



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)  
BOARD OF DIRECTORS AGENDA  
REGULAR MEETING  
JUNE 24, 2016 – 8:30 AM  
SANTA CRUZ CITY CHAMBERS  
809 CENTER STREET  
SANTA CRUZ, CA 95060**

MISSION STATEMENT: “To provide a public transportation service that enhances personal mobility and creates a sustainable transportation option in Santa Cruz County through a cost-effective, reliable, accessible, safe, clean and courteous transit service.”

The Board Meeting Agenda Packet can be found online at [www.SCMTD.com](http://www.SCMTD.com) and is available for inspection at Santa Cruz Metro’s Administrative offices at 110 Vernon Street, Santa Cruz, California.

This document has been created with accessibility in mind. With the exception of the Structural Deficit Workshop materials, certain 3rd party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to [accessibility@scmttd.com](mailto:accessibility@scmttd.com)

**BOARD ROSTER**

Director Ed Bottorff	City of Capitola
Director Dene Bustichi	City of Scotts Valley
Director Karina Cervantez	City of Watsonville
Director Cynthia Chase	City of Santa Cruz
Director Jimmy Dutra, Vice Chair	City of Watsonville
Director Zach Friend	County of Santa Cruz
Director Norm Hagen	County of Santa Cruz
Director Don Lane	City of Santa Cruz
Director John Leopold	County of Santa Cruz
Director Bruce McPherson	County of Santa Cruz
Director Mike Rotkin, Chair	County of Santa Cruz
Ex-Officio Director Donna Blitzer	UC Santa Cruz

Alex Clifford  
Leslyn K. Syren

METRO CEO/General Manager  
METRO District Counsel

**TITLE 6 - INTERPRETATION SERVICES / TÍTULO 6 - SERVICIOS DE TRADUCCIÓN**

Spanish language interpretation and Spanish language copies of the agenda packet are available on an as-needed basis. Please make advance arrangements with the Executive Assistant at 831-426-6080. Interpretación en español y traducciones en español del paquete de la agenda están disponibles sobre una base como-necesaria. Por favor, hacer arreglos por adelantado con Coordinador de Servicios Administrativos al numero 831-426-6080.

**AMERICANS WITH DISABILITIES ACT**

The Board of Directors meets in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, or to access the

agenda and the agenda packet (including a Spanish language copy of the agenda packet), should contact the Executive Assistant, at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting Santa Cruz METRO regarding special requirements to participate in the Board meeting. For information regarding this agenda or interpretation services, please call Santa Cruz METRO at 831-426-6080.

## **SECTION I: OPEN SESSION**

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

### **1 CALL TO ORDER**

### **2 ROLL CALL**

### **3 ANNOUNCEMENTS**

- 3-1 Spanish language interpretation will be available during "Oral Communications" and for any other agenda item for which these services are needed.
- 3-2 Today's meeting is being broadcast by Community Television of Santa Cruz County and today's technician is Chris Ivins.

### **4 BOARD OF DIRECTORS COMMENTS**

### **5 COMMUNICATIONS TO THE BOARD OF DIRECTORS**

This time is set aside for Directors and members of the general public to address any item not on the Agenda which is within the subject matter jurisdiction of the Board. No action or discussion shall be taken on any item presented except that any Director may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to Santa Cruz METRO will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. Any Director may place matters brought up under Communications to the Board of Directors on a future agenda. In accordance with District Resolution 69-2-1, speakers appearing at a Board meeting shall be limited to three minutes in his or her presentation. Any person addressing the Board may submit written statements, petitions or other documents to complement his or her presentation. When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

- Assemblymember Eschoo's letters in support of funding for METRO under the Low or No Emission Vehicle Deployment and Bus and Bus Facilities Programs

### **6 WRITTEN COMMUNICATIONS FROM MAC (if applicable)**

### **7 LABOR ORGANIZATION COMMUNICATIONS**

### **8 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

## **CONSENT AGENDA**

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

- 9-01 ACCEPT AND FILE: PRELIMINARY APPROVED CHECK JOURNAL DETAIL FOR THE MONTH OF MAY 2016**  
*Angela Aitken, Finance Manager*
- 9-02 ACCEPT AND FILE: YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF MARCH 31, 2016**  
*Angela Aitken, Finance Manager*
- 9-03 ACCEPT AND FILE: MINUTES OF THE SANTA CRUZ METRO BOARD OF DIRECTORS MEETINGS OF MAY 26 AND JUNE 17, 2016**  
*Alex Clifford, CEO/General Manager*
- 9-04 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 1<sup>ST</sup> AMENDMENT EXTENDING THE CONTRACT WITH VEHICLE MAINTENANCE PROGRAM, INC. FOR BUS AIR, FUEL & OIL FILTERS, INCREASING THE CONTRACT TOTAL BY \$5,000**  
*Al Pierce, Maintenance Manager*
- 9-05 APPROVE: CONSIDERATION OF ISSUING A FORMAL INVITATION FOR BIDS FOR INSTALLATION OF BOLLARDS AT THE JUDY K. SOUZA OPERATIONS FACILITY**  
*Al Pierce, Maintenance Manager*
- 9-06 ACCEPT AND APPROVE: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 9<sup>TH</sup> AMENDMENT TO THE CONTRACT WITH RNL DESIGN, INC. FOR ARCHITECT AND ENGINEERING SERVICES, EXTENDING THE CONTRACT TERM, AND INCREASING THE CONTRACT TOTAL BY \$50,000**  
*Alex Clifford, CEO/General Manager*
- 9-07 APPROVE: REVISED METROBASE PHASE II (OPERATIONS BUILDING) LIFE OF PROJECT BUDGET AND CAPITAL RESOURCE ALLOCATION PLAN**  
*Alex Clifford, CEO/General Manager*
- 9-08 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 5<sup>TH</sup> AMENDMENT TO THE CONTRACT WITH HILL INTERNATIONAL, INC., EXTENDING THE TERM OF THE CONTRACT FOR PROJECT MANAGEMENT CONSULTANT SERVICES**  
*Alex Clifford, CEO/General Manager*
- 9-09 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 4<sup>TH</sup> AMENDMENT EXTENDING THE CONTRACT FOR ONE YEAR WITH ALLIANT INSURANCE SERVICES, INC. FOR EXCESS WORKERS' COMPENSATION INSURANCE, INCREASING THE CONTRACT TOTAL BY \$202,257**  
*Robyn D. Slater, Human Resources Manager*

- 9-10 APPROVE: RENEWAL OF LIABILITY AND VEHICLE PHYSICAL DAMAGE INSURANCE PROGRAM COVERAGE WITH CALTIP FOR FY17**  
*Angela Aitken, Finance Manager*
- 9-11 APPROVE: CONSIDERATION OF RESOLUTION APPROVING THE FY16 REVISED CAPITAL BUDGET**  
*Angela Aitken, Finance Manager*
- 9-12 ACCEPT AND APPROVE: CONSIDER ADOPTING A RESOLUTION AUTHORIZING A GRANT APPLICATION FOR THREE CNG BUSES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION**  
*Thomas Hiltner, Grants/Legislative Analyst*

## REGULAR AGENDA

- 10 RESOLUTION OF APPRECIATION: DORICE ANN, KENNETH BROWN, CRAIG L. CRAIG AND MARGARITA MESECK, RETIREES**  
*Chair Mike Rotkin*
- 11 CONSIDERATION OF A FORMAL RATIFICATION OF A LABOR AGREEMENT BETWEEN UNITED TRANSPORTATION UNION LOCAL 23, FIXED ROUTE, FOR THE PERIOD JULY 1, 2016 THROUGH JUNE 30, 2019**  
*Alex Clifford, CEO/General Manager*
- 12 CONSIDERATION OF A FORMAL RATIFICATION OF A LABOR AGREEMENT BETWEEN UNITED TRANSPORTATION UNION LOCAL 23, PARACRUZ, FOR THE PERIOD JULY 1, 2016 THROUGH JUNE 30, 2019**  
*Alex Clifford, CEO/General Manager*
- 13 CONTINUED PUBLIC HEARING REGARDING PROPOSED SERVICE REDUCTION AND ACTION OF PROPOSED SERVICE CHANGES TO CONTINUE HEARING ON JUNE 24, 2016 AT 8:30AM OR AS SOON THEREAFTER AS THE MATTER CAN BE HEARD**  
*Barrow Emerson, Planning and Development Manager*
- 14 PUBLIC HEARING: REGARDING SANTA CRUZ METRO'S REVISED FY17 AND FY18 OPERATING BUDGET AND THE FY17 CAPITAL BUDGET TO COMMENCE AT 8:30AM OR AS SOON THEREAFTER AS THE MATTER CAN BE HEARD**  
*Angela Aitken, Finance Manager*
- 15 ORAL METRO ADVISORY COMMITTEE (MAC) SEMI-ANNUAL REPORT**  
*Veronica Elsea, MAC Chair*
- 16 ACCEPT AND APPROVE: CONSIDERATION OF AWARD OF CONTRACT TO YELLOW BUS, LLC FOR MARKETING AND COMMUNICATIONS PROFESSIONAL SERVICES NOT TO EXCEED \$10,000**  
*Alex Clifford, CEO/General Manager*
- 17 APPROVE: CONSIDERATION OF AUTHORIZING THE FOLLOWING: 1) "PARACRUZ RESERVATIONIST" CLASSIFICATION INTO THE SERVICE**





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# Communications to the Board



*Congress of the United States  
House of Representatives  
Washington, D.C. 20515*

*Anna G. Eshoo  
Eighteenth District  
California*

June 15, 2016

The Honorable Mike Rotkin, Board Chairman  
Santa Cruz Metropolitan Transit District  
110 Vernon Street  
Santa Cruz, California 95060

Dear Chairman Rotkin,

I've written to the Acting Administrator of the Federal Transit Administration, Carolyn Flowers, in support of the Santa Cruz Metropolitan Transit District's application for funding under the Low or No Emission Vehicle Deployment Program and the Bus and Bus Facilities Program. A copy of my letter is enclosed for you.

I hope this will be helpful to METRO, and should you have any questions or comments, you can contact Paul Beck in my Washington, D.C. office at (202) 225-8104.

All my best,

A handwritten signature in blue ink, appearing to read "Anna G. Eshoo".

Anna G. Eshoo  
Member of Congress

Enclosure

cc: Members, Santa Cruz Metropolitan Transit District Board of Directors  
Mr. Alex Clifford, General Manager & CEO, Santa Cruz Metropolitan  
Transit District

# Communications to the Board



*Congress of the United States  
House of Representatives  
Washington, D.C. 20515*

*Anna G. Eshoo  
Eighteenth District  
California*

June 15, 2016

The Honorable Carolyn Flowers, Acting Administrator  
Federal Transit Administration  
U.S. Department of Transportation  
1200 New Jersey Avenue, S.E.  
Washington, D.C. 20590

Dear Administrator Flowers,

I write in support of the Santa Cruz Metropolitan Transit District's (METRO) applications for grant funding under the Low or No Emission Vehicle Deployment Program (Lo/No) and the Bus and Bus Facilities Program.

Santa Cruz METRO is seeking a \$3.4 million grant from the Lo/No Program to support the purchase of three all-electric, zero-emission buses and supporting charging infrastructure. These buses would replace three diesel buses purchased in 1998 that are in poor condition. These state-of-the-art electric buses would be placed in service on METRO's popular Highway 17 express route between Santa Cruz and San Jose. METRO is also seeking \$1.3 million from the Bus and Bus Facilities Program to replace three other diesel buses and three ADA paratransit vans. These vehicles would be used on routes that connect the economically disadvantaged community of Watsonville with employment opportunities in downtown Santa Cruz. Both federal grants would be leveraged by a 30 percent local match.

Even though Santa Cruz METRO is supported by local sales tax revenues, deferred capital investments during the recession have left nearly 70 buses in their fleet due for replacement within the next three years. Access to federal funding through these grant programs would ensure that METRO can begin to update its fleet and continue to offer important transit service to people throughout Santa Cruz County.

Thank you in advance for your consideration of my important request.

Most gratefully,

A handwritten signature in blue ink, appearing to read "Anna Eshoo", written over a horizontal line.

Anna G. Eshoo  
Member of Congress



**DATE:** June 24, 2016  
**TO:** Board of Directors  
**FROM:** Angela Aitken, Finance Manager  
**SUBJECT: ACCEPT AND FILE PRELIMINARY APPROVED CHECK JOURNAL  
DETAIL FOR THE MONTH OF MAY 2016**

**I. RECOMMENDED ACTION**

**That the Board of Directors accept and file the preliminary approved Check Journal Detail for the month of May 2016.**

**II. SUMMARY**

- This staff report provides the Board with a preliminary approved Check Journal Detail for the month of May 2016.
- The Finance Department is submitting the check journal for Board acceptance and filing.

**III. DISCUSSION/BACKGROUND**

This preliminary approved Check Journal Detail provides the Board with a listing of the vendors and amounts paid out on a monthly cash flow basis (Operating and Capital expenses).

All invoices submitted for the month of May 2016 have been processed, checks issued and signed by the Finance Manager.

