



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)  
BOARD OF DIRECTORS AGENDA  
REGULAR MEETING  
AUGUST 25, 2023 – 9:00 AM  
HYBRID MEETING**

Members of the public may attend in-person or participate remotely via Zoom.

**METRO Admin Office  
110 Vernon Street  
Santa Cruz, CA**

**Zoom [Link](#)  
Dial In: 1-669-900-6833  
Meeting ID: 823 2842 5369**

The Board of Directors Meeting agenda packet can be found online at [www.SCMTD.com](http://www.SCMTD.com) and is available for inspection at Santa Cruz METRO's Administrative Office at 110 Vernon Street, Santa Cruz, CA.

Public comment may be submitted via email to [boardinquiries@scmtd.com](mailto:boardinquiries@scmtd.com). Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in the Board's correspondence that is posted online at the Board meeting packet link. Oral public comments will also be accepted during the meeting through Zoom. Each public comment is limited to three minutes or less. Board and Committee Chairs have the discretion to manage the public comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

The Board may take action on each item on the agenda. The action may consist of the recommended action, a related action or no action. Staff recommendations are subject to action and/or change by the Board of Directors.

**BOARD ROSTER**

Director Kristen Brown	City of Capitola
Director Rebecca Downing	County of Santa Cruz
Director Jimmy Dutra	City of Watsonville
Director Shebreh Kalantari-Johnson	City of Santa Cruz
Director Manu Koenig	County of Santa Cruz
Director Donna Lind	City of Scotts Valley
Director Bruce McPherson	County of Santa Cruz
Director Scott Newsome	City of Santa Cruz
Director Larry Pageler	County of Santa Cruz
Director Vanessa Quiroz-Carter	City of Watsonville
Director Mike Rotkin	County of Santa Cruz
Ex-Officio Director Dan Henderson	UC Santa Cruz
Ex-Officio Director Alta Northcutt	Cabrillo College
Michael Tree	METRO CEO/General Manager
Julie Sherman	METRO General Counsel

## **SECTION I: OPEN SESSION**

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

### **1 CALL TO ORDER**

### **2 ROLL CALL**

In accordance with Assembly Bill 2449, Board members may participate remotely due to “just cause” or “emergency” circumstances. If applicable, following an announcement, the Board will take action on approving Board members’ emergency teleconference participation.

### **3 ANNOUNCEMENTS**

3.1 Today’s meeting is being broadcast by Community Television of Santa Cruz County.

3.2 Language Line Services is providing Spanish interpretation services, which will be available during “Oral Communications” and for any other agenda item for which these services are needed.

### **4 BOARD OF DIRECTORS COMMENTS**

### **5 ORAL AND WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS**

This time is set aside for Directors and members of the general public to address any item not on the agenda which is within the subject matter jurisdiction of the Board. No action or discussion shall be taken on any item presented except that any Director may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. Each public comment is limited to three minutes or less. Board and Committee Chairs have the discretion to manage the public comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting. When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

5.1 Email from Brian Peoples dated June 30, 2023.

5.2 Email from Brian Peoples dated July 12, 2023.

5.3 Email from John Hillstrom dated August 2, 2023 with METRO response.

5.4 Email from Adrian Alborez dated August 10, 2023 with METRO response.

5.5 Email from Brian Peoples dated August 16, 2023.

### **6 LABOR ORGANIZATION COMMUNICATIONS**

### **7 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

## **CONSENT AGENDA**

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

- 8.1 ACCEPT AND FILE: PRELIMINARY APPROVED CHECK JOURNAL DETAIL FOR THE MONTHS OF JUNE AND JULY 2023**  
Chuck Farmer, CFO
- 8.2 ACCEPT AND FILE MINUTES OF:**  
**A. JUNE 23, 2023 BOARD OF DIRECTORS REGULAR MEETING**  
**B. AUGUST 11, 2023 BOARD OF DIRECTORS SPECIAL MEETING**  
Michael Tree, CEO/General Manager
- 8.3 ACCEPT AND FILE: THE YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF JUNE 30, 2023**  
Chuck Farmer, CFO
- 8.4 ACCEPT AND FILE: THE YEAR TO DATE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR QUARTER FOUR AS OF JUNE 30, 2023**  
Chuck Farmer, CFO
- 8.5 ACCEPT AND FILE: QUARTERLY STATUS REPORT OF GRANT APPLICATIONS, ACTIVE AND PENDING GRANTS FOR THE FOURTH QUARTER OF FY23**  
Wondimu Mengistu, Capital Planning and Grants Program Manager
- 8.6 ACCEPT AND FILE: THE METRO PARACRUZ OPERATIONS STATUS REPORT FOR APRIL, MAY AND JUNE 2023**  
Daniel Zaragoza, Operations Manager, Paratransit Division
- 8.7 ACCEPT AND FILE: THE METRO SYSTEM RIDERSHIP REPORTS FOR THE FOURTH QUARTER OF FY23**  
John Urgo, Planning and Development Director
- 8.8 APPROVE: FY24 RENEWAL OF PROPERTY INSURANCE COVERAGE WITH ZURICH AMERICAN INSURANCE COMPANY AND EMPLOYMENT PRACTICES LIABILITY COVERAGE WITH LEXINGTON INSURANCE CO.**  
Chuck Farmer, CFO
- 8.9 APPROVE: METRO ADVISORY COMMITTEE (MAC) VACANCIES**  
Michael Tree, CEO/General Manager
- 8.10 APPROVE: CONSIDERATION OF DESIGNATING THE CHIEF OPERATIONS OFFICER TO THE CALIFORNIA TRANSIT INDEMNITY POOL (CALTIP) BOARD AS THE DESIGNATED ALTERNATE REPRESENTATIVE**  
Michael Tree, CEO/General Manager
- 8.11 APPROVE: CONSIDER A RESOLUTION DESIGNATING THE CEO AS THE AUTHORIZED AGENT TO SUBMIT A PROJECT LIST AND EXECUTE AGREEMENTS TO RECEIVE CALIFORNIA STATE OF GOOD REPAIR FUNDS**  
Wondimu Mengistu, Capital Planning and Grants Program Manager
- 8.12 APPROVE: CONSIDER APPROVAL OF THE MANAGEMENT WAGE SCALES**  
Dawn Crummié, HR Director

## **REGULAR AGENDA**

- 9 PRESENTATION OF EMPLOYEE LONGEVITY AWARDS: (10 YEARS)  
WESLEY GUILD**  
Board Chair Kalantari-Johnson
- 10 RETIREE RESOLUTION OF APPRECIATION FOR: PEG FLECHTNER,  
HARLAN GLATT, ANDREW KEARNEY, PAUL LENNON, AND MARISELA  
MENDOZA**  
Board Chair Kalantari-Johnson
- 11 ORAL REPORT ON HYDROGEN TECHNOLOGY IN THE MARKET PLACE FOR  
PUBLIC TRANSIT AND THE ALLIANCE FOR RENEWABLE CLEAN  
HYDROGEN ENERGY SYSTEMS (ARCHES)**  
Wondimu Mengistu, Capital Planning and Grants Program Manager
- 12 CEO ORAL REPORT**  
Michael Tree, CEO/General Manager
- 13 ANNOUNCEMENT OF NEXT MEETING: FRIDAY, SEPTEMBER 22, 2023, AT  
9:00 AM, SANTA CRUZ CITY COUNCIL CHAMBERS, 809 CENTER STREET,  
SANTA CRUZ, CA**  
Board Chair Kalantari-Johnson
- 14 ADJOURNMENT**  
Board Chair Kalantari-Johnson



## **TITLE 6 - INTERPRETATION SERVICES/TÍTULO 6 - SERVICIOS DE TRADUCCIÓN**

Spanish language interpretation and Spanish language copies of the agenda packet are available on an as-needed basis. Please make advance arrangements with the Executive Assistant at 831-426-6080. Interpretación en español y traducciones en español del paquete de la agenda están disponibles sobre una base como-necesaria. Por favor, hacer arreglos por adelantado con Coordinador de Servicios Administrativos al numero 831-426-6080.

## **ACCESSIBILITY FOR INDIVIDUALS WITH DISABILITIES**

This document has been created with accessibility in mind. With the exception of certain 3rd party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to [accessibility@scmttd.com](mailto:accessibility@scmttd.com). Upon request, Santa Cruz METRO will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to [boardinquiries@scmttd.com](mailto:boardinquiries@scmttd.com) or submitted by phone to the Executive Assistant at 831-426-6080. Requests made by mail (sent to the Executive Assistant, Santa Cruz METRO, 110 Vernon Street, Santa Cruz, CA 95060) must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

## **PUBLIC COMMENT**

If you wish to address the Board, please follow the directions at the top of the agenda. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply.

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day. The agenda packet and materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at [www.scmttd.com](http://www.scmttd.com) subject to staff's ability to post the document before the meeting.

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# WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

**From:** [Brian Peoples](#)  
**To:** [Justin.cummings@santacruzcounty.us](mailto:Justin.cummings@santacruzcounty.us); [Bruce.McPherson](mailto:Bruce.McPherson); [Manu.Koenig](mailto:Manu.Koenig); [thekristenbrown@gmail.com](mailto:thekristenbrown@gmail.com); [eduardo.montesino@cityofwatsonville.org](mailto:eduardo.montesino@cityofwatsonville.org); [sbrown@cityofsantacruz.com](mailto:sbrown@cityofsantacruz.com); [vanessa.quiroz@cityofwatsonville.org](mailto:vanessa.quiroz@cityofwatsonville.org); [openup@cats.ucsc.edu](mailto:openup@cats.ucsc.edu); [Andy.Schiffirin](mailto:Andy.Schiffirin); [apedersen@ci.capitola.ca.us](mailto:apedersen@ci.capitola.ca.us); [rj12@comcast.net](mailto:rj12@comcast.net); [Felipe.hernandez@santacruzcounty.us](mailto:Felipe.hernandez@santacruzcounty.us); [Zach.Friend](mailto:Zach.Friend); [Robertpquinn@gmail.com](mailto:Robertpquinn@gmail.com)  
**Cc:** [Guy.Preston](mailto:Guy.Preston); [City.Council](mailto:City.Council); [citycouncil@cityofwatsonville.org](mailto:citycouncil@cityofwatsonville.org); [citycouncil@ci.capitola.ca.us](mailto:citycouncil@ci.capitola.ca.us); [boardinquiries@scmtcd.com](mailto:boardinquiries@scmtcd.com); [info@scrtc.org](mailto:info@scrtc.org)  
**Subject:** Southern California relocating existing rail inland / build Interim Coastal Trail (Watsonville to Davenport)  
**Date:** Friday, June 30, 2023 6:04:45 AM

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RTC Commission,

The following article provides more information on Southern California plans to relocate existing passenger rail on the California coast inland, providing more evidence why there will never be a new passenger rail system on the Santa Cruz Coastal Corridor.

[https://www.msn.com/en-us/travel/article/amid-crumbling-cliffs-orange-county-considers-moving-its-famously-scenic-rail-line-inland/ar-AA1dcTgT?ocid=msedgntp&cvid=a3d2d00387214ae199f0022a7d292882&ei=44&fbclid=IwAR3K8Y3e7msaMwdc6CvUeGf5uU3\\_MLHM-qz0ibSQFvq\\_\\_rg3iKq-QBcg6Z8](https://www.msn.com/en-us/travel/article/amid-crumbling-cliffs-orange-county-considers-moving-its-famously-scenic-rail-line-inland/ar-AA1dcTgT?ocid=msedgntp&cvid=a3d2d00387214ae199f0022a7d292882&ei=44&fbclid=IwAR3K8Y3e7msaMwdc6CvUeGf5uU3_MLHM-qz0ibSQFvq__rg3iKq-QBcg6Z8)



Amid crumbling cliffs, Orange County considers moving its famously scenic rail line inland

Landslides in Orange County continue to disrupt the coastal rail line that carries Amtrak's Pacific Surfliner. Is it time to trade stunning views for a reliable route?

[www.msn.com](http://www.msn.com)

The fact is, it is poor public policy by RTC Commission to continue to waste tax dollars building an expensive, substandard narrow trail next to the old railroad tracks when it is not possible to ever have a new passenger train along the Santa Cruz Coastal Corridor. Current RTC policy has resulted in:

- only 1.2 miles of the 32-mile Santa Cruz Coastal Trail being constructed over a decade
- construction of a substandard narrow trail that cost twice as much as widening Highway 1
- the clearcutting of hundreds of heritage trees
- planned destruction of major sections of North Coast Farmland

Current RTC policy has resulted in not providing timely and cost-effective solutions to improve transportation across Santa Cruz County.

We ask the RTC Commission to please get the coastal trail built from Watsonville to Davenport in a timely and cost-effective manner by moving forward with approval of the Interim Coastal Trail.

Best regards,

Brian Peoples  
Trail Now

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# WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

**From:** [Brian Peoples](#)  
**To:** [Manu Koenig](#); [Bruce McPherson](#); [Zach Friend](#); [Robertpquinn@gmail.com](mailto:Robertpquinn@gmail.com); [rj12@comcast.net](mailto:rj12@comcast.net); [Justin.cummings@santacruzcounty.us](mailto:Justin.cummings@santacruzcounty.us); [eduardo.montesino@cityofwatsonville.org](mailto:eduardo.montesino@cityofwatsonville.org); [sbrown@cityofsantacruz.com](mailto:sbrown@cityofsantacruz.com); [Andy.Schiffirin@cats.ucsc.edu](mailto:Andy.Schiffirin@cats.ucsc.edu); [vanessa.quiroz@cityofwatsonville.org](mailto:vanessa.quiroz@cityofwatsonville.org); [apedersen@ci.capitola.ca.us](mailto:apedersen@ci.capitola.ca.us); [thekristenbrown@gmail.com](mailto:thekristenbrown@gmail.com)  
**Cc:** [Guy Preston](#); [City Council](#); [citycouncil@cityofwatsonville.org](mailto:citycouncil@cityofwatsonville.org); [citycouncil@ci.capitola.ca.us](mailto:citycouncil@ci.capitola.ca.us); [boardinquiries@scmt.d.com](mailto:boardinquiries@scmt.d.com); [info@scrrtc.org](mailto:info@scrrtc.org)  
**Subject:** Southern Cal forced to relocate existing rails inland  
**Date:** Wednesday, July 12, 2023 6:03:37 AM

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## This Message Is From an External Sender

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Climate change is forcing Southern California to relocate existing passenger rail on the California coast inland, providing more evidence why there will never be a new passenger rail system on the Santa Cruz Coastal Corridor.

[https://voiceofoc.org/2023/07/is-orange-countys-coastal-train-entering-its-final-days/?fbclid=IwAR3rlqHDDgtWEaJxrhZjQr\\_neCfxvtzJifdBp8fcHughYDtKRjp5LL8bQjA](https://voiceofoc.org/2023/07/is-orange-countys-coastal-train-entering-its-final-days/?fbclid=IwAR3rlqHDDgtWEaJxrhZjQr_neCfxvtzJifdBp8fcHughYDtKRjp5LL8bQjA)



### Is Orange County's Coastal Train Entering its Final Days?

While local leaders are spending millions of dollars shoring up the rail line from environmental threats, conversations are starting on potentially moving the line away from a shifting coast.

[voiceofoc.org](https://voiceofoc.org)

It is poor public policy by RTC Commission to continue to waste time and tax dollars building an expensive, substandard narrow trail next to the old railroad tracks when it is not possible to ever have a new passenger train along the Santa Cruz Coastal Corridor. Current RTC policy has resulted in:

- only 1.2 miles of the 32-mile Santa Cruz Coastal Trail being constructed over a decade
- construction of a substandard narrow trail that cost twice as much as widening Highway 1 per mile
- the clearcutting of hundreds of heritage trees
- planned destruction of major sections of North Coast Farmland
- the world-class Coastal Trail never being completed to Watsonville or Davenport

# WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

Current RTC policy has resulted in not providing timely and cost-effective solutions to improve transportation across Santa Cruz County.

We ask the RTC Commission to please get the coastal trail built from Watsonville to Davenport in a timely and cost-effective manner by moving forward with **approval of the Interim Coastal Trail.**

Best regards,

Brian Peoples  
Trail Now



To: Michael Tree  
From: Jaimie Levin, CTE Director of West Coast Operations  
Date: August 20, 2023

Re: Citizen Complaint about SCMTD Fuel Cell Bus Program

Recently, staff of the Santa Cruz Metropolitan Transit District (METRO) received an email from a local citizen arguing that the transit agency should not invest in fuel cell electric technology. Several claims were made that are neither correct nor up to date with respect to fuel cell technology and hydrogen sourcing.

It was stated that hydrogen is “prohibitively expensive” and sourced from refining crude oil. While it is true that currently, retail hydrogen sold for fuel cell cars is very expensive, in excess of \$20 per kilogram, liquid hydrogen (LH2) sold to transit agencies in bulk quantity is between \$9 and \$13 per kilogram, inclusive of the mandated 33% renewable requirement. The target price to achieve parity with diesel fuel is between \$5 and \$7 per kilogram.

The state of California through the “*Alliance for Renewable Clean Hydrogen Energy System*” (ARCHES, LLC) has developed a comprehensive program to expand renewable hydrogen production in California, from 500 tons per day by 2030 to 47,000 tons per day by 2045 (as reference, 100 transit buses will use approximately 2 to 2.5 tons of hydrogen daily). ARCHES is a finalist to receive up to \$1.25 billion from the U.S. Department of Energy, matched with several billion dollars of funds from California and private industry to scale up the production and distribution of renewable hydrogen utilizing a combination of solar, wind, and biomass to achieve a carbon intensity of zero. Hydrogen will be used to support transportation, heat and power generation, and industrial processes. ARCHES has earmarked multiple renewable hydrogen sources in northern and southern California for public transit buses, at a per kilogram price of less than \$7. Metro’s involvement in the ARCHES program will enable its fuel cell fleet to operate on an affordable, renewable, zero-carbon fuel supply, at a price that is fully expected to be less than that of diesel fuel (please see the attached summaries of the ARCHES program).

With respect to the comment that hydrogen is now produced from “refining crude oil,” that is incorrect. The bulk of hydrogen today is produced from reforming natural gas and renewable natural gas. Since fuel cell electric buses are able to operate at more than twice the fuel efficiency of diesel buses, on a per-mile basis the well-to-wheel CO2 emissions from fuel cell electric buses are approximately one-half the emissions from diesel buses.

While a battery is more efficient than a fuel cell (90% vs. 65%), a fuel cell bus has several distinct advantages that make it considerably more **operationally** efficient than a battery bus. There are four key benefits:

1. **Greater range** of 300 miles or more
2. **Higher payload** or passenger occupancy because fuel cells are much lighter than batteries
3. **Fast refueling**, quite similar to the time to refuel diesel and CNG buses

# WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

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4. **Resiliency** should there be a natural disaster, such as an earthquake or loss of grid power from wild fires (a backup generator – ultimately a stationary fuel cell – can provide sufficient power to refuel your buses with onsite hydrogen storage.

Considering the challenges of providing fueling infrastructure, there are additional advantages to hydrogen refueling technology. There are five key factors that have to be addressed in building infrastructure. CTE refers to this as “PARSE” which is described as follows:

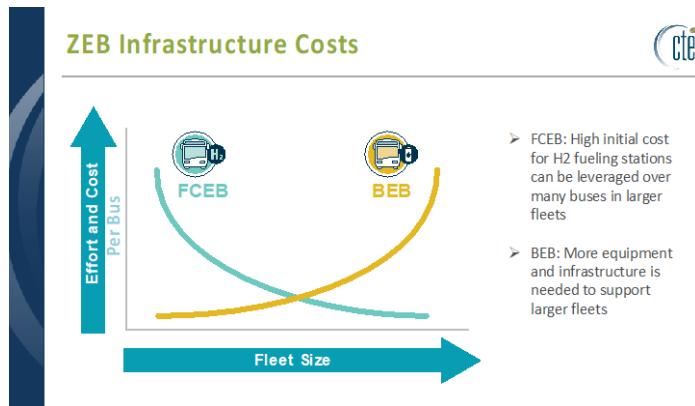
- **P** is for **price** and the delivery of more affordable molecules in parity with conventional fuels. It also includes the cost of maintenance associated with complex equipment;
- **A** is for **area footprint** to minimize the space required to locate a fueling station that can refuel 50, 100, or 200 buses, particularly as it relates to scalability;
- **R** is for the utilization of and transition to **renewable** energy sources to produce hydrogen and the all-important requirements of **redundancy** and **resiliency** to ensure near 100% service reliability and flexibility to react during natural disasters;
- **S** is for the **speed of refueling** to fuel many large-capacity vehicles in the normal 8- to 12-hour fueling window at night. “S” also refers to **scalability** requiring modular systems that will provide the flexibility and capability to expand capacity and throughput as fleets grow and fuel demand increases. Additionally, “S” stands for **supply** to ensure fuel suppliers can meet the daily demands and multiple-day supplies required by transit agencies; and
- **E** is for **equity or the CapEX** to build these stations at a reasonable price, utilizing baseline components for future expansion as agencies scale up the size of their fleets. This also relates to the **Entry-level** startup threshold and the high initial cost to build a station that is needed to fuel one or five buses, but also has the capacity to fuel 20 or more buses.

Foothill Transit is a very good example of the challenges of hydrogen refueling vs. charging infrastructure. Their consultant concluded that building charging infrastructure, including providing megawatts of power to Foothill’s two operating divisions, would be in excess of \$105 million. Recently, Foothill Transit built a new hydrogen refueling station on a footprint of 40’ by 60’ to fuel up to 100 buses, at a cost of \$6.5 million.

AC Transit, which has been a leader in the deployment of fuel cell electric buses and also operates battery-electric buses, initially submitted its zero-emission transition plan to the California Air Resources Board, proposing a fleet mix of 30% fuel cell electric buses and 70% battery-electric buses. Last year they updated that plan to reverse the mix to 70% fuel cell electric and 30% battery-electric. CTE is working with AC Transit, Humboldt Transit Authority, SamTrans, and Livermore-Amador Valley Transit Authority on establishing fuel cell electric bus programs, based largely on the realized aforementioned advantages and benefits.

The graph below provides a conceptual picture of the early challenges to introducing fuel cell electric buses compared to battery-electric buses, but as fleet size increases in numbers, fuel cell electric buses are less costly and more adaptable to a transit agency’s range of operating duty cycles. There is less need to establish sub-fleets to meet all of an agency’s service requirements.





As for the distribution and delivery of hydrogen, the trucks that will eventually be used to transport large volumes of fuel will be zero-emission fuel cell electric trucks. In fact, CTE in partnership with Hyundai is now deploying Class 8 fuel cell electric trucks at the Port of Oakland. These trucks are making deliveries of payloads up to 39,000 lbs. to destinations in the Central Valley, and as far as 200 to 250 miles from the port.

Gasoline tanker trucks that deliver fuel to refueling stations throughout California can transport up to 11,500 gallons of fuel. The largest LH2 delivery trucks carry no more than 4,500 kg of hydrogen. One kilogram of hydrogen is equivalent in energy to a gallon of gasoline.

Regarding the cost of fuel cell electric buses and trucks, UC Davis published its study entitled, "Evaluation of the Economics of Battery-Electric and Fuel Cell Trucks and Buses: Methods, Issues, and Results" in August 2022 (<https://escholarship.org/uc/item/1g89p8dn>), citing the expected reduction in capital and operating costs as manufacturing volumes increase and a robust supply chain evolves with greater demand. The following excerpt is drawn from the Abstract in the UC Davis study:

*"For both battery and fuel cell vehicles, thanks to technology cost reductions, the initial cost generally decreases markedly in the period 2020-2030 and more modestly for 2030-2040. Assuming fairly constant electric prices, declining hydrogen prices, and slowly rising diesel prices, TCOs for the various electrified truck types typically become less than that of the corresponding diesel truck before the initial cost of the electrified trucks gets close to that for the diesel truck. For most battery-electric truck types, TCO competitiveness occurs by 2025. For that year, the payback time for most truck types is 4-6 years and is less than 4 years by 2030. Fuel cell vehicles take longer to pay back due mainly to hydrogen fuel costs remaining above diesel prices on an energy basis. Fuel cell truck payback times of 3-5 years by 2030 can be achieved if the cost of hydrogen in that year is reduced below \$7/kg. Fuel cell buses have payback times of less than one year in 2030. By 2030, the purchase cost of most types of both battery-electric and hydrogen fuel cell trucks is close to that of the corresponding diesel vehicle and TCOs are competitive as long as battery costs and fuel cell costs drop per our expectations along with moderate electricity and hydrogen costs. The cost sensitivity results indicated these conclusions were not significantly changed by reasonable variations in the major cost inputs (battery, fuel cell, hydrogen, electricity and diesel fuel) assumed in the economic analyses."*

# WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

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Finally, a reference was made to the cancellation of a fuel cell electric bus order in Montpellier, France. The cancellation resulted from a dispute between the city and Engie, the company that bid on the contract, who utilized a SPV (“Special Purpose Vehicle”) investment strategy in partnership with private investors. The order was canceled due to a dispute regarding the ROI demanded by Engie after the city awarded them the contract. It was not canceled because of issues concerning the capabilities of fuel cell technology. The article submitted to Metro staff was published by a very pro-battery-electric publication, whose author made a number of biased and incorrect statements about fuel cells and hydrogen. Fuel cell electric buses have been successfully deployed in Pau, France, and the RATP is now testing fuel cell electric buses in Paris after initially thinking they would only be operating battery-electric buses.

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# WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

**From:** [John Hillstrom](#)  
**To:** [boardinquiries@scmttd.com](mailto:boardinquiries@scmttd.com)  
**Subject:** please revisit the hydrogen fuel cell bus plan  
**Date:** Wednesday, August 2, 2023 5:32:19 PM

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## This Message Is From an Untrusted Sender

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Hi Metro Board,

Congrats on getting an outstanding grant for clean air buses! I'm really happy about the greening of our fleet, however, I strongly feel that going the fuel cell route vs. batteries is ill advised. I'll quote a neighbor who wrote eloquently:

I am not a fan of this. Fuel cells are just astroturfing by the petrochemical industry as most hydrogen is produced from the refining of crude oil. Sustainable hydrogen production is prohibitively expensive, resource intensive, and California requirements to mix petrochem hydrogen with renewable hydrogen make it more expensive than diesel. Hydrogen is over \$21/kg (a 33% increase from 2 years ago) which is about the equivalent of 2 gallons of diesel which costs \$9.96. Plus Metro is going to have to invest heavily in hydrogen fueling stations. I am not sure if this is a really good idea for Metro. Battery electric buses would be significantly cheaper to energize and operate.

Additionally, hydrogen has to be trucked and delivered to those refueling stations which is itself a very greenhouse gas and pollution intensive operation. Not to mention, it's more trucks on the crowded roads and they're carrying dangerous cargo (liquid hydrogen). We already have perfectly good electric transmission lines to deliver electrons with no additional traffic, no additional diesel pollution and no greenhouse gases. And you don't have to build the hydrogen storage and pumping infrastructure.

Fuel cells were a neat idea 20 years ago but they're just not a practical solution given the 10x decrease in battery costs in the last two decades.

I would be very, very interested to see any analysis that shows any advantage for hydrogen fuel cells. Please share such documents with me!

Montpellier in France planned to go the fuel cell route for their buses and when they looked at the numbers, cancelled the order - <https://electrek.co/2022/01/11/city-cancels-order-50-hydrogen-buses-after-realizing-electric-buses-best/>

Thanks for your time!

John Hillstrom  
251 Marnell Ave  
Santa Cruz, CA

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# WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

**From:** [John Urgo](#)  
**To:** [aalborez80@gmail.com](mailto:aalborez80@gmail.com)  
**Cc:** [Donna Bauer](#); [Isaac B. Holly](#)  
**Subject:** RE: Bike policy  
**Date:** Friday, August 11, 2023 3:47:53 PM  
**Attachments:** [image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)  
[image007.png](#)  
[image008.png](#)

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Hi Adrian,

Thank you for your comment. The issue of bikes as a first mile/last mile mode has come up in every stakeholder and rider focus group discussion as part of the outreach on the Reimagine METRO service expansion plan. We understand that bikes are used by a broad spectrum of Santa Cruz County residents. There is broad sentiment that buses need to be able to accommodate more bikes, but no clear consensus on how.

Recognizing that the number of bikes which can be transported on a bus is limited, the focus groups discussed the potential to explore other solutions:

- The planned e-bike share program was perceived as promising, but likely to be too costly for low-income riders unless it was included in the bus fare. At the time of launch in June 2023 (several months after these conversations), general public unlimited use for this program was \$12.50/month.
- Secure bike parking at transit hubs and major stops may serve some riders, but not those who rely on their bike on both ends of the trip. METRO is incorporating bike mobility hubs, with secure indoor bike parking, in both the redesign of Pacific Station and the Watsonville Transit Center.

In addition, METRO is investigating alternate seating configurations on the procurement of any new articulated (60-foot) buses, which would accommodate up to three additional bikes behind the second door. The tradeoff would be fewer seats.

Finally, METRO's [policy](#) does allow for bikes inside buses under certain limited circumstances:

- Folding bikes are allowed on the bus on a space available basis. Bikes must be folded and stored out of the aisle and controlled by the owner at all times.
- Standard size bikes are allowed on the Hwy 17, Routes 40, 41, & 42. Up to (2) bikes can be accommodated inside the bus as long as the bus is not already at full seated capacity. (Hwy 17: You may only board bikes inside the bus at the Diridon Station southbound, Cavallaro Station northbound or Pasatiempo if northbound trip does not serve Cavallaro Station). Bikes will be stored in the accessible area and secured with straps obtained from the Operator.

Please feel free to reach out with any additional questions or concerns.

JOHN URGO

# WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

Director, Planning & Development  
T: (831) 420-2537 | [jurgo@scmtd.com](mailto:jurgo@scmtd.com)  
Santa Cruz METRO  
110 Vernon Street, Santa Cruz, CA 95060



---

**From:** Adrian Alborez <[aalborez80@gmail.com](mailto:aalborez80@gmail.com)>  
**Sent:** Thursday, August 10, 2023 6:16 PM  
**To:** [boardinquiries@scmtd.com](mailto:boardinquiries@scmtd.com)  
**Subject:** Bike policy

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To the board regarding the current bike policy in place. Limiting the bus to only the bike rack has made it very difficult to continue my commute from Watsonville to Aptos and back. The bike racks are often full with only three bikes and I must wait until the next bus. Sometimes the bus with the full bike racks are not packed with riders and or the handicap seats are available with a single able bodied citizen. I suggest that when that is the case, the handicap spaces can be used for bikes.

In order to continue to encourage the use of public transport some flexibility is needed specially regarding the bike policy. As people turn towards e-bikes and other forms of transport that is better for the roads, traffic congestion in the county and the environment some changes might just be a necessity.

# WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

**From:** [Brian Peoples](#)  
**To:** [Donna Bauer](#)  
**Cc:** [Guy Preston](#); [Manu Koenig](#); [Bruce McPherson](#); [Zach Friend](#); [Robertpquinn@gmail.com](#); [vanessa.quiroz@cityofwatsonville.org](#); [openup@cats.ucsc.edu](#); [Andy Schiffrin](#); [Justin.cummings@santacruzcounty.us](#); [Shebreh Kalantari-Johnson](#); [thekristenbrown@gmail.com](#); [sbrown@cityofsantacruz.com](#); [eduardo.montesino@cityofwatsonville.org](#); [Felipe.hernandez@santacruzcounty.us](#); [City Council](#); [citycouncil@cityofwatsonville.org](#); [citycouncil@ci.capitola.ca.us](#); [boardinquiries@scmtmd.com](#); [Michael Tree](#); [apedersen@ci.capitola.ca.us](#); [rlj12@comcast.net](#)  
**Subject:** Metro Oral Communications  
**Date:** Wednesday, August 16, 2023 6:20:23 AM

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## This Message Is From an Untrusted Sender

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Hi Donna,

Can you please include the following statement for Oral Communications at the upcoming Metro meeting:

We are saddened by the unexpected retirement announcement by RTC ED Guy Preston. Guy has been exceptional in delivering real transportation solutions and his departure will be painful for our community.

Guy was only a few months into his second term as RTC ED with many great transportation infrastructure projects moving forward. We believe that there is more to Guy's decision to leave that is not being publicly communicated. For example, it is well known that Guy is a big advocate of finding solutions to improve transportation that will help reduce climate emissions. With that mindset, we know that he has been frustrated with the idea of clearcutting hundreds of heritage trees for the Ultimate Trail when he has proposed the eco-friendlier Interim Trail. Guy's frustration is understandable when you look at his direct experience in working in the rail industry. He has met with multiple RTC Commissioners and train advocates to explain that a future passenger train is not viable along the Santa Cruz Coastal Corridor.

We believe Guy is frustrated with RTC Commissioner's continued push for a non-viable passenger train that has resulted in:

- delays in construction of the Coastal Trail (only 1.2 miles of the 32-mile built over decade)
- excessively high cost to build the Coastal Trail (twice the cost of widening Highway 1 per mile)
- clear-cutting of hundreds of heritage trees to accommodate a train that will never arrive
- no viable trail plan to Watsonville through federally protected wetland (Harkins

# WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

Slough)

- destroying major sections of North Coast Farmland
- delayed construction of North Coast Rail Trail for over a decade
- delayed opening of Parade Street in Aptos Village
- eminent domain of private property and extensive legal challenges
- prioritizing a private business (Roaring Camp) over transit improvements
- proposing Santa Cruz taxpayers fund a Roaring Camp train to Davenport (by Andy Schiffrin)
- RTC plans that are against Federal Transportation policies
- RTC plans that are against California Coastal Commission policies

Our community is losing a lot with Guy's departure, and we blame the RTC Commissioners who do not support building the Interim Coastal Trail Now!

Brian Peoples

Trail Now



# ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

**From:** [John Urgo](#)  
**To:** [celtiqueco@gmail.com](mailto:celtiqueco@gmail.com)  
**Cc:** [Donna Bauer](#)  
**Subject:** RE: ROUTE CHANGES -Agaenda item 3(?)  
**Date:** Thursday, September 21, 2023 1:05:56 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)  
[image007.png](#)

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Hi Cindy,

Thank you for taking the time to share your concerns regarding METRO's proposed service changes as part of the Reimagine METRO service expansion plan. I apologize for the delay in getting back to you.

First, I want to acknowledge the challenges and service disruptions of the past few years, including the temporary suspension of the 91X and the rerouting of the 69A. METRO lost nearly a third of its bus operator workforce due to retirement and attrition during and after the COVID-19 pandemic, which necessitated temporary service reductions. I would, however, like to correct some information on the those reductions: service to UCSC was cut 25% below pre-COVID levels, where it remained until September 14<sup>th</sup> of this year, while service in Watsonville was actually above pre-COVID levels in 2020 and 2021 due to the introduction of the Watsonville Circulator, before dropping 9% due to the operator shortages. Throughout the pandemic, service was intentionally prioritized in Watsonville over UCSC, even though that meant thousands UCSC students being left behind by overcrowded buses.

Due to renewed efforts and focus in hiring and training bus operators, METRO is in a position to increase service roughly 10% in December but I would also like to correct some information regarding the planned Reimagine METRO service changes: in Watsonville we are planning a 10% increase *above* pre-pandemic levels, while service to UCSC would be brought back to close to pre-pandemic levels.

Below is a summary of the proposed changes. You can also preview them [here](#):

- Service from Watsonville on Freedom Blvd/Airport Rd to Cabrillo College and Santa Cruz will be doubled from once an hour to twice an hour
- Service from Watsonville on Main Street to Cabrillo College, Capitola Mall and Santa Cruz will be doubled from once an hour to twice an hour
  - Both of these routes would operate every 30 minutes until 9:00 p.m. and every 60 minutes until midnight; in other words, there will be a bus every 15 minutes between Watsonville and Santa Cruz and at Cabrillo College.
- Service on Route 79 would be doubled to every 30 minutes.
- A new route would serve Ohlone Parkway and connect the new County health facility on Westridge to Freedom Centre and Watsonville Community Hospital
- The 91X would return as a peak period route running every 30 minutes, with plans to increase to all day once we have the workforce to do so

# ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

- This means there will be 6 buses per hour from Watsonville to Santa Cruz, an increase from the current 4.
- In Santa Cruz, Route 10 would be interlined with Routes 66 and 68 to connect Live Oak to UCSC

As part of the service change process, METRO evaluates whether service changes have a discriminatory impact on minority and low-income individuals. The [Reimagine METRO Alternatives Report](#) analyzes in detail how many people are affected by the changes to coverage and frequency in the alternatives on weekdays in the daytime, weekday evenings, weekend daytimes, and weekend evenings. In general, the proposed change would increase access to service every 30-minutes or better by at least 20 percentage points, compared to existing conditions, with greater increases for low income and minority individuals. All alternatives would also increase access to jobs for over 62% of the population, with greater increases for low income and minority individuals. This is due to the increase in frequency on the Freedom/Airport to Santa Cruz and Main Street to Santa Cruz routes.

In terms of outreach, the process can always be improved with more time and resources. An initial round of outreach was held in March and April. As part of that process, METRO staff, including bus operators and union representatives, were invited to attend a three-day workshop, although it's a valid point that more could be done to involve staff and bus operators. A second round of outreach started in June to solicit public feedback on the service proposals. The project team hosted an online public meeting in July that drew over 90 attendees; stakeholder conversations were held with 20 organizations; rider focus groups involved 30 riders who had participated in the initial round of outreach from throughout the service area; three in-person outreach events were held in Watsonville and one in Live Oak; an online survey solicited responses from over 800 individuals; and the project website logged over 1,500 unique visitors.

I hope that summary addresses some of your concerns but please feel free to reach out with additional questions or comments. I ride the bus almost every day with my three year-old to daycare, and it's been encouraging to see the recent increases in ridership, particularly among high school students taking advantage of METRO's free fare for youth program and Cabrillo students returning to in person classes. I believe the service changes planned for December will help create a network that is useful and attractive for more people's trips while improving the experience of current riders, with additional service expansions planned for the future.

Sincerely,

John

JOHN URGO

Director, Planning & Development

T: (831) 420-2537 | [jurgo@scmtd.com](mailto:jurgo@scmtd.com)

Santa Cruz METRO

110 Vernon Street, Santa Cruz, CA 95060

# ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS



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**From:** Cindy O <[celtiqueco@gmail.com](mailto:celtiqueco@gmail.com)>  
**Sent:** Monday, August 21, 2023 10:08 PM  
**To:** [boardinquiries@scmtd.com](mailto:boardinquiries@scmtd.com)  
**Subject:** Fwd: ROUTE CHANGES -Agaenda item 3(?)

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----- Forwarded message -----

**From:** **Cindy O** <[celtiqueco@gmail.com](mailto:celtiqueco@gmail.com)>  
**Date:** Tue, Aug 15, 2023, 10:25 AM  
**Subject:** ROUTE CHANGES -Agaenda item 3(?)  
**To:** <[mac@scmtd.com](mailto:mac@scmtd.com)>

I am writing with my concerns over the Metro's proposed changes in routes which severely negatively impact Watsonville. I am a 72 year old woman who lives in Watsonville & uses the bus 4-5 times a week to go to Capitola or Santa Cruz with my bike. Before I moved here 7 years ago I lived in Santa from 1971. Although I had a car until 1991 I mostly have used a bicycle. Since living in Watsonville, you have only cut bus routes here. Last winter's elimination of an early express bus and the 69A altogether was a huge hardship for Watsonville working people. The route through Rolling Hills was ridiculous & useless. Not once when I rode the bus did we pick up/drop off anyone. Now you are planning to cut express busses to Watsonville. This is unconscionable, depriving the least affluent working people of an efficient travel mode to work. This is done to provide more service to UCSC students from privileged, wealthy families who can afford a university. Many parents buy houses here for their kids. The university has built no housing for the them, at the same time there are many times more students than were ever planned for the campuses. They don't pay

## ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

taxes here, they are here only part of the year. The idea of giving them preference over Watsonville citizens is the antithesis of "public service/ public transit". One could also call it classist or racist considering the large percentage of Hispanic citizens ride the bus from Watsonville.

Your servers were completely bogus as they were only on-line, targeting students & young people. Older people, Hispanic people never saw them! To be fair you need to put paper surveys, signs, notices on the busses, at the bus stations. Please, don't load your own surveys, then claim you never hear from South County. The people who come up with new schedules& routes NEVER RIDE THE BUS, let alone depend on it for transportation to work.

Thank you for your consideration.

Cindy Odom 831 201 3249

Talk to your bus drivers! They all tell me you don't



**DATE:** August 25, 2023  
**TO:** Board of Directors  
**FROM:** Chuck Farmer, CFO  
**SUBJECT: ACCEPT AND FILE PRELIMINARY APPROVED CHECK JOURNAL  
DETAIL FOR THE MONTHS OF JUNE AND JULY 2023**

**I. RECOMMENDED ACTION**

**That the Board of Directors accept and file the preliminary approved Check Journal Detail for the months of June and July 2023**

**II. SUMMARY**

- This staff report provides the Board of Directors (Board) with a preliminary approved Check Journal Detail for the months of June and July 2023.
- The Finance Department is submitting the check journals for Board acceptance and filing.

**III. DISCUSSION/BACKGROUND**

This preliminary approved Check Journal Detail provides the Board with a listing of the vendors and amounts paid out on a monthly cash flow basis (Operating and Capital expenses).

All invoices submitted for the months of June and July 2023 have been processed, the checks have been issued and signed by the Deputy Finance Director.

**IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

This report aligns to METRO's Financial Stability, Stewardship & Accountability strategic plan.

**V. FINANCIAL CONSIDERATIONS/IMPACT**

The check journal present the invoices paid in June and July 2023 for Board review, agency disclosure and transparency.

**VI. CHANGES FROM COMMITTEE**

N/A.

**VII. ALTERNATIVES CONSIDERED**

None.

**VIII. ATTACHMENTS**

**Attachment A:** Check Journal Detail for the months of June and July 2023

Prepared by: Holly Alcorn, Accounting Specialist

Board of Directors  
August 25, 2023  
Page 3 of 3

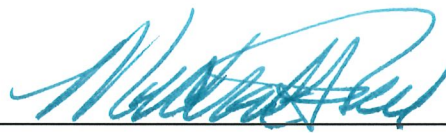
**IX. APPROVALS**

Chuck Farmer, CFO

DocuSigned by:  
*Chuck Farmer*  
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Michael Tree CEO/General Manager



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# Attachment A

DATE 07/31/23 15:53

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
CHECK JOURNAL DETAIL BY CHECK NUMBER  
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 1

CHECK # START THRU 9999999 DATE: 06/01/23 THRU 06/30/23

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	TRANSACTION COMMENT
71885	06/27/23	-46.28	WU, PETER		9002465	MEDICAL SUPPLIMENTAL	-46.28	**VOID
80529	06/27/23	-50.79	WU, PETER		9006703	MEDICAL SUPPLIMENTAL	-50.79	**VOID
80985	06/27/23	-50.79	WU, PETER		9006954	MEDICAL SUPPLIMENTAL	-50.79	**VOID
81541	06/27/23	-50.79	WU, PETER		9007205	MEDICAL SUPPLIMENTAL	-50.79	**VOID
84418	06/05/23	306.31	AMAZON CAPITAL SERVICES, INC.		121905	OFFICE SUPPLIES	136.08	
					121905	RPR VEH #401	78.38	
					121914	OFFICE SUPPLIES	91.85	
84419	06/05/23	39,250.00	AMERICAN PUBLIC TRANSPORTATION		121917	7/1-6/30-24 APTA	39,250.00	
84420	06/05/23	5,762.59	AT&T		121885	4/19-5/18 MAIN ACCT	5,585.54	
					121886	4/19-5/18 OPS ELEVAT	177.05	
84421	06/05/23	8,669.84	ATHENS INSURANCE SERVICE, INC.		121842	MAY 23 MONTHLY FEE	4,334.92	
84422	06/05/23	8,816.11	BATTERY SYSTEMS INC.		121843	JUNE 23 MONTHLY FEE	4,334.92	
84423	06/05/23	171.77	BFS GROUP LLC		121845	INVENTORY ORDER	9,176.11	
					121848	CREDIT35322301251143	-360.00	
					121849	BUS STOP PARTS	30.58	
					121850	LAMINATED PINE WTC	32.44	
					121851	RPR/MAINT SUPPL WTC	100.33	
					121879	RPR SUPPL SVT	8.42	
84424	06/05/23	1,861.18	CITY OF WATSONVILLE UTILITIES		121880	4/18-5/16 WTC	361.84	
					121881	4/18-5/16 WTC	110.54	
					121882	WASTE/ORGANIC WTC	1,261.14	
84425	06/05/23	18,454.99	CLEAN ENERGY		121883	4/18-5/16 WTC	87.47	
					121897	LNG 5/12/23	40.19	
					121898	LNG 5/16/23	9,347.08	
84426	06/05/23	72,255.78	CLEVER DEVICES LTD.		121918	2205 APC PROJECT	9,107.91	
84427	06/05/23	958.69	COAST PAPER & SUPPLY INC.		121875	INVENTORY ORDER	72,255.78	
84428	06/05/23	1,251.17	CUMMINS, INC		121817	INVENTORY ORDER	958.69	
84429	06/05/23	53.00	DIAZ-MEDINA, EDWARD		121915	DMV REIMBURSEMENT	1,251.17	
84430	06/05/23	5,255.00	EMPLOYNET, INC		121915	TEMP W/E 5/14	53.00	
					121836	TEMP W/E 4/16	1,500.00	
					121846	TEMP W/E 5/21	980.00	
					121852	TEMP W/E 5/21	1,275.00	
84431	06/05/23	575.14	FASTENAL COMPANY INC		121816	INV/NON INV ORDER	1,500.00	
84432	06/05/23	48,127.93	FIRST ALARM SECURITY & PATROL		121877	APR 23 SECURITY	575.14	
84433	06/05/23	886.46	GILLIG LLC		121839	INVENTORY ORDER	48,127.93	
					121900	INVENTORY ORDER	5.83	
84434	06/05/23	3,060.49	GRAINGER		121825	NON INVENTORY ORDER	880.63	
					121826	NON INVENTORY ORDER	81.57	
					121838	STEP LADDERS/BERMS	74.52	
					121847	SUPPLIES MMF	2,428.74	
84435	06/05/23	22,171.86	HUNT & SONS, INC.		121902	INVENTORY ORDER	475.66	
84436	06/05/23	726.48	IMD FLUID SYSTEM TECHNOLOGIES		121911	INVENTORY ORDER	22,171.86	
84437	06/05/23	1,142.46	J. J. R. ENTERPRISES, INC.		121912	OFFICE SUPPLIES	726.48	
84438	06/05/23	2,216.25	KELLEY'S SERVICE INC.		121813	INVENTORY ORDER	1,142.46	
					121822	INV ORD/CR K-2166577	522.38	
							365.53	

# Attachment A

DATE 07/31/23 15:53

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
CHECK JOURNAL DETAIL BY CHECK NUMBER  
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 2

CHECK # START THRU 9999999 DATE: 06/01/23 THRU 06/30/23

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
84439	06/05/23	2,482.50	003271	KJRB, INC.		121823	INV/NON INV ORDER	48.30	
84440	06/05/23	63.00	E950	LOVENFOSSE, JEREMY		121824	INVENTORY ORDER	632.85	
84441	06/05/23	80.33	041	MISSION UNIFORM		121899	RPR VEH #1702 PC	647.19	
84442	06/05/23	49.81	001711	MOHAWK MFG. & SUPPLY CO.		121860	TOW TRUCK/FORKLIFT	2,482.50	
84443	06/05/23	1,515.48	001064	MUNICIPAL MAINTENANCE		121874	DMV RENEWAL	63.00	
84444	06/05/23	250.00	003542	NATALIE NIEMAN		121858	TOWELS,MOPS,MATS MMF	41.75	
84445	06/05/23	1,134.29	003326	NIDAL HALABI & NADA ALGHARIB		121859	LAUNDRY/CUSTODIAL	20.08	
84446	06/05/23	94.40	004	NORTH BAY FORD LINC-MERCURY		121913	CUSTODIAL SUPPLIES	18.50	
84447	06/05/23	13,231.22	009	PACIFIC GAS & ELECTRIC		121906	INVENTORY ORDER	49.81	
84448	06/05/23	1,914.86	023	PACIFIC TRUCK PARTS, INC.		121835	ROADFO LOGO/FLYER	159.78	
84449	06/05/23	223.32	050	PITNEY BOWES INC.		121873	SIGNAGE	974.51	
84450	06/05/23	997.75	003443	PROTERRA OPERATING COMPANY, INC		121903	INVENTORY ORDER	94.40	
84451	06/05/23	900.00	003681	RNS COMMUNICATIONS, INC.		121853	4/25-5/23 MMF	5,284.21	
84452	06/05/23	63.00	E120	RUIZ, SERAFIN		121854	4/26-5/24 SBF GAS	113.62	
84453	06/05/23	16.21	135	SANTA CRUZ AUTO PARTS, INC.		121855	4/25-5/23 SBF	2,726.22	
84454	06/05/23	10,585.71	079	SANTA CRUZ MUNICIPAL UTILITIES		121856	4/25-5/23 VER	4,245.30	
84455	06/05/23	1,802.00	001307	SANTA CRUZ STAFFING, LLC		121876	4/14-5/14 RESEARCH	861.87	
84456	06/05/23	4,821.60	003292	SLINGSHOT CONNECTIONS LLC		121818	INVENTORY ORDER	1,684.12	
84457	06/05/23	387.50	003678	TEMPUS PER ANNUM		121907	INVENTORY ORDER	230.74	
84458	06/05/23	4,231.83	003285	THE AFTERMARKET PARTS CO LLC		121841	6/1-5/24 LEASE C/S	223.32	
						121904	INVENTORY ORDER	440.52	
						121908	CHARGER B CONTRACTOR	536.17	
						121909	FREIGHT CHARGES	21.06	
						121840	6/10-7/9 BUS OP ADV	900.00	
						121910	DMV REIMBURSEMENT	63.00	
						121819	INVENTORY ORDER	16.21	
						121888	4/8-5/9 PACIFIC	2,864.96	
						121889	4/8-5/9 RIVER ST #B	3,321.79	
						121890	4/8-5/9 RIBER ST #A	815.94	
						121891	4/8-5/9 GOLF CLUB	1,581.87	
						121892	4/8-5/9 PAC & CNTR	1,050.60	
						121893	4/8-5/9 VERNON	627.58	
						121894	4/8-5/9 PACIFIC LJ	57.13	
						121895	4/8-5/9 MMF IRRIG	99.39	
						121896	4/8-5/9 PACIFIC	166.45	
						121831	TEMP W/E 5/21	992.00	
						121837	TEMP W/E 5/21	810.00	
						121827	TEMP W/E 5/14	1,131.90	
						121828	TEMP W/E 5/7	1,176.00	
						121829	TEMP W/E 5/14	940.80	
						121830	TEMP W/E 4/30	1,176.00	
						121871	TEMP W/C 04/30/23	396.90	
						121878	EMPLOYEE INCENTIVE	387.50	
						121820	INVENTORY ORDER	337.47	

# Attachment A

DATE 07/31/23 15:53

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
CHECK JOURNAL DETAIL BY CHECK NUMBER  
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 3

CHECK # START THRU 9999999 DATE: 06/01/23 THRU 06/30/23

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
84459	06/05/23	269.77	THE HOSE SHOP, INC		121821	INVENTORY ORDER	22.50	
84460	06/05/23	89.00	TRACHTENBERG, JONATHAN		121832	INVENTORY ORDER	645.63	
84461	06/05/23	1,707.03	TREE, MICHAEL		121833	CREDIT INV 83033121	-645.63	
					121834	INVENTORY ORDER	1,800.20	
					121919	INVENTORY ORDER	2,071.66	
					121815	INVENTORY ORDER	172.89	
					121901	NON-INVENTORY ORDER	96.88	
					121916	DMV REIMBURSEMENT	89.00	
					121861	5/15-5/16 CTA CONF	634.37	
					121862	CLEAN ENERGY MEETING	83.96	
					121863	5/19-5/21APTA 23 SEM	988.70	
					121812	OFFICE SUPPLIES	381.42	
					121866	OFFICE SUPPLIES	24.70	
					121867	OFFICE SUPPLIES	1,540.10	
					121868	OFFICE SUPPLIES	71.91	
					121869	OFFICE SUPPLIES	271.51	
					121870	OFFICE SUPPLIES	391.10	
					121884	FREIGHT	67.46	
84463	06/05/23	67.46	UNITED PARCEL SERVICE		121857	1902 VAPOR INTR PROJ	15,504.14	
84464	06/05/23	15,504.14	WEBER, HAYES & ASSOCIATES INC		121854	2304 FURNITURE OPS	7,866.00	
84465	06/05/23	7,866.00	ZIYAD, AYED		122004	INVENTORY ORDER	784.95	
84466	06/12/23	784.95	ABC BUS INC		121931	ROADEO SUPPLIES	24.90	
84467	06/12/23	2,928.50	AMAZON CAPITAL SERVICES, INC.		121948	TRAINING RESOURCES	1,214.65	
					121949	NEW CHAIR WTC BOOTH	195.55	
					121952	ROADEO SUPPLIES	192.30	
					121982	WIRELESS KEYBOARD	60.08	
					121983	SUPPLIES MMF	150.66	
					122018	BREAKROOM CHAIRS VER	943.04	
					121989	OFFICE SUPPLIES	147.32	
					121928	5/1-5/31 PT TO PT2	546.20	
84468	06/12/23	546.20	AT&T		121951	1904 WTH FEE MAY 23	71,768.02	
84469	06/12/23	71,768.02	AVAAP USA LLC		122027	DESKTOP WEBCAMS	458.78	
84470	06/12/23	458.78	B & H FOTO & ELECTRONICS CORP		122028	LIGHT BULBS, BLADES	38.64	
84471	06/12/23	1,576.87	BFS GROUP LLC		122029	FLIP KNIFE COMBO	22.60	
					122030	THIN WHEELS	8.82	
					122031	SHOWER SWEEP VERNON	9.33	
					122033	SUPPLIES MMF	489.33	
					122034	CLEANING SUPPL MMF	915.18	
					122035	PARTS BOOTH RPR WTC	30.63	
					122037	SUPPLIES WTC	62.34	
84472	06/12/23	514.02	BRASS KEY LOCKSMITH INC		122038	RPR BIKE LOCKER SVT	130.00	
					122040	RPR KIOSK LOCK WTC	384.02	
84473	06/12/23	134.10	CALIFORNIA NEWSPAPERS P'SHIP	0	122043	NOTICEPUBLIC HEARING	134.10	
84474	06/12/23	5,250.00	CAPITALEEDGE ADVOCACY, INC.		121998	JUN 23 LEGISLATE SVC	5,250.00	
84475	06/12/23	11,355.69	CELTIS VENTURES, INC.		121947	APR 23 ORAT EXPO	11,355.69	
84476	06/12/23	29,491.60	CLEAN ENERGY			5/19 LNG CHARGES	9,560.60	

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84477	06/12/23	2,890.00	003034	COASTAL LANDSCAPING INC.	122032	MAY 23 MAINT SBF	19,931.00	
84478	06/12/23	3,788.77	003601	COMCAST HOLDINGS CORPORATION	121986	JUNE 23 LANDSCAPING	2,890.00	
84479	06/12/23	4,665.30	163	COMMUNITY PRINTERS, INC.	121994	5/1-5/28 TV ADS	3,788.77	
84480	06/12/23	249.81	E1022	CRUMMIE, DAWN	121930	CAR CARD SUMMER SVC	1,032.74	
84481	06/12/23	12,898.82	003116	CUMMINS, INC	122019	BUS SIGNS	3,632.56	
84482	06/12/23	9,882.00	003561	DOCUSIGN, INC. LOCKBOX	121958	LABOR NEGOTIATIONS	249.81	
84483	06/12/23	67,877.42	954	DOWNTOWN FORD SALES, INC.	121942	VEH# 2801 PARTS	12,898.82	
84484	06/12/23	9,592.69	003485	EMPLOYNET, INC	121969	5/28-5/27/24 SUPPORT	9,882.00	
					122041	2106 VEH# 9023 TRUCK	67,877.42	
					121923	TEMP W/E 5/21	2,340.00	
					121925	TEMP W/E 5/28	1,500.00	
					121960	TEMP W/E 5/28	2,025.00	
					121973	TEMP W/E 5/28	630.00	
					121974	TEMP W/E 5/28	1,020.00	
					122001	TEMP W/E 5/21	1,043.44	
					122002	TEMP W/E 5/28	1,034.25	
84485	06/12/23	597.59	039	FEDEX OFFICE	121967	BID CHANGE MATERIALS	115.01	
					122024	LATE FEE	25.00	
					122025	FLYERS/POSTERS	432.58	
					122026	LATE FEE	25.00	
84486	06/12/23	868.50	003431	FIRST ALARM	122026	LATE FEE	25.00	
84487	06/12/23	14,186.98	002952	FLYERS ENERGY, LLC	121992	4/1-6/30FIREALARMSBF	430.50	
84488	06/12/23	2,245.02	117	GILLIG LLC	121993	4/1-6/30FIREALARMMF	438.00	
					122005	5/16-5/31NONREV FUEL	2,528.55	
					122006	5/16-5/31 REV FUEL	11,658.43	
					122007	VEH# 4210 PARTS	13.79	
					122008	INVENTORY ORDER	36.68	
					122009	INVENTORY ORDER	2,194.55	
84489	06/12/23	285.00	003316	GLOBAL WATER TECHNOLOGY INC	121984	MAY23 WATER REST OPS	285.00	
84490	06/12/23	1,170.09	E162	GOUVEIA, ANNA	121972	5/9-5/12 WTS CONF	1,170.09	
84491	06/12/23	1,304.73	282	GRAINGER	121936	HYDRAULIC CART PARTS	994.23	
					121944	NON INVENTORY ORDER	19.20	
					121979	PRESSURE WASHER MMF	291.30	
84492	06/12/23	932.78	001097	GREENWASTE RECOVERY, INC.	121990	MAY 23 PRC	478.59	
					121991	MAY 23 SVT	454.19	
84493	06/12/23	702.11	003230	JOBBERS EQUIPMENT WAREHOUSE	121985	INVENTORY ORDER	702.11	
84494	06/12/23	575.00	001196	JOHN A. DASH & ASSOCIATES	121946	5/23-4/24WAGEREPORTS	575.00	
84495	06/12/23	27.34	1117	KELLEY'S SERVICE INC.	121946	INVENTORY ORDER	9.59	
					122017	VEH# PC1707 PARTS	17.75	
84496	06/12/23	150.00	E1044	LAZARO, MIGUEL AVALOS	121956	DMV PHYSICAL EXAM	150.00	
84497	06/12/23	4,497.50	003689	LEWIS,BRISBOIS,BISGAARD,	121955	CL# C266553837 4/30	4,497.50	VOIDED
84498	06/12/23	-4,497.50	003689	LEWIS,BRISBOIS,BISGAARD,	121955	CL# C266553837 4/30	-4,497.50	**VOID
84498	06/12/23	174.80	003362	LUMINATOR TECH GROUP GLOBAL,	122010	CAMERA REPAIR	174.80	
84499	06/12/23	624.99	E1020	MENGISTU, WONDIMU	121959	CTA LEGISLATE CONF	624.99	
84500	06/12/23	2,223.87	001052	MID VALLEY SUPPLY INC.	121980	INVENTORY ORDER	2,223.87	
84501	06/12/23	8,150.00	003361	MILLER MAXFIELD INC	121995	PUBLIC OUTREACH SVC	4,100.00	
					121996	SUMMER HEADWAYS	4,050.00	

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84502	06/12/23	167.27	MISSION UNIFORM		121953	TOWELS AND MATS PRC	18.50	
					121961	LAUNDRY/CUSTODIAL	26.02	
					121981	TOWELS,MOPS,MATS MMF	41.75	
					122014	UNIFORM REPAIR JC	27.00	
					122016	REPLACE PANTS JC	54.00	
84503	06/12/23	11,337.53	PACIFIC GAS & ELECTRIC		121975	4/28-5/29 SMC	2,995.20	
					121976	4/28-5/29 OPS	5,787.03	
					122011	4/28-5/29 RIVER CHG	2,555.30	
84504	06/12/23	569.17	QUADIENT FINANCE USA INC		122020	MAY 23 POSTAGE 1598	569.17	
84505	06/12/23	473.40	QUEST DIAGNOSTIC INC.		121988	MAY 23 DOT DRUG TEST	473.40	
84506	06/12/23	238.00	R & S ERECTION OF		122036	OPS GATE SVC CALL	238.00	
84507	06/12/23	519.96	RICOH USA, INC CA		121968	6/1-6/30 2ND FL OPS	519.96	
84508	06/12/23	1,158.24	ROSS, MARGO		121971	5/9-5/12 WTS CONF	1,158.24	
84509	06/12/23	4,574.00	SANTA CRUZ STAFFING, LLC		121921	TEMP W/E 5/28	1,350.00	
					121922	TEMP W/E 5/28	992.00	
					121924	TEMP W/E 5/28	1,240.00	
					122042	TEMP W/E 6/4	992.00	
84510	06/12/23	14.26	SCARBOROUGH LBR & BLDG SUPPLY		122039	PATCH CONCRETE VERN	14.26	
84511	06/12/23	7,441.45	SLINGSHOT CONNECTIONS LLC		121920	TEMP W/E 5/28	1,176.00	
					121926	TEMP W/E 5/28	1,145.13	
					121927	TEMP W/E 5/21	1,176.00	
					121929	TEMP W/E 5/21	940.80	
					122000	TEMP W/E 5/28	1,155.20	
					122003	TEMP W/E 5/21	693.12	
					122012	TEMP W/E 5/28	1,155.20	
84512	06/12/23	15,780.00	SPECTOR CORBETT ARCHITECTS, INC		121954	1901 PRC FAC PROJ	15,780.00	
84513	06/12/23	743.74	SPX TECHNOLOGIES, INC.		122021	INVENTORY ORDER	297.92	
					122022	INVENTORY ORDER	134.11	
					122023	INVENTORY ORDER	311.71	
84514	06/12/23	469.99	STAPLES INC		122044	CHAIRS CEO CONF ROOM	939.97	
84515	06/12/23	23.80	T-MOBILE USA, INC.		122045	CREDIT 3538046136	-469.98	
84516	06/12/23	88.87	TAYCORP, INC.		121966	4/21-5/20 TVM COMMS	23.80	
84517	06/12/23	751.28	THE AFTERMARKET PARTS CO LLC		121963	INVENTORY ORDER	88.87	
					121939	VEH# 2801 PARTS	7.69	
					121940	INVENTORY ORDER	37.30	
					121941	INVENTORY ORDER	37.30	
					121943	INVENTORY ORDER	74.60	
					121945	INVENTORY ORDER	37.30	
					121943	VEH# 2808 PARTS	557.09	
84518	06/12/23	133.11	THE HOSE SHOP, INC		121987	WATER HOSE MMF	133.11	
84519	06/12/23	314.56	TREE, MICHAEL		121997	MEETINGS/PARKING	314.56	
84520	06/12/23	499.14	TROWBRIDGE ENTERPRISES		121932	OFFICE SUPPLIES	124.89	
					121933	OFFICE SUPPLIES	22.88	
					121934	OFFICE SUPPLIES	30.76	
					121935	HR BINDERS	215.73	
					121937	FLEET OFFICE SUPPL	47.17	

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84521	06/12/23	272.88	ULINE INC		121938	OFFICE SUPPLIES	57.71	
84522	06/12/23	79.39	UNITED PARCEL SERVICE		122015	TAPE/PRINTER PAPER	272.88	
84523	06/12/23	4,277.19	VERIZON WIRELESS	0	121950	FREIGHT	79.39	
					121957	5/2-6/1 TABLET	38.52	
					121999	4/23-5/22 BUS WIFI	4,238.67	
84524	06/12/23	100.00	WEBER, PETER		121970	REFUND # 31342 PRC	100.00	
84525	06/12/23	132.00	WORKFORCEQA, LLC		121965	APR23 DOT DRUG TESTS	132.00	
84526	06/12/23	971.01	ZORO TOOLS, INC.		121977	VACUUM MMF	388.60	
					121978	HAND TRUCKS MMF	582.41	
84527	06/19/23	5,416.29	AIRTEC SERVICE INC.		122156	HVAC MAINTENANCE	220.00	
					122157	HVAC MAINT OPS	3,077.00	
					122158	HVAC MAINT VER	2,119.29	
84528	06/19/23	2,343.41	ALWAYS UNDER PRESSURE		122177	PRESSURE WASHER	2,343.41	
84529	06/19/23	3,821.72	AMAZON CAPITAL SERVICES, INC.		122061	ROADFO SUPPLIES	193.33	
					122065	OFFICE SUPPLIES	208.01	
					122067	OFFICE SUPPLIES	391.52	
					122106	HEPA FILTER REPLACE	1,940.40	
					122107	OFFICE SUPPLIES	498.53	
					122108	VEH# 501 PARTS	250.43	
					122117	ROADFO SUPPLIES	317.70	
					122163	OFFICE SUPPLIES	21.80	
84530	06/19/23	2,000.00	ANDREW J. O'KEEFE II		122138	MEDIA PRODUCTION	2,000.00	
84531	06/19/23	997.02	AT&T MOBILITY		122055	4/24-5/23 BUS WIFI	997.02	
84532	06/19/23	21.78	B & B SMALL ENGINE CORP		122104	WEED WACKER PARTS	21.78	
84533	06/19/23	17.50	BATTERIES PLUS #314		122068	BATTERY VERNON	17.50	
84534	06/19/23	454.83	BFS GROUP LLC		122047	WATER HEATER STRAP	21.62	
					122048	CLAMPS MMF	5.48	
					122049	WATER FILTER PARTS	10.61	
					122056	LAMINATED WOOD TOP	32.44	
					122069	VALVE, ADAPTER SVT	49.62	
					122073	BIT SET WTC	47.17	
					122074	SAFETY CONES	122.17	
					122075	GRAFFITI REMOVAL SUP	13.72	
					122076	FIELD SUPPLIES	85.29	
					122077	CONNECTORS MMF	25.21	
					122103	EXIT LIGHT SMC	41.50	
84535	06/19/23	1,540.21	CALIFORNIA JANITORIAL SUPPLY		122134	INVENTORY ORDER MMF	1,540.21	
84536	06/19/23	150.00	CASTILLO, JUAN		122165	DMV PHYSICAL EXAM	150.00	
84537	06/19/23	335.39	CITY OF SCOTT'S VALLEY		122142	3/16-5/15 SEWER SVT	335.39	
84538	06/19/23	2,487.28	COAST PAPER & SUPPLY INC.		122183	INVENTORY ORDER MMF	2,086.33	
					122184	INVENTORY ORDER MMF	282.96	
					122185	INVENTORY ORDER MMF	117.99	
84539	06/19/23	339.00	COMMUNITY TELEVISION OF		122116	4/28 BOD MEETING	339.00	
84540	06/19/23	454.02	CREATIVE BUS SALES, INC.		122143	INVENTORY ORDER	490.32	
					122144	CREDIT XA113009491	-490.32	
					122146	INV ORDER/REBILL	454.02	

