE

Ciro Aguirre, COO, provided the history of this effort noting that it was a collaborative effort and represents additional improvements in service with efficiencies and cost savings. It will also enable Monday through Friday staffing in Watsonville.

Eduardo Montesino also provided some historical background and thanked the teams involved in bringing this to a reality. Everyone won: the employee(s), the company and the public with better customer service.

Joan Jeffries, SEA President, said it has taken over a year to reach this point. Vickie Sanchez and Maria Hernandez have been instrumental in training and logistics. She agreed that this is a good outcome for both the Customer Service Representatives and the Customer Service Coordinator positions.

COO Aguirre acknowledged Suzanne Silva, Assistant HR Manager, Anna Marie Gouveia, Superintendent, April Warnock, Paratransit Superintendent, and Daniel Zaragoza, Assistant Paratransit Superintendent, for their efforts and collaboration.

Chair Rotkin thanked Mr. Montesino and Ms. Jeffries for working this out successfully. He acknowledged the difficulties Union jurisdictions can sometimes cause.

ACTION: MOTION TO AUTHORIZE THE FOLLOWING: 1) "PARACRUZ RESERVATIONIST" CLASSIFICATION INTO THE SERVICE EMPLOYEES INTERNATIONAL UNION (SEIU) "CUSTOMER SERVICE REPRESENTATIVE" CLASSIFICATION; 2) APPROVED REVISED "CUSTOMER SERVICE REPRESENTATIVE" AND "CUSTOMER SERVICE COORDINATOR" CLASSIFICATION JOB DESCRIPTIONS; AND, 3) APPROVE NEW SEIU/SEA (SALARIED EMPLOYEES ASSOCIATION) CUSTOMER SERVICE REPRESENTATIVE SALARY SCHEDULE AS PRESENTED

MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR CHASE

MOTION PASSED WITH 8 AYES (Directors Bottorff, Cervantez, Chase, Dutra, Hagen, Lane, Leopold, and Rotkin.) Directors Bustichi, Friend and McPherson were absent.

18 APPROVE: CONSIDERATION OF ISSUING A FORMAL INVITATION FOR BIDS FOR A REVISED ADA-COMPLIANT WALKWAY, FOR A REVISION TO THE CURB RAMP AT THE END OF THE SIDEWALK ON HIGHWAY 9 (PER CALTRANS), AND FOR CORRECTION OF THE GARAGE SLOPE TO ACCOMMODATE ADA PARKING AT THE JUDY K. SOUZA OPERATIONS FACILITY; AND, 2) AUTHORIZING THE AD HOC COMMITTEE TO REVIEW AND APPROVE CHANGE ORDERS TO THE LEWIS C. NELSON CONTRACT

Al Pierce, Maintenance Manager, reported that the temporary residence occupancy permit will expire on 9/15/16. These issues are required to bring the Judy K Souza Operations Facility building into ADA compliance.

ACTION: MOTION TO APPROVE ISSUING A FORMAL INVITATION FOR BIDS FOR A REVISED ADA-COMPLIANT WALKWAY, FOR A REVISION TO THE CURB RAMP AT THE END OF THE SIDEWALK ON HIGHWAY 9 (PER CALTRANS), AND FOR CORRECTION OF THE GARAGE SLOPE TO ACCOMMODATE ADA PARKING IN THE LOWER LEVEL AT THE JUDY K. SOUZA OPERATIONS FACILITY; AND, 2) AUTHORIZING THE AD HOC COMMITTEE TO REVIEW AND APPROVE CHANGE ORDERS TO THE LEWIS C. NELSON CONTRACT AS PRESENTED

MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR LANE

MOTION PASSED WITH 8 AYES (Directors Bottorff, Cervantez, Chase, Dutra, Hagen, Lane, Leopold, and Rotkin.) Directors Bustichi, Friend and McPherson were absent.

Director Leopold questioned why the correct ADA parking garage slope had not been in the original plans. District Counsel Syren answered that some of the parking spots had to be relocated to the garage level which had not been sloped to accommodate ADA access; METRO is working to determine responsibility.

Director Bottorff concurred and added that the METRObase Ad Hoc Committee had many meetings on this process.

19 ORAL CEO REPORT

Alex Clifford, CEO/General Manager, had nothing further to add.

20 REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Leslyn Syren, General Counsel, announced the topic to be discussed as: Conference with Labor Negotiator, pursuant to Government Code Section 54957.6. Management is the employee organization being discussed. She did not anticipate a report after today's meeting; however, a report will be brought back to the August 2016 Board Meeting.

21 Chair Rotkin announced the next meeting: Friday, August 26, 2016 at 8:30AM, at the Scotts Valley City Council Chambers, located at One Civic Center Drive, Scotts Valley, CA

Chair Rotkin adjourned the meeting to the Closed Session at 12:00PM

Respectfully submitted,

Gina Pye
Executive Assistant