

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

December 17, 2010

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, December 24, 2010 at the Santa Cruz City Council Chambers, 809 Center Street, Santa Cruz, CA.

Chair Pirie called the meeting to order at 9:05 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Dene Bustichi
Ellen Pirie
Donald Hagen
Michelle Hinkle
John Leopold
Lynn Robinson
Hilary Bryant
Ex-Officio Donna Blitzer

DIRECTORS ABSENT

Mark Stone

STAFF PRESENT

Angela Aitken, Acting AGM/Finance Manager
Bob Cotter, Maintenance Manager
Frank Cheng, MB Project Manager
Mary Ferrick, Fixed Route Superintendent
Margaret Gallagher, District Counsel

Debbie Kinslow, Asst Finance Manager
Robyn Slater, Human Resources Manager
April Warnock, Paratransit Superintendent
Les White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

John Daugherty, SEA
Manny Martinez, PSA
Eduardo Montesino, UTU
Bonnie Morr, UTU
Karena Pushnik, SCCRTC

Will Regan, VMU
Amy Weiss, Spanish Interpreter
Veronica Elsey, E&D TAC

3. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS

Written:

a. Fern Feldman

re: External Bus Announcements

Oral:

Karena Pushnik of the Santa Cruz Regional Transportation Commission announced that her agency's Guide for Specialized Transportation was available to the public. A copy is attached to the file copy of these minutes.

4. LABOR ORGANIZATION COMMUNICATIONS

Bonnie Morr welcomed Director Bryant.

5. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

None.

CONSENT AGENDA

6-1. **APPROVE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF SEPTEMBER 2010**

6-2. **MONTHLY BUDGET STATUS REPORTS FOR SEPTEMBER 2010, APPROVAL OF BUDGET TRANSFERS, AND AUTHORIZATION TO ADD \$68,500 TO THE FY11 CAPITAL BUDGET**

6-3. **CONSIDERATION OF TORT CLAIMS: REJECT THE CLAIM OF MARIO AREVALO, #10-0036; REJECT THE CLAIM OF BAO NGUYEN, #10-0037**

6-4. **ACCEPT AND FILE MAC AGENDA OF DECEMBER 15, 2010**

6-5. **ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF OCTOBER 2010**

6-6. **ACCEPT AND FILE RIDERSHIP AND PERFORMANCE REPORT FOR OCTOBER 2010**

6-7. **ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR OCTOBER 2010**

6-8. **ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ MONTHLY SERVICE REPORT FOR OCTOBER 2010**

6-9. **APPROVE REGULAR BOARD MEETING MINUTES OF NOVEMBER 19, 2010**

- 6-10. ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR THE NOVEMBER 2010 MEETING(S)
- 6-11. ACCEPT AND FILE STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR DECEMBER 2010
- 6-12. ACCEPT AND FILE STATUS REPORT OF FEDERAL AND STATE LEGISLATION AND CURRENT LEGISLATIVE ISSUES
- 6-13. CONSIDERATION OF OWNED AND LEASED PROPERTY INVENTORIES TO DETERMINE IF THERE IS ANY PROPERTY IN EXCESS OF SANTA CRUZ METROPOLITAN TRANSIT DISTRICT'S FORESEEABLE NEEDS
- 6-14. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH BRINKS FOR CASH VAULT PICK-UP SERVICES AND COIN & CURRENCY PROCESSING SERVICES
- 6-15. CONSIDERATION OF CONTRACT AMENDMENTS WITH SPECIALIZED AUTO AND FLEET SERVICES, INC. AND DOC AUTO LLC. TO EXTEND PARACRUZ VEHICLE MAINTENANCE SERVICES FOR A PERIOD OF ONE YEAR
- 6-16. ACCEPT AND FILE LETTER FROM CABRILLO COLLEGE REGARDING CESSATION OF STUDENT BUS PASS PROGRAM, AND CONSIDERATION OF THE INSTALLATION OF TICKET VENDING MACHINES AT CABRILLO COLLEGE
- 6-17. CONSIDERATION OF DECLARING 29 CHEVROLET VANS, 2 FORD VANS, A FORD SEDAN, AND A DODGE VAN AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION
- 6-18. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE AN AMENDMENT FOR A ONE-YEAR EXTENSION OF THE CONTRACT WITH PAT PIRAS CONSULTING FOR REVIEW OF THE ADA PARATRANSIT ELIGIBILITY PROCESS
- 6-19. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE AN AMENDMENT TO EXTEND THE 989 ARRA PASS-THROUGH AGREEMENT WITH THE UNIVERSITY OF CALIFORNIA, SANTA CRUZ (UCSC) TO MARCH 31, 2011
- 6-20. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT FOR HASTUS ANNUAL MAINTENANCE AND SUPPORT WITH GIRO, INC.
- 6-21. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING FOR DELTA DENTAL INSURANCE COVERAGE AND SIGN THE STABILIZATION CONSENT AGREEMENT THROUGH THE CALIFORNIA STATE ASSOCIATIONS OF COUNTIES EXCESS INSURANCE AUTHORITY (CSAC-EIA-EIA)