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84541	06/19/23	2,209.05	CTSJFA (CALTIP)		122133	MAY 23 CODE=5100	2,209.05	
84542	06/19/23	3,726.05	CUMMINS, INC		122052	VEH# 1612 PARTS	1,799.25	
					122053	VEH# 1612 PARTS	1,751.16	
					122084	INVENTORY ORDER	83.22	
					122086	VEH# 4204 PARTS	92.42	
84543	06/19/23	3,900.00	DOCTORS ON DUTY MEDICAL		122166	DMV PHYSICAL OPS	150.00	
					122167	DMV PHYSICAL OPS	150.00	
					122168	DMV PHYSICAL OPS	150.00	
					122169	DMV PHYSICAL OPS	150.00	
					122170	DMV PHYSICAL OPS	300.00	
					122171	DMV PHYSICAL OPS	150.00	
					122188	DMV PHYSICAL OPS	150.00	
					122189	DMV PHYSICAL OPS	150.00	
					122190	DMV PHYSICAL OPS	150.00	
					122191	DMV PHYSICAL OPS	150.00	
					122192	STMT6/7 DMVEXAMS OPS	1,200.00	
					122193	6/7STMT DMVEXAMS OPS	750.00	
84544	06/19/23	12,020.11	EAST BAY TIRE CO.		122199	DMV PHYSICAL PRC	150.00	
					122200	DMV PHYSICAL PRC	150.00	
					122054	REVENUE TIRES	500.50	
					122102	REVENUE TIRES	7,409.83	
					122109	REVENUE TIRES	56.65	
					122110	REVENUE TIRES	1,438.79	
					122111	REVENUE TIRES	2,614.34	
84545	06/19/23	3,152.63	EMPLOYNET, INC		122151	TEMP W/E 6/4	1,200.00	
					122172	TEMP W/E 6/4	958.13	
					122173	TEMP W/E 6/4	994.50	
84546	06/19/23	2,360.00	ENVIRONMENTAL LOGISTICS INC		122149	WASTE DISPOSAL MMF	1,152.50	
					122150	WASTE DISPOSAL MMF	1,207.50	
84547	06/19/23	666.68	ESTRADA, URIEL		122139	BID BQ SUPPLIES	414.33	
					122140	BID BQ SUPPLIES	252.35	
84548	06/19/23	1,516.11	FASTENAL COMPANY INC		122085	INV/NON INV ORDER	521.93	
					122180	INVENTORY ORDER	229.43	
					122181	INVENTORY ORDER	764.75	
84549	06/19/23	869.66	FERGUSON US HOLDINGS, INC.		122070	WATER HEATER RPR	869.66	
84550	06/19/23	52,949.21	FIRST ALARM SECURITY & PATROL		122162	MAY 23 SECURITY	52,949.21	
84551	06/19/23	10,295.06	GARDA CL WEST, INC.		122141	JUN 23 VAULT SVC	9,796.36	
					122161	JUNE 23 SERVICES	498.70	
84552	06/19/23	1,121.79	GILLIG LLC		122087	FIRST AID KITS	1,121.79	
84553	06/19/23	94.96	GOUVEIA, ANNA		122037	FOOD FOR BID CHANGE	94.96	
84554	06/19/23	300.00	GRIFFIN, ALICIA		122164	DAMAGED PROP PAYMENT	300.00	
84555	06/19/23	120,865.92	HANSON BRIDGETT LLP		122121	M# 032117.001002	623.90	
					122122	M# 032117.003003	2,180.00	
					122123	M# 032117.004002	3,303.00	
					122124	M# 032117.005001	392.40	
					122125	M# 032117.005002	1,399.30	

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84556	06/19/23	1,671.54	J. J. R. ENTERPRISES, INC.		122126	M# 032117.006001	1,636.70	
84557	06/19/23	36.00	JENSEN, EVANGELINE		122127	M# 032117.006012	40,090.50	
84558	06/19/23	815.06	KELLEY'S SERVICE INC.		122128	M# 032117.006013	43,783.50	
					122129	M# 032117.006023	293.62	
					122130	MAY 23 RETAINER	27,163.00	
					122060	PRINTERS, OPS, HR, FUEL	1,671.54	
					122147	REFUND CUST# 8828	36.00	
					122092	VEH# PC 1713 PARTS	36.34	
					122093	VEH# PC1713 PARTS	222.49	
					122094	INVENTORY ORDER	104.33	
					122100	INVENTORY ORDER	117.20	
					122101	INVENTORY ORDER	334.70	
					122187	PAINT RESTRIIP FUEL	179.08	
					122091	JUN 23 LEASE PAYMENT	23,627.38	
					122194	JUL 23 RENT CAPITOLA	2,450.56	
					122078	INVENTORY ORDER	756.32	
					122174	INVENTORY ORDER	1,245.45	
					122186	INVENTORY ORDER	2,264.89	
					122066	STRATEGIC PLAN SVC	15,087.19	
					122096	VMU/VSW UNIFORM SUPP	320.09	
					122097	FUEL ST TOWELS	156.00	
					122098	FUEL ST TOWELS	156.00	
					122099	VMU/VSW UNIFORM SUPP	315.37	
					122182	TOWELS, MATS, MOPS MMF	41.75	
					122197	TOWELS AND MATS PRC	18.50	
					122198	TOWELS AND MATS PRC	18.50	
					122153	FIRE SPR INSP OPS	1,755.00	
					122154	FIRE SPR INSP SMC	855.00	
					122155	FIRE SPR INSP SVT	855.00	
					122114	VEH# 1403 PARTS	36.66	
					122115	INVENTORY ORDER	100.95	
					122160	VEH# PC1713 PARTS	48.66	
					122057	5/4-6/4 SVT, WTC, PNR	2,693.94	VOIDED
					122202	4/14-5/12 PRC	861.87	
					122057	5/4-6/4 SVT, WTC, PNR	-861.87	**VOID
					122202	4/14-5/12 PRC		
					122062	APR23 PEST OPS CREEK	255.00	
					122063	FEB23 PEST SBF CREEK	255.00	
					122064	APR 23 PEST OPS PARK	212.50	
					122071	APR 23 PEST MMF	217.50	
					122072	FEB 23 PEST MMF	217.50	
					122159	FEB 23 PEST OPS PARK	212.50	
					122175	JUN23 PEST WTC TRANS	65.00	
					122176	JUNE 23 PEST WTC MKT	79.50	
					122152	MAY 23 REMOTE SUPP	885.00	
					122119	DISPATCH FORMS	562.64	



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84571	06/19/23	4,590.64 536		RIVERSIDE LIGHTING, INC.		122131	DISPATCH FORMS	2,616.54	
						122178	RAB LIGHTS MMF	4,369.56	
84572	06/19/23	650.04 003154		ROMAINE ELECTRIC CORP		122179	PARTS FOR TANK RPR	221.08	
84573	06/19/23	103.27 135		SANTA CRUZ AUTO PARTS, INC.		122079	INVENTORY ORDER	650.04	
						122080	INVENTORY ORDER	70.08	
						122081	CREDIT 14508-470306	-21.85	
						122082	CREDIT 14508-469206	-40.27	
						122083	INVENTORY ORDER	95.31	
84574	06/19/23	25.02 848		SANTA CRUZ ELECTRONICS, INC.		122113	USB MULTICARD READER	25.02	
84575	06/19/23	1,869.50 001307		SANTA CRUZ STAFFING, LLC		122046	TEMP W/E 6/4	992.00	
						122051	TEMP W/E 6/4	877.50	
84576	06/19/23	29.60 003570		SCARBOROUGH LBR & BLDG SUPPLY		122105	COUPLINGS/TAPE SVT	29.60	
84577	06/19/23	751.36 003545		SCHINDLER ELEVATOR CORPORATION		122148	JUN23ELEV INSP MULTI	751.36	
84578	06/19/23	5,700.00 002267		SHAW YODER ANTIWIH		122118	JUNE23 LEGISLATE SVC	5,700.00	
84579	06/19/23	1,694.74 003292		SLINGSHOT CONNECTIONS LLC		122050	TEMP W/E 6/4	705.60	
						122196	TEMP W/E 5/28	989.14	
84580	06/19/23	10,068.28 001075		SOQUEL III ASSOCIATES	7	122201	JUL 23 RENT RESEARCH	10,068.28	
84581	06/19/23	210.00 003314		SOUTHWEST COMMERCIAL PRODUCTS		122145	INVENTORY ORDER MMF	210.00	
84582	06/19/23	142.11 001040		TERRYBERRY CO., LLC		122132	ANNIVERSARY AWARD	142.11	
84583	06/19/23	6,767.94 003285		THE AFTERMARKET PARTS CO LLC		122089	INVENTORY ORDER	630.67	
						122090	INVENTORY ORDER	2,886.38	
						122095	INVENTORY ORDER	3,250.89	
84584	06/19/23	33.82 166		THE HOSE SHOP, INC		122058	OFFICE SUPPLIES	124.71	
84585	06/19/23	305.08 043		TROWBRIDGE ENTERPRISES		122059	INK CARTRIDGES PRC	180.37	
						122136	FREIGHT	33.67	
84586	06/19/23	33.67 007		UNITED PARCEL SERVICE		122195	5/2-6/1 CUSTOMER SVC	60.04	
84587	06/19/23	60.04 434		VERIZON WIRELESS	0	122135	PUBLIC HEARING 6/23	145.00	
84588	06/19/23	145.00 003589		WATSONS, LLC		122112	TRASH CANS	291.48	
84589	06/19/23	291.48 003530		ZORO TOOLS, INC.		122203	5/4-6/4 SVT,WTC,PNR	2,693.94	
84590	06/19/23	2,693.94 009		PACIFIC GAS & ELECTRIC		122267	2205 APC PROJECT	10,000.00	
84591	06/21/23	173,724.01 003102		CLEVER DEVICES LTD.		122268	1927 AVL PROJECT	163,724.01	
84592	06/26/23	6,108.25 001122		4IMPRINT,INC.		122239	OPERATOR INCE GIFTS	6,108.25	
84593	06/26/23	267.78 003151		ABC BUS INC		122287	INVENTORY ORDER	13.77	
						122288	INVENTORY ORDER	195.34	
84594	06/26/23	2,752.98 192		ALWAYS UNDER PRESSURE		122215	STEAMCLEANER RPR MMF	58.67	
84595	06/26/23	1,825.79 003596		AMAZON CAPITAL SERVICES, INC.		122218	ETHERNET CABLE	26.21	
						122219	WORKSTATION MONITORS	1,486.08	
						122220	CHARGEPOINT ANTENNA	87.36	
						122286	SAFETY EQUIPMENT	54.60	
						122293	INVENTORY ORDER	171.54	
84596	06/26/23	34.13 002861		AMERICAN MESSAGING SVCS, LLC		122325	JUNE 23 PAGERS	34.13	
84597	06/26/23	4,000.00 003676		ANDREW J. O'KEEFE II		122245	VIDEO PROD/COMM	4,000.00	
84598	06/26/23	8,767.60 001D		AT&T		122230	5/13-6/12 PT TO PT1	1,729.20	
						122233	5/10-6/9 INTERNET	929.56	

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84599	06/26/23	1,278.06	BAUER, DONNA		122260	5/19-6/18 MAIN ACCT	5,407.77	
84600	06/26/23	7.86	BFS GROUP LLC		122261	5/19-6/18 OPS ELEV	178.62	
84601	06/26/23	933.75	BUDGET BLINDS OF		122322	5/19-6/18 OCEAN/LP	522.45	
84602	06/26/23	56.00	CALIFORNIA NEWSPAPERS P'SHIP	0	122361	MEETING SUPP/EMP INC	298.65	
84603	06/26/23	12,437.11	CATTO'S GRAPHICS, INC.		122362	MEETING SUPP/EMP INC	979.41	
					122213	GUTTER REPAIR VER	7.86	
					122217	BLINDS INSTALL HR	933.75	
					122246	5/20 LEGAL AD	56.00	
					122211	HATS/BEANIES MMF	668.53	
					122243	BUS WRAP/INSTALL	10,517.77	
					122280	SAMPLE PRINTS	531.33	
					122290	SPRING ROUTE ORDER	719.48	
84604	06/26/23	80,560.18	CELTIS VENTURES, INC.		122236	MAY 23 SOC MEDIA SUP	3,185.00	
					122238	MAY 23 KRF CAMPAIGN	6,171.54	
					122240	MAY 23 ONERIDEMEDIA	11,638.01	
					122244	MAY SITE VISIT/PHOTO	15,496.25	
					122266	MAY 23 ORT CAMPAIGN	44,069.38	
					122259	MAY 23 LANDFILL	286.63	
					122214	VALVE REPAIR SBF	480.00	
					122270	5/23 LNG CHARGES	9,092.33	
					122271	5/30 LNG CHARGES	8,466.45	
					122272	5/26 LNG CHARGES	9,097.82	
					122273	6/2 LNG CHARGES	8,491.48	
					122276	6/9 LNG CHARGES	8,583.38	
					122329	A/P WIRE FEES F/Y 22	89.70	
					122330	FY 22 COPE	36.30	
					122331	FY 22 PROG 457	381.80	
					122285	INVENTORY ORDER	668.26	
					122284	INVENTORY ORDER	200.75	
					122277	INVENTORY ORDER	57.36	
					122278	INVENTORY ORDER	11.21	
					122279	INVENTORY ORDER	2,948.05	
					122281	INVENTORY ORDER	518.67	
					122282	INVENTORY ORDER	20.52	
					122283	WAR CR MEMO Y9-75160	-930.18	
					122231	MAY 23 FINGERPRINTS	128.00	
					122227	DMV PHYSICAL OPS	150.00	
					122262	DMV PHYSICALS HR	1,497.00	
					122263	DMV PHYSICALS HR	1,671.00	
					122264	DMV PHYSICALS HR	4,673.00	
					122265	DMV PHYSICALS HR	1,633.00	
					122327	DMV PHYSICAL FLEET	150.00	
					122328	DMV PHYSICAL FLEET	150.00	
					122332	DMV PHYSICAL FLEET	150.00	
					122333	DMV PHYSICAL FLEET	150.00	
					122334	DMV PHYSICAL FLEET	150.00	
84611	06/26/23	128.00	DEPARTMENT OF JUSTICE					
84612	06/26/23	15,185.00	DOCTORS ON DUTY MEDICAL					

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84613	06/26/23	6,646.46	EAST BAY TIRE CO.		122335	DMV PHYSICAL OPS	150.00	
					122336	DMV PHYSICAL OPS	150.00	
					122337	DMV PHYSICAL OPS	150.00	
					122338	DMV PHYSICAL OPS	150.00	
					122352	DMV PHYSICAL OPS	150.00	
					122353	DMV PHYSICAL OPS	150.00	
					122354	DMV PHYSICAL OPS	150.00	
					122356	DMV PHYSICALS HR	937.50	
					122357	DMV PHYSICALS HR	2,823.50	
					122312	REVENUE TIRES	750.75	
					122313	REVENUE TIRES	677.49	
					122314	REVENUE TIRES	1,101.51	
					122315	REVENUE TIRES	677.49	
					122316	REVENUE TIRES	3,439.22	
84614	06/26/23	5,160.89	EMPLOYNET, INC		122204	TEMP W/E 6/11	1,141.13	
					122206	TEMP W/E 6/4	1,560.00	
					122229	TEMP W/E 6/13	813.75	
					122274	TEMP W/E 6/11	1,027.82	
					122275	TEMP W/E 6/4	618.19	
84615	06/26/23	475.00	ENDEAVOR BUSINESS MEDIA LLC		122319	BUS OP/SAFETYJOB ADV	475.00	
84616	06/26/23	225.25	FASTENAL COMPANY INC		122269	INVENTORY ORDER	116.35	
					122326	NON INVENTORY ORDER	108.90	
84617	06/26/23	177.00	FEDEX FREIGHT		122289	FREIGHTVEH#1005TRANS	177.00	
84618	06/26/23	742.80	FIS		122228	MAY 23 MERCHANT FEES	742.80	
84619	06/26/23	14,429.19	FLYERS ENERGY, LLC		122294	6/1-6/15 REV FUEL	11,574.48	
					122295	6/1-6/15 NONREV FUEL	2,854.71	
84620	06/26/23	53.78	FRONTIER COMMUNICATIONS - 3025		122258	6/16-7/15 SKY-RIVER	53.78	
84621	06/26/23	53.78	FRONTIER COMMUNICATIONS - 6145		122216	6/13-7/12 SKY-OCEAN	53.78	
84622	06/26/23	150.00	GARCIA, JESUS		122321	DMV PHYSICAL OPS	150.00	
84623	06/26/23	50.99	GILLIG LLC		122296	VEH# 4209 PARTS	50.99	
84624	06/26/23	226.47	GRAINGER		122222	PAINT SUPPLIES MMF	226.47	
84625	06/26/23	11,192.65	JASPER WELLER LLC		122344	VEH# 1208 PARTS	11,192.65	
84626	06/26/23	7,950.00	JOHNSON & CODY ELECTRIC, INC.		122354	GEN LOAD TEST SBF	2,025.00	
					122358	GEN LOAD TEST PRC	1,875.00	
					122359	GEN LOAD TEST OPS	2,025.00	
					122360	GEN LOAD TEST MMF	2,025.00	
					122297	INV/NON INV ORDER	157.42	
84627	06/26/23	624.56	KELLEY'S SERVICE INC.		122298	VEH# PC1709 PARTS	467.14	
					122298	GUTTER PRIMER VER	196.58	
84628	06/26/23	196.58	KELLY-MOORE PAINT CO., INC.		122237	MAY 23 TRANSLATE SVC	543.12	
84629	06/26/23	543.12	LANGUAGE LINE SERVICES INC.		122237	MAY 23 TRANSLATE SVC	543.12	
84630	06/26/23	17,447.35	MANSFIELD OIL CO OF GAINSVILLE		122299	6/5 DIESEL FUEL	17,447.35	
84631	06/26/23	281.00	MAXIMUM OIL SERVICE LLC		122255	HAZARD WASTEDISP MMF	281.00	
84632	06/26/23	253.00	MENGISTU, WONDIMU		122320	2023 ENV FILLING FEES	253.00	
84633	06/26/23	88.33	MISSION UNIFORM		122210	LAUNDRY/CUSTODIAL	26.02	
					122253	TOWELS,MOPS,MATS MMF	42.23	
					122257	LAUNDRY/CUSTODIAL	20.08	

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84634	06/26/23	350.00	NATALIE NLEMAN		122242	UCSC RAPID BUS WRAP	350.00	
84635	06/26/23	1,866.53	NORTH BAY FORD LINC-MERCURY		122350	VEH # PCI707 PARTS	2,091.53	
					122351	CORE CR INV 288827	-225.00	
84636	06/26/23	793.26	PACIFIC GAS & ELECTRIC		122363	5/15-6/12 PRC	793.26	
84637	06/26/23	301.70	PACIFIC TRUCK PARTS, INC.		122308	INVENTORY ORDER	186.50	
					122309	INVENTORY ORDER	64.63	
					122349	INVENTORY ORDER	50.57	
84638	06/26/23	225.50	PIED PIPER EXTERMINATORS, INC.		122249	JUN 23 PEST VER	65.00	
					122250	JUN 23 PEST SMC TAQ	40.00	
					122251	JUN23 PEST SMC TRANS	65.00	
					122252	JUN 23 PEST SMC MKT	55.50	
84639	06/26/23	49.91	RIVERSIDE LIGHTING, INC.		122212	GFI OUTLETS OPS	49.91	
84640	06/26/23	221.78	SANTA CRUZ AUTO PARTS, INC.		122223	VEH# PC 1713 ROTORS	80.00	
					122310	INVENTORY ORDER	141.78	
84641	06/26/23	492.34	SANTA CRUZ MUNICIPAL UTILITIES		122234	5/1-5/31 VER IRRIG	200.07	
					122235	5/1-5/31 SBF IRRIG	292.27	
84642	06/26/23	3,259.62	SANTA CRUZ STAFFING, LLC		122205	TEMP W/E 6/11	810.00	
					122207	TEMP W/E 6/11	1,209.00	
					122241	TEMP W/E 6/11	1,240.62	
84643	06/26/23	571.12	SCOTTS VALLEY WATER DISTRICT		122224	MAY 23 WATER SVT	331.82	
					122225	MAY 23 WATER SVT	239.30	
84644	06/26/23	24.00	SKOMSVOLD, DAVID MATHW		122318	REF CUST #12777 PRC	24.00	
84645	06/26/23	893.76	SLINGSHOT CONNECTIONS LLC		122221	TEMP W/E 6/4	893.76	
84646	06/26/23	3,674.93	SPX TECHNOLOGIES, INC.		122317	ARTICBUS FB CAMPAIGN	3,477.38	
					122343	INVENTORY ORDER	197.55	
84647	06/26/23	443.68	TESSCO TECHNOLOGIES, INC.		122348	INVENTORY ORDER	443.68	
84648	06/26/23	6,462.61	THE AFTERMARKET PARTS CO LLC		122300	INVENTORY ORDER	949.39	
					122301	INVENTORY ORDER	232.72	
					122302	INVENTORY ORDER	952.11	
					122303	INVENTORY ORDER	494.18	
					122304	INVENTORY ORDER	67.52	
					122305	INVENTORY ORDER	1,196.15	
					122306	INVENTORY ORDER	170.88	
					122307	INVENTORY ORDER	175.28	
					122339	INVENTORY ORDER	132.49	
					122340	INVENTORY ORDER	926.18	
					122341	INVENTORY ORDER	1.43	
					122342	INVENTORY ORDER	634.36	
					122346	INVENTORY ORDER	207.07	
84649	06/26/23	517.86	THE HOSE SHOP, INC		122347	INVENTORY ORDER	322.85	
					122247	PRESSURE WASHER HOSE	305.90	
84650	06/26/23	310.80	TRANSFOR CORPORATION		122348	HOSE FOR GREASE MMF	211.96	
84651	06/26/23	246.20	TREE, MICHAEL		122345	WHEEL CHAIR STRAPS	310.80	
84652	06/26/23	208.27	TROWBRIDGE ENTERPRISES		122355	MEETINGS/PARKING	246.20	
					122208	OFFICE SUPPL PARTS	39.00	
					122209	OFFICE SUPPL PARTS	115.68	

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84653	06/26/23	133.14	UNITED PARCEL SERVICE		122256	OFFICE SUPPL PARTS	53.59	
					122323	FREIGHT	17.42	
					122324	FREIGHT	115.72	
84654	06/26/23	479.55	VALLEY POWER SYSTEMS NORTH, INC		122311	INVENTORY ORDER	479.55	
84655	06/26/23	83.34	VEHICLE MAINTENANCE PROG INC		122291	INVENTORY ORDER	83.34	
84656	06/26/23	710.29	VERIZON WIRELESS	0	122364	5/2-6/1/23 PARACRUZ	710.29	
84657	06/26/23	1,855.00	VISION COMMUNICATIONS		122226	6/15 RADIO REPAIRS	1,855.00	
84658	06/23/23	67,877.42	DOWNTOWN FORD SALES, INC.		122366	2106 VEH# 9123 TRUCK	67,877.42	
84659	06/23/23	267.66	RICOH USA, INC. TX		122365	7/3-8/2 C/S	267.66	
84660	06/23/23	22,721.84	U.S. BANK		122367	*****-5971	22,721.84	
84661	06/26/23	21.00	ADAMS, ELLEN		9008583	MEDICAL SUPPLEMENTAL	21.00	
84662	06/26/23	14.16	AGUIRRE, CIRO		9008749	MEDICAL SUPPLEMENTAL	14.16	
84663	06/26/23	134.58	AITKEN, ANGELA		9008750	MEDICAL SUPPLEMENTAL	134.58	
84664	06/26/23	14.98	ALLEN, ROBERT		9008584	MEDICAL SUPPLEMENTAL	14.98	
84665	06/26/23	21.00	ANDERSON, WILLIAM		9008720	MEDICAL SUPPLEMENTAL	21.00	
84666	06/26/23	41.36	ANDRADE, GERALD		9008585	MEDICAL SUPPLEMENTAL	41.36	
84667	06/26/23	20.68	ANN, DORICE		9008586	MEDICAL SUPPLEMENTAL	20.68	
84668	06/26/23	16.81	ARCHIBEQUE, ELEANOR		9008587	MEDICAL SUPPLEMENTAL	16.81	
84669	06/26/23	42.00	ARCHIBEQUE, JUANITA		9008588	MEDICAL SUPPLEMENTAL	42.00	
84670	06/26/23	42.00	ASPESTI, JOHN		9008589	MEDICAL SUPPLEMENTAL	42.00	
84671	06/26/23	21.00	AVILES, PATRICIA		9008751	MEDICAL SUPPLEMENTAL	21.00	
84672	06/26/23	42.00	BAILEY, EDWIN		9008590	MEDICAL SUPPLEMENTAL	42.00	
84673	06/26/23	14.98	BARRY, BARTHOLOMEW		9008721	MEDICAL SUPPLEMENTAL	14.98	
84674	06/26/23	5.21	BARTZ, GLENN		9008722	MEDICAL SUPPLEMENTAL	5.21	
84675	06/26/23	21.00	BASS, BETTY		9008591	MEDICAL SUPPLEMENTAL	21.00	
84676	06/26/23	38.78	BAUER, FRANK		9008592	MEDICAL SUPPLEMENTAL	38.78	
84677	06/26/23	14.98	BLAIR, GARY		9008593	MEDICAL SUPPLEMENTAL	14.98	
84678	06/26/23	21.00	BLAKE, GENEVA		9008594	MEDICAL SUPPLEMENTAL	21.00	
84679	06/26/23	21.00	BLIGHT, KAREN		9008595	MEDICAL SUPPLEMENTAL	21.00	
84680	06/26/23	42.00	BOYD, MICHAEL		9008596	MEDICAL SUPPLEMENTAL	42.00	
84681	06/26/23	14.98	BREGANTE, BATTISTA		9008597	MEDICAL SUPPLEMENTAL	14.98	
84682	06/26/23	21.00	BRONDSSTATTER, CHERYL		9008723	MEDICAL SUPPLEMENTAL	21.00	
84683	06/26/23	42.00	BRONDSSTATTER, WALLACE		9008752	MEDICAL SUPPLEMENTAL	42.00	
84684	06/26/23	42.00	BROWN, ERNEST		9008598	MEDICAL SUPPLEMENTAL	42.00	
84685	06/26/23	21.00	BROWN, KENNETH		9008599	MEDICAL SUPPLEMENTAL	21.00	
84686	06/26/23	21.00	BURKET, JANET		9008600	MEDICAL SUPPLEMENTAL	21.00	
84687	06/26/23	50.19	BUSH, DEBBIE		9008753	MEDICAL SUPPLEMENTAL	50.19	
84688	06/26/23	17.88	BYTHEWAY, MARY		9008601	MEDICAL SUPPLEMENTAL	17.88	
84689	06/26/23	28.32	CANALES, DONNA		9008724	MEDICAL SUPPLEMENTAL	28.32	
84690	06/26/23	81.21	CAPELLA, KATHLEEN		9008602	MEDICAL SUPPLEMENTAL	81.21	
84691	06/26/23	14.98	CARLSON, MERRYLL		9008603	MEDICAL SUPPLEMENTAL	14.98	
84692	06/26/23	21.00	CARR, DALE		9008604	MEDICAL SUPPLEMENTAL	21.00	
84693	06/26/23	14.98	CASANEGA, RICHARD		9008605	MEDICAL SUPPLEMENTAL	14.98	
84694	06/26/23	35.77	CAVATAIO, PASQUALE		9008606	MEDICAL SUPPLEMENTAL	35.77	
84695	06/26/23	14.98	CENTER, DOUGLAS		9008725	MEDICAL SUPPLEMENTAL	14.98	
84696	06/26/23	14.98	CERVANTES, GLORIA		9008607	MEDICAL SUPPLEMENTAL	14.98	

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84697	06/26/23	83.21	CHANDLEY, PAUL		9008754	MEDICAL SUPPLEMENTAL	83.21	
84698	06/26/23	14.98	CHAVARRIA, JOHNNY		9008726	MEDICAL SUPPLEMENTAL	14.98	
84699	06/26/23	24.82	CHAVEZ, JESSE		9008779	MEDICAL SUPPLEMENTAL	24.82	
84700	06/26/23	21.00	CLARKE, PATRICIA		9008727	MEDICAL SUPPLEMENTAL	21.00	
84701	06/26/23	14.98	CLAYTON, MICHAEL		9008608	MEDICAL SUPPLEMENTAL	14.98	
84702	06/26/23	59.49	COLWELL, ARLAN		9008609	MEDICAL SUPPLEMENTAL	59.49	
84703	06/26/23	21.00	CONTRERAS-NAVARRO, FRANCISCO		9008610	MEDICAL SUPPLEMENTAL	21.00	
84704	06/26/23	50.19	COON, RICHARD		9008611	MEDICAL SUPPLEMENTAL	50.19	
84705	06/26/23	42.00	COTTER, ROBERT		9008755	MEDICAL SUPPLEMENTAL	42.00	
84706	06/26/23	42.13	COWELL, RICHARD		9008612	MEDICAL SUPPLEMENTAL	42.13	
84707	06/26/23	21.00	CRAMBLETT, LAWRENCE		9008613	MEDICAL SUPPLEMENTAL	21.00	
84708	06/26/23	50.19	CRANDELL, DANA		9008748	MEDICAL SUPPLEMENTAL	50.19	
84709	06/26/23	21.00	CRAWFORD, FLOYD		9008614	MEDICAL SUPPLEMENTAL	21.00	
84710	06/26/23	21.00	CRUISE, RICHARD		9008615	MEDICAL SUPPLEMENTAL	21.00	
84711	06/26/23	42.00	CRUTCH, SHELTON		9008616	MEDICAL SUPPLEMENTAL	42.00	
84712	06/26/23	14.98	CUMMINGS, CYNTHIA		9008728	MEDICAL SUPPLEMENTAL	14.98	
84713	06/26/23	42.00	CUMMINS, MAJOR		9008617	MEDICAL SUPPLEMENTAL	42.00	
84714	06/26/23	41.36	DAVIDOSKI, PATTI		9008618	MEDICAL SUPPLEMENTAL	41.36	
84715	06/26/23	14.98	DAVILA, ANA		9008619	MEDICAL SUPPLEMENTAL	14.98	
84716	06/26/23	14.98	DEL PO, CAROLYN		9008746	RETIREE SUPPLEMENTAL	14.98	
84717	06/26/23	42.13	DEVIVO, WILLIAM		9008620	MEDICAL SUPPLEMENTAL	42.13	
84718	06/26/23	14.98	DOBBS, LILLIAN		9008786	MEDICAL SUPPLEMENTAL	14.98	
84719	06/26/23	21.00	DORFMAN, IRIS		9008756	MEDICAL SUPPLEMENTAL	21.00	
84720	06/26/23	62.11	DOVE, WILLIAM		9008780	MEDICAL SUPPLEMENTAL	62.11	
84721	06/26/23	14.98	DRAKE, JUDITH		9008621	MEDICAL SUPPLEMENTAL	14.98	
84722	06/26/23	14.98	ELIA, LARRY		9008622	MEDICAL SUPPLEMENTAL	14.98	
84723	06/26/23	42.00	EMERSON, WILLIAM		9008757	MEDICAL SUPPLEMENTAL	42.00	
84724	06/26/23	42.00	ESCARCEGA, MIGUEL		9008623	MEDICAL SUPPLEMENTAL	42.00	
84725	06/26/23	45.69	FALLAU, NICHOLAS		9008624	MEDICAL SUPPLEMENTAL	45.69	
84726	06/26/23	25.20	FELDER, KRISTAAN		9008791	MEDICAL SUPPLEMENTAL	25.20	
84727	06/26/23	21.00	FENN, MARILYN		9008758	MEDICAL SUPPLEMENTAL	21.00	
84728	06/26/23	14.16	FLAGG, PAULA		9008625	MEDICAL SUPPLEMENTAL	14.16	
84729	06/26/23	14.98	FLOREZ, ROSIE		9008729	MEDICAL SUPPLEMENTAL	14.98	
84730	06/26/23	28.32	FRANCIS, RUFUS		9008759	MEDICAL SUPPLEMENTAL	28.32	
84731	06/26/23	13.70	GABRIELE, BERNARD		9008730	MEDICAL SUPPLEMENTAL	13.70	
84732	06/26/23	13.70	GABRIELE, CATHLEEN		9008731	MEDICAL SUPPLEMENTAL	13.70	
84733	06/26/23	42.00	GALE, TERRY		9008760	MEDICAL SUPPLEMENTAL	42.00	
84734	06/26/23	14.98	GALLOWAY, SCOTT		9008761	MEDICAL SUPPLEMENTAL	14.98	
84735	06/26/23	14.98	GARBEZ, LINDA		9008626	MEDICAL SUPPLEMENTAL	14.98	
84736	06/26/23	14.98	GARBEZ, MANNY		9008627	MEDICAL SUPPLEMENTAL	14.98	
84737	06/26/23	29.74	GARCIA, DANIEL		9008628	MEDICAL SUPPLEMENTAL	29.74	
84738	06/26/23	14.98	GARCIA, HELEN		9008629	MEDICAL SUPPLEMENTAL	14.98	
84739	06/26/23	38.78	GARCIA, SAMUEL		9008630	MEDICAL SUPPLEMENTAL	38.78	
84740	06/26/23	51.76	GOUVEIA, ROBERT	0	9008581	MEDICAL SUPPLEMENTAL	51.76	
84741	06/26/23	41.36	GRANADOS-BOYCE, MARIA		9008631	MEDICAL SUPPLEMENTAL	41.36	
84742	06/26/23	14.98	GROEMAN, BRUCE		9008632	MEDICAL SUPPLEMENTAL	14.98	

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84743	06/26/23	M215	29.97	GROSJEAN, DOUGLAS		9008633	MEDICAL SUPPLIMENTAL	29.97	
84744	06/26/23	M216	14.98	HALL, SHIRLEY		9008634	MEDICAL SUPPLIMENTAL	14.98	
84745	06/26/23	M217	14.98	HAMM, CAROLYN		9008635	MEDICAL SUPPLIMENTAL	14.98	
84746	06/26/23	M422	31.06	HERNANDEZ, ALICIA		9008781	MEDICAL SUPPLEMENTAL	31.06	
84747	06/26/23	M219	41.36	HERNANDEZ, JUAN		9008636	MEDICAL SUPPLEMENTAL	41.36	
84748	06/26/23	M220	14.98	HERNANDEZ, MARGARITO		9008637	MEDICAL SUPPLEMENTAL	14.98	
84749	06/26/23	M221	42.13	HERSHEY, ANDREA		9008638	MEDICAL SUPPLEMENTAL	42.13	
84750	06/26/23	M397	21.00	HEATH, KATHRYN		9008762	MEDICAL SUPPLEMENTAL	21.00	
84751	06/26/23	M398	21.00	HICKLIN, LUCILLE		9008763	MEDICAL SUPPLEMENTAL	21.00	
84752	06/26/23	M222	21.00	HILL, ANDREW		9008639	MEDICAL SUPPLEMENTAL	21.00	
84753	06/26/23	M437	81.01	HILTNER, THOMAS		9008793	MEDICAL SUPPLEMENTAL	81.01	
84754	06/26/23	M223	14.98	HINDIN, LEMORE		9008640	MEDICAL SUPPLEMENTAL	14.98	
84755	06/26/23	M224	42.00	HOBBS, JAMES		9008641	MEDICAL SUPPLEMENTAL	42.00	
84756	06/26/23	M225	42.00	HOLCOMB, MICHAEL		9008642	MEDICAL SUPPLEMENTAL	42.00	
84757	06/26/23	M226	101.31	HOLONICK, JAMES		9008643	MEDICAL SUPPLEMENTAL	101.31	
84758	06/26/23	M356	21.00	HOWARD, CAROL		9008732	MEDICAL SUPPLEMENTAL	21.00	
84759	06/26/23	M228	42.00	HOWARD, WARD		9008644	MEDICAL SUPPLEMENTAL	42.00	
84760	06/26/23	M229	42.00	HYMAN, JOE		9008645	MEDICAL SUPPLEMENTAL	42.00	
84761	06/26/23	M230	41.36	JACINTO, FRANK		9008646	MEDICAL SUPPLEMENTAL	41.36	
84762	06/26/23	M231	21.00	JAHNKE, ELISEN		9008647	MEDICAL SUPPLEMENTAL	21.00	
84763	06/26/23	M438	29.96	JENSEN, EVANGELINE		9008794	MEDICAL SUPPLEMENTAL	29.96	
84764	06/26/23	M357	14.98	JUSSEL, PETE		9008733	MEDICAL SUPPLEMENTAL	14.98	
84765	06/26/23	M233	42.00	KALE, RICKY		9008648	MEDICAL SUPPLEMENTAL	42.00	
84766	06/26/23	M434	21.00	KAMEDA, TERRY		9008790	MEDICAL SUPPLEMENTAL	21.00	
84767	06/26/23	M235	14.98	KELLY, ELOISE		9008649	MEDICAL SUPPLEMENTAL	14.98	
84768	06/26/23	M399	51.97	KONNO, DAVID		9008764	MEDICAL SUPPLEMENTAL	51.97	
84769	06/26/23	M236	42.00	KORBA, PATRICIA		9008650	MEDICAL SUPPLEMENTAL	42.00	
84770	06/26/23	M423	8.99	LAM, JAMES		9008782	MEDICAL SUPPLEMENTAL	8.99	
84771	06/26/23	M433	25.20	LANAGAN, CHRIS		9008789	MEDICAL SUPPLEMENTAL	25.20	
84772	06/26/23	M238	21.00	LAWHON, JACK		9008651	MEDICAL SUPPLEMENTAL	21.00	
84773	06/26/23	M239	21.00	LAWSON, LOIS		9008652	MEDICAL SUPPLEMENTAL	21.00	
84774	06/26/23	M428	25.20	LEE, VIRGINIA		9008787	MEDICAL SUPPLEMENTAL	25.20	
84775	06/26/23	M241	21.00	LEFFLER, JEAN		9008653	MEDICAL SUPPLEMENTAL	21.00	
84776	06/26/23	M242	91.37	LEGORRETA, PETE		9008654	MEDICAL SUPPLEMENTAL	91.37	
84777	06/26/23	M243	21.00	LOGIUDICE, FRED		9008655	MEDICAL SUPPLEMENTAL	21.00	
84778	06/26/23	M244	42.00	LONGNECKER, LLOYD		9008656	MEDICAL SUPPLEMENTAL	42.00	
84779	06/26/23	M245	14.98	LUCIER, MARILYN		9008657	MEDICAL SUPPLEMENTAL	14.98	
84780	06/26/23	M246	42.00	LYNCH, GLENN		9008658	MEDICAL SUPPLEMENTAL	42.00	
84781	06/26/23	M400	14.98	MACHADO, MARGARET		9008765	MEDICAL SUPPLEMENTAL	14.98	
84782	06/26/23	M248	20.68	MALPHRUS, BRENDA		9008659	MEDICAL SUPPLEMENTAL	20.68	
84783	06/26/23	M249	29.74	MARCUS, STEVEN		9008660	MEDICAL SUPPLEMENTAL	29.74	
84784	06/26/23	M250	42.00	MARTIN, DAWN		9008661	MEDICAL SUPPLEMENTAL	42.00	
84785	06/26/23	M252	41.36	MARTINEZ, MARK		9008662	MEDICAL SUPPLEMENTAL	41.36	
84786	06/26/23	M254	34.80	MCDONALD, JANIE		9008663	MEDICAL SUPPLEMENTAL	34.80	
84787	06/26/23	M255	14.98	MCDONALD, KEVIN		9008664	MEDICAL SUPPLEMENTAL	14.98	
84788	06/26/23	M358	21.00	MCFADDEN, IAN		9008734	MEDICAL SUPPLEMENTAL	21.00	

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84789	06/26/23	M359	29.97	MCGINNIS, POLLY		9008735	MEDICAL SUPPLIMENTAL	29.97	
84790	06/26/23	M360	21.00	MEJIA, INDELISA		9008736	MEDICAL SUPPLIMENTAL	21.00	
84791	06/26/23	M361	14.98	MELTON, JOHN		9008737	MEDICAL SUPPLIMENTAL	14.98	
84792	06/26/23	M256	14.98	MESECK, MARGARITA		9008665	MEDICAL SUPPLIMENTAL	14.98	
84793	06/26/23	M362	14.98	MILLER, FOREST		9008738	MEDICAL SUPPLIMENTAL	14.98	
84794	06/26/23	M261	21.00	MORGAN, JEANETTE		9008666	MEDICAL SUPPLIMENTAL	21.00	
84795	06/26/23	M262	41.36	MORR, BONNIE		9008667	MEDICAL SUPPLIMENTAL	41.36	
84796	06/26/23	M264	21.00	MUNGIOLI, LARRY		9008668	MEDICAL SUPPLIMENTAL	21.00	
84797	06/26/23	M265	29.97	MUNGUIA, GUSTAVO		9008669	MEDICAL SUPPLIMENTAL	29.97	
84798	06/26/23	M402	21.00	NABOR, GLEN		9008766	MEDICAL SUPPLEMENTAL	21.00	
84799	06/26/23	M424	8.99	NANCE, RAMONA		9008783	MEDICAL SUPPLEMENTAL	8.99	
84800	06/26/23	M266	21.00	NAUKKARINEN, JUKKA		9008670	MEDICAL SUPPLIMENTAL	21.00	
84801	06/26/23	M267	14.98	NELSON, EDWARD		9008671	MEDICAL SUPPLIMENTAL	14.98	
84802	06/26/23	M268	42.00	NELSON, RICHARD		9008672	MEDICAL SUPPLIMENTAL	42.00	
84803	06/26/23	M269	29.97	NIETO, MANUEL		9008673	MEDICAL SUPPLIMENTAL	29.97	
84804	06/26/23	M271	81.21	NORTH, JEFFREY		9008674	MEDICAL SUPPLEMENTAL	81.21	
84805	06/26/23	M272	57.77	NORTHON, M		9008675	MEDICAL SUPPLIMENTAL	57.77	
84806	06/26/23	M273	42.00	O'DONNELL, SHAWN		9008676	MEDICAL SUPPLIMENTAL	42.00	
84807	06/26/23	M274	21.00	O'HAGIN, JUSTINA		9008677	MEDICAL SUPPLIMENTAL	21.00	
84808	06/26/23	M277	21.00	O'MARA, KATHLEEN		9008679	MEDICAL SUPPLIMENTAL	21.00	
84809	06/26/23	M275	42.00	OJEDA, ROBERTO		9008678	MEDICAL SUPPLIMENTAL	42.00	
84810	06/26/23	M278	21.00	ORTEGA, MANUELA		9008680	MEDICAL SUPPLIMENTAL	21.00	
84811	06/26/23	M280	21.00	PARHAM, WALLACE		9008681	MEDICAL SUPPLIMENTAL	21.00	
84812	06/26/23	M281	42.00	PENDRAGON, LINDA		9008682	MEDICAL SUPPLIMENTAL	42.00	
84813	06/26/23	M282	29.97	PEREZ, ANTONIO		9008683	MEDICAL SUPPLIMENTAL	29.97	
84814	06/26/23	M109	51.76	PEREZ, CHERYL		9008582	MEDICAL SUPPLIMENTAL	51.76	
84815	06/26/23	M284	21.00	PETERS, TERRIE		9008684	MEDICAL SUPPLIMENTAL	21.00	
84816	06/26/23	M285	14.98	PHILLIPS, THOMAS		9008685	MEDICAL SUPPLIMENTAL	14.98	
84817	06/26/23	M404	14.98	PHILLIPS, TYRONE		9008767	MEDICAL SUPPLEMENTAL	14.98	
84818	06/26/23	M286	14.98	PICARELLA, FRANCIS		9008686	MEDICAL SUPPLIMENTAL	14.98	
84819	06/26/23	M288	29.74	PONS, JUAN		9008687	MEDICAL SUPPLIMENTAL	29.74	
84820	06/26/23	M363	14.98	PRECIADO, MARY LOU		9008739	MEDICAL SUPPLIMENTAL	14.98	
84821	06/26/23	M290	42.00	PRICE, HARRY		9008688	MEDICAL SUPPLIMENTAL	42.00	
84822	06/26/23	M291	21.00	PRINCE, DEBRA		9008689	MEDICAL SUPPLIMENTAL	21.00	
84823	06/26/23	M293	42.00	PRUDDEN, RICHARD		9008690	MEDICAL SUPPLIMENTAL	42.00	
84824	06/26/23	M418	42.00	PYE, GINA		9008778	MEDICAL SUPPLEMENTAL	42.00	
84825	06/26/23	M295	14.16	RAMIREZ, MANUEL		9008691	MEDICAL SUPPLIMENTAL	14.16	
84826	06/26/23	M296	77.34	RAMOS, ROSALIO		9008692	MEDICAL SUPPLIMENTAL	77.34	
84827	06/26/23	M364	14.98	READ, TIMON		9008740	MEDICAL SUPPLEMENTAL	14.98	
84828	06/26/23	M297	77.68	REGAN, MICHAEL		9008693	MEDICAL SUPPLIMENTAL	77.68	
84829	06/26/23	M298	21.00	RHODES, BRUCE		9008694	MEDICAL SUPPLEMENTAL	21.00	
84830	06/26/23	M299	20.68	ROCHA, SHERRI		9008695	MEDICAL SUPPLEMENTAL	20.68	
84831	06/26/23	M300	21.00	RODGERS, MARILYN		9008696	MEDICAL SUPPLEMENTAL	21.00	
84832	06/26/23	M405	21.00	ROSS, ELISABETH		9008768	MEDICAL SUPPLEMENTAL	21.00	
84833	06/26/23	M406	21.00	ROSS, EMERY		9008769	MEDICAL SUPPLEMENTAL	21.00	
84834	06/26/23	M301	41.36	ROSSI, DENISE		9008697	MEDICAL SUPPLEMENTAL	41.36	



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84835	06/26/23	60.01	ROWE, RUBY		9008698	MEDICAL SUPPLIMENTAL	60.01	
84836	06/26/23	21.00	ROY, ARLEN		9008699	MEDICAL SUPPLIMENTAL	21.00	
84837	06/26/23	35.77	RYLANDER, REED		9008700	MEDICAL SUPPLIMENTAL	35.77	
84838	06/26/23	41.36	SALGUEIRO, MICHAEL		9008701	MEDICAL SUPPLIMENTAL	41.36	
84839	06/26/23	21.00	SANDOVAL, ANGEL		9008741	MEDICAL SUPPLEMENTAL	21.00	
84840	06/26/23	29.97	SCHRAEDER, PAUL		9008770	MEDICAL SUPPLEMENTAL	29.97	
84841	06/26/23	21.00	SCILLA, JOSEPH		9008702	MEDICAL SUPPLIMENTAL	21.00	
84842	06/26/23	41.36	SERRATO, JUAN		9008703	MEDICAL SUPPLIMENTAL	41.36	
84843	06/26/23	14.98	SILVA, EDUARDO		9008742	MEDICAL SUPPLIMENTAL	14.98	
84844	06/26/23	110.99	SLATER, ROBYN		9008771	MEDICAL SUPPLEMENTAL	110.99	
84845	06/26/23	14.98	SLOAN, SUZANNE		9008704	MEDICAL SUPPLIMENTAL	14.98	
84846	06/26/23	19.39	SMITH, DONNA		9008705	MEDICAL SUPPLIMENTAL	19.39	
84847	06/26/23	20.68	STARKEY, THOMAS		9008772	MEDICAL SUPPLEMENTAL	20.68	
84848	06/26/23	29.97	STICKEL, THOMAS		9008773	MEDICAL SUPPLEMENTAL	29.97	
84849	06/26/23	8.99	SWAIN, LAWRENCE		9008784	MEDICAL SUPPLEMENTAL	8.99	
84850	06/26/23	29.97	SWART, RANDY		9008743	MEDICAL SUPPLIMENTAL	29.97	
84851	06/26/23	14.98	TAYLOR, THOMAS		9008744	MEDICAL SUPPLIMENTAL	14.98	
84852	06/26/23	42.00	THOMAS, RUSSELL		9008706	MEDICAL SUPPLIMENTAL	42.00	
84853	06/26/23	77.68	TICHENOR, KENNETH		9008707	MEDICAL SUPPLIMENTAL	77.68	
84854	06/26/23	36.19	TOLENTINO, SALVADOR		9008792	MEDICAL SUPPLEMENTAL	36.19	
84855	06/26/23	14.98	TOLINE, DONALD		9008708	MEDICAL SUPPLIMENTAL	14.98	
84856	06/26/23	21.00	TOVAR, SERENA		9008709	MEDICAL SUPPLIMENTAL	21.00	
84857	06/26/23	20.68	TRENT, VICKI		9008710	MEDICAL SUPPLIMENTAL	20.68	
84858	06/26/23	12.60	TREPAGNIER, NOEL		9008788	MEDICAL SUPPLIMENTAL	12.60	
84859	06/26/23	8.99	TRINIDAD, AURORA		9008785	MEDICAL SUPPLEMENTAL	8.99	
84860	06/26/23	41.36	VALDEZ, JOSE		9008711	MEDICAL SUPPLIMENTAL	41.36	
84861	06/26/23	29.74	VAN DYKE, CURTIS		9008712	MEDICAL SUPPLIMENTAL	29.74	
84862	06/26/23	42.00	VANDERZANDE, ED		9008774	MEDICAL SUPPLEMENTAL	42.00	
84863	06/26/23	21.00	VEST, SHELLY		9008747	MEDICAL SUPPLEMENTAL	21.00	
84864	06/26/23	21.00	VONWAL, YVETTE		9008713	MEDICAL SUPPLIMENTAL	21.00	
84865	06/26/23	14.98	WADSWORTH, RITA		9008714	MEDICAL SUPPLIMENTAL	14.98	
84866	06/26/23	29.97	WALTER, KEVIN		9008715	MEDICAL SUPPLEMENTAL	29.97	
84867	06/26/23	21.00	WHITE, LESLIE		9008775	MEDICAL SUPPLEMENTAL	21.00	
84868	06/26/23	42.00	WHITNEY, LUCERE		9008716	MEDICAL SUPPLEMENTAL	42.00	
84869	06/26/23	103.52	WILLIS, GREGORY		9008776	MEDICAL SUPPLEMENTAL	103.52	
84870	06/26/23	42.00	WILSON, BONNIE		9008745	MEDICAL SUPPLEMENTAL	42.00	
84871	06/26/23	21.00	WYANT, JUDI		9008777	MEDICAL SUPPLEMENTAL	21.00	
84872	06/26/23	14.98	YAGI, RANDY		9008717	MEDICAL SUPPLEMENTAL	14.98	
84873	06/26/23	21.00	YANCY, TERRY		9008718	MEDICAL SUPPLEMENTAL	21.00	
84874	06/26/23	45.69	ZENKER, JEFFREY		9008719	MEDICAL SUPPLEMENTAL	45.69	

TOTAL 1,512,937.91      ACCOUNTS PAYABLE 463      TOTAL CHECKS 1,512,937.91

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CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
84875	07/03/23	2,519.09	ABC BUS INC		122396	INVENTORY ORDER	2,519.09	
84876	07/03/23	1,000.00	ACCO-WILSON, INC		122469	ANNUAL BACKFLOW VER	500.00	
					122470	ANNUAL BACKFLOW MMF	500.00	
84877	07/03/23	196.08	AMAZON CAPITAL SERVICES, INC.		122374	OFFICE SUPPLIES	10.90	
					122452	KEYBOARD C/S	185.18	
84878	07/03/23	1,444.75	AMSTERDAM PRINTING & LITHO		122458	LANYARDS/VINYL POUCH	1,444.75	
84879	07/03/23	4,334.92	ATHENS INSURANCE SERVICE, INC.		122419	JUL 23 MONTHLY FEE	4,334.92	
84880	07/03/23	90.11	BOIS, MICHAEL		122447	PAYROLL SUPPLIES	90.11	
84881	07/03/23	3,990.00	CAR-MON PRODUCTS, INC.		122493	EXHAUST HOSES	3,990.00	
84882	07/03/23	703.82	CATTO'S GRAPHICS, INC.		122385	METRO POLO SHIRTS	703.82	
84883	07/03/23	1,500.00	CITY OF SANTA CRUZ/PARKING		122450	JULY 23 PARK PERMITS	1,500.00	
84884	07/03/23	1,810.34	CITY OF WATSONVILLE UTILITIES		122483	5/17-6/6 WTC	80.25	
					122484	5/17-6/6 WTC	40.19	
					122485	WASTE/ORGANIC WTC	1,261.14	
84885	07/03/23	38,262.24	CLEAN ENERGY		122486	5/17-6/6 WTC	326.94	
					122487	5/17-6/6 WTC	101.82	
					122381	6/6 LNG CHARGES	9,206.52	
					122415	6/13 LNG CHARGES	9,124.72	
					122425	JUNE 23 MAINT SBF	19,931.00	
84886	07/03/23	8,413.28	COASTAL LANDSCAPING INC.		122467	REPL DAMAGE LANDSCAP	8,413.28	
84887	07/03/23	1,000.00	CUSTOMER SVC BANK/CHANGE FUND		122495	REPL TVM CHG ORDER	1,000.00	
84888	07/03/23	450.00	DOCTORS ON DUTY MEDICAL		122428	DMV PHYSICAL PRC	150.00	
					122429	DMV PHYSICAL PRC	150.00	
					122430	DMV PHYSICAL PRC	150.00	
84889	07/03/23	1,947.36	DUNCAN PLUMBING		122442	WATER HEATER SVC	205.26	
84890	07/03/23	7,951.13	EMPLOYNET, INC		122453	WATER HEATER RPR MMF	1,742.10	
					122368	TEMP W/E 6/11	2,640.00	
					122371	TEMP W/E 6/11	1,500.00	
					122378	TEMP W/E 6/18	1,015.88	
					122461	TEMP W/E 6/18	1,160.25	
					122492	TEMP W/E 6/18	1,635.00	
84891	07/03/23	4,855.82	GILLIG LLC		122397	INVENTORY ORDER	80.44	
					122398	VEH# 4209 PARTS	414.58	
					122399	VEH# 0621 PARTS	914.76	
					122400	INVENTORY ORDER	645.05	
					122401	VEH# 4206 PARTS	525.10	
					122402	INVENTORY ORDER	649.34	
					122403	INVENTORY ORDER	103.73	
					122404	CREDIT 19276/27977	-1,311.00	

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84892	07/03/23	53.00	GOUVEIA, ANNA		122405	INVENTORY ORDER	2,833.82	
84893	07/03/23	108.59	GRAINGER		122443	CDL RENEWAL	53.00	
					122373	INVENTORY ORDER	64.89	
					122406	INVENTORY ORDER	28.24	
84894	07/03/23	15,255.02	HARTFORD LIFE AND ACCIDENT INS		122420	NON INVENTORY ORDER	15.46	
					122445	JUNE 23 LTD	10,889.45	
					122446	JUNE 23 LIFE AD&D	4,365.57	
84895	07/03/23	1,725.71	HUNT & SONS, INC.		122427	INVENTORY ORDER	1,725.71	
84896	07/03/23	10.87	J. J. KELLER & ASSOCIATES INC		122473	SHIPPING CHARGES	10.87	
84897	07/03/23	32,725.00	JARRETT WALKER & ASSOC LLC		122459	5/31 BUS NETWORK	32,725.00	
84898	07/03/23	772.05	KELLEY'S SERVICE INC.		122407	INVENTORY ORDER	186.61	
					122408	INVENTORY ORDER	585.44	
84899	07/03/23	658.00	KJRB, INC.		122421	VEH# 2214 TOW	658.00	
84900	07/03/23	393.30	LAW OFFICES OF MARIE F. SANG	7	122455	CL# 22000654	153.90	
					122456	CL# 220011402	239.40	
84901	07/03/23	185.72	LUMINATOR TECH GROUP GLOBAL,		122409	CAMERA REPAIR	185.72	
84902	07/03/23	55,349.00	MAINTSTAR		122438	4/6/23-4/5/24SUPPORT	55,349.00	
84903	07/03/23	16,386.27	MANSFIELD OIL CO OF GAINSVILLE		122380	6/20 DIESEL FUEL	16,386.27	
84904	07/03/23	1,459.54	MISSION UNIFORM		122424	FUEL ST TOWELS	156.00	
					122431	VMU/VSW UNIFORM SUPP	333.15	
					122433	VMU/VSW UNIFORM SUPP	317.53	
					122434	FUEL ST TOWELS	156.00	
					122435	FUEL ST TOWELS	156.00	
					122436	TOWELS/MATS PRC	18.50	
					122457	VMU/VSW UNIFORM SUPP	322.36	
84905	07/03/23	8,922.00	MORIARTY'S ROOFING		122437	INSTALL GUTTERS VER	8,922.00	
84906	07/03/23	2,240.91	NORTH BAY FORD LINC-MERCURY		122386	VEH# PC 1705 PARTS	2,091.53	
					122387	VEH# PC 1709 PARTS	54.99	
					122388	VEH# PC 1702 PARTS	94.39	
84907	07/03/23	99.50	OTTO, LAURA		122494	REFUND#7066/7067 PRC	99.50	
84908	07/03/23	12,523.45	PACIFIC GAS & ELECTRIC		122463	5/24-6/22 SBF	2,465.29	
					122464	5/24-6/22 VER	4,499.79	
					122465	5/24-6/22 MMF	5,482.76	
					122466	5/25-6/23 SBF GAS	75.61	
84909	07/03/23	2,032.00	PEDX COURIER AND CARGO	7	122449	MAY 23 COURIER SVC	2,032.00	
84910	07/03/23	147.49	PITNEY BOWES INC.		122460	7/1/23-9/30 CS	147.49	
84911	07/03/23	18,916.00	RICHARD IRISH		122468	1906 PHASE 2 HVAC	18,916.00	
84912	07/03/23	238.08	RIVERSIDE LIGHTING, INC.		122394	FIELD PARTS	138.27	
					122395	ELECTRICAL PARTS SBF	99.81	

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84913	07/03/23	003154	4,624.78	ROMAINE ELECTRIC CORP		122417	INVENTORY ORDER	1,375.08	
						122418	INVENTORY ORDER	3,249.70	
84914	07/03/23	135	425.35	SANTA CRUZ AUTO PARTS, INC.		122372	INVENTORY ORDER	425.35	
84915	07/03/23	079	9,429.52	SANTA CRUZ MUNICIPAL UTILITIES		122474	5/10-6/8 BETTYS, BR	57.13	
						122475	5/10-6/8 MMF	1,481.01	
						122476	5/10-6/8 VERNON	627.58	
						122477	5/10-6/8 SBF	2,884.73	
						122478	5/10-6/8MULTIBUSSTOP	1,050.60	
						122479	5/10-6/8 PAC ISLAND	149.74	
						122480	5/10-6/8 SMC	2,497.34	
						122481	5/10-6/18 MMF IRRIG	99.39	
						122482	5/10-6/8 OPS	582.00	
84916	07/03/23	001292	305.00	SANTA CRUZ RECORDS MNGMT INC		122432	6/9 SHREDDING PRC	45.00	
						122462	6/7 SHREDDING MULTI	260.00	
84917	07/03/23	001307	2,485.43	SANTA CRUZ STAFFING, LLC		122369	TEMP W/E 6/18	1,245.43	
						122370	TEMP W/E 6/18	1,240.00	
84918	07/03/23	122	469.83	SCMTD PETTY CASH - OPS		122448	PETTY CASH REPLENISH	469.83	
84919	07/03/23	788	125.08	SCMTD PETTY CASH - FINANCE		122444	6/23 PETTY CASH REPL	125.08	
84920	07/03/23	003625	41,521.01	SELF INSURED SERVICES COMPANY		122471	JUNE 23 DENTAL	33,781.01	
						122472	JUNE 23 VSP	7,740.00	
84921	07/03/23	003614	2,908.60	SHAPE INCORPORATED		122440	SEWERPUMP REBULD SBF	2,908.60	
84922	07/03/23	003292	5,565.76	SLINGSHOT CONNECTIONS LLC		122376	TEMP W/E 6/11	1,155.20	
						122377	TEMP W/E 6/11	1,155.20	
						122379	TEMP W/E 6/4	924.16	
						122384	TEMP W/E 6/4	1,155.20	
						122451	TEMP W/E 6/11	1,176.00	
84923	07/03/23	003611	450.00	SONIA MENDEZ-PACHECO		122426	CARPET CLEANING SMC	450.00	
84924	07/03/23	003694	1,049.81	SOUTHERN COUNTIES LUBRICANTS,		122439	DEF FLUID SBF	1,049.81	
84925	07/03/23	003621	2,350.71	SPORTWORKS GLOBAL LLC		122416	INVENTORY ORDER	2,350.71	
84926	07/03/23	003285	6,362.89	THE AFTERMARKET PARTS CO LLC		122382	INVENTORY ORDER	151.15	
						122383	INVENTORY ORDER	170.88	
						122410	VEH# 1302 PARTS	102.73	
						122411	INVENTORY ORDER	1,040.13	
						122412	INVENTORY ORDER	2,393.62	
						122413	INVENTORY ORDER	209.76	
						122414	INVENTORY ORDER	2,294.62	
84927	07/03/23	003242	819.38	THE JANEK CORPORATION		122375	ELECT BOARDS RPR/INV	819.38	
84928	07/03/23	003680	2,142.56	TRAFFIC MANAGEMENT, INC.		122496	TRAFFIC CONTROL	2,230.82	
						122497	CREDIT INV 989656	-49.16	

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84929	07/03/23	007	39.22	UNITED PARCEL SERVICE		122498	CREDIT INV 989656	-39.10	
84930	07/03/23	003687	6,707.33	VALLEY POWER SYSTEMS NORTH, INC		122454	FREIGHT	39.22	
						122389	INVENTORY ORDER	51.46	
						122390	INVENTORY ORDER	34.02	
						122391	INVENTORY ORDER	48.04	
						122392	INVENTORY ORDER	963.42	
						122393	INVENTORY ORDER	4,249.80	
						122422	INVENTORY ORDER	336.92	
						122423	INVENTORY ORDER	1,023.67	
84931	07/03/23	221	3,837.71	VEHICLE MAINTENANCE PROG INC		122441	INVENTORY ORDER	3,837.71	
84932	07/03/23	M329	198.65	WU, PETER		122488	MEDICAL SUPPLEMENTAL	46.28	
						122489	MEDICAL SUPPLEMENTAL	50.79	
						122490	MEDICAL SUPPLEMENTAL	50.79	
						122491	MEDICAL SUPPLEMENTAL	50.79	
84933	07/10/23	001122	2,557.41	4IMPRINT, INC.		122544	SHIRTS/JACKETS FM	2,557.41	
84934	07/10/23	003151	93.10	ABC BUS INC		122547	INVENTORY ORDER	93.10	
84935	07/10/23	003596	172.90	AMAZON CAPITAL SERVICES, INC.		122558	OFFICE EQUIPMENT	151.12	
						122568	ROADFO SUPPLIES	21.78	
84936	07/10/23	001141	2,771.00	AMERICAN BUSINESS SYSTEMS, INC		122599	7/1/23-6/30/24 SUPP	2,771.00	
84937	07/10/23	001D	546.20	AT&T		122548	6/1-6/30 PT TO PT2	546.20	
84938	07/10/23	107A	131.35	BFS GROUP LLC		122505	FLOOR RPR OPS	37.69	
						122506	RESTROOM RPRS SMC	64.22	
						122576	RPR SUPPLIES	24.57	
84939	07/10/23	001159	42,344.21	CATTO'S GRAPHICS, INC.		122577	RPR FENCE	4.87	
						122563	BUS WRAP/LABOR	10,517.77	
						122585	BUS WRAP/LABOR	10,517.77	
						122595	BUS WRAP HARBOR SEAL	10,517.77	
						122597	SIGN PERF PRINT	273.13	
						122598	BUS WRAP FALL CREEK	10,517.77	
84940	07/10/23	E1149	89.00	CERDA, JASON		122606	DMV REIMBURSEMENT	89.00	
84941	07/10/23	003633	33.00	CINTAS CORPORATION NO.2		122580	FIRST AID SUPPLIES	33.00	
84942	07/10/23	E1151	53.00	CITKO, KEVIN		122608	DMV REIMBURSEMENT	53.00	
84943	07/10/23	001124	6,234.19	CLEAN ENERGY		122528	6/16 LNG CHARGES	6,234.19	
84944	07/10/23	163	896.57	COMMUNITY PRINTERS, INC.		122510	COROPLAST SIGNS	383.94	
						122590	CAR CARDS	512.63	
84945	07/10/23	367	339.00	COMMUNITY TELEVISION OF		122559	5/19 BOD MEETING	339.00	
84946	07/10/23	003116	2,646.86	CUMMINS, INC		122513	VEH# 2812 PARTS	2,282.92	
						122514	CREDIT INV# Y9-16467	-294.98	
						122520	VEH# 0521 PARTS	112.07	

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84947	07/10/23	1,815.79	DUNCAN PLUMBING		122560	INVENTORY ORDER	546.85	
84948	07/10/23	4,058.25	EMPLOYNET, INC		122549	RPR GAS VALVE SVT	1,815.79	
					122515	TEMP W/E 6/25	1,058.25	
					122516	TEMP W/E 6/25	1,500.00	
					122517	TEMP W/E 6/18	1,500.00	
84949	07/10/23	928.22	ENVIRONMENTAL SYSTEMS RESEARCH		122579	7/1/23-6/30/24 MAINT	928.22	
84950	07/10/23	12,378.06	EPICOR SOFTWARE CORP		122509	7/1/23-6/30/24 MAINT	12,378.06	
84951	07/10/23	453.44	EXPRESS SERVICES INC.		122512	TEMP W/E 6/11	453.44	
84952	07/10/23	659.06	FASTENAL COMPANY INC		122518	INVENTORY ORDER	60.74	
					122546	INV/NON INV ORDER	598.32	
84953	07/10/23	89.00	FINKE, BEN		122609	DMV REIMBURSEMENT	89.00	
84954	07/10/23	1,094.11	FLUHMANN, MATTHEW		122557	REIMBURSE MILEAGE	1,094.11	
84955	07/10/23	6,718.11	GILLIG LLC		122529	INVENTORY ORDER	5,310.57	
					122531	VEH# 4206 PARTS	10.97	
					122556	INVENTORY ORDER	920.46	
					122581	RPR VEH #0521	46.92	
					122582	INVENTORY ORDER	429.19	
84956	07/10/23	54.69	GOUVEIA, ANNA		122596	REIMBURSEMENT	54.69	
84957	07/10/23	479.55	GRAINGER		122545	ROLLING STEP LADDER	466.12	
					122555	INVENTORY ORDER	13.43	
84958	07/10/23	852.16	J. J. R ENTERPRISES, INC.		122562	INK CARTRIDGE	92.86	
					122565	INK CARTRIDGE	355.06	
					122567	INK CARTRIDGES	404.24	
84959	07/10/23	1,166.94	KELLEY'S SERVICE INC.		122530	INVENTORY ORDER	46.32	
					122532	CREDIT INV K-2199047	-19.67	
					122550	INV/NON INV ORDER	619.40	
					122551	CREDIT INV# K-2177403	-19.67	
					122552	CREDIT INV# 2193647	-128.92	
					122553	CREDITK-2160452/0609	-39.34	
					122554	INVENTORY ORDER	3.02	
					122583	INVENTORY ORDER	708.83	
					122584	CREDIT	-3.03	
84960	07/10/23	89.00	LANE, SCOTT		122607	DMV REIMBURSEMENT	89.00	
84961	07/10/23	239.44	LUMINATOR TECH GROUP GLOBAL,		122533	INVENTORY ORDER	78.66	
					122586	INVENTORY ORDER	54.08	
					122588	INVENTORY ORDER	106.70	
84962	07/10/23	63.00	MADRIGAL, EDGARDO		122604	DMV REIMBURSEMENT	63.00	
84963	07/10/23	141.43	MENGISTU, WONDIMU		122594	TRAVEL REIMBURSEMENT	141.43	
84964	07/10/23	573.85	MISSION UNIFORM		122500	LAUNDRY/CUSTODIAL	20.08	