**IV. FINANCIAL CONSIDERATIONS/IMPACT**

None. The check journal is a presentation of invoices paid in May 2016 for purposes of Board review, agency disclosure, accountability and transparency.

**V. ALTERNATIVES CONSIDERED**

N/A

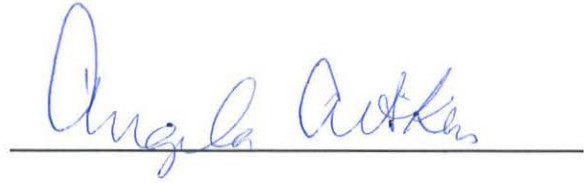
**VI. ATTACHMENTS**

**Attachment A:** Check Journal Detail for the Month of May 2016

Prepared By: Holly Riley, Senior Accounting Technician

**VII. APPROVALS:**

Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



# Attachment A

DATE 06/07/16 14:14

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
CHECK JOURNAL DETAIL BY CHECK NUMBER  
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 1

DATE: 05/01/16 THRU 05/31/16

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT
55824	05/02/16	002941	5,317.69	AA SAFE & SECURITY CO		71415	CYPHER LOCKS OPS	5,317.69
55825	05/02/16	001128	525.00	ALWAYS TOWING & RECOVERY, INC	0	71450	TOWING VEH #1203	525.00
55826	05/02/16	58.59 294	58.59	ANDY'S AUTO SUPPLY		71434	INVENTORY ORDER	58.59
55827	05/02/16	00247	330.00	AUTOMATIC DOOR SYSTEMS, INC.		71455	RPR ROLL UP DOORS	330.00
55828	05/02/16	E898	10.28	BARNES, SCOTT		71490	TRAVEL REIMBURSEMENT	10.28
55829	05/02/16	00130	49.40	CITY OF WATSONVILLE UTILITIES		71427	3/14-4/11 WASTE WTC	49.40
55830	05/02/16	001124	36,844.47	CLEAN ENERGY		71435	LNG 4/1/16	7,461.39
						71436	LNG 3/30/16	8,008.93
						71437	LNG 3/28/16	7,774.43
						71438	LNG 3/25/16	6,893.08
						71439	LNG 3/23/16	6,706.64
55831	05/02/16	002448	300.00	CLEAR VIEW, LLC	0	71428	WINDOW CLEANING WTC	300.00
55832	05/02/16	E957	203.03	CLIFFORD, ALEX		71491	TRAVEL REIMBURSEMENT	203.03
55833	05/02/16	0075	104.40	COAST PAPER & SUPPLY INC.		71430	TRASH CANS OPS	104.40
55834	05/02/16	003034	2,890.00	COASTAL LANDSCAPING INC. DBA		71451	APR 16 LANDSCAPING	2,890.00
55835	05/02/16	002567	32.00	DEPARTMENT OF JUSTICE		71447	FINGERPRINTING	32.00
55836	05/02/16	480	892.54	DIESEL MARINE ELECTRIC, INC.		71449	INVENTORY ORDER	892.54
55837	05/02/16	002295	39,037.84	FIRST ALARM		71440	MAR 16 SECURITY	39,037.84
55838	05/02/16	002962	1,391.87	FIS		71389	MAR 16 MERCHANT FEES	1,391.87
55839	05/02/16	002952	40.34	FLYERS ENERGY LLC		71424	PROPANE	40.34
55840	05/02/16	001189	75.00	GARY KENVILLE LOCKSMITH	7	71460	LOCK CONF ROOM SMC	75.00
55841	05/02/16	002954	15,736.96	GCR TIRES & SERVICE	7	71494	TIRES	18.00
						71495	TIRES	156.14
						71496	TIRES	129.94
						71497	TIRES	1,186.26
						71498	TIRES	2,681.54
						71499	TIRES	1,020.24
						71500	TIRES	491.20
						71501	TIRES	1,340.78
						71502	TIRES	1,186.26
						71503	TIRES	2,681.54
						71504	TIRES	38.44
						71505	TIRES	2,372.52
						71506	TIRES	982.40
						71507	TIRES	431.46
55842	05/02/16	647	899.04	GENFARE A DIV OF SPX CORP		71508	TIRES	1,020.24
						71425	INVENTORY ORDER	56.66
55843	05/02/16	282	381.51	GRAINGER		71426	INVENTORY ORDER	842.38
						71461	TRASH CONTAINERS	75.58
						71462	PAINT SUPPLIES	171.18
						71463	STOCK ITEM	9.31
55844	05/02/16	E061	18.48	HOLLY, ISAAC		71470	DESK LAMPS FOR PARTS	125.44
55845	05/02/16	166	619.78	HOSE SHOP, THE INC		71387	OFFICE SUPPLY REIMB	18.48
55846	05/02/16	002979	3,596.51	HUNT & SONS, INC.		71433	NON INVENTORY ORDER	619.78
						71420	INVENTORY ORDER	1,794.38
						71421	INVENTORY ORDER	1,802.13

# Attachment A

DATE 06/07/16 14:14

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
CHECK JOURNAL DETAIL BY CHECK NUMBER  
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 2

DATE: 05/01/16 THRU 05/31/16

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
55847	05/02/16	1,154.02	1117	KELLEY'S SERVICE INC.		71509	INVENTORY ORDER	46.94	
						71510	INVENTORY ORDER	37.71	
						71511	INVENTORY ORDER	305.64	
						71512	INVENTORY ORDER	157.50	
						71513	INVENTORY ORDER	3.75	
						71514	INVENTORY ORDER	209.13	
						71515	INVENTORY ORDER	65.57	
						71516	CREDIT	-32.63	
						71517	INVENTORY ORDER	15.29	
						71518	INVENTORY ORDER	91.90	
						71519	INVENTORY ORDER	226.35	
						71520	CREDIT	-48.94	
						71521	INVENTORY ORDER	53.71	
						71522	INVENTORY ORDER	19.32	
						71523	CREDIT	-36.84	
						71524	INVENTORY ORDER	125.26	
						71525	CREDIT	-125.26	
						71526	INVENTORY ORDER	44.78	
						71527	INVENTORY ORDER	39.62	
						71528	CREDIT	-44.78	
55848	05/02/16	1,108.40	878	KELLY SERVICES, INC.		71468	TEMP W/E 4/10/16	1,108.40	
55849	05/02/16	23.78	036	KELLY-MOORE PAINT CO., INC.		71459	PAINT	23.78	
55850	05/02/16	2,331.26	001233	KIMBALL MIDWEST		71422	NON INVENTORY ORDER	2,243.62	
						71423	NON INVENTORY ORDER	87.64	
55851	05/02/16	562.35	E635	KINSLOW, DEBBIE		71489	TRAVEL REIMBURSEMENT	562.35	
55852	05/02/16	3,835.54	216	LABOR READY, INC.		71412	TEMP W/E 4/8/16	1,329.77	
						71413	TEMP W/E 4/1/16	235.20	
						71414	TEMP W/E 4/8/16	940.80	
						71441	TEMP W/E 4/15/16	1,329.77	
55853	05/02/16	66.00	852	LAW OFFICES OF MARIE F. SANG	7	71448	CL# 2010223492	66.00	
55854	05/02/16	708.75	001145	MANAGED HEALTH NETWORK		71388	MAY 16 EAP	708.75	
55855	05/02/16	19,305.65	001063	NEW FLYER IND. CANADA ULC DBA		71392	INVENTORY ORDER	404.07	
						71393	INVENTORY ORDER	1,453.47	
						71394	INVENTORY ORDER	832.69	
						71395	INVENTORY ORDER	8.36	
						71396	INVENTORY ORDER	319.27	
						71397	INVENTORY ORDER	114.68	
						71398	INVENTORY ORDER	205.12	
						71399	INVENTORY ORDER	1,068.19	
						71400	INVENTORY ORDER	89.40	
						71401	INVENTORY ORDER	74.10	
						71402	INVENTORY ORDER	247.87	
						71403	INVENTORY ORDER	3,655.43	
						71404	INVENTORY ORDER	8,990.17	
						71405	INVENTORY ORDER	2,268.09	
						71406	INVENTORY ORDER	84.59	



# Attachment A

DATE 06/07/16 14:14

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
CHECK JOURNAL DETAIL BY CHECK NUMBER  
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 3

DATE: 05/01/16 THRU 05/31/16

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
55856	05/02/16	004	588.86	NORTH BAY FORD LINC-MERCURY		71407	CREDIT	-509.85	
55857	05/02/16	003115	3,457.16	OFFICE TEAM		71411	RPR VEH #2603 2403PC	588.86	
						71417	TEMP W/E 4/8/16	1,122.00	
						71452	TEMP W/E 4/15/16	959.06	
						71488	TEMP W/E 4/15/16	1,376.10	
55858	05/02/16	009	629.89	PACIFIC GAS & ELECTRIC		71442	3/24-4/14 DUBOIS	629.89	
55859	05/02/16	043	1,322.71	PALACE ART & OFFICE SUPPLY		71416	OFFICE SUPPLIES	651.03	
						71444	OFFICE SUPPLIES	163.07	
						71457	OFFICE SUPPLIES	508.61	
						71429	PART FOR ANTENNA	2.93	
55860	05/02/16	107A	112.69	SAN LORENZO LUMBER & HOME CTR		71431	STENCIL KIT OPS	12.70	
						71432	CREDIT	-7.82	
						71458	STENCIL OPS	15.59	
						71464	PNR BIKE RAK RPR	22.17	
						71465	CLEARANCE BARS OPS	57.16	
						71466	BUS WASHER BRUSHES	4.10	
						71467	OUTLET LOCK COVER	5.86	
55861	05/02/16	135	47.22	SANTA CRUZ AUTO PARTS, INC.		71473	HEARING PROTECTORS	13.84	
						71474	MASKING TAPE	33.38	
55862	05/02/16	002917	19,467.24	SANTA CRUZ METRO TRANSIT W/C		71390	4/1-4/15 W/C REPLEN	19,467.24	
55863	05/02/16	079	382.95	SANTA CRUZ MUNICIPAL UTILITIES		71486	3/8-4/5 1200A RIVER	382.95	
55864	05/02/16	001292	40.00	SANTA CRUZ RECORDS MNGMT INC		71445	MAR 16 SHREDDING PC	40.00	
55865	05/02/16	149	70.97	SANTA CRUZ SENTINEL	0	71469	LEGAL AG RFP 16-14	70.97	
55866	05/02/16	115	272.64	SNAP-ON INDUSTRIAL		71409	EMP TOOL REPLACEMENT	25.41	
						71485	EMP TOOL REPLACEMENT	247.23	
55867	05/02/16	001976	433.72	SPORTWORKS NORTHWEST, INC.		71410	INVENTORY ORDER	433.72	
55868	05/02/16	002245	57.77	STAPLES CONTRACT & COMM INC		71456	OFFICE SUPPLIES	57.77	
55869	05/02/16	E919	708.69	SYREN, LESLYN		71492	TRAVEL REIMBURSEMENT	180.05	
						71493	TRAVEL REIMBURSEMENT	528.64	
55870	05/02/16	003242	1,234.31	THE JANEK CORPORATION		71418	RPR OF MASTER PANEL	978.75	
						71419	RPR LUMINATOR CTRL	255.56	
55871	05/02/16	170	469.57	TOWNSEND'S AUTO PARTS		71481	INVENTORY ORDER	469.57	
55872	05/02/16	003268	94.02	TWO GO LLC DBA MONTEREY BAY		71443	INVENTORY ORDER	94.02	
55873	05/02/16	003152	329.33	UNIFIRST CORPORATION		71446	LAUNDRY SERVICE PC	6.99	
						71453	LAUNDRY SERVICE	6.48	
						71454	LAUNDRY SERVICE	40.42	
						71471	LAUNDRY SERVICE	206.43	
						71472	LAUNDRY SERVICE	69.01	
55874	05/02/16	007	194.79	UNITED PARCEL SERVICE		71391	FREIGHT	118.60	
						71479	FREIGHT	20.90	
						71480	FREIGHT	55.29	
55875	05/02/16	002829	191.05	VALLEY POWER SYSTEMS, INC.		71475	CREDIT	-135.94	
						71476	CREDIT	-1,071.19	
						71482	INVENTORY ORDER	1,306.64	
						71483	INVENTORY ORDER	23.79	
						71484	INVENTORY ORDER	67.75	

# Attachment A

DATE 06/07/16 14:14

PAGE 4

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
CHECK JOURNAL DETAIL BY CHECK NUMBER  
ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 05/01/16 THRU 05/31/16

