



A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, September 9, 2011 at the District's Administrative Office located at 110 Vernon Street in Santa Cruz, California.

Vice Chair Robinson called the meeting to order at 8:40 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Margarita Alejo
Hilary Bryant
Daniel Dodge
Ron Graves
Michelle Hinkle
John Leopold
Lynn Robinson
Ex-Officio Donna Blitzer

DIRECTORS ABSENT

Dene Bustichi
Donald Hagen
Ellen Pirie
Mark Stone

STAFF PRESENT

Pat Aviles, Asst Human Resources Manager	Debbie Kinslow, Asst Finance Manager
Frank Cheng, IT & MB Project Manager	Robyn Slater, Human Resources Manager
Bob Cotter, Maintenance Manager	Leslie R. White, General Manager
Margaret Gallagher, District Counsel	

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Eyedin Zonobi, SJSU
George Dondero, SCCRTC

Otto Melara, SJSU

3. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS

WRITTEN:

None.

ORAL:

Eyedin Zonobi, Manager of Transportation Solutions at San Jose State University, requested that SJSU continue to receive a Highway 17 Express 10-ride flexible pass.

4. LABOR ORGANIZATION COMMUNICATIONS

Bonnie Morr, UTU, said that the current level of service was inadequate.

5. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Leslie R. White noted that there were additional documents in support of item #5-1 and item #8.

CONSENT AGENDA

- 5-1. CONSIDERATION OF CONTRACT RENEWAL WITH MANAGED HEALTH NETWORK, INC. FOR EMPLOYEE ASSISTANCE PROGRAM SERVICES**
- 5-2. CONSIDERATION OF ONE-YEAR RENEWAL OF CONTRACT WITH VEHICLE MAINTENANCE PROGRAM, INC. FOR BUS AIR, FUEL AND OIL FILTERS**
- 5-3. CONSIDERATION OF AWARD OF CONTRACT WITH CATTO'S GRAPHICS, INC. FOR PRINTING OF BUS STOP STICKERS FOR AN AMOUNT NOT TO EXCEED \$10,000**
- 5-4. CONSIDERATION OF AWARD OF CONTRACT WITH GEO. H. WILSON, INC. FOR ON-CALL AS NEEDED PLUMBING SERVICES FOR AN AMOUNT NOT TO EXCEED \$25,000**
- 5-5. RENEWAL OF PROPERTY INSURANCE COVERAGE FOR FY12 WITH TRAVELERS PROPERTY CASUALTY CO. OF AMERICA AND QBE INSURANCE CORPORATION**
- 5-6. CONSIDERATION OF CONTRACT RENEWAL WITH MIDWEST MOTOR SUPPLY DBA KIMBALL MIDWEST FOR FASTENERS, ELECTRICAL TERMINALS AND MISCELLANEOUS ITEMS FOR AN AMOUNT NOT TO EXCEED \$25,000**
- 5-7. CONSIDERATION OF CONTRACT RENEWAL WITH NELLA OIL COMPANY, LLC DBA OLYMPIAN FOR OFF-SITE REFUELING OF NON-REVENUE VEHICLES FOR AN AMOUNT NOT TO EXCEED \$70,000**
- 5-8. ACCEPT AND FILE METRO ADVISORY COMMITTEE AGENDA FOR SEPTEMBER 2011**
- 5-9. CONSIDERATION OF TORT CLAIMS: REJECT THE CLAIM OF GREGORY SPANDEL, CLAIM #11-0019**

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: GRAVES

Approve Consent Agenda.

Motion passed unanimously with Directors Bustichi, Hagen, Pirie and Stone being absent.

REGULAR AGENDA

6. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE AN AMENDMENT TO THE LEASE AGREEMENT WITH LIDIA MENDEZ, DBA TAQUERIA LIDIA AT THE WATSONVILLE TRANSIT CENTER TO MOVE HER BUSINESS TO THE INSIDE TERMINAL SPACE FROM THE OUTSIDE KIOSK SPACE

ACTION: MOTION: DIRECTOR DODGE SECOND: DIRECTOR LEOPOLD

Approve staff recommendation to allow Lidia Mendez, dba Taqueria Lidia at the Watsonville Transit Center to move her business to the inside terminal space from the outside kiosk space.

Motion passed unanimously with Directors Bustichi, Hagen, Pirie and Stone being absent.

7. CONSIDER APPROVAL OF CLASS SPECIFICATION CHANGE FROM BENEFITS COORDINATOR TO BENEFITS ADMINISTRATOR, AND ADJUSTED WAGE SCHEDULE

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR BRYANT

Approve class specification change from Benefits Coordinator to Benefits Administrator, and adjusted wage schedule.

Motion passed unanimously with Directors Bustichi, Hagen, Pirie and Stone being absent.

8. CONSIDERATION OF PROVIDING GUIDANCE TO THE METRO REPRESENTATIVES ON THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION REGARDING THE PROGRAMMING OF FUNDS FROM THE STATE TRANSPORTATION IMPROVEMENT PROGRAM (STIP) FOR THE TIER II SEGMENT OF THE HIGHWAY 1 IMPROVEMENT PROJECT

Presented by: Leslie R. White, General Manager

DIRECTOR DODGE LEFT THE ROOM

There was a discussion about guidance regarding the State Transit Improvement Program (STIP) for METRO's representatives on the Santa Cruz County Regional Transportation Commission (SCCRTC).

NO ACTION TAKEN.

9. CONSIDERATION OF AWARD OF CONTRACT WITH RAYMUNDO ENGINEERING COMPANY, INC. FOR ARCHITECT AND ENGINEERING SERVICES FOR SECOND LNG TANK AND EQUIPMENT INSTALLATION AT 1200B RIVER STREET, SANTA CRUZ FOR AN AMOUNT NOT TO EXCEED \$41,520

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR GRAVES

Authorize award of contract with Raymundo Engineering Company, Inc. for Architect and Engineering Services for second LNG tank and Equipment Installation at 1200B River Street, Santa Cruz for an amount not to exceed \$41,520.

Motion passed unanimously with Directors Bustichi, Dodge, Hagen, Pirie and Stone being absent.

10. ORAL ANNOUNCEMENT: THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD FRIDAY SEPTEMBER 23, 2011 AT 9:00 A.M. AT THE SCOTTS VALLEY CITY COUNCIL CHAMBERS LOCATED AT 1 CIVIC CENTER DRIVE, IN SCOTTS VALLEY.

ADJOURN

There being no further business, Vice Chair Robinson adjourned the meeting at 10:18 a.m.

Respectfully submitted,



ANTHONY TAPIZ
Administrative Services Coordinator