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84965	07/10/23	003219	4,953.00	MSDS ONLINE INC.		122504	TOWELS, MOPS, MATS MMF	41.75	
84966	07/10/23	004	2,940.56	NORTH BAY FORD LINC-MERCURY		122564	TOWELS/MATS PRC	18.50	
						122578	CUSTODIAL SUPPLIES	41.75	
						122589	FUEL STATION TOWELS	156.00	
						122591	VMU/VSW UNIFORM SUPP	295.77	
						122574	7/16-7/15/24 RENEWAL	4,953.00	
						122527	VEH# PC 1704 PARTS	271.04	
						122534	CREDIT INV# 289443	-16.06	
						122535	INVENTORY ORDER	60.98	
84967	07/10/23	009	9,874.14	PACIFIC GAS & ELECTRIC		122540	VEH# PC 1708	2,624.60	
						122537	5/30-6/27 RIVER CHG	2,810.67	
						122538	5/30-6/27 OPS	4,204.75	
						122539	5/30-6/27 SMC	2,858.72	
84968	07/10/23	E1147	63.00	PEREZ, JUAN MIGUEL GARCIA		122610	DMV REIMBURSEMENT	63.00	
84969	07/10/23	481	685.00	PIED PIPER EXTERMINATORS, INC.		122501	JUN 23 PEST OPS PARK	212.50	
						122502	JUN 23 PEST MMF	217.50	
						122503	JUN23 PEST OPS CREEK	255.00	
84970	07/10/23	003024	302.60	RICOH USA, INC CA		122569	6/14-7/13 LEASE	70.09	
						122571	6/12-7/11 LEASE OPS	116.83	
						122572	JULY 23 LEASE OPS	115.68	
84971	07/10/23	E1148	89.00	SAENZ, SEAN		122602	DMV REIMBURSEMENT	89.00	
84972	07/10/23	135	850.71	SANTA CRUZ AUTO PARTS, INC.		122592	INVENTORY ORDER	850.71	
84973	07/10/23	001307	2,522.50	SANTA CRUZ STAFFING, LLC		122508	TEMP W/E 6/25	1,240.00	
						122511	TEMP W/E 6/25	1,282.50	
84974	07/10/23	E534	41.87	SULLIVAN, CHRISTOPHER		122605	DMV REIMBURSEMENT	41.87	
84975	07/10/23	003671	23.80	T-MOBILE USA, INC.		122573	5/21-6/20 TVM	23.80	
84976	07/10/23	002207	2,376.99	T. Y. CUSTOM DESIGN, INC.	0	122542	BUS OPERATOR PATCHES	2,376.99	
84977	07/10/23	001040	133.85	TERRYBERRY CO., LLC		122570	EMPLOYEE INCENTIVE	133.85	
84978	07/10/23	003285	1,134.48	THE AFTERMARKET PARTS CO LLC		122521	INVENTORY ORDER	415.26	
						122522	INVENTORY ORDER	175.28	
						122523	INVENTORY ORDER	55.23	
						122524	INVENTORY ORDER	116.36	
						122525	INVENTORY ORDER	248.23	
						122526	INVENTORY ORDER	124.12	
84979	07/10/23	001800	5,391.83	THERMO KING OF SALINAS, INC		122593	INVENTORY ORDER	5,391.83	
84980	07/10/23	001082	3,618.40	TOLAR MANUFACTURING COMP, INC		122507	PV STOP LIGHTS	3,618.40	
84981	07/10/23	001506	1,578.50	TOM LOPES DISTRIBUTING, INC		122536	INVENTORY ORDER	1,578.50	
84982	07/10/23	007	233.67	UNITED PARCEL SERVICE		122541	FREIGHT	81.39	
						122566	FREIGHT	152.28	



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84983	07/10/23	1,375.04	VEHICLE MAINTENANCE PROG INC	0	122543	INVENTORY ORDER	1,375.04	
84984	07/10/23	4,277.85	VERIZON WIRELESS		122499	BUS WIFI 5/23-6/22	4,239.33	
					122519	6/2-7/1 TABLET	38.52	
84985	07/10/23	89.00	YBARRA, DAVID MATTHEW		122603	DMV REIMBURSEMENT	89.00	
84986	07/10/23	80,312.51	SANTA CRUZ METRO TRANSIT W/C		122611	JUN 23 W/C REPLENISH	80,312.51	
84987	07/17/23	2,023.53	ABC BUS INC		122632	INVENTORY ORDER	2,023.53	
84988	07/17/23	875.00	ACCO-WILSON, INC		122696	AN BACKFLOW OPS/SBF	875.00	
84989	07/17/23	185.69	AMAZON CAPITAL SERVICES, INC.		122614	BATTERIES	10.91	
					122674	OFFICE CHAIR	174.78	
84990	07/17/23	5,638.92	ARI PHOENIX, INC		122633	HIGHLIFT WHEEL DOLLY	5,638.92	
84991	07/17/23	997.02	AT&T MOBILITY		122620	5/24-6/23 BUS WIFI	997.02	
84992	07/17/23	71,768.02	AVAAP USA LLC		122617	1904 MTH FEE JUNE 23	71,768.02	
84993	07/17/23	88.00	BENNETT, DAVID		122701	REFUND# 32965 PRC	88.00	
84994	07/17/23	237.15	BFS GROUP LLC		122666	DRAIN KIT	16.70	
					122675	ANCHOR BOLTS	63.27	
					122676	CONTACT CEMENT OPS	8.15	
					122677	DRILL BIT SET OPS	45.22	
					122678	EXIT SIGN VERNON	72.09	
					122679	ANCHOR BOLTS	31.72	
84995	07/17/23	231.45	BRASS KEY LOCKSMITH INC		122642	KEYS	68.95	
					122685	RE-KEY STORAGE ROOM	162.50	
84996	07/17/23	135.00	BROOKS INTERNET SOFTWARE, INC.		122663	MAINT RENEWAL RPM EL	135.00	
84997	07/17/23	1,315.39	CAPITOL CLUTCH & BRAKE, INC.		122621	INVENTORY ORDER	1,315.39	
84998	07/17/23	163.82	CATTO'S GRAPHICS, INC.		122665	POLOS, JACKETS, HATS	163.82	
84999	07/17/23	298.70	CINTAS CORPORATION NO.2		122691	FIRST AID RESTOCK SBF	42.62	
					122692	FIRSTAID RESTOCK WTC	94.29	
					122693	FIRSTAID RESTOCK VER	7.81	
					122694	FIRSTAID RESTOCK VER	153.98	
85000	07/17/23	5,341.49	CITY OF SANTA CRUZ-FINANCE		122702	BUS IMPROVE 7/23 SMC	534.57	
85001	07/17/23	21,112.98	CLEAN ENERGY		122618	6/20 LNG CHARGES	4,806.92	
					122619	6/23 LNG CHARGES	9,190.90	
					122667	5/30 SVC CALLS SBF	9,277.29	
85002	07/17/23	104.88	COAST PAPER & SUPPLY INC.		122671	INVENTORY ORDER MMF	2,644.79	
85003	07/17/23	2,890.00	COASTAL LANDSCAPING INC.		122683	JULY 23 LANDSCAPING	104.88	
85004	07/17/23	4,950.12	CROSSLINE SUPPLY, LLC		122644	INVENTORY ORDER	2,890.00	
85005	07/17/23	5,105.29	EMPLOYNET, INC		122662	TEMP W/E 6/25	4,950.12	
					122664	TEMP W/E 7/2	1,021.91	
					122670	TEMP W/E 7/2	1,500.00	
							1,383.38	

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85006	07/17/23	4,907.50	ENVIRONMENTAL LOGISTICS INC		122684	TEMP W/E 7/2	1,200.00	
85007	07/17/23	13,199.45	FLYERS ENERGY, LLC		122699	5/31 WASTE DISPOSAL	4,907.50	
85008	07/17/23	10,295.06	GARDA CL WEST, INC.		122655	6/16-6/30NONREV FUEL	2,410.98	
85009	07/17/23	4,909.31	GRAINGER		122656	6/16-6/30 REV FUEL	10,788.47	
85010	07/17/23	70.00	JONES, LINDA		122653	JULY 23 VAULT SVC	9,796.36	
85011	07/17/23	779.56	KELLEY'S SERVICE INC.		122654	JULY 23 SERVICES	498.70	
85012	07/17/23	23,627.38	KEY GOVERNMENT FINANCE INC		122626	VEH# 9023 REPAIR	4,909.31	
85013	07/17/23	1,781.00	KJRB, INC.		122704	REFUND #6921 PRC	70.00	
85014	07/17/23	10,600.00	LEASEQUERY,LLC.		122643	INV/NON INV ORDER	779.56	
85015	07/17/23	185.71	LUMINATOR TECH GROUP GLOBAL,		122652	JUL23 LEASE PAYMENT	23,627.38	
85016	07/17/23	577.42	MENGISTU, WONDIMU		122634	VEH# 1203 TOW	658.00	
85017	07/17/23	2,450.56	MGP XI REIT,LLC		122635	VEH# 1610 TOW	517.00	
85018	07/17/23	664.83	MISSION UNIFORM		122686	TRANSPORT BUSHELTER	606.00	
85019	07/17/23	1,100.00	NOREGON SYSTEMS, LLC.		122612	ANNUAL SUBSCRIPTION	10,600.00	
85020	07/17/23	316.29	NORTH BAY FORD LINC-MERCURY		122645	CAMERA REPAIR	185.71	
85021	07/17/23	3,067.01	PACIFIC GAS & ELECTRIC		122661	CA HYDROGEN SUMMIT	577.42	
85022	07/17/23	750.00	PIED PIPER EXTERMINATORS, INC.		122706	AUG 23 RENT CAPITOLA	2,450.56	
85023	07/17/23	460.72	PROTERRA OPERATING COMPANY, INC		122646	VMU/VSM UNIFORM SUPP	468.67	
85024	07/17/23	600.00	QUADIENT FINANCE USA INC		122647	FUEL STATION TOWELS	156.00	
85025	07/17/23	736.40	QUEST DIAGNOSTIC INC.		122651	LAUNDRY/CUSTODIAL	20.08	
85026	07/17/23	5,589.20	RCM ELECTRIC COMPANY, INC.		122681	LAUNDRY/UNIFORMS	20.08	
85027	07/17/23	2,998.37	RICOH USA, INC CA		122701	6/23-6/23/24 ALLISON	1,100.00	
85028	07/17/23	69.48	RIVERSIDE LIGHTING, INC.		122648	INVENTORY ORDER	100.95	
85029	07/17/23	900.00	RNS COMMUNICATIONS, INC.		122649	VEH# PC1708 PARTS	19.82	
85030	07/17/23	4,049.56	SANTA CRUZ STAFFING, LLC		122650	VEH# PC1703 PARTS	195.52	
					122690	6/5-7/4 SVT,WTC,PNR	3,067.01	
					122687	JULY 23 PEST SVT	65.00	
					122688	JUL 23 PEST OPS PARK	212.50	
					122689	JUL23 PEST OPS CREEK	217.50	
					122623	INVENTORY ORDER	255.00	
					122629	CREDIT INV# 1056371	490.27	
					122659	JUNE 23 POSTAGE 1598	-29.55	
					122658	JUN 23 DOT DRUG TEST	600.00	
					122657	EV CHG INSTALL OPS	736.40	
					122660	4/1-6/30 ADMIN	5,589.20	
					122669	REPLACE LIGHTS PRC	2,998.37	
					122695	7/10-8/9 BUS OP ADV	69.48	
					122613	TEMP W/E 7/2	900.00	
							1,251.01	



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85054	07/24/23	1,964.00	CALIFORNIA DEPARTMENT OF TAX		122803	APR-JUN SALES TAX	1,964.00	
85055	07/24/23	254.00	CALIFORNIA DEPARTMENT OF TAX		122800	APR-JUNE 23 DIESEL	254.00	
85056	07/24/23	8,170.81	CASEY PRINTING, INC		122734	SUMMER 23 HEADWAYS	8,170.81	
85057	07/24/23	80,541.35	CELTIS VENTURES, INC.		122771	JUNE 23 MARKETING	10,932.28	
					122775	JUN 23 SOCIAL MEDIA	2,021.25	
					122776	JUN 23 ONE RIDE TIME	31,666.25	
					122777	JUN 23 PHOTO SHOOT	25,357.50	
					122778	JUN 23 UCSC WRAP	7,962.50	
					122779	JUNE 23 KIDS FREE	2,601.57	
85058	07/24/23	3,483.82	CENTER FOR TRANSPORTATION AND		122801	1937 4/1-5/31 INV#34	551.83	
					122802	1937 JUNE 23 INV#35	2,931.99	
85059	07/24/23	49.13	CITY OF SANTA CRUZ-FINANCE		122753	JUNE 23 LANDFILL	49.13	
85060	07/24/23	1,500.00	CITY OF SANTA CRUZ/PARKING		122772	AUG 23 C/S PARKING	1,500.00	
85061	07/24/23	19,046.61	CLEAN ENERGY		122735	6/30 LNG	9,129.32	
					122736	6/27 LNG	9,277.29	
					122757	FS CORRECTIVE SERVICE	640.00	
85062	07/24/23	7,330.39	COASTAL LANDSCAPING INC.		122784	RPR LANDSCAPE SVT	7,330.39	
85063	07/24/23	779,897.08	CTSJPA (CAL TIP)		122723	JUNE 23 CODE 5100	11,261.08	
					122797	5/1-5/1/24 LIAB PROG	768,636.00	
85064	07/24/23	555.00	DIEGO ARMANDO DBA MARRON HEART		122804	DEPOSIT REIMBURSEMENT	555.00	
85065	07/24/23	89.00	DOYLE, MARY KATHLEEN		122729	DMV REIMBURSEMENT	89.00	
85066	07/24/23	12,224.52	EAST BAY TIRE CO.		122737	REVENUE TIRES	1,438.79	
					122738	REVENUE TIRES	653.58	
					122739	REVENUE TIRES	326.79	
					122740	REVENUE TIRES	3,439.22	
					122741	REVENUE TIRES	294.50	
					122742	REVENUE TIRES	166.13	
					122743	NON REVENUE TIRES	330.07	
					122744	VALVE STEM EXTENTION	1,474.88	
					122764	RPR FLAT TIRE	105.65	
					122765	REVENUE TIRES	202.94	
					122766	REVENUE TIRES	653.58	
					122767	REVENUE TIRES	3,138.39	
85067	07/24/23	1,418.00	EMPLOYNET, INC		122789	TEMP W/E 5/14/23	560.00	
					122790	TEMP W/E 6/25/23	448.80	
					122791	TEMP W/E 7/2/23	409.20	
85068	07/24/23	9,194.50	ENVIRONMENTAL LOGISTICS INC		122785	HAZARD WASTE	9,194.50	
85069	07/24/23	2,267.20	EXPRESS SERVICES INC.		122794	TEMP W/E 6/25/23	1,133.60	
					122795	TEMP W/E 6/18/23	1,133.60	

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85070	07/24/23	50,501.57	FIRST ALARM SECURITY & PATROL		122732	JUNE 23 SECURITY	50,501.57	
85071	07/24/23	932.78	GREENWASTE RECOVERY, INC.		122751	JUN 23 WASTE SVT	454.19	
					122752	JUN 23 WASTE PC	478.59	
85072	07/24/23	92,233.60	HANSON BRIDGETT LLP		122713	M# 032117.006041	2,847.50	
					122714	M# 032117.006013	36,281.70	
					122715	M# 032117.006012	21,894.60	
					122716	M# 032117.006001	579.80	
					122717	M# 032117.005001	130.80	
					122718	M# 032117.004002	807.40	
					122719	M# 032117.003003	2,528.80	
					122720	JUNE 23 RETAINER	27,163.00	
85073	07/24/23	1,292.95	NICKELL FIRE PROTECTION, INC.		122756	RPR FIRE SYSTEM	1,292.95	
85074	07/24/23	611.21	PACIFIC TRUCK PARTS, INC.		122745	INVENTORY ORDER	1,370.36	
					122746	CREDIT	-1,370.39	
					122747	INVENTORY ORDER	1,370.39	
					122748	CREDIT INV 1872893	-95.46	
					122768	CORE CREDIT	-663.69	
85075	07/24/23	300.00	PEREZ, MAGDALENA		122727	REIMBURSEMENT	300.00	
85076	07/24/23	144.50	PIED PIPER EXTERMINATORS, INC.		122759	JULY 23 PEST WTC	65.00	
					122760	JULY 23 PEST WTC MKT	79.50	
85077	07/24/23	196,403.00	PUBLIC RISK, INNOVATION,		122798	7/1-6/30/24 EXEC W/C	196,403.00	
85078	07/24/23	212.55	QUADIENT LEASING USA, INC.		122774	8/3-11/2 LEASE PC	212.55	
85079	07/24/23	116.83	RICOH USA, INC CA		122773	7/12-8/11 OPS 1ST FL	116.83	
85080	07/24/23	607.92	ROMAINE ELECTRIC CORP		122769	INVENTORY ORDER	607.92	
85081	07/24/23	459.46	SAFE-CARD ID SERVICES, INC		122781	ACCESS CARDS	34.00	
					122782	ACCESS CARDS	425.46	
85082	07/24/23	406.22	SANTA CRUZ MUNICIPAL UTILITIES		122749	JUN 23 WATER RIVER	227.68	
					122750	JUN 23 WATER VERNON	178.54	
85083	07/24/23	1,990.75	SANTA CRUZ STAFFING, LLC		122754	TEMP W/E 7/9/23	978.75	
					122770	TEMP W/E 7/9/23	1,012.00	
85084	07/24/23	172.74	SCMTD PETTY CASH - CUST SVC		122730	YEAR END REPLENISHME	172.74	VOIDED
85084	07/24/23	-172.74	SCMTD PETTY CASH - CUST SVC		122730	YEAR END REPLENISHME	-172.74	**VOID
85085	07/24/23	719.67	SCOTT'S VALLEY WATER DISTRICT		122786	JUNE 23 WATER	389.44	
					122787	JUNE 23 WATER	330.23	
85086	07/24/23	10,068.28	SOQUEL III ASSOCIATES	7	122780	AUG 23 RENT	10,068.28	
85087	07/24/23	1,837.50	SPECTOR CORBETT ARCHITECTS, INC		122722	P#19-0001 PC ARCIITEC	1,837.50	
85088	07/24/23	4,879.28	SPX TECHNOLOGIES, INC.		122725	INVENTORY ORDER	4,879.28	
85089	07/24/23	915.52	THE AFTERMARKET PARTS CO LLC		122724	INVENTORY ORDER	915.52	
85090	07/24/23	150.00	THORN, MIKE		122761	DMV EXAM	150.00	

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85091	07/24/23	20,644.52	U.S. BANK		122783	*****-5971	20,644.52	
85092	07/24/23	69.77	UNITED PARCEL SERVICE		122726	FREIGHT	69.77	
85093	07/24/23	805.00	UPS STORE #1128		122721	4/28-6/29 FINGERPRIN	805.00	
85094	07/24/23	195.56	ZORO TOOLS, INC.		122758	SHOP VACUUM	195.56	
85095	07/24/23	172.74	SCMTD PETTY CASH - CUST SVC		122805	YR END REPLENISH	172.74	
85096	07/31/23	270.00	ACCO-WILSON, INC		122917	RPR BACKFLOW WTC	270.00	
85097	07/31/23	1,614.05	AMAZON CAPITAL SERVICES, INC.		122834	TOOL REPLACEMENT	30.03	
					122835	INVENTORY ORDER	350.19	
					122836	INVENTORY ORDER MMF	218.19	
					122837	EV CHARGER SUPPLIES	153.81	
					122851	SNACKS/SUPPLIES	738.74	
					122852	SUPPLIES	123.09	
85098	07/31/23	929.56	AT&T		122908	6/10-7/9DISTRICT INT	929.56	
85099	07/31/23	623.94	BALCO HOLDINGS, INC.		122919	7/1-9/30 VERNON	623.94	
85100	07/31/23	75.86	BFS GROUP LLC		122838	RPR GFCl SBF	17.68	
					122839	GFCl TO RPR DAMAGE	22.60	
					122856	EMERGENCY LIGHT MMF	31.67	
					122857	ARM & HAMMER MMF	3.91	
85101	07/31/23	112.75	CALIFORNIA NEWSPAPER P'SHIP		122924	13 WEEKS-7DAY ACCESS	112.75	
85102	07/31/23	5,250.00	CAPITALEDGE ADVOCACY, INC.		122853	JUL 23 LEGISLATE SVC	5,250.00	
85103	07/31/23	132.88	CINTAS CORPORATION NO.2		122880	FIRSTAID RESTOCK OPS	48.34	
					122899	FIRSTAID RESTOCK MMF	84.54	
85104	07/31/23	89.00	CISNEROS, ALEX		122905	CLP	89.00	
85105	07/31/23	1,906.00	CITY OF WATSONVILLE UTILITIES		122931	6/7-7/7 WTC	40.19	
					122932	7/14 ORGANIC WASTE	1,261.14	
					122933	6/6-7/7 WTC	379.29	
					122934	6/6-7/7 WTC	101.82	
					122935	6/6-7/7 WTC	123.56	
85106	07/31/23	10,120.50	CLEAN ENERGY		122813	7/5 LNG CHARGES	10,120.50	
85107	07/31/23	3,700.00	COMMUNITY TRANSPORTATION ASSOC		122916	FY 24 MEMBERSHIP	3,700.00	
85108	07/31/23	321.99	CREATIVE BUS SALES, INC		122809	VEH# PC 1715 PARTS	419.17	
					122809	CR INVXAI2801160501	-419.17	
					122914	CR INV XA10700102401	-61.69	
85109	07/31/23	7,640.96	CROSSLINE SUPPLY, LLC		122946	REBILL XA12801160501	383.68	
85110	07/31/23	1,709.27	CUMMINS, INC		122897	MTS 1739 ARTIC	4,053.18	
					122850	INVENTORY ORDER	3,587.78	
85111	07/31/23	110.47	D&D COMPRESSOR, INC		122861	INVENTORY ORDER	22.42	
					122860	INVENTORY ORDER	1,686.85	
							110.47	

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85112	07/31/23	672.00	DEPARTMENT OF JUSTICE		122884	JUNE 23 FINGERPRINTS	672.00	
85113	07/31/23	6,049.23	EAST BAY TIRE CO.		122821	REVENUE TIRES	2,744.04	
					122876	REVENUE TIRES	326.79	
					122877	REVENUE TIRES	1,372.02	
					122878	REVENUE TIRES	605.38	
					122879	REVENUE TIRES	1,001.00	
85114	07/31/23	8,015.36	EMPLOYNET, INC		122820	TEMP W/E 7/9	681.98	
					122841	TEMP W/E 7/16	50.00	
					122842	TEMP W/E 7/16	1,134.75	
					122843	TEMP W/E 7/16	1,050.00	
					122845	TEMP W/E 7/16	594.00	
					122846	TEMP W/E 7/9	594.00	
					122858	TEMP W/E 7/9	1,050.00	
					122859	TEMP W/E 7/9	1,326.00	
					122862	TEMP W/E 7/2	934.63	
					122925	TEMP W/E 7/9	600.00	
85115	07/31/23	2,040.48	EXPRESS SERVICES INC.		122811	TEMP W/E 7/9	906.88	
					122947	TEMP W/E 7/2	1,133.60	
85116	07/31/23	137.63	FEDEX OFFICE		122833	PRINTING	137.63	
85117	07/31/23	548.59	FIS		122898	JUN 23 MERCHANT FEES	548.59	
85118	07/31/23	12,953.15	FLYERS ENERGY, LLC		122847	7/1-7/15REVENUE FUEL	10,592.06	
					122848	7/1-7/15NON REV FUEL	2,361.09	
85119	07/31/23	53.78	FRONTIER COMMUNICATIONS - 3025		122927	7/16-8/15 SKY-RIVER	53.78	
85120	07/31/23	53.78	FRONTIER COMMUNICATIONS - 6145		122926	7/13-8/12 SKY-OCEAN	53.78	
85121	07/31/23	285.00	GLOBAL WATER TECHNOLOGY INC		122831	JUN 23 WATER SVC OPS	285.00	
85122	07/31/23	67.86	GORDON INDUSTRIAL SUPPLY		122891	INVENTORY ORDER	67.86	
85123	07/31/23	53.00	HARTE, ANDRE		122906	CDL RENEWAL	53.00	
85124	07/31/23	150.00	JAMES, HOWARD III		122903	DOT/DMV PHYSICAL	150.00	
85125	07/31/23	34,238.62	JARRETT WALKER & ASSOC LLC		122912	6/30BUS NETWORK PLAN	34,238.62	
85126	07/31/23	1,816.09	JOHNSON CONTROLS INC		122928	7/1-9/30/23 WTC	515.06	
					122929	7/1-9/30/23 SMC	479.18	
					122930	7/1-9/30/23 SVT	821.85	
85127	07/31/23	6,802.49	KELLEY'S SERVICE INC.		122822	INVENTORY ORDER	751.68	
					122849	INVENTORY ORDER	15.54	
					122824	BATTERIES OPS	5,563.23	
					122887	VEH# PC 1708 PARTS	27.31	
85128	07/31/23	194.74	KELLY-MOORE PAINT CO., INC.		122888	INVENTORY ORDER	444.73	
85129	07/31/23	47,611.32	KIMLEY-HORN AND ASSOCIATES INC		122868	BLUE SHELTER PAINT	194.74	
					122913	CALTRANS REL STUDY	16,347.50	

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85130	07/31/23	1,128.00	KJRB, INC.		122922	CALTRANS REL STUDY	31,263.82	
85131	07/31/23	543.12	LANGUAGE LINE SERVICES INC		122889	VEH# 1610 TOW	1,128.00	
85132	07/31/23	2,708.30	LAW OFFICES OF MARIE F. SANG	7	122829	JUN 23 TRANSLATE SVC	543.12	
					122863	CL# 23003232	393.30	
					122864	CL# 21000556	684.00	
					122865	CL# 22001522	940.50	
					122866	CL# 23003664	410.20	
					122867	CL#21006947	280.30	
85133	07/31/23	17,155.87	MANSFIELD OIL CO OF GAINSVILLE		122840	7/14 DIESEL FUEL	17,155.87	
85134	07/31/23	1,250.59	MARK THOMAS & COMPANY, INC		122869	1941 T06 EV CHARGE	1,250.59	
85135	07/31/23	150.74	MARTINEZ, FREDDIE		122945	EMB SHIRTS/JACKETS	150.74	
85136	07/31/23	641.64	MISSION UNIFORM		122844	TOWELS AND MATS PRC	18.50	
					122881	TOWELS,MOPS,MATS MMF	41.75	
					122883	TOWELS/MATS PRC	18.50	
					122885	TOWELS/MATS PRC	18.50	
					122886	TOWELS/MATS PRC	18.50	
					122893	FUEL ST TOWELS	156.00	
					122894	VMU/VSM UNIFORM SUPP	308.06	
					122901	TOWELS,MOPS,MATS MMF	41.75	
					122910	LAUNDRY/CUSTODIAL	20.08	
85137	07/31/23	63.00	MONTESINOS-ZARATE, JUAN		122907	CDL/VTT	63.00	
85138	07/31/23	150.00	NATALIE NIEMAN		122812	ROADEO BANNER DESIGN	150.00	
85139	07/31/23	53.00	NEGRETE, MARIBEL		122904	CDL RENEWAL	53.00	
85140	07/31/23	616.17	NIDAL HALABI & NADA ALGHARIB		122854	NAME/TITLE PLATES	32.78	
					122855	BUS ROADEO TROPHIES	583.39	
					122826	INVENTORY ORDER	100.95	
85141	07/31/23	3,133.45	NORTH BAY FORD LINC-MERCURY		122827	VEH# PC 1703	595.92	
					122828	VEH# PC 1711 PARTS	160.82	
					122828	VEH# PC 1708 REPAIR	2,080.24	
					122874	INVENTORY ORDER	100.95	
					122875	INVENTORY ORDER	94.57	
85142	07/31/23	1,031.56	PACIFIC GAS & ELECTRIC		122814	6/13-7/13 PRC	1,031.56	
85143	07/31/23	65.00	PIED PIPER EXTERMINATORS, INC.		122870	JULY 23 PEST OPS	65.00	
85144	07/31/23	206.49	RANDY & LARAE WEST		122902	BUSINESS CARDS	206.49	
85145	07/31/23	3,402.80	RICHARD IRISH	7	122900	1906 HVAC BAY2 6/30	3,402.80	
85146	07/31/23	70.09	RICOH USA, INC CA		122918	7/14-8/13 PRC	70.09	
85147	07/31/23	900.00	RNS COMMUNICATIONS, INC.		122923	8/10-9/9 BUS OP ADV	900.00	
85148	07/31/23	185.42	SANTA CRUZ AUTO PARTS, INC.		122871	INVENTORY ORDER	77.75	
					122895	VEH# 2211 PARTS	45.00	



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85149	07/31/23	9,362.38	SANTA CRUZ MUNICIPAL UTILITIES		122911	INVENTORY ORDER	62.36	
					122915	INV ORDER	0.31	
					122936	6/9-7/10 OPS	370.87	
					122937	6/9-7/10 SBF	3,027.80	
					122938	6/9-7/10 MMF	1,471.78	
					122939	6/9-7/10 VERNON	565.80	
					122940	6/9-7/10 SMC	2,601.55	
					122941	6/9-7/10 PAC ISLAND	136.53	
					122942	6/9-7/10 BETTYS, BR	59.59	
					122943	6/9-7/10MULTIBUSSTOP	1,050.60	
					122944	6/9-7/10 MMF IRRIG	77.86	
85150	07/31/23	3,472.00	SANTA CRUZ STAFFING, LLC		122816	TEMP W/E 7/9	992.00	
					122817	TEMP W/E 7/2	1,240.00	
					122823	TEMP W/E 7/16	1,240.00	
85151	07/31/23	26.27	SCARBOROUGH LBR & BLDG SUPPLY		122896	EXHAUST SYS PARTS	26.27	
85152	07/31/23	5,700.00	SHAW YODER ANTIWIH		122815	JUL 23 LEGISLATE SVC	5,700.00	
85153	07/31/23	469.98	STAPLES INC		122890	CEO CONF ROOM CHAIR	469.98	
85154	07/31/23	23.80	T-MOBILE USA, INC.		122920	6/21-7/20 TVMS	23.80	
85155	07/31/23	680.94	THE AFTERMARKET PARTS CO LLC		122806	INVENTORY ORDER	173.45	
					122807	INVENTORY ORDER	507.49	
85156	07/31/23	540.84	TROWBRIDGE ENTERPRISES		122818	OFFICE SUPPLIES	54.61	
					122819	OFFICE SUPPLIES	414.71	
					122830	OFFICE SUPPLIES	30.15	
					122872	OFFICE SUPPLIES	28.62	
					122873	OFFICE SUPPLIES	12.75	
85157	07/31/23	681.30	VALLEY POWER SYSTEMS NORTH, INC		122810	INVENTORY ORDER	681.30	
85158	07/31/23	537.00	VERITECH, INC.		122909	VEH# 1001 PARTS	537.00	
85159	07/31/23	396.00	VISION COMMUNICATIONS		122832	HANDHELD RADIO RPR	396.00	
85160	07/31/23	255.00	WATSONS, LLC		122892	PUBLIC NOTICE DBEG	255.00	
85161	07/31/23	68.00	WORKFORCEQA, LLC		122921	MAY23 DOT DRUG TESTS	68.00	
85162	07/31/23	20,000.00	NATIONAL MARINE SANCTUARY		122948	ONE RIDE PROMO	20,000.00	
85163	07/31/23	21.00	ADAMS, ELLEN		9008797	MEDICAL SUPPLEMENTAL	21.00	
85164	07/31/23	14.16	AGUIRRE, CIRO		9008964	MEDICAL SUPPLEMENTAL	14.16	
85165	07/31/23	134.58	AITKEN, ANGELA		9008965	MEDICAL SUPPLEMENTAL	134.58	
85166	07/31/23	14.98	ALLEN, ROBERT		9008798	MEDICAL SUPPLEMENTAL	14.98	
85167	07/31/23	21.00	ANDERSON, WILLIAM		9008935	MEDICAL SUPPLEMENTAL	21.00	
85168	07/31/23	41.36	ANDRADE, GERALD		9008799	MEDICAL SUPPLEMENTAL	41.36	
85169	07/31/23	20.68	ANN, DORICE		9008800	MEDICAL SUPPLEMENTAL	20.68	
85170	07/31/23	16.81	ARCHIBEQUE, ELEANOR		9008801	MEDICAL SUPPLEMENTAL	16.81	

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85171	07/31/23	42.00	ML54	ARCHIBEQUE, JUANITA	9008802	MEDICAL SUPPLIMENTAL	42.00	
85172	07/31/23	42.00	ML55	ASPESTI, JOHN	9008803	MEDICAL SUPPLIMENTAL	42.00	
85173	07/31/23	21.00	M383	AVILES, PATRICIA	9008966	MEDICAL SUPPLEMENTAL	21.00	
85174	07/31/23	42.00	ML56	BAILEY, EDWIN	9008804	MEDICAL SUPPLEMENTAL	42.00	
85175	07/31/23	124.08	ML58	BAN, MARK	9008805	MEDICAL SUPPLEMENTAL	124.08	
85176	07/31/23	14.98	M335	BARRY, BARTHOLOMEW	9008936	MEDICAL SUPPLEMENTAL	14.98	
85177	07/31/23	5.21	M336	BARTZ, GLENN	9008937	MEDICAL SUPPLEMENTAL	5.21	
85178	07/31/23	21.00	ML60	BASS, BETTY	9008806	MEDICAL SUPPLEMENTAL	21.00	
85179	07/31/23	38.78	ML61	BAUER, FRANK	9008807	MEDICAL SUPPLEMENTAL	38.78	
85180	07/31/23	14.98	ML62	BLAIR, GARY	9008808	MEDICAL SUPPLEMENTAL	14.98	
85181	07/31/23	21.00	ML64	BLAKE, GENEVA	9008809	MEDICAL SUPPLEMENTAL	21.00	
85182	07/31/23	21.00	ML65	BLIGHT, KAREN	9008810	MEDICAL SUPPLEMENTAL	21.00	
85183	07/31/23	42.00	ML67	BOYD, MICHAEL	9008811	MEDICAL SUPPLEMENTAL	42.00	
85184	07/31/23	14.98	ML69	BREGANTE, BATTISTA	9008812	MEDICAL SUPPLEMENTAL	14.98	
85185	07/31/23	21.00	M337	BRONSTATTER, CHERYL	9008938	MEDICAL SUPPLEMENTAL	21.00	
85186	07/31/23	42.00	M384	BRONSTATTER, WALLACE	9008967	MEDICAL SUPPLEMENTAL	42.00	
85187	07/31/23	42.00	ML70	BROWN, ERNEST	9008813	MEDICAL SUPPLEMENTAL	42.00	
85188	07/31/23	42.00	ML71	BROWN, KENNETH	9008814	MEDICAL SUPPLEMENTAL	42.00	
85189	07/31/23	21.00	ML72	BURKET, JANET	9008815	MEDICAL SUPPLEMENTAL	21.00	
85190	07/31/23	50.19	M385	BUSH, DEBBIE	9008968	MEDICAL SUPPLEMENTAL	50.19	
85191	07/31/23	17.88	ML73	BYTHEWAY, MARY	9008816	MEDICAL SUPPLEMENTAL	17.88	
85192	07/31/23	28.32	M339	CANALES, DONNA	9008939	MEDICAL SUPPLEMENTAL	28.32	
85193	07/31/23	81.21	ML74	CAPELLA, KATHLEEN	9008817	MEDICAL SUPPLEMENTAL	81.21	
85194	07/31/23	14.98	ML75	CARLSON, MERRYL	9008818	MEDICAL SUPPLEMENTAL	14.98	
85195	07/31/23	21.00	ML76	CARR, DALE	9008819	MEDICAL SUPPLEMENTAL	21.00	
85196	07/31/23	14.98	ML77	CASANEGA, RICHARD	9008820	MEDICAL SUPPLEMENTAL	14.98	
85197	07/31/23	35.77	ML78	CAVATAIO, PASQUALE	9008821	MEDICAL SUPPLEMENTAL	35.77	
85198	07/31/23	14.98	M340	CENTER, DOUGLAS	9008940	MEDICAL SUPPLEMENTAL	14.98	
85199	07/31/23	14.98	ML79	CERVANTES, GLORIA	9008822	MEDICAL SUPPLEMENTAL	14.98	
85200	07/31/23	83.21	M386	CHANDLEY, PAUL	9008969	MEDICAL SUPPLEMENTAL	83.21	
85201	07/31/23	14.98	M341	CHAVARRIA, JOHNNY	9008941	MEDICAL SUPPLEMENTAL	14.98	
85202	07/31/23	24.82	M420	CHAVEZ, JESSE	9008994	MEDICAL SUPPLEMENTAL	24.82	
85203	07/31/23	21.00	M343	CLARKE, PATRICIA	9008942	MEDICAL SUPPLEMENTAL	21.00	
85204	07/31/23	14.98	ML80	CLAYTON, MICHAEL	9008823	MEDICAL SUPPLEMENTAL	14.98	
85205	07/31/23	59.49	ML81	COLWELL, ARLAN	9008824	MEDICAL SUPPLEMENTAL	59.49	
85206	07/31/23	21.00	ML82	CONTRERAS-NAVARRO, FRANCISCO	9008825	MEDICAL SUPPLEMENTAL	21.00	
85207	07/31/23	50.19	ML83	COON, RICHARD	9008826	MEDICAL SUPPLEMENTAL	50.19	
85208	07/31/23	42.00	M387	COTTER, ROBERT	9008970	MEDICAL SUPPLEMENTAL	42.00	
85209	07/31/23	42.13	ML85	COWELL, RICHARD	9008827	MEDICAL SUPPLEMENTAL	42.13	

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85210	07/31/23	21.00 M186	CRAMBLETT, LAWRENCE		9008828	MEDICAL SUPPLEMENTAL	21.00	
85211	07/31/23	50.19 M376	CRANDELL, DANA		9008963	MEDICAL SUPPLEMENTAL	50.19	
85212	07/31/23	21.00 M187	CRAWFORD, FLOYD		9008829	MEDICAL SUPPLEMENTAL	21.00	
85213	07/31/23	21.00 M188	CRUISE, RICHARD		9008830	MEDICAL SUPPLEMENTAL	21.00	
85214	07/31/23	42.00 M190	CRUTCH, SHELTON		9008831	MEDICAL SUPPLEMENTAL	42.00	
85215	07/31/23	14.98 M349	CUMMINGS, CYNTHIA		9008943	MEDICAL SUPPLEMENTAL	14.98	
85216	07/31/23	42.00 M192	CUMMINS, MAJOR		9008832	MEDICAL SUPPLEMENTAL	42.00	
85217	07/31/23	41.36 M195	DAVIDOSKI, PATTI		9008833	MEDICAL SUPPLEMENTAL	41.36	
85218	07/31/23	14.98 M196	DAVILA, ANA		9008834	MEDICAL SUPPLEMENTAL	14.98	
85219	07/31/23	14.98 M373	DEL PO, CAROLYN		9008961	RETIREE SUPPLEMENTAL	14.98	
85220	07/31/23	42.13 M197	DEVIVO, WILLIAM		9008835	MEDICAL SUPPLEMENTAL	42.13	
85221	07/31/23	14.98 M427	DOBBS, LILLIAN		9009001	MEDICAL SUPPLEMENTAL	14.98	
85222	07/31/23	21.00 M389	DORFMAN, IRIS		9008971	MEDICAL SUPPLEMENTAL	21.00	
85223	07/31/23	62.11 M421	DOVE, WILLIAM		9008995	MEDICAL SUPPLEMENTAL	62.11	
85224	07/31/23	14.98 M199	DRAKE, JUDITH		9008836	MEDICAL SUPPLEMENTAL	14.98	
85225	07/31/23	14.98 M200	ELIA, LARRY		9008837	MEDICAL SUPPLEMENTAL	14.98	
85226	07/31/23	42.00 M390	EMERSON, WILLIAM		9008972	MEDICAL SUPPLEMENTAL	42.00	
85227	07/31/23	42.00 M201	ESCARCEGA, MIGUEL		9008838	MEDICAL SUPPLEMENTAL	42.00	
85228	07/31/23	45.69 M202	FALLAU, NICHOLAS		9008839	MEDICAL SUPPLEMENTAL	45.69	
85229	07/31/23	25.20 M435	FELDER, KRISTAAN		9009006	MEDICAL SUPPLEMENTAL	25.20	
85230	07/31/23	21.00 M391	FENN, MARILYN		9008973	MEDICAL SUPPLEMENTAL	21.00	
85231	07/31/23	14.16 M203	FLAGG, PAULA		9008840	MEDICAL SUPPLEMENTAL	14.16	
85232	07/31/23	14.98 M352	FLOREZ, ROSIE		9008944	MEDICAL SUPPLEMENTAL	14.98	
85233	07/31/23	28.32 M394	FRANCIS, RUFUS		9008974	MEDICAL SUPPLEMENTAL	28.32	
85234	07/31/23	13.70 M354	GABRIELE, BERNARD		9008945	MEDICAL SUPPLEMENTAL	13.70	
85235	07/31/23	42.00 M395	GABRIELE, CATHLEEN		9008946	MEDICAL SUPPLEMENTAL	42.00	
85236	07/31/23	14.98 M396	GALE, TERRY		9008975	MEDICAL SUPPLEMENTAL	14.98	
85237	07/31/23	14.98 M206	GALLOWAY, SCOTT		9008976	MEDICAL SUPPLEMENTAL	14.98	
85238	07/31/23	14.98 M207	GARBEZ, LINDA		9008841	MEDICAL SUPPLEMENTAL	14.98	
85239	07/31/23	14.98 M208	GARBEZ, MANNY		9008842	MEDICAL SUPPLEMENTAL	14.98	
85240	07/31/23	29.74 M208	GARCIA, DANIEL		9008843	MEDICAL SUPPLEMENTAL	29.74	
85241	07/31/23	14.98 M209	GARCIA, HELEN		9008844	MEDICAL SUPPLEMENTAL	14.98	
85242	07/31/23	38.78 M210	GARCIA, SAMUEL		9008845	MEDICAL SUPPLEMENTAL	38.78	
85243	07/31/23	51.76 M041	GOUVEIA, ROBERT	0	9008795	MEDICAL SUPPLEMENTAL	51.76	
85244	07/31/23	41.36 M213	GRANADOS-BOYCE, MARIA		9008846	MEDICAL SUPPLEMENTAL	41.36	
85245	07/31/23	14.98 M214	GROBMAN, BRUCE		9008847	MEDICAL SUPPLEMENTAL	14.98	
85246	07/31/23	29.97 M215	GROSJEAN, DOUGLAS		9008848	MEDICAL SUPPLEMENTAL	29.97	
85247	07/31/23	14.98 M216	HALL, SHIRLEY		9008849	MEDICAL SUPPLEMENTAL	14.98	
85248	07/31/23	14.98 M217	HAMM, CAROLYN		9008850	MEDICAL SUPPLEMENTAL	14.98	

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85249	07/31/23	31.06	HERNANDEZ, ALICIA		9008996	MEDICAL SUPPLEMENTAL	31.06	
85250	07/31/23	41.36	HERNANDEZ, JUAN		9008851	MEDICAL SUPPLEMENTAL	41.36	
85251	07/31/23	14.98	HERNANDEZ, MARGARITO		9008852	MEDICAL SUPPLEMENTAL	14.98	
85252	07/31/23	42.13	HERSHEY, ANDREA		9008853	MEDICAL SUPPLEMENTAL	42.13	
85253	07/31/23	21.00	HETH, KATHRYN		9008977	MEDICAL SUPPLEMENTAL	21.00	
85254	07/31/23	21.00	HICKLIN, LUCILLE		9008978	MEDICAL SUPPLEMENTAL	21.00	
85255	07/31/23	21.00	HILL, ANDREW		9008854	MEDICAL SUPPLEMENTAL	21.00	
85256	07/31/23	81.01	HILTNER, THOMAS		9009008	MEDICAL SUPPLEMENTAL	81.01	
85257	07/31/23	14.98	HINDIN, LENORE		9008855	MEDICAL SUPPLEMENTAL	14.98	
85258	07/31/23	42.00	HOBBS, JAMES		9008856	MEDICAL SUPPLEMENTAL	42.00	
85259	07/31/23	42.00	HOLCOMB, MICHAEL		9008857	MEDICAL SUPPLEMENTAL	42.00	
85260	07/31/23	101.31	HOLONICK, JAMES		9008858	MEDICAL SUPPLEMENTAL	101.31	
85261	07/31/23	21.00	HOWARD, CAROL		9008947	MEDICAL SUPPLEMENTAL	21.00	
85262	07/31/23	42.00	HOWARD, WARD		9008859	MEDICAL SUPPLEMENTAL	42.00	
85263	07/31/23	42.00	HYMAN, JOE		9008860	MEDICAL SUPPLEMENTAL	42.00	
85264	07/31/23	41.36	JACINTO, FRANK		9008861	MEDICAL SUPPLEMENTAL	41.36	
85265	07/31/23	21.00	JAHNKE, ELIEN		9008862	MEDICAL SUPPLEMENTAL	21.00	
85266	07/31/23	14.98	JENSEN, EVANGELINE		9009009	MEDICAL SUPPLEMENTAL	14.98	
85267	07/31/23	14.98	JUSSEL, PETE		9008948	MEDICAL SUPPLEMENTAL	14.98	
85268	07/31/23	42.00	KALE, RICKY		9008863	MEDICAL SUPPLEMENTAL	42.00	
85269	07/31/23	21.00	KAMEDA, TERRY		9009005	MEDICAL SUPPLEMENTAL	21.00	
85270	07/31/23	14.98	KELLY, ELOISE		9008864	MEDICAL SUPPLEMENTAL	14.98	
85271	07/31/23	28.32	KONNO, DAVID		9008979	MEDICAL SUPPLEMENTAL	28.32	
85272	07/31/23	42.00	KORBA, PATRICIA		9008865	MEDICAL SUPPLEMENTAL	42.00	
85273	07/31/23	8.99	LAM, JAMES		9008997	MEDICAL SUPPLEMENTAL	8.99	
85274	07/31/23	25.20	LANAGAN, CHRIS		9009004	MEDICAL SUPPLEMENTAL	25.20	
85275	07/31/23	21.00	LAWHON, JACK		9008866	MEDICAL SUPPLEMENTAL	21.00	
85276	07/31/23	21.00	LAWSON, LOIS		9008867	MEDICAL SUPPLEMENTAL	21.00	
85277	07/31/23	25.20	LEE, VIRGINIA		9009002	MEDICAL SUPPLEMENTAL	25.20	
85278	07/31/23	21.00	LEFFLER, JEAN		9008868	MEDICAL SUPPLEMENTAL	21.00	
85279	07/31/23	91.37	LEGORRETA, PETE		9008869	MEDICAL SUPPLEMENTAL	91.37	
85280	07/31/23	21.00	LOGIUDICE, FRED		9008870	MEDICAL SUPPLEMENTAL	21.00	
85281	07/31/23	42.00	LONGNECKER, LLOYD		9008871	MEDICAL SUPPLEMENTAL	42.00	
85282	07/31/23	14.98	LUCIER, MARILYN		9008872	MEDICAL SUPPLEMENTAL	14.98	
85283	07/31/23	42.00	LYNCH, GLENN		9008873	MEDICAL SUPPLEMENTAL	42.00	
85284	07/31/23	14.98	MACHADO, MARGARET		9008980	MEDICAL SUPPLEMENTAL	14.98	
85285	07/31/23	20.68	MALPHRUS, BRENDA		9008874	MEDICAL SUPPLEMENTAL	20.68	
85286	07/31/23	29.74	MARCUS, STEVEN		9008875	MEDICAL SUPPLEMENTAL	29.74	
85287	07/31/23	42.00	MARTIN, DAWN		9008876	MEDICAL SUPPLEMENTAL	42.00	

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
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CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
85288	07/31/23	41.36	MARTINEZ, MARK		9008877	MEDICAL SUPPLIMENTAL	41.36	
85289	07/31/23	34.80	MCDONALD, JANIE		9008878	MEDICAL SUPPLIMENTAL	34.80	
85290	07/31/23	14.98	MCDONALD, KEVIN		9008879	MEDICAL SUPPLIMENTAL	14.98	
85291	07/31/23	21.00	MCFADDEN, IAN		9008949	MEDICAL SUPPLIMENTAL	21.00	
85292	07/31/23	29.97	MCGINNIS, POLLY		9008950	MEDICAL SUPPLIMENTAL	29.97	
85293	07/31/23	21.00	MEJIA, INDELISA		9008951	MEDICAL SUPPLIMENTAL	21.00	
85294	07/31/23	14.98	MELTON, JOHN		9008952	MEDICAL SUPPLIMENTAL	14.98	
85295	07/31/23	14.98	MESECK, MARGARITA		9008880	MEDICAL SUPPLIMENTAL	14.98	
85296	07/31/23	14.98	MILLER, FOREST		9008953	MEDICAL SUPPLIMENTAL	14.98	
85297	07/31/23	21.00	MORGAN, JEANETTE		9008881	MEDICAL SUPPLIMENTAL	21.00	
85298	07/31/23	41.36	MORR, BONNIE		9008882	MEDICAL SUPPLIMENTAL	41.36	
85299	07/31/23	21.00	MUNGOLI, LARRY		9008883	MEDICAL SUPPLIMENTAL	21.00	
85300	07/31/23	29.97	MUNGUIA, GUSTAVO		9008884	MEDICAL SUPPLIMENTAL	29.97	
85301	07/31/23	21.00	NABOR, GLEN		9008981	MEDICAL SUPPLEMENTAL	21.00	
85302	07/31/23	8.99	NANCE, RAMONA		9008998	MEDICAL SUPPLEMENTAL	8.99	
85303	07/31/23	21.00	NAUKKARINEN, JUUKKA		9008885	MEDICAL SUPPLIMENTAL	21.00	
85304	07/31/23	14.98	NELSON, EDWARD		9008886	MEDICAL SUPPLIMENTAL	14.98	
85305	07/31/23	42.00	NELSON, RICHARD		9008887	MEDICAL SUPPLIMENTAL	42.00	
85306	07/31/23	29.97	NIETO, MANUEL		9008888	MEDICAL SUPPLIMENTAL	29.97	
85307	07/31/23	81.21	NORTH, JEFFREY		9008889	MEDICAL SUPPLEMENTAL	81.21	
85308	07/31/23	57.77	NORTHON, M		9008890	MEDICAL SUPPLEMENTAL	57.77	
85309	07/31/23	42.00	O'DONNELL, SHAWN		9008891	MEDICAL SUPPLEMENTAL	42.00	
85310	07/31/23	21.00	O'HAGIN, JUSTINA		9008892	MEDICAL SUPPLEMENTAL	21.00	
85311	07/31/23	21.00	O'MARA, KATHLEEN		9008894	MEDICAL SUPPLEMENTAL	21.00	
85312	07/31/23	42.00	OJEDA, ROBERTO		9008893	MEDICAL SUPPLEMENTAL	42.00	
85313	07/31/23	21.00	ORTEGA, MANUELA		9008895	MEDICAL SUPPLEMENTAL	21.00	
85314	07/31/23	21.00	PARHAM, WALLACE		9008896	MEDICAL SUPPLEMENTAL	21.00	
85315	07/31/23	42.00	PENDRAGON, LINDA		9008897	MEDICAL SUPPLEMENTAL	42.00	
85316	07/31/23	29.97	PEREZ, ANTONIO		9008898	MEDICAL SUPPLEMENTAL	29.97	
85317	07/31/23	51.76	PEREZ, CHERYL		9008796	MEDICAL SUPPLEMENTAL	51.76	
85318	07/31/23	21.00	PETERS, TERRIE		9008899	MEDICAL SUPPLEMENTAL	21.00	
85319	07/31/23	14.98	PHILLIPS, THOMAS		9008900	MEDICAL SUPPLEMENTAL	14.98	
85320	07/31/23	14.98	PHILLIPS, TYRONE		9008982	MEDICAL SUPPLEMENTAL	14.98	
85321	07/31/23	14.98	PICARELLA, FRANCIS		9008901	MEDICAL SUPPLEMENTAL	14.98	
85322	07/31/23	29.74	PONS, JUAN		9008902	MEDICAL SUPPLEMENTAL	29.74	
85323	07/31/23	14.98	PRECIADO, MARY LOU		9008954	MEDICAL SUPPLEMENTAL	14.98	
85324	07/31/23	42.00	PRICE, HARRY		9008903	MEDICAL SUPPLEMENTAL	42.00	
85325	07/31/23	21.00	PRINCE, DEBRA		9008904	MEDICAL SUPPLEMENTAL	21.00	
85326	07/31/23	42.00	PRUDDEN, RICHARD		9008905	MEDICAL SUPPLEMENTAL	42.00	

**8.1A.36**

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CHECK NUMBER	CHECK DATE	CHECK VENDOR AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
85327	07/31/23	42.00	PYE, GINA		9008993	MEDICAL SUPPLEMENTAL	42.00	
85328	07/31/23	14.16	RAMIREZ, MANUEL		9008906	MEDICAL SUPPLEMENTAL	14.16	
85329	07/31/23	77.34	RAMOS, ROSALIO		9008907	MEDICAL SUPPLEMENTAL	77.34	
85330	07/31/23	14.98	READ, TIMON		9008955	MEDICAL SUPPLEMENTAL	14.98	
85331	07/31/23	41.36	REGAN, MICHAEL		9008908	MEDICAL SUPPLEMENTAL	41.36	
85332	07/31/23	21.00	RHODES, BRUCE		9008909	MEDICAL SUPPLEMENTAL	21.00	
85333	07/31/23	20.68	ROCHA, SHERRI		9008910	MEDICAL SUPPLEMENTAL	20.68	
85334	07/31/23	21.00	RODGERS, MARILYN		9008911	MEDICAL SUPPLEMENTAL	21.00	
85335	07/31/23	21.00	ROSS, ELISABETH		9008983	MEDICAL SUPPLEMENTAL	21.00	
85336	07/31/23	21.00	ROSS, EMERY		9008984	MEDICAL SUPPLEMENTAL	21.00	
85337	07/31/23	41.36	ROSSI, DENISE		9008912	MEDICAL SUPPLEMENTAL	41.36	
85338	07/31/23	60.01	ROWE, RUBY		9008913	MEDICAL SUPPLEMENTAL	60.01	
85339	07/31/23	21.00	ROY, ARLEN		9008914	MEDICAL SUPPLEMENTAL	21.00	
85340	07/31/23	35.77	RYLANDER, REED		9008915	MEDICAL SUPPLEMENTAL	35.77	
85341	07/31/23	41.36	SALGUEIRO, MICHAEL		9008916	MEDICAL SUPPLEMENTAL	41.36	
85342	07/31/23	21.00	SANDOVAL, ANGEL		9008956	MEDICAL SUPPLEMENTAL	21.00	
85343	07/31/23	29.97	SCHRAEDER, PAUL		9008985	MEDICAL SUPPLEMENTAL	29.97	
85344	07/31/23	21.00	SCILIA, JOSEPH		9008917	MEDICAL SUPPLEMENTAL	21.00	
85345	07/31/23	41.36	SERRATO, JUAN		9008918	MEDICAL SUPPLEMENTAL	41.36	
85346	07/31/23	14.98	SILVA, EDUARDO		9008957	MEDICAL SUPPLEMENTAL	14.98	
85347	07/31/23	110.99	SLATER, ROBYN		9008986	MEDICAL SUPPLEMENTAL	110.99	
85348	07/31/23	14.98	SLOAN, SUZANNE		9008919	MEDICAL SUPPLEMENTAL	14.98	
85349	07/31/23	19.39	SMITH, DONNA		9008920	MEDICAL SUPPLEMENTAL	19.39	
85350	07/31/23	20.68	STARKEY, THOMAS		9008987	MEDICAL SUPPLEMENTAL	20.68	
85351	07/31/23	29.97	STICKEL, THOMAS		9008988	MEDICAL SUPPLEMENTAL	29.97	
85352	07/31/23	8.99	SWAIN, LAWRENCE		9008999	MEDICAL SUPPLEMENTAL	8.99	
85353	07/31/23	29.97	SWART, RANDY		9008958	MEDICAL SUPPLEMENTAL	29.97	
85354	07/31/23	14.98	TAYLOR, THOMAS		9008959	MEDICAL SUPPLEMENTAL	14.98	
85355	07/31/23	42.00	THOMAS, RUSSELL		9008921	MEDICAL SUPPLEMENTAL	42.00	
85356	07/31/23	77.68	TICHENOR, KENNETH		9008922	MEDICAL SUPPLEMENTAL	77.68	
85357	07/31/23	36.19	TOLENTINO, SALVADOR		9009007	MEDICAL SUPPLEMENTAL	36.19	
85358	07/31/23	14.98	TOLINE, DONALD		9008923	MEDICAL SUPPLEMENTAL	14.98	
85359	07/31/23	21.00	TOVAR, SERENA		9008924	MEDICAL SUPPLEMENTAL	21.00	
85360	07/31/23	20.68	TRENT, VICKI		9008925	MEDICAL SUPPLEMENTAL	20.68	
85361	07/31/23	12.60	TREPAGNIER, NOEL		9009003	MEDICAL SUPPLEMENTAL	12.60	
85362	07/31/23	8.99	TRINIDAD, AURORA		9009000	MEDICAL SUPPLEMENTAL	8.99	
85363	07/31/23	41.36	VALDEZ, JOSE		9008926	MEDICAL SUPPLEMENTAL	41.36	
85364	07/31/23	29.74	VAN DYKE, CURTIS		9008927	MEDICAL SUPPLEMENTAL	29.74	
85365	07/31/23	42.00	VANDERZANDE, ED		9008989	MEDICAL SUPPLEMENTAL	42.00	

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DATE: 07/01/23 THRU 07/31/23

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
85366	07/31/23	21.00	VEST, SHELLY		9008962	MEDICAL SUPPLEMENTAL	21.00	
85367	07/31/23	21.00	VONWAL, YVETTE		9008928	MEDICAL SUPPLEMENTAL	21.00	
85368	07/31/23	14.98	WADSWORTH, RITA		9008929	MEDICAL SUPPLEMENTAL	14.98	
85369	07/31/23	29.97	WALTER, KEVIN		9008930	MEDICAL SUPPLEMENTAL	29.97	
85370	07/31/23	21.00	WHITE, LESLIE		9008990	MEDICAL SUPPLEMENTAL	21.00	
85371	07/31/23	42.00	WHITNEY, LUCERE		9008931	MEDICAL SUPPLEMENTAL	42.00	
85372	07/31/23	103.52	WILLIS, GREGORY		9008991	MEDICAL SUPPLEMENTAL	103.52	
85373	07/31/23	42.00	WILSON, BONNIE		9008960	MEDICAL SUPPLEMENTAL	42.00	
85374	07/31/23	21.00	WYANT, JUDI		9008992	MEDICAL SUPPLEMENTAL	21.00	
85375	07/31/23	14.98	YAGI, RANDY		9008932	MEDICAL SUPPLEMENTAL	14.98	
85376	07/31/23	21.00	YANCY, TERRY		9008933	MEDICAL SUPPLEMENTAL	21.00	
85377	07/31/23	45.69	ZENKER, JEFFREY		9008934	MEDICAL SUPPLEMENTAL	45.69	
TOTAL		2,350,348.08	ACCOUNTS PAYABLE			TOTAL CHECKS	504	2,350,348.08

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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)  
BOARD OF DIRECTORS MEETING MINUTES\*  
JUNE 23, 2023 – 9:00 AM**

A regular meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) convened on Friday, June 23, 2023 as a hybrid meeting.

The Board Meeting Agenda Packet can be found online at [www.SCMTD.com](http://www.SCMTD.com). \*Minutes are “summary” minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

This document was created with accessibility in mind. With the exception of certain third party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to [accessibility@scmtd.com](mailto:accessibility@scmtd.com).

**1 CALLED TO ORDER** at 9:00 AM by Board Chair Kalantari-Johnson.

**2 SAFETY ANNOUNCEMENT**

Curtis Moses, METRO’s Safety, Security and Risk Management Director, provided a brief safety announcement, highlighting METRO’s response to a medical emergency and its evacuation plan.

**3 ROLL CALL:**

Julie Sherman, General Counsel, explained that METRO is going to use the Brown Act teleconference rules enacted under AB2449 which allows Board Members to participate in either a “just cause” or “emergency” circumstance. Two Board Members will be requesting to join today’s meeting under the emergency circumstance exception. Once the roll is called for those Members who are present, the law requires that both Board Members make a short announcement that they are joining for the emergency circumstance exception and request that the Board approve their attendance by that exception. The Board will need to vote for both Members to approve their attendance and both members, assuming the Board votes “yes”, will be counted as present and will be able to vote and be part of the quorum.

Director McPherson and Director Rotkin individually announced they are using the emergency circumstance exception pursuant to medical issues and requested joining the meeting via teleconference. The Board approved each request through a roll call vote.

The following Directors were **present**, representing a quorum:

**Director Kristen Brown**  
**Director Rebecca Downing**  
**Direct Jimmy Dutra**  
**Director Shebreh Kalantari-Johnson**  
**Director Manu Koenig**  
**Director Donna Lind**

**City of Capitola**  
**County of Santa Cruz**  
**City of Watsonville**  
**City of Santa Cruz**  
**County of Santa Cruz**  
**City of Scotts Valley**

**Director Bruce McPherson**  
**Director Scott Newsome**  
**Director Larry Pageler**  
**Director Quiroz-Carter**  
**Director Mike Rotkin**  
**Ex-Officio Director Dan Henderson**  
Ex-Officio Director Alta Northcutt

**County of Santa Cruz**  
**City of Santa Cruz**  
**County of Santa Cruz**  
**City of Watsonville**  
**County of Santa Cruz**  
**UC Santa Cruz**  
Cabrillo College

Michael Tree  
Julie Sherman

CEO/General Manager  
General Counsel

**4 ANNOUNCEMENTS**

Today's meeting is being broadcast by Community Television of Santa Cruz County.

Maria Avila, Language Line Services, provided Spanish language interpretation services.

**5 BOARD OF DIRECTORS COMMENTS**

Director Rotkin suggested the budget materials in the agenda packet use the portrait layout instead of the landscape layout.

Hearing nothing further, Board Chair Kalantari-Johnson moved to the next agenda item.

**6 ORAL AND WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS**

Diana Oaf, member of the public, spoke to bringing back Route 91X.

Hearing nothing further, Board Chair Kalantari-Johnson moved to the next agenda item.

**7 LABOR ORGANIZATION COMMUNICATIONS**

Brandon Freeman, Senior Vice Chairperson of SMART Local 0023, announced that tentative agreements for both ParaCruz and Fixed Route have been reached in labor negotiations. The unions will vote on these agreements next Thursday, June 29, 2023. We need to provide the union members a 10-day notice to review the materials prior to voting. He spoke briefly on how the process went and expressed appreciation to Hanson Bridgett and METRO's negotiating staff in making things run smoothly.

Hearing nothing further, Board Chair Kalantari-Johnson moved to the next agenda item.

**8 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

Having none, Board Chair Kalantari-Johnson moved to the next agenda item.

**CONSENT AGENDA**

**9.1 ACCEPT AND FILE: PRELIMINARY APPROVED CHECK JOURNAL DETAIL FOR THE MONTH OF MAY 2023**

Chuck Farmer, CFO

- 9.2 ACCEPT AND FILE MINUTES OF:  
A. APRIL 19, 2023 METRO ADVISORY COMMITTEE MEETING  
B. MAY 19, 2023 BOARD OF DIRECTORS REGULAR MEETING  
C. JUNE 9, 2023 FINANCE, BUDGET AND AUDIT STANDING COMMITTEE MEETING  
Michael Tree, CEO/General Manager
- 9.3 ACCEPT AND FILE: THE YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF MAY 31, 2023  
Chuck Farmer, CFO
- 9.4 ACCEPT AND FILE: THE SEMI-ANNUAL REPORT ON THE STATUS OF METRO'S DISADVANTAGED BUSINESS ENTERPRISE PROGRAM  
Chuck Farmer, DBE Liaison Officer, CFO
- 9.5 ACCEPT AND FILE: RENEWAL OF LIABILITY AND VEHICLE PHYSICAL DAMAGE INSURANCE PROGRAM COVERAGE WITH CALTIP FOR FY24  
Curtis Moses, Safety, Security and Risk Management Director
- 9.6 APPROVE: RECOMMENDED ACTION ON TORT CLAIMS  
Curtis Moses, Safety, Security and Risk Management Director
- 9.7 APPROVE: CONSIDERATION OF AWARD OF CONTRACT TO LES TURBO IMAGES FOR BUS WRAP SERVICES FOR 60' ARTICULATED, 40' AND 35' BUSES NOT TO EXCEED \$271,571.08  
Michael Tree, CEO/General Manager
- 9.8 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER TO RENEW ANNUAL MAINTENANCE AND SUPPORT SERVICES WITH MAINTSTAR, INC. FOR MAINTSTAR SOFTWARE  
Isaac Holly, IT and ITS Director
- 9.9 APPROVE: RENEWAL OF AGREEMENT WITH COUNTY OF SANTA CRUZ FOR PAYROLL SERVICES  
Chuck Farmer, CFO
- 9.10 CONSIDER A RESOLUTION DESIGNATING THE CEO AS THE AUTHORIZED AGENT TO EXECUTE A MASTER AGREEMENT AND SUPPLEMENTAL AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) FOR TRANSIT AND INTERCITY RAIL CAPITAL PROGRAM (TIRCP) FUNDING  
Wondimu Mengistu, Capital Planning & Grants Program Manager
- 9.11 APPROVE: CONSIDERATION OF DECLARING VEHICLES AND/OR EQUIPMENT AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION  
Chuck Farmer, CFO
- 9.12 APPROVE: FY24 RENEWAL OF EXCESS WORKERS' COMPENSATION INSURANCE THROUGH PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT (PRISM)  
Dawn Crummié, Human Resources Director

- 9.13 **APPROVE: CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER TO NEGOTIATE A LEASE AGREEMENT FOR 809 W. BEACH STREET, WATSONVILLE, CA – UPDATED RENTAL AMOUNT**  
Chuck Farmer, CFO
- 9.14 **APPROVE: ACCEPT THE PROPOSED DISADVANTAGED BUSINESS ENTERPRISE (DBE) GOAL OF 0% FOR FEDERALLY FUNDED PROCUREMENTS FOR FFY24–FFY26 AND OPEN THE PUBLIC COMMENT PERIOD BEGINNING JUNE 23, 2023**  
Chuck Farmer, CFO

There were no public comments.

**ACTION: MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED**

**MOTION: DIRECTOR PAGELER**

**SECOND: DIRECTOR KOENIG**

**MOTION PASSED WITH 11 AYES (Directors Brown, Downing, Dutra, Kalantari-Johnson, Koenig, Lind, McPherson, Newsome, Pageler, Quiroz-Carter, and Rotkin).**

### **REGULAR AGENDA**

- 10 **PRESENTATION OF EMPLOYEE LONGEVITY AWARD: (10 YEARS) JOSE VALTIERRA AND (25 YEARS) SERAFIN RUIZ**  
Board Chair Kalantari-Johnson acknowledged all recipients for their years of service. Jose Valtierra was present to receive his award. He thanked his co-workers and management for the opportunities bestowed upon him in his career.
- 11 **RETIREE RESOLUTION OF APPRECIATION FOR: EFRAIN HERNANDEZ**  
Board Chair Kalantari-Johnson thanked Mr. Hernandez for his years of service.