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
55876	05/02/16	1,717.32 221		VEHICLE MAINTENANCE PROG INC		71477	INVENTORY ORDER	1,690.86	
						71478	INVENTORY ORDER	26.46	
55877	05/02/16	950.25 434		VERIZON WIRELESS	0	71487	3/13-4/12 WIFI BUSES	950.25	
55878	05/02/16	652.75 002291		WINCHESTER AUTO		71408	INVENTORY ORDER	652.75	
55879	05/02/16	485.65 003019		AMERICAN REPROGRAPHICS CO LLC		71541	FULL SIZE DRAWINGS	23.33	
						71542	FULLSIZE DRAWINGS	20.45	
						71543	FULLSIZE DRAWINGS	112.45	
						71544	FULLSIZE DRAWINGS	92.23	
						71545	FULLSIZE DRAWINGS	172.26	
						71546	FULLSIZE DRAWINGS	22.46	
						71547	FULLSIZE DRAWINGS	42.47	
55880	05/02/16	9,594.33 002295		FIRST ALARM		71534	MAR 16 SECURITY DUBO	6,423.06	
						71535	MAR 16 SECURITY HW	3,171.27	
55881	05/02/16	4,738.00 002117		IULIANO #2 LLC	7	71531	APR 16 RENT	4,738.00	
55882	05/02/16	9,989.23 003066		KIM FAMILY ENTERPRISES LLP		71530	FEB 16 HOLDOVER RENT	7,225.00	
						71533	FINAL NNN CHARGES	2,764.23	
55883	05/02/16	1,176.00 216		LABOR READY, INC.		71536	TEMP W/E 4/15/16	940.80	
						71537	TEMP W/E 4/15/16	235.20	
55884	05/02/16	1,122.00 003115		OFFICE TEAM		71540	TEMP W/E 4/1/16	1,122.00	
55885	05/02/16	479.41 788		SCMTD PETTY CASH - FINANCE		71529	REPLENISHMENT	479.41	
55886	05/02/16	264.00 957		SECURITY SHORING & STEEL PLT		71539	MAR 16 PLATE RENTAL	264.00	
55887	05/02/16	722.50 003254		TRINITY SOURCE GROUP INC		71538	135 DUBOIS SOIL TEST	722.50	
55888	05/02/16	10,240.33 001353		VISION COMMUNICATIONS		71548	INSTALL BASE STATION	6,632.50	
						71549	RELOCATE SYSTEM OPS	3,607.83	
55889	05/02/16	3,500.00 003074		WAVE CREST DEVELOPMENT INC.		71532	APR 16 RENT	3,500.00	
55890	05/09/16	293.68 002941		AA SAFE & SECURITY CO		71689	KEYS VERNON	293.68	
55891	05/09/16	9,259.80 003151		ABC BUS INC		71557	INVENTORY ORDER	4,651.23	
						71558	INVENTORY ORDER	464.50	
						71559	INVENTORY ORDER	0.82	
						71562	RPR VEH #2301	458.49	
						71563	INVENTORY ORDER	407.81	
						71564	INVENTORY ORDER	2,967.83	
						71610	INVENTORY ORDER	309.12	
55892	05/09/16	2,161.05 E636		AGUIRRE, CIRO		71626	TRAVEL REIMBURSEMENT	2,161.05	
55893	05/09/16	368.31 001934		ALDRAN CHEMICAL, INC		71565	INVENTORY ORDER	368.31	
55894	05/09/16	6,092.24 001D		AT&T		71584	3/19-4/18 CALNET3	3,364.79	
						71691	3/10-4/09 TRIPLE T1	2,727.45	
55895	05/09/16	957.23 003105		AT&T MOBILITY		71593	3/24-4/23 WIFI BUSES	957.23	
55896	05/09/16	4,646.33 001348		ATHENS INSURANCE SERVICE, INC.		71660	MAY 16 TPA FEES	4,646.33	
55897	05/09/16	355.88 247		AUTOMATIC DOOR SYSTEMS, INC.		71690	AUTO SWING DOOR PAC	355.88	
55898	05/09/16	79.95 003199		B & H FOTO & ELECTRONICS CORP		71655	OFFICE SUPPLIES	79.95	
55899	05/09/16	7,433.76 001844		BRINKS INCORPORATED		71585	MAR 16 1200B SERVICE	4,220.90	
						71586	MAR 16 1200B SERVICE	3,212.86	
55900	05/09/16	1,248.86 914		CALTRONICS BUSINESS SYSTEMS		71612	OFFICE SUPPLIES	1,248.86	
55901	05/09/16	1,071.27 130		CITY OF WATSONVILLE UTILITIES		71659	3/21-4/18 WATER WTC	29.36	
						71663	3/21-4/18 WATER WTC	284.79	

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55902	05/09/16	6,595.50	909	CLASSIC GRAPHICS		71664	4/20/16 WASTE WTC	757.12	
						71560	RPR VEH #2226	1,802.72	
						71561	RPR VEH #2226	4,792.78	
55903	05/09/16	23,756.69	001124	CLEAN ENERGY		71651	LNG 4/4/16	8,086.68	
						71658	APR 16 MAINTENANCE	14,842.00	
						71684	PRV VALVES	828.01	
						71681	BOD MEETING 3/25/16	225.00	
55904	05/09/16	225.00	367	COMMUNITY TELEVISION OF COSTCO		71587	MICROWAVE	108.74	
55905	05/09/16	217.48	002063			71588	MICROWAVE WTC	108.74	
						71609	INVENTORY ORDER	1,592.56	
55906	05/09/16	1,592.56	002814	CREATIVE BUS SALES, INC.		71665	RPR VEH #2802	844.44	
55907	05/09/16	9,857.09	003116	CUMMINS PACIFIC LLP		71666	CREDIT	-844.44	
						71667	RPR VEH #2802	638.34	
						71668	RPR VEH #2802	716.69	
						71669	CREDIT	-716.69	
						71670	RPR VEH #2802	3,029.42	
						71671	CREDIT	-70.69	
						71672	RPR VEH #1004	3,029.42	
						71673	INVENTORY ORDER	2,731.57	
						71674	INVENTORY ORDER	499.03	
55908	05/09/16	212.63	432	EXPRESS SERVICES INC.		71581	TEMP W/E 4/17/16	212.63	
55909	05/09/16	9,399.64	002952	FLYERS ENERGY LLC		71555	4/1-4/15 FUEL PC	7,328.96	
						71556	4/1-4/15 FUEL	2,070.68	
55910	05/09/16	59.75	003279	FRONTIER COMMUNICATIONS CORP		71633	4/13-5/12 SKY-OCEAN	59.75	
55911	05/09/16	253.96	001302	GARDA CL WEST, INC.		71579	MAY 16 SVCS	253.96	
55912	05/09/16	9,086.50	002954	GCR TIRES & SERVICE		71600	TIRES	877.31	
						71601	TIRES	501.79	
						71602	TIRES	1,340.78	
						71603	TIRES	1,505.35	
						71604	TIRES	1,340.78	
						71605	TIRES	3,351.93	
						71606	TIRES	168.56	
55913	05/09/16	1,374.76	647	GENFARE A DIV OF SPX CORP		71627	SUPPLY COIN VALIDATO	493.70	
						71629	RPR FAREBOX	278.48	
						71630	RPR FAREBOX	231.61	
						71631	ELECTRONIC LOCK	112.81	
						71632	RPR FAREBOX	258.16	
						71608	INVENTORY ORDER	119.63	
55914	05/09/16	119.63	117	GILLIG LLC		71607	NON INVENTORY ORDER	126.07	
55915	05/09/16	417.20	282	GRAINGER		71694	STOCK ITEM	11.10	
						71695	STOCK ITEM	14.03	
						71700	INVENTORY ORDER	27.01	
						71701	NON INVENTORY ORDER	71.34	
						71702	NON INVENTORY ORDER	128.00	
						71703	NON INVENTORY ORDER	13.45	
						71704	SAFETY SUPPLIES	26.20	

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55916	05/09/16	9,752.00 003109	9,752.00	HANSON BRIDGETT LLP		71582	M # 032117.000002	7,305.00	
55917	05/09/16	15,819.93 001745	15,819.93	HARTFORD LIFE AND ACCIDENT INS		71599	MATTER#032117.000003	2,447.00	
55918	05/09/16	450.26 166	450.26	HOSE SHOP, THE INC		71596	MAY 16 LIFE AD&D	4,503.70	
						71597	MAY 16 LTD	11,316.23	
						71551	FIELD WAND	138.85	
						71552	GREASE GUN	35.16	
						71553	STOCK ORDER	21.45	
55919	05/09/16	4,494.26 002979	4,494.26	HUNT & SONS, INC.		71643	NON INVENTORY ITEM	254.80	
55920	05/09/16	360.00 003271	360.00	KJRB INC		71661	ENGINE OIL	2,993.59	
55921	05/09/16	1,329.77 216	1,329.77	LABOR READY, INC.		71662	ENGINE OIL	1,500.67	
55922	05/09/16	2,775.00 003195	2,775.00	LANDAVERY, CARLOS G.		71645	TOWING VEH #2211	360.00	
55923	05/09/16	1,022.20 001235	1,022.20	LOCATELLI MOVING & STORAGE INC		71650	TEMP W/E 4/22/16	1,329.77	
55924	05/09/16	157.10 003059	157.10	MAILFINANCE INC		71575	INTERPRETATION SVC	1,350.00	
55925	05/09/16	24,909.00 001303	24,909.00	MAINTSTAR		71580	WRITTEN TRANSLATION	1,425.00	
55926	05/09/16	11,208.06 003017	11,208.06	MANSFIELD OIL CO OF GAINSVILLE		71589	FURNITURE MOVING PC	1,022.20	
55927	05/09/16	430.00 003249	430.00	MAXIMUM OIL SERVICE LLC		71576	4/28-5/27 LEASE ADM	157.10	
55928	05/09/16	4,760.13 001063	4,760.13	NEW FLYER IND. CANADA ULC DBA		71624	4/1-3/31/17 MAINT	24,909.00	
						71699	DIESEL 4/12/16	11,208.06	
						71628	REPAY CREDIT MEMO	577.68	
						71634	INVENTORY ORDER	84.59	
						71635	CREDIT	-84.59	
						71637	INVENTORY ORDER	917.68	
						71638	INVENTORY ORDER	398.31	
						71639	INVENTORY ORDER	162.76	
						71640	CREDIT	-430.65	
						71641	INVENTORY ORDER	258.53	
						71642	INVENTORY ORDER	531.30	
						71682	INVENTORY ORDER	2,344.52	
55929	05/09/16	109.98 002721	109.98	NEXTEL COMMUNICATIONS/SPRINT		71591	2/26-3/25TVM WIRELES	109.98	
55930	05/09/16	75.00 E188	75.00	NIETO, MANUEL		71583	DMV EXAM	75.00	
55931	05/09/16	4,234.32 003115	4,234.32	OFFICE TEAM		71570	TEMP W/E 4/1/16	1,019.90	
						71571	TEMP W/E 4/8/16	992.02	
						71572	TEMP W/E 4/8/16	-24.90	
						71578	TEMP W/E 4/22/16	1,257.30	
						71611	TEMP W/E 4/22/16	990.00	
55932	05/09/16	12,530.77 009	12,530.77	PACIFIC GAS & ELECTRIC		71554	3/24-4/24 1200B RIVE	2,234.95	
						71647	3/25-4/25 VERNON	4,381.88	
						71648	3/25-4/25 1200BRIVER	78.75	
						71649	3/25-4/25 GOLF	5,835.19	
55933	05/09/16	69.45 043	69.45	PALACE ART & OFFICE SUPPLY		71574	OFFICE SUPPLIES	-10.86	
						71590	OFFICE SUPPLIES	52.08	
						71675	OFFICE SUPPLIES	28.23	
55934	05/09/16	302.00 481	302.00	PIED PIPER EXTERMINATORS, INC.		71696	APR 16 PEST BETTYS	58.00	
						71697	APR 16 PEST VERNON	190.50	
						71698	APR 16 METRO MKT	53.50	