6-22. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE AN AMENDMENT FOR AN EXTENSION OF THE CONTRACT WITH CLASSIC GRAPHICS FOR VEHICLE BODY REPAIR AND PAINT SERVICES FOR AN AMOUNT NOT TO EXCEED \$200,000

Item #6-16 was pulled from the Consent Agenda and moved to the Regular Agenda as item #13.1

ACTION: MOTION: DIRECTOR HAGEN SECOND: DIRECTOR ROTKIN

Approve the Consent Agenda as amended.

Motion passed unanimously with Director Stone being absent.

REGULAR AGENDA

7. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

The following employees were acknowledged for their years of service:

TEN YEARS: Rebecca Daniel, Paralegal; Eileen Wagley, ADA Eligibility Coordinator

8. CONSIDERATION OF A RESOLUTION APPROVING THE TRANSFER OF THE 2002 CHANCE COACH COMPRESSED NATURAL GAS RUBBER TIRED TROLLEY TO SOUTH METRO AREA REGIONAL TRANSIT IN WILSONVILLE, OREGON, A FEDERAL TRANSPORTATION ADMINISTRATION (FTA) DIRECT RECIPIENT AGENCY, UPON RECEIPT OF THE CITY OF SANTA CRUZ'S RELEASE OF INTEREST AND FTA APPROVAL OF SUCH TRANSFER

Summary: Leslie White, General Manager, discussed the history of the trolley and deferred the matter to the January 28, 2011 Board of Director's meeting

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR HAGEN

Defer discussion of the Transfer of the Trolley to the January 28, 2011 Board of Directors meeting.

Motion passed unanimously with Director Stone being absent.

9. CONSIDERATION OF SANTA CRUZ METRO'S RESPONSE TO THE ASSOCIATION OF MONTEREY BAY AREA GOVERNMENTS (AMBAG) BLUEPRINT PLANNING PROJECTS

Summary: Leslie R. White presented the staff report in response to the AMBAG Blueprint Planning Projects. There was a discussion about the flaws of the project.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR ROBINSON

Accept staff response to AMBAG Blueprint Planning Projects.

Motion passed unanimously with Director Stone being absent.

10. CONSIDERATION OF THE APPROVAL OF THE CONSTRUCTION, IMPROVEMENT AND REPAIR OF PROPOSED COUNTY-WIDE BUS STOPS USING \$500,000 IN STATE TRANSIT IMPROVEMENT PROGRAM FUNDS VIA THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION (SCCRTC)

Summary: Tove Beatty, Legislative and Grants Analyst, detailed the project. There was a discussion about what was allowable for repairs. Veronica Elsey, E&D TAC, said that there were still some unanswered questions, and she hoped that E&D TAC would be consulted again as the project progresses.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR HAGEN

Approve Bus Stop Construction, Improvement and Repair project

Motion passed unanimously with Director Stone being absent.

11. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH OJO TECHNOLOGY FOR A CLOSED CIRCUIT TELEVISION SURVEILLANCE SYSTEM AT THE WATSONVILLE TRANSIT CENTER FOR AN AMOUNT NOT TO EXCEED \$164,000

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR HINKLE

Authorize the general manager to execute a contract with Ojo Technology for a closed circuit television surveillance system at the Watsonville Transit Center for an amount not to exceed \$164,000

Motion passed unanimously with Director Stone being absent.

12. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH SHAW/YODER/ANTWIH, INC. FOR STATE LEGISLATIVE SERVICES

Summary: Leslie R. White, General Manager reported that he was very satisfied with the services of Shaw/Yoder/Antwih.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR ROBINSON

Authorize the General Manager to execute a contract with Shaw/Yoder/Antwih, Inc. for state legislative services.

Motion passed unanimously with Director Stone being absent.

13. **CONSIDERATION OF AN AMENDMENT TO THE CONTRACT WITH WEST BAY BUILDERS, INC. EXTENDING THE CONTRACT EXPIRATION DATE FOR THE METROBASE MAINTENANCE BUILDING TO JUNE 30, 2011, WHILE MAINTAINING THE CONSTRUCTION COMPLETION DATE OF AUGUST 29, 2009**

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR LEOPOLD

Approve the amendment to the contract with West Bay Builders, Inc., extending the contract expiration date for the Metrobase Maintenance Building to June 30, 2011, while maintaining the construction completion date of August 29, 2009

Motion passed unanimously with Director Stone being absent.

- 13.1 **ACCEPT AND FILE LETTER FROM CABRILLO COLLEGE REGARDING CESSATION OF STUDENT BUS PASS PROGRAM, AND CONSIDERATION OF THE INSTALLATION OF TICKET VENDING MACHINES AT CABRILLO COLLEGE**

Summary:

Angela Aitken reported that Cabrillo College has indicated that it will terminate its Bus Pass Policy. Director Leopold asked for verification that the action could be taken without the consent of the Cabrillo College Board of Trustees.

ACTION: MOTION: DIRECTOR ROBINSON SECOND: DIRECTOR HAGEN

Continue item at next Board of Director's meeting on January 28, 2011

Motion passed unanimously with Director Stone being absent.

14. **ORAL ANNOUNCEMENT: THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD FRIDAY, JANUARY 14, 2011 AT 9:30 A.M. AT THE SANTA CRUZ METRO ADMINISTRATIVE OFFICES LOCATED AT 110 VERNON STREET, IN SANTA CRUZ**

15. **REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

Margaret Gallagher, District Counsel, said that the Board of Directors would have a conference with its Legal Counsel regarding the existing claim of PG&E v. Santa Cruz METRO.

16. **ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION**

None.

SECTION II: CLOSED SESSION

Chair Pirie adjourned to Closed Session at 10:20 a.m. and reconvened to Open Session at 10:31 a.m.

SECTION III: RECONVENE TO OPEN SESSION

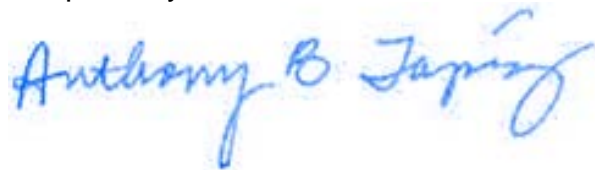
17. REPORT OF CLOSED SESSION

Margaret Gallagher stated that there was no reportable action taken in Closed Session.

ADJOURN

There being no further business, Chair Pirie adjourned the meeting at 10:31 a.m.

Respectfully submitted,



ANTHONY TAPIZ
Administrative Services Coordinator