**ACTION: MOTION TO APPROVE THE RETIREE RESOLUTION OF APPRECIATION FOR EFRAIN HERNANDEZ**

**MOTION: DIRECTOR PAGELER**

**SECOND: DIRECTOR LIND**

**MOTION PASSED WITH 11 AYES (Directors Brown, Downing, Dutra, Kalantari-Johnson, Koenig, Lind, McPherson, Newsome, Pageler, Quiroz-Carter, and Rotkin).**

- 12 **METRO ADVISORY COMMITTEE (MAC) SEMI-ANNUAL ORAL UPDATE**  
Jessica de Wit, MAC Chair, said MAC is very appreciative of the opportunity to be here today to provide the semi-annual report. The members of MAC represent a diverse range of ridership needs and interests. She reviewed the items MAC has been actively engaged in with METRO staff over the past six months.

There were no public comments.

- 13 **PUBLIC HEARING: FINAL ADOPTION OF SANTA CRUZ METRO'S FY24 AND FY25 BUDGET - TO COMMENCE AT 9:00 AM OR AS SOON THEREAFTER AS THE MATTER CAN BE HEARD**

**PUBLIC HEARING OPENED AT 9:23 AM.**

Chuck Farmer, CFO, spoke to his presentation and asked the Board to adopt the final FY24 and FY25 budget. He reviewed the changes since the last Board Meeting held on May 19, 2023.

Discussion continued on:

- Defining passenger fares versus special transit fares
- Assumptions behind the year-over-year change in passenger fares
- Non-Personnel increases in the 5 Year Budget Plan and what constitutes these increases
- 3CE (Central Coast Community Energy) is receiving requests for electric buses and bikes

Staff addressed all concerns.

Director McPherson thanked CFO Farmer and CEO/General Manager Tree for presenting a survivable budget considering future uncertainties. He's relieved that the agency is in good shape to at least 2027, expressing this is better than other transit agencies in California.

Board Chair Kalantari-Johnson thanked METRO staff for their hard work in preparing this budget.

There were no public comments.

**PUBLIC HEARING CLOSED AT 9:40 AM.**

**ACTION: MOTION TO APPROVE THE FINAL ADOPTION OF SANTA CRUZ METRO'S FY24 AND FY25 BUDGET**

**MOTION: DIRECTOR ROTKIN**

**SECOND: DIRECTOR KOENIG**

**MOTION PASSED WITH 11 AYES (Directors Brown, Downing, Dutra, Kalantari-Johnson, Koenig, Lind, McPherson, Newsome, Pageler, Quiroz-Carter, and Rotkin).**

**14 REIMAGINE METRO PROJECT ORAL UPDATE**

John Urgo, Planning and Development Director, provided a brief update on accomplishments since March 2023 when METRO did its first round of public outreach. Since then, dozens of stakeholder meetings have been held to get a general sense of what the public and riders are looking for in our system.

He introduced Daniel Costantino, Jarrett Walker & Associates, who spoke to his presentation (attached). He reviewed the key goals of the project and the process used to present the short-term plans today so that the Board can provide direction at the August 25, 2023 Board meeting for implementation in December 2023. The first plan leans towards frequency and the second plan leans towards coverage and he discussed the trade-offs of each. At the end, he reviewed the timeline of next steps and continued public outreach.

Directors made the following suggestions for additional outreach:

- Schools to inform parents and students (especially San Lorenzo Valley)
- Scotts Valley Chamber of Commerce
- Director Koenig's Town Hall meeting on August 10<sup>th</sup> at Simpkins Swim Center in Live Oak
- National Night Out in Watsonville on August 1<sup>st</sup> in two locations--Mesa Village and Downtown
- Youth groups

Directors requested:

- Guidelines to use in talking to constituents
- Extending the new route numbers to the entire system
- Reviewing and providing feedback to the draft survey before it goes to the public
- Providing information on all buses
- Using non-profit partnerships to help with the survey
- Online survey to be in English and Spanish
- Use bi-lingual surveyors

Mr. Urgo said he would be distributing a report to all Board Members in the coming week that will provide details in addressing the public.

Concerns were raised on:

- Impacts to ParaCruz service areas
- Proposed timelines on Hwy. 1 Bus-On-Shoulder and new routes providing a more direct service operating on the entirety of Hwy. 1
- Current resources available to implement short-term changes
- Reaching the public that is underserved or without internet connections for input
- Challenges of making changes after academic year has started at UCSC and Cabrillo College
- Watsonville's representation in the poll numbers
- Increasing Watsonville route intervals
- Route 91X
- Improving bus stops in Watsonville
- Routes 18 and 19 intervals on Alternative Plan B
- Travel time assumptions for Routes 1 and 2 in both plans
- North Coast travel (e.g., Bonny Doon)
- E-Bike capacity on buses

Mr. Urgo and Mr. Costantino addressed all requests and concerns and thanked the Board Members for their input.

Directors thanked Mr. Urgo and Mr. Costantino for the thorough presentation. Board Chair Kalantari-Johnson invited the Board Members to reach out to their constituents and followers through their social media outlets and newsletters. She suggested that as individual jurisdictions are reevaluating their housing elements, consider how transit can be part of that conversation when making policy decisions.

Mr. Freeman spoke to the reduction in ridership over a 20-year span, contractual obligations, and equity in the system. He encouraged Board Members to join in their monthly planning meetings.

Hearing no further comments, Board Chair Kalantari-Johnson moved to the next items.

**15 APPROVE: ADOPT A RESOLUTION TO AMEND TITLE II OF THE ADMINISTRATIVE CODE—PROCUREMENT POLICY TO INCREASE THE CEO/GENERAL MANAGER’S PROCUREMENT AUTHORITY**

Julie Sherman, General Counsel, spoke to the item. Staff is requesting the threshold of the CEO/General Manager’s procurement authority for services and supplies be increased to \$200,000 to be in line with the recent Board-adopted changes made to the CEO/General Manager’s procurement authority for public works projects under CUPCCAA (California Uniform Public Construction Cost Accounting Act). This will increase efficiency of staff’s time on lower-valued projects.

Discussion continued on:

- Advantages versus disadvantages
- Make the Board of Directors aware of items over \$100,000 in the CEO report
- Comparing this increase to various jurisdictions in Santa Cruz County and reducing the request to \$100,000
- Recognizing the cost of services, supplies, materials and equipment have increased dramatically

Joan Jeffries, Purchasing Manager, and General Counsel Sherman addressed all concerns.

There were no public comments.

**ACTION: MOTION TO ADOPT A RESOLUTION TO AMEND TITLE II OF THE ADMINISTRATIVE CODE—PROCUREMENT POLICY TO INCREASE THE CEO/GENERAL MANAGER’S PROCUREMENT AUTHORITY**

**MOTION: DIRECTOR ROTKIN**

**SECOND: DIRECTOR KOENIG**

**MOTION PASSED WITH 11 AYES (Directors Brown, Downing, Dutra, Kalantari-Johnson, Koenig, Lind, McPherson, Newsome, Pageler, Quiroz-Carter, and Rotkin).**

**16 CEO ORAL REPORT**

Michael Tree, CEO/General Manager, spoke to the following:

- Building a better METRO and having riders enjoy the 15-minute intervals on key corridors
- Took delivery of five new, battery-electric Gillig buses and showed the bus wraps (attached) that will be used on them
- 39 future hydrogen buses
- One of the goals of ARCHES (Alliance for Renewable Clean Hydrogen Energy Systems) is for California to land one of the ten hydrogen hubs within the United States. This will help drive down the hydrogen fuel prices.
- Ad hoc committee formed with a working group of leaders in the community to look at METRO’s deficit in 2027 and explore a ballot measure in 2024. The consensus was for staff to meet with Senator Laird and get legislation to appear on the ballot. SB872 is a result of those meetings and it will go to two committees in both the Senate and Assembly for review.
- 13 Bus Operators to be released into service with a new class of 20 starting after them
- Bus Rodeo and agency picnic on Saturday, July 22, 2023

Discussion followed on:

- Routes where the new buses will run
- The selection process to use Gillig and their lead time
- In-depth evaluation of transit services through the COA (Comprehensive Operations Analysis) and to see plans for improvements in service
- Additional buses on order
- Alignment of interests with 3CE
- Impacts to the agency and other local jurisdictions if SB872 is passed
- Define “world class” when outreach is performed on Reimagine METRO and use those opportunities to educate riders on what these improvements mean so that if and when SB872 comes into play the voting public can provide support.

There were no public comments.

**17 RECESSED TO CLOSED SESSION AT 11:37 AM**

Board Chair Kalantari-Johnson announced there are two closed sessions. The first is the public employee performance evaluation for the CEO position and the second is an update with labor negotiators on all three labor unions.

There were no public comments on either of the closed sessions.

**A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO GOVERNMENT CODE SECTION 54957(B)(1); CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54957.6**

Agency Designated Representative: Shebreh Kalantari-Johnson, Board Chair

Title/Unrepresented Employee: Michael Tree, CEO/General Manager

Following the Closed Session, the Board may consider potential actions to amend the Employment Agreement of the CEO/General Manager and to adopt a revised Salary Schedule.

*Director Dutra left the meeting at 11:50 AM.*

**B. CONFERENCE WITH LABOR NEGOTIATORS (GOVERNMENT CODE SECTION 54957.6)**

Agency Negotiators: Michael Tree, CEO/General Manager  
Patrick Glenn, Legal Counsel

Employee Organizations: SMART, Local 23 - Fixed Route  
SMART, Local 23 - ParaCruz  
SEIU, Local 521

**RECONVENED TO OPEN SESSION AT 11:59 AM**

**18 REPORT OF CLOSED SESSION ITEMS**

General Counsel Sherman reported that the Board completed the performance evaluation for the CEO/General Manager and provided a detailed oral report regarding proposed changes to the CEO/General Manager’s Employment Agreement.

There was no public comment.



**ACTION: MOTION TO APPROVE THE RESOLUTION TO AMEND THE CEO/GENERAL MANAGER'S CONTRACT FOR A 5% BASE SALARY INCREASE EFFECTIVE APRIL 25, 2023 AND INCREASE THE MONTHLY CAR ALLOWANCE TO \$800.**

**MOTION: DIRECTOR LIND**

**SECOND: DIRECTOR PAGELER**

**MOTION PASSED WITH 9 AYES (Directors Brown, Downing, Kalantari-Johnson, Koenig, Lind, McPherson, Newsome, Pageler, and Quiroz-Carter). Directors Dutra and Rotkin were absent.**

There was no reportable action on Closed Session Item B.

**19 ANNOUNCEMENT OF NEXT MEETING**

Board Chair Kalantari-Johnson announced the next regular Board Meeting will be held on Friday, August 25, 2023 at 9:00 AM at the METRO Admin Office, 110 Vernon Street, Santa Cruz.

**20 ADJOURNMENT**

Board Chair Kalantari-Johnson adjourned the meeting at 12:01 AM.

Respectfully submitted,

Donna Bauer  
Executive Assistant

DRAFT

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# Reimagine METRO Board of Directors Update

June 23, 2023

**8.2A.10**

# What is Reimagine METRO?

- Santa Cruz METRO is re-envisioning **where** buses should go, and **how often** they should run.
- Key goals include:
  - Increase the amount of service provided.
  - Make transit more reliable, and relevant to the community's needs.
  - Adapt to post-COVID travel patterns.
  - **Create a network that is useful and attractive for many people's trips.**

## 8.2A.11

# How do we get there?

We are planning changes to the network that would come into service in:

- **December 2023.** Improving service with the operating resources that will be available by the end of this year.
- **2024 and beyond.** Planning for future service growth, based on additional funding and operators.

**8.2A.12**

# Who is working on this?

- **Santa Cruz METRO** planning, operations and marketing staff
- **JWA** - Jarrett Walker & Associates, as the lead on the consultant team, with public outreach assistance from **AMMA Transit Planning**
- Collaboration with **local agencies and jurisdictions**, including:
  - Cities of Santa Cruz, Watsonville, Capitola and Scotts Valley
  - Santa Cruz County Regional Transportation Commission
  - UCSC

## 8.2A.13

# What we've done so far

- **Analyzed the data** on the market and needs for transit, and the performance of the existing network.
- **Outreach** to stakeholders, riders and the general public about their perceptions of the system.
- **Network design workshop** with project partners.

8.2A.14

## Reimagine METRO - Phase 1 Outreach Efforts



Figure 50: Efforts undertaken during Phase 1 of community outreach for the Reimagine METRO project.

# What we've heard

- **It takes too long to get places**, due to long waits, slow rides, and occasional missed trips.
- **There isn't enough service.** METRO provides 13% less service than in 2019, and 30% less service than it did twenty years ago.
- A broad range of concerns about communications, fare structure, reliability, weekends and evenings, bike-bus connections, overcrowding at UCSC and other topics.

## 8.2A.15



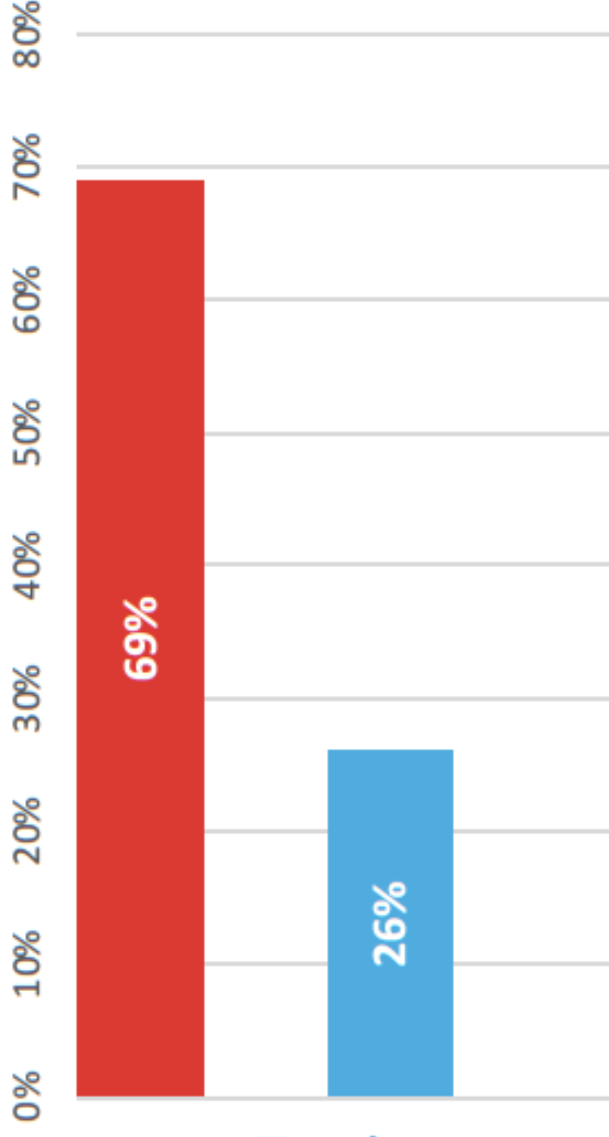
# Two important data points

## Should Santa Cruz METRO focus more on...

Providing service every 15 minutes that takes the most direct routes, even if transit is only available in areas where the most people live and work?

or:

Providing service to as many places as possible, even if the bus only comes every hour or two?



**8.2A.16**

*From of a Fall 2022 poll of 1,054 residents of Santa Cruz County by FM3 Research.*

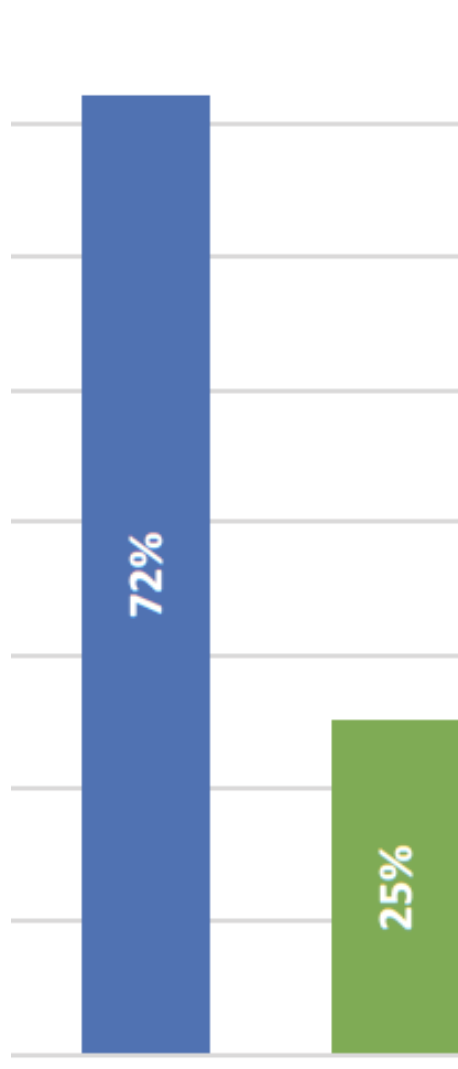
# Two important data points

## Should Santa Cruz METRO focus more on...

Meeting the needs of communities where many people have low incomes, or don't have reliable access to a personal vehicle?

or:

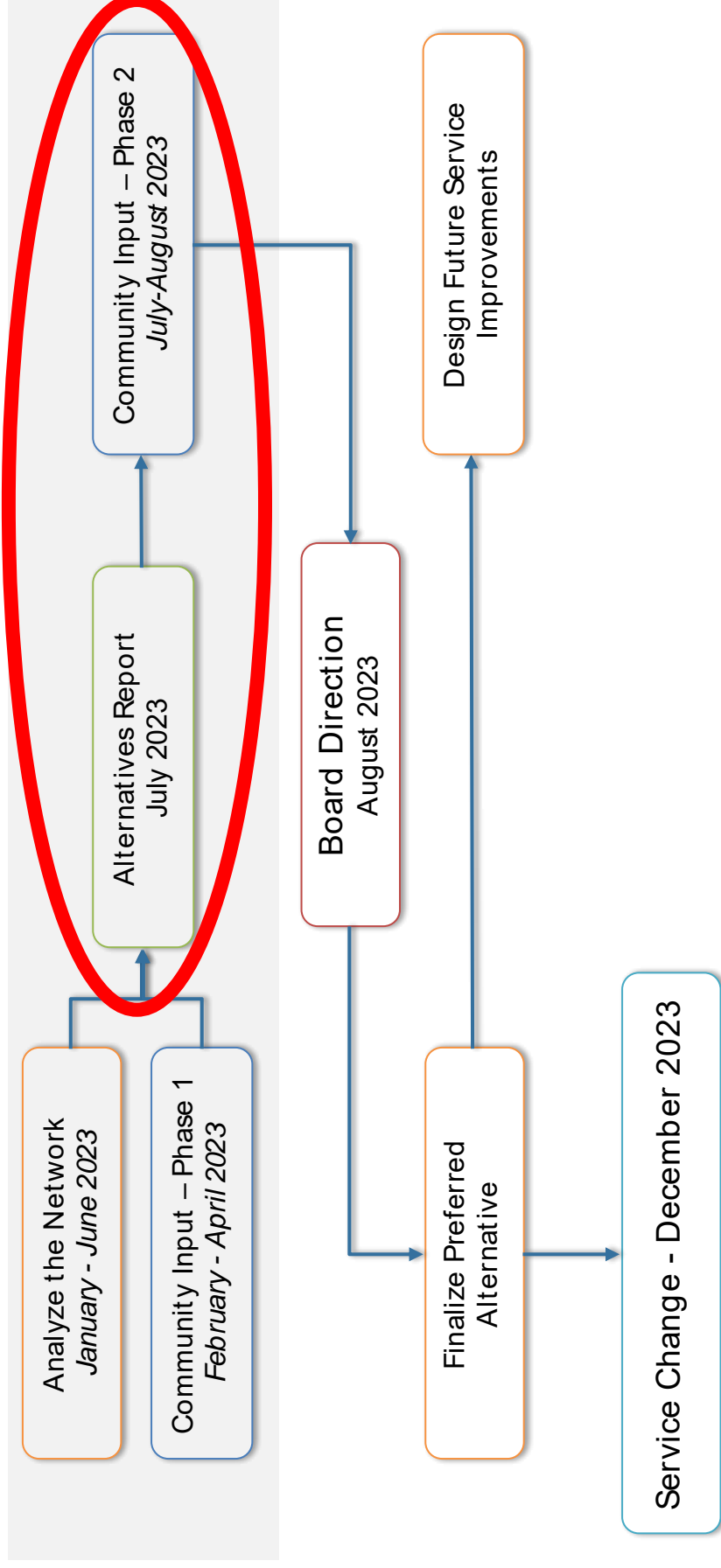
Providing service equally to all communities, regardless of need, income or access to a personal vehicle?



**8.2A.17**

*From of a Fall 2022 poll of 1,054 residents of Santa Cruz County by FM3 Research.*

# Where we are now



# Where we're going

- July-August: **public outreach** on short-term alternatives and future priorities.
- End of August: ask for **Board direction** on a preferred alternative.
- Fall: prepare a **Draft Future Network Plan** based on the public's priorities.
- December: Implement the preferred short-term **service changes**.
- Early 2024: finalize the **Future Network Plan**

## 8.2A.19



# Alternatives for Change in 2023

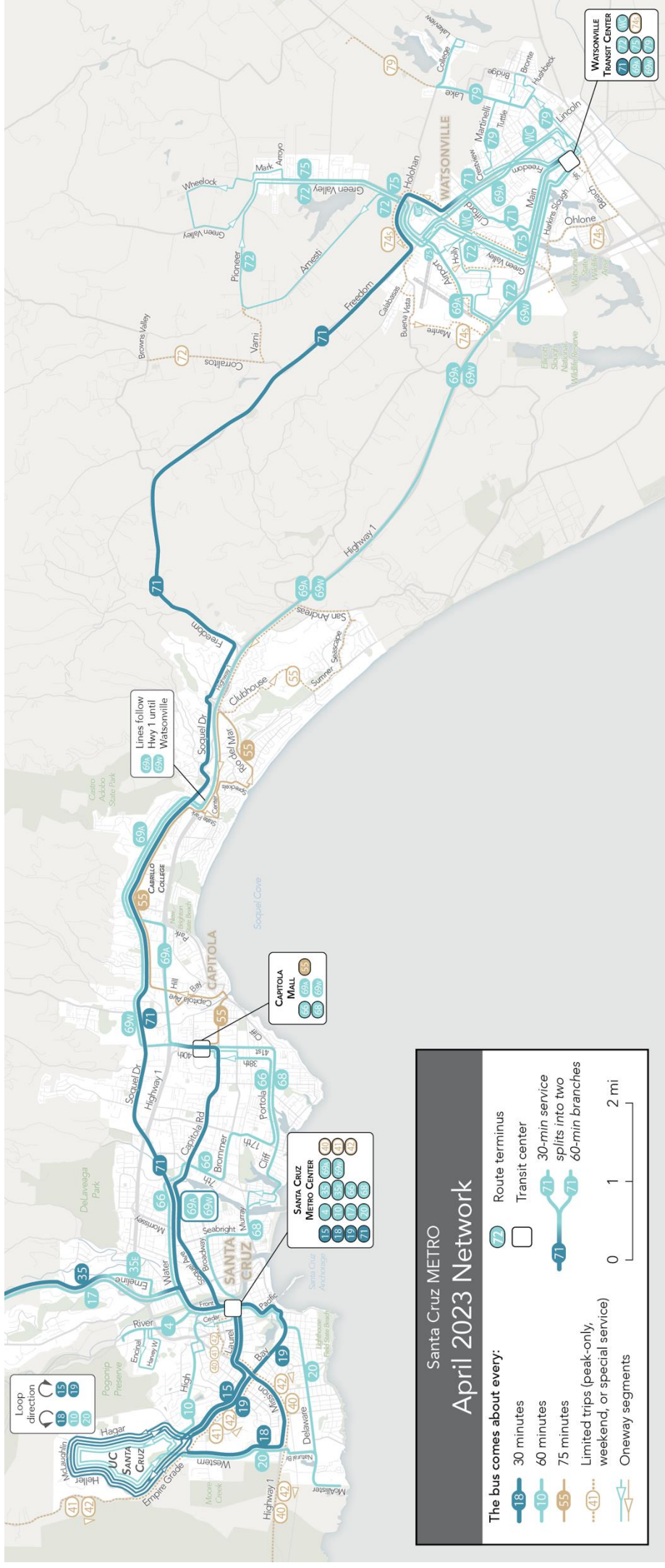
# Short-Term Alternatives

The project team has developed two alternatives to improve METRO service by this December. **Both alternatives include:**

- **More service.** ~10% increase overall.
- **Higher frequency** in areas with higher demand.
- **Simpler and more direct routes**, especially in Watsonville.
- **Better transfers.** Shorter waits, no second fare.

**8.2A.21**

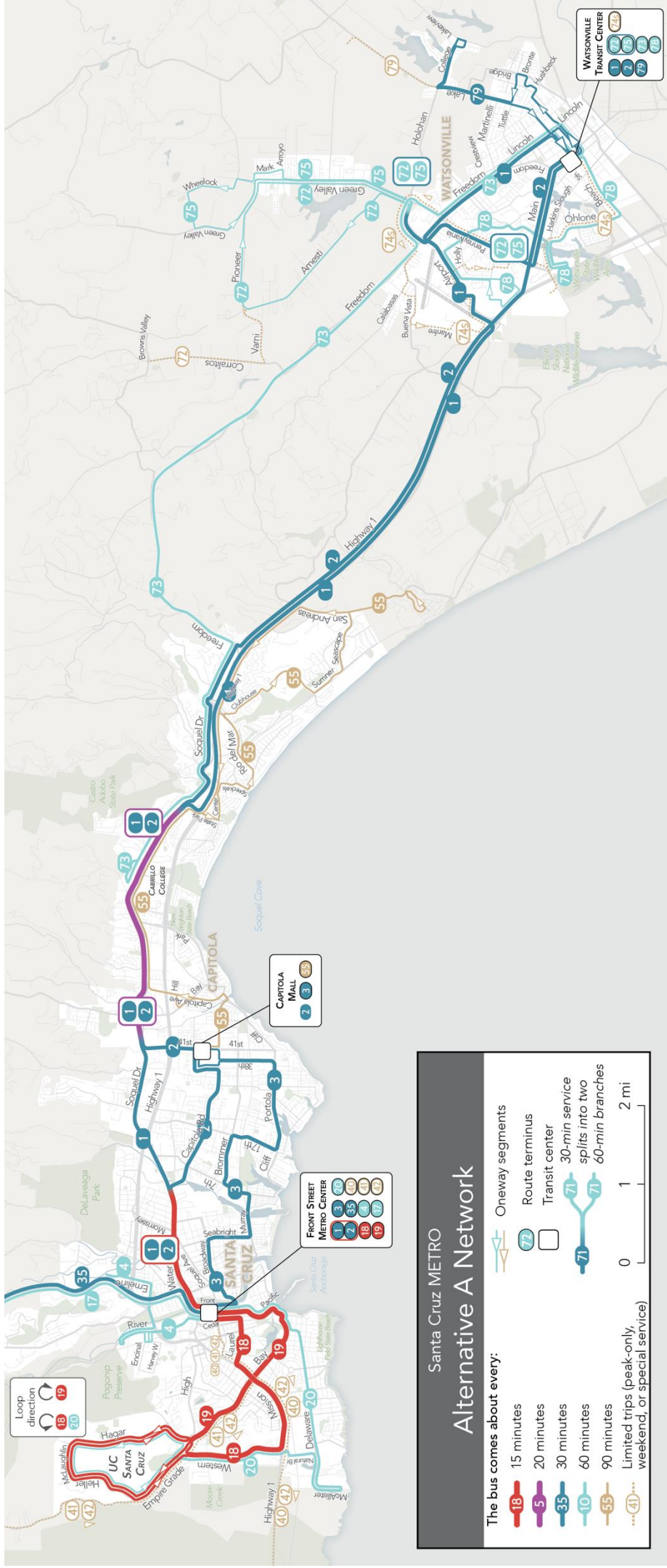
# Existing METRO Service



8.2A.22



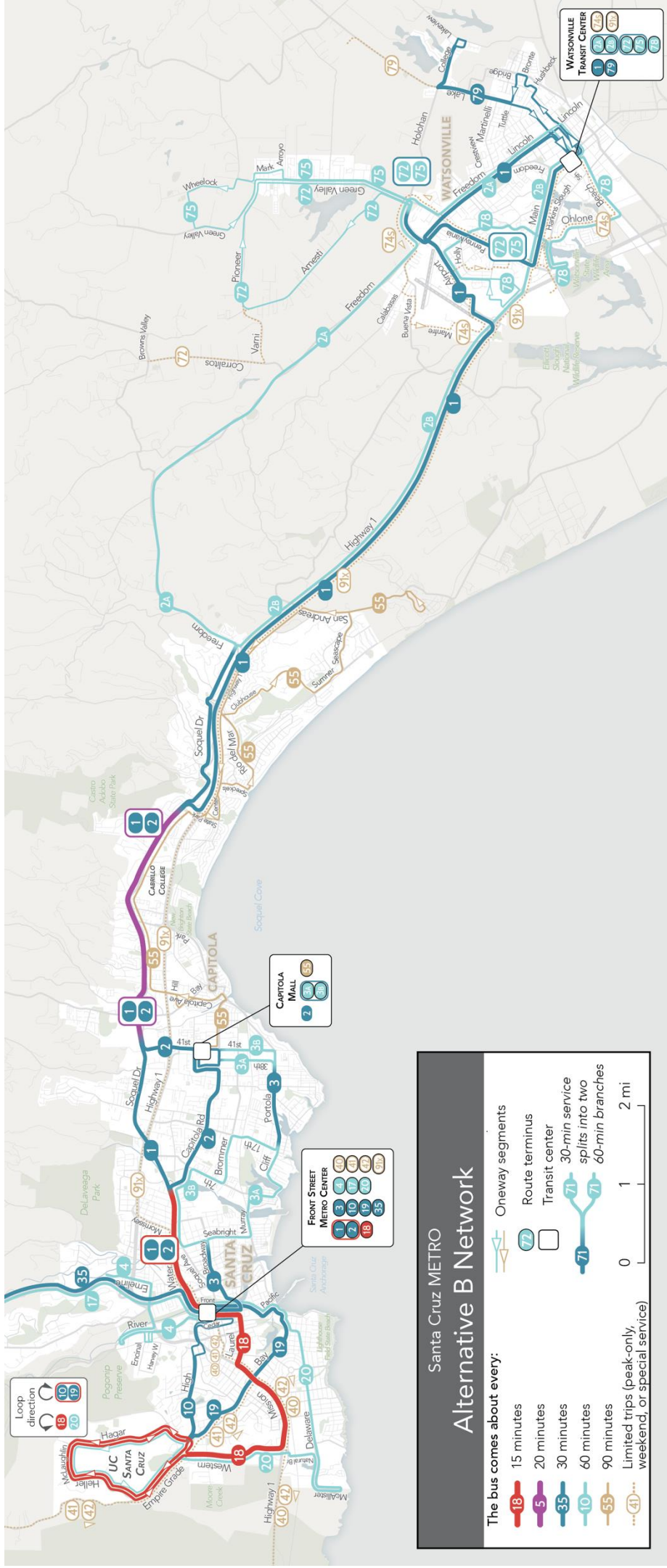
# Alternative A – Lean toward Frequency



8.2A.23



# Alternative B – Lean toward Coverage



8.2A.24

# Outcomes – Big Picture

- Both alternatives present a **big change in a small amount of time**. You should expect a correspondingly loud public conversation.
- Both alternatives provide **similar overall coverage** to the existing network.
  - Some changes to exact streets and routes, but similar population within a 1/2-mile.
  - Alternative B provides more coverage in certain areas than Alternative A.
- Both alternatives **increase access to destinations** within 45 minutes.
  - Alternative A increases job access for more people than alternative B.
  - The median county resident could reach +60% more jobs in Alternative A, +50% in Alternative B.

**8-2A-25**

# What is Access to Destinations?

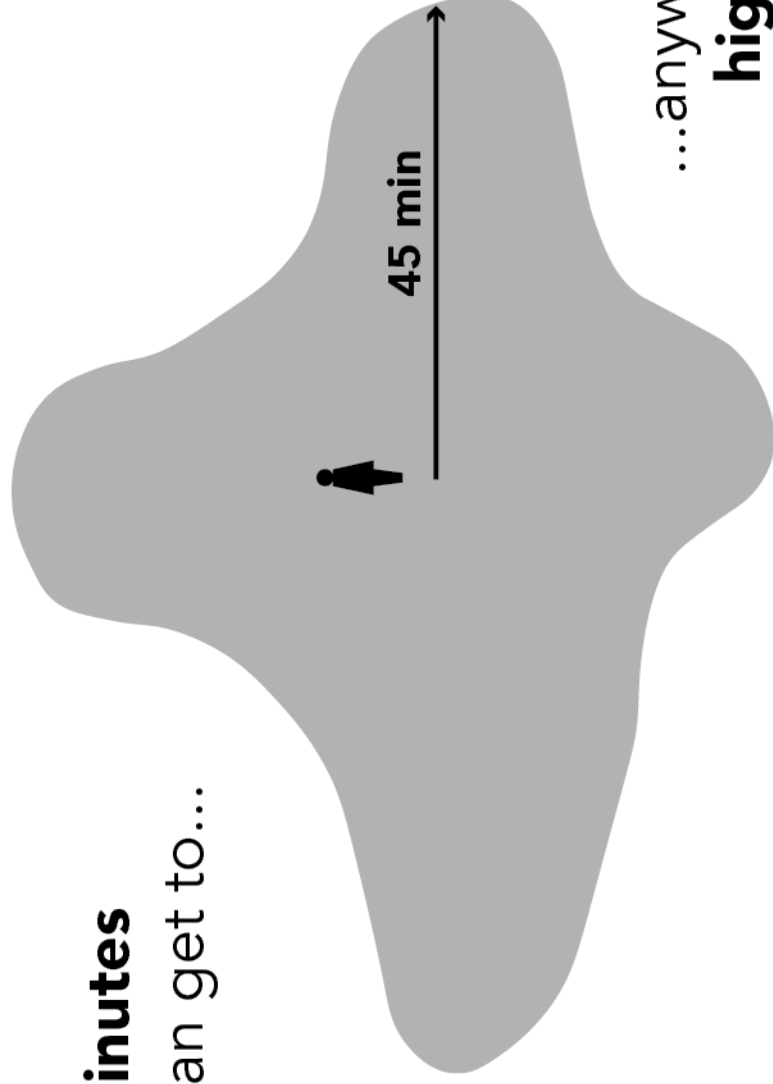
Here is a person.





# What is Access to Destinations?

In **45 minutes**  
she can get to...



...anywhere in the  
**highlighted area.**

**8.2A.28**



# How would access improve?

## Santa Cruz

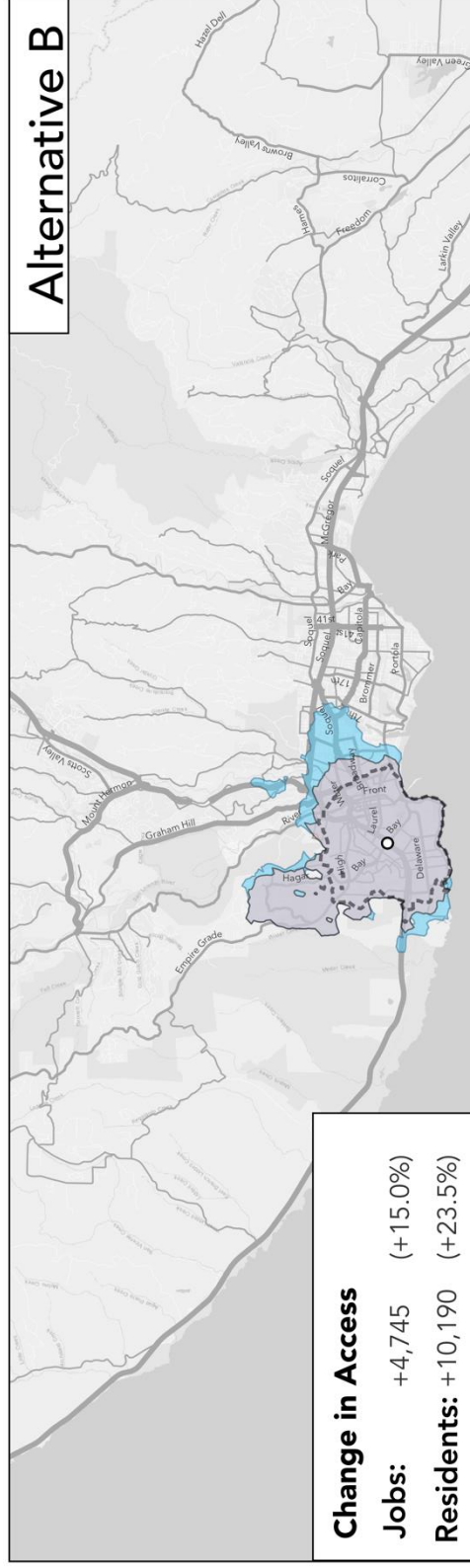
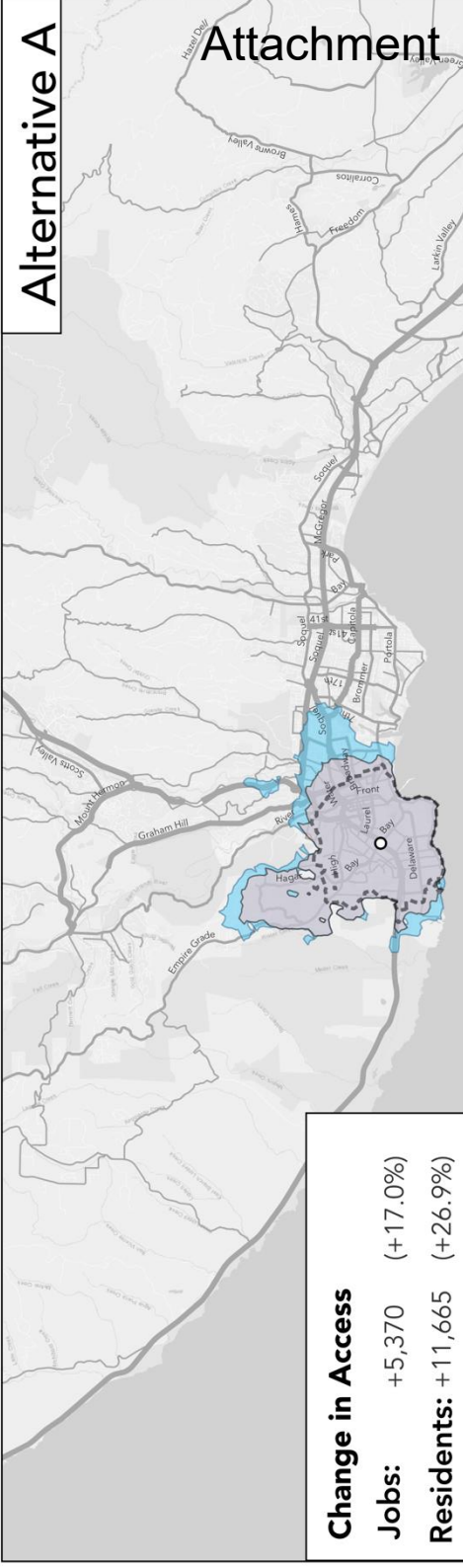
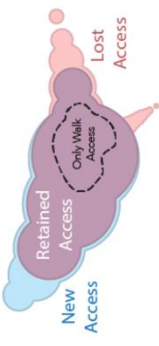
**Blue Areas = newly accessible within 45 minutes**

**Pink Areas = no longer accessible within 45 minutes**

**8.2A.30**

Travel times include walking, waiting, riding and transfers.

How far can I travel from **West SC (Bay & Mission)** in 45 minutes?





# How would access improve?

## Cabrillo College

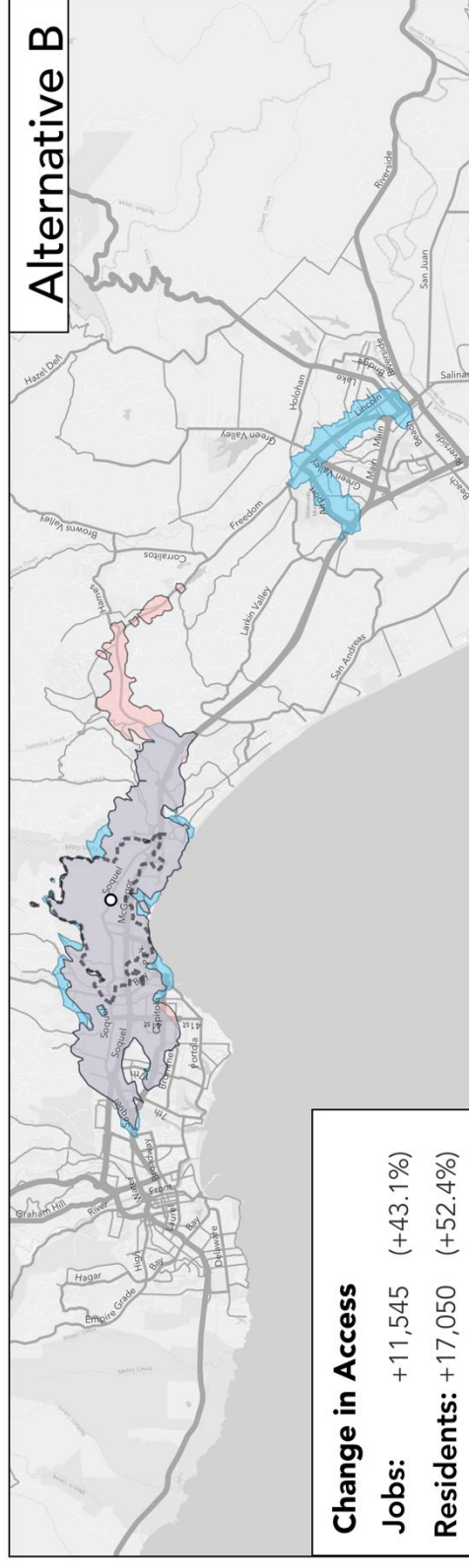
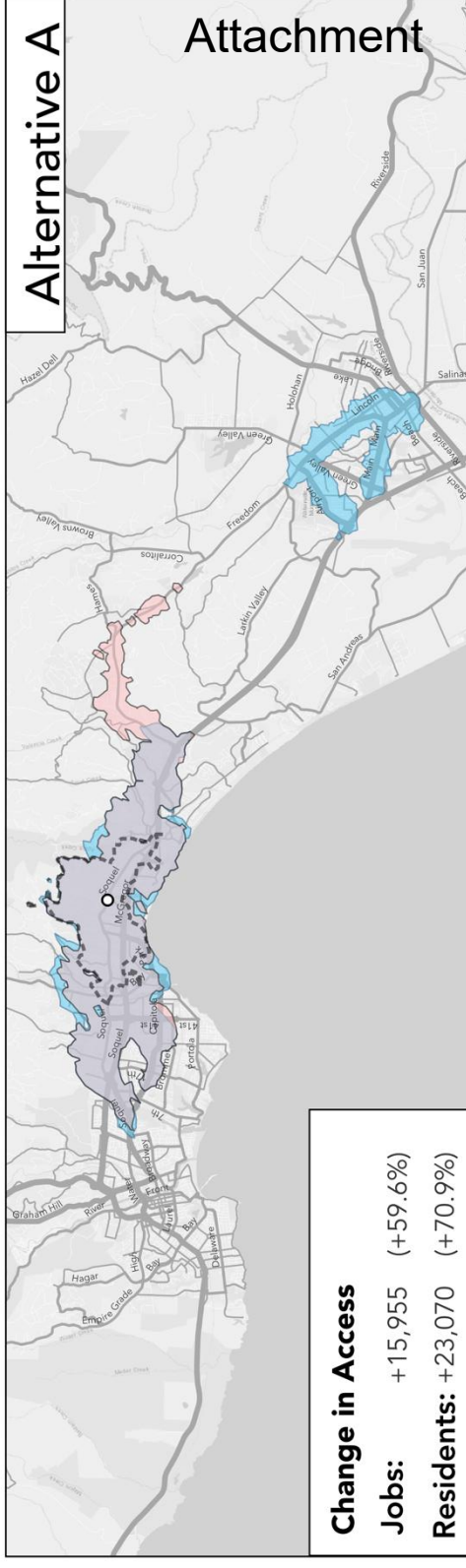
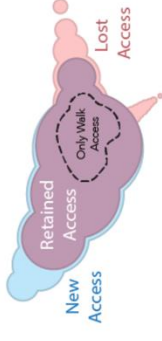
**Blue Areas = newly accessible within 45 minutes**

**Pink Areas = no longer accessible within 45 minutes**

### 8.2A.31

Travel times include walking, waiting, riding and transfers.

How far can I travel from **Cabrillo College** in 45 minutes?





# How would access improve?

## Downtown Watsonville

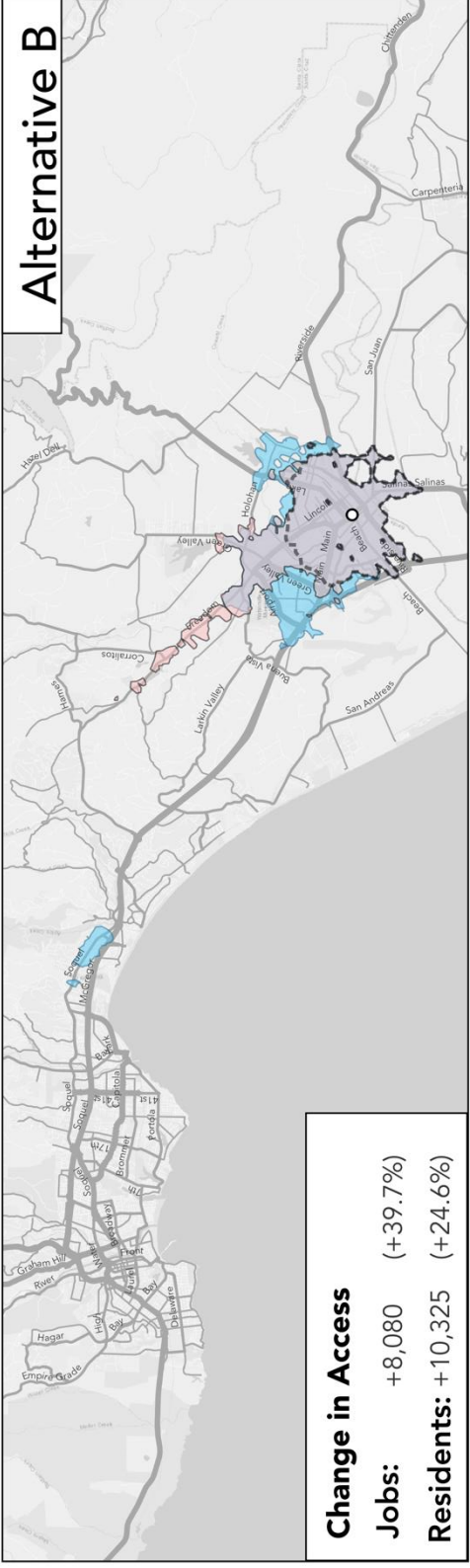
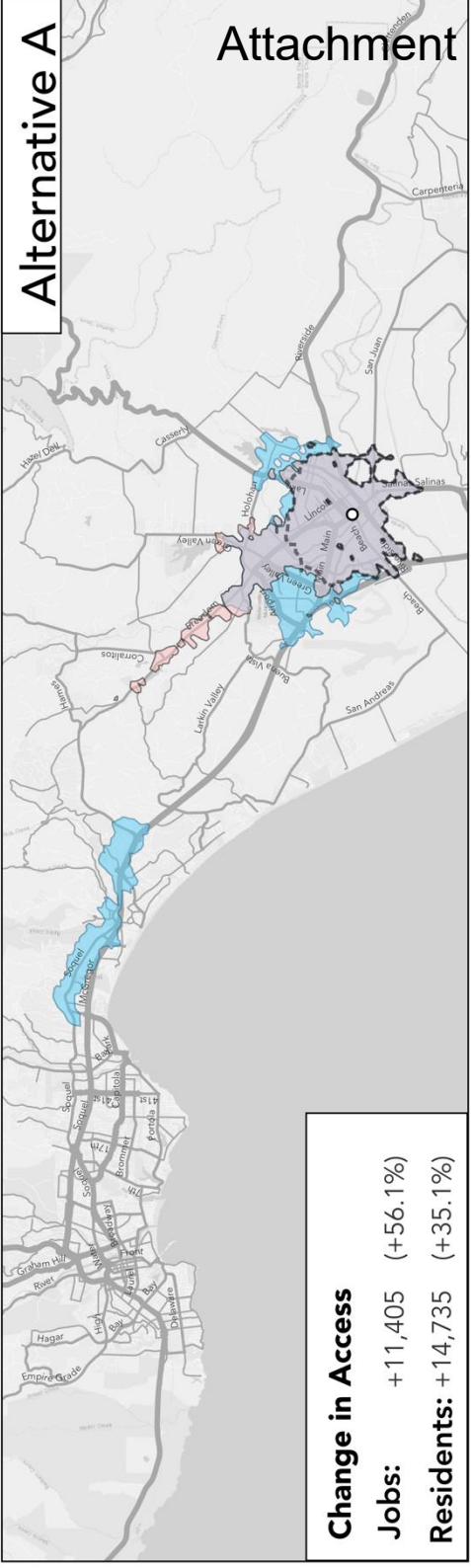
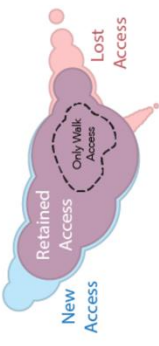
**Blue Areas = newly accessible within 45 minutes**

**Pink Areas = no longer accessible within 45 minutes**

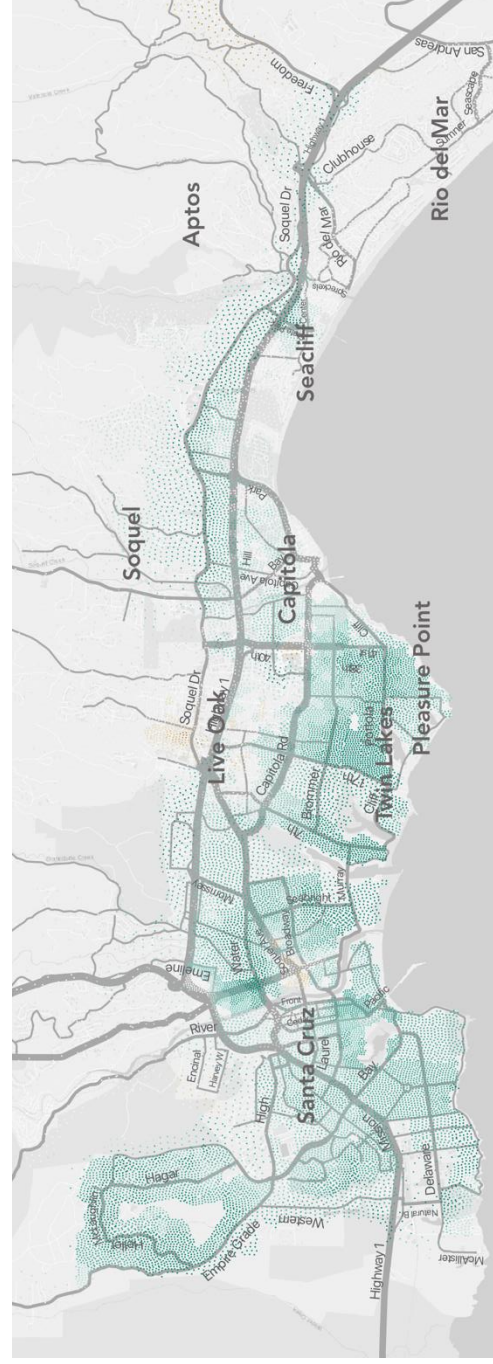
**8.2A.32**

Travel times include walking, waiting, riding and transfers.

How far can I travel from **Downtown Watsonville** in 45 minutes?



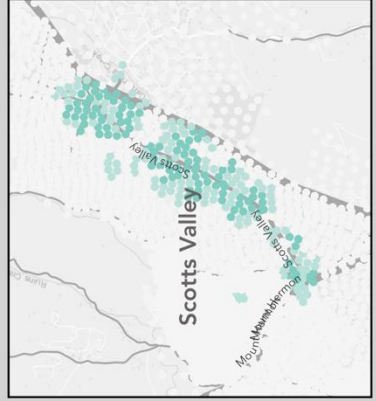
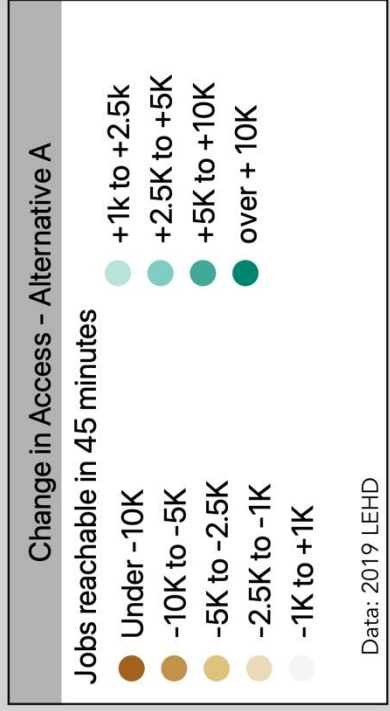
# Overall Access Change – Alternative A



**69% of residents would experience an increase in access of at least +1,000 jobs within 45 minutes.**

**49% of residents would experience an increase of at least +5,000 jobs.**

**2% of residents would experience a decrease.**



Attachment



# Overall Access Change – Alternative B

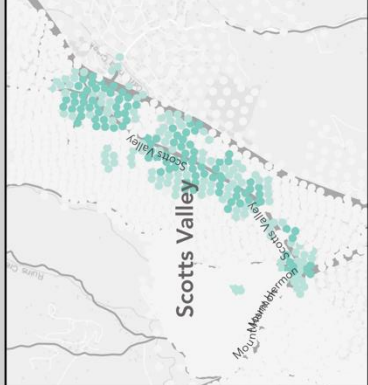


**Change in Access - Alternative B**

Jobs reachable in 45 minutes

- Under -10K
- -10K to -5K
- -5K to -2.5K
- -2.5K to -1K
- -1K to +1K
- +1k to +2.5k
- +2.5K to +5K
- +5K to +10K
- over +10K

Data: 2019 LEHD

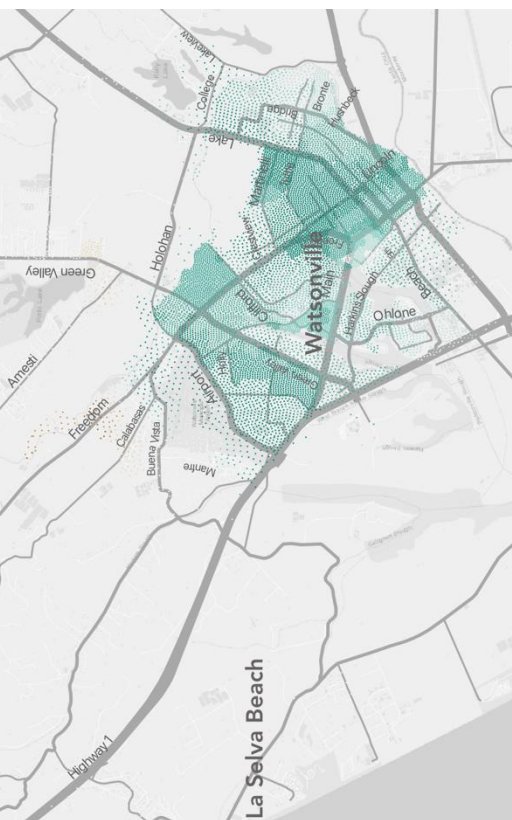


**62% of residents would experience an increase in access** of at least +1,000 jobs within 45 minutes.

**33% of residents would experience an increase** of at least +5,000 jobs.

**4% of residents would experience a decrease.**

Attachment





# Future Improvements in 2024 and Beyond

**8.2A.35**

# Planning for Future Improvements.

This fall, the project team will re-examine how to increase METRO service in future.

There are many ideas for how to improve service that can't be incorporated this year, due to constraints with the operators, budget and infrastructure available in the short term.

## 8.2A.36

METRO wants to understand the public's priorities, to know which ideas should move forward first.

# Types of Possible Improvements

After METRO implements short-term changes, which of the following are most important to you?

- More local corridors with 15-minute service?
- More frequent and direct regional service?
- Better east-west connections?
- Better weekend service?
- Better evening service?
- Something else?

**8.2A.37**



# Public Outreach in July and August

**8.2A.38**

# Outreach Goals

- We will be asking people:
  - Which parts of Alternatives A and B they prefer.
  - Which possible future improvements are their highest priorities.
- We will use what we hear to ask for Board direction on August 25.
  - Preferred Alternative. May involve mixing and matching parts of A and B.
  - Future improvements. What should we focus on first?

**8.2A.39**



# Public Outreach Process

- Online Public Meeting – Tuesday, July 18, 5 PM.
- In-person outreach in Watsonville on July 21.
  - Transit Center, Freedom Centre, Farmer’s Market
- Online Survey, open from early July until mid-August
- Focus Groups with Riders and Stakeholders, follow-up from Phase 1
- Staff are available for additional meetings Board members may want to organize in their districts.

## 8.2A.40

# Next Steps

- July-August: **public outreach** on short-term alternatives and future priorities.
- End of August: ask for **Board direction** on a preferred alternative.
- Fall: prepare a **Draft Future Network Plan** based on the public's priorities.
- December: Implement the preferred short-term **service changes**.
- Early 2024: finalize the **Future Network Plan**

## 8.2A.41

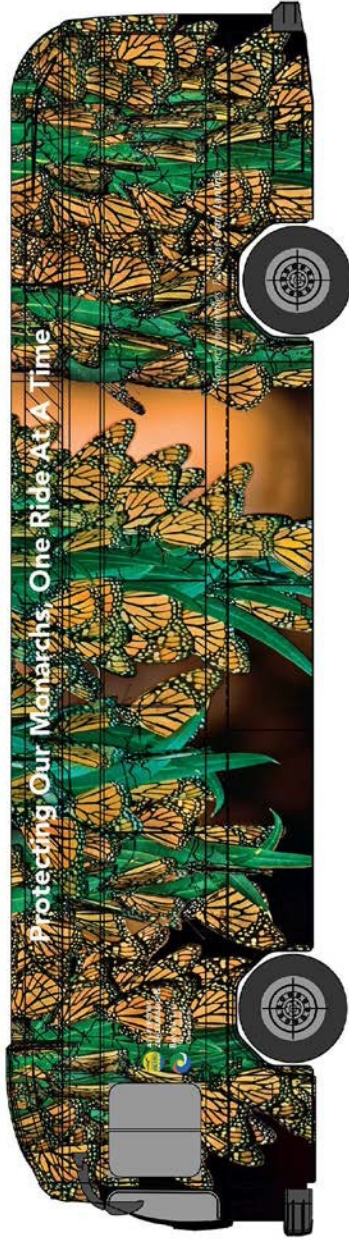
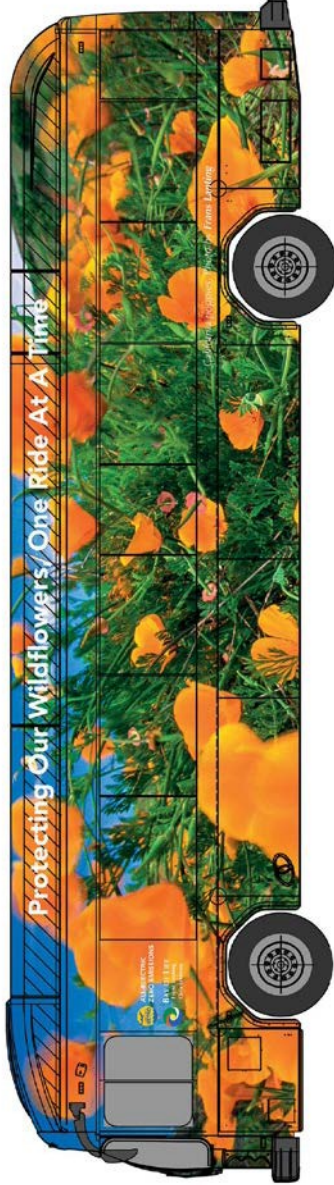
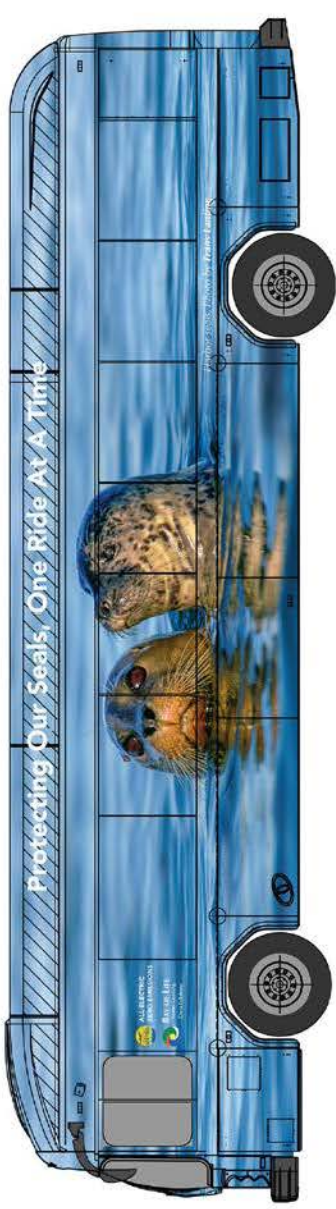


Thank you!

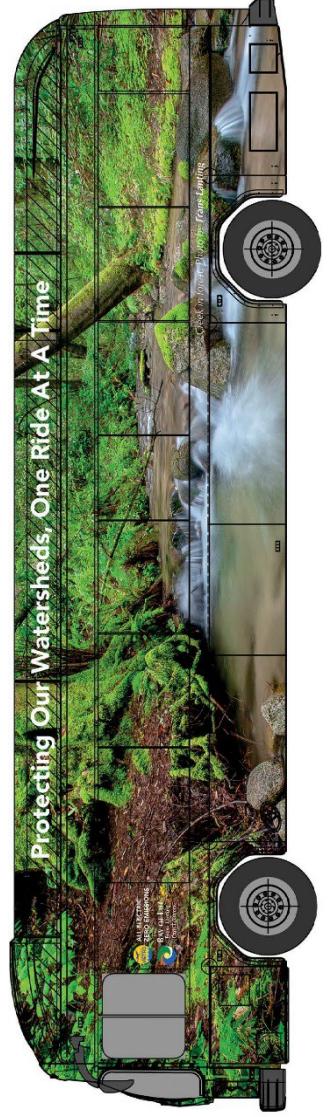
**8.2A.42**

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8.2A.43



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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)  
BOARD OF DIRECTORS SPECIAL MEETING MINUTES\*  
AUGUST 11, 2023 – 10:00 AM**

A special meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, August 11, 2023, as a hybrid meeting.

The Board Special Meeting agenda packet can be found online at [www.SCMTD.com](http://www.SCMTD.com) and is available for inspection at Santa Cruz METRO's Administrative office at 110 Vernon Street, Santa Cruz, California. \*Minutes are "summary" minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

This document has been created with accessibility in mind. With the exception of certain third party and other attachments, it passes the Adobe Acrobat Pro Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to [accessibility@scmttd.com](mailto:accessibility@scmttd.com)

**1 CALLED TO ORDER** at 10:00 AM by Board Chair Kalantari-Johnson.

**2 ROLL CALL:**

Director Rebecca Downing announced she was attending via teleconference under the Brown Act's just cause rules.

The following Directors were **present**, representing a quorum:

<b>Director Kristen Brown</b>	<b>City of Capitola</b>
<b>Director Rebecca Downing</b>	<b>County of Santa Cruz</b>
<b>Direct Jimmy Dutra</b>	<b>City of Watsonville</b>
<b>Director Shebreh Kalantari-Johnson</b>	<b>City of Santa Cruz</b>
<b>Director Manu Koenig</b>	<b>County of Santa Cruz</b>
<b>Director Donna Lind</b>	<b>City of Scotts Valley</b>
Director Bruce McPherson	County of Santa Cruz
<b>Director Scott Newsome</b>	<b>City of Santa Cruz</b>
<b>Director Larry Pageler</b>	<b>County of Santa Cruz</b>
Director Quiroz-Carter	City of Watsonville
<b>Director Mike Rotkin</b>	<b>County of Santa Cruz</b>
Ex-Officio Director Dan Henderson	UC Santa Cruz
Ex-Officio Director Alta Northcutt	Cabrillo College
Michael Tree	CEO/General Manager
Julie Sherman	General Counsel
Patrick Glenn	Legal Counsel

**3 ORAL AND WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS**  
Having none, Board Chair Kalantari-Johnson moved to the next agenda item.



**4 LABOR ORGANIZATION COMMUNICATIONS**

Jordan Vascones, President - SEA Chapter of SEIU 521, expressed appreciation for the COLA being presented to the Board of Directors. However, he was disappointed with the negotiation process itself. SEIU has over 30 job classifications and even though we can't appease everyone, the SEIU team put forth many proposals and the negotiating team did not meet us halfway; they simply rejected them.

James Sandoval, SMART Chairperson, Local 23, expressed that the negotiations went well for both of SMART's bargaining units—Fixed Route and ParaCruz. There was a misunderstanding when it came to a certain classification on the ParaCruz side but hopes that can be cleared up. He thanked Michael Tree - CEO/General Manager, Pat Glenn - Legal Counsel, Dawn Crummié - HR Director, Daniel Zaragoza - Operations Manager: ParaCruz Division, and Chuck Farmer - Chief Financial Officer for working with SMART. SMART sees this as a good deal and hopes the Board does, too.

Brandon Freeman, SMART Vice Chair, Local 23, thanked CEO/General Manager Tree for the time he and the negotiating team dedicated to the process.

**5 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

Having none, Board Chair Kalantari-Johnson moved to the next agenda item.

**6 REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

General Counsel Julie Sherman announced the following items to be discussed in closed session, noting an announcement was anticipated afterwards.

**CONFERENCE WITH LABOR NEGOTIATORS (GOVERNMENT CODE SECTION 54957.6)**

Agency Negotiators:	Michael Tree, CEO/General Manager Patrick Glenn, Labor Counsel
Employee Organizations:	SMART, Local 23 – Fixed Route SMART, Local 23 – ParaCruz SEIU, Local 521

**7 RECESSED TO CLOSED SESSION** at 10:08 AM.

**8 RECONVENED TO OPEN SESSION** at 10:54 AM.

**9 REPORT OF CLOSED SESSION ITEMS**

Julie Sherman, General Counsel, reported out that the Board heard a report from METRO's labor negotiators and is ready to entertain a motion for the ratification of labor agreements with all three of METRO's bargaining units. The parties have negotiated three-year agreements with annual wage increases of 5%, 4%, and 4%, effective for hours worked in pay periods that include July 1, 2023. For the Mechanics in SEIU, there will also be an equity adjustment of 3% in the first and second years of the contract, also effective for hours worked in pay periods that



include July 1, 2023. In addition, the Board is also going to be asked to approve corresponding wage scales for all three bargaining units.

CEO Tree added that he's excited about this agreement and management looks forward to working with the labor leadership on a monthly basis so that we can have a great workplace.

Holly Alcorn, Vice President - SEA Chapter of SEIU 521, asked for clarification on the language of "hours worked." It is unclear whether we are including that in accruals or any other kind of leaves. Legal Counsel Pat Glenn answered that he will respond to that offline.