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55935	05/09/16	39,776.00 002939		PREFERRED BENEFIT		71594	MAY 16 DENTAL	39,776.00	
55936	05/09/16	108.74 E969		PYE, GINA		71598	MEETING REIMBURSEMENT	108.74	
55937	05/09/16	374.64 003266		REFLECTIVE APPAREL FACTORY INC		71683	SAFETY VESTS	374.64	
55938	05/09/16	340.80 001153		REPUBLIC ELEVATOR COMPANY INC		71657	RPR ELEVATOR VERNON	340.80	
55939	05/09/16	226.78 003024		RICOH USA, INC CA		71569	1/1-3/31 IMAGES OPS	226.78	
55940	05/09/16	27.74 536		RIVERSIDE LIGHTING & ELECTRIC		71613	LOBBY LIGHTS SMC	3.78	
						71614	RPLC INFO BOOTH LOCK	3.78	
						71615	RPLC LIGHTS RESTROOM	5.13	
						71616	RPR DUBOIS	15.05	
55941	05/09/16	95.45 001286		SAFE-CARD ID SERVICES, INC		71646	ID CARDS	95.45	
55942	05/09/16	67.81 107A		SAN LORENZO LUMBER & HOME CTR		71685	TRIPAC ASST	2.45	
						71686	SAFETY HASP	2.14	
						71687	LOCK DUBOIS	11.73	
						71688	SHELVING CLOSET	51.49	
55943	05/09/16	42.56 135		SANTA CRUZ AUTO PARTS, INC.		71636	INVENTORY PARTS	10.60	
						71652	INVENTORY ORDER	31.96	
55944	05/09/16	2,445.00 002700		SANTA CRUZ COUNTY ENVIROMENTAL		71678	HEALTH PERMIT 1200B	2,445.00	
55945	05/09/16	14,459.16 002917		SANTA CRUZ METRO TRANSIT W/C		71625	4/16-4/30 W/C REPLEN	14,459.16	
55946	05/09/16	474.93 079		SANTA CRUZ MUNICIPAL UTILITIES		71550	3/12-4/12 PARACRUZ	474.93	
55947	05/09/16	192.86 002459		SCOTT'S VALLEY WATER DISTRICT		71617	2/4-4/5 SVTC	45.70	
						71618	2/4-4/5 WATER SVT	147.16	
55948	05/09/16	2,500.00 002267		SHAW / YODER / ANTWIH, INC.		71680	APR 16 LEGISLATE SVC	2,500.00	
55949	05/09/16	972.11 002245		STAPLES CONTRACT & COMM INC		71573	OFFICE SUPPLIES	711.99	
						71577	MEGAPHONE W/SIREN	116.15	
						71679	OFFICE SUPPLIES	143.97	
55950	05/09/16	73.33 001040		TERRYBERRY CO., LLC		71656	LONGEVITY AWARD	73.33	
55951	05/09/16	351.62 003152		UNIFIRST CORPORATION		71653	LAUNDRY SERVICE	206.43	
						71654	LAUNDRY SERVICE	69.01	
						71676	LAUNDRY SERVICE	14.64	
						71677	LAUNDRY SERVICE	14.64	
						71692	LAUNDRY SERVICE	6.48	
						71693	LAUNDRY SERVICE	40.42	
55952	05/09/16	162.15 007		UNITED PARCEL SERVICE		71619	FREIGHT	37.68	
55953	05/09/16	66.36 002829		VALLEY POWER SYSTEMS, INC.		71620	FREIGHT	124.47	
55954	05/09/16	10,752.04 001043		VISION SERVICE PLAN		71621	INVENTORY ORDER	134.33	
55955	05/09/16	225.00 001165		VU, THANH DR. MD	7	71622	CREDIT	-67.97	
						71595	MAY 16 VISION	10,752.04	
						71566	DMV EXAM	75.00	
						71567	DMV EXAM	75.00	
						71568	DMV EXAM	75.00	
55956	05/09/16	683.48 148		ZEP SALES & SERVICE INC.		71623	INVENTORY ORDER	683.48	
55957	05/16/16	33.91 003151		ABC BUS INC		71720	INVENTORY ORDER	33.91	
55958	05/16/16	170.52 003019		AMERICAN REPROGRAPHICS CO LLC		71801	FULL SIZE DRAWING	74.60	
						71802	FULL SIZE DRAWING	58.62	
						71803	FULL SIZE DRAWING	37.30	
55959	05/16/16	749.15 001D		AT&T		71774	3/19-4/18 ELEV OPS	624.25	

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55960	05/16/16	15.75 002689		B & B SMALL ENGINE CORP		71775	3/19-4/18 LINE FEE	124.90	
55961	05/16/16	364.04 003248		BAY ALARM COMPANY		71785	SMC GOAT PARTS	15.75	
55962	05/16/16	1,767.12 001356		BRENCO OPERATING-TEXAS, LP		71709	RPR ALARM VERNON	364.04	
55963	05/16/16	72.36 003069		CALOLYMPIC GLOVE & SAFETY CO		71723	INVENTORY ORDER	1,767.12	
55964	05/16/16	1,787.34 914		CALTRONICS BUSINESS SYSTEMS		71724	INVENTORY ORDER	72.36	
						71727	OFFICE SUPPLIES	238.16	
						71728	OFFICE SUPPLIES	238.16	
						71729	OFFICE SUPPLIES	238.16	
						71730	OFFICE SUPPLIES	433.91	
						71731	OFFICE SUPPLIES	418.69	
						71732	OFFICE SUPPLIES	26.49	
						71733	OFFICE SUPPLIES	193.77	
55965	05/16/16	120.00 001228		CITY OF WATSONVILLE		71705	BOD MEETING 4/22/16	120.00	
55966	05/16/16	1,360.50 003256		COMCAST HOLDINGS CORPORATION		71713	84 PSA SPOTS	387.00	
						71714	184 PSA SPOTS	423.50	
						71715	ONLINE PSA SPOTS	550.00	
55967	05/16/16	551.05 002814		CREATIVE BUS SALES, INC.		71722	RPR VEH #2401 PC	551.05	
55968	05/16/16	2,549.87 002949		DEANE INDUSTRIAL MACHINING		71721	RPR VEH #1004 PC	2,549.87	
55969	05/16/16	1,137.50 002953		EPICOR SOFTWARE CORP		71750	HCM SOFTWARE UPGRADE	700.00	
						71751	HCM SOFTWARE UPGRADE	437.50	
55970	05/16/16	372.80 647		GENFARE A DIV OF SPX CORP		71749	COIN VALIDATOR & LOCK	372.80	
55971	05/16/16	979.79 282		GRAINGER		71776	NON INVENTORY ORDER	47.77	
						71777	NON INVENTORY ORDER	15.70	
						71778	WATER COOLER FILTERS	783.00	
55972	05/16/16	782.31 166		HOSE SHOP, THE INC		71779	PAINT SUPPLIES	133.32	
55973	05/16/16	1,995.12 878		KELLY SERVICES, INC.		71726	HOSE INVENTORY	716.93	
						71762	NON INVENTORY ORDER	65.38	
55974	05/16/16	226.53 001233		KIMBALL MIDWEST		71799	TEMP W/E 4/24/16	886.72	
55975	05/16/16	738.04 039		KINKO'S INC.		71800	TEMP W/E 4/17/16	1,108.40	
						71763	NON INVENTORY ORDER	226.53	
						71706	RIBBON CUTTING INVIT	292.91	
						71716	PUBLIC MEET SERVICE	287.75	
						71796	PUBLIC MEETING MAPS	78.69	
						71797	PUBLIC MEETING MAPS	78.69	
						71788	CPR FIRST AID TRAINI	280.00	
55976	05/16/16	280.00 002990		KISMET	7	71707	PRESSURE WASHER SUPP	373.83	
55977	05/16/16	973.38 002240		KLEEN-RITE PRESSURE WASHERS	7	71708	HYDROTEK WHEELS	211.05	
						71711	PRESSURE WASHER SUPP	388.50	
55978	05/16/16	1,329.77 216		LABOR READY, INC.		71752	TEMP W/E 4/29/16	1,329.77	
55979	05/16/16	750.00 003195		LANDAVERY, CARLOS G.		71734	4/18 TRANSLATION SVC	750.00	
55980	05/16/16	6.08 001555		MAC TOOLS INC DBA		71753	TOOL REPLACEMENT	6.08	
55981	05/16/16	1,434.13 001052		MID VALLEY SUPPLY INC.		71766	INVENTORY ORDER	1,434.13	
55982	05/16/16	151.08 001178		N/S CORPORATION		71712	INVENTORY ORDER	151.08	
55983	05/16/16	28.92 001063		NEW FLYER IND. CANADA ULC DBA		71725	INVENTORY ORDER	28.92	
55984	05/16/16	1,09.98 002721		NEXTEL COMMUNICATIONS/SPRINT		71789	3/26-4/25 TVM WIRELE	109.98	
55985	05/16/16	148.64 004		NORTH BAY FORD LINC-MERCURY		71759	RPR VEH #2403 PC	113.40	

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55986	05/16/16	003115	928.13	OFFICE TEAM		71760	RPR VEH #1115 PC	35.24	
55987	05/16/16	364	893.74	OVERHEAD DOOR CO. OF SALINAS		71717	TEMP W/E 4/29/16	928.13	
55988	05/16/16	009	2,215.74	PACIFIC GAS & ELECTRIC		71784	RPR ROLL UP DOORS	893.74	
55989	05/16/16	043	390.34	PALACE ART & OFFICE SUPPLY		71710	3/29-4/27 PACIFIC	2,215.74	
						71761	NON INVENTORY ORDER	4.99	
						71764	OFFICE SUPPLIES	378.74	
						71783	OFFICE SUPPLIES	6.61	
55990	05/16/16	481	75.50	PIED PIPER EXTERMINATORS, INC.		71786	APR 16 PEST WTC	75.50	
55991	05/16/16	050	122.38	PITNEY BOWES INC. RENTAL PMT		71765	INK CARTRIDGE	122.38	
55992	05/16/16	003020	125.25	QUEST DIAGNOSTIC INC.		71798	DOT DRUG TEST	125.25	
55993	05/16/16	019	150.08	RAYNE OF SANTA CRUZ, INC.		71772	SALT	150.08	
55994	05/16/16	536	17.14	RIVERSIDE LIGHTING & ELECTRIC		71737	LAMP HOLDER	17.14	
55995	05/16/16	904	125,550.68	RNL/INTERPLAN, INC. A CA CORP		71804	PROF SVC THRU 1/31	54,513.78	
						71805	PROF SVC THRU 2/29	18,252.50	
						71806	PROF SVC THRU 3/31	52,784.40	
55996	05/16/16	045	36.21	ROYAL WHOLESALE ELECTRIC		71780	HARDWARE FOR OPS	36.21	
55997	05/16/16	001379	2,446.73	SAFETY-KLEEN INC		71736	HAZ WASTE DISPOSAL	2,446.73	
55998	05/16/16	107A	95.28	SAN LORENZO LUMBER & HOME CTR		71767	RPR VENT OPS	23.84	
						71768	SURGE PROTECTOR OPS	43.02	
						71769	STENCIL KIT OPS	19.55	
55999	05/16/16	135	199.09	SANTA CRUZ AUTO PARTS, INC.		71770	IRRIQ SUPPLIES SVTC	8.87	
						71755	INVENTORY ORDER	48.84	
						71756	INVENTORY ORDER	114.98	
						71757	INVENTORY ORDER	12.35	
						71758	INVENTORY ORDER	22.92	
56000	05/16/16	001292	280.00	SANTA CRUZ RECORDS MNGMT INC		71773	APR 16 SHREDDING	280.00	
56001	05/16/16	977	2,259.41	SANTA CRUZ TRANSPORTATION, LLC		70893	NOV 15 SERVICE CORR	4,853.76	
						70894	NOV 15 SERVICES	-6,174.03	
						71032	FEB 16 SERVICES	1,147.28	
						71735	MAR 16 SERVICES	2,432.40	
56002	05/16/16	681	743.65	SCOTTS BODY SHOP CORP	7	71754	RPR VEH #1103 PC	743.65	
56003	05/16/16	115	18.48	SNAP-ON INDUSTRIAL		71718	TOOL REPLACEMENT	18.48	
56004	05/16/16	001800	977.99	THERMO KING OF SALINAS, INC		71794	INVENTORY ORDER	977.99	
56005	05/16/16	003010	117.00	TOYOTA MATERIAL HANDLING	7	71738	FORKLIFT SERVICE	117.00	
56006	05/16/16	003152	360.31	UNIFIRST CORPORATION		71781	LAUNDRY SUPPLIES	6.48	
						71782	LAUNDRY SERVICE	40.42	
						71787	LAUNDRY SERVICE	6.99	
						71807	LAUNDRY SERVICE	69.01	
						71808	LAUNDRY SERVICE	237.41	
						71793	FREIGHT	41.31	
56007	05/16/16	007	41.31	UNITED PARCEL SERVICE		71745	4/20-5/17 FENCE RENT	29.37	
56008	05/16/16	946	29.37	UNITED SITE SERVICES OF CA INC		71746	INVENTORY ORDER	9,591.76	
56009	05/16/16	002829	9,818.99	VALLEY POWER SYSTEMS, INC.		71747	INVENTORY ORDER	205.32	
						71748	INVENTORY ORDER	21.91	
56010	05/16/16	001165	600.00	VU, THANH DR. MD	7	71719	DMV EXAM	75.00	
						71739	DMV EXAM	75.00	