**ACTION: APPROVE THE RATIFICATION OF LABOR AGREEMENTS AND NEW WAGE SCALES WITH ALL THREE BARGAINING UNITS (FIXED ROUTE, PARACRUZ, AND SEIU), ADOPT THE EQUITY ADJUSTMENT FOR THE MECHANICS AND CONTINUE MONTHLY MEETINGS WITH THE BARGAINING UNITS.**

**MOTION: DIRECTOR ROTKIN**

**SECOND: DIRECTOR BROWN**

**MOTION PASSED WITH 9 AYES (roll call vote) (Directors Brown, Downing, Dutra, Kalantari-Johnson, Koenig, Lind, Newsome, Pageler, and Rotkin). Directors McPherson and Quiroz-Carter were absent.**

Director Rotkin thanked the labor unions for this negotiation session. If we had more money, we would pay more because all of you are worth it. The Board feels this is a fair contract and our negotiators did the best they could to offer you the best deal.

Board Chair Kalantari-Johnson echoed Director Rotkin's comments and thanked the labor unions who came to the table as well as staff and legal counsel for all their work. You are worth more than what we are able to give you. We believe this is a fair contract and we value the work that you do every day.

Director Lind added that our Board Chair did bring up the concerns expressed by the labor unions and those concerns were discussed. We encourage everyone to continue communications through monthly meetings.

**10 ANNOUNCEMENT OF NEXT MEETING**

Board Chair Kalantari-Johnson announced the next regular Board meeting will be held on Friday, August 25, 2023, at 9:00 AM at the METRO Admin Office, 110 Vernon Street, Santa Cruz.

**11 ADJOURNMENT**

Board Chair Kalantari-Johnson adjourned the meeting at 11:01 AM.

Respectfully submitted,

Donna Bauer  
Executive Assistant

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**DATE:** August 25, 2023

**TO:** Board of Directors

**FROM:** Chuck Farmer, Chief Financial Officer

**SUBJECT: ACCEPT AND FILE THE YEAR TO DATE MONTHLY FINANCIAL  
REPORT AS OF JUNE 30, 2023**

**I. RECOMMENDED ACTION**

**That the Board of Directors accept and file the Year to Date Monthly Financial Report as of June 30, 2023**

**II. SUMMARY OF ISSUES**

An analysis of Santa Cruz Metropolitan Transit District's (METRO) financial status is prepared monthly in order to inform the Board of Directors (Board) regarding METRO's actual revenues and expenses in relation to the adopted operating and capital budgets for the fiscal year.

This staff report is the web-accessible companion document to the attached PowerPoint presentation titled "Year to Date Monthly Financial Report as of June 30, 2023."

Staff recommends that the Board accept and file the attached report.

**III. DISCUSSION/BACKGROUND**

Below are the written explanations of the various charts and graphs in the attached Year to Date Monthly Financial Report as of June 30, 2023. The fiscal year has elapsed 100%.

All financials are pre-close/pre-audit and subject to change.

Slide 1

(Cover) Year to Date Monthly Financial Report as of June 30, 2023

Slide 2

June 2023 Key Financial Highlights

- Service
  - Fixed Route (including Hwy 17) Cost per Revenue Service Hour is \$279 vs Budget of \$353
    - 1 canceled trip - No Operator
  - ParaCruz Cost per Trip is \$73 vs Budget of \$81
  - Non-Student/Hwy 17 Passengers is 117,108 vs Budget of 110,721

- Average “Kids Ride Free” increases of 11,668 on weekdays, 2,663 on weekend days
- Financials
  - Total Operating Surplus/(Deficit) is favorable \$0.9M driven by lower wages of \$0.5M, fringe of \$0.2M, and Non-Personnel of \$0.4M; partially offset by higher OT of \$0.1M
  - Non-Operating Revenues/Expense of \$2.6M are \$5.2M lower than budget of \$7.8M, primarily due to lower Sales Tax, along with lower Federal/State and ARPA COVID grants
- Capital
  - Capital spend of \$6.0M is under budget of \$7.0M primarily due to timing of projects – delayed or completed sooner than planned
- Personnel
  - 307 Active Personnel vs 329\* Funded Personnel
  - 25 Vacancies at end of June, 3 related to Paratransit and Bus Operators, and 7 Mechanics
    - Recruitment for 4 Bus Operators and HR Analyst I has been completed

### Slide 3

(Cover) June 2023, YTD Pre-Close Financials

### Slide 4

June YTD FY23 Operating Surplus/(Deficit) Actual vs. Budget

- Actuals are \$4.8M favorable to budget – excludes UAL/Bond Payment and COVID related costs
  - Passenger Fares – favorable by \$681K, Ridership is still below pre-pandemic levels, but is recovering
  - Labor, Regular – favorable by \$3,567K, due to funded/vacant positions
  - Labor, OT – unfavorable by \$1,974K, increased overtime for Bus Operators
  - Fringe Benefits – favorable by \$2,976K due to retirement and medical insurance savings from funded/vacant positions
  - Non-Personnel – unfavorable by \$457K, primarily due to high fuel costs along with marketing and propositional campaigns

### Slide 5

June 30, 2023 YTD/Full Year Pre-Audit Operating Revenue and Expenses

- Operating Revenue, net favorable by \$681K

- Passenger Fares - favorable by \$522K
- Special Transit Fares – favorable by \$159K
- Operating Expense, net favorable by \$4,111K– Favorable wages and fringe driven by shortage of bus drivers and other vacant positions; partially offset by increased OT
  - Labor Regular – favorable by \$3,567K
  - Labor OT – unfavorable by \$1,974K
  - Fringe Benefits – favorable by \$2,976K, excludes UAL related costs
  - Non-Personnel – unfavorable by \$457K, excludes all COVID and Bond payment related costs
- Operating Deficit lower by \$4,793K
  - Farebox Recovery – 17.8% vs 15.2% budget
- Non-Operating Revenue/(Expense), net unfavorable by \$935K - Revenues favorable due to higher Sales Tax revenues, TDA/STA Grants, and Interest Income; partially offset by lower ARPA COVID drawdowns as a result of lower reimbursable costs
  - Sales Tax/including Measure D – favorable by \$1,355K
  - Federal/State Grants – favorable by \$2,237K
  - COVID Relief Grants – unfavorable by \$5,780K
  - COVID Related costs – favorable by \$219K
  - Pension UAL/Bond Payment costs – no variance
  - All Other Revenues – favorable by \$1033K
- Operating Surplus before Transfers higher by \$3,857K
- Transfers and Other
  - Bus Replacement Fund – higher by \$325K due to increased Measure D sales tax revenues
    - Bus Replacement Fund – Minimum \$3M annual commitment from Measure D sales tax and STA-SGR; FY23 forecasted transfer is \$3.4M
  - Capital, UAL/OPEB, Reserves replenishments higher by \$1,508K primarily due to the transfer to the Sustainability Reserves Fund to meet target balance of three (3) months of the average operating expenses for FY24 budget
  - COVID Reserve Fund higher by \$2,024K
- Operating Surplus after Transfers zero

Slide 6

(Cover) Capital Spending & Project Completion

Slide 7

June 30, 2023 Capital Budget Spend

Total Capital Projects spending month to date is \$6,016K against budget of \$6,958K

- Construction Related Projects – no spending against budget of \$6K
- IT Projects – spending of \$72K against budget of \$72K
- Facilities Repair & Improvements –spending of \$19K, against budget of \$84K
- Revenue Vehicle Replacement – spending of \$33K against budget of \$731K
- Revenue Vehicle Electrification Projects – spending of \$5,824K against budget of \$5,833K
- Non-Revenue Vehicle Replacement –spending of \$68K against budget of \$150K
- Fleet & Maintenance Equipment – no spending against budget of \$75K
- Miscellaneous – no spending against budget of \$7K

Total Capital Projects spending year to date is \$10,332K against budget of \$11,052K, which is 93.5% of \$11,052K approved annual budget from May 2023

- Construction Related Projects – spending of \$43K, 187.0%, of \$23K annual budget
- IT Projects – spending of \$1,035K, 100.1%, of \$1,034K annual budget
- Facilities Repair & Improvements – spending of \$495K, 95.7%, of \$517K annual budget
- Revenue Vehicle Replacement – spending of \$2,516K, 83.3%, of \$3,019K annual budget
- Revenue Vehicle Electrification Projects – spending of \$5,871K, 100.4%, of \$5,850K annual budget
- Non-Revenue Vehicle Replacement – spending of \$199K, 91.3%, of \$218K annual budget
- Fleet & Maintenance Equipment – no spending, 0.0%, of \$180K annual budget
- Miscellaneous – spending of \$173K, 82.0%, of \$211K annual budget

Overall YTD spending is at 93.5%, or \$10.3M, of budget of \$11.1M; primarily lower due to timing of projects – Security Gates, Parts Washer, and non-revenue Service Trucks

Active Projects include:

- ERP System
- AVL/ITS, Automatic Passenger Counters
- ZEB Chargers/Infrastructure

Slide 8

Questions

Slide 9

(Cover) Appendix

Slide 10

June 30, 2023 Monthly Operating Revenue and Expenses

- Operating Revenue, net favorable by \$58K
  - Passenger Fares - favorable by \$53K
  - Special Transit Fares – favorable by \$5K
- Operating Expense, net favorable by \$917K – Favorable labor/fringe driven by shortage of bus drivers and other vacant positions
  - Labor Regular – favorable by \$478K
  - Labor OT – unfavorable by \$129K
  - Fringe Benefits – favorable by \$209K, excludes UAL related costs
  - Non-Personnel – favorable by \$359K, excludes all COVID and Bond payment related costs
- Operating Deficit lower by \$975K
  - Farebox Recovery – 20.2% vs 15.7% budget
- Non-Operating Revenue/(Expense), net unfavorable by \$5,210K – lower Sales Tax, along with lower Federal/State and ARPA COVID grants
  - Sales Tax/including Measure D – unfavorable by \$519K
  - Federal/State Grants – unfavorable by \$2,720K
  - COVID Relief Grant – unfavorable by \$2,146K
  - COVID Related costs – favorable by \$12K
  - Pension UAL/Bond Payment costs – no variance
- All Other Revenues – favorable by \$163K
- Operating Deficit before Transfers lower by \$4,235K

- Bus Replacement Fund – lower by \$33K due to decreased Measure D sales tax revenues
  - Bus Replacement Fund – Minimum \$3M annual commitment from Measure D sales tax and STA-SGR; FY23 forecasted transfer is \$3.4M
- Operating Deficit after Transfers lower by \$4,202K

Slide 11 & 12

June 30, 2023 Capital Budget Spend by Project

**IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

This report pertains to METRO’s Financial Stability, Stewardship & Accountability.

**V. FINANCIAL CONSIDERATIONS/IMPACT**

Favorable budget variances in Operating Revenues and Expenses contribute to favorable budget variance in Operating Balance, Year to Date as of June 30, 2023.

**VI. CHANGES FROM COMMITTEE**

None

**VII. ALTERNATIVES CONSIDERED**

There are no alternatives to consider, as this is an accept and file Year to Date Monthly Financial Report.

**VIII. ATTACHMENTS**

**Attachment A:** Year to Date Monthly Financial Report as of June 30, 2023 Presentation

Prepared by: Cathy Downes, Sr. Financial Analyst




Board of Directors  
August 25, 2023  
Page 7 of 7

**IX. APPROVALS**

Chuck Farmer, Chief Financial Officer

DocuSigned by:  
*Chuck Farmer*  
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Michael S. Tree, CEO/General Manager



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# **Year to Date Monthly Financial Report as of June 30, 2023**

Finance, Budget & Audit Standing Committee

*August 25, 2023*

Chuck Farmer, Chief Financial Officer

# Pre Audit June 2023 Key Financial Highlights

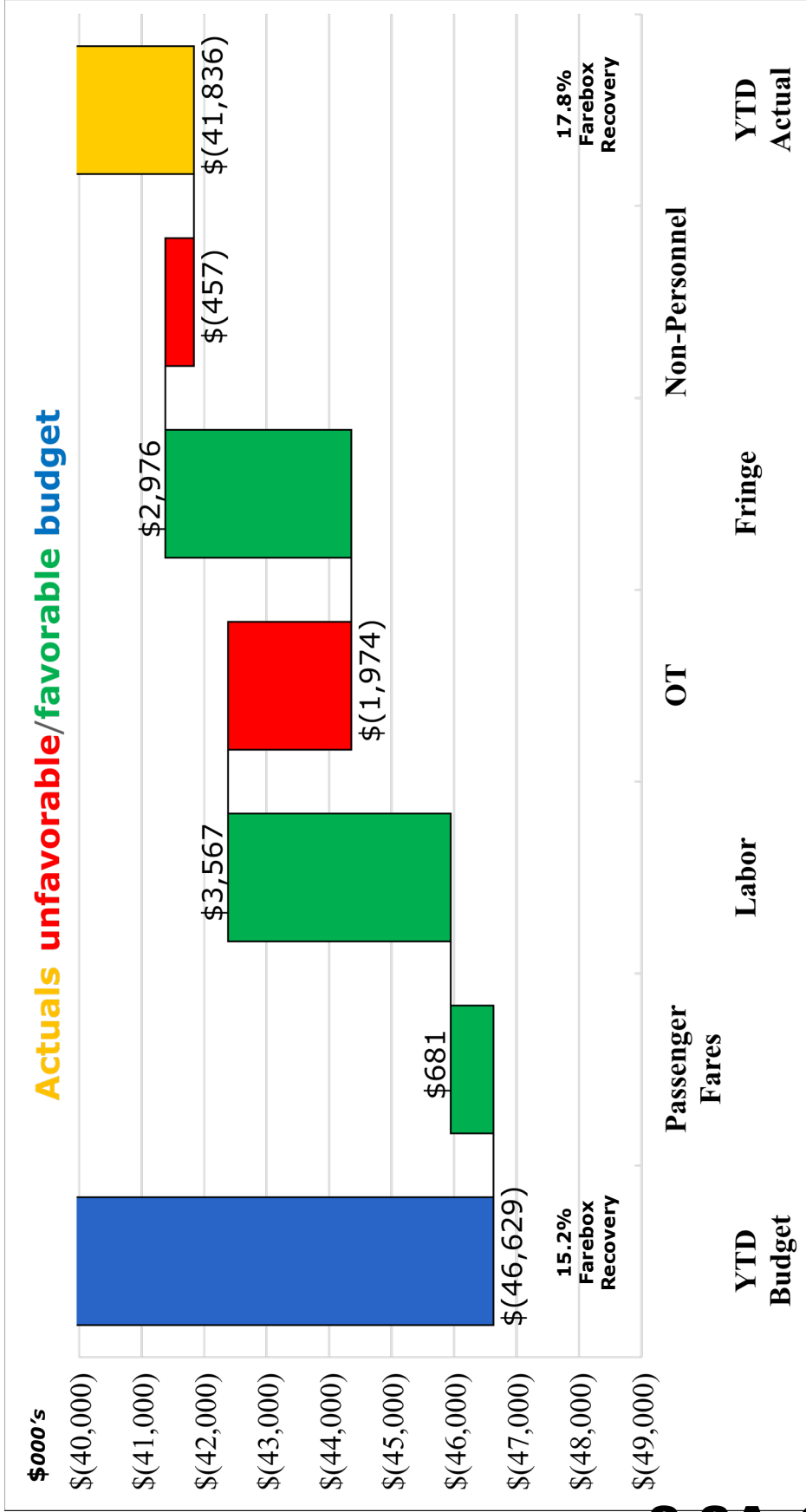
<p><b>Service</b></p>	<ul style="list-style-type: none"> <li>Fixed Route (including Hwy 17) Cost per Revenue Service Hour is \$279 vs Budget of \$353             <ul style="list-style-type: none"> <li>1 canceled trip – No Operator</li> </ul> </li> <li>ParaCruz Cost per Trip is \$73 vs Budget of \$81</li> <li>Non-Student/Hwy 17 Passengers is 117,108 vs Budget of 110,721</li> <li>Average “Kids Ride Free” increases of 11,668 on weekdays, 2,663 on weekend days</li> </ul>
<p><b>Financials</b></p>	<ul style="list-style-type: none"> <li>Total Operating Surplus/(Deficit) is favorable \$0.9M driven by lower wages of \$0.5M, fringe of \$0.2M, and Non-Personnel of \$0.4M; partially offset by higher OT of \$0.1M</li> <li>Non-Operating Revenues/Expense of \$2.6M are \$5.2M lower than budget of \$7.8M, primarily due to lower Sales Tax, Federal/State, and COVID ARPA grants</li> </ul>
<p><b>Capital</b></p>	<ul style="list-style-type: none"> <li>Capital spending of \$6.0M is under budget of \$7.0M primarily due to timing of projects – delayed or completed sooner than planned</li> </ul>
<p><b>Personnel</b></p>	<ul style="list-style-type: none"> <li>307 Active Personnel vs 329* Funded Personnel</li> <li>25 Vacancies at end of June, 3 related to Paratransit and Bus Operators, and 7 Mechanics             <ul style="list-style-type: none"> <li>Recruitment for 4 Bus Operators and HR Analyst I has been completed</li> </ul> </li> </ul>

# **Pre Audit June 2023, YTD/Full Year Pre-Close Financials**

# Pre Audit June YTD FY23 Operating Surplus/(Deficit)

## Actual\* vs. Budget

Overall 4.8M favorable



8.3A.4

# Pre-Audit June 30, 2023 YTD/Full Year Forecast

## Operating Revenue and Expenses

	Forecast*	Budget	Fav / (Unfav)
<b>Operating Revenue</b>			
Passenger Fares	\$ 2,959	\$ 2,437	\$ 522
Special Transit Fares	6,112	5,953	159
<b>Total Operating Revenue</b>	<b>\$ 9,072</b>	<b>\$ 8,390</b>	<b>\$ 681</b>
<b>Operating Expense</b>			
Labor - Regular	\$ 16,848	\$ 20,415	\$ 3,567
Labor - OT	3,299	1,325	(1,974)
Fringe	18,196	21,172	2,976
Non-Personnel (excludes COVID costs)	12,565	12,108	(457)
<b>Total OpEx</b>	<b>\$ 50,908</b>	<b>\$ 55,019</b>	<b>\$ 4,111</b>
<b>Operating Surplus/(Deficit)</b>	<b>(\$ 41,836)</b>	<b>(\$ 46,629)</b>	<b>\$ 4,793</b>
	17.8%	15.2%	2.6%
	<i>Farebox Recovery</i>		
<b>Non-Operating Revenue/(Expense)</b>			
Sales Tax/including Measure D	\$ 32,130	\$ 30,775	\$ 1,355
Federal/State Grants	16,733	14,496	2,237
COVID Relief Grants	9,697	15,477	(5,780)
COVID Related Costs	(78)	(298)	219
Pension UAL/Bond Interest Payment	(5,643)	(5,643)	-
All Other	1,709	676	1,033
<b>Total Non-Operating Revenue/(Expense)</b>	<b>\$ 54,547</b>	<b>\$ 55,483</b>	<b>(\$ 935)</b>
<b>Operating Surplus/(Deficit) before Transfers</b>	<b>\$ 12,711</b>	<b>\$ 8,853</b>	<b>\$ 3,857</b>
<b>Transfers and Other</b>			
Transfers to Bus Replacement Fund	(\$ 2,678)	(\$ 2,353)	(\$ 325)
Transfers to Capital, UAL/OPEB Funds, and Reserves Replenishment	(\$ 8,008)	(\$ 6,500)	(\$ 1,508)
Transfers (to) / from COVID Reserve Fund	(\$ 2,024)	-	(\$ 2,024)
<b>Operating Surplus/(Deficit) after Transfers</b>	<b>\$ 0</b>	<b>-</b>	<b>\$ 0</b>

- \$4.8M Operating Surplus driven by lower labor & fringe due to shortage of bus drivers; partially offset by increased OT and Non-personal costs related to higher fuel costs
- Non-Operating Revenues unfavorable due lower ARPA COVID drawdowns as a result of lower reimbursable costs; partially offset by higher Sales Tax revenues, TDA/STA Grants, and Interest Income
- Operating Surplus of \$2.0M to be transferred to COVID Recovery Fund

# Capital Spending

**8.3A.6**



# Pre-Audit June 30, 2023 Capital Budget

## Spend

Project Category:	Month to Date		Year to Date		Full Year	
	Actuals*	Budget	Actuals*	Budget	Budget**	% Spend
Construction Related Projects	\$ -	\$ 6	\$ 43	\$ 23	\$ 23	187.0%
IT Projects	72	72	1,035	1,034	1,034	100.1%
Facilities Repair & Improvements	19	84	495	517	517	95.7%
Revenue Vehicle Replacement	33	731	2,516	3,019	3,019	83.3%
Revenue Vehicle Electrification Projects	5,824	5,833	5,871	5,850	5,850	100.4%
Non-Revenue Vehicle Replacement	68	150	199	218	218	91.3%
Fleet & Maintenance Equipment	-	75	-	180	180	0.0%
Misc.	-	7	173	211	211	82.0%
	<b>Total \$ 6,016</b>	<b>\$ 6,958</b>	<b>\$ 10,332</b>	<b>\$ 11,052</b>	<b>\$ 11,052</b>	<b>93.5%</b>

- Overall YTD spending is at 93.5%, or \$10.3M, of budget of \$11.1M; primarily lower due to timing of projects – Security Gates, Parts Washer, and non-revenue Service Trucks
- Active Projects include:
  - ERP Financial System
  - AVL/ITS, Automatic Passenger Counter
  - ZEB Chargers/Infrastructure
  - 5 Electric Buses

**8-3A-7**

\* Pre-close/Pre-audit financials, subject to adjustments post close

\*\* Revised budget approved in May, 2023

**Questions?**

# Appendix

# Pre-Audit June 30, 2023

## Monthly Operating Revenue and Expenses

\$ 000's	Actual*	Budget	Fav / (Unfav)
<b>Operating Revenue</b>			
Passenger Fares	\$ 253	\$ 201	\$ 53
Special Transit Fares	647	642	5
<b>Total Operating Revenue</b>	<b>\$ 901</b>	<b>\$ 843</b>	<b>\$ 58</b>
<b>Operating Expense</b>			
Labor - Regular	\$ 1,397	\$ 1,875	\$ 478
Labor - OT	214	85	(129)
Fringe	1,767	1,976	209
Non-Personnel ( <i>excludes COVID costs</i> )	1,092	1,451	359
<b>Total OpEx</b>	<b>\$ 4,469</b>	<b>\$ 5,386</b>	<b>\$ 917</b>
<b>Operating Surplus/(Deficit)</b>	<b>(\$ 3,568)</b>	<b>(\$ 4,543)</b>	<b>\$ 975</b>
	<i>20.2%</i>	<i>15.7%</i>	<i>4.5%</i>
	<i>Farebox Recovery</i>		
<b>Non-Operating Revenue/(Expense)</b>			
Sales Tax/including Measure D	\$ 2,399	\$ 2,918	(\$ 519)
Federal/State Grants	1,505	4,225	(2,720)
COVID Relief Grants	1,723	3,869	(2,146)
COVID Related Costs	-	(12)	12
Pension UAL/Bond Interest Payment	(3,249)	(3,249)	(0)
All Other	211	48	163
<b>Total Non-Operating Revenue/(Expense)</b>	<b>\$ 2,588</b>	<b>\$ 7,798</b>	<b>(\$ 5,210)</b>
<b>Operating Surplus/(Deficit) before Transfers</b>	<b>(\$ 981)</b>	<b>\$ 3,255</b>	<b>(\$ 4,235)</b>
<b>Transfers and Other</b>			
Transfers to Bus Replacement Fund	(\$ 190)	(\$ 223)	\$ 33
<b>Operating Surplus/(Deficit) after Transfers</b>	<b>(\$ 1,171)</b>	<b>\$ 3,032</b>	<b>(\$ 4,202)</b>

**8-3A-10**

\* Pre-close financials, subject to adjustments post close

# Pre-Audit June 30, 2023 Capital Budget

## Spend – Project Details

<i>\$000's</i>	FY23 Projected	FY24 Budget **	% Spend
<b>Revenue Vehicle</b>			
5 Electric Buses	\$ 5,871	\$ 5,850	100.4%
3 New Flyer Lease	275	275	100.0%
AVL/APC	2,241	2,280	98.3%
2 CNG Buses	-	463	0.0%
<b>Sub Total</b>	<b>\$ 8,387</b>	<b>\$ 8,868</b>	<b>94.6%</b>
<b>Non-Revenue Vehicle</b>			
Non-Revenue Electric Vehicles (3 Chevy Bolts)	\$ 63	\$ 68	92.4%
2 Service Trucks	136	150	90.5%
<b>Sub Total</b>	<b>\$ 199</b>	<b>\$ 218</b>	<b>91.1%</b>
<b>Fleet Maintenance</b>			
Parts Washer	-	\$ 180	0.0%
<b>Sub Total</b>	<b>-</b>	<b>\$ 180</b>	<b>0.0%</b>
<b>Construction Projects</b>			
ParaCruz Facility	\$ 25	\$ 20	126.6%
Pacific Station Redevelopment	17	3	697.2%
<b>Sub Total</b>	<b>\$ 43</b>	<b>\$ 23</b>	<b>190.0%</b>

\* Pre-close/Pre-audit financials, subject to adjustments post close  
 \*\* Revised budget approved in March, 2023

# Pre-Audit June 30, 2023 Capital Budget

## Spend – Project Details

<i>\$000's</i>	FY23 Projected	FY24 Budget **	% Spend
<b>Project Category:</b>			
<b>Facilities Repair &amp; Improvements</b>			
Security Gates - Automated	\$ 12	\$ 33	36.1%
Maintenance Yard Security	40	20	199.7%
Demo Structures/repair sinkhole	404	403	100.2%
Fuel Mgmt System	36	40	90.3%
Bay 11 HVAC modification	-	18	0.0%
All Other Facilities projects	4	4	100.0%
<b>Sub Total</b>	<b>\$ 495</b>	<b>\$ 517</b>	<b>95.8%</b>
<b>IT Projects</b>			
ERP System	\$ 1,035	\$ 1,034	100.1%
<b>Sub Total</b>	<b>\$ 1,035</b>	<b>\$ 1,034</b>	<b>100.1%</b>
<b>Other Miscellaneous</b>			
Scotts Valley Transit Center Security	\$ 34	\$ 51	66.3%
Safety - Information Display System & Monitors: 14 at multiple locations	25	15	166.8%
POS Square Machines: 2 & Badge Printers: 2 - Customer Service (PAC & WTC)	11	15	74.3%
MS Windows upgrade	19	19	100.0%
Other Miscellaneous	85	111	76.4%
<b>Sub Total</b>	<b>\$ 173</b>	<b>\$ 211</b>	<b>82.3%</b>
<b>Grand Total</b>	<b>\$ 10,331</b>	<b>\$ 11,050</b>	<b>93.5%</b>

\* Pre-close/Pre-audit financials, subject to adjustments post close  
 \*\* Revised budget approved in March, 2023

*Santa Cruz Metropolitan  
Transit District*



**DATE:** August 25, 2023  
**TO:** Board of Directors  
**FROM:** Chuck Farmer, Chief Financial Officer  
**SUBJECT: ACCEPT AND FILE THE YEAR TO DATE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR QUARTER FOUR AS OF JUNE 30, 2023**

**I. RECOMMENDED ACTION**

**That the Board of Directors accept and file the Year to Date Quarterly KPI Report as of June 30, 2023**

**II. SUMMARY**

- Santa Cruz Metropolitan Transit District (METRO) has established five categories of common Key Performance Indicators (KPIs) which are prepared quarterly in order to inform the Board of Directors regarding METRO's financial and operational performance.
- This staff report is the web-accessible companion document to the attached PowerPoint presentation titled "Key Performance Indicators (KPI) Report for 4th Quarter through June 30, 2023"
- Staff recommends that the Board of Directors accept and file the attached report.

**III. DISCUSSION/BACKGROUND**

METRO has established five categories of common Key Performance Indicators (KPIs) to ensure that the organization is constantly monitoring and improving its performance. The KPIs are a set of quantifiable measures that the District can utilize to gauge its performance and determine if it is meeting its strategic and operational goals.

Additionally, these metrics allow METRO to make data-driven decisions and work towards achieving its objectives by leveraging verified and carefully analyzed data, ultimately providing improved service to the community.

**Financial Performance KPIs** evaluate how efficiently agencies use resources to meet transit demand within their budget constraints. Financial Performance measures are the most widely used measures for transit agencies, due in part to National Transit Database (NTD) reporting requirements, which require transit agencies to annually report data on measures such as Farebox Recovery Ratio and Cost per Revenue Service Hour.

**Productivity KPIs** provide valuable insights regarding type of ridership (Fixed Route, Commuter, Student), locations (UCSC, Intercity, Highway 17, Local, Rural), route productivity (riders per hour by route), as well as seasonal fluctuations in ridership and routes.

**Risk Management & Safety KPIs** track and determine progress on specific objectives and evaluate protocols. Safety performance is commonly tracked at transit agencies for NTD reporting and OSHA requirements. Traffic accidents are broken down into different categories such as location (loading zones, intersections, etc.), moving objects (bicycles, vehicles, etc.), or stationary objects. Passenger Incidents report when the incident occurred (boarding the bus, on board the bus, or descending the bus).

**Reliability KPIs** assess the quality of the agency's vehicles and help fleet maintenance staff to run the department as efficiently as possible. The mean distance between chargeable road calls is a transit industry standard that measures the mechanical reliability of an agency's fleet by tracking the mean distance between bus breakdowns or failures. It is an important measure of the success of the agency's maintenance department and the investment in newer busses, which are less prone to maintenance issues.

**Dependability KPIs** evaluate the quality of a passenger's day-to-day experiences using transit, such as service reliability. In addition, they allow agencies to pinpoint the key reasons behind cancelled trips (lack of drivers, road calls, traffic accidents, or traffic congestion) and embark on corrective actions.

Below are the written explanations of the various charts and graphs in the attached Key Performance Indicators (KPI) Report for 4th Quarter through June 30, 2023.

#### Slide 1

(Cover) Key Performance Indicators (KPI) Report for 4th Quarter through June 30, 2023

#### Slide 2

##### Overview of Today's Presentation

- Financial Performance
  - System Farebox Recovery Ratio
  - Fixed Route & Commuter Cost / Revenue Service Hours
  - ParaCruz Cost / Trip
- Productivity
  - Total Ridership and Total Ridership / Hour
  - USCS, Cabrillo, Highway 17, & Local Ridership
  - Passengers /Revenue Service Hours by Route



- Risk Management & Safety
  - Traffic Accidents
  - Passenger Incidents
- Reliability
  - Mean Miles between Chargeable Road Calls for Fixed Route, Highway 17, & ParaCruz
- Dependability
  - Cancelled Trips by Cause & Region
  - Pass-Ups for Fixed Route, UCSC by Quarter, and Year to Date Pass-Ups by Route

Slide 3

(Cover) Financial Performance KPI's

Slide 4

System Farebox Recovery Ratio

- Q4 FY23 Farebox Recovery is 18.9%, a year-over-year improvement of 0.3%; 2.3% lower than target and 1.1% higher than Q3 FY23
- The Farebox Recovery Target of 21.1% is based on the average actuals from FY18, FY19, FY22 (excludes FY20/FY21 due to COVID impact)

Slide 5

Fixed Route & Commuter Cost per Revenue Service Hour (RSH)

- Q4 FY23 Cost per RSH is \$244, modest improvement (\$26) over last year's Q4 costs, and \$41 lower than average due to savings in labor costs, that were only partially offset by higher fuel costs
- Revenue Service Hours increased 7.4% and Fixed Route costs had a decrease of 2.5% when compared to the same time period FY22
- The Fixed Route/Commuter cost per RSH average of \$285 is based on the average actuals from FY18, FY19, FY22 (excludes FY20/FY21 due to COVID impact)

Slide 6

ParaCruz Cost per Trip

- Q4 FY23 Cost per Trip is \$65, a year-over-year improvement of \$11, and \$11 lower than average due to savings in labor costs, that were only partially offset by facility leasing costs
- Trips delivered increased 19.6% and costs increased 2.6% when compared to the same time period FY22

- The ParaCruz Cost per Trip average of \$76 is based on the average actuals from FY18, FY19, FY22 (excludes FY20/FY21 due to COVID impact)

#### Slide 7

(Cover) Productivity KPI's

#### Slide 8

Total Ridership and Total Ridership per Hour (RPH)

- A 12.3% increase in ridership in local, non-student ridership service
- A 17.4% increase in Student ridership
- A 13.4% increase in Highway 17 ridership
- The Quarterly Ridership Target is based on the average quarterly actuals from FY18, FY19, FY22 (excludes FY20/FY21 due to COVID impact)
- UCSC ridership increased 14.9% over Q4 of FY22.
- Cabrillo ridership increased 84.8%
- The Quarterly RPH Target is based on the average quarterly actuals from FY18, FY19, FY22 (excludes FY20/FY21 due to COVID impact)

#### Slide 9

UCSC Ridership

- Q4 Ridership decreased 14.9% due to continued growth in UCSC usage of the bus following the return to full-time in-person classes over one year ago. Furthermore, the additional influx of transferring students in the spring quarter positively affected weekday ridership, which increased 18.0% in Q4
- The Quarterly Ridership Target is based on the average quarterly actuals from FY18, FY19, FY22 (excludes FY20/FY21 due to COVID impact); Q1 is typically low due to lower student count for summer sessions

#### Slide 10

Cabrillo College Ridership

- Q4 Ridership increased 84.8% due to growing enrollment for in-person classes. While, weekday ridership increased 83.8%, discretionary trips on weekends are also on the rise as weekend ridership increased 94.9% in Q4
- The Quarterly Ridership Target is based on the average quarterly actuals from FY18, FY19, FY22 (excludes FY20/FY21 due to COVID impact); Q1 is typically low due to lower student count for summer sessions.

### Slide 11

#### Highway 17 Ridership

- Q4 Ridership increased 13.4% primarily due to increased use of this service on weekends. Weekend ridership increased 24.4%, which was likely due to the favorable weather over Q4 and the occurrence of spring break and the Memorial Day weekend holiday travel
- The Quarterly Ridership Target is based on the average quarterly actuals from FY18, FY19, FY22 (excludes FY20/FY21 due to COVID impact)

### Slide 12

#### Local Ridership

- Q4 Ridership increased 15.4% due to increased weekday ridership, at least in part spurred on by UCSC, Cabrillo and Youth ridership. This combined ridership increased 27.7% in Q4
- The Quarterly Ridership Target is based on the average quarterly actuals from FY18, FY19, FY22 (excludes FY20/FY21 due to COVID impact)

### Slide 13

#### YTD FY23 Passengers/Service Hours by Route

- Total Passengers/Service Hours increased 19.8% in FY23 Q4 YTD, when compared to FY22 Q4 YTD.
- Combined UCSC Passengers/Service Hours was 43.3
- Combined Intercity Passengers/Service Hours was 14.1
- Combined Local Passengers/Service Hours was 9.0
- Combined Rural Passengers/Service Hours was 10.0
- Combined Highway 17 Passengers/Service Hours was 9.6

### Slide 14

#### (Cover) Risk Management & Safety KPI's

### Slide 15

#### Traffic Accidents

- Total Traffic Accidents in Q4 FY23 decreased by 1 (4%) over Q3 FY23 and increased by 11 (92%) from a year ago, Q4 FY22
- Collisions with Other Vehicles (between intersections) for Q4 FY23 decreased by 2 (29%) over Q3 FY23 and increased by 1 (25%) from a year ago, Q4 FY22
- Collisions with Other Vehicles (loading zone) for Q4 FY23 increased by 2 (200%) over Q3 FY23 and increased by 3 (100%) from a year ago, Q4 FY22

- Other Collisions for Q4 FY23 decreased by 1 (6%) over Q3 FY23 and increased by 7 (88%) from a year ago, Q4 FY22
- Metro average of 107 is based on pre-pandemic 3 year average (FY18, FY19, FY20)
- Quarterly categories are only reported if any reporting/presented quarter has 3 or more incidents.
- The YTD total is **all** incidents (Collisions between/at intersections, fixed object and rear end collisions, along with collisions between District vehicles)

#### Slide 16

##### Passenger Incidents

- Safety, Fleet Maintenance, and Information Technology departments are collaborating to identify further methods to reduce the number of incidents.
- Most boarding incidents occur when the passengers are using cell phones, not paying attention, or sleeping.
- Full Year Ridership numbers are 907,140 and 2,775,283 for FY21 and FY22, respectively, with 3,275,177 YTD in FY23
- Metro average of 158 is based on pre-pandemic 3 year average (FY18, FY19, FY20)

#### Slide 17

##### (Cover) Reliability KPI's

#### Slide 18

##### Mean Miles between Chargeable Road calls – Fixed Route (Local)

- Q4 FY23 mileage between calls increased by 15,615 and road calls decreased by 2 compared to the same time period in FY22
- Chargeable road calls in Q4 FY23 are 6, 11, and 12 in April, May, and June, respectively
- The current target of 43,800 and is based off a 3 year monthly average from FY20-FY22, times three to get to a quarterly number

#### Slide 19

##### Mean Miles between Chargeable Road calls – Highway 17

- Q4 FY23 mileage between calls increased by 4,415 and road calls decreased by 1 compared to the same time period in FY22
- Chargeable road calls in Q4 FY23 are 2 in both April and June, with none in May

- The current target is 64,629 and is based off a 3 year monthly average from FY20-FY22, times three to get to a quarterly number

#### Slide 20

##### Mean Miles between Chargeable Road calls – ParaCruz

- In Q4 FY23 chargeable road calls were 4 in April, 2 in May, and 1 in June
- ParaCruz Q4 FY23 mileage between calls decreased by 58,771 and road calls increased by 4 compared to the same time period in FY22
- The current target is 110,934 and is based off a 3 year monthly average from FY20-FY22, times three to get to a quarterly number

#### Slide 21

##### (Cover) Dependability KPI's

#### Slide 22

##### Cancelled Trips by Cause & Region

- In Q4 FY23 April had 31 cancelled trips, while May and June had 1 each
- Cancellations were predominately UCSC/Westside (54.5%) and Scotts Valley/SLV (30.3%), with Capitola/South County, Highway 17, Live Oak, and Mid County the remaining 15.2%
- 97% of these cancellations were due to “No Operator”
- Full year average of 212 is based on the average of FY18, FY19, and FY22 (excludes FY20/FY21 due to COVID impact)

#### Slide 23

##### Pass-Ups by Quarter/Reason – Fixed Route

- In Q4 FY23, total pass-ups were 975 (13.2%) higher when compared to Q4 FY22
- April had an increase of 28 pass-ups (6%), May had an increase of 38 (16%), and June had an increase of 48 (40%) when compared to the same time period as FY22
- 59% of Year to Date total pass-ups are caused by full bus capacity, followed by 20% of Other, which covers a wide range of issues (such as Surfboards, No Shoes, Smoking/Vaping, and Hygiene to name a few)

#### Slide 24

##### Pass-Ups by Quarter/Reason – UCSC

- UCSC data has not been collected/reported in the past
- April had 20 pass-ups vs. 40 in the same time period last year; both years it was due to full buses

- May had 1 pass-up, due to Pet/Not a Service Animal, in FY23 vs. 3, which was due to full buses, in FY22
- June had no pass-ups in FY23 vs. 11 in FY22, which were primarily due to full buses
- 91% of Year to Date total pass-ups are caused by full bus capacity

#### Slide 25

##### YTD FY23 Pass-Ups by Route

- Only routes with greater than 10 pass-ups are presented
- YTD Pass-ups total 4,257
- UCSC Routes comprised 2,894 (68.0%), of which 82.3% were due to full bus capacity
- Highway 17 Routes comprised 415 (9.7%), of which 59.8% were due to full bus capacity
- Local Routes comprised 146 (3.4%), 34.2% were due to various misc. issues
- Intercity Routes comprised 612 (14.4%), of which 41.3% were due to various misc. issues
- Rural Routes comprised 190 (4.5%), of which 28.9% were due to various misc. issues

#### Slide 26

(Cover) Questions

#### Slide 27 thru Slide 29

KPI Metric Descriptions & Importance

#### **Financial Performance**

The Farebox Recovery Ratio represents the passenger fares (Fixed Route and Commuter) coverage of Metro's agency costs; this provides insight to the amount of non-passenger revenue (subsidy) needed to cover costs. Additionally, it allows the agency to compare cost-effectiveness within its own service.

Fixed Route and Commuter Cost per Revenue Service Hour (RSH) along with the ParaCruz Cost per Trip depict the cost per hour of service/trip. By effectively tracking and minimizing costs, this measurement ensures efficient delivery of transit services.

Data presented is by Quarter, for the current and past two fiscal years.

## **Productivity**

Total Ridership and Ridership per hour are measures of productivity. The metrics depict seasonal fluctuations in ridership related to holidays, school terms, and other changes.

Student ridership, historically a large portion of METRO's total ridership, shows changes in student enrollment and seasonal trends can be seen year over year.

Highway 17 demonstrates METRO's commuter ridership, connecting Santa Cruz to San Jose.

Local Ridership excludes student and commuter routes and reflects all other routes within the county.

Passengers per Revenue Service Hour (RSH) depicts the productivity of each route. This ratio brings the true productivity of each route to scale and can stimulate discussions about frequency of service in urban and semi-urban areas of the county versus geographic coverage.

Data presented is by Quarter, for the current and past two fiscal years.

## **Risk Management & Safety**

Traffic Accidents are broken down into different categories: Collisions between intersections, at the intersection, with fixed objects, with other district vehicles

Passenger Incidents happen with METRO passengers either while boarding a bus, on board a bus, or alighting (descending) a bus.

Data presented is by Quarter, for the current quarter, previous quarter, and the current quarter for the last fiscal year.

Quarterly categories are only reported if any reporting/presented quarter has 3 or more incidents.

The YTD total is **all** incidents (Collisions between/at intersections, fixed object and rear end collisions, along with collisions between District vehicles)

## **Reliability**

Any a mechanical failure that impedes the vehicle from starting or completing a scheduled revenue trip because actual movement is limited, or there are safety concerns are used to calculate the Mean Miles Between Chargeable Road Call.

The metric is calculated using the number of miles for the month divided by the number of chargeable road calls for each service type (Fixed Route, Commuter, and ParaCruz).

Data presented is by Quarter, for the current and past two fiscal years.

## **Dependability**

Cancelled Trips are presented by Region and Cause for the current quarter and total for three years.

Pass-Ups occur when a bus operator must leave behind a passenger for a variety of reasons: No Fare, Exceeds Capacity Load (Full Bus), Intoxicated/Belligerent/Biohazard, No Mask, and All Other.

Pass-Ups data are presented by Quarter, for the current and past two fiscal years for both Fixed Route and UCSC along with a YTD presentation of Routes with 10 or more Pass-Ups.

Slide 30

Historical Metrics for the past five years and the current year-to-date

**IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

This report pertains to METRO's Financial Stability, Stewardship & Accountability and assist in management's effort for continuous improvement of the performance of the agency.

**V. FINANCIAL CONSIDERATIONS/IMPACT**

None

**VI. CHANGES FROM COMMITTEE**

None

**VII. ALTERNATIVES CONSIDERED**

There are no alternatives to consider, as this is an accept and file KPI Report as of June 30, 2023

**VIII. ATTACHMENTS**

**Attachment A:** KPI Presentation as of June 30, 2023

Prepared by: Cathy L. Downes, Sr. Financial Analyst



Board of Directors  
August 25, 2023  
Page 11 of 11

**IX. APPROVALS**

Approved as to fiscal impact:

Chuck Farmer, Chief Financial Officer

DocuSigned by:  
*Chuck Farmer*  
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Michael S. Tree, CEO/General Manager



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# **KEY PERFORMANCE INDICATORS (KPI) REPORT**

## **FOR 4th Quarter through June 30, 2023**

Finance, Budget & Audit Standing Committee

*August 25, 2023*

Chuck Farmer, Chief Financial Officer

# Overview of Today's Presentation:

## KPI Category Criteria / Metric

- ✓ Financial Performance
  - ✓ System Farebox Recovery Ratio
  - ✓ Fixed Route & Commuter Cost / RSH
  - ✓ ParaCruz Cost / Trip

- ✓ Productivity
  - ✓ Total Ridership and Total Ridership / Hour
  - ✓ UCSC, Cabrillo, Highway 17, & Local Ridership
  - ✓ Passengers / RSH by Route

- ✓ Risk Management & Safety
  - ✓ Traffic Accidents
  - ✓ Passenger Incidents

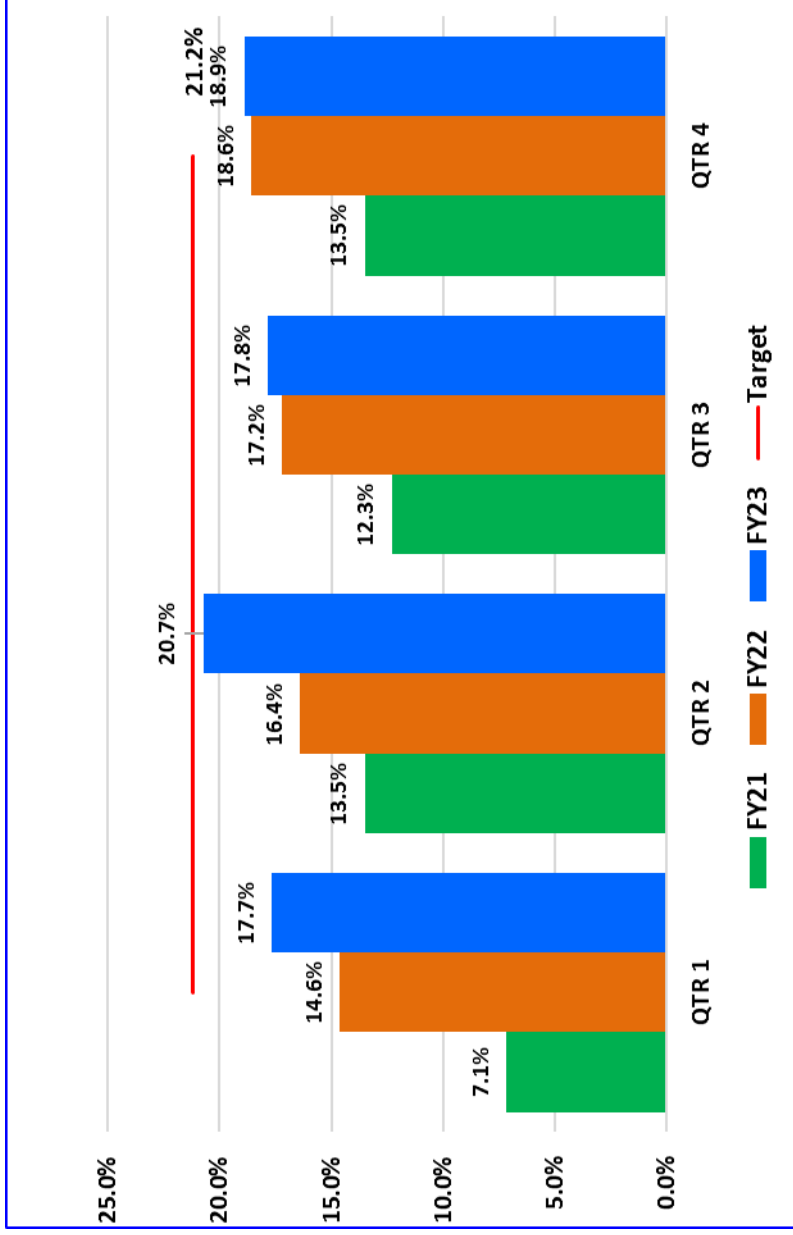
- ✓ Reliability
  - ✓ Miles between Chargeable Road Calls for Fixed Route, Highway 17, & ParaCruz

- ✓ Dependability
  - ✓ Cancelled Trips by Cause & Region
  - ✓ Pass-Ups for Fixed Route, UCSC, & Routes

# Financial Performance KPI's

**8.4A.3**

# System Farebox Recovery:

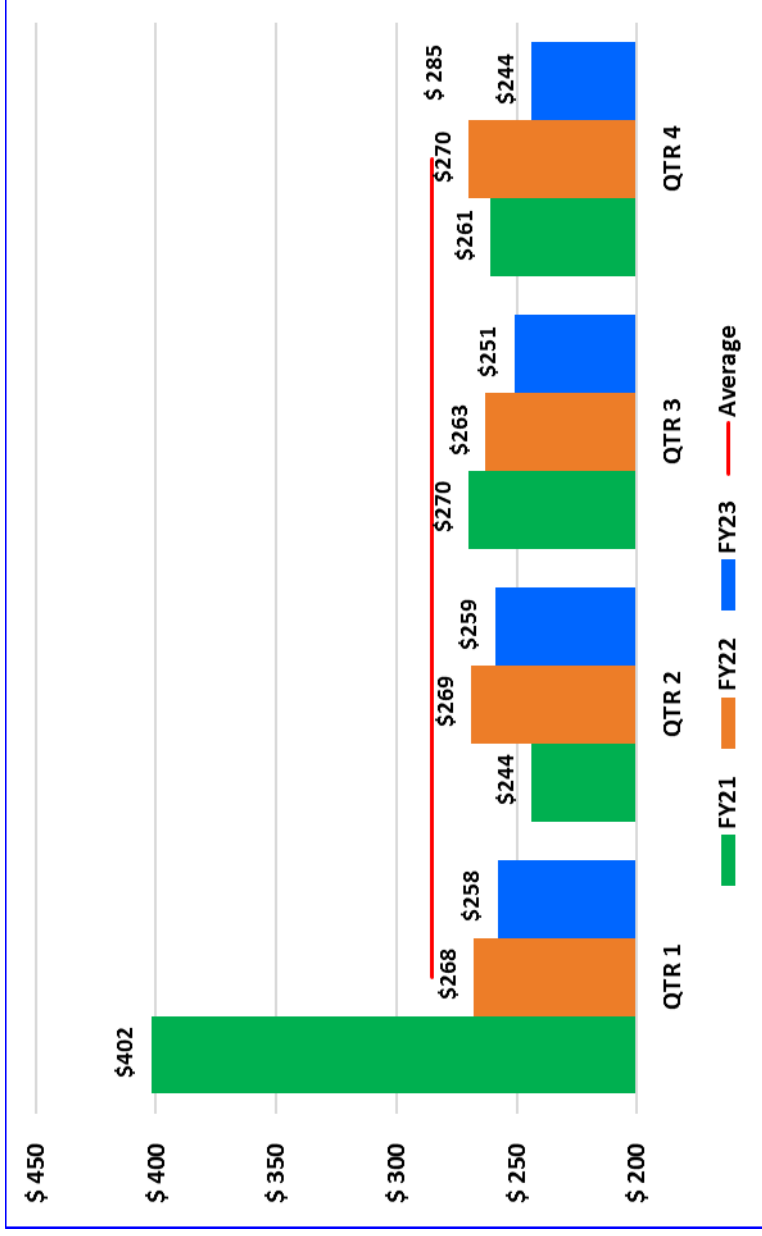


8.4A.4

Q4 FY23 Farebox Recovery is 18.9%, a year-over-year improvement of 0.3%; 2.3% lower than target and 1.1% higher than Q3 FY23

The Farebox Recovery Target of 21.2% is based on the average actuals from FY18, FY19, FY22 (excludes FY20/FY21 due to COVID impact)

# Fixed Route/Commuter Cost per RSH



Q4 FY23 Cost per RSH is \$244, modest improvement (\$26) over last year's Q4 costs, and \$41 lower than average due to savings in labor costs, that were only partially offset by higher fuel costs

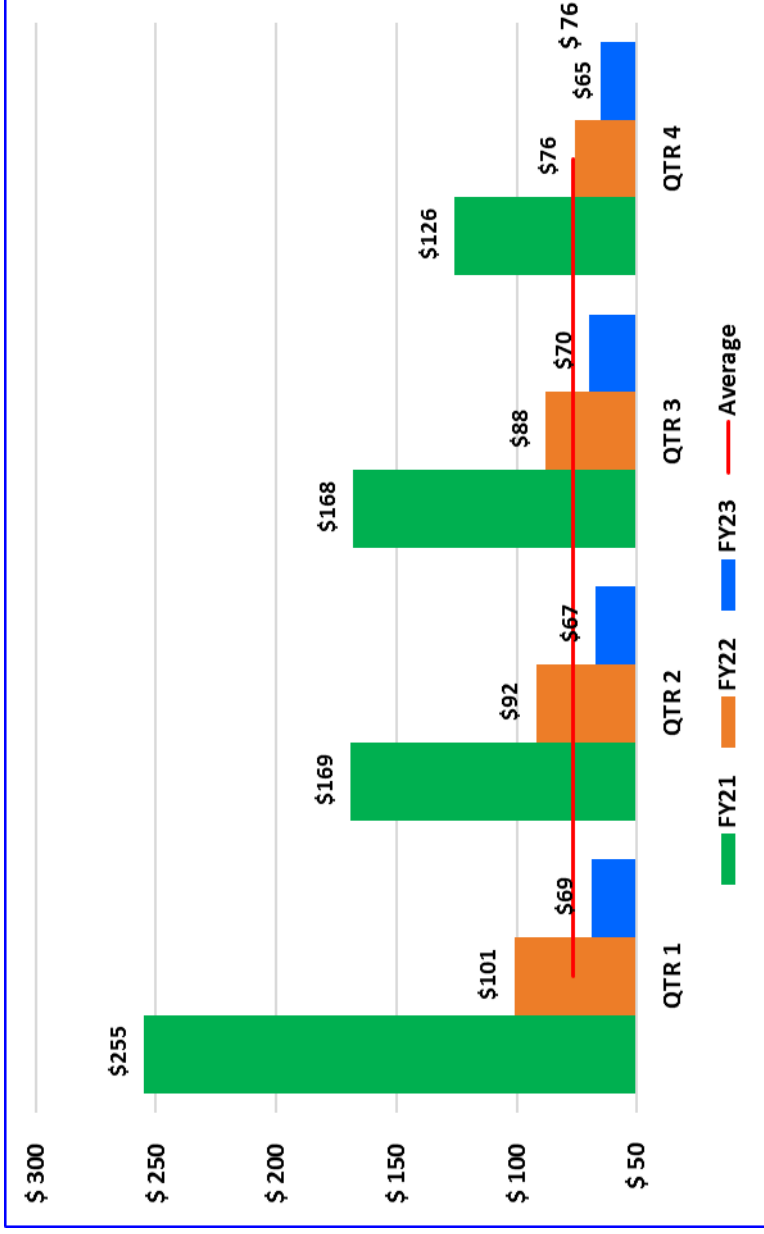
Revenue Service Hours increased 7.4% and Fixed Route costs had a decrease of 2.5% when compared to the same time period FY22

The Fixed Route/Commuter cost per RSH average of \$285 is based on the average actuals from FY18, FY19, FY22 (excludes FY20/FY21 due to COVID impact)

8.4A.5

\* Quarterly amounts and average have been updated to reflect corrected data

# ParaCruz Cost per Trip



Q4 FY23 Cost per Trip is \$65, a year-over-year improvement of \$11, and \$11 lower than average due to due to savings in labor costs, that were only partially offset by facility leasing costs

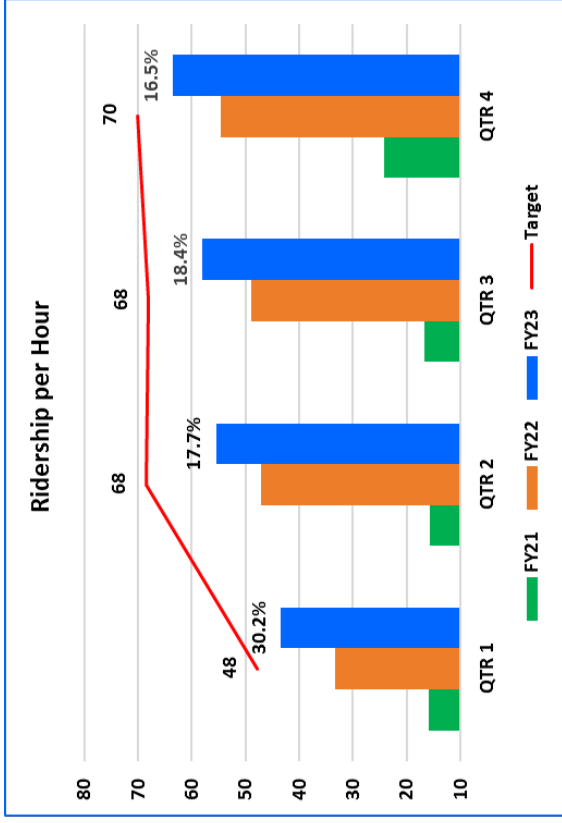
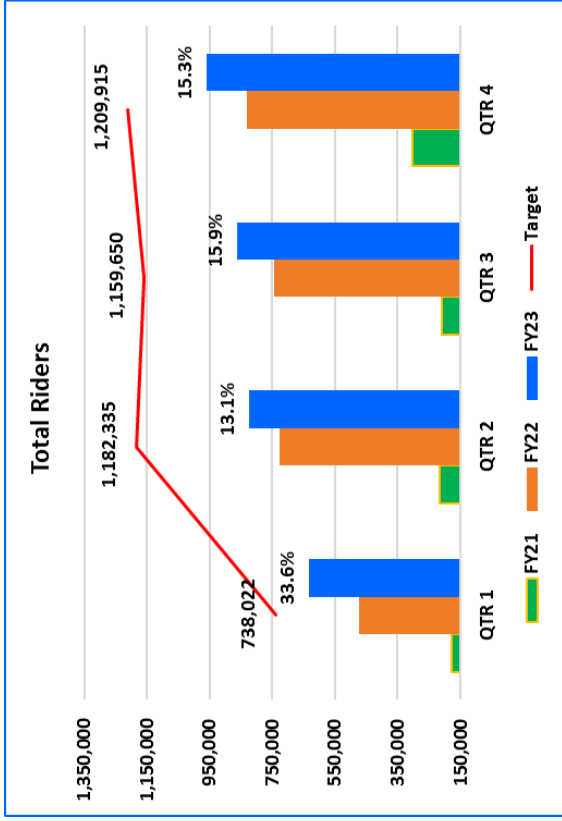
Trips delivered increased 19.6% and costs increased 2.6% when compared to the same time period FY22

The ParaCruz Cost per Trip average of \$76 is based on the average actuals from FY18, FY19, FY22 (excludes FY20/FY21 due to COVID impact)



# Productivity KPI's

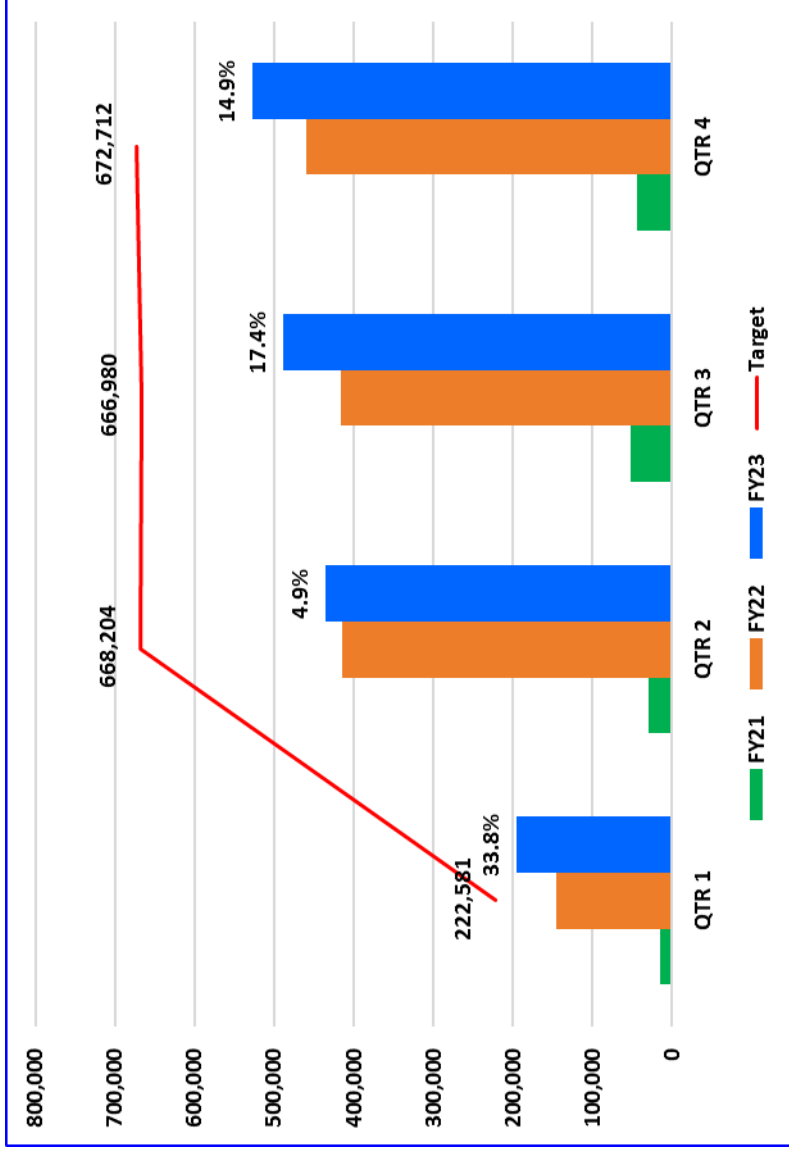
# Total Ridership / Ridership per Hour (RPH)



- A 12.3% increase in ridership in local, non-student ridership service
  - A 17.4% increase in Student ridership
  - A 13.4% increase in Highway 17 ridership
- The Quarterly Ridership Target is based on the average quarterly actuals from FY18, FY19, FY22 (excludes FY20/FY21 due to COVID impact)

- UCSC ridership increased 14.9% over Q4 of FY22.
- Cabrillo ridership increased 84.8%
- The Quarterly RPH Target is based on the average quarterly actuals from FY18, FY19, FY22 (excludes FY20/FY21 due to COVID impact)

# UCSC Ridership

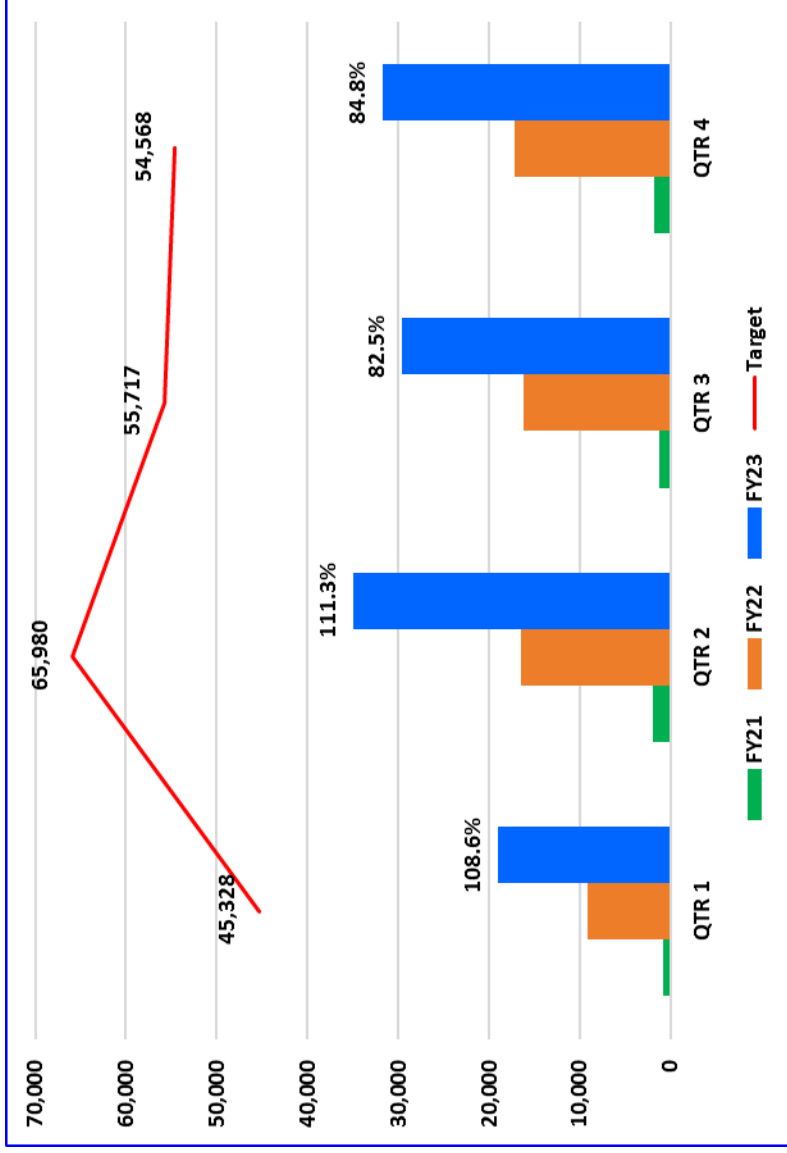


REVISED

Q4 Ridership increased 14.9% due to continued growth in UCSC usage of the bus following the return to full-time in-person classes over one year ago. Furthermore, the additional influx of transferring students in the spring quarter positively affected weekday ridership, which increased 18.0% in Q4.

The Quarterly Ridership Target is based on the average quarterly actuals from FY18, FY19, FY22 (excludes FY20/FY21 due to COVID impact); Q1 is typically low due to lower student count for summer sessions.

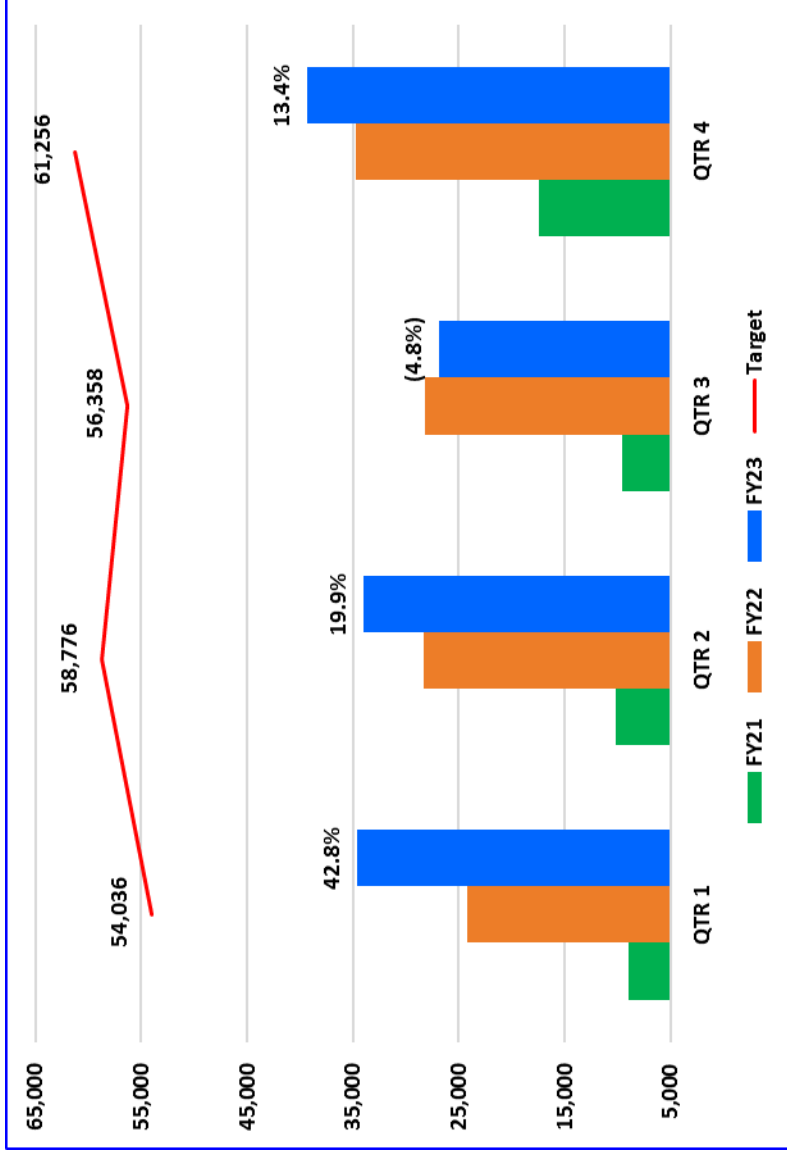
# Cabrillo College Ridership



Q4 Ridership increased 84.8% due to growing enrollment for in-person classes. While, weekday ridership increased 83.8%, discretionary trips on weekends are also on the rise as weekend ridership increased 94.9% in Q4.

The Quarterly Ridership Target is based on the average quarterly actuals from FY18, FY19, FY22 (excludes FY20/FY21 due to COVID impact); Q1 is typically low due to lower student count for summer sessions.

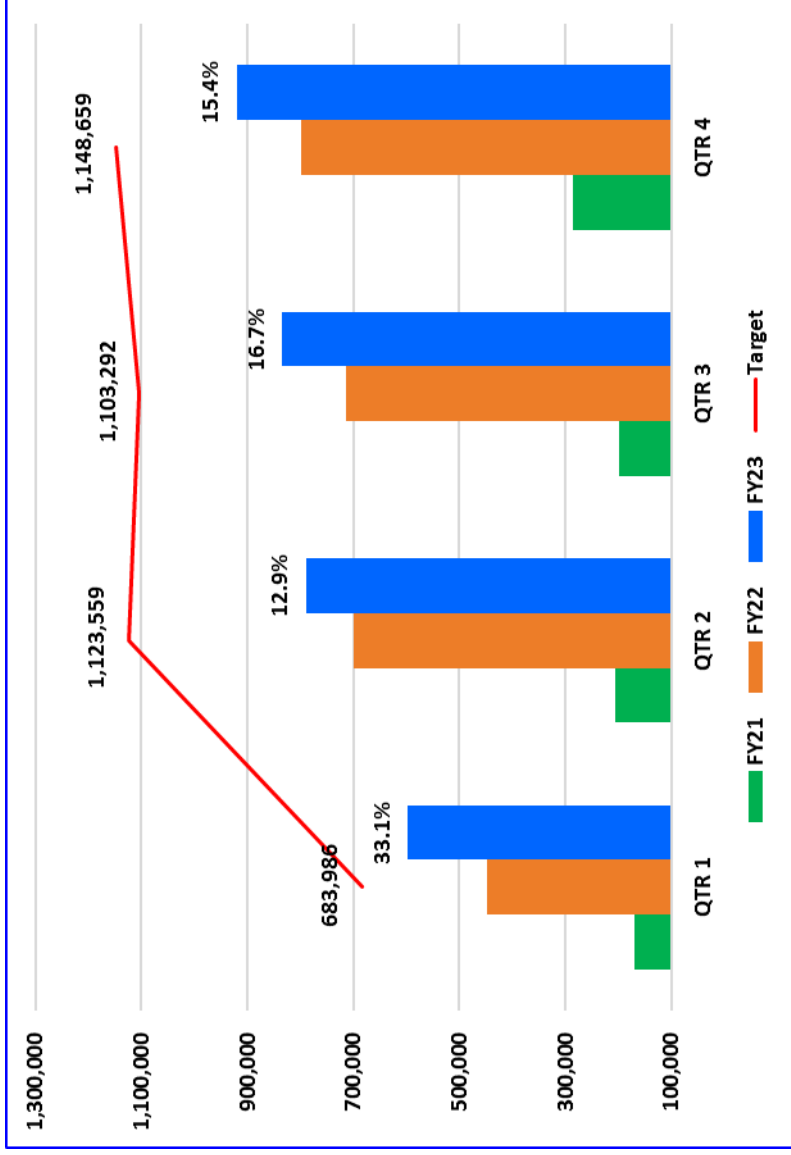
# Highway 17 Ridership



Q4 Ridership increased 13.4% primarily due to increased use of this service on weekends. Weekend ridership increased 24.4%, which was likely due to the favorable weather over Q4 and the occurrence of spring break and the Memorial Day weekend holiday travel.

The Quarterly Ridership Target is based on the average quarterly actuals from FY18, FY19, FY22 (excludes FY20/FY21 due to COVID impact)

# Local Ridership



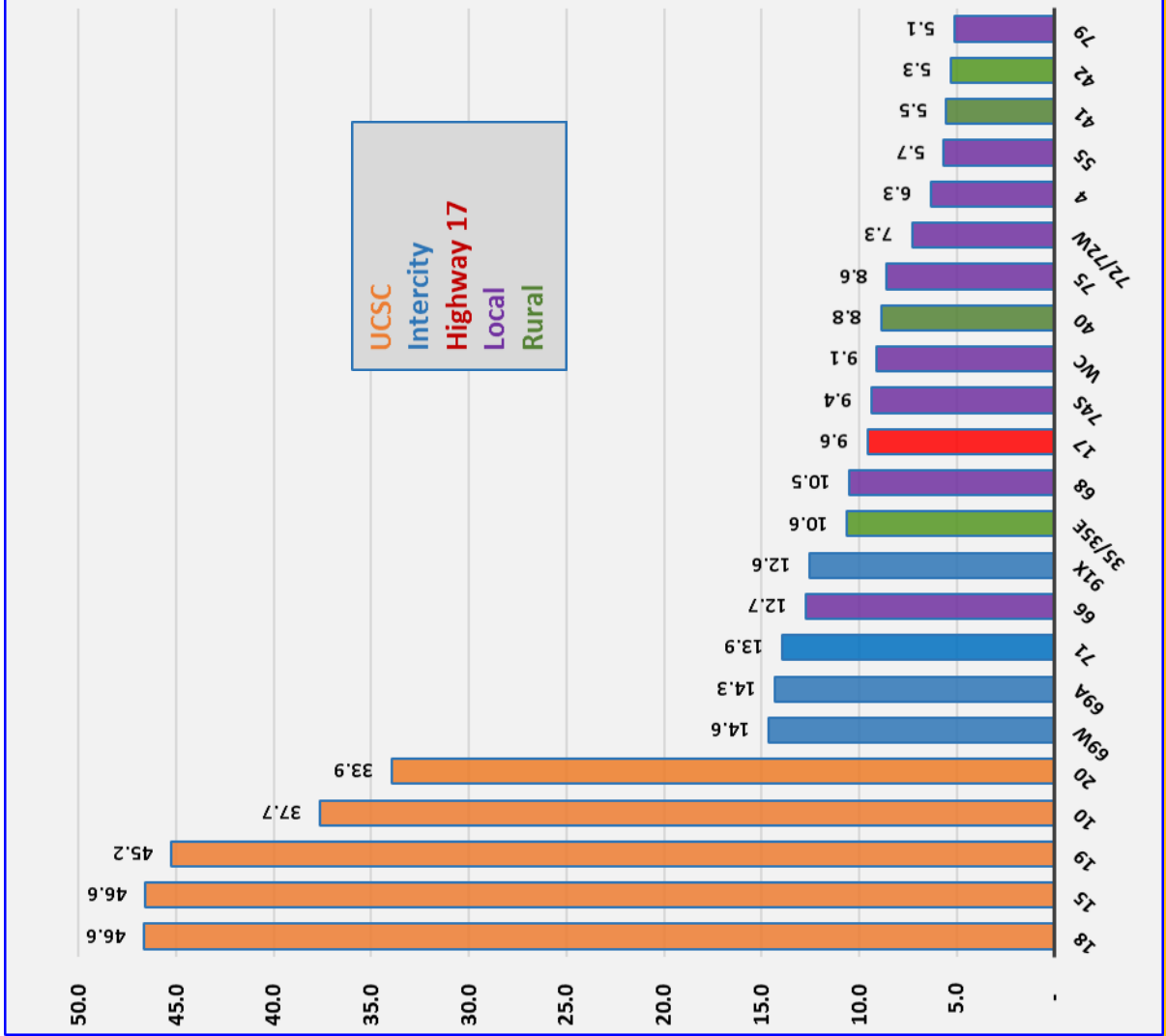
Q4 Ridership increased 15.4% due to increased weekday ridership, at least in part spurred on by UCSC, Cabrillo and Youth ridership. This combined ridership increased 27.7% in Q4.

The Quarterly Ridership Target is based on the average quarterly actuals from FY18, FY19, FY22 (excludes FY20/FY21 due to COVID impact)

• **8.4A:12**

# YTD FY23 Passengers/Service Hours by Route

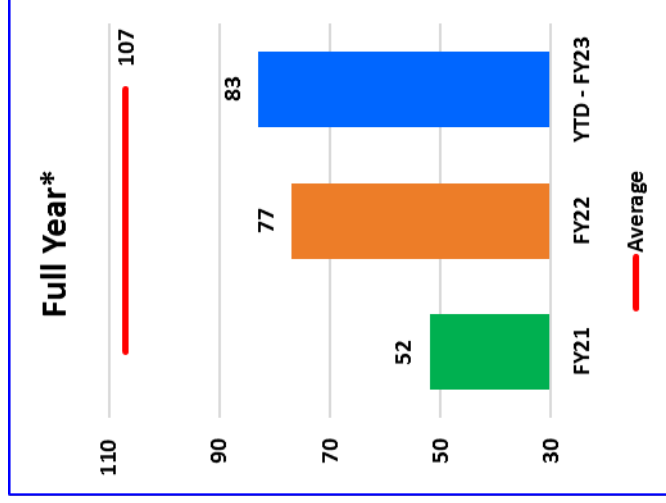
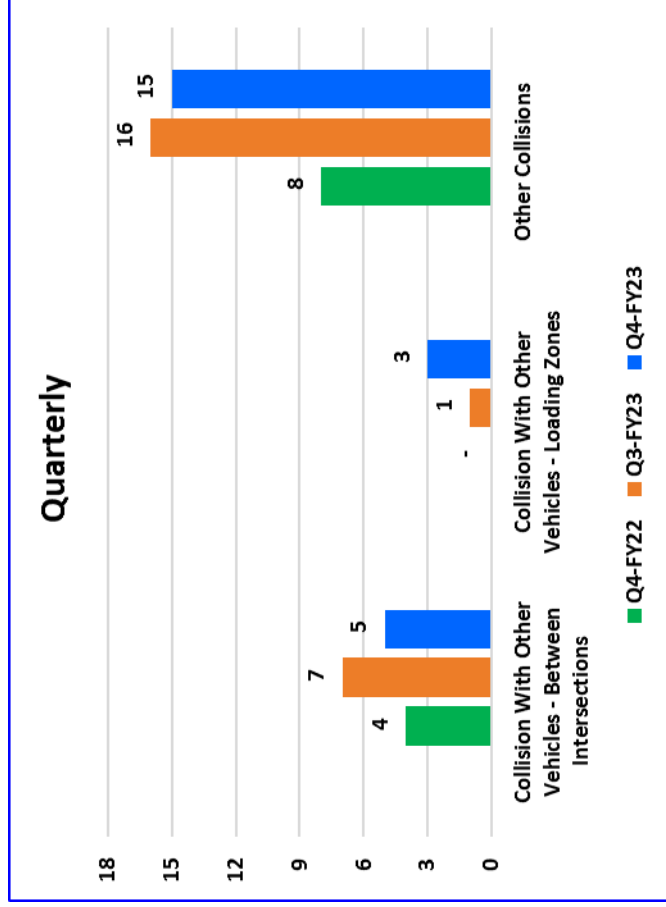
- Total Passengers/Service Hours increased 19.8% in FY23 Q4 YTD, when compared to FY22 Q4 YTD.
- Combined UCSC Passengers/Service Hours was 43.3
- Combined Intercity Passengers/Service Hours was 14.1
- Combined Local Passengers/Service Hours was 9.0
- Combined Rural Passengers/Service Hours was 10.0
- Combined Highway 17 Passengers/Service Hours was 9.6



# **Risk Management & Safety KPI's**

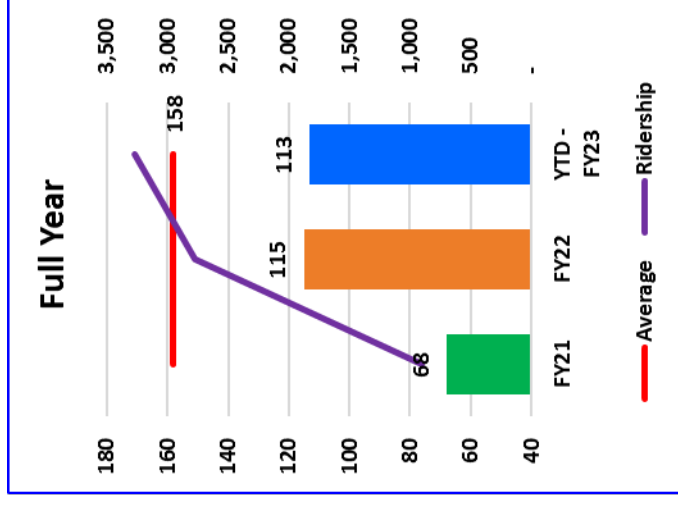
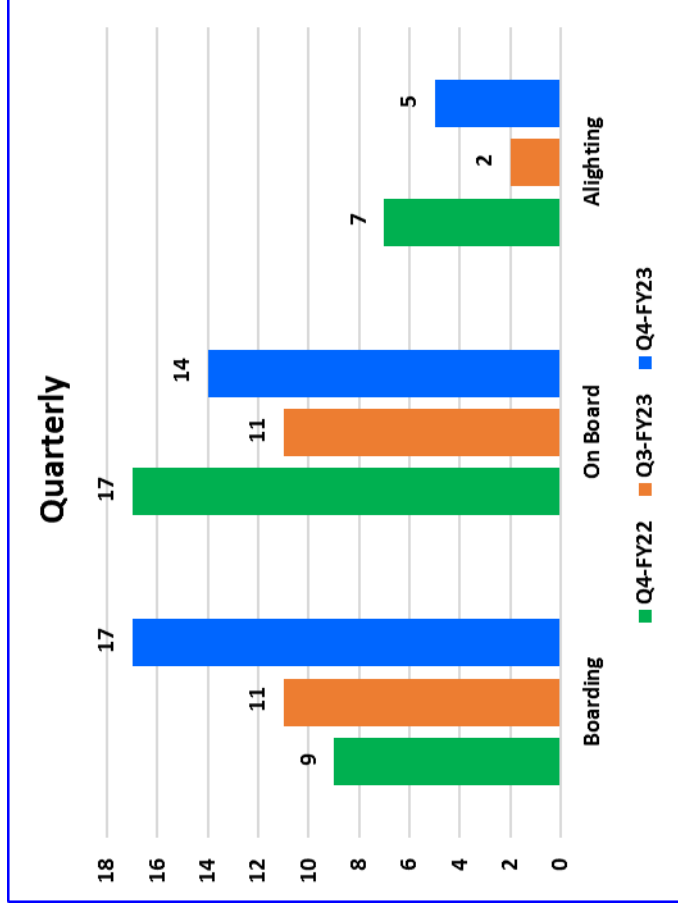


# Traffic Accidents



- Total Traffic Accidents in Q4 FY23 decreased by 1 (4%) over Q3 FY23 and increased by 11 (92%) from a year ago, Q4 FY22
- Collisions with Other Vehicles (between intersections) for Q4 FY23 decreased by 2 (29%) over Q3 FY23 and increased by 1 (25%) from a year ago, Q4 FY22
- Collisions with Other Vehicles (loading zone) for Q4 FY23 increased by 2 (200%) over Q3 FY23 and increased by 3 (100%) from a year ago, Q4 FY22
- Other Collisions for Q4 FY23 decreased by 1 (6%) over Q3 FY23 and increased by 7 (88%) from a year ago, Q4 FY22
- Metro average of 107 is based on pre-pandemic 3 year average (FY18, FY19, FY20)
- Quarterly categories are only reported if any reporting/presented quarter has 3 or more incidents. The YTD total is ***all*** incidents (Collisions between/at intersections, fixed object and rear end collisions, along with collisions between District vehicles)

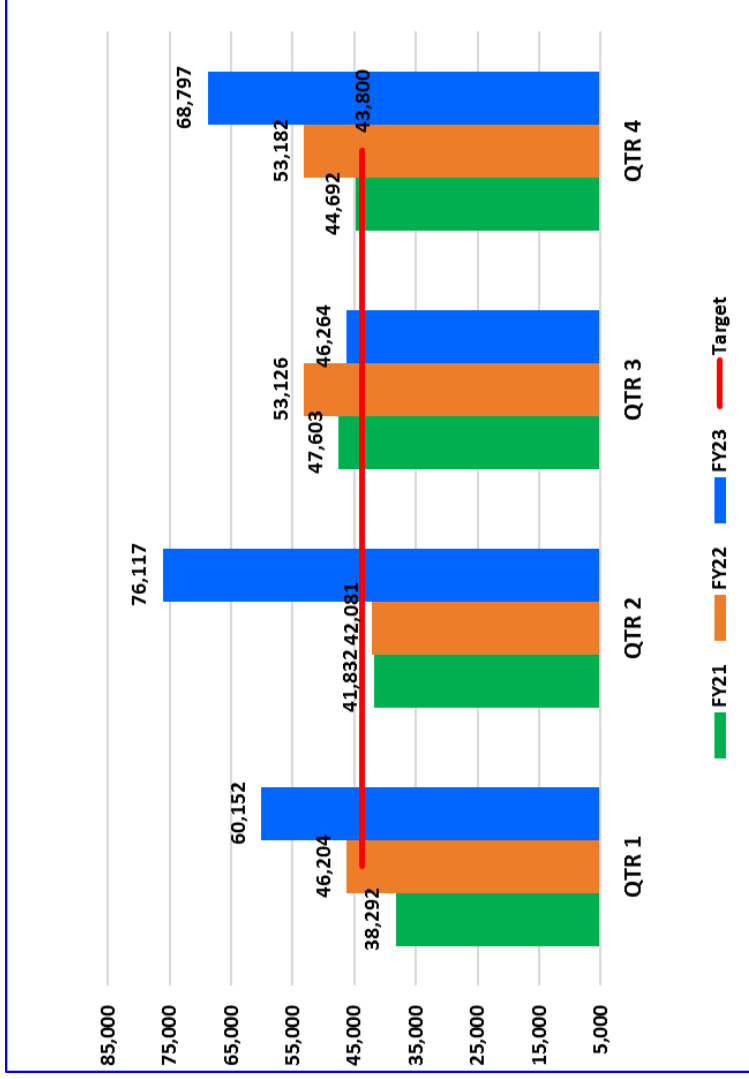
# Passenger Incidents



- Safety, Fleet Maintenance, and Information Technology departments are collaborating to identify further methods to reduce the number of incidents.
- Most boarding incidents occur when the passengers are using cell phones, not paying attention, or sleeping.
- Full Year Ridership numbers are 907,140 and 2,775,283 for FY21 and FY22, respectively, with 3,275,177 YTD in FY23
- Metro Average of 158 is based on pre-pandemic 3 year average (FY18, FY19, FY20)

# Reliability KPI's

# Mean Miles Between Chargeable Road Calls – Fixed Route (Local)

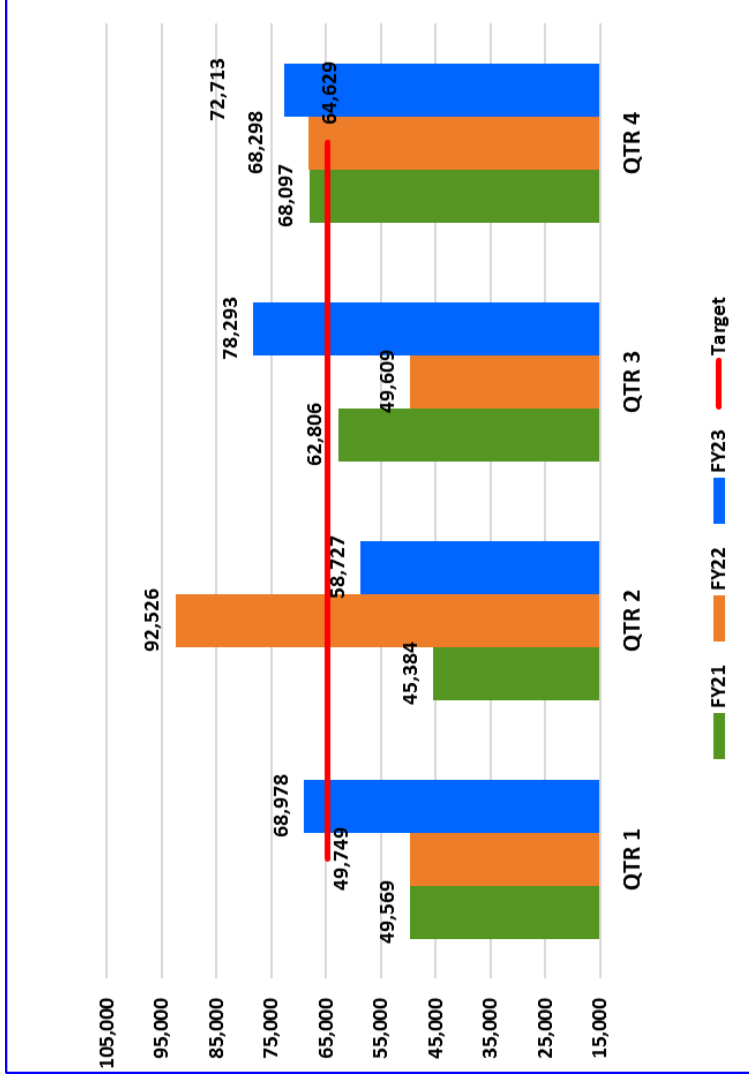


Q4 FY23 mileage between calls increased by 15,615 and road calls decreased by 2 compared to the same time period in FY22

Chargeable road calls in Q4 FY23 are 6, 11, and 12 in April, May, and June, respectively

The current target of 43,800 and is based off a 3 year monthly average from FY20-FY22, times three to get to a quarterly number.

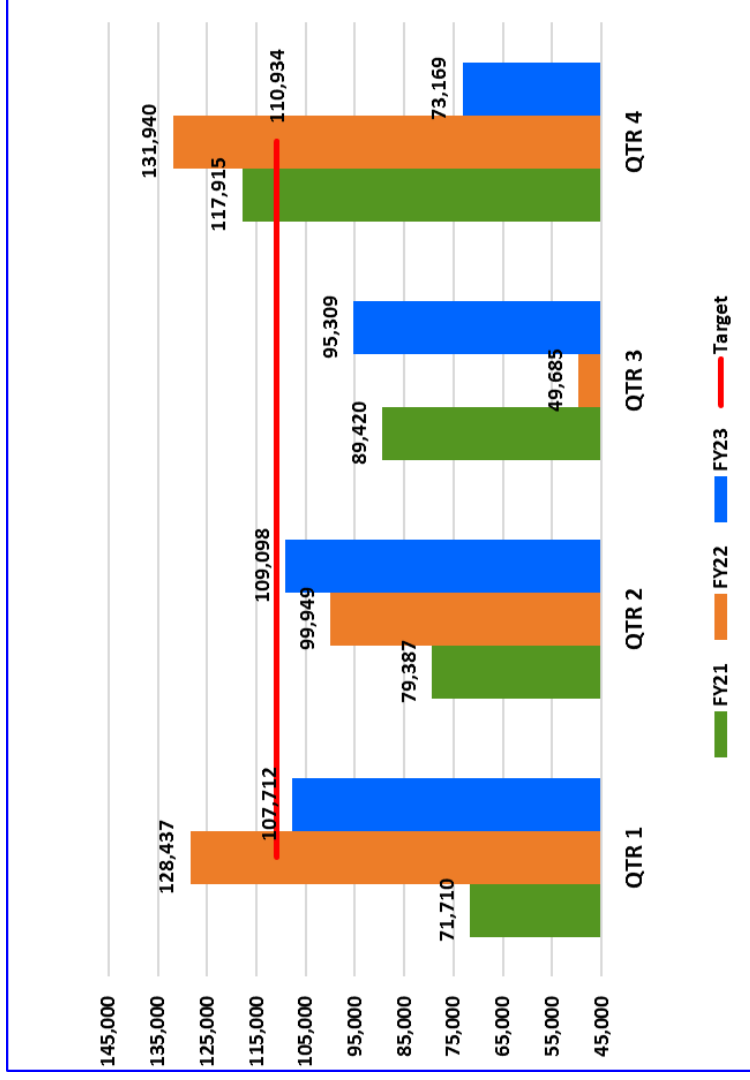
# Mean Miles Between Chargeable Road Calls – Highway 17



- Q4 FY23 mileage between calls increased by 4,415 and road calls decreased by 1 compared to the same time period in FY22
- Chargeable road calls in Q4 FY23 are 2 in both April and June, with none in May
- The current target is 64,629 and is based off a 3 year monthly average from FY20-FY22, times three to get to a quarterly number.

**8.4A-19**

# Mean Miles Between Chargeable Road Calls - ParaCruz

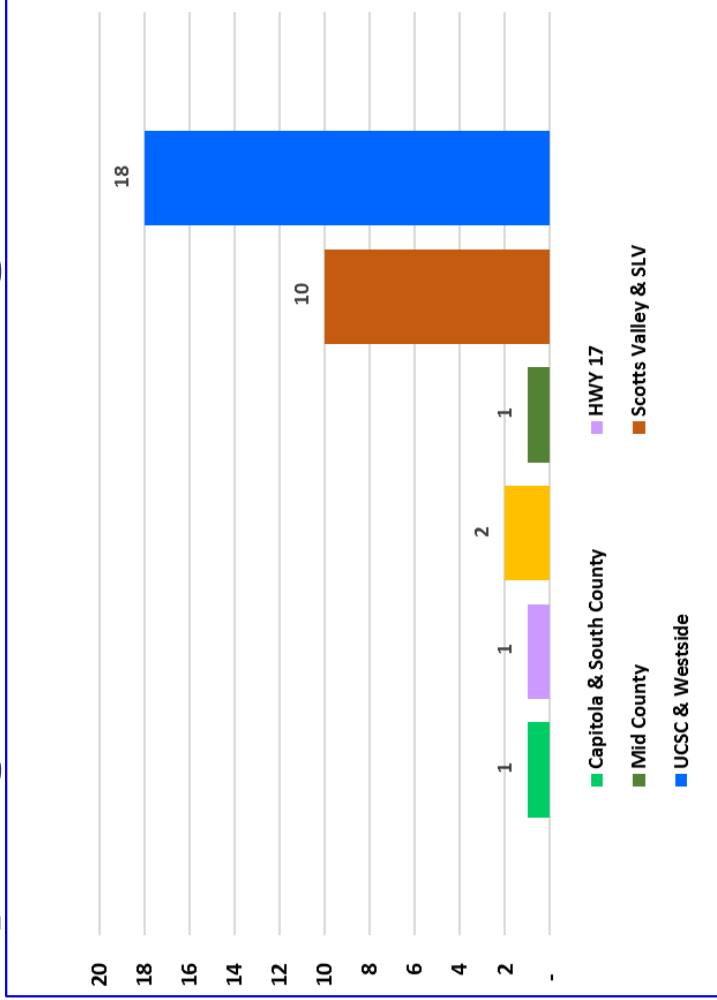
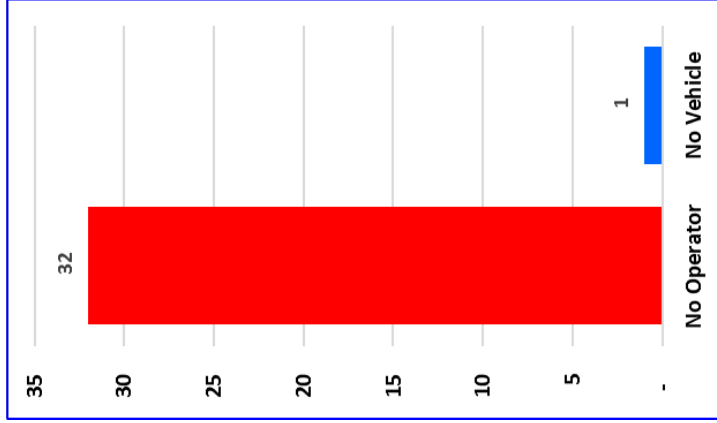


In Q4 FY23 chargeable road calls were 4 in April, 2 in May, and 1 in June ParaCruz Q4 FY23 mileage between calls decreased by 58,771 and road calls increased by 4 compared to the same time period in FY22

The current target is 110,934 and is based off a 3 year monthly average from FY20-FY22, times three to get to a quarterly number.

# Dependability KPI's

# Cancelled Trips by Cause & Region

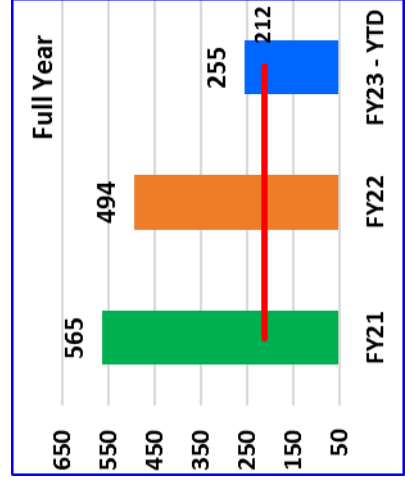


• In Q4 FY23 April had 31 cancelled trips, while May and June had 1 each

• Cancellations were predominately UCSC/Westside (54.5%) and Scotts Valley/SLV (30.3%), with Capitola/South County, Highway 17, Live Oak, and Mid County the remaining 15.2%

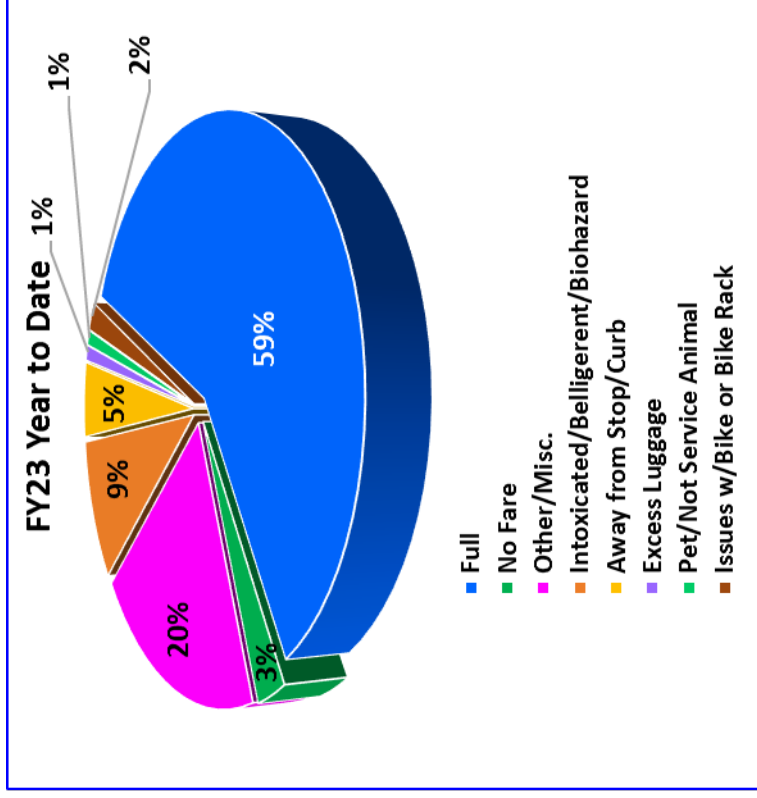
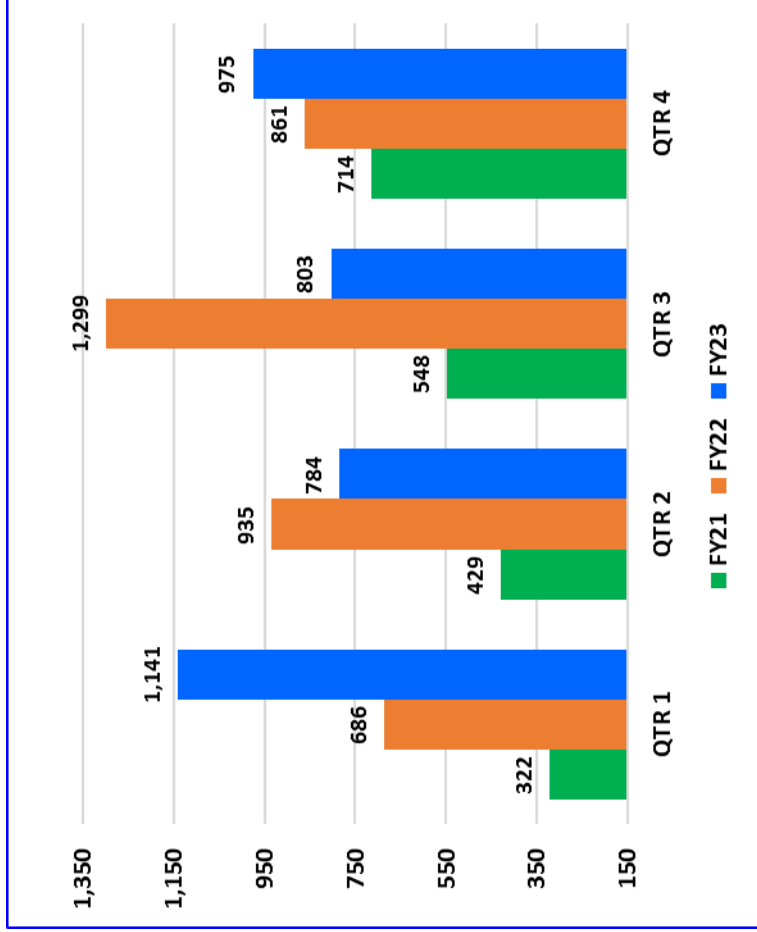
• 97% of these cancellations were due to "No Operator"

• Full year average of 212 is based on the average of FY18, FY19, and FY22 (excludes FY20/FY21 due to COVID impact)



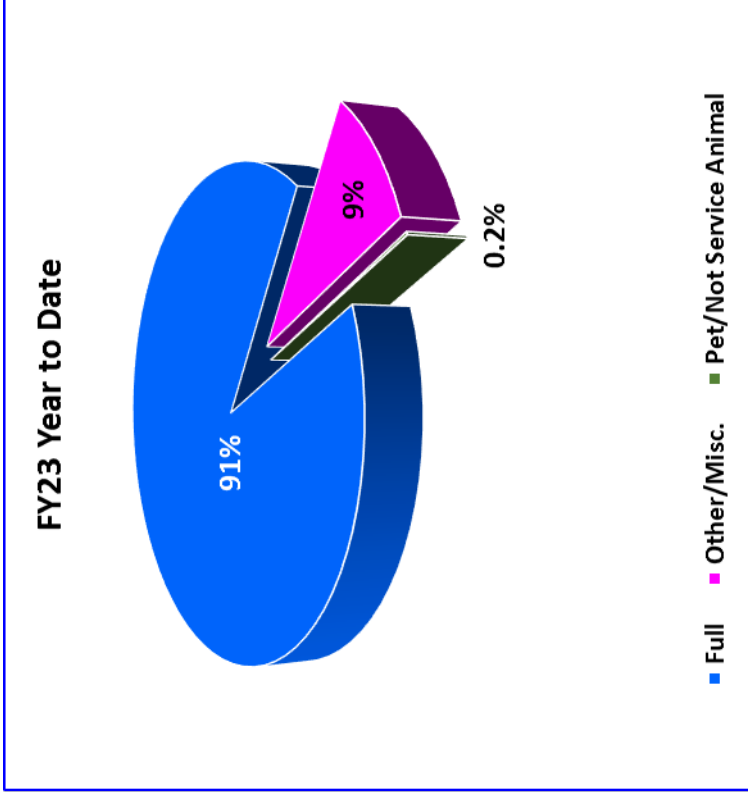
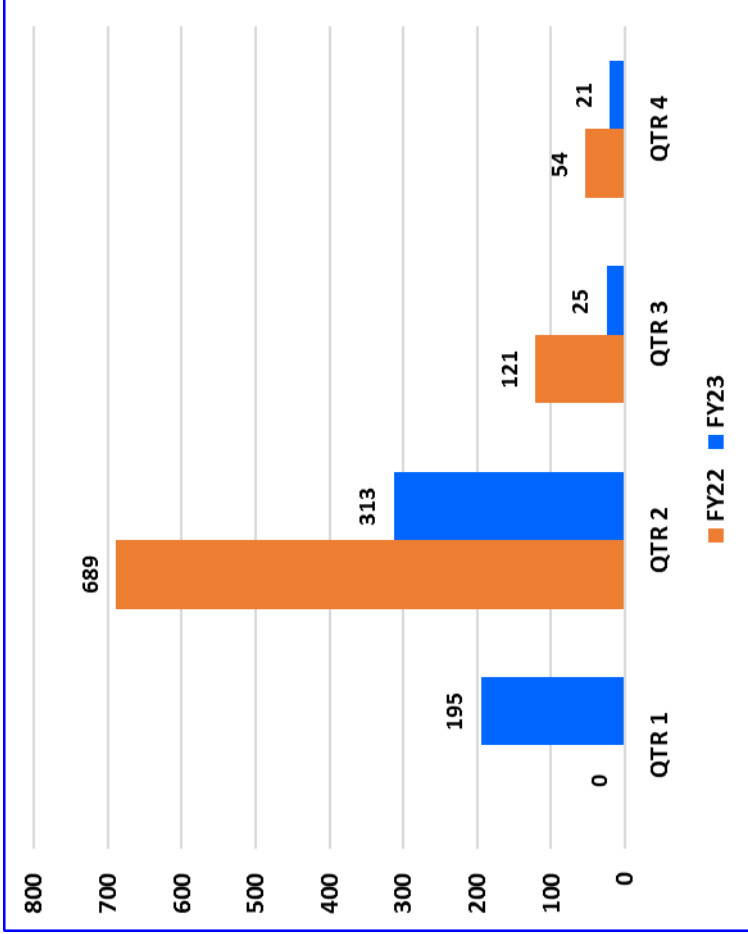


# Pass-Ups by Quarter/Reason - Fixed Route



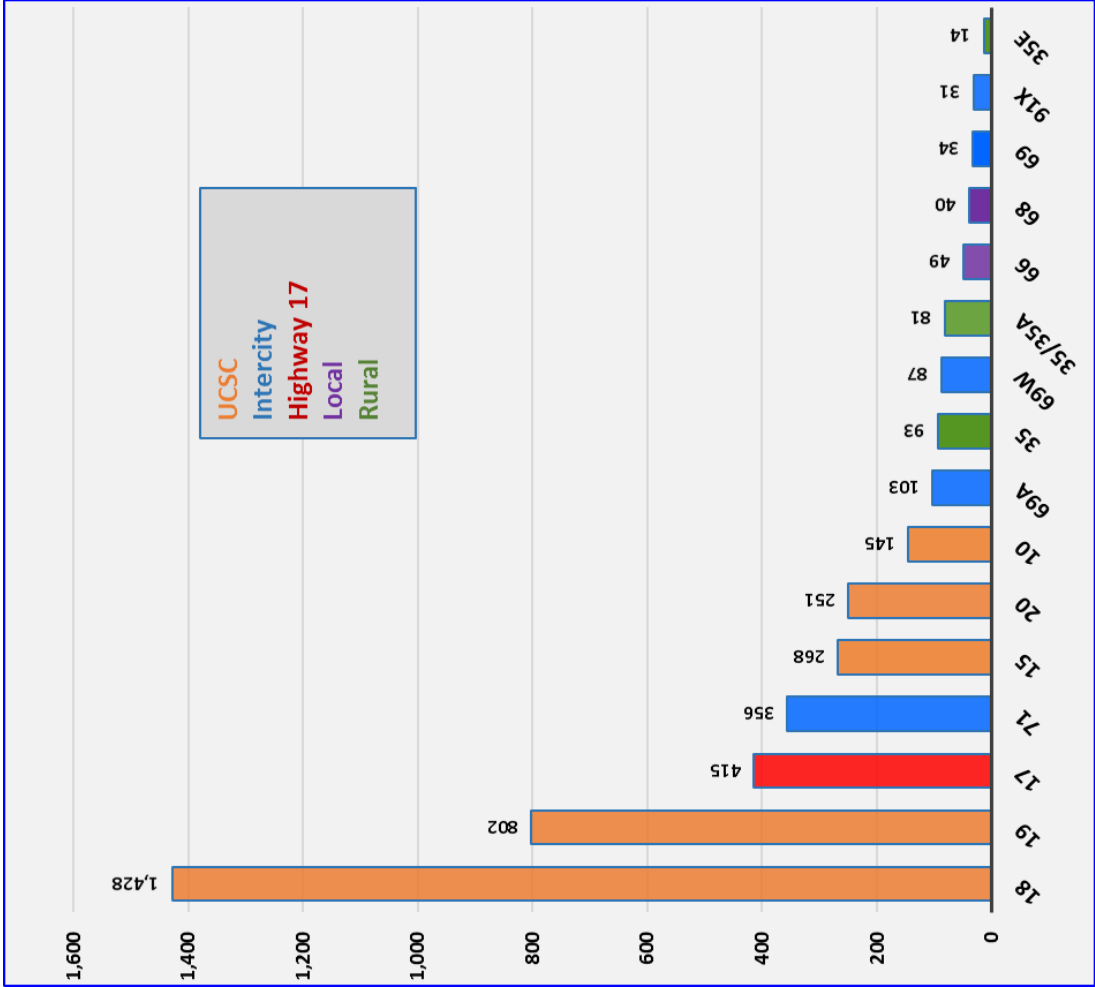
- In Q4 FY23, total pass-ups were 975 (13.2%) higher when compared to Q4 FY22
- April had an increase of 28 pass-ups (6%), May had an increase of 38 (16%), and June had an increase of 48 (40%) when compared to the same time period as FY22
- 59% of Year to Date total pass-ups are caused by full bus capacity, followed by 20% of Other, which covers a wide range of issues (such as Surfboards, No Shoes, Smoking/Vaping, and Hygiene to name a few)

# Pass-Ups by Quarter/Reason - UCSC



- UCSC data has not been collected/reported in the past
- April had 20 pass-ups vs. 40 in the same time period last year; both years it was due to full buses
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- June had no pass-ups in FY23 vs. 11 in FY22, which were primarily due to full buses
- 91% of Year to Date total pass-ups are caused by full bus capacity

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- YTD Pass-ups total 4,257
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- Intercity Routes comprised 612 (14.4%), of which 41.3% were due to various misc. issues
- Rural Routes comprised 190 (4.5%), of which 28.9% were due to various misc. issues

# Questions

# KPI Metric Descriptions & Importance

Metric	Description & Importance
<b>Financial Performance</b>	<p>The Farebox Recovery Ratio represents the passenger fares (Fixed Route and Commuter) coverage of Metro's agency costs; this provides insight to the amount of non-passenger revenue (subsidy) needed to cover costs. Additionally, it allows the agency to compare cost-effectiveness within its own service.</p> <p>Fixed Route and Commuter Cost per Revenue Service Hour (RSH) along with the ParaCruz Cost per Trip depict the cost per hour of service/trip. By effectively tracking and minimizing costs, this measurement ensures efficient delivery of transit services.</p> <p>Data presented is by Quarter, for the current and past two fiscal years.</p>
<b>Productivity</b>	<p>Total Ridership and Ridership per hour are measures of productivity. The metrics depict seasonal fluctuations in ridership related to holidays, school terms, and other changes.</p> <p>Student ridership, historically a large portion of METRO's total ridership, shows changes in student enrollment and seasonal trends can be seen year over year.</p> <p>Highway 17 demonstrates METRO's commuter ridership, connecting Santa Cruz to San Jose.</p> <p>Local Ridership excludes student and commuter routes and reflects all other routes within the county.</p> <p>Passengers per Revenue Service Hour (RSH) depicts the productivity of each route. This ratio brings the true productivity of each route to scale and can stimulate discussions about frequency of service in urban and semi-urban areas of the of the county versus geographic coverage.</p> <p>Data presented is by Quarter, for the current and past two fiscal years.</p>

# KPI Metric Descriptions & Importance, con't

Metric	Description & Importance
Risk Management & Safety	<p>Traffic Accidents are broken down into different categories: Collisions between intersections, at the intersection, with fixed objects, with other district vehicles</p> <p>Passenger Incidents happen with METRO passengers either while boarding a bus, on board a bus, or alighting (descending) a bus.</p> <p>Data presented is by Quarter, for the current quarter, previous quarter, and the current quarter for the last fiscal year.</p> <p>Quarterly categories are only reported if any reporting/presented quarter has 3 or more incidents.</p> <p>The YTD total is <b><i>all</i></b> incidents (Collisions between/at intersections, fixed object and rear end collisions, along with collisions between District vehicles)</p>
Reliability	<p>Any mechanical failure that impedes the vehicle from starting or completing a scheduled revenue trip because actual movement is limited, or there are safety concerns, are used to calculate the Mean Miles Between Chargeable Road Call.</p> <p>The metric is calculated using the number of miles for the month divided by the number of chargeable road calls for each service type (Fixed Route, Commuter, and ParaCruz).</p> <p>Data presented is by Quarter, for the current and past two fiscal years.</p>

# KPI Metric Descriptions & Importance, con't

## Metric

## Description & Importance

Cancelled Trips are presented by Region and Cause for the current quarter only and YTD for the current year, and full year for the previous two fiscal years.

Pass-Ups occur when a bus operator must leave behind a passenger for a variety of reasons: No Fare, Exceeds Capacity Load (Full Bus), Intoxicated/Belligerent/Biohazard, and All Other.

Pass-Ups data are presented by Quarter, for the current and past two fiscal years for both Fixed Route and UCSC along with a YTD presentation of Routes with 10 or more Pass-Ups

## Dependability

# Historical Metrics

Metric	FY18	FY19	FY20	FY21	FY22	YTD FY23
Farebox Recovery	24.1%	22.7%	24.1%	11.2%	16.6%	18.6%
Fixed Route/Commuter Cost/RSH	218	211	270	298	271	247
ParaCruz Cost/Trip	69	72	129	181	91	69
Monthly Mean Miles Between Chargeable Road Calls - Fixed Route	13,524	13,610	13,216	14,368	16,216	15,924
Monthly Mean Miles Between Chargeable Road Calls - Highway 17	16,582	23,043	24,126	18,821	21,682	18,715
Monthly Mean Miles Between Chargeable Road Calls - ParaCruz	39,213	44,221	44,329	29,869	34,168	30,659
Average Age of Fleet - Fixed Route		13.8	12.6	12.9	12.8	
Average Age of Fleet - Highway 17		13.8	12.6	12.9	9.5	
Average Age of Fleet - ParaCruz		5.1	6.1	6.2	7.3	
Annual Road Miles - Fixed Route	2,385,515	2,443,157	2,139,917	1,999,474	2,325,531	1,813,015
Annual Road Miles - Highway 17	604,762	627,207	540,859	324,281	373,984	330,781
Annual Road Miles - ParaCruz	551,831	601,229	531,951	373,748	503,650	454,768





**DATE:** August 25, 2023  
**TO:** Board of Directors  
**FROM:** Wondimu Mengistu, Capital Planning and Grants Program Manager  
**SUBJECT: ACCEPT AND FILE QUARTERLY STATUS REPORT OF GRANT APPLICATIONS, ACTIVE AND PENDING GRANTS FOR THE FOURTH QUARTER OF FY23**

**I. RECOMMENDED ACTION**

**That the Board of Directors receive and file the quarterly report on grant applications and active and pending grants. This is for information only. No action is required.**

**II. SUMMARY**

- During the fourth quarter (Q4) of FY23 (April 1-June 30, 2023), the Santa Cruz Metropolitan Transit District (METRO) received two discretionary and one formula grants, which will be used for capital improvements.
- Staff also submitted one formula and one discretionary grant applications for operating assistance and capital improvements during the quarter.
- Previously awarded grant-funded projects are underway to purchase replacement vehicles and upgrade facilities.
- A list of METRO's active grants (Attachment A) and pending applications (Attachment B) is provided quarterly to apprise the Board of Directors (Board) of grant funding status.
- No action is required; this report is for information only.

**III. DISCUSSION/BACKGROUND**

During Q4 of FY23, METRO received two notable discretionary grants.

Discretionary Grants

- METRO received \$38,589,000 in California State Transportation Agency (CalSTA) 2023 Transit and Intercity Rail Capital Program (TIRCP) with funding provided by the Greenhouse Gas Reduction Fund and SB1. The METRO award will support the purchase of 24 zero-emission buses and associated fueling infrastructure to expand frequency on Highways 1 and 17 while also redeveloping the Watsonville Transit Station and Pacific

Station to include mixed-use, affordable housing units and implement real time passenger information, bicycle amenities and other multimodal improvements at the stations. The project will reduce greenhouse gas emissions in the region by helping convert 25% of METRO's fleet of compressed natural gas and diesel buses to zero-emission hydrogen buses within the next 24 months. The project also includes construction of a hydrogen fueling station that will support the full transition of METRO's 94-bus fleet to zero-emission technology by 2037, with enough capacity to support the zero-emissions fueling needs of local partner agencies and others. In addition, the project supports expanded access to affordable housing integrated with improved transit access. METRO's Pacific Station will be redeveloped to include a 120-unit, mixed-use, affordable housing development with a bike hub and other multimodal improvements. The Watsonville Transit Center will transform to include a four-story, 60-unit, net-zero-energy affordable housing development, serving historically disadvantaged community members.

- METRO was awarded \$20,381,950 in FY23 Federal Transit Administration (FTA) Bus and Bus Facilities Grant Award, with METRO funding the required local match of \$3,690,050, to buy fuel cell electric buses (FCEBs) to replace older diesel and Compressed Natural Gas (CNG) buses, and develop a workforce-training plan. This includes the replacement of 12 diesel-fueled and CNG buses that have reached the end of their useful life with four 40-foot, and eight 60-foot FCEBs. The four buses will enable METRO to convert 100% of its fleet serving Watsonville service area to zero-emissions buses (ZEBs) by 2027 that the District initiated in 2019 with the procurement of METRO's first four Battery Electric Buses (BEBs), which began free fare service in 2021 on a new Watsonville Zero-Emission Circulator route. Furthermore, deploying higher capacity articulated FCEBs on routes serving UCSC would help resolve overcrowding, pass-bys and stranded passengers. The investment will help transform transit in Santa Cruz County, eliminating 15,504 metric tons of CO2 emissions over the useful life of the project, and increasing equity by providing clean transit services, creating good-paying jobs and increasing transportation options for low-income and minority communities.

### Formula Grants

- METRO received \$807,331 funds from the California State of Good Repair Program (SGR). METRO has already committed its FY24 SGR funds for bus replacement projects and/or for the required local match for competitive grant opportunities. METRO's highest capital improvement priority is to replace buses that have exceeded their useful lifespan.

During the quarter, staff submitted one formula and one discretionary grant applications for operating assistance and capital improvements.

### Formula Grants

- Staff submitted a grant application for FY23 Low Carbon Transit Operations Program (LCTOP). METRO initiated a twelve-month Youth Ride Free pilot program beginning March 1, 2023 through March 1, 2024, waiving METRO fares for regular service for K-12 youth. METRO is using the FY23 LCTOP funds on its countywide Youth Ride Free Program to allow youth in grades K-12 to ride local METRO buses free for two additional years through April 3, 2026. This program supports METRO's goal of increasing transit ridership, expand access to opportunities and resources for youth, and support equity goals by eliminating the fare burden for youth, many of whom come from low-income households. The program is also expected to help develop lifelong transit riders and shift trips currently taken in private automobiles to buses (increase transit mode share).

### Discretionary Grants

- Staff submitted a discretionary grant application for the Volkswagen Environmental Mitigation Trust Fund. Staff submitted 39 applications for 39 FCEBs to replace existing buses that had reached their useful life. METRO is requesting totals \$18.7M, which represents 34% of the total cost of the vehicles (approximately \$1.4 million per vehicle).

### Closed-out Grants

There are no closed-out grants during this quarter.

### Active, Pending and Future Grants

Active operating and capital improvement grants total \$73,900,687 in formula and \$119,704,204 in competitive funds. Of this amount, \$ \$59,983,512 is to replace and refurbish buses. The remaining awarded funds are for capital improvement projects.

Pending grant applications request \$56,723,420 of new formula funding and \$22,950,000 of new discretionary funding. Of the total of \$22,950,000 in funding requests, \$19,410,000 is to replace buses. The remaining applications request funds for capital improvement projects.

METRO staff continuously seeks grant funds for operating assistance and capital improvements. During the next three months, staff will prepare grant applications for the Transit and Intercity Rail Capital Program (TIRCP) and the Regional Early Action Program (REAP) 2.0 Program.

## **IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

The actions taken in this report tie to METRO's Financial Stability, Stewardship and Accountability.

**V. FINANCIAL CONSIDERATIONS/IMPACT**

Current active grants (Attachment A) of \$189,914,841 for METRO's operations and capital improvements projects. The Operating and Capital Budgets will be amended as necessary when grants are awarded.

**VI. CHANGES FROM COMMITTEE**

N/A

**VII. ALTERNATIVES CONSIDERED**

This is for information only and there are no alternatives to consider.

**VIII. ATTACHMENTS**

**Attachment A:** Active Grants as of August 2023


**Attachment B:** Pending Grants as of August 2023

Prepared by: Wondimu Mengistu, Capital Planning and Grants Program Manager

Board of Directors  
August 25, 2023  
Page 5 of 5

**IX. APPROVALS**

John Urgo, Planning  
and Development Director



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Approved as to fiscal impact:  
Chuck Farmer, CFO

DocuSigned by:  
  
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Michael Tree, CEO/General Manager



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Santa Cruz METRO						
Active Grants as of 08/25/2023						
Formula Grant						
#	Project Description	Project Scope	Funding Source	\$ Budget Grant	\$ Budget Total Project	Project % Complete
<b>Operating Projects</b>						
1	Operate Watsonville Circulator	Operate new circulator route w/ ZEB in Wats DAC	FY22 LCTOP	\$ 1,074,571	\$ 1,074,571	10%
2	Operate Watsonville Circulator	Operate new circulator route w/ ZEB in Wats DAC	FY21 LCTOP	\$ 489,213	\$ 489,213	99%
3	FY23 Operating assistance	Operating assistance	FY23 SCCRTC Transportation Development Act-Local Transportation Fund (TDA-LTF)	\$ 9,218,043	\$ 18,436,086	75%
4	FY23 CRRSAA Rural Transit Operation	Operating assistance	FY23 FTA 5311 Rural Operating Assistance	\$ 524,932	\$ 524,932	0%
5	FY22 &23 Rural Transit Operations	Operating assistance	FY22 &23 FTA 5311 Rural Operating Assistance	\$ 521,408	\$ 1,042,816	50%
	FY21 ARPA	Operating assistance	FTA FFY21 Federal Section 5307 formula funds through the American Rescue Plan Act (ARPA)	\$ 26,020,080	\$ 26,020,080	50%

**Santa Cruz METRO**

**Active Grants as of 08/25/2023**

7	FY23 operating and capital assistance	Operating and capital assistance	FY23 SCCRTC Transportation Development Act-State Transit Assistance (TDA-STA)	\$4,476,025	\$ 8,952,050	75%
<b>End of Operating Projects</b>						
<b>Capital Projects</b>						
8	Purchase 2 ZEBs	Purchase of 2 ZEBs	FY22/23 LPP, SGR, HVIP	\$ 3,975,000	\$ 3,975,000	15%
9	FY23 TDA-STA/SGR Claim	Capital assistance	FY23 SCCRTC TDA-SGR	\$ 770,861	\$ 770,861	50%
10	FY20 LCTOP Capital assistance	Purchase 1 ZEB	Caltrans FY20 Formula Capital assistance Award:7/28/2020	\$ 969,394	\$ 969,394	75%
11	FY18 STIP - AVL/ITS (STIP, Measure D)	AVL/ITS	Install AVL/ ITS	\$ 1,400,000	\$ 1,821,768	80%
12	FTA FY21 5339(a) Bus and Bus Facilities Formula Program	Install Automatic Passenger Counters (APCs)	FTA FY21 5339(a) Bus and Bus Facilities Formula Program	\$524,355	\$ 640,000	50%
13	Purchase 4 ZEBs for HWY17	Purchase 4 ZEBs, Depot and end-route charging	FTA FY16 5339(c) LoNo Award:8/21/17	\$ 3,810,348	\$ 4,936,512	90%



## Santa Cruz METRO

## Active Grants as of 08/25/2023

14	Pacific Station expansion and renovation architectural services	Design and engineering	FY08 FTA 5309 CA-04-0102 Award:9/12/08	\$	490,000	\$	612,500	90%
15	Pacific Station expansion and renovation architectural services	Design and engineering	FY06 FTA 5309 CA-04-0021 Award:2/14/07	\$	396,000	\$	495,000	90%
16	Bus replacement projects	Bus replacement projects	FY22 SCCRTC TDA-SGR	\$	760,226	\$	760,226	50%
17	Golf Club Parts Washers	Replace the JRI units purchased 2010	FY20 FTA 5339a Buses and Bus Facilities	\$	80,000	\$	80,000	95%
18	Non-revenue Electric Vehicles	Replace up to 3 old non-rev vehicles with electric non-rev vehicles	FY20 FTA 5339a Buses and Bus Facilities	\$	100,000	\$	100,000	95%
19	Service Truck	Road call fitted with service equipment	FY20 FTA 5339a Buses and Bus Facilities	\$	150,000	\$	150,000	75%
20	Fueling and Wash Facility - Awning Install	Construction phase -Awning at front of fueling island	FY20 FTA 5339a Buses and Bus Facilities	\$	238,908	\$	238,908	75%

**Santa Cruz METRO**

**Active Grants as of 08/25/2023**

21	ParaCruz Van Replacement	Purchase 6 replacement ParaCruz vans	FY19 LPP	\$ 302,000	\$ 904,000	25%
22	Replace two 1998 diesel-fueled buses with two CNG buses	FY20 State of California FTA Section 5339	CalTrans FY20 5339 Discretionary Funds	\$ 1,088,000	\$ 2,100,000	95%
23	Pacific Station Transit Center (Pacific Station)	Redevelop the existing Pacific Station bus terminal	Affordable Housing and Sustainable Communities (AHSC) Round 6	\$ 4,000,000	\$ 29,600,000	0%
24	FTA FY22 5339(a) the State Rural Discretionary	Vehicle Replacement Program	FTA FY22 5339(a) the State Rural Discretionary	\$ 2,100,000	\$ 3,975,000	5%
25	TIRCP 2023 Expand intercity transit service & Purchase 24 FCEBs	Purchase 12 FCEBs	CalSTA 2023 TIRCP	\$ 13,020,000	\$ 15,900,000	5%
26	TIRCP 2023 Hydrogen Fueling Station	Build Hydrogen Fueling Station	CalSTA 2023 TIRCP	\$ 8,600,000	\$ 8,600,000	1%
27	TIRCP 2023 Watsonville Infill Housing+ Bike Hub	60+ affordable housing project the Watsonville Station	CalSTA 2023 TIRCP	\$ 8,500,000	\$ 8,500,000	2%

**Santa Cruz METRO**

**Active Grants as of 08/25/2023**

28	TIRCP 2023 Maintenance Facility Upgrades	ZEB Maintenance Facility Upgrades	CalSTA 2023 TIRCP	\$ 1,500,000	\$ 1,500,000	3%
29	TIRCP 2023 Line 71 Rapid Bus Enhancements	Build Rapid Bus Enhancements	CalSTA 2023 TIRCP	\$ 5,100,000	\$ 7,500,000	5%
30	TIRCP 2023 Workforce Development (WFD)	ZEB Workforce Development	CalSTA 2023 TIRCP	\$ 644,000	\$ 644,000	2%
31	Project Mgt, Infra Ass & Outreach	Project Mgt, Infra Ass & Outreach	CalSTA 2023 TIRCP	\$ 350,000	\$ 350,000	5%
32	Pacific Station Bike Hub	Pacific Station Bike Hub	CalSTA 2023 TIRCP	\$ 500,000	\$ 500,000	2%
33	DOT Mega Grant	Purchase 4 news	DOT Mega Grant	\$ 4,800,000	\$ 4,800,000	0%
34	TIRCP 2023 Integrated Ticketing and Schedule Optimization (ITSO)	Integrated Ticketing and Schedule Optimization (ITSO)	CalSTA 2023 TIRCP	\$ 375,000	\$ 375,000	5%
35	FY21/22 Caltrans Sustainable Transportation Planning Grant funding	FY21/22 Transportation Planning Grant funding	FY21/22 Caltrans Sustainable Transportation Planning Grant funding	\$ 329,924	\$ 329,924	50%

Santa Cruz METRO						
Active Grants as of 08/25/2023						
36	FTA FY22 5307 formula funds	Purchase 3 FCEBs	FTA FY22 5307 formula funds	\$ 3,975,000	\$ 3,975,000	0%
37	FY 2023 FTA Buses and Bus Facilities	Purchase 12 FCEBs+workforce Dev.	FY 2023 FTA Buses and Bus Facilities	\$ 20,381,950	\$ 24,072,000	0%
38	3 HFCEBs: VW Grant, Measure D	Purchase 3 FCEBs	VW Grant, Measure D	\$ 4,200,000	\$ 4,200,000	0%
			<b>Total</b>	<b>\$ 135,755,238</b>	<b>\$ 189,914,841</b>	
<b>End of Active Grants</b>						

# Attachment B

Pending Grants as of 8/25/2023						
Competitive Grant						
Formula Grant						
#	Project Description	Project Scope	Estimated Date of Award	Funding Source	\$ Budget Grant	\$ Budget Total Project
1	FTA FFY23 FTA Section 5307	FTA FY23 5307 Formula Operating	10/15/2023	FTA FY23 5307 Formula Operating	\$12,032,561	\$24,065,122
2	FY22 FTA 5339 Bus and Bus Facilities Formula Grants	Bus Replacement	11/22/2023	FTA FY22 5339 Formula Capital Assistance (Via Caltrans)	\$504,703	\$605,644
3	FY23 FTA 5339 Bus and Bus Facilities Formula Grants	Vehicle Replacement Program	11/22/2023	FY23 FTA 5339 Bus and Bus Facilities Formula Grants	\$520,020	\$624,024
4	FY23 LCTOP Operating assistance	Youth Cruz Free pilot program	10/30/2023	FY23 LCTOP Operating assistance	\$1,243,363	\$1,243,363
5	FY24 Congressionally Directed Funding	Purchase of a ZEB, Workforce Development and Maintenance Facility Upgrades	12/15/2024	FY24 Congressionally Directed Funding	\$3,540,000	\$3,540,000
6	FY24 TDA-LTF/STA Operating assistance	FY24 SCCRTC Transportation Development Act-Local Transportation Fund (TDA-LTF) and TDA-State Transit Assistance (TDA-STA)	9/4/2023	FY23 SCCRTC TDA-STA/TDA-STA	\$14,688,968	\$29,377,936
7	State of Good Repair Program (SGR)	FY24 State of Good Repair Program (SGR)	10/23/2023	FY24 SCCRTC SGR	\$807,331	\$807,331
8	Vouchers for 5 ZEBs	HVIP for 5 ZEBs	11/15/2023	CALSTART Heavy-duty zero-emission Vehicle Incentive Program (HVIP) for 5 ZEBs	\$138,000	\$690,000
9	The Volkswagen Environmental Mitigation Trust Fund	Purchase ZEBs	10/30/2023	San Joaquin Valley Air Pollution Control District (SJVAPCD)	\$18,720,000	\$18,720,000
<b>Total</b>					<b>\$ 52,194,946</b>	<b>\$ 79,673,420</b>
<b>End of Pending Grants</b>						

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**DATE:** August 25, 2023  
**TO:** Board of Directors  
**FROM:** Daniel L. Zaragoza, Operations Manager, Paratransit Division  
**SUBJECT: ACCEPT AND FILE THE METRO PARACRUZ OPERATIONS STATUS REPORT FOR APRIL, MAY AND JUNE 2023**

**I. RECOMMENDED ACTION**

**That the Board of Directors accept and file the quarterly METRO ParaCruz Operations Status Report for April, May and June 2023**

**II. SUMMARY**

ParaCruz is the federally mandated ADA complementary paratransit program of the Santa Cruz Metropolitan Transit District (METRO), providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities, which prevent them from independently using the fixed route bus.

ParaCruz during the months of April, May and June provided 22,706 rides. On Time Performance for this period was 96.96%.

ParaCruz is currently funded for 31 Paratransit Operators; two of these positions are vacant.

**III. DISCUSSION/BACKGROUND**

- Summary review of monthly operational statistics for ParaCruz.  
Comparing the monthly statistics of FY22 to the monthly statistics of FY23:
  - In April, the number of ParaCruz rides increased by: 1275
  - In May, the number of ParaCruz rides increased by: 1227
  - In June, the number of ParaCruz rides increased by: 521
- Summary review of monthly operational information about ParaCruz for FY23:
  - April number of total ParaCruz rides: 6,970
  - May number of total ParaCruz rides: 6,801
  - June number of total ParaCruz rides: 6,235

- Comparing March 2023 statistics to April 2023, ParaCruz rides increased by 110
- Comparing April 2023 statistics to May 2023, ParaCruz rides decreased by 169
- Comparing May 2023 statistics to June 2023, ParaCruz rides decreased by 566

#### **IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

This report pertains to METRO's Service Quality and Delivery.

#### **V. FINANCIAL CONSIDERATIONS/IMPACT**

There are no financial considerations for this report.

#### **VI. CHANGES FROM COMMITTEE**

N/A

#### **VII. COORDINATION**

This staff report has been coordinated with statistics provided by the Finance and Fleet Departments.

#### **VIII. ATTACHMENTS**

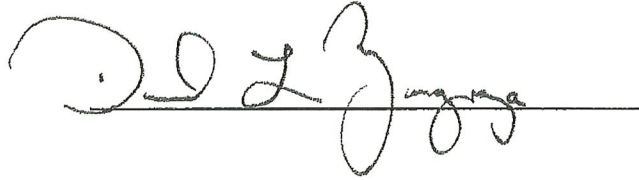
- Attachment A:** ParaCruz On-time Performance Charts for April, May, and June.
- Attachment B:** Comparative Operating Statistics Tables for April, May, and June.
- Attachment C:** Number of Rides Comparison Chart.
- Attachment D:** Total Ride vs. Shared Ride Chart.
- Attachment E:** Annual Miles Comparison Chart.
- Attachment F:** Monthly Assessments.
- Attachment G:** Top Monthly Ride Destinations for April, May, and June.

Prepared by: Daniel L. Zaragoza, Operations Manager, Paratransit Division



**IX. APPROVALS**

Daniel L. Zaragoza, Operations  
Manager, Paratransit Division



Michael Tree,  
CEO/General Manager



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# Attachment A

## ParaCruz On-time Performance Report for April 2023

	<b>April 2022</b>	<b>April 2023</b>
Total pick ups	5,695	6,970
<b>Percent in “ready window” *</b>	<b>99.42%</b>	<b>98.68%</b>
1 to 5 minutes late	.18%	.57%
6 to 10 minutes late	.09%	.32%
11 to 15 minutes late	.07%	.26%
16 to 20 minutes late	.04%	.00%
21 to 25 minutes late	.05%	.04%
26 to 30 minutes late	.05%	.03%
31 to 35 minutes late	.04%	.03%
36 to 40 minutes late	.02%	.03%
41 or more minutes late (excessively late/missed trips)	.04%	.04%
Total beyond “ready window”	<b>0.58%</b>	<b>1.32%</b>

\*Target: 90%

### On-time Performance

During April, ParaCruz’ on time performance increased by 2.79% from last month. Ridership increased from last month. Paracruz has two Operator positions unfilled and three Operator out on medical leave. The total number of available working ParaCruz Operators is 20 per weekday, not including Operators on annual leave.