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56011	05/16/16					71740	DMV EXAM	75.00	
56012	05/16/16					71743	DMV EXAM	75.00	
56013	05/16/16					71744	DMV EXAM	75.00	
56014	05/16/16					71790	DMV EXAM	75.00	
56015	05/16/16					71791	DMV EXAM	75.00	
56018	05/13/16					71792	DMV EXAM	75.00	
56019	05/23/16					71795	TRAVEL REIMBURSEMENT	1,262.44	
56020	05/23/16					71742	INVENTORY ORDER	1,582.41	
56021	05/23/16					71771	VENT SWEEPS OPS	92.25	
56022	05/23/16					71741	INVENTORY ORDER	371.19	
56023	05/23/16					71809	TRAVEL REIMBURSEMENT	2,281.69	
						71810	CONST MB THRU 3/31	115,731.36	
						71908	REKEY MAILBOX PANEL	648.76	
						71853	INVENTORY ORDER	195.38	
						71929	INVENTORY ORDER	79.42	
						71926	RPR VEH #2812	481.25	
						71905	DIGITAL DRAWINGS	10.88	
						71906	DIGITAL DRAWINGS	173.18	
						71907	DIGITAL DRAWINGS	15.12	
						71946	SC 07-15-09	3,567.00	
						71945	SC 07-15-09	2,119.33	
						71913	3/19-4/18 SKYLINE	282.87	
						71914	3/19-4/18 CEMENT	165.95	
						71861	BATTERIES	1,033.13	
						71881	CARPET CLEANING VERN	399.00	
						71818	W/C ACTUARIALFY16-18	2,000.00	
						71819	APR 16 1200B SERVICE	4,220.90	
						71820	APR 16 1200B SERVICE	2,332.26	
						71829	OFFICE SUPPLIES	621.22	
						71854	OFFICE SUPPLIES	756.20	
						71877	OFFICE SUPPLIES	38.06	
						71846	MAY 16 LEGISLATE SVC	5,250.00	
						71894	DUBOIS CLOSE OUT	165.27	
						71870	LNG 4/20/16	7,514.29	
						71871	LNG 4/18/16	7,599.91	
						71872	LNG 4/15/16	7,284.37	
						71897	TRANSMITTER	574.20	
						71911	LNG 4/11/16	8,134.78	
						71912	LNG 4/13/16	7,578.74	
						71930	LNG 4/6/16	6,888.97	
						71931	LNG 4/8/16	8,129.00	
						71878	INVENTORY ORDER	1,643.95	
						71879	INVENTORY ORDER	135.46	
						71886	CLEANING SUPPLIES	403.99	
						71814	6/2 STATE OF STATE	40.00	VOIDED
						71815	6/2 STATE OF STATE	40.00	VOIDED



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56036	05/23/16	003120	-80.00	CSMFO MEMBERSHIP		71814	6/2 STATE OF STATE	-40.00	**VOID
56037	05/23/16	003116	4,881.83	CUMMINS PACIFIC LLP		71815	6/2 STATE OF STATE	-40.00	
						71896	CREDIT	-182.79	
						71923	RPR VEH #2812	3,029.42	
						71924	RPR VEH #2812	771.86	
						71925	INVENTORY ORDER	1,263.34	
56038	05/23/16	002946	3,076.25	DAY WIRELESS SYSTEMS		71888	RADIO'S VEH #1503,4	950.00	
56039	05/23/16	480	1,683.18	DIESEL MARINE ELECTRIC, INC.		71928	APR 16 MAINTENANCE	2,126.25	
56040	05/23/16	001329	1,988.43	DOC AUTO LLC		71916	INVENTORY ORDER	1,683.18	
56041	05/23/16	002953	175.00	EPICOR SOFTWARE CORP		71927	RPR VEH #1121 PC	1,988.43	
56042	05/23/16	R671	722.09	FERNANDEZ, FAVIAN		71833	HCM SOFTWARE UPGRADE	175.00	
56043	05/23/16	002295	38,139.26	FIRST ALARM		71944	SC 07-15-23	722.09	
56044	05/23/16	002952	9,610.34	FLYERS ENERGY LLC		71821	APR 16 SECURITY ALL	37,339.26	
56045	05/23/16	002954	12,283.15	GCR TIRES & SERVICE	7	71822	APR 16 SECURITY HW	800.00	
						71835	4/15-4/30 FUEL PC	7,516.43	
						71862	4/15-4/30 FUEL	2,093.91	
						71843	TIRES	1,340.78	
						71844	TIRES	307.91	
						71845	TIRES	320.27	
						71865	TIRES	1,186.26	
						71866	TIRES	877.31	
						71867	TIRES	982.40	
						71868	TIRES	3,351.93	
						71869	TIRES PC	310.09	
						71933	TIRES	49.97	
						71934	TIRES	153.96	
						71935	TIRES	1,933.73	
						71936	TIRES	1,340.78	
						71937	TIRES	127.76	
56046	05/23/16	647	970.64	GENFARE A DIV OF SPX CORP		71850	INVENTORY ORDER	970.64	
56047	05/23/16	117	736.87	GILLIG LLC		71852	INVENTORY ORDER	736.87	
56048	05/23/16	282	2,098.62	GRAINGER		71825	INVENTORY ORDER	59.28	
						71857	INVENTORY ORDER	379.46	
						71858	YELLOW PAINT OPS	67.08	
						71859	ELEVATOR DOWN SIGN	83.13	
						71863	NON INVENTORY ORDER	16.04	
						71864	NON INVENTORY ORDER	75.27	
						71874	PAINT SUPPLIES	55.99	
						71900	INVENTORY ORDER	1,410.14	
						71915	CREDIT	-47.77	
56049	05/23/16	001097	272.85	GREENWASTE RECOVERY, INC.		71898	APR 16 WASTE SVTC	253.11	
						71899	APR 16 WASTE MT HERM	19.74	
56050	05/23/16	E246	43.00	HERNANDEZ, EFRAIN		71817	DMV REIMBURSEMENT	43.00	
56051	05/23/16	003178	107,614.36	HILL INTERNATIONAL INC		71904	MAR 16 MB PROJ MGMT	107,614.36	
56052	05/23/16	166	465.75	HOSE SHOP, THE INC		71824	INVENTORY ORDER	414.89	
						71880	SBF FITTINGS	50.86	

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56053	05/23/16	7,299.18 R612		HOWIE & SMITH, L.L.P.		71813	SC 07-14-17	7,299.18	
56054	05/23/16	1,108.40 878		KELLY SERVICES, INC.		71909	TEMP W/E 5/1/16	1,108.40	
56055	05/23/16	2,263.22 216		LABOR READY, INC.		71826	TEMP W/E 4/29/16	933.45	
						71893	TEMP W/E 5/6/16	1,329.77	
56056	05/23/16	66.00 852		LAW OFFICES OF MARIE F. SANG	7	71832	CL# 2010223492	66.00	
56057	05/23/16	13,114.19 003017		MANSFIELD OIL CO OF GAINSVILLE		71903	DIESEL 4/29/16	13,114.19	
56058	05/23/16	1,943.59 003273		MGP XI REIT LLC		71938	JUN 16 RENT	1,943.59	
56059	05/23/16	150.00 E886		NEGRETE, ERIC		71830	EXAM REIMBURSEMENT	150.00	
56060	05/23/16	400.00 003061		NEOFUNDS BY NEOPOST DBA		71943	****-****-****-1598	400.00	
56061	05/23/16	1,979.01 001063		NEW FLYER IND. CANADA ULC DBA		71836	INVENTORY ORDER	41.57	
						71837	INVENTORY ORDER	26.86	
						71849	INVENTORY ORDER	146.86	
						71855	INVENTORY ORDER	76.11	
						71885	INVENTORY ORDER	1,687.61	
56062	05/23/16	990.00 003115		OFFICE TEAM		71834	TEMP W/E 5/6/16	990.00	
56063	05/23/16	6,297.54 009		PACIFIC GAS & ELECTRIC		71828	4/7-5/8 PARACRUZ	753.06	
						71901	3/29-4/27 1200A RIV	2,949.43	
56064	05/23/16	1,058.00 002947		PEDALERS EXPRESS	7	71902	3/24-4/22SVT WTC PNR	1,058.00	
56065	05/23/16	165.00 481		PIED PIPER EXTERMINATORS, INC.		71882	MAY 16 PEST GOLF	165.00	
56066	05/23/16	138.25 R659		RANKIN STOCK HEABERLIN		71812	SC 03-15-10	138.25	
56067	05/23/16	444.94 001153		REPUBLIC ELEVATOR COMPANY INC		71860	MAY16 ELEVATOR SVC	444.94	
56068	05/23/16	335.25 215		RICOH USA, INC. TX		71917	4/26-5/25 LEASE C/S	335.25	
56069	05/23/16	264.54 107A		SAN LORENZO LUMBER & HOME CTR		71856	MONITOR MOUNT OPS	6.84	
						71875	MOUNT FOR SWIPER OPS	9.57	
						71876	MAGNETIC SWIPER OPS	12.11	
						71890	RPR WATER COOLER	12.79	
						71891	RPR BENCH	48.05	
						71918	CABINET RPR DUBOIS	43.73	
						71919	DUBOIS CLEAN UP	106.55	
						71920	CREDIT	-21.27	
						71921	MYLAR LETTERS	24.43	
						71922	RPR BENCH	21.74	
56070	05/23/16	9,050.25 002917		SANTA CRUZ METRO TRANSIT W/C		71887	5/1-5/15 W/C REPLEN	9,050.25	
56071	05/23/16	905.53 079		SANTA CRUZ MUNICIPAL UTILITIES		71895	4/6-4/14 WATER DUBOI	905.53	
56072	05/23/16	214.30 149		SANTA CRUZ SENTINEL	0	71910	PUBLIC MEETING ANNOU	214.30	
56073	05/23/16	2,500.00 002267		SHAW / YODER / ANTIW, INC.		71848	MAY 16 LEGISLATE SVC	2,500.00	
56074	05/23/16	1,500.00 001277		SUB GLOBALNET, INC.		71873	MAY 16 SERVICES	1,500.00	
56075	05/23/16	13,904.12 001075		SQUEL III ASSOCIATES	7	71939	JUN 16 RENT	13,904.12	
56076	05/23/16	242.61 001976		SPORTWORKS NORTHWEST, INC.		71851	INVENTORY ORDER	242.61	
56077	05/23/16	441.70 002675		THOMSON REUTERS BARCLAYS WEST		71831	APR 16 SERVICE	441.70	
56078	05/23/16	10,989.87 057		U.S. BANK		71940	****-****-****-5056	9,741.88	
						71941	****-****-****-6490	249.30	
						71942	****-****-****-0811	998.69	
56079	05/23/16	322.77 003152		UNIFIRST CORPORATION		71838	LAUNDRY SERVICE	69.01	
						71839	LAUNDRY SERVICE	14.64	

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56080	05/23/16	12.09 007		UNITED PARCEL SERVICE		71840	LAUNDRY SERVICE	14.64	
56081	05/23/16	632.03 002829		VALLEY POWER SYSTEMS, INC.		71841	LAUNDRY SERVICE	14.64	
56082	05/23/16	152.91 434		VERIZON WIRELESS	0	71842	LAUNDRY SERVICE	202.85	
56083	05/23/16	304.00 T290		VICKNER, MARJORIE		71889	LAUNDRY SERVICE	6.99	
56084	05/25/16	182.94 122		SCMTD PETTY CASH - OPS		71823	FREIGHT	12.09	
56085	05/30/16	4,985.00 001712		REPLENISHMENT		71883	INVENTORY ORDER	653.94	
56086	05/30/16	1,669.53 003151		ABACHERLI FENCE COMPANY	7	71884	CREDIT	-21.91	
56087	05/30/16	3,176.27 001D		ABC BUS INC		71892	4/2-5/1 PUSH2TALK	152.91	
56088	05/30/16	1,016.18 845A		AT&T		71827	32@ \$2/EA 60@ \$4/EA	304.00	
56089	05/30/16	806,363.67 502		BLUE SHIELD OF CALIFORNIA		72117	REPLENISHMENT	182.94	MANUAL
56090	05/30/16	101.62 M022		CA PUBLIC EMPLOYEES'		72068	FENCE END OF VERNON	4,985.00	
56091	05/30/16	49.40 130		CAPELLA, KATHLEEN		72071	INVENTORY ORDER	1,508.07	
56092	05/30/16	4,453.15 909		CITY OF WATSONVILLE UTILITIES	0	72072	INVENTORY ORDER	44.46	
56093	05/30/16	32,067.74 001124		CLASSIC GRAPHICS		72080	RPR VEH #2311	117.00	
56094	05/30/16	1,594.36 075		CLEAN ENERGY		71953	4/10-5/9 TRIPLE T1	2,727.45	
56095	05/30/16	2,890.00 003034		COAST PAPER & SUPPLY INC.		72115	4/19-5/18 SKY-OCEAN	282.87	
56096	05/30/16	250.00 367		COMMUNITY TELEVISION OF		72116	4/19-5/18 CEMENT	165.95	
56097	05/30/16	165.21 002063		COSTCO		72029	JUN 16 COBRA	1,016.18	
56098	05/30/16	380.15 002814		CREATIVE BUS SALES, INC.		72030	JUN 16 MEDICAL	806,363.67	
56099	05/30/16	3,748.32 003116		CUMMINS PACIFIC LLP		72038	JUN 16 RETIREE SUPP	101.62	
56100	05/30/16	50.91 M039		ENVIRONMENTAL LOGISTICS INC	0	72049	4/11-5/9 WATER WTC	49.40	
56101	05/30/16	7,865.78 003153		FLYERS ENERGY LLC		72061	RPR VEH #2804	1,677.76	
56102	05/30/16	2.01 002307		EWING IRRIGATION PRODUCTS		72062	RPR VEH #2804	2,775.39	
56103	05/30/16	47.01 959		FIRST ADVANTAGE OCCUPATIONAL		72025	LNG 4/29/16	7,413.27	
56104	05/30/16	1,397.54 002962		FIS		72026	LNG 4/27/16	7,877.92	
56105	05/30/16	31.60 002952		FLYERS ENERGY LLC		72027	LNG 4/25/16	9,170.87	
						72042	LNG 4/22/16	7,605.68	
						72085	CLEANING SUPPLIES	1,594.36	
						72016	MAY 16 SERVICES	2,890.00	
						72004	4/22 BOD MEETING	250.00	
						72079	OFFICE SUPPLIES	165.21	
						71984	INVENTORY ORDER	380.15	
						72043	ENGINE REBUILD 1004	658.51	
						72044	INVENTORY ORDER	1,384.96	
						72045	INVENTORY ORDER	284.82	
						72046	INVENTORY ORDER	713.17	
						72051	INVENTORY ORDER	706.86	
						72032	JUN 16 RETIREE SUPP	50.91	
						72008	HAZARDOUS WASTE	2,068.90	
						72009	HAZARDOUS WASTE	4,074.29	
						72010	HAZARDOUS WASTE	1,722.59	
						72023	IRRIGATION OPS	2.01	
						72039	APR 16 DOT DRUG TEST	47.01	
						72074	APR 16 MERCHANT FEES	1,397.54	
						72024	PROPANE	31.60	