### A Customer Service Report is either a compliment, comment, or a complaint.

During the month of April 2023, ParaCruz received nine Customer Service Reports. Three not valid; and six were valid complaints.

# Attachment A

## ParaCruz On-time Performance Report for May 2023

	<b>May 2022</b>	<b>May 2023</b>
Total pick ups	5,574	6,801
<b>Percent in “ready window”</b>	<b>99.44%</b>	<b>93.97%</b>
1 to 5 minutes late	.22%	1.53%
6 to 10 minutes late	.18%	.122%
11 to 15 minutes late	.07%	.94%
16 to 20 minutes late	.05%	.59%
21 to 25 minutes late	.04%	.46%
26 to 30 minutes late	.00%	.32%
31 to 35 minutes late	.00%	.28%
36 to 40 minutes late	.00%	.18%
41 or more minutes late (excessively late/missed trips)	.00%	.51%
Total beyond “ready window”	<b>.56%</b>	<b>6.03%</b>

\*Target: 90%

### **On-time Performance**

During May, ParaCruz’ on time performance decreased by 4.71% from last month. May ridership decreased from last month. ParaCruz has two unfilled Operator positions and three Operators out on Medical leave. The total number of available working ParaCruz Operators is 20 per weekday, not including Operators on annual leave.

### **A Customer Service Report is either a compliment, comment, or a complaint.**

During the month of May 2023, ParaCruz received eight Customer Service Reports. One was a compliment, four were valid, and three not valid.

# Attachment A

## ParaCruz On-time Performance Report for June 2023

	<b>June 2022</b>	<b>June 2023</b>
Total pick ups	5,746	6,235
<b>Percent in “ready window”</b>	<b>99.81%</b>	<b>96.97%</b>
1 to 5 minutes late	.10%	1.14%
6 to 10 minutes late	.07%	.66%
11 to 15 minutes late	.00%	.40%
16 to 20 minutes late	.02%	.32%
21 to 25 minutes late	.00%	.16%
26 to 30 minutes late	.02%	.11%
31 to 35 minutes late	.00%	.03%
36 to 40 minutes late	.00%	.08%
41 or more minutes late (excessively late/missed trips)	.00%	.13%
Total beyond “ready window”	<b>.19%</b>	<b>3.03%</b>

\*Target: 90%

### **On-time Performance**

During June ParaCruz' on time performance increased by 3.00 % from last month. March ridership increased from last month. ParaCruz has two Operator positions unfilled, and three Operators are out on medical leave. The total number of available working ParaCruz Operators is 22 per weekday, not including Operators on annual leave.

**A Customer Service Report is either a compliment, comment, or a complaint.**

During the month of June 2023, ParaCruz received eight Customer Service Reports. Two were compliments, three were valid, and three were not valid.

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# Attachment B

## Comparative Operating Statistics through April 2023

	<b>April 2022</b>	<b>April 2023</b>	<b>FY 22</b>	<b>FY 23</b>	<b>Performance Averages</b>	<b>Performance Goals</b>
Requested	6,759	8,473	63,987	83,429	<b>8,044</b>	
Performed	5,695	6,970	50,686	63,683	<b>6,250</b>	
Cancel	12.58%	17.39%	20.10%	21.26%	<b>20.21%</b>	
No Shows	3.62%	4.14%	3.70%	3.77%	<b>3.85%</b>	Less than 3%
Total miles	33,260	44,385	341,914	404,422	<b>39,431</b>	
Av trip miles	6.86	6.64	6.55	6.73	<b>6.67</b>	
Within ready window	99.42%	98.68%	99.50%	96.41%	<b>96.95%</b>	90.00% or better
Call center volume	5,142	5,577	46,762	58,305	<b>5,691</b>	
Hold times less than 2 minutes	97.84%	96.79%	98.78%	96.68%	<b>96.64%</b>	Greater than 90%
Distinct riders	626	675	1,438	1,548	<b>647</b>	
Most frequent rider	82 rides	72 rides	592 rides	656 rides	<b>76 rides</b>	
Shared rides	39.03%	36.30%	39.96%	43.16%	<b>41.86%</b>	Greater than 60%
Passengers per rev hour	2.09	2.05	2.04	2.04	<b>2.04</b>	Greater than 1.6 passengers/hour
Rides by supplemental providers	N/A	N/A	N/A	N/A	<b>N/A</b>	No more than 25%
Vendor cost per ride	N/A	N/A	N/A	N/A	<b>N/A</b>	
Rides < 10 miles	66.50%	58.46%	63.95%	63.40%	<b>63.43%</b>	
Rides > 10 miles	33.50%	41.54%	36.05%	36.60%	<b>36.57%</b>	
Denied Rides	0	0	0	0	<b>0</b>	Zero
Missed Trips	3	4	20	74	<b>6.33</b>	
Excessively Long Trips	1	2	2	15	<b>1</b>	
# Trips at Base Fare	3,527	4,059	30,260	38,893	<b>3,833</b>	
# Trips > Base Fare	965	1,110	9,558	10,692	<b>1,031</b>	

# Attachment B

## Comparative Operating Statistics through May 2023

	May 2022	May 2023	FY 22	FY 23	Performance Averages	Performance Goals
Requested	6,252	6,816	70,238	92,264	<b>8,259</b>	
Performed	5,574	5,996	56,260	70,484	<b>6,353</b>	
Cancel	10.84%	12.03%	19.26%	21.42%	<b>21.22%</b>	
No Shows	4.60%	3.78	3.78%	3.90%	<b>3.90%</b>	Less than 3%
Total miles	39,713	39,269	381,627	451,084	<b>40,010</b>	
Av trip miles	6.78	6.86	6.78	6.74	<b>6.68</b>	
Within ready window	99.44%	96.23%	99.49%	96.19%	<b>96.49%</b>	90.00% or better
Call center volume	5,043	5,700	51,805	64,637	<b>5,798</b>	
Hold times less than 2 minutes	97.54%	98.14%	98.43%	96.65%	<b>96.55%</b>	Greater than 90%
Distinct riders	625	625	1,506	1,639	<b>654</b>	
Most frequent rider	94 rides	66 rides	578 rides	744 rides	<b>74 rides</b>	
Shared rides	37.98%	42.99%	39.78%	43.22%	<b>42.34%</b>	Greater than 60%
Passengers per rev hour	2.04	2.04	2.04	2.05	<b>2.05</b>	Greater than 1.6 passengers/hour
Rides by supplemental providers	N/A	N/A	N/A	N/A	<b>N/A</b>	No more than 25%
Vendor cost per ride	N/A	N/A	N/A	N/A	<b>N/A</b>	
Rides < 10 miles	63.80%	61.27%	63.94%	63.29%	<b>63.29%</b>	
Rides > 10 miles	36.20%	38.73%	36.06%	36.65%	<b>36.71%</b>	
Denied Rides	0	0	0	0	<b>0</b>	Zero
Missed Trips	1	14	21	113	<b>9.50</b>	
Excessively Long Trips	0	1	0	24	<b>2</b>	
# Trips Base Fare	2,471	2,471	32,731	43,164	<b>3,900</b>	
# Trips > Base Fare	952	952	10,510	11,797	<b>1,043</b>	



# Attachment B

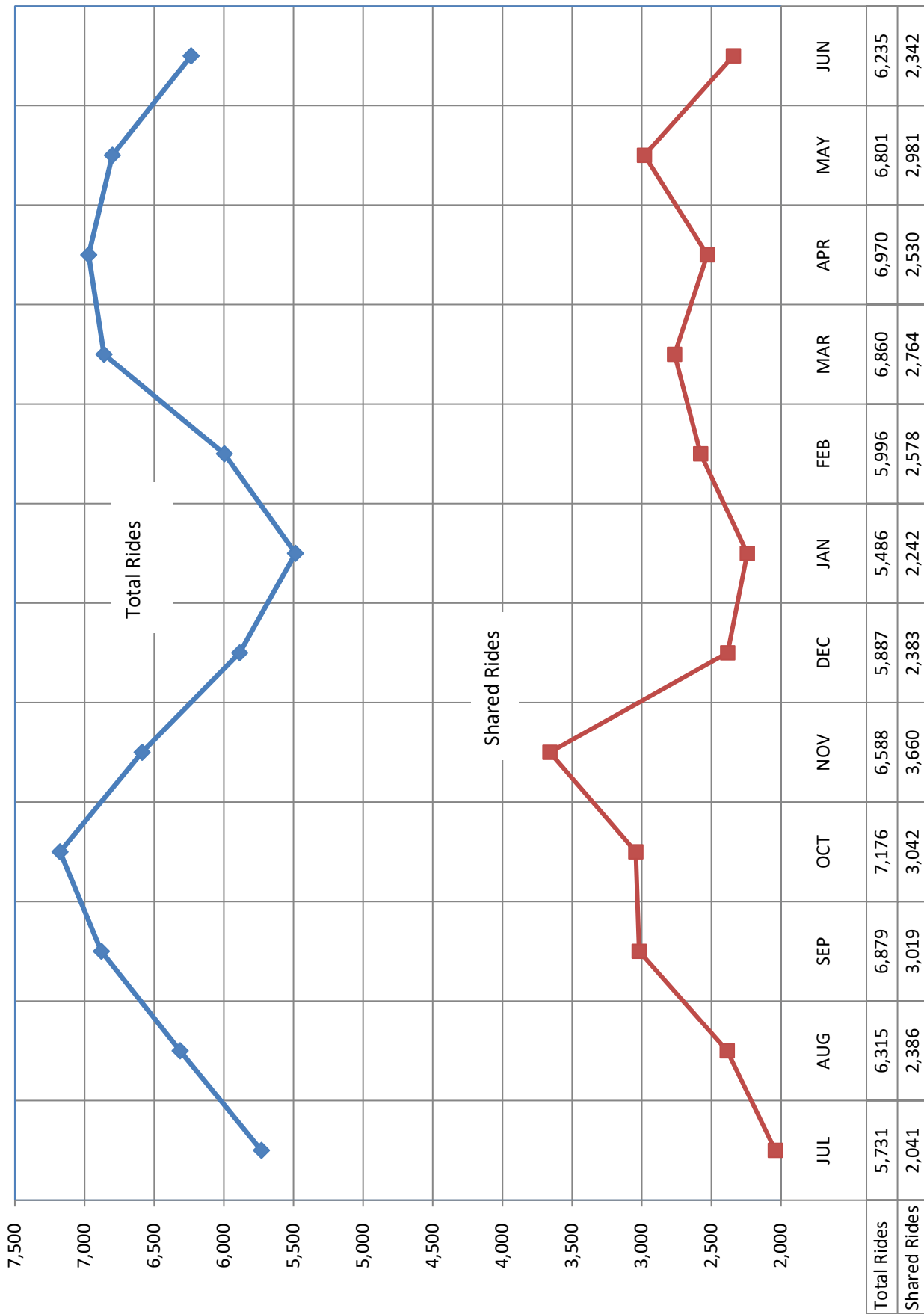
## Comparative Operating Statistics through June 2023

	<b>June 2022</b>	<b>June 2023</b>	<b>FY 22</b>	<b>FY 23</b>	<b>Performance Averages</b>	<b>Performance Goals</b>
Requested	6,841	7,369	77,079	99,633	<b>9,303</b>	
Performed	5,746	6,235	62,006	76,719	<b>6,393</b>	
Cancels	19.16%	15.39%	19.24%	20.91%	<b>20.91%</b>	
No Shows	3.86%	3.12 %	3.79	3.83%	<b>3.83%</b>	Less than 3%
Total miles	38,678	43,036	420,305	494,120	<b>40,373</b>	
Av trip miles	6.02	6.42	6.52	6.72	<b>6.72</b>	
Within ready window	99.81%	96.97%	99.51%	96.25%	<b>96.25%</b>	90.00% or better
Call center volume	4,940	4,933	56,745	69,570	<b>5,798</b>	
Hold times less than 2 minutes	96.40%	95.13%	98.18%	96.53%	<b>96.53%</b>	Greater than 90%
Distinct riders	632	661	1,587	1,706	<b>657</b>	
Most frequent rider	108 rides	77 rides	626 rides	826 rides	<b>71 rides</b>	
Shared rides	32.68%	37.52%	39.19%	42.75%	<b>42.75%</b>	Greater than 60%
Passengers per rev hour	2.03	2.00	2.04	2.05	<b>2.05</b>	Greater than 1.6 passengers/hour
Rides by supplemental providers	N/A	N/A	N/A	N/A	<b>N/A</b>	No more than 25%
Vendor cost per ride	N/A	N/A	N/A	N/A	<b>N/A</b>	
Rides < 10 miles	63.38%	62.13%	63.67%	63.89%	<b>63.19%</b>	
Rides > 10	36.62%	37.87%	36.33%	36.11%	<b>36.81%</b>	
Denied Rides	0	0	0	0	<b>0</b>	Zero
Missed Trips	0	12	17	125	<b>10.50</b>	N/A
Excessively Long Trips	0	1	1	25	<b>2.08</b>	
# Trips Base Fare	3,636	4,018	23,733	47,182	<b>3,932</b>	
# Trips > Base Fare	724	837	8,593	12,634	<b>1,053</b>	

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# Attachment C

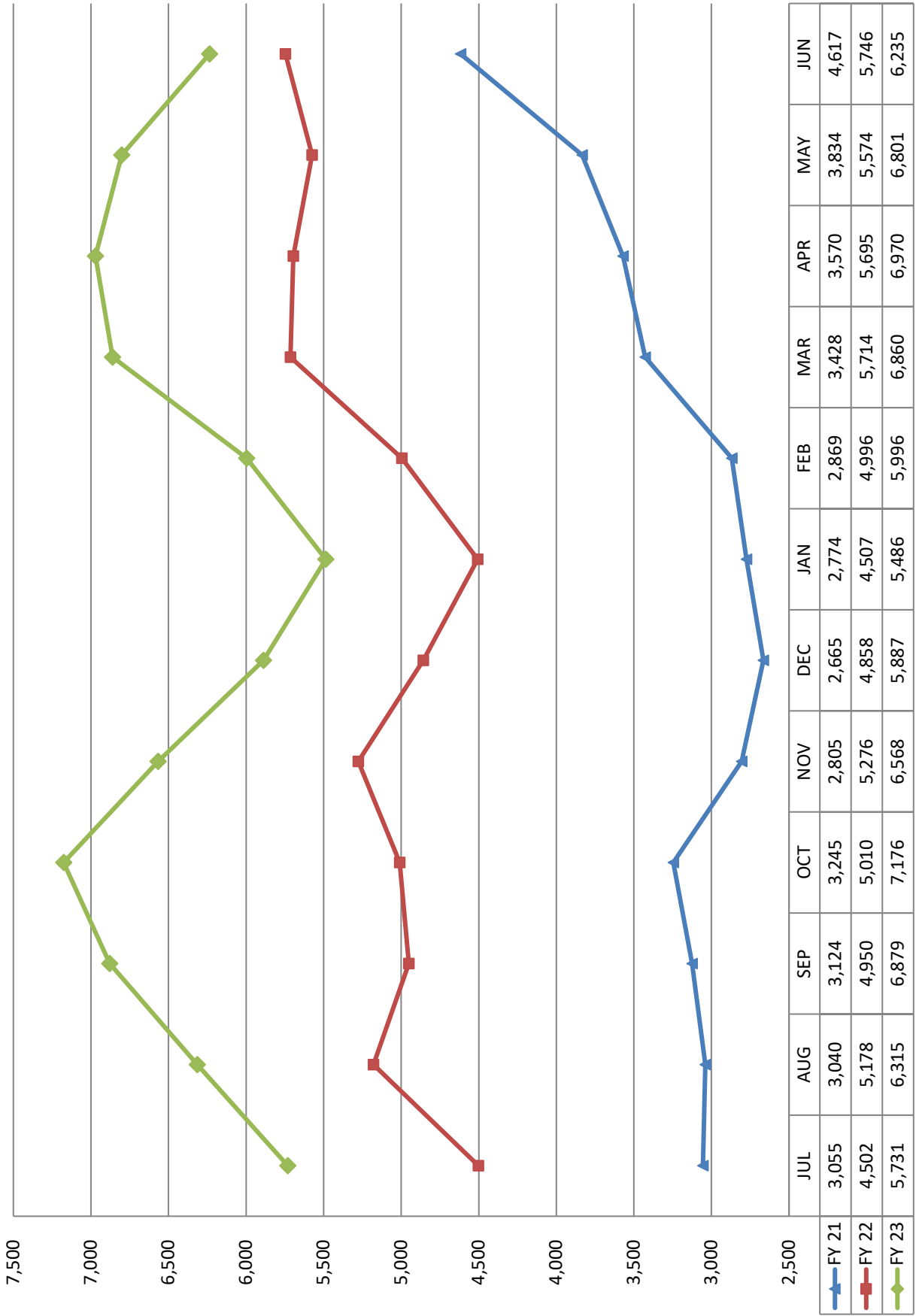
## Total Ride vs. Shared Ride Count



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# Attachment D

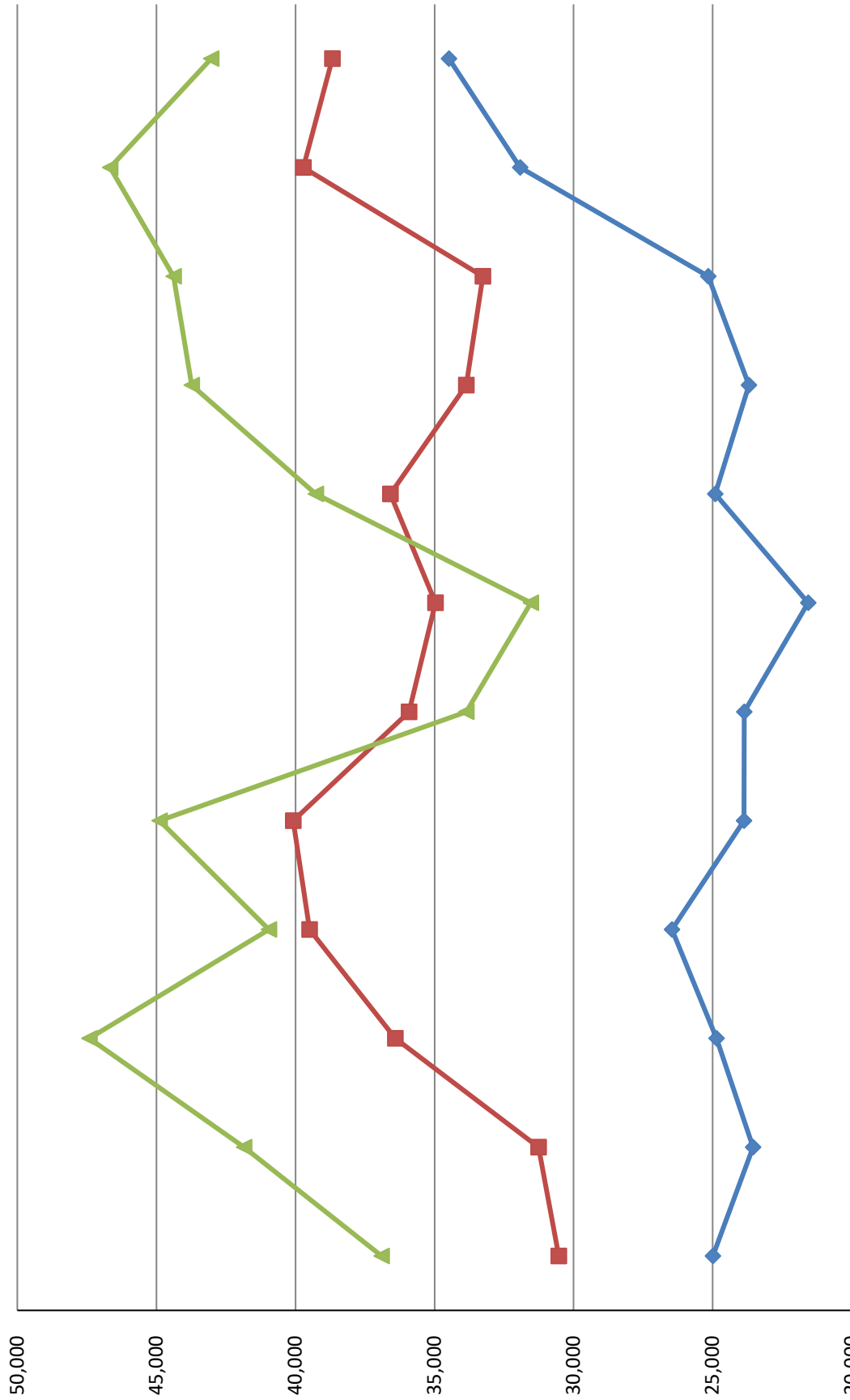
## Number of Rides Comparison



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# Attachment E

## Annual Miles Comparison



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY 21	24,991	23,553	24,862	26,463	23,876	23,867	21,570	24,905	23,703	25,165	31,926	34,479
FY 22	30,534	31,261	36,415	39,489	40,081	35,918	34,963	36,588	33,857	33,260	39,713	38,678
FY 23	36,903	41,848	47,412	40,953	44,887	33,857	31,536	39,269	43,732	44,385	46,662	43,036

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# Attachment F

## Monthly Assessments

MONTHLY ASSESSMENTS						
	UNRESTRICTED	RESTRICTED CONDITIONAL	RESTRICTED TRIP BY TRIP	TEMPORARY	DENIED	TOTAL
JULY 2022	45	0	0	26	0	71
AUGUST 2022	62	0	0	54	0	116
SEPTEMBER 2022	61	0	0	52	0	113
OCTOBER 2022	65	0	0	37	0	102
NOVEMBER 2022	70	0	0	35	0	105
DECEMBER 2022	18	0	0	34	0	52
JANUARY 2023	16	0	0	30	0	46
FEBRUARY 2023	9	0	0	61	0	70
MARCH 2023	9	0	0	28	0	37
APRIL 2023	33	0	0	54	0	87
MAY2023	21	0	0	96	0	117
JUNE 2023	2	0	0	79	0	81

Number of Eligible Riders for the month of April 2023 = 3,478

Number of Eligible Riders for the month of May 2023 = 3,637

Number of Eligible Riders for the month of June 2023 = 3,682

**Unrestricted:** If, because of a disability, a person can never use the fixed route bus service under any condition.

**Restricted:** If a person can use fixed route bus service for some trips, then they may be determined eligible but restricted from those trips that they could make using the fixed route bus system.

**Immediate need:** If, due to unforeseeable circumstances, a person may need transportation before completing the eligibility process, they may be provided with immediate need eligibility for up to 14 days.

**Temporary:** If a person has a limited term condition that prevents them from using the fixed route service system.

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# Attachment G

## Top Trip Destinations

<b>LOCATION</b>	<b>April 2023</b>	<b>May 2023</b>	<b>June 2023</b>	<b>Total</b>	<b>% of total rides</b>
<b>Satellite Dialysis - Capitola</b>	<b>682</b>	<b>692</b>	<b>797</b>	<b>2,171</b>	<b>10.85%</b>
<b>Cabrillo College 6500 Soquel Dr. Aptos</b>	<b>594</b>	<b>641</b>	<b>136</b>	<b>1371</b>	<b>6.85%</b>
<b>Santa Cruz Post-Acute 1115 Capitola Rd. SC</b>	<b>358</b>	<b>410</b>	<b>296</b>	<b>1,064</b>	<b>5.32%</b>
<b>Satellite Dialysis - Watsonville</b>	<b>254</b>	<b>297</b>	<b>289</b>	<b>840</b>	<b>4.20%</b>
<b>Dignity Health 1595 Soquel Dr. SC</b>	<b>122</b>	<b>94</b>	<b>406</b>	<b>622</b>	<b>3.11%</b>
<b>La Posada 609 Frederick St. SC</b>	<b>221</b>	<b>215</b>	<b>152</b>	<b>588</b>	<b>2.94%</b>
<b>Palo Alto Medical Foundation 2025 Soquel Ave. SC</b>	<b>152</b>	<b>194</b>	<b>159</b>	<b>505</b>	<b>2.52%</b>
<b>Bay Avenue Senior Apartments 750 Bay Ave. Capitola</b>	<b>171</b>	<b>182</b>	<b>85</b>	<b>438</b>	<b>2.19%</b>
<b>Pacific Coast Manor 1935 Wharf Rd. Capitola</b>	<b>90</b>	<b>118</b>	<b>161</b>	<b>369</b>	<b>1.84%</b>
<b>Sutter Health 2907 Chanticleer Ave. SC</b>	<b>59</b>	<b>47</b>	<b>95</b>	<b>201</b>	<b>1.00%</b>
<b>Soquel High School 401 Soquel San Jose Rd. Soquel</b>	<b>68</b>	<b>92</b>	<b>20</b>	<b>180</b>	<b>.90%</b>
<b>Watsonville Community Hospital 65 Nielsen St. Watsonville</b>	<b>59</b>	<b>60</b>	<b>41</b>	<b>160</b>	<b>.80%</b>

Number of rides for the month of April 2023 = **6,970**

Number of rides for the month of May 2023 = **6,801**

Number of rides for the month of June 2023 = **6235**

ParaCruz Operations Status Report

**8.6G.1**

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**DATE:** August 25, 2023  
**TO:** Board of Directors  
**FROM:** John Urgo, Planning & Development Director  
**SUBJECT: ACCEPT AND FILE THE METRO SYSTEM RIDERSHIP REPORTS FOR THE FOURTH QUARTER OF FY23**

**I. RECOMMENDED ACTION**

**That the Board of Directors accept and file the METRO System Ridership report for the fourth quarter of FY23**

**II. SUMMARY**

- FY23 Q4 total ridership increased 15.4% (+127,779) compared to FY22 Q4. However, FY22 Q4 ridership remains 32.4% (-460,511) below FY19 Q4.
- Local Non-student ridership decreased 0.1% (-415) compared to FY22 Q4 and was 30.3% (-132,596) below FY19 Q4.
- Highway 17 (Hwy 17) ridership increased 13.7% (+34,153) compared to FY22 Q4 but was 46.4% (-34,153) below FY19 Q4.
- UCSC ridership increased 14.9% (+284,233) compared to FY22 Q4 but was 35.0% (-284,233) below FY19 Q4.
- Cabrillo College ridership increased 84.8% (+14,572) compared to FY22 Q4 but was 56.2% (-40,742) below FY19 Q4.

**III. DISCUSSION/BACKGROUND**

This report contains ridership summaries and ridership by route for Santa Cruz Metropolitan Transit District (METRO) fixed route bus service for the fourth quarter (Q4) of FY23, April 1, 2023 – June 30, 2023. Quarterly ridership reports keep the Board of Directors (Board) apprised of METRO's ridership statistics and ridership trends:

- Attachment A shows system-wide and college student ridership statistics for Q4 of FY23 and makes year-over-year comparisons with ridership statistics.
- Attachment B shows the average ridership and pass/fare usage per route and system-wide.
- Attachment C shows the weekly ridership comparison for Q4 of FY23 with FY22 and FY19.

### **Total Fixed Route Ridership: FY23-22**

METRO operates 23 Local routes and 1 Commuter route over Highway 17 (Hwy 17). In 2022, METRO set a goal of doubling ridership in five years, to seven million passenger trips by FY27, a level last achieved in the early 2000s. To meet this goal, ridership would need to increase 15 per cent per year on average.

In FY23 Q4, total fixed-route ridership increased 15.4%, which is on track to meet the ridership goal. Hwy 17 ridership increased 13.7%, with average weekday and weekend ridership increasing 9.7% (+38 daily boardings) and 24.4% (+85 daily boardings), respectively. Local route ridership increased 15.4%, with average weekday and weekend ridership increasing 17.3% (+1,734 daily boardings) and 7.7% (+464 daily boardings), respectively. This growth in local ridership was likely due to increased Student Pass ridership because non-student ridership, which was 33.1% of local route ridership, decreased 0.1% (-415) in Q4.

Student Pass riders included UCSC, Cabrillo and Youth on local routes and comprised 66.9% of all local route ridership. Total Student Pass ridership increased 25.1% in Q4 of FY23. Compared to Q4 of FY22, Cabrillo ridership increased 84.8% (+14,572), UCSC ridership increased 14.9% (+68,587), and Youth ridership increased 253.0% (+40,300).

Compared to FY22 Q4, total fixed-route ridership increased even though METRO operated 2.0% fewer (-894) vehicle revenue hours (VRH). The primary reason for the decrease in service hours was not due to canceled service, as canceled service hours decreased 80.4% (-107.5). The 2.0% decrease in service hours was likely due to the suspension of the route 91X and the reduced service hours on the Watsonville Circulator in FY23. METRO plans to expand service 10% in December 2023 as part of the Reimagine METRO service expansion plan.

### **Total Fixed Route Ridership: FY23-19**

FY23 Q4 recovered 67.6% of total fixed-route ridership compared to Q4 of FY19. Hwy 17 regained 53.6% of Hwy 17 boardings, whereas local routes recaptured 68.3% of boardings. Of that local route ridership, Non-student and Student Pass ridership recovered 69.7% and 67.7% of FY19 boardings, respectively.

Compared to FY19 Q4, METRO operated 15.2% less (-8,010) VRH. Ongoing operator shortages limited METRO's ability to restore service to pre-COVID levels in Q4 of FY23. However, Q4 scheduled service was more reliably operated as there were 69.1% fewer canceled service hours (-58.8).

### **Regular and Discount Passes & Cash: FY23-22**

Discount cash and pass usage increased 13.5% (+6,800) and 1.1% (+497), respectively compared to Q4 of FY22. The only category of discount ridership that was lower this quarter was Hwy 17 smartcard/mag-stipe pass usage with 24.8%

fewer (-189) boardings, However, discount Hwy 17 mobile pass usage increased 130.2% (+418), so it is probable that these previous smartcard/mag-stripe pass users are now using the SplashPass app.

Regular pass usage increased 9.8% (+12,739). The only regular pass category that decreased this quarter was Hwy 17 pass usage, which includes miscellaneous pass categories tracked through key presses on the farebox (Amtrak, Greyhound, Employee, Blind, and Free) and smartcard/mag-stripe pass boardings. This segment of Hwy 17 ridership decreased 11.9% (-1,254), while Hwy 17 mobile pass usage increased 83.6% (+6,318), so some of these Hwy 17 pass users may have switched from using smartcard/mag-stripe passes to the SplashPass app in Q4.

Regular cash usage decreased 13.7% (-15,716) for total fixed-route ridership, with fewer cash boardings on both Hwy 17 and local routes. Hwy 17 boardings decreased 5.8% (-751) but as overall Hwy 17 ridership increased this quarter, it seems likely that Hwy 17 riders who previously used cash to board adopted the use of the SplashPass (the only other Hwy 17 regular pass category whose utilization increased this quarter). Local route cash boardings decreased 14.7% (-14,965) but as local route ridership also increased this quarter, it seems likely that some of the loss of cash fares on local routes were riders opting to use smartcard/mag-stripe passes or the SplashPass app. However, this only accounts for 7.5% of the decrease in cash boardings on local routes. The remaining 7.2% decrease in cash boardings may be due to the Youth Cruz free pass pilot in Q4, as these K-12 riders likely used cash to board prior to the pilot.

### **Regular and Discount Passes & Cash: FY23-19**

Discount cash recovered 77.4% of its usage from total fixed route ridership compared to Q4 of FY19. Local routes regained 80.5% of discount cash boardings, while Hwy 17 regained 47.8% of discount cash boardings. Discount pass boardings for total fixed-route ridership recovered 52.7%. Local routes only reclaimed 52.6% of discount pass boardings, while Hwy 17 regained 72.5% of discount pass boardings. Some of the lack of recovery in discount pass usage was due to riders utilizing the SplashPass app, which was not available in FY19.

Regular cash usage recovered 54.1% of total fixed route ridership. Local routes reclaimed 56.9% of regular cash boardings, but while weekday cash usage on local routes is still down 52.1% (-54,049), weekend cash usage actually increased 31.5% (+3,269) compared to FY19. Hwy 17 regained only 40.3% of regular cash boardings.

Total fixed route regular pass usage recovered 37.9%. Local routes reclaimed 44.3% of regular pass boardings and Hwy 17 regained only 16.0% of regular pass boardings. It is likely that some of the lack of recovery in regular pass usage was due to riders utilizing the SplashPass app, which was not available in FY19.

### **Weekly Ridership Growth: FY23-22**

Average weekly ridership increased 15.9% (+9,829 weekly boardings). The weekly ridership in the first week of Q4 decreased 6.3% but this was likely due to one more day of K-12 spring break in the first week of April, as the break started one day earlier in FY23. The weekly ridership in the first and second week of June was 30.9% and 77.5% higher, but this was likely due UCSC final exams, the end of the UCSC spring quarter, and UCSC commencement starting one week later in FY23.

### **Weekly Ridership Growth: FY23-19**

Average weekly ridership decreased 32.3% (-35,422 weekly boardings). The weekly ridership in the first week of Q4 decreased 41.5%. However, this was likely due to two more days of K-12 spring break in the first week of April, as the break started two days earlier in FY23.

### **Trip Ridership by Route: FY23-22**

Total daily ridership per trip for total fixed-route increased 29.9% (+6.0). Average weekday ridership per trip increased 34.3% (+6.8). Weekend ridership per trip increased 13.8% (+2.8).

Total daily ridership per trip for local routes increased 32.6% (+6.7). Average weekday ridership per trip increased 37.8% (+7.7). Weekend ridership per trip increased 13.4% (+2.8). The weekday route with the highest average passenger load per trip was the route 18 UCSC via Main Gate-Mission with 59.2 riders per trip (93.7% UCSC boardings). The weekend route with the greatest passenger loads was also the route 18 UCSC via Main Gate-Mission with an average of 65.1 riders per trip (93.8% UCSC boardings).

Total daily ridership per trip for Hwy 17 decreased 0.6% (-0.1). Average weekday ridership per trip decreased 8.9% (-1.2). Weekend ridership per trip increased 24.1% (+2.8).

### **Trip Ridership by Route: FY23-19**

Total daily ridership per trip for total fixed-route decreased 17.7% (-5.6). Average weekday ridership per trip decreased 16.0% (-5.1). Weekend ridership per trip decreased 23.1% (-6.9).

Total daily ridership per trip for local routes decreased 18.1% (-6.0). Average weekday ridership per trip decreased 16.6% (-5.6). Weekend ridership per trip decreased 22.6% (-7.0). The weekday route with the highest average passenger load per trip was the route 15 UCSC via Laurel West with 70.0 riders per trip (97.0%



UCSC boardings). The weekend route with the greatest passenger loads was the eliminated route 16 UCSC via Laurel East (replaced with the route 18) with an average of 64.0 riders per trip (96.0% UCSC boardings).

Total daily ridership per trip for Hwy 17 decreased 23.2% (-3.8). Average weekday ridership per trip decreased 22.3% (-8.9). Weekend ridership per trip decreased 32.0% (-6.7).

#### **IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

This report aligns with METRO's Service Quality and Delivery strategic priority.

#### **V. FINANCIAL CONSIDERATIONS/IMPACT**

Revenue derived from passenger fares and passes was reflected in the FY23 operating budget. Farebox cash revenue boardings this quarter decreased 9.6% (-\$37,350) compared to Q4 in FY22. However, pass usage increased 23.7%.

#### **VI. CHANGES FROM COMMITTEE**

N/A

#### **VII. ALTERNATIVES CONSIDERED**

There are no alternatives to consider.

#### **VIII. ATTACHMENTS**

**Attachment A:** Quarterly System Ridership Summary for FY23 Q4  
April 1, 2023 – June 30, 2023

**Attachment B:** Quarterly Average Ridership by Route Report for FY23 Q4  
April 1, 2023 – June 30, 2023

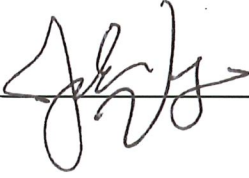
**Attachment C:** Quarterly Ridership by Week for FY23 Q4  
April 1, 2023 – June 30, 2022

Prepared by: Cayla Hill, Planning Analyst

Board of Directors  
August 25, 2023  
Page 6 of 6

**IX. APPROVALS**

John Uργο  
Planning and Development Director



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Approved as to fiscal impact:  
Chuck Farmer, CFO

DocuSigned by:  
*Chuck Farmer*  
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Michael Tree  
CEO/General Manager



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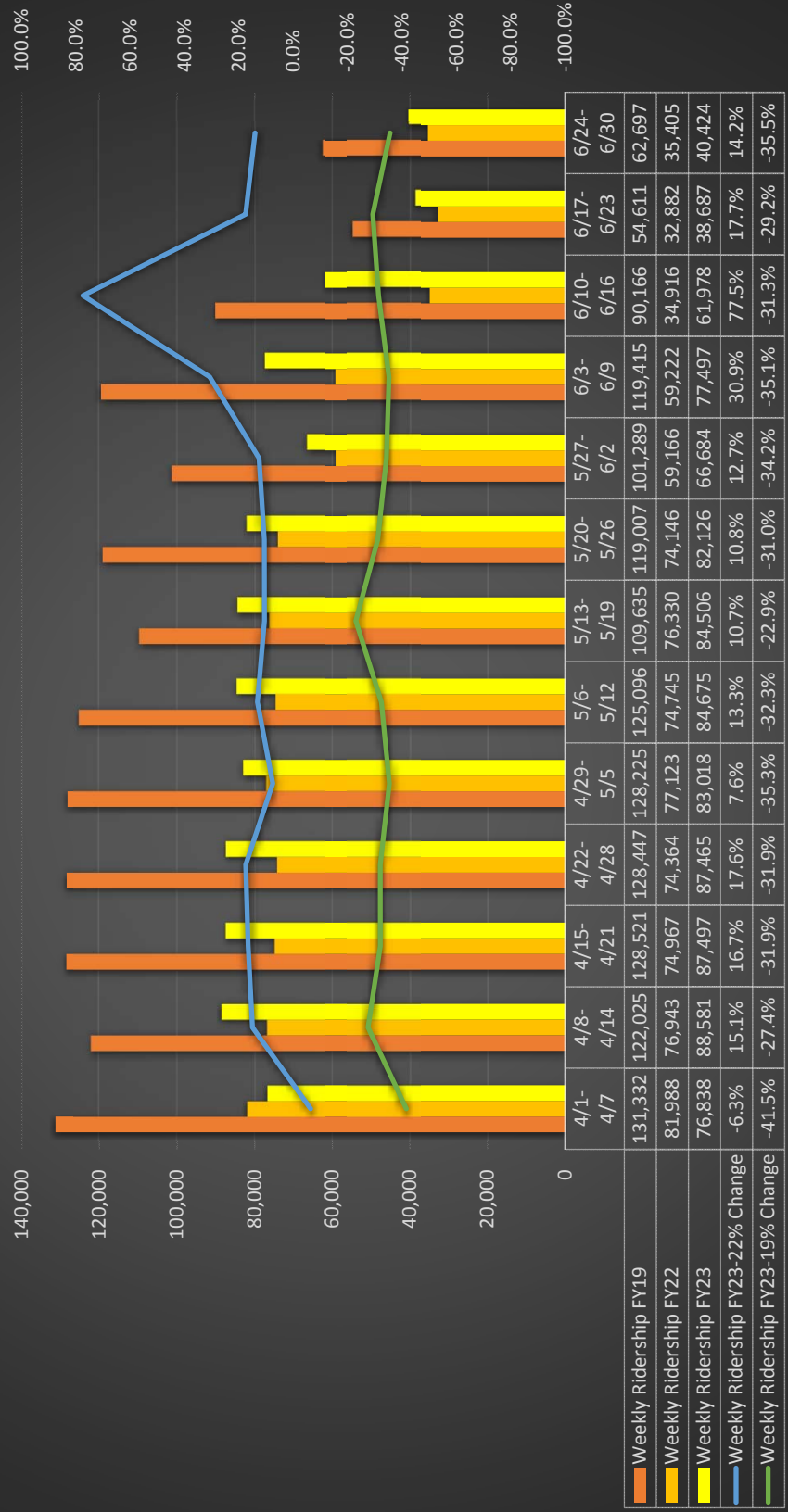
**Quarterly Average Ridership by Route Report**

Route	Corridor	Average Weekday Ridership per Trip					Average Weekend Ridership per Trip						
		Total Riders	UCSC Riders %	Cabrillo Riders %	Youth Riders %	Discount Fares and Passes %	Regular Fares & Passes %	Total Riders	UCSC Riders %	Cabrillo Riders %	Youth Riders %	Discount Fares and Passes %	Regular Fares and Passes %
<b>UCSC</b>													
10	UCSC via High	53.6	96.2%	0.2%	0.0%	1.0%	2.6%	44.5	94.6%	0.2%	0.6%	1.9%	2.6%
15	UCSC via Laurel West	48.1	96.7%	0.2%	0.0%	0.6%	2.5%						
18	UCSC via Mission	59.2	93.7%	0.5%	0.0%	1.2%	4.7%	65.1	93.8%	0.4%	2.0%	1.1%	3.3%
19	UCSC via Lower Bay	57.2	93.7%	0.4%	0.0%	2.0%	3.9%	64.4	93.8%	0.4%	1.6%	2.0%	2.7%
20	UCSC via Delaware	57.5	91.9%	0.6%	0.0%	2.0%	5.5%	57.3	91.9%	0.3%	2.1%	2.0%	4.2%
<b>Intercity</b>													
35/35E	Santa Cruz/Scotts Valley/SLV	13.4	6.1%	3.6%	24.4%	20.2%	45.8%	14.0	4.3%	2.6%	6.5%	22.5%	50.0%
69A	Capitola Road/Watsonville	23.0	8.4%	12.8%	9.0%	20.1%	49.8%	17.4	12.4%	3.9%	6.2%	22.6%	45.4%
69W	Cap. Road/Cabrillo/Watsonville	20.7	8.2%	13.5%	9.7%	18.4%	50.2%	18.9	9.6%	4.2%	6.6%	21.4%	49.2%
71	Santa Cruz to Watsonville	40.0	6.7%	10.5%	14.1%	20.4%	48.3%	17.2	6.0%	3.8%	5.7%	23.7%	51.7%
<b>North County</b>													
40	Davenport/North Coast	8.3	6.1%	0.8%	53.3%	4.7%	35.2%						
41	Bonny Doon	8.7	8.9%	1.8%	49.2%	9.2%	30.9%						
42	Davenport/Bonny Doon	9.4	15.5%	1.5%	38.9%	10.4%	33.7%	7.5	24.8%	1.9%	3.5%	15.6%	36.9%
<b>Live Oak</b>													
66	Live Oak via 17th	11.3	14.5%	3.8%	11.4%	21.9%	48.4%	9.6	17.8%	4.1%	3.2%	23.6%	39.8%
68	Like Oak via Broadway/Portola	7.9	22.4%	3.1%	8.4%	20.5%	45.6%	8.2	28.0%	3.1%	3.0%	18.8%	33.9%
<b>Local Santa Cruz</b>													
4	Harvey West/Emeline	4.8	14.5%	2.2%	0.0%	36.2%	47.1%						
<b>Mid County</b>													
55	Rio Del Mar	8.0	3.0%	23.5%	9.8%	29.8%	33.9%	8.2	7.8%	10.7%	2.1%	33.0%	37.0%
<b>Local Watsonville</b>													
72	Watsonville Hospital/Pinto Lake	10.7	0.6%	7.3%	21.1%	26.5%	44.5%	6.3	1.6%	4.9%	1.6%	33.6%	48.8%
74S	PVHS/Watsonville Hospital	13.5	0.8%	1.7%	83.2%	7.1%	7.3%						
75	Green Valley Road	13.7	0.8%	6.4%	22.6%	33.3%	36.9%	10.4	0.3%	3.0%	4.0%	38.8%	40.9%
79	Pajaro/East Lake	5.4	0.6%	7.0%	22.4%	33.6%	36.4%	5.3	1.0%	2.7%	1.3%	41.8%	43.1%
WC	Watsonville Circulator	10.0	-	-	-	-	99.7%	8.4	-	-	-	-	100.0%
<b>Express</b>													
Hwy 17	Hwy 17 Express	12.0	-	-	-	8.9%	91.1%	14.3	-	-	-	6.3%	93.7%
<b>Avg. Ridership per Trip</b>		<b>26.8</b>	<b>55.6%</b>	<b>3.7%</b>	<b>6.4%</b>	<b>9.5%</b>	<b>24.8%</b>	<b>22.9</b>	<b>52.3%</b>	<b>1.7%</b>	<b>7.2%</b>	<b>10.9%</b>	<b>27.9%</b>

40 Calendar School Days of Cabrillo  
 53 Calendar School Days of UCSC  
 40 Calendar School Days of SJSU

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Quarterly Ridership Graph:  
Q4 FY23 Weekly Ridership Comparison to Q4 FY22 and FY19



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**DATE:** August 25, 2023

**TO:** Board of Directors

**FROM:** Chuck Farmer, Chief Financial Officer

**SUBJECT: FY24 RENEWAL OF PROPERTY INSURANCE COVERAGE WITH ZURICH AMERICAN INSURANCE COMPANY AND EMPLOYMENT PRACTICES LIABILITY COVERAGE WITH LEXINGTON INSURANCE CO.**

**I. RECOMMENDED ACTION**

**That the Board of Directors authorize the renewal of property insurance coverage with Zurich American Insurance Company and the renewal of employment practices liability coverage with Lexington Insurance Co.**

**II. SUMMARY**

- Santa Cruz Metropolitan Transit District (METRO) maintains property insurance on all its owned facilities and on leased facilities in accordance with lease agreements, as well as on building contents. In addition, METRO maintains employment practices liability (EPL) insurance that protects the District from financial consequences associated with a variety of employment-related lawsuits.
- Staff recommends that the Board of Directors authorize the renewal of property insurance coverage with Zurich American Insurance Company for \$99,037 and the renewal of the employment practices liability (EPL) insurance coverage with Lexington Insurance Co. for \$66,128.

**III. DISCUSSION/BACKGROUND**

Marsh & McLennan, METRO's insurance broker, has arranged for renewal of property insurance coverage with Zurich American Insurance Company and employment practices liability (EPL) coverage with Lexington Insurance Co.

The property insurance coverage is all risk coverage; excluding earthquake, flood, and motor vehicles licensed for road use, and includes buildings and contents, and other equipment, with a \$10,000 deductible.

The Zurich American Insurance Company is rated A+ XV by A. M. Best. The "A+" is the superior or highest rating on the A.M. Best rating scale, and "XV" refers to financial size category (FSC) and is based on adjusted policyholders' surplus. "XV" translates to two billion or greater.

METRO carries separate policies for flood insurance for the Judy K. Souza Operations Building at 1200 "A" River Street and the Fueling and Service Building at 1200 "B" River Street.

METRO does not carry earthquake insurance.

Staff recommends that the Board of Directors authorize the renewal of property insurance coverage with Zurich American Insurance Company for \$99,037.

The employment practices liability (EPL) insurance coverage protects METRO from financial consequences associated with a variety of employment-related lawsuits; excluding Criminal acts, Fiduciary liability, Asbestos, Bodily Injury or Property Damage; Law Enforcement Activities, Prior Knowledge and Notice, Pollution, and Violations of Worker's Compensation, Disability Benefits or Unemployment Compensation Law.

The Lexington Insurance Company is rated A, XV by A. M. Best.

Staff recommends that the Board of Directors authorize the renewal of employment practices liability (EPL) with Lexington Insurance Co. for \$66,128.

#### **IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

This report pertains to METRO's Safety First Culture and Financial Stability, Stewardship & Accountability.

#### **V. FINANCIAL CONSIDERATIONS/IMPACT**

The following outlines the elements of the above recommendation:

1. AMOUNT OF RECOMMENDATION: \$165,165 (\$99,037 – Property insurance and \$66,128 – EPL insurance). The premiums quoted may be changed slightly before the end the month, subject to final commission adjustments and applicable fees.
2. SOURCE OF FUNDING: FY24 Operating Budget
3. EXPENSE ACCOUNTS TO CHARGE: Ins. Property – 506011; EPL - 506021

#### **VI. CHANGES FROM COMMITTEE**

N/A

#### **VII. ALTERNATIVES CONSIDERED**

- Using an alternate insurance carrier is certainly an option but could negatively affect the cost, coupled with the fact that no other insurance companies bid on the renewal.
- METRO could self-insure, but does not currently have the cash reserves to support such a program.

#### **VIII. ATTACHMENTS**

None.

Prepared By: Kristina Mihaylova, Finance Deputy Director

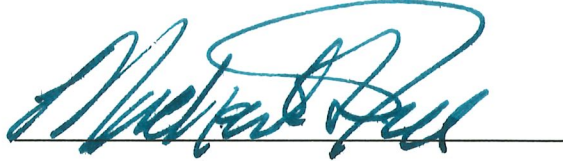
Board of Directors  
August 25, 2023  
Page 3 of 3

**IX. APPROVALS:**

Approved as to fiscal impact:  
Chuck Farmer, Chief Financial Officer

DocuSigned by:  
*Chuck Farmer*  
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Michael Tree, CEO/General Manager



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**DATE:** August 25, 2023  
**TO:** Board of Directors  
**FROM:** Michael Tree, CEO/General Manager  
**SUBJECT: METRO ADVISORY COMMITTEE (MAC) VACANCIES**

**I. RECOMMENDED ACTION**

- 1) The Board Chair appoint a MAC Ad Hoc Committee of four (4) METRO Board Members.**
- 2) Open a 30-day nomination period beginning September 1, 2023 to solicit and accept Board nominees and citizen applications.**
- 3) Allow the MAC Ad Hoc Committee to convene upon conclusion of the nomination period to review and recommend candidates to the full Board.**

**II. SUMMARY**

- The METRO Advisory Committee (MAC) is to be comprised of seven members. There are two seats with terms expiring December 31, 2023.
- The MAC Bylaws state “Annually, the METRO Board Chair shall appoint an Ad Hoc Committee composed of four members of the Board and who shall meet as needed to review the list of Board nominees and other citizen applications and make appointment recommendations to the full Board.”

**III. DISCUSSION/BACKGROUND**

The MAC Bylaws Section 3.5 states, “When a vacancy is created or a MAC member’s term expires, the METRO Board shall be solicited for nominations.” There are two seats on MAC with terms expiring December 31, 2023.

In an effort to fill these two seats, staff requests the METRO Board Chair appoint a MAC Ad Hoc Committee of four Board members to review Board member nominees and citizen applications.

Staff also requests the METRO Board of Directors open a 30-day nomination period beginning September 1, 2023. Once this nomination period has concluded, the MAC Ad Hoc Committee will meet to review and recommend candidates to the full Board of Directors at their October 27, 2023 meeting.

**IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

This request aligns to the following strategic priorities:

Strategic Alliances and Community Outreach

**V. FINANCIAL CONSIDERATIONS/IMPACT**

None.

**VI. CHANGES FROM COMMITTEE**

N/A

**VII. ALTERNATIVES CONSIDERED**

None.

**VIII. ATTACHMENTS**

**Attachment A:** MAC Bylaws Adopted January 26, 2018

Prepared by: Elizabeth Rocha, Administrative Specialist

**IX. APPROVALS**

Michael Tree, CEO/General Manager

A handwritten signature in blue ink is written over a horizontal line. The signature is stylized and appears to read "Michael Tree".

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# **BYLAWS**

**Metro Advisory Committee**

**ADOPTED JANUARY 26, 2018**

# Attachment A

## BYLAWS FOR THE SANTA CRUZ METRO ADVISORY COMMITTEE

### Article I GENERAL PROVISIONS

#### §1.1 Purpose - Bylaws

These Bylaws shall govern the proceedings of the METRO Advisory Committee (MAC), an advisory committee established by the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO).

##### §1.1.1 Purpose – METRO Advisory Committee (MAC)

The MAC members serve at the pleasure of the Santa Cruz Metropolitan Transit District Board of Directors. The purpose of the MAC is to provide a citizen forum (advisory committee) in which the METRO Board and CEO/General Manager can delegate topics for discussion and in which recommendations can be formulated and communicated to the METRO Board of Directors. MAC members should be current frequent riders of the fixed-route, paratransit or commuter services provided by Santa Cruz METRO and should approach their review of topics from a regional thinker perspective in their review of matters referred by the METRO Board of Directors or the CEO/General Manager.

#### §1.2 Construction of Bylaws

As used in these Bylaws, “MAC” means the METRO Advisory Committee. These Bylaws shall govern the MAC’s proceedings to the extent they are not inconsistent with METRO Administrative Code or Regulations or California or Federal law. These Bylaws or amendments become effective upon approval by the METRO Board of Directors.

##### §1.2.1 Orderly Administration of MAC Meetings

The MAC shall follow Robert’s Rules of Order or Sturgis, the Standard Code of Parliamentary Procedure, as may be adopted by the current Chair of MAC.

#### §1.3 Definitions: As used in these Bylaws:

- a. “Chair” means the Chair of the MAC Committee.
- b. “Vice chair” means the Vice Chair of the MAC Committee.

# Attachment A

- c. "Staff" means staff members that are assigned to support the MAC Committee by the METRO CEO/General Manager.

## **Article II DUTIES AND AUTHORITY**

### **§2.1 Duties**

It shall be the duty of the MAC to provide recommendations to the Board of Directors on matters referred to the MAC by the Board or CEO/General Manager, and to perform such additional duties as assigned by the Board. The MAC may also address issues which members or the public raise with respect to the quantity and quality of services provided by METRO.

### **§2.2 Limitations on Authority**

The sole jurisdiction and authority of the MAC is to serve in an advisory capacity to the Board of Directors. MAC shall not have any authority to take actions that bind METRO or the Board of Directors. With the approval of the CEO/General Manager, and subject to budget considerations, the MAC may design informational signs to be placed on the inside of buses and it may design and distribute an informational brochure to increase the public's knowledge of the operation and existence of the MAC. MAC members are not allowed to give direction to the administrative support personnel or any other METRO employee.

- a. Reports to the Santa Cruz METRO Board of Directors.

Communications by the MAC to the Board of Directors shall be through the CEO/General Manager. All such communications shall be provided to the Board of Directors and placed on the next available Board agenda as a consent item under the heading of "communications to the Board from the MAC."

At the request of the MAC Chair or Vice Chair, and upon concurrence of a majority of the MAC members, matters which the MAC intends to discuss with the Board of Directors may be placed on the Board of Director's agenda by the CEO/General Manager. MAC shall comply with all requirements for the inclusion of such items on the Board's agenda as are deemed appropriate by the CEO/General Manager.

The MAC Chair or Vice Chair shall provide the Board of Directors an oral report on MAC activities twice a year, once in June and once in December.

# Attachment A

## Article III MEMBERSHIP

### §3.1 Membership

a. Appointment to the MAC.

The MAC shall be composed of no greater than 7 members appointed by the Board of Directors. All MAC members shall serve for a term of 4 years and will serve at the pleasure of the Board of Directors. Members wishing to resign from an appointment may submit such resignation to the CEO/General Manager.

The METRO Board of Directors shall nominate individuals to be considered for appointment as members of the MAC. Additionally, Santa Cruz County residents who have submitted an application directly to METRO shall be considered. Annually, the METRO Board Chair shall appoint an Ad Hoc Committee composed of four members of the Board and who shall meet as needed to review the list of Board nominees and other citizen applications and make appointment recommendations to the full Board. Appointments to the METRO Advisory Committee shall be made by the METRO Board of Directors.

b. Composition of Membership on MAC.

All members shall be residents of the County of Santa Cruz. When making its appointments, the Board shall strive to balance the membership to reflect the ethnic, gender, and geographic diversity of the County.

To the extent it is practical, representation on MAC will be regular riders of the system and will include representatives of the following consumer groups:

- i. At least one member from the Disability community.
- ii. At least one member from University of California, Santa Cruz, who is either a student or employee of the same.
- iii. At least one member who is a commuter using the Highway 17 service.
- iv. At least one member of the Disadvantaged Business Community.
- v. At least one member from Cabrillo College, who is either a student or an employee of the same.
- vi. At least one member who is a rider of Paratransit.

# Attachment A

No member of the Board of Directors or elected public official shall be appointed to the Committee.

No employee of METRO or any agency that provides funding to, or contracts with, METRO shall be appointed to the Committee. However, individuals who are employed by the University of California, Santa Cruz in departments other than the Transportation and Parking Services (TAPS), or in the offices that directly supervise TAPS, shall be exempt from the financial/contracting prohibition for MAC members outlined in this section.

## **§3.2 Members' Terms**

- a. The term of membership of each MAC member shall be four years, commencing with the date of appointment by the METRO Board of Directors and terminating on December 31<sup>st</sup> of the year in which the seat expires. Members may be considered by the Board Ad Hoc Committee for reappointment for additional terms, as approved by the METRO Board of Directors.
- b. Effective January 2018, seat term limits shall follow the following term schedule in order to ensure quorum in future election years as follows:

Seat 1: December 31, 2021  
Seat 2: December 31, 2021  
Seat 3: December 31, 2021  
Seat 4: December 31, 2019  
Seat 5: December 31, 2020  
Seat 6: December 31, 2020  
Seat 7: December 31, 2019

Thereafter, each seat's term will be four years from appointment or re-appointment.

- c. If a seat is vacated prior to the end of its designated term, the newly appointed MAC member shall fill the seat vacated through its designated termination date.

## **§3.3 Attendance at MAC meetings.**

If a member accumulates no less than two consecutive absences from MAC Meetings, without a reasonable excuse, in any rolling twelve-month period, the position shall automatically be declared vacant. In the event of a known absence to an upcoming MAC Meeting, it is expected of the MAC Member(s) that they will contact the Santa Cruz Metropolitan Transit

# Attachment A

District Front Office Administration Staff by telephone as soon as the absence is known, but no later than 12:00PM (noon) on the day of the meeting, and that failure to make said contact will constitute an unexcused absence unless circumstances restrict such contact. The Board of Directors shall then be notified of the vacancy so the Ad Hoc Committee can then meet and recommend to the METRO Board a successor to be appointed to fill the remainder of the vacated MAC member's term.

## **§3.4 Compensation of MAC members**

No individual member of the MAC shall be entitled to compensation from METRO, with the exception that Members of the Committee shall receive one (1) system-wide day passes for each meeting that they attend. Any request for reimbursement for travel or other expenses shall not be considered unless approved in advance by the CEO/General Manager.

## **§3.5 Vacancies**

When a vacancy is created or a MAC member's term expires, the METRO Board shall be solicited for nominations. The METRO Board nomination period shall be open for thirty (30) days following the notification to METRO Board Members of the vacancy(s). The METRO Board shall be notified of the open nomination period via email correspondence. Following the conclusion of the thirty-day nomination period, the Ad Hoc Committee shall convene and review current MAC applications on file and current Board Member nominations. The Ad Hoc Committee shall then make new appointee recommendation(s) to the full METRO Board for consideration and approval to fill the expired seat, or the remainder of the vacated MAC member's term.

## **Article IV OFFICERS**

### **§4.1 Chair and Vice Chair**

The MAC shall elect from its membership a Chair and a Vice Chair at the end of the agenda for the last meeting of the calendar year, to serve for a one-year term. In election years when MAC members' terms expire, the Chair and Vice Chair shall be elected at the first meeting after METRO Board appointments and/or reappointments of MAC members have been made, establishing a quorum.

The Chair shall preside at all meetings of the MAC and represent the MAC before the METRO Board of Directors. The Vice Chair shall perform the

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duties of the Chair when the Chair is absent. In the event of a vacancy in the Chair's position, the Vice Chair shall succeed as Chair for the balance of the Chair's term and the MAC shall elect a successor to fill the vacancy in the Vice Chair's position. In the event of a vacancy in the Vice Chair's position, the MAC shall elect a successor from its membership to fill the Vice Chair's position for the remainder of the Vice Chair's term. If the Chair vacates the position prior to the end of his/her one-year appointment, the Vice Chair will be allowed to complete the vacated Chair's term and one full year following the end of the vacated Chair's term.

The Chair may be elected for up to two consecutive terms, and again multiple times during their appointment term(s) provided there is a minimum of a one-year break after having served two consecutive terms.

## **§4.2 Staff Support**

The CEO/General Manager of METRO shall determine the proper staff support for MAC meetings, if any, and furnish administrative personnel to prepare and distribute the MAC's agendas, notices, minutes, correspondence and other materials. The METRO administrative personnel assigned to support the MAC shall maintain a record of all proceedings of the MAC as required by law and shall perform other support duties to the committee as assigned by the CEO/General Manager. The minutes of each meeting, when approved by the MAC shall be made available on the Santa Cruz METRO website on the MAC page. The METRO Board of Directors are encouraged to review these minutes after each MAC meeting.

## **Article V MEETINGS**

### **§5.1 Regular Meetings**

Regular meetings of the MAC shall be held not more than once each calendar quarter (e.g.: March, June, September & December), on the third Wednesday of the month that is selected for the meeting. Whenever a regular meeting falls on a holiday observed by METRO, the meeting shall be held on another day or canceled at the direction of the MAC. A rescheduled regular meeting shall be designated a regular meeting. With the approval of the CEO/General Manager, or at the direction of the METRO Board, the MAC may convene additional "Special" meetings during the calendar year to address time sensitive issues. e.g.: service changes, fare increases, Fiscal Year Budget review. All such "Special"

# Attachment A

meetings shall be posted in compliance with Article V, Section 5.3 and Article 6, Section 6.4 below.

At the MAC's last meeting of the calendar year it shall establish a calendar of its regular meetings for the following year. In election years when MAC members' terms expire, it shall establish at the MAC's last meeting of the calendar year the first meeting of the following year. The remaining meetings for that calendar year shall be established once METRO Board appointments and/or reappointments have been made, establishing a quorum. MAC's regular meeting schedule shall be posted on the METRO website once adopted by the MAC.

## **§5.2 Calling and Noticing of Meetings**

All meetings shall be called, noticed and conducted in accordance with the applicable provisions of the Ralph M. Brown Act (commencing with Section 54950 of the Government Code). The CEO/General Manager and METRO Counsel shall be given notice of all meetings.

## **§5.3 Quorum; Vote**

The presence of a majority of the appointed (4) members shall constitute a quorum for the transaction of business. However, when there are vacancies on the MAC the quorum shall be reduced to a majority of the number of Members appointed to the MAC with the provision that a quorum shall never be less than three (3) Members. All official acts of the MAC shall require the affirmative vote of the majority of members present, providing that a quorum is maintained at all times.

## **§5.4 Thirty Minute Rule**

If a quorum has not been established within thirty minutes of the noticed starting time for the meeting, the Chair, or Vice Chair, shall declare the meeting cancelled.

## **§5.5 Matters Not Listed On the Agenda Requiring Committee Action**

All items requiring MAC discussion and/or action are required to be posted on the Agenda and in compliance with Article V, Section 5.3 and Article 6, Section 6.4.

## **§5.6 Time Limits for Speakers**

Each member of the public appearing at a MAC meeting shall be limited to three minutes in his or her presentation, unless the Chair, at his or her



# Attachment A

discretion, permits further remarks to be made. Any person addressing the MAC may submit written statements, petitions or other documents to complement his or her presentation. Public presentations that have been scheduled prior to the meeting with the MAC Chair shall not be subject to the time limits contained in this section.

## **§5.7 Impertinence; Disturbance of Meeting**

Any person making personal, impertinent or indecorous remarks while addressing the MAC may, as the Chair's discretion, have their testimony immediately terminated and may, at the Chair's discretion, be barred from further appearance before the MAC at that meeting, unless permission to continue is granted by an affirmative majority vote of the MAC. The Chair may order any person removed from the MAC meeting who causes a disturbance or interferes with the conduct of the meeting, and the Chair may direct the meeting room cleared when deemed necessary to maintain order.

## **§5.8 Access to Public Records Distributed at Meetings**

Writings which are public records and which are distributed during a MAC meeting shall be made available for public inspection at the meeting if prepared by the METRO staff or a member of the MAC, or after the meeting if prepared by some other person. In all instances, every effort shall be made to provide all writings in an accessible format. Anyone having difficulties accessing specific documents should contact the METRO Administrative Office for assistance.

Except as provided above, all public records requests for MAC records shall be made to Santa Cruz METRO pursuant to Santa Cruz METRO's policies and procedures for the same.

## **Article VI AGENDAS AND MEETING NOTICES**

### **§6.1 Agenda Format**

The agenda shall specify the location, starting time and anticipated ending time of each meeting. Each matter to be considered by MAC shall contain a brief general description of each item of business to be transacted or discussed at the meeting. The description shall be reasonably calculated to adequately inform the public of the subject matter of each agenda item. The agenda may include recommendations for MAC action as appropriate.

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## **§6.2 Public Communications**

Each agenda for a regular meeting shall provide an opportunity for members of the public to address the MAC on matters of interest to the public either before or during the MAC's consideration of the item, if it is listed on the agenda, or, if it is not listed on the agenda but is within the jurisdiction of the MAC, under the agenda item heading "Oral/Written Communications". The MAC shall not act upon an item that is not listed on the agenda. Each notice for a special meeting shall provide an opportunity for members of the public to directly address the MAC concerning any item that has been described in the notice for the meeting before or during consideration of that item.

## **§6.3 Agenda Preparation**

The METRO administrative personnel assigned to the MAC shall prepare the agenda for each meeting. One week prior to the posting date of the MAC Agenda, the MAC Chair will work with the assigned METRO administrative personnel to create a draft MAC Agenda. Prior to finalizing the MAC Agenda, the MAC Chair, or Vice Chair, shall meet with the CEO/General Manager, either in person or by phone, to discuss the draft Agenda and to determine whether or not certain items should be included in the MAC Agenda. Since the CEO/General Manager is responsible for oversight of METRO personnel and budget, the CEO/General Manager will have the final approval on the contents of the MAC Agenda, as it relates to all items requiring METRO staff support and compliance with the MAC Bylaws.

## **§6.4 Agenda Posting and Delivery**

The written agenda for each regular meeting and each meeting continued for more than five calendar days shall be posted by the METRO Staff at least 72 hours before the meeting is scheduled to begin. The written agenda for every special meeting shall be posted by the METRO Staff at least 24 hours before the special meeting is scheduled to begin. The agenda shall be posted in a location that is freely accessible to members of the public. The MAC agenda will also be posted to the METRO website ([www.scmttd.com](http://www.scmttd.com)) under the Agency Information tab.

The agenda together with supporting documents shall be transmitted to each MAC member, the CEO/General Manager and the METRO Counsel at least three days before each regular meeting and at least 24 hours before each special meeting.

# Attachment A

## **Article VII MISCELLANEOUS**

### **§7.1 Adoption and Amendment of Bylaws**

These Bylaws shall be effective upon approval by the METRO Board of Directors and may be revised and amended only by the METRO Board of Directors. The MAC shall have no authority to amend these Bylaws without approval by the Board of Directors

### **§7.2 MAC Process**

The intent of the MAC is to provide consensus based advice and recommendations regarding all matters that have been referred to it by the METRO Board of Directors. However, when such consensus cannot be reached, the Chair of MAC shall present a report that includes the majority consequences and provides a summary of the comments made by those who have not voted with the majority. If no majority consensus is reached, then the report shall so state the same.