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56106	05/30/16	58.01 003279		FRONTIER COMMUNICATIONS CORP	7	72114	5/13-6/12 SKY-OCEAN TIRES	58.01	
56107	05/30/16	9,937.87 002954		GCR TIRES & SERVICE		71990	TIRES	128.48	
						71991	TIRES	670.39	
						71992	TIRES	2,041.51	
						72055	TIRES	166.32	
						72056	TIRES	1,340.78	
						72057	TIRES	2,064.77	
						72058	TIRES	1,356.96	
						72059	TIRES	1,186.26	
						72060	TIRES	982.40	
56108	05/30/16	211.88 647		GENFARE A DIV OF SPX CORP		72097	RPR FAREBOX	211.88	
56109	05/30/16	169.26 117		GILLIG LLC		72067	INVENTORY ORDER	169.26	
56110	05/30/16	101.62 M041		GOUVEIA, ROBERT	0	72033	JUN 16 RETIREE SUPP	101.62	
56111	05/30/16	3,870.50 282		GRAINGER		71995	INVENTORY ORDER	175.38	
						72081	INVENTORY ORDER	196.73	
						72082	INVENTORY ORDER	361.05	
						72086	HOSE CLAMPS	19.46	
						72087	VACUUM HOSE	82.29	
						72109	CUSTODIAL SUPPLIES	3,035.59	
56112	05/30/16	240.78 001097		GREENWASTE RECOVERY, INC.		72110	APR 16 WASTE PC	240.78	
56113	05/30/16	383.13 E530		GUIZAR, LISETH		72005	REIMBURSEMENT	289.63	
						72006	REIMBURSEMENT	93.50	
56114	05/30/16	89.21 E984		HILL, CAYLA		72047	TRAVEL REIMBURSEMENT	89.21	
56115	05/30/16	150.04 166		HOSE SHOP, THE INC		71993	COOLANT HOSE	122.63	
						71994	NON INVENTORY PARTS	27.41	
56116	05/30/16	788.01 003264		KAADY CHEMICAL CORP		72096	BUS WASH SUPPLIES	788.01	
56117	05/30/16	1,906.85 1117		KELLEY'S SERVICE INC.		71954	INVENTORY ORDER	15.00	
						71955	INVENTORY ORDER	54.38	
						71956	INVENTORY ORDER	126.81	
						71957	INVENTORY ORDER	16.31	
						71958	CREDIT	-16.31	
						71959	INVENTORY ORDER	172.81	
						71960	CREDIT	-172.81	
						71961	INVENTORY ORDER	348.57	
						71962	INVENTORY ORDER PC	25.93	
						71969	INVENTORY ORDER	105.75	
						71970	INVENTORY ORDER	23.75	
						71971	INVENTORY ORDER	78.76	
						71972	INVENTORY ORDER	139.11	
						71973	INVENTORY ORDER	55.81	
						71974	INVENTORY ORDER	85.08	
						71975	INVENTORY ORDER	75.44	
						71976	INVENTORY ORDER	38.32	
						71977	INVENTORY ORDER	76.05	
						71978	INVENTORY ORDER	401.14	
						71979	INVENTORY ORDER	8.32	

# Attachment A

DATE 06/07/16 14:14

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
CHECK JOURNAL DETAIL BY CHECK NUMBER  
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 15

DATE: 05/01/16 THRU 05/31/16

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
56118	05/30/16	391.15 001233		KIMBALL MIDWEST		71980	INVENTORY ORDER	38.74	
56119	05/30/16	1,047.28 216		LABOR READY, INC.		71981	INVENTORY ORDER	57.29	
56120	05/30/16	1,633.50 852		LAW OFFICES OF MARIE F. SANG	7	71982	INVENTORY ORDER	54.38	
						71983	INVENTORY ORDER	98.22	
						71999	NON INVENTORY ITEM	391.15	
						72108	TEMP W/E 5/13/16	1,047.28	
						72040	CL# 2001103388	214.50	
						72088	CL# 1989102352	115.50	
						72089	CL# 1999103213	313.50	
						72090	CL# 2010226708	148.50	
						72091	CL# 2005105939	759.00	
						72092	CL# 2009210149	82.50	
						72031	JUN 16 EAP	708.75	
56121	05/30/16	708.75 001145		MANAGED HEALTH NETWORK		71950	INVENTORY ORDER	6.90	
56122	05/30/16	3,215.48 001063		NEW FLYER IND. CANADA ULC DBA		71963	INVENTORY ORDER	1,228.05	
						71964	INVENTORY ORDER	988.00	
						71965	INVENTORY ORDER	96.09	
						71966	RPR VEH #2812	0.93	
						71967	INVENTORY ORDER	277.56	
						71968	INVENTORY ORDER	424.06	
						71998	INVENTORY ORDER	78.87	
						72053	INVENTORY ORDER	110.34	
						72054	INVENTORY ORDER	4.68	
56123	05/30/16	2,178.00 003115		OFFICE TEAM		72001	TEMP W/E 5/6/16	1,009.80	
						72002	TEMP W/E 4/29/16	1,168.20	
56124	05/30/16	3,966.67 002940		OJO TECHNOLOGY, INC.		72007	MAY 16 SERVICES	3,966.67	
56125	05/30/16	50.57 009		PACIFIC GAS & ELECTRIC		72020	4/4-5/3 SVTC TENANT	50.57	
56126	05/30/16	1,688.16 043		PALACE ART & OFFICE SUPPLY		71816	CREDIT	-433.91	
						71996	OFFICE SUPPLIES	22.78	
						71997	OFFICE SUPPLIES	21.10	
						72003	OFFICE SUPPLIES	271.78	
						72041	OFFICE SUPPLIES	1,757.97	
						72069	OFFICE SUPPLIES	48.44	
						72112	OFFICE SUPPLIES	469.80	
						72113	CREDIT	-469.80	
56127	05/30/16	50.91 M109		PEREZ, CHERYL		72034	JUN 16 RETIREE SUPP	50.91	
56128	05/30/16	64.80 E314		PETERSON, ELLYN		72028	MEETING REIMBURSEMENT	64.80	
56129	05/30/16	248.50 481		PIED PIPER EXTERMINATORS, INC.		72021	MAY 16 PEST BETTYS	58.00	
						72022	MAY 16 PEST VERNON	190.50	
						71985	6/1-5/31/17 LEASE CS	223.32	
56130	05/30/16	223.32 050		PITNEY BOWES INC. RENTAL PMT		71947	LEGAL AD COA	399.00	
56131	05/30/16	399.00 061		REGISTER PAJARONIAN LLC		72035	JUN 16 RETIREE SUPP	399.00	
56132	05/30/16	101.62 M085		ROSSI, DENISE	0	72036	JUN 16 RETIREE SUPP	50.91	
56133	05/30/16	50.91 M030		ROWE, RUBY		71948	TUBING BUS WASHER	23.98	
56134	05/30/16	785.94 107A		SAN LORENZO LUMBER & HOME CTR		71949	VINYL TUBING	36.98	
						72017	RPR IRRIGATION OPS	7.91	

# Attachment A

DATE 06/07/16 14:14

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
CHECK JOURNAL DETAIL BY CHECK NUMBER  
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 16

DATE: 05/01/16 THRU 05/31/16

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
56135	05/30/16	8,432.94 079		SANTA CRUZ MUNICIPAL UTILITIES		72018	IRRIGATION OPS	1.26	
						72019	CREDIT	-1.26	
						72048	RPR IRRIGATION OPS	9.46	
						72083	BENCHES	592.77	
						72084	BENCHES	114.84	
						72098	4/6-5/5 1200A RIVER	282.12	
						72099	4/6-5/5 1200 RIV IRR	21.59	
						72100	4/6-5/5WASTE SOQ-FRE	907.53	
						72101	4/6-5/5 GOLF IRRIG	71.10	
						72102	4/6-5/5 PAC ISLAND	64.77	
						72103	4/6-5/5 PACIFIC	2,540.82	
						72104	4/6-5/5 1200B RIVER	2,579.85	
						72105	4/6-5/5 GOLF CLUB	1,354.01	
						72106	4/6-5/5 VERNON	540.05	
						72107	4/6-5/5 VERNON IRRIG	71.10	
						72070	MEETING REIMBURSEMENT	103.03	
				SHARIAT, NIMA		72050	TOOL REPLACEMENT	233.50	
				SNAP-ON INDUSTRIAL		72000	LONGEVITY AWARD	216.26	
				TERRYBERRY CO., LLC		71986	MATS OPS	6.48	
				UNIFIRST CORPORATION		71987	CLEANING SUPPLIES	40.42	
						71988	CLEANING SUPPLIES	69.01	
						71989	LAUNDRY SERVICE	211.91	
						72011	LAUNDRY SERVICE	22.45	
						72012	CLEANING SUPPLIES	40.42	
						72013	MATS OPS	6.48	
						72014	CLEANING SUPPLIES	40.42	
						72015	MATS 1200 RIVER	6.48	
						72073	CLEANING SUPPLIES	69.01	
						72075	LAUNDRY SERVICE	202.85	
						72076	LAUNDRY SERVICE	202.85	
						72077	CLEANING SUPPLIES	69.01	
				UNITED PARCEL SERVICE		72095	FREIGHT	19.50	
				VALLEY POWER SYSTEMS, INC.		71951	INVENTORY ORDER	97.03	
						71952	INVENTORY ORDER	9.50	
						72063	INVENTORY ORDER	68.99	
						72064	INVENTORY ORDER	157.00	
						72065	INVENTORY ORDER	63.65	
						72066	INVENTORY ORDER	210.37	
						72078	CREDIT	-407.81	
				VEHICLE MAINTENANCE PROG INC		72052	INVENTORY ORDER	2,082.92	
				VERIZON WIRELESS		72093	4/13-5/12 BUS WIFI	950.25	
					0	72094	4/2-5/1 PUSH2TALK PC	486.61	
						72111	4/2-5/1 TELECOM PC	302.83	
				YAGI, RANDY		72037	JUN 16 RETIREE SUPP	50.91	
				ACCOUNTS PAYABLE			TOTAL CHECKS	320	2,036,991.32
							TOTAL		2,036,991.32



# **Year to Date Monthly Financial Report as of March 31, 2016**

Santa Cruz METRO Board of Directors

*June 24, 2016*

Angela Aitken, Finance Manager

# FY16 Operating Revenue and Expenses For the Month Ending March 31, 2016

75% of Fiscal Year Elapsed

\$ In Thousands	Actual	Budget	Budget to Actual
<b>Operating Revenue:</b>	\$4,654	\$4,891	(\$237)
<b>Operating Expenses:</b>			
Labor - Regular	\$1,476	\$1,472	(\$4)
Labor - Overtime	\$262	\$202	(\$60)
Fringe Benefits	\$1,705	\$1,716	\$11
Non-Personnel Expenses	\$712	\$777	\$65
<b>Total Operating Expenses:</b>	<b>\$4,155</b>	<b>\$4,167</b>	<b>\$12</b>
<b>Operating Budget Favorable/ (Unfavorable):</b>			<b>(\$225)</b>

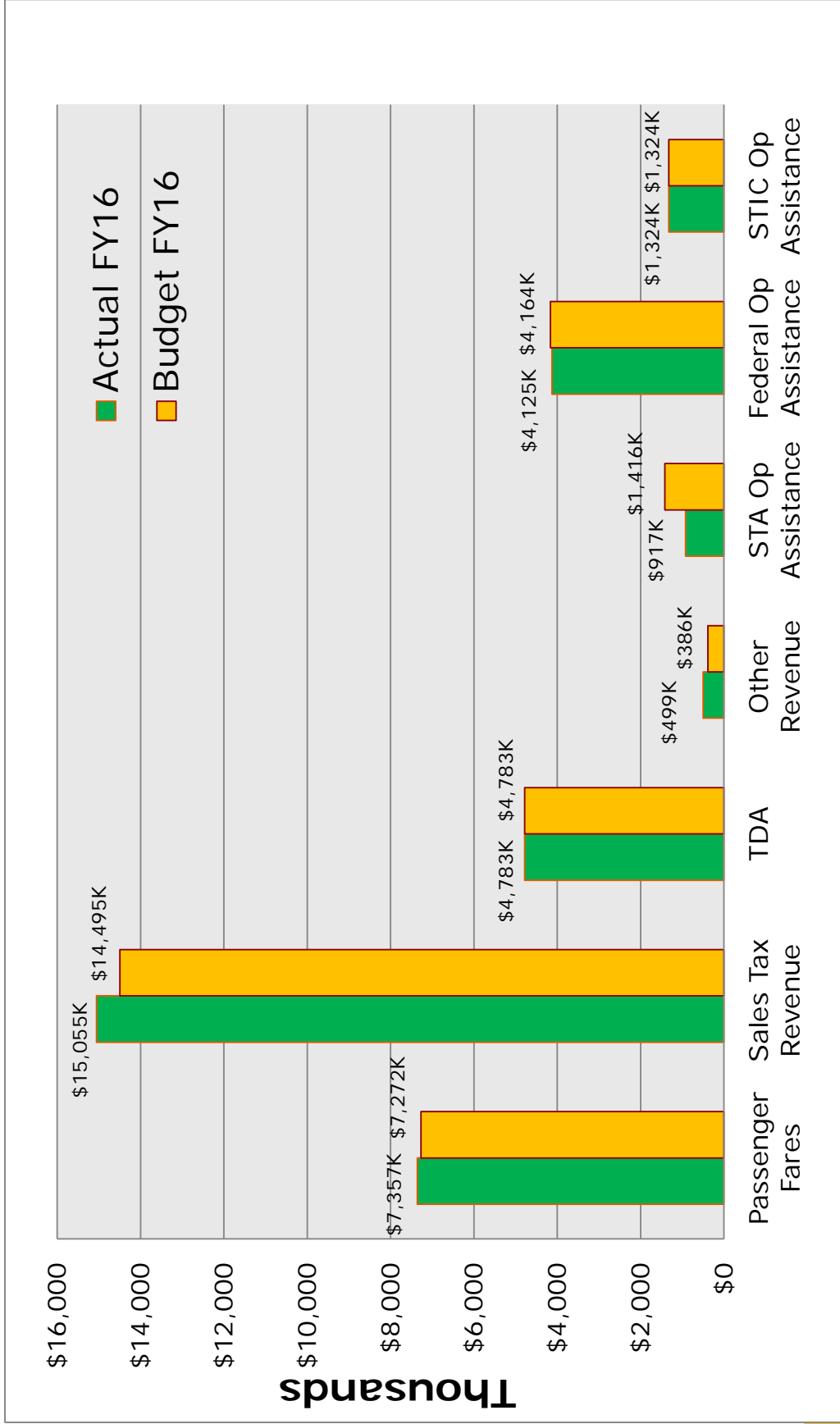


# FY16 Operating Revenue and Expenses Year to Date as of March 31, 2016

75% of Fiscal Year Elapsed

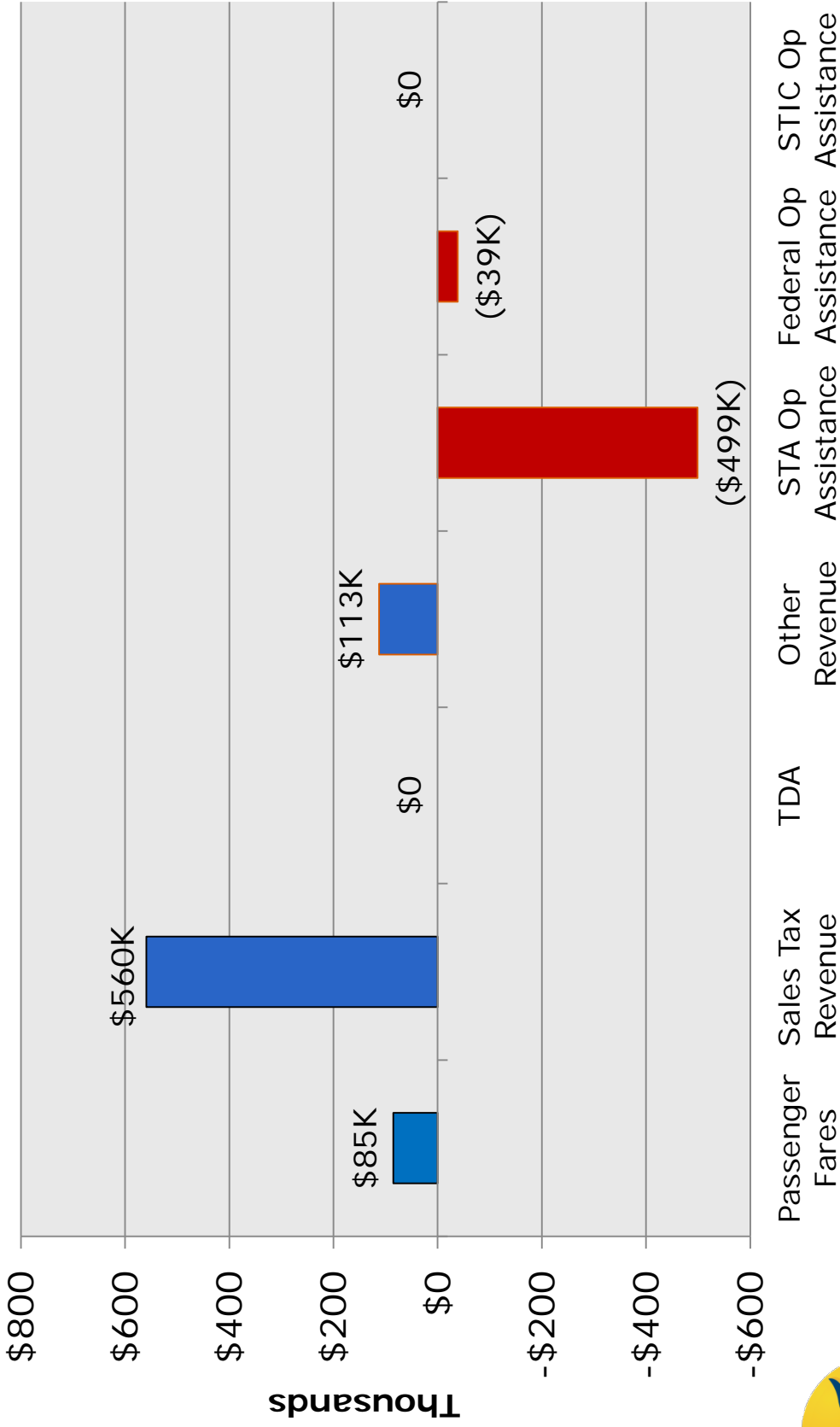
\$ In Thousands	Actual	Budget	Budget to Actual
<b>Operating Revenue:</b>	\$34,060	\$33,840	\$220
<b>Operating Expenses:</b>			
Labor - Regular	\$12,410	\$13,249	\$839
Labor - Overtime	\$2,094	\$1,814	(\$280)
Fringe Benefits	\$14,299	\$15,448	\$1,149
Non-Personnel Expenses	\$6,045	\$6,662	\$617
<b>Total Operating Expenses:</b>	<b>\$34,848</b>	<b>\$37,173</b>	<b>\$2,325</b>
<b>Operating Budget Favorable/ (Unfavorable):</b>			<b>\$2,545</b>

# FY16 Operating Revenue by Major Funding Source Year to Date as of March 31, 2016 75% of Fiscal Year Elapsed



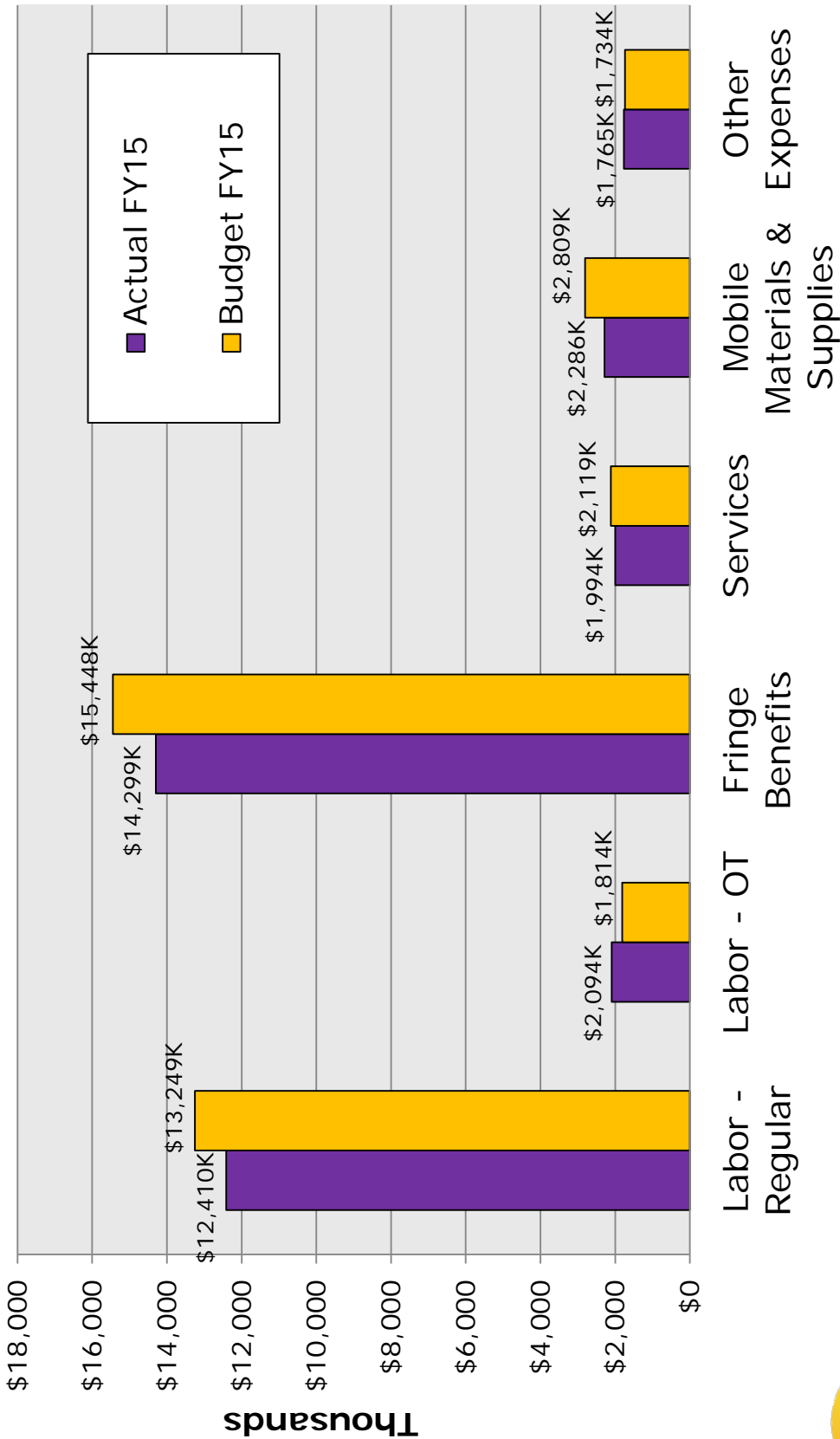
# Favorable/(Unfavorable) Revenue Variance to Budget Year to Date as of March 31, 2016