Approved by Board of Directors:

September 26, 2003

**Revised for 10/24/03**

**Revised for 12/19/03**

**Amended/Adopted 12/19/03**

**Amended/ Adopted 7/23/04**

**Amended/Adopted 6/23/06**

**Amended/Adopted 4/27/07**

**Amended/Adopted 5/25/07**

**Amended/Adopted 12/16/11**

**Revised 01/22/16 – Effective 01/01/16**

**Amended/Adopted 1/26/18**

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**DATE:** August 25, 2023  
**TO:** Board of Directors  
**FROM:** Michael Tree, CEO/General Manager  
**SUBJECT: CONSIDERATION OF DESIGNATING THE CHIEF OPERATIONS OFFICER TO THE CALIFORNIA TRANSIT INDEMNITY POOL (CAL TIP) BOARD AS THE DESIGNATED ALTERNATE REPRESENTATIVE**

**I. RECOMMENDED ACTION**

**Staff recommends that the Board of Directors adopt the attached resolution designating the Chief Operations Officer as the Designated Alternate Representative to the CalTIP Board.**

**II. SUMMARY**

- Santa Cruz Metropolitan Transit District's (METRO) casualty and liability insurance is provided through CalTIP, a self-insured pool of California transit operators.
- METRO is required to designate a representative and an alternate representative to the CalTIP Board of Directors (CalTIP Board).
- The CalTIP Board sets policy that affects many aspects of the District's risk management, operations and maintenance functions.
- Over the years, various executive officers have been designated by the METRO Board to sit on the CalTIP Board.
- Curtis Moses, Safety, Security and Risk Management Director, is currently the designated alternate representative. Staff is requesting that the Board designate Margo Ross, Chief Operations Officer, as the designated alternate representative.

**III. DISCUSSION/BACKGROUND**

METRO is a charter member of CalTIP, which was created in 1987 and was formed as a joint powers authority to be a viable and highly successful alternative to the commercial insurance market. CalTIP currently consists of over 30 transit districts. The Finance Deputy Director served as METRO's CalTIP Director from 2009 to 2020. With the retirement of the Finance Deputy Director, Mr. Francis, then Safety, Security and Risk Management Director, was appointed as the Director. With the

March 2021 retirement of Mr. Francis, Curtis Moses, the new Safety, Security and Risk Management Director was appointed as the CalTIP Director for METRO. In May 2022, Michael Tree, CEO/General Manager, was appointed to act as the primary CalTIP Director. With the July 2023 resignation of Mr. Moses, staff is recommending Margo Ross, Chief Operations Officer, now serve as the Designated Alternate Representative.

#### **IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

This report pertains to METRO's Safety First Culture strategic priority.

#### **V. FINANCIAL CONSIDERATIONS/IMPACT**

There are no additional financial impacts, as CalTIP reimburses METRO for all CalTIP related travel expenses.

#### **VI. CHANGES FROM COMMITTEE**

N/A

#### **VII. ALTERNATIVES CONSIDERED**

- The CalTIP Board member position is a requirement of CalTIP membership. The Board could keep the current METRO assignments until Mr. Moses' position is filled. However, this is not recommended since we do not know how long it will take to fill this vacancy and COO Ross has stepped into this role of Designated Alternate Representative previously.

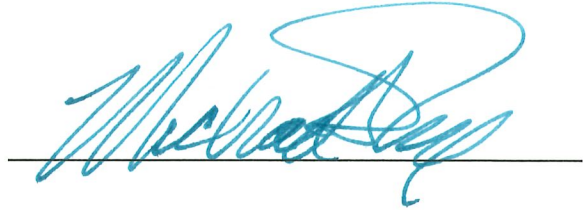
#### **VIII. ATTACHMENTS**

**Attachment A:** Resolution Appointing Designated Alternate Representative of the California Transit Indemnity Pool (CalTIP)

Prepared by: Donna Bauer, Executive Assistant

**IX. APPROVALS**

Michael Tree, CEO/General Manager



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# Attachment A



## **BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No.  
On the Motion of Director:  
Duly Seconded by Director:  
The Following Resolution is Adopted:

### **RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT APPOINTING THE CHIEF OPERATIONS OFFICER AS DESIGNATED ALTERNATE REPRESENTATIVE TO THE CALIFORNIA TRANSIT INDEMNITY POOL (CAL TIP) BOARD**

**WHEREAS**, the Board of Directors of the Santa Cruz Metropolitan Transit District, at its April 17, 1987 meeting, did hereby authorize participation by the District in the California Transit Indemnity (Insurance) Pool (CalTIP) beginning July 1, 1987; and

**WHEREAS**, it is necessary for the Board of Directors to approve the appointment of a Director of the California Transit Indemnity Pool; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Chief Operations Officer is hereby appointed as the Designated Alternate Representative to the California Transit Indemnity Pool to serve at the pleasure of the Board of Directors of the Santa Cruz Metropolitan Transit District.

**PASSED AND ADOPTED** this 25<sup>th</sup> day of August 2023 by the following vote:

**AYES:** Directors -

**NOES:** Directors -

**ABSTAIN:** Directors -

# Attachment A

Resolution No. \_\_\_\_\_  
Page 2

**ABSENT:** Directors -

Approved:  
Shebreh Kalantari-Johnson, Board Chair

\_\_\_\_\_

Attest:  
Michael Tree, CEO/General Manager

\_\_\_\_\_

Approved as to form:  
Julie A. Sherman, General Counsel

\_\_\_\_\_

*Santa Cruz Metropolitan  
Transit District*



**DATE:** August 25, 2023  
**TO:** Board of Directors  
**FROM:** Wondimu Mengistu, Capital Planning and Grants Program Manager  
**SUBJECT: CONSIDER A RESOLUTION DESIGNATING THE CEO AS THE AUTHORIZED AGENT TO SUBMIT A PROJECT LIST AND EXECUTE AGREEMENTS TO RECEIVE CALIFORNIA STATE OF GOOD REPAIR FUNDS**

**I. RECOMMENDED ACTION**

**That the Board of Directors adopt a resolution designating the CEO as the Authorized Agent to submit a project list and to execute all agreements necessary to receive funds from the California State of Good Repair program**

**II. SUMMARY**

- The California Road Repair and Accountability Act of 2017 (SB 1) created a State of Good Repair (SGR) formula program for transit capital improvement projects.
- The State Controller's Office (SCO) apportions SGR funds to the Santa Cruz County Regional Transportation Commission (RTC) and the Santa Cruz Metropolitan Transit District (METRO) according to the formula established for apportionment of State Transit Assistance (STA) funds.
- For FY24, the SCO apportioned \$807,331 to Santa Cruz County, \$422,681 to RTC and \$384,650 to METRO.
- The RTC can sub-allocate its apportionment to METRO as currently shown in RTC's amended FY24 Budget.
- METRO has committed its entire apportionment of FY24 SGR funds as well 100% (\$422,681) of RTC's apportionment of FY24 SGR funds for bus replacements and/or for the required local match for competitive grant opportunities.
- The RTC will approve METRO's request to transfer METRO's entire SGR apportionment as well as its 100% of population-based SGR revenue to METRO for transit capital improvements.
- Staff recommends that the Board of Directors (Board) adopt a resolution designating the CEO as the Authorized Agent to submit an application and to execute all agreements and take all other actions, including executing the Certifications and Assurances, necessary to receive the SGR funds.

### III. DISCUSSION/BACKGROUND

On April 28, 2017, Governor Brown signed SB 1, creating new taxes and fees to fund \$50 billion in transportation improvements across all transportation modes throughout the State of California. SB 1 established a new Transportation Improvement Fee on vehicle registrations to fund a new SGR transit capital improvement program. SGR funds are apportioned to counties statewide according to the existing formula in the STA program, which distributes 50% of the revenue to Regional Transportation Planning Agencies based upon county population (the §99313 share) and 50% to transit operators based upon their proportionate share of statewide transit revenue from fares and local taxes (the §99314 share).

The SCO apportions funds to eligible entities throughout the state based upon the revenue it anticipates collecting throughout the year from the Transportation Improvement Fee. For FY24, the SCO apportioned \$807,331 to Santa Cruz County, \$422,681 for the §99313 share to RTC and \$384,650 to METRO for the §99314 share. Both shares, however, are disbursed directly to the RTC, which is responsible for sub-allocating the §99314 SGR funds to METRO and for paying the §99313 SGR funds to METRO or to any other transit operator in the county.

METRO has already committed its entire anticipated FY24 apportionment, as well as 100% of RTC's FY24 SGR funds for bus replacement projects. At its September 1, 2023 meeting, the RTC will approve METRO's request to transfer METRO's entire SGR apportionment as well as its 100% of population-based SGR revenue to METRO for transit capital improvements. METRO's highest capital improvement priority is to replace buses that have exceeded their useful lifespan. In FY18, a new METRO capital budget funding strategy was introduced that would result in an estimated \$3M per year to be dedicated to the annual capital budget. The strategy of creating a "Bus Replacement Fund" establishes consistent annual transfers of SGR, STA-SB1 funds and Measure D funds to the capital budget to provide stable funding to purchase and/or provide required local match for fixed-route buses that have exceeded their useful life. METRO plans to use all of its FY24 SGR funds (\$384,650) as well as 100% (\$422,681) of RTC's FY24 SGR funds for bus replacements and/or for the required local match for competitive grant opportunities. FY24 SGR funds will support the transition of 100% of METRO's fleet to zero-emission technology by 2037, which is three years ahead of the deadline set in the Innovative Clean Transit (ICT) Regulation.

Staff recommends that the Board of Directors adopt a resolution (Attachment A) to designate the CEO as the Authorized Agent to submit a project list to Caltrans and to execute all agreements and take all other actions, including executing the Certifications and Assurances, necessary to receive the SGR funds.

#### **IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

The actions taken in this report tie to METRO's Financial Stability, Stewardship and Accountability.

#### **V. FINANCIAL CONSIDERATIONS/IMPACT**

METRO would receive \$807,331 from Santa Cruz County's FY24 SGR apportionment to use for bus replacement projects and/or for the required local match for competitive grant opportunities for bus replacement projects. If METRO chooses not to use the funds to purchase or lease replacement buses, METRO will reprogram the SGR funds as matching funds required for competitive grant opportunities.

The RTC would pay SGR funds to METRO quarterly as RTC receives them from the SCO. METRO must retain the SGR funds and interest earnings in a separate account until spent.

#### **VI. ALTERNATIVES CONSIDERED**

There are no alternatives. METRO has already committed the anticipated SGR funds for bus replacements.

#### **VII. ATTACHMENTS**

**Attachment A:** Authorizing Resolution

**Attachment B:** Authorized Agent Form

**Attachment C:** Certifications and Assurances

Prepared by: Wondimu Mengistu, Capital Planning & Grants Program Manager

Board of Directors  
August 25, 2023  
Page 4 of 4

**VIII. APPROVALS:**

John Urgo, Planning  
and Development Director



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Approved as to fiscal impact:  
Chuck Farmer, CFO

DocuSigned by:



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61B470E2B4D74F7...

Michael Tree, CEO/General Manager



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# Attachment A



## BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. \_\_\_\_\_

On the Motion of Director: \_\_\_\_\_

Duly Seconded by Director: \_\_\_\_\_

The Following Resolution is Adopted:

### RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AUTHORIZING THE EXECUTION OF CERTIFICATIONS AND ASSURANCES AND DESIGNATING MICHAEL TREE, CEO/GENERAL MANAGER, AS THE AUTHORIZED AGENT TO EXECUTE ALL ACTIONS NECESSARY TO RECEIVE FUNDS FROM THE STATE OF GOOD REPAIR PROGRAM

**WHEREAS**, California Governor Brown enacted the Road Repair and Accountability Act of 2017 (SB 1) on 4/28/2017 to provide \$50 billion for transportation investments throughout the State of California during the next decade; and

**WHEREAS**, SB 1 established the State of Good Repair program (SGR) funded by a Transportation Improvement Fee on motor vehicle registrations beginning 1/1/2018 for transit system capital improvements; and

**WHEREAS**, SB 1 delegated SGR implementation to the California Department of Transportation (Caltrans) and specified that the State Controller's Office (SCO) apportion SGR funds to the Regional Transportation Planning Agencies and to the eligible transit operators by the same formula used to distribute State Transit Assistance funds; and

**WHEREAS**, the Santa Cruz Metropolitan Transit District (METRO) is an eligible transit operator and will receive its SGR funds from the Santa Cruz County Regional Transportation Commission (RTC), to which the SCO disburses all of the SGR revenue for Santa Cruz County; and

**WHEREAS**, METRO proposes to receive Santa Cruz County's entire population and revenue-based SGR apportionments from the RTC for transit capital improvement projects; and

# Attachment A

Resolution No. \_\_\_\_\_

Page 2

**WHEREAS**, METRO authorizes submittal of the following project list to Caltrans for the FY24 SGR funds:

*Project Name:* Bus replacements

*Total SGR Funds Requested* \$807,331

*RTC FY24 apportionment:* \$422,681

*METRO FY24 apportionment:* \$384,650

*Short Description:* Use FY24 SGR funds to replace buses that have exceeded their useful lifespan.

*Contributing Sponsor:* RTC

-OR-

*Project Name:* For the required local match for competitive grant opportunities for bus replacement projects.

*Total SGR Funds Requested:* \$807,331

*RTC FY24 apportionment:* \$422,681

*METRO FY24 apportionment:* \$384,650

*Short Description:* Use FY24 SGR funds for the required local match for competitive grant opportunities for bus replacement projects.

*Contributing Sponsor:* RTC

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of METRO hereby agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and in the applicable statutes, regulations, and guidelines for the SGR; and

**THEREFORE, BE IT FURTHER RESOLVED**, that the Board of Directors of METRO hereby authorizes Michael Tree, CEO/General Manager, to establish an agreement with the RTC to transfer the County's population-based apportionment of FY23 SGR funds to METRO to use the funds for bus replacements and/or to pay the local match for competitive grant opportunities to purchase replacement buses; and

**THEREFORE, BE IT FURTHER RESOLVED**, that the Board of Directors METRO hereby designates Michael Tree, CEO/General Manager, or his designee, as the Authorized Agent to execute all actions necessary to receive funds from the SGR.

**PASSED AND ADOPTED** this 25<sup>th</sup> Day of August 2023 by the following vote:

**AYES:** Directors -

**NOES:** Directors -

**ABSTAIN:** Directors -

**8.11A.2**



# Attachment A

Resolution \_\_\_\_\_  
No. Page 3

**ABSENT:** Directors -

**APPROVED** \_\_\_\_\_  
SHEBREH KALANTARI-JOHNSON  
Board Chair

**ATTEST** \_\_\_\_\_  
MICHAEL TREE  
CEO/General Manager

**APPROVED AS TO FORM:**

\_\_\_\_\_  
JULIE SHERMAN  
General Counsel

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# Attachment B

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION

**Division of Rail and Mass Transportation**

**State Transit Assistance State of Good Repair Program**

**Authorized Agent Form**



## Authorized Agent

The following individual(s) are hereby authorized to execute for and on behalf of the named Regional Entity/Transit Operator, and to take any actions necessary for the purpose of obtaining State Transit Assistance State of Good Repair funds provided by the California Department of Transportation, Division of Rail and Mass Transportation. This form is valid at the beginning of Fiscal Year 2023-2024 until the end of the State of Good Repair Program. If there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself.

Michael Tree, CEO/General Manager OR  
(Name and Title of Authorized Agent)

\_\_\_\_\_  
(Name and Title of Authorized Agent) OR

\_\_\_\_\_  
(Name and Title of Authorized Agent)

AS THE CEO/General Manager  
(Chief Executive Officer / Director / President / Secretary)

OF THE Santa Cruz Metropolitan Transit District  
(Name of County/City Organization)

Michael Tree CEO/General Manager  
(Print Name) (Title)

\_\_\_\_\_  
(Signature)

Approved this 25<sup>th</sup> day of August, 2023

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# Attachment C

*Santa Cruz Metropolitan Transit District*

Page 1

## State Transit Assistance State of Good Repair Program

### Recipient Certifications and Assurances

**Recipient:** Santa Cruz Metropolitan Transit District.

**Effective Date:** August 25, 2023.

In order to receive State of Good Repair Program (SGR) funds from the California Department of Transportation (Department), recipients must agree to following terms and conditions:

#### **A. General**

- (1) The recipient agrees to abide by the State of Good Repair Guidelines as may be updated from time to time.
- (2) The potential recipient must submit to the Department a State of Good Repair Program Project List annually, listing all projects proposed to be funded by the SGR program. The project list should include the estimated SGR share assigned to each project along with the total estimated cost of each project..
- (3) The recipient must submit a signed Authorized Agent form designating the representative who can submit documents on behalf of the recipient and a copy of the board resolution authorizing the agent.

#### **B. Project Administration**

- (1) The recipient certifies that required environmental documentation will be completed prior to expending SGR funds. The recipient assures that each project approved for SGR funding comply with Public Resources Code § 21100 and § 21150.
- (2) The recipient certifies that SGR funds will be used for transit purposes and SGR funded projects will be completed and remain in operation for the estimated useful lives of the assets or improvements.
- (3) The recipient certifies that it has the legal, financial, and technical capacity to deliver the projects, including the safety and security aspects of each project.

# Attachment C

- (4) The recipient certifies that there is no pending litigation, dispute, or negative audit findings related to any SGR project at the time an SGR project is submitted in the annual list.
- (5) Recipient agrees to notify the Department immediately if litigation is filed or disputes arise after submission of the annual project list and to notify the Department of any negative audit findings related to any project using SGR funds.
- (6) The recipient must maintain satisfactory continuing control over the use of project equipment and/or facilities and will adequately maintain project equipment and/or facilities for the estimated useful life of each project.
- (7) Any and all interest the recipient earns on SGR funds must be reported to the Department and may only be used on approved SGR projects or returned to the Department.
- (8) The recipient must notify the Department of any proposed changes to an approved project list by submitting an amended project list.
- (9) Funds will be expended in a timely manner.

## **C. Reporting**

- (1) Per Public Utilities Code § 99312.1 (e) and (f), the recipient must submit the following SGR reports:
  - a. Annual Expenditure Reports within six months of the close of the fiscal year (by December 31<sup>st</sup>) of each year.
  - b. The annual audit required under the Transportation Development Act (TDA), to verify receipt and appropriate expenditure of SGR funds. A copy of the audit report must be submitted to the Department within six months of the close of each fiscal year in which SGR funds have been received or expended.

## **D. Cost Principles**

- (1) The recipient agrees to comply with Title 2 of the Code of Federal Regulations Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
- (2) The recipient agrees, and will assure that its contractors and subcontractors will be obligated to agree, that (a) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual project cost items and (b) those parties shall

# Attachment C

comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

- (3) Any project cost for which the recipient has received payment that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, are subject to repayment by the recipient to the State of California (State). Should the recipient fail to reimburse moneys due to the State within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, the State is authorized to intercept and withhold future payments due the recipient from the State or any third-party source, including but not limited to, the State Treasurer and the State Controller.

## **E. Record Retention**

- (1) The recipient agrees, and will assure that its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred project costs and matching funds by line item for the project. The accounting system of the recipient, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices. All accounting records and other supporting papers of the recipient, its contractors and subcontractors connected with SGR funding shall be maintained for a minimum of three (3) years from the date of final payment and shall be held open to inspection, copying, and audit by representatives of the State and the California State Auditor. Copies thereof will be furnished by the recipient, its contractors, and subcontractors upon receipt of any request made by the State or its agents. In conducting an audit of the costs claimed, the State will rely to the maximum extent possible on any prior audit of the recipient pursuant to the provisions of federal and State law. In the absence of such an audit, any acceptable audit work performed by the recipient's external and internal auditors may be relied upon and used by the State when planning and conducting additional audits.
- (2) For the purpose of determining compliance with Title 21, California Code of Regulations, Section 2500 et seq., when applicable, and other matters connected with the performance of the recipient's contracts with third parties pursuant to Government Code § 8546.7, the recipient, its contractors and subcontractors and the Department shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire project period and for three (3) years from the date of final payment. The State, the California State Auditor, or any duly authorized representative of the State, shall each have access to any books, records, and documents that are pertinent to a

# Attachment C

*Santa Cruz Metropolitan Transit District*

Page 4

project for audits, examinations, excerpts, and transactions, and the recipient shall furnish copies thereof if requested.

- (3) The recipient, its contractors and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by the State, for the purpose of any investigation to ascertain compliance with this document.

## **F. Special Situations**

- (1) Recipient acknowledges that if a project list is not submitted timely, the recipient forfeits its apportionment for that fiscal year.
- (2) Recipients with delinquent expenditure reports may risk future eligibility for future SGR funding.
- (3) Recipient acknowledges that the Department shall have the right to perform an audit and/or request detailed project information of the recipient's SGR funded projects at the Department's discretion from SGR award through 3 years after the completion and final billing of any SGR funded project.. Recipient agrees to provide any requested project information.

I certify all of these conditions will be met.

**Santa Cruz Metropolitan Transit District**

**BY:**

\_\_\_\_\_  
Michael Tree, CEO/General Manager





**DATE:** August 25, 2023  
**TO:** Board of Directors  
**FROM:** Dawn Crummié, HR Director

**SUBJECT: CONSIDER APPROVAL OF THE MANAGEMENT WAGE SCALES**

**I. RECOMMENDED ACTION**

**That the Board of Directors approve the management wage scales**

**II. SUMMARY OF ISSUES**

Cost of Living Adjustments (COLA) are recommended for management personnel at 5% for FY24, 4% for FY25, and 4% for FY26. These levels are consistent with the recently adopted wage scales with labor unions SMART, Local 23, (Fixed Route and ParaCruz) and SEIU, Local 521 and would be effective at the beginning of the first pay period that encompasses July 1, 2023.

**III. DISCUSSION/BACKGROUND**

METRO's Management Compensation Policy covers those employees who are not covered by either the SMART, Local 23, or SEIU, Local 521, unions. Typically, the recommendation for adjustments to the Management Compensation Policy are developed subsequent to the conclusion of the collective bargaining process.

The proposed Cost of Living Adjustments (COLA) are recommended at 5% for FY24, 4% for FY25, and 4% for FY26. These levels are consistent with the recently adopted wage scales with labor unions SMART, Local 23, (Fixed Route and ParaCruz) and SEIU, Local 521 and would be effective at the beginning of the first pay period that encompasses July 1, 2023.

**IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

This report pertains to METRO's Employee Engagement: Attract, Retain and Develop.

**V. FINANCIAL CONSIDERATIONS/IMPACT**

Funding to support the cost of the recommended COLA for Management will be provided in the FY 24/25 Operating and included in subsequent budget plans (FY26) and forecasts.

**VI. CHANGES FROM COMMITTEE**

N/A

**VII. ALTERNATIVES CONSIDERED**

The Board can reject or modify the COLAs. Staff does not recommend this.

**VIII. ATTACHMENTS**

**Attachment A:** Management Wage Scales

Prepared by: Dawn Crummié, HR Director

**IX. APPROVALS**

Dawn Crummié, HR Director

  
\_\_\_\_\_

Chuck Farmer, Chief Financial Officer

  
\_\_\_\_\_

Michael Tree, CEO/General Manager

  
\_\_\_\_\_

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# Attachment A



## MANAGEMENT HOURLY RATES SCHEDULE

Effective 06/22/23 (FY24) / Adopted by the Board as of August 25, 2023

Title	Step 1	Step 1 L	Step 1 LL	Step 2	Step 2 L	Step 2 LL	Step 3	Step 3 L	Step 3 LL	Step 4	Step 4 L	Step 4 LL	Step 5	Step 5 L	Step 5 LL	Step 6	Step 6 L	Step 6 LL
Chief Operating Officer	76.80	80.64	84.48	80.64	84.67	88.70	84.67	88.90	93.13	88.90	93.35	97.80	93.35	98.02	102.69	98.02	102.92	107.82
Maintenance Manager	60.02	63.02	66.02	63.02	66.17	69.32	66.17	69.48	72.79	69.48	72.95	76.42	72.95	76.60	80.25	76.60	80.43	84.26
Chief Financial Officer (CFO)	76.80	80.64	84.48	80.64	84.67	88.70	84.67	88.90	93.13	88.90	93.35	97.80	93.35	98.02	102.69	98.02	102.92	107.82
Planning and Development Director	65.47	68.74	72.01	68.74	72.18	75.62	72.18	75.79	79.40	75.79	79.58	83.37	79.58	83.56	87.54	83.56	87.74	91.92
Human Resources Director	72.03	75.63	79.23	75.63	79.41	83.19	79.41	83.38	87.35	83.38	87.55	91.72	87.55	91.93	96.31	91.93	96.53	101.13
Information Technology and Intelligent Transportation Systems Director	72.03	75.63	79.23	75.63	79.41	83.19	79.41	83.38	87.35	83.38	87.55	91.72	87.55	91.93	96.31	91.93	96.53	101.13
Marketing, Communications and Customer Service Director	52.68	55.31	57.94	55.31	58.08	60.85	58.08	60.98	63.88	60.98	64.03	67.08	64.03	67.23	70.43	67.23	70.59	73.95
Purchasing and Special Projects Director	52.68	55.31	57.94	55.31	58.08	60.85	58.08	60.98	63.88	60.98	64.03	67.08	64.03	67.23	70.43	67.23	70.59	73.95
Senior Database Administrator	57.41	60.28	63.15	60.28	63.29	66.30	63.29	66.45	69.61	66.45	69.77	73.09	69.77	73.26	76.75	73.26	76.92	80.58
Finance Deputy Director	57.58	60.46	63.34	60.46	63.48	66.50	63.48	66.65	69.82	66.65	69.98	73.31	69.98	73.48	76.98	73.48	77.15	80.82
Human Resources Deputy Director	54.04	56.74	59.44	56.74	59.58	62.42	59.58	62.56	65.54	62.56	65.69	68.82	65.69	68.97	72.25	68.97	72.42	75.87
Operations Manager - Fixed Route Division	47.19	49.55	51.91	49.55	52.03	54.51	52.03	54.63	57.23	54.63	57.36	60.09	57.36	60.23	63.10	60.23	63.24	66.25
Operations Manager - Paratransit Division	47.19	49.55	51.91	49.55	52.03	54.51	52.03	54.63	57.23	54.63	57.36	60.09	57.36	60.23	63.10	60.23	63.24	66.25
Assistant Maintenance Manager	45.02	47.27	49.52	47.27	49.63	51.99	49.63	52.11	54.59	52.11	54.72	57.33	54.72	57.46	60.20	57.46	60.33	63.20
Facilities Maintenance Manager	51.02	53.57	56.12	53.57	56.25	58.93	56.25	59.06	61.87	59.06	62.01	64.96	62.01	65.11	68.21	65.11	68.37	71.63
Database Administrator	49.93	52.43	54.93	52.43	55.05	57.67	55.05	57.80	60.55	57.80	60.69	63.58	60.69	63.72	66.75	63.72	66.91	70.10
Safety, Security and Risk Management Director	56.53	59.36	62.19	59.36	62.33	65.30	62.33	65.45	68.57	65.45	68.72	71.99	68.72	72.16	75.60	72.16	75.77	79.38
Assistant Operations Manager	35.40	37.17	38.94	37.17	39.03	40.89	39.03	40.98	42.93	40.98	43.03	45.08	43.03	45.18	47.33	45.18	47.44	49.70
Project Manager	35.40	37.17	38.94	37.17	39.03	40.89	39.03	40.98	42.93	40.98	43.03	45.08	43.03	45.18	47.33	45.18	47.44	49.70
Purchasing Manager	45.02	47.27	49.52	47.27	49.63	51.99	49.63	52.11	54.59	52.11	54.72	57.33	54.72	57.46	60.20	57.46	60.33	63.20
*Customer Service Manager	36.62	38.45	40.28	38.45	40.37	42.29	40.37	42.39	44.41	42.39	44.51	46.63	44.51	46.74	48.97	46.74	49.08	51.42
**Revenue Account Program Manager	35.40	37.17	38.94	37.17	39.03	40.89	39.03	40.98	42.93	40.98	43.03	45.08	43.03	45.18	47.33	45.18	47.44	49.70
*** Capital Planning and Grants Programs Manager	51.62	54.20	56.78	54.20	56.91	59.62	56.91	59.76	62.61	59.76	62.75	65.74	62.75	65.89	69.03	65.89	69.18	72.47
Executive Assistant	34.44	36.16	37.88	36.16	37.97	39.78	37.97	39.87	41.77	39.87	41.86	43.85	41.86	43.95	46.04	43.95	46.15	48.35

L = 10 Years Longevity (5%); LL = 15 Years Longevity (5%+5%)

\*\*\*\*\*

*Longevity Pay is based only on length of service.*

\* Position added and adopted by the Board on 11-20-2020

\* New position proposed to be added and adopted by the Board on 09-24-2021

\* Updated Schedule : CEO/General Manager Position removed, to be adopted by the Board on 03-25-2022

\*\*\* New position added and adopted by the Board on 05-20-2022



# Attachment A



## MANAGEMENT MONTHLY SALARY SCHEDULE

Effective 06/22/23 (FY24) / Adopted by the Board as of August 25, 2023

Title	Step 1 LL	Step 1 L	Step 2	Step 2 L	Step 2 LL	Step 3	Step 3 L	Step 3 LL	Step 4	Step 4 L	Step 4 LL	Step 5	Step 5 L	Step 5 LL	Step 6	Step 6 L	Step 6 LL
Chief Operating Officer	13,312	13,978	14,643	13,978	14,676	15,375	15,409	16,143	15,409	16,181	16,952	16,181	16,950	17,800	16,990	17,840	18,689
Maintenance Manager	10,404	10,924	11,444	10,924	11,470	12,016	12,043	12,617	12,043	12,645	13,246	12,645	13,277	13,910	13,277	13,941	14,605
Chief Financial Officer (CFO)	13,312	13,978	14,643	13,978	14,676	15,375	15,409	16,143	15,409	16,181	16,952	16,181	16,950	17,800	16,990	17,840	18,689
Planning and Development Director	11,348	11,915	12,482	11,915	12,511	13,108	13,137	13,763	13,137	13,794	14,451	13,794	14,484	15,174	14,484	15,208	15,933
Human Resources Director	12,485	13,109	13,733	13,109	13,764	14,420	14,453	15,141	14,453	15,175	15,898	15,175	15,935	16,694	15,935	16,732	17,529
Information Technology and Intelligent Transportation Systems Director	12,485	13,109	13,733	13,109	13,764	14,420	14,453	15,141	14,453	15,175	15,898	15,175	15,935	16,694	15,935	16,732	17,529
Marketing, Communications and Customer Service Director	9,131	9,587	10,043	9,587	10,067	10,547	10,570	11,073	10,570	11,099	11,627	11,099	11,653	12,208	11,653	12,236	12,818
Purchasing and Special Projects Director	9,131	9,587	10,043	9,587	10,067	10,547	10,570	11,073	10,570	11,099	11,627	11,099	11,653	12,208	11,653	12,236	12,818
Senior Database Administrator	9,951	10,449	10,946	10,449	10,970	11,482	12,066	12,066	12,669	13,294	13,943	12,669	13,303	13,967	12,669	13,333	13,967
Finance Deputy Director	9,981	10,480	10,979	10,480	11,003	11,527	12,102	12,102	12,707	13,332	13,967	12,707	13,343	14,009	12,707	13,373	14,009
Human Resources Deputy Director	9,367	9,835	10,303	9,835	10,327	10,820	11,360	11,360	11,965	12,570	13,175	11,965	12,570	13,175	11,965	12,570	13,175
Operations Manager - Fixed Route Division	8,180	8,589	8,998	8,589	9,019	9,448	9,469	9,920	9,469	9,942	10,416	9,942	10,440	10,937	10,440	10,962	11,463
Operations Manager - Paratransit Division	8,180	8,589	8,998	8,589	9,019	9,448	9,469	9,920	9,469	9,942	10,416	9,942	10,440	10,937	10,440	10,962	11,463
Assistant Maintenance Manager	7,804	8,194	8,584	8,194	8,603	9,012	9,032	9,462	9,032	9,485	9,937	9,485	9,960	10,435	9,960	10,457	10,955
Facilities Maintenance Manager	8,844	9,286	9,728	9,286	9,750	10,215	10,237	10,724	10,237	10,748	11,260	10,748	11,286	11,823	11,286	11,851	12,416
Database Administrator	8,655	9,088	9,521	9,088	9,542	9,996	10,019	10,495	10,019	10,520	11,021	10,520	11,045	11,570	11,045	11,598	12,151
Safety, Security and Risk Management Director	9,799	10,289	10,780	10,289	10,804	11,319	11,345	11,866	11,345	11,912	12,478	11,912	12,508	13,104	12,508	13,134	13,759
Assistant Operations Manager	6,136	6,443	6,750	6,443	6,765	7,088	7,103	7,441	7,103	7,459	7,814	7,459	7,831	8,204	7,831	8,223	8,615
Project Manager	6,136	6,443	6,750	6,443	6,765	7,088	7,103	7,441	7,103	7,459	7,814	7,459	7,831	8,204	7,831	8,223	8,615
Purchasing Manager	7,804	8,194	8,584	8,194	8,603	9,012	9,032	9,462	9,032	9,485	9,937	9,485	9,960	10,435	9,960	10,457	10,955
*Customer Service Manager	6,348	6,665	6,982	6,665	6,998	7,330	7,348	7,698	7,348	7,698	8,053	7,698	8,102	8,488	8,102	8,507	8,913
**Revenue Account Program Manager	6,136	6,443	6,750	6,443	6,765	7,088	7,103	7,441	7,103	7,459	7,814	7,459	7,831	8,204	7,831	8,223	8,615
*** Capital Planning and Grants Programs Manager	8,948	9,395	9,842	9,395	9,864	10,334	10,358	10,852	10,358	10,877	11,395	10,877	11,421	11,965	11,421	11,991	12,562
Executive Assistant	5,970	6,268	6,566	6,268	6,582	6,895	6,911	7,240	6,911	7,256	7,601	7,256	7,618	7,980	7,618	7,999	8,381

L = 10 Years Longevity (5%); LL = 15 Years Longevity (5%+5%)

- Longevity Pay is based only on length of service.
- \* Position added and adopted by the Board on 11-20-2020
- \*\* New position proposed to be added and adopted by the Board on 09-24-2021
- \*\*\* Updated Schedule - CEO/General Manager Position removed, to be adopted by the Board on 03-25-2022
- \*\*\*\* New position added and adopted by the Board on 05-20-2022









## MANAGEMENT HOURLY RATES SCHEDULE

Effective 06/20/24 (FY25), Adopted by the Board as of August 25, 2023

Title	Step 1	Step 1 L	Step 1 LL	Step 2	Step 2 L	Step 2 LL	Step 3	Step 3 L	Step 3 LL	Step 4	Step 4 L	Step 4 LL	Step 5	Step 5 L	Step 5 LL	Step 6	Step 6 L	Step 6 LL
Chief Operating Officer	79.87	83.86	87.85	83.86	88.05	92.24	88.05	92.45	96.85	92.45	97.07	101.69	97.07	101.92	106.77	101.92	107.02	112.12
Maintenance Manager	62.42	65.54	68.66	65.54	68.82	72.10	68.82	72.26	75.70	72.26	75.87	79.48	75.87	79.66	83.45	79.66	83.64	87.62
Chief Financial Officer (CFO)	79.87	83.86	87.85	83.86	88.05	92.24	88.05	92.45	96.85	92.45	97.07	101.69	97.07	101.92	106.77	101.92	107.02	112.12
Planning and Development Director	68.09	71.49	74.89	71.49	75.06	78.63	75.06	78.81	82.56	78.81	82.75	86.69	82.75	86.89	91.03	86.89	91.23	95.57
Human Resources Director	74.91	78.66	82.41	78.66	82.59	86.52	82.59	86.72	90.85	86.72	91.06	95.40	91.06	95.61	100.16	95.61	100.39	105.17
Information Technology and Intelligent Transportation Systems Director	74.91	78.66	82.41	78.66	82.59	86.52	82.59	86.72	90.85	86.72	91.06	95.40	91.06	95.61	100.16	95.61	100.39	105.17
Marketing, Communications and Customer Service Director	54.79	57.53	60.27	57.53	60.41	63.29	60.41	63.43	66.45	63.43	66.60	69.77	66.60	69.93	73.26	69.93	73.43	76.93
Purchasing and Special Projects Director	54.79	57.53	60.27	57.53	60.41	63.29	60.41	63.43	66.45	63.43	66.60	69.77	66.60	69.93	73.26	69.93	73.43	76.93
Senior Database Administrator	59.71	62.70	65.69	62.70	65.84	68.98	65.84	69.13	72.42	69.13	72.59	76.05	72.59	76.22	79.85	76.22	80.03	83.84
Finance Deputy Director	59.88	62.87	65.86	62.87	66.01	69.15	66.01	69.31	72.61	69.31	72.78	76.25	72.78	76.42	80.06	76.42	80.24	84.06
Human Resources Deputy Director	56.20	59.01	61.82	59.01	61.96	64.91	61.96	65.06	68.16	65.06	68.31	71.56	68.31	71.73	75.15	71.73	75.32	78.91
Operations Manager - Fixed Route Division	49.08	51.53	53.98	51.53	54.11	56.69	54.11	56.82	59.53	56.82	59.66	62.50	59.66	62.64	65.62	62.64	65.77	68.90
Operations Manager - Paratransit Division	49.08	51.53	53.98	51.53	54.11	56.69	54.11	56.82	59.53	56.82	59.66	62.50	59.66	62.64	65.62	62.64	65.77	68.90
Assistant Maintenance Manager	46.82	49.16	51.50	49.16	51.62	54.08	51.62	54.20	56.78	54.20	56.91	59.62	56.91	59.76	62.61	59.76	62.75	65.74
Facilities Maintenance Manager	53.06	55.71	58.36	55.71	58.50	61.29	58.50	61.43	64.36	61.43	64.50	67.57	64.50	67.73	70.96	67.73	71.12	74.51
Database Administrator	51.93	54.53	57.13	54.53	57.26	59.99	57.26	60.12	62.98	60.12	63.13	66.14	63.13	66.29	69.45	66.29	69.60	72.91
Safety, Security and Risk Management Director	58.79	61.73	64.67	61.73	64.82	67.91	64.82	68.06	71.30	68.06	71.46	74.86	71.46	75.03	78.60	75.03	78.78	82.53
Assistant Operations Manager	36.82	38.66	40.50	38.66	40.59	42.52	40.59	42.62	44.65	42.62	44.75	46.88	44.75	46.99	49.23	46.99	49.34	51.69
Project Manager	36.82	38.66	40.50	38.66	40.59	42.52	40.59	42.62	44.65	42.62	44.75	46.88	44.75	46.99	49.23	46.99	49.34	51.69
Purchasing Manager	46.82	49.16	51.50	49.16	51.62	54.08	51.62	54.20	56.78	54.20	56.91	59.62	56.91	59.76	62.61	59.76	62.75	65.74
*Customer Service Manager	38.08	39.98	41.88	39.98	41.98	43.98	41.98	44.08	46.18	44.08	46.28	48.48	46.28	48.59	50.90	48.59	51.02	53.45
**Revenue Account Program Manager	36.82	38.66	40.50	38.66	40.59	42.52	40.59	42.62	44.65	42.62	44.75	46.88	44.75	46.99	49.23	46.99	49.34	51.69
*** Capital Planning and Grants Programs Manager	53.68	56.36	59.04	56.36	59.18	62.00	59.18	62.14	65.10	62.14	65.25	68.36	65.25	68.51	71.77	68.51	71.94	75.37
Executive Assistant	35.82	37.61	39.40	37.61	39.49	41.37	39.49	41.46	43.43	41.46	43.53	45.60	43.53	45.71	47.89	45.71	48.00	50.29

L = 10 Years Longevity (5%); LL = 15 Years Longevity (5%+5%)

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*Longevity Pay is based only on length of service.*

\* Position added and adopted by the Board on 11-20-2020

\*\* New position proposed to be added and adopted by the Board on 09-24-2021

\*\*\* Updated Schedule : CEO/General Manager Position removed, to be adopted by the Board on 03-25-2022

\*\*\*\* New position added and adopted by the Board on 05-20-2022



# Attachment A



## MANAGEMENT MONTHLY SALARY SCHEDULE

Effective 06/20/2024 (FY25) / Adopted by the Board as of August 25, 2023

Title	Step 1	Step 1.L	Step 1.LL	Step 2	Step 2.L	Step 2.LL	Step 3	Step 3.L	Step 3.LL	Step 4	Step 4.L	Step 4.LL	Step 5	Step 5.L	Step 5.LL	Step 6	Step 6.L	Step 6.LL
Chief Operating Officer	13,844	14,536	15,227	14,536	15,262	15,988	15,262	16,025	16,787	16,025	16,826	17,626	16,826	17,666	18,507	17,666	18,550	19,434
Maintenance Manager	10,820	11,360	11,901	11,360	11,929	12,497	11,929	12,525	13,121	12,525	13,151	13,777	13,151	13,808	14,465	13,808	14,498	15,188
Chief Financial Officer (CFO)	13,844	14,536	15,227	14,536	15,262	15,988	15,262	16,025	16,787	16,025	16,826	17,626	16,826	17,666	18,507	17,666	18,550	19,434
Planning and Development Director	11,802	12,392	12,981	12,392	13,010	13,629	13,010	13,660	14,310	13,660	14,343	15,026	14,343	15,061	15,779	15,061	15,813	16,566
Human Resources Director	12,984	13,634	14,284	13,634	14,316	14,997	14,316	15,032	15,747	15,032	15,784	16,536	15,784	16,572	17,361	16,572	17,401	18,230
Information Technology and Intelligent Transportation Systems Director	12,984	13,634	14,284	13,634	14,316	14,997	14,316	15,032	15,747	15,032	15,784	16,536	15,784	16,572	17,361	16,572	17,401	18,230
Marketing, Communications and Customer Service Director	9,497	9,972	10,447	9,972	10,471	10,970	10,471	10,995	11,518	10,995	11,544	12,094	11,544	12,121	12,698	12,121	12,728	13,335
Purchasing and Special Projects Director	9,497	9,972	10,447	9,972	10,471	10,970	10,471	10,995	11,518	10,995	11,544	12,094	11,544	12,121	12,698	12,121	12,728	13,335
Senior Database Administrator	10,350	10,868	11,386	10,868	11,412	11,957	11,412	11,983	12,553	11,983	12,582	13,182	12,582	13,212	13,841	13,212	13,872	14,532
Finance Deputy Director	10,379	10,898	11,416	10,898	11,442	11,966	11,442	12,014	12,586	12,014	12,615	13,217	12,615	13,246	13,877	13,246	13,908	14,570
Human Resources Deputy Director	9,741	10,228	10,716	10,228	10,740	11,251	10,740	11,277	11,814	11,277	11,840	12,404	11,840	12,433	13,026	12,433	13,056	13,678
Operations Manager - Fixed Route Division	8,507	8,932	9,357	8,932	9,379	9,826	9,379	9,849	10,319	9,849	10,341	10,833	10,341	10,858	11,374	10,858	11,400	11,943
Operations Manager - Paratransit Division	8,507	8,932	9,357	8,932	9,379	9,826	9,379	9,849	10,319	9,849	10,341	10,833	10,341	10,858	11,374	10,858	11,400	11,943
Assistant Maintenance Manager	8,116	8,521	8,927	8,521	8,948	9,374	8,948	9,395	9,842	9,395	9,864	10,334	9,864	10,358	10,852	10,358	10,877	11,395
Facilities Maintenance Manager	9,197	9,656	10,116	9,656	10,140	10,624	10,140	10,648	11,156	10,648	11,180	11,712	11,180	11,740	12,300	11,740	12,328	12,915
Database Administrator	9,001	9,452	9,903	9,452	9,925	10,398	9,925	10,421	10,917	10,421	10,943	11,464	10,943	11,490	12,038	11,490	12,064	12,638
Safety, Security and Risk Management Director	10,190	10,700	11,210	10,700	11,236	11,771	11,236	11,797	12,359	11,797	12,386	12,976	12,386	13,005	13,624	13,005	13,655	14,305
Assistant Operations Manager	6,382	6,701	7,020	6,701	7,036	7,370	7,036	7,388	7,739	7,388	7,757	8,126	7,757	8,145	8,533	8,145	8,552	8,960
Project Manager	6,382	6,701	7,020	6,701	7,036	7,370	7,036	7,388	7,739	7,388	7,757	8,126	7,757	8,145	8,533	8,145	8,552	8,960
Purchasing Manager	8,116	8,521	8,927	8,521	8,948	9,374	8,948	9,395	9,842	9,395	9,864	10,334	9,864	10,358	10,852	10,358	10,877	11,395
*Customer Service Manager	6,601	6,930	7,259	6,930	7,277	7,623	7,277	7,641	8,005	7,641	8,022	8,403	8,022	8,422	8,823	8,422	8,844	9,265
**Revenue Account Program Manager	6,382	6,701	7,020	6,701	7,036	7,370	7,036	7,388	7,739	7,388	7,757	8,126	7,757	8,145	8,533	8,145	8,552	8,960
*** Capital Planning and Grants Programs Manager	9,305	9,769	10,234	9,769	10,258	10,747	10,258	10,771	11,284	10,771	11,310	11,849	11,310	11,875	12,440	11,875	12,470	13,064
Executive Assistant	6,209	6,519	6,829	6,519	6,845	7,171	6,845	7,186	7,528	7,186	7,545	7,904	7,545	7,923	8,301	7,923	8,320	8,717

L = 10 Years Longevity (5%); LL = 15 Years Longevity (5%+5%)

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- Longevity Pay is based only on length of service.
- \* Position added and adopted by the Board on 11-20-2020
- \*\* New position proposed to be added and adopted by the Board on 09-24-2021
- \*\*\* Updated Schedule : CEO/General Manager Position removed, to be adopted by the Board on 03-25-2022
- \*\*\*\* New position added and adopted by the Board on 05-20-2022



# Attachment A



## MANAGEMENT YEARLY SALARY SCHEDULE

Effective 06/20/24 (FY25) / Adopted by the Board as of August 25, 2023

Title	Step 1	Step 1 L	Step 1 LL	Step 2	Step 2 L	Step 2 LL	Step 3	Step 3 L	Step 3 LL	Step 4	Step 4 L	Step 4 LL	Step 5	Step 5 L	Step 5 LL	Step 6	Step 6 L	Step 6 LL
Chief Operating Officer	166,130	174,429	182,728	174,429	183,144	191,859	183,144	192,296	201,448	192,296	201,906	211,515	201,906	211,994	222,082	211,994	222,602	233,210
Maintenance Manager	129,834	136,323	142,813	136,323	143,146	149,968	143,146	150,301	157,456	150,301	157,810	165,318	157,810	165,693	173,576	165,693	173,971	182,250
Chief Financial Officer (CFO)	166,130	174,429	182,728	174,429	183,144	191,859	183,144	192,296	201,448	192,296	201,906	211,515	201,906	211,994	222,082	211,994	222,602	233,210
Planning and Development Director	141,627	148,699	155,771	148,699	156,125	163,550	156,125	163,925	171,725	163,925	172,120	180,315	172,120	180,731	189,342	180,731	189,758	198,766
Human Resources Director	155,813	163,613	171,413	163,613	171,787	179,962	171,787	180,378	189,968	180,378	189,405	198,432	189,405	198,869	208,333	198,869	208,811	218,764
Information Technology and Intelligent Transportation Systems Director	155,813	163,613	171,413	163,613	171,787	179,962	171,787	180,378	189,968	180,378	189,405	198,432	189,405	198,869	208,333	198,869	208,811	218,764
Marketing, Communications and Customer Service Director	113,963	119,662	125,362	119,662	125,653	131,643	125,653	131,934	138,216	131,934	138,528	145,122	138,528	145,454	152,381	145,454	152,734	160,014
Purchasing and Special Projects Director	113,963	119,662	125,362	119,662	125,653	131,643	125,653	131,934	138,216	131,934	138,528	145,122	138,528	145,454	152,381	145,454	152,734	160,014
Senior Database Administrator	124,197	130,416	136,635	130,416	136,947	143,478	136,947	143,790	150,634	143,790	150,987	158,184	150,987	158,538	166,088	158,538	166,462	174,387
Finance Deputy Director	124,550	130,770	136,989	130,770	137,301	143,832	137,301	144,165	151,029	144,165	151,382	158,600	151,382	158,954	166,525	158,954	166,899	174,845
Human Resources Deputy Director	116,896	122,741	128,586	122,741	128,877	135,013	128,877	135,325	141,773	135,325	142,085	148,845	142,085	149,198	156,312	149,198	156,666	164,133
Operations Manager - Fixed Route Division	102,086	107,182	112,278	107,182	112,549	117,915	112,549	118,186	123,822	118,186	124,093	130,000	124,093	130,291	136,490	130,291	136,802	143,312
Operations Manager - Paratransit Division	102,086	107,182	112,278	107,182	112,549	117,915	112,549	118,186	123,822	118,186	124,093	130,000	124,093	130,291	136,490	130,291	136,802	143,312
Assistant Maintenance Manager	97,386	102,253	107,120	102,253	107,370	112,486	107,370	112,736	118,102	112,736	118,373	124,010	118,373	124,301	130,229	124,301	130,520	136,739
Facilities Maintenance Manager	110,365	115,877	121,389	115,877	121,680	127,483	121,680	127,774	133,869	127,774	133,869	140,546	133,869	140,878	147,597	140,878	147,930	154,981
Database Administrator	108,014	113,422	118,830	113,422	119,101	124,779	119,101	125,050	130,998	125,050	131,310	137,571	131,310	137,883	144,456	137,883	144,768	151,653
Safety, Security and Risk Management Director	122,283	128,398	134,514	128,398	134,826	141,253	134,826	141,565	148,304	141,565	148,637	155,709	148,637	156,062	163,488	156,062	163,862	171,662
Assistant Operations Manager	76,586	80,413	84,240	80,413	84,427	88,442	84,427	88,650	92,872	88,650	93,080	97,510	93,080	97,739	102,398	97,739	102,627	107,515
Project Manager	76,586	80,413	84,240	80,413	84,427	88,442	84,427	88,650	92,872	88,650	93,080	97,510	93,080	97,739	102,398	97,739	102,627	107,515
Purchasing Manager	97,386	102,253	107,120	102,253	107,370	112,486	107,370	112,736	118,102	112,736	118,373	124,010	118,373	124,301	130,229	124,301	130,520	136,739
*Customer Service Manager	79,206	83,158	87,110	83,158	87,318	91,478	87,318	91,686	96,054	91,686	96,262	100,838	96,262	101,067	105,872	101,067	106,122	111,176
**Revenue Account Program Manager	76,586	80,413	84,240	80,413	84,427	88,442	84,427	88,650	92,872	88,650	93,080	97,510	93,080	97,739	102,398	97,739	102,627	107,515
*** Capital Planning and Grants Programs Manager	111,654	117,229	122,803	117,229	123,094	128,960	123,094	129,251	135,408	129,251	135,720	142,189	135,720	142,501	149,282	142,501	149,635	156,770
Executive Assistant	74,506	78,229	81,952	78,229	82,139	86,050	82,139	86,237	90,334	86,237	90,542	94,848	90,542	95,077	99,611	95,077	99,840	104,603

L = 10 Years Longevity (5%), LL = 15 Years Longevity (5%+5%)

\*\*\*\*\*

Longevity Pay is based only on length of service.

\* Position added and adopted by the Board on 11-20-2020

\*\* New position proposed to be added and adopted by the Board on 09-24-2021

\*\*\* Updated Schedule : CEO/General Manager Position removed, to be adopted by the Board on 03-25-2022

\*\*\*\* New position added and adopted by the Board on 05-20-2022



# Attachment A



## MANAGEMENT HOURLY RATES SCHEDULE

Effective 06/19/25 (FY26) / Adopted by the Board as of August 25, 2023

Title	Step 1	Step 1 L	Step 1 LL	Step 2	Step 2 L	Step 2 LL	Step 3	Step 3 L	Step 3 LL	Step 4	Step 4 L	Step 4 LL	Step 5	Step 5 L	Step 5 LL	Step 6	Step 6 L	Step 6 LL
Chief Operating Officer	83.06	87.21	91.36	87.21	91.57	95.93	91.57	96.15	100.73	96.15	100.96	105.77	100.96	106.01	111.06	106.01	111.31	116.61
Maintenance Manager	64.92	68.17	71.42	68.17	71.58	74.99	71.58	75.16	78.74	75.16	78.92	82.68	78.92	82.87	86.82	82.87	87.01	91.15
Chief Financial Officer (CFO)	83.06	87.21	91.36	87.21	91.57	95.93	91.57	96.15	100.73	96.15	100.96	105.77	100.96	106.01	111.06	106.01	111.31	116.61
Planning and Development Director	70.81	74.35	77.89	74.35	78.07	81.79	78.07	81.97	85.87	81.97	86.07	90.17	86.07	90.37	94.67	90.37	94.89	99.41
Human Resources Director	77.91	81.81	85.71	81.81	85.90	89.99	85.90	90.20	94.50	90.20	94.71	99.22	94.71	99.45	104.19	99.45	104.42	109.39
Information Technology and Intelligent Transportation Systems Director	77.91	81.81	85.71	81.81	85.90	89.99	85.90	90.20	94.50	90.20	94.71	99.22	94.71	99.45	104.19	99.45	104.42	109.39
Marketing, Communications and Customer Service Director	56.98	59.83	62.68	59.83	62.82	65.81	62.82	65.96	69.10	65.96	69.26	72.56	69.26	72.72	76.18	72.72	76.36	80.00
Purchasing and Special Projects Director	56.98	59.83	62.68	59.83	62.82	65.81	62.82	65.96	69.10	65.96	69.26	72.56	69.26	72.72	76.18	72.72	76.36	80.00
Senior Database Administrator	62.10	65.21	68.32	65.21	68.47	71.73	68.47	71.89	75.31	71.89	75.48	79.07	75.48	79.25	83.02	79.25	83.21	87.17
Finance Deputy Director	62.28	65.39	68.50	65.39	68.66	71.93	68.66	72.09	75.52	72.09	75.69	79.29	75.69	79.47	83.25	79.47	83.44	87.41
Human Resources Deputy Director	58.45	61.37	64.29	61.37	64.44	67.51	64.44	67.66	70.88	67.66	71.04	74.42	71.04	74.59	78.14	74.59	78.32	82.05
Operations Manager - Fixed Route Division	51.04	53.59	56.14	53.59	56.27	58.95	56.27	59.08	61.89	59.08	62.03	64.98	62.03	65.13	68.23	65.13	68.39	71.65
Operations Manager - Paratransit Division	51.04	53.59	56.14	53.59	56.27	58.95	56.27	59.08	61.89	59.08	62.03	64.98	62.03	65.13	68.23	65.13	68.39	71.65
Assistant Maintenance Manager	48.69	51.12	53.55	51.12	53.68	56.24	53.68	56.36	59.04	56.36	59.18	62.00	59.18	62.14	65.10	62.14	65.25	68.36
Facilities Maintenance Manager	55.18	57.94	60.70	57.94	60.84	63.74	60.84	63.88	66.92	63.88	67.07	70.26	67.07	70.42	73.77	70.42	73.94	77.46
Database Administrator	54.01	56.71	59.41	56.71	59.55	62.39	59.55	62.53	65.51	62.53	65.66	68.79	65.66	68.94	72.22	68.94	72.39	75.84
Safety, Security and Risk Management Director	61.14	64.20	67.26	64.20	67.41	70.62	67.41	70.78	74.15	70.78	74.32	77.86	74.32	78.04	81.76	78.04	81.94	85.84
Assistant Operations Manager	38.29	40.20	42.11	40.20	42.21	44.22	42.21	44.32	46.43	44.32	46.54	48.76	46.54	48.87	51.20	48.87	51.31	53.75
Project Manager	38.29	40.20	42.11	40.20	42.21	44.22	42.21	44.32	46.43	44.32	46.54	48.76	46.54	48.87	51.20	48.87	51.31	53.75
Purchasing Manager	48.69	51.12	53.55	51.12	53.68	56.24	53.68	56.36	59.04	56.36	59.18	62.00	59.18	62.14	65.10	62.14	65.25	68.36
*Customer Service Manager	39.60	41.58	43.56	41.58	43.66	45.74	43.66	45.84	48.02	45.84	48.13	50.42	48.13	50.54	52.95	50.54	53.07	55.60
**Revenue Account Program Manager	38.29	40.20	42.11	40.20	42.21	44.22	42.21	44.32	46.43	44.32	46.54	48.76	46.54	48.87	51.20	48.87	51.31	53.75
*** Capital Planning and Grants Programs Manager	55.83	58.62	61.41	58.62	61.55	64.48	61.55	64.63	67.71	64.63	67.86	71.09	67.86	71.25	74.64	71.25	74.81	78.37
Executive Assistant	37.25	39.11	40.97	39.11	41.07	43.03	41.07	43.12	45.17	43.12	45.28	47.44	45.28	47.54	49.80	47.54	49.92	52.30

L = 10 Years Longevity (5%); LL = 15 Years Longevity (5%+5%)

\*\*\*\*\*

*Longevity Pay is based only on length of service.*

\* Position added and adopted by the Board on 11-20-2020

\*\* New position proposed to be added and adopted by the Board on 09-24-2021

\*\*\* Updated Schedule - CEO/General Manager Position removed, to be adopted by the Board on 03-25-2022

\*\*\*\* New position added and adopted by the Board on 05-20-2022









# Attachment A



Effective 06/22/23 (FY24) / Adopted by the Board as of August 25, 2023

## MANAGEMENT SALARY SCHEDULE: Monthly, Yearly and Hourly

<u>Title</u>	<u>Year 2</u>
CEO/General Manager	
Monthly Salary	23,430.00
Yearly Salary	281,154.00
Hourly Rate	135.17

# Attachment A



Effective 06/20/24 (FY25) / Adopted by the Board as of August 25, 2023

MANAGEMENT  
SALARY SCHEDULE: Monthly, Yearly and Hourly

<u>Title</u>	<u>Year 3</u>
CEO/General Manager	
Monthly Salary	24,367.00
Yearly Salary	292,406.00
Hourly Rate	140.58

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THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS

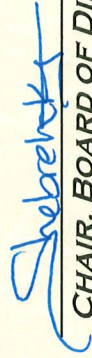
# **CERTIFICATE OF APPRECIATION**

TO

# **WESLEY I. GUILD ELECTRONIC TECHNICIAN**

FOR THE COMPLETION OF 10 YEARS OF SERVICE  
BETWEEN 2013 AND 2023

GIVEN THIS 25TH DAY OF AUGUST 2023

  
CHAIR, BOARD OF DIRECTORS

  
CEO/GENERAL MANAGER

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## **BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No.  
On the Motion of Director:  
Duly Seconded by Director:  
The Following Resolution is Adopted:

### **RESOLUTION OF APPRECIATION FOR THE SERVICES OF PEG FLECHTNER AS BUS OPERATOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

**WHEREAS**, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County, and

**WHEREAS**, the provision of public transportation service requires a competent, dedicated workforce, and

**WHEREAS**, METRO, requiring an employee with expertise and dedication, appointed Peg Flechtner to serve in the position of Bus Operator, and

**WHEREAS**, served as a member of the Operations Department of METRO for the time period of December 19, 2006 to July 24, 2023, and

**WHEREAS**, Peg Flechtner provided METRO with dedicated service and commitment during the time of employment, and

**WHEREAS**, Peg Flechtner served METRO with distinction, and

**WHEREAS**, the service provided to the residents of Santa Cruz County by Peg Flechtner resulted in reliable, quality public transportation being available in the most difficult of times, and

**WHEREAS**, during the time of Ms. Flechtner's service, METRO improved existing and built new operating facilities, converted the fleet to a CNG propulsion system, developed accessible bus stops, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

**WHEREAS**, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Peg Flechtner.

**NOW, THEREFORE, BE IT RESOLVED**, that upon her retirement as Bus Operator, the Board of Directors of METRO does hereby commend her efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, the METRO staff and all of the residents of Santa Cruz County.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

**PASSED AND ADOPTED** this 25<sup>th</sup> Day of August 2023 by the following vote:

**AYES:** Directors -

**NOES:** Directors -

**ABSTAIN:** Directors -

**ABSENT:** Directors -

Approved:

Shebreh Kalantari-Johnson  
Board Chair

\_\_\_\_\_

Attest:

Michael Tree  
CEO/General Manager

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Approved as to form:

Julie Sherman, General Counsel

\_\_\_\_\_



## **BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No.  
On the Motion of Director:  
Duly Seconded by Director:  
The Following Resolution is Adopted:

### **RESOLUTION OF APPRECIATION FOR THE SERVICES OF HARLAN GLATT AS SENIOR DATABASE ADMINISTRATOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

**WHEREAS**, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County, and

**WHEREAS**, the provision of public transportation service requires a competent, dedicated workforce, and

**WHEREAS**, METRO, requiring an employee with expertise and dedication, appointed Harlan Glatt to serve in the position of Senior Database Administrator, and

**WHEREAS**, Harlan Glatt served as a member of the Information Technology Department of METRO for the time period of January 7, 2002 to August 14, 2023, and

**WHEREAS**, Harlan Glatt provided METRO with dedicated service and commitment during the time of employment, and

**WHEREAS**, Harlan Glatt served METRO with distinction, and

**WHEREAS**, the service provided to the residents of Santa Cruz County by Harlan Glatt resulted in reliable, quality public transportation being available in the most difficult of times, and

**WHEREAS**, during the time of Ms. Glatt's service, METRO improved existing and built new operating facilities, converted the fleet to a CNG propulsion system, developed accessible bus stops, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

**WHEREAS**, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Harlan Glatt.

**NOW, THEREFORE, BE IT RESOLVED**, that upon her retirement as Senior Database Administrator, the Board of Directors of METRO does hereby commend her efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, the METRO staff and all of the residents of Santa Cruz County.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

**PASSED AND ADOPTED** this 25<sup>th</sup> Day of August 2023 by the following vote:

**AYES:** Directors -

**NOES:** Directors -

**ABSTAIN:** Directors -

**ABSENT:** Directors -

Approved:

Shebreh Kalantari-Johnson  
Board Chair

\_\_\_\_\_

Attest:

Michael Tree  
CEO/General Manager

\_\_\_\_\_

Approved as to form:

Julie Sherman, General Counsel

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## **BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No.  
On the Motion of Director:  
Duly Seconded by Director:  
The Following Resolution is Adopted:

### **RESOLUTION OF APPRECIATION FOR THE SERVICES OF ANDREW KEARNEY AS BUS OPERATOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

**WHEREAS**, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County, and

**WHEREAS**, the provision of public transportation service requires a competent, dedicated workforce, and

**WHEREAS**, METRO, requiring an employee with expertise and dedication, appointed Andrew Kearney to serve in the position of Bus Operator, and

**WHEREAS**, served as a member of the Operations Department of METRO for the time period of November 3, 2008 to July 19, 2023, and

**WHEREAS**, Andrew Kearney provided METRO with dedicated service and commitment during the time of employment, and

**WHEREAS**, Andrew Kearney served METRO with distinction, and

**WHEREAS**, the service provided to the residents of Santa Cruz County by Andrew Kearney resulted in reliable, quality public transportation being available in the most difficult of times, and

**WHEREAS**, during the time of Mr. Kearney's service, METRO improved existing and built new operating facilities, converted the fleet to a CNG propulsion system, developed accessible bus stops, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

**WHEREAS**, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Andrew Kearney.

**NOW, THEREFORE, BE IT RESOLVED**, that upon his retirement as Bus Operator, the Board of Directors of METRO does hereby commend his efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, the METRO staff and all of the residents of Santa Cruz County.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

**PASSED AND ADOPTED** this 25<sup>th</sup> Day of August 2023 by the following vote:

**AYES:** Directors -

**NOES:** Directors -

**ABSTAIN:** Directors -

**ABSENT:** Directors -

Approved:

Shebreh Kalantari-Johnson  
Board Chair

\_\_\_\_\_

Attest:

Michael Tree  
CEO/General Manager

\_\_\_\_\_

Approved as to form:

Julie Sherman, General Counsel

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## **BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No.  
On the Motion of Director:  
Duly Seconded by Director:  
The Following Resolution is Adopted:

### **RESOLUTION OF APPRECIATION FOR THE SERVICES OF PAUL LENNON AS BUS OPERATOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

**WHEREAS**, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County, and

**WHEREAS**, the provision of public transportation service requires a competent, dedicated workforce, and

**WHEREAS**, METRO, requiring an employee with expertise and dedication, appointed Paul Lennon to serve in the position of Bus Operator, and

**WHEREAS**, served as a member of the Operations Department of METRO for the time period of February 17, 2012 to June 30, 2023, and

**WHEREAS**, Paul Lennon provided METRO with dedicated service and commitment during the time of employment, and

**WHEREAS**, Paul Lennon served METRO with distinction, and

**WHEREAS**, the service provided to the residents of Santa Cruz County by Paul Lennon resulted in reliable, quality public transportation being available in the most difficult of times, and

**WHEREAS**, during the time of Mr. Lennon's service, METRO improved existing and built new operating facilities, converted the fleet to a CNG propulsion system, developed accessible bus stops, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

**WHEREAS**, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Paul Lennon.

**NOW, THEREFORE, BE IT RESOLVED**, that upon his retirement as Bus Operator, the Board of Directors of METRO does hereby commend his efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, the METRO staff and all of the residents of Santa Cruz County.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

**PASSED AND ADOPTED** this 25<sup>th</sup> Day of August 2023 by the following vote:

**AYES:** Directors -

**NOES:** Directors -

**ABSTAIN:** Directors -

**ABSENT:** Directors -

Approved:

Shebreh Kalantari-Johnson  
Board Chair

\_\_\_\_\_

Attest:

Michael Tree  
CEO/General Manager

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Approved as to form:

Julie Sherman, General Counsel

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## **BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No.  
On the Motion of Director:  
Duly Seconded by Director:  
The Following Resolution is Adopted:

### **RESOLUTION OF APPRECIATION FOR THE SERVICES OF MARISELA MENDOZA AS VEHICLE SERVICE WORKER II FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

**WHEREAS**, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County, and

**WHEREAS**, the provision of public transportation service requires a competent, dedicated workforce, and

**WHEREAS**, METRO, requiring an employee with expertise and dedication, appointed Marisela Mendoza to serve in the position of Vehicle Service Worker II, and

**WHEREAS**, Marisela Mendoza served as a member of the Fleet Maintenance Department of METRO for the time period of August 23, 2000 to July 18, 2023, and

**WHEREAS**, Marisela Mendoza provided METRO with dedicated service and commitment during the time of her employment, and

**WHEREAS**, Marisela Mendoza served METRO with distinction, and

**WHEREAS**, the service provided to the residents of Santa Cruz County by Marisela Mendoza resulted in reliable, quality public transportation being available in the most difficult of times, and

**WHEREAS**, during the time of Ms. Mendoza's service, METRO improved existing and built new operating facilities, converted the fleet to a CNG propulsion system, developed accessible bus stops, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

**WHEREAS**, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Marisela Mendoza.

**NOW, THEREFORE, BE IT RESOLVED**, that upon her retirement as Vehicle Service Worker II, the Board of Directors of METRO does hereby commend her efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, the METRO staff and all of the residents of Santa Cruz County.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

**PASSED AND ADOPTED** this 25<sup>th</sup> Day of August 2023 by the following vote:

**AYES:** Directors -

**NOES:** Directors -

**ABSTAIN:** Directors -

**ABSENT:** Directors -

Approved:

Shebreh Kalantari-Johnson  
Board Chair

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Attest:

Michael Tree  
CEO/General Manager

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Approved as to form:

Julie Sherman, General Counsel

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# VERBAL PRESENTATION

## ORAL REPORT ON HYDROGEN TECHNOLOGY IN THE MARKET PLACE FOR PUBLIC TRANSIT & ARCHES

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VERBAL PRESENTATION

CEO ORAL REPORT

Michael Tree

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