75% of Fiscal Year Elapsed



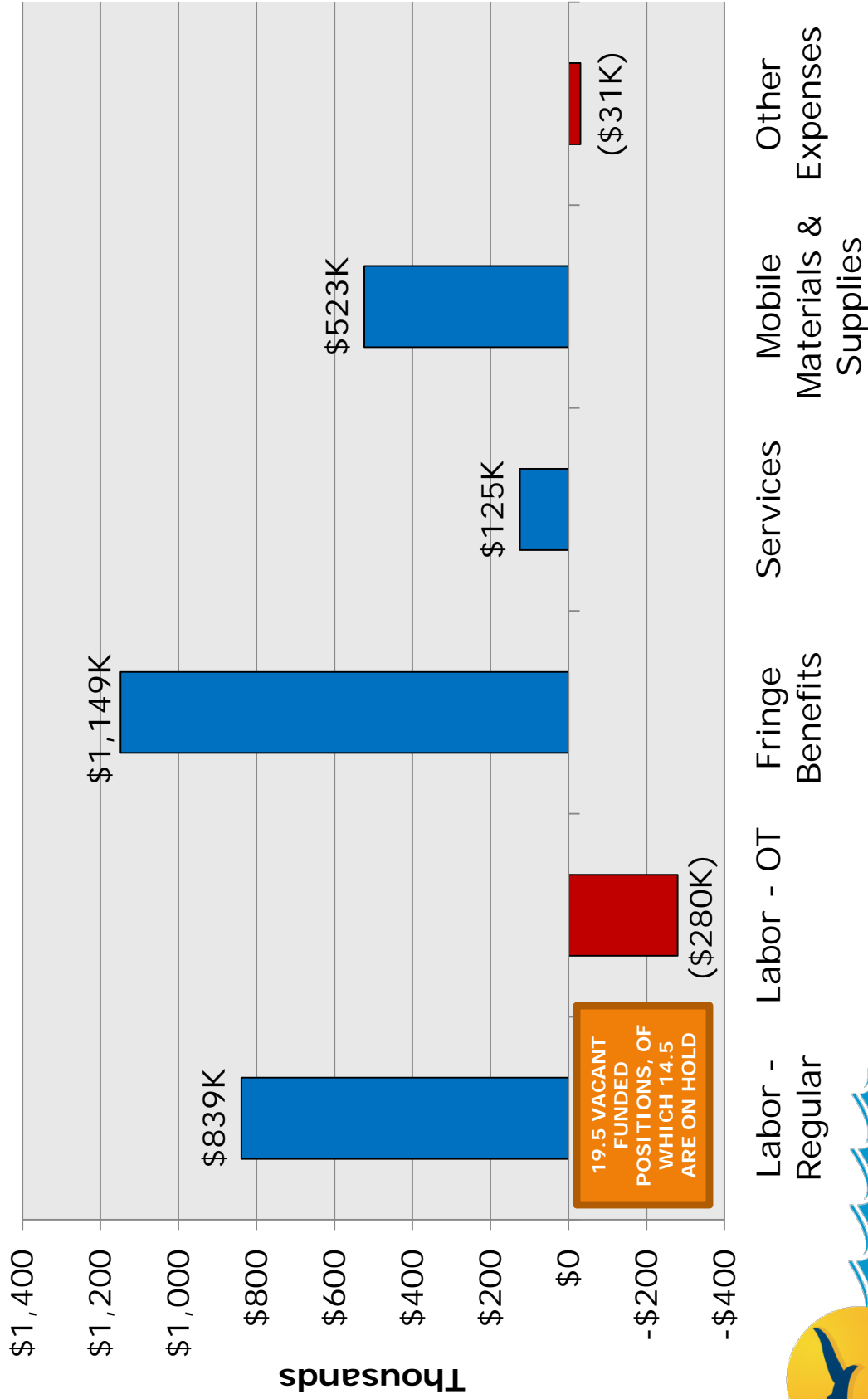
# FY16 Operating Expenses by Major Expense Category Year to Date as of March 31, 2016

75% of Fiscal Year Elapsed



# Favorable/(Unfavorable) Expense Variance to Budget Year to Date as of March 31, 2016

75% of Fiscal Year Elapsed

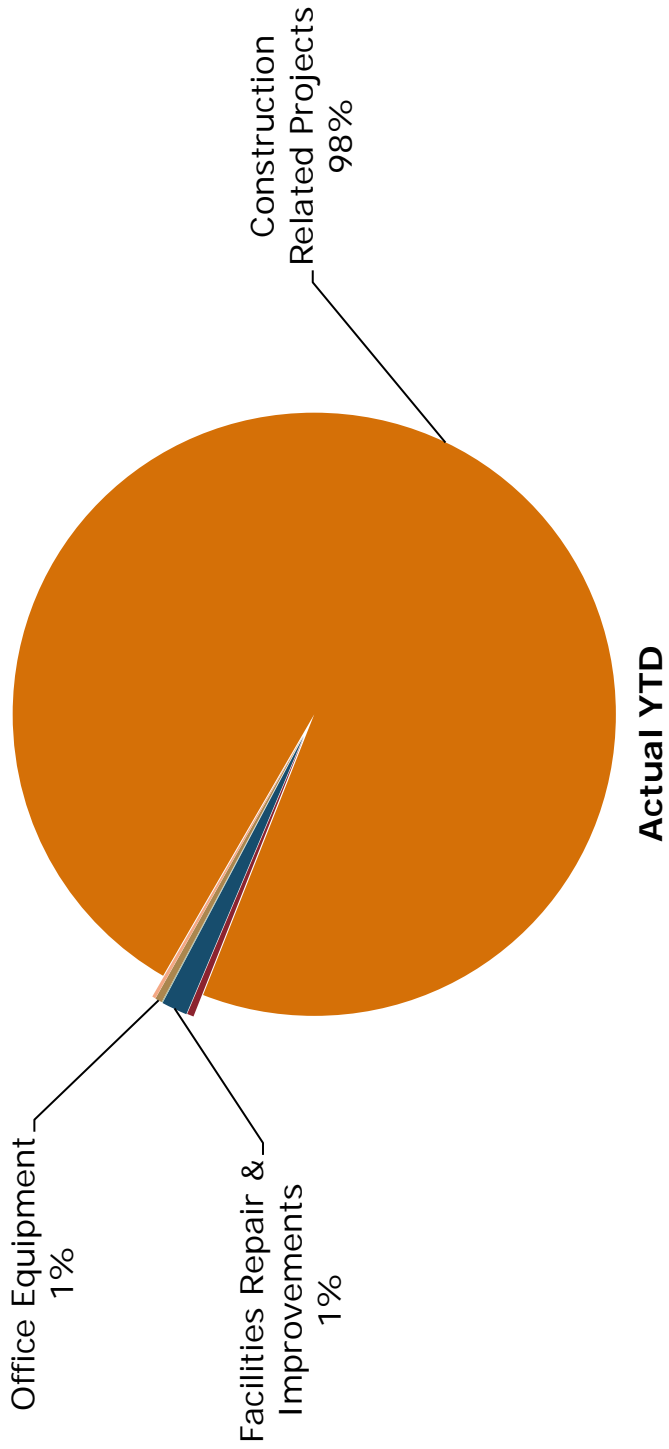


# FY16 Capital Budget

Spending Year to Date as of March 31, 2016

75% of Fiscal Year Elapsed

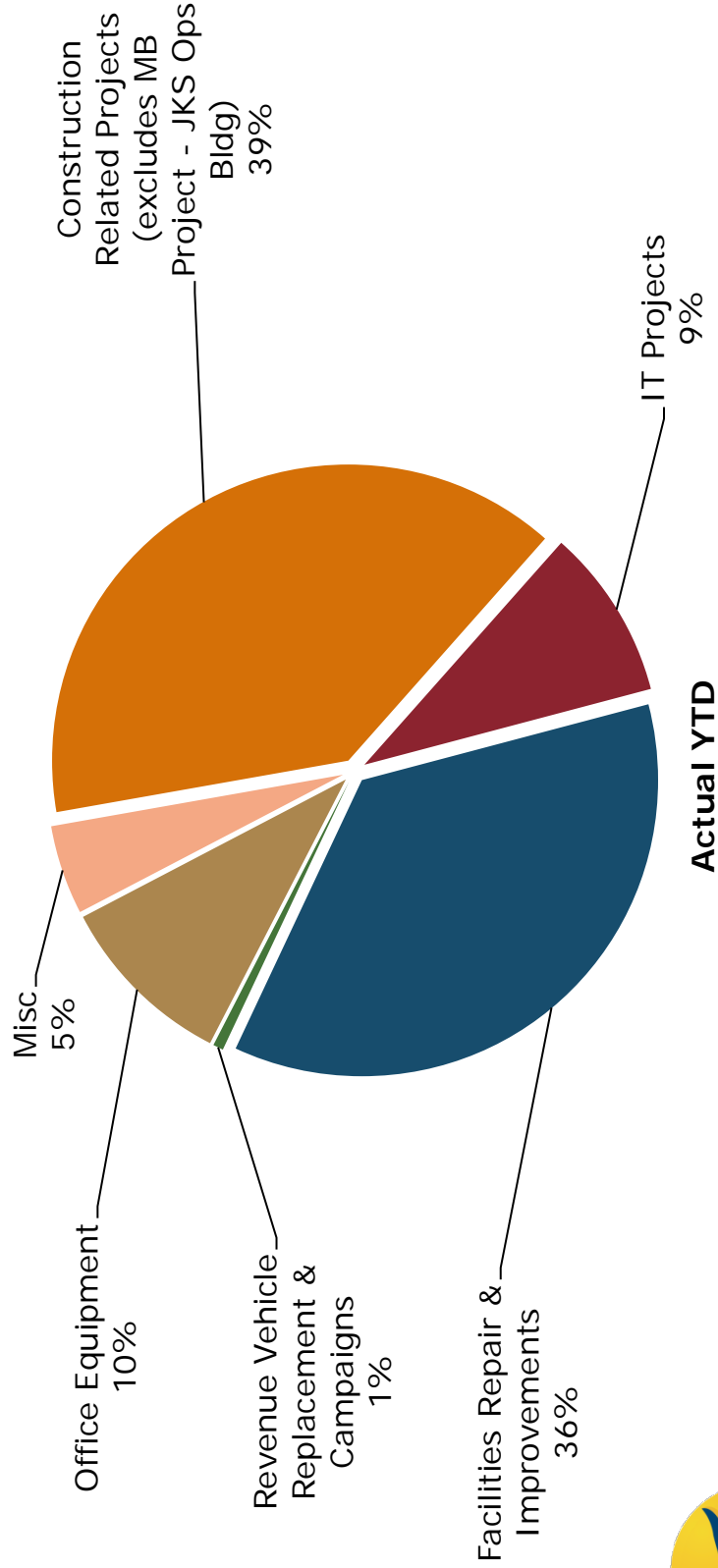
	Actual YTD	Total FY16 Budget	% Spent YTD
<b>Total Capital Projects:</b>	<b>\$7,077,081</b>	<b>\$12,301,528</b>	<b>58%</b>



# FY16 Capital Budget - Excludes MetroBase Project - JKS Ops Bldg. Spending Year to Date as of March 31, 2016

75% of Fiscal Year Elapsed

	Actual YTD	Total FY16 Budget	% Spent YTD
<b>Total Capital Projects:</b>	<b>\$272,983</b>	<b>\$2,520,495</b>	<b>11%</b>



9-02-9



# MetroBase Phase II Operations Building

## Life of Project

Budget Adopted January 22, 2016

Spending as of June 8, 2016

9-02.10





# MetroBase Phase II - Life of Project

## Spending as of June 8, 2016

\$ In Thousands	Budget	Actual	Remaining	% Spent
LCN – Prime Construction Contract	\$13,572	\$13,445	\$127	99%
Construction Contract Contingency	\$2,325	\$2,192	\$133	94%
In-House Project Management	\$653	\$643	\$10	98%
Consultant Costs (Hill Int'l., TRC and RNL)	\$6,269	\$6,042	\$226	96%
Non-Construction Contingencies	\$150	\$0	\$150	0%
Contracted Professional Services – prior to 9/26/14	\$150	\$150	\$0	100%
Additional Cost and Services (VSWs, Security, Dubois, etc.)	\$3,293	\$2,405	\$888	73%
<b>Total:</b>	<b>\$26,412</b>	<b>\$24,877</b>	<b>\$1,535</b>	<b>94%</b>

9-02-11



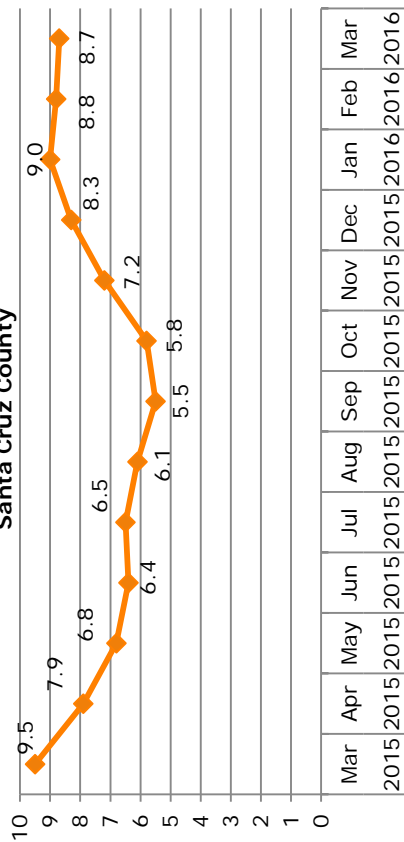
# Additional Information

9-02.12

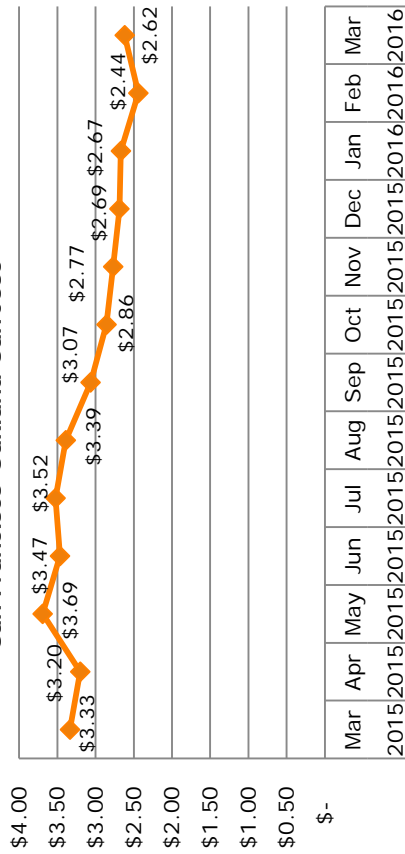


# Additional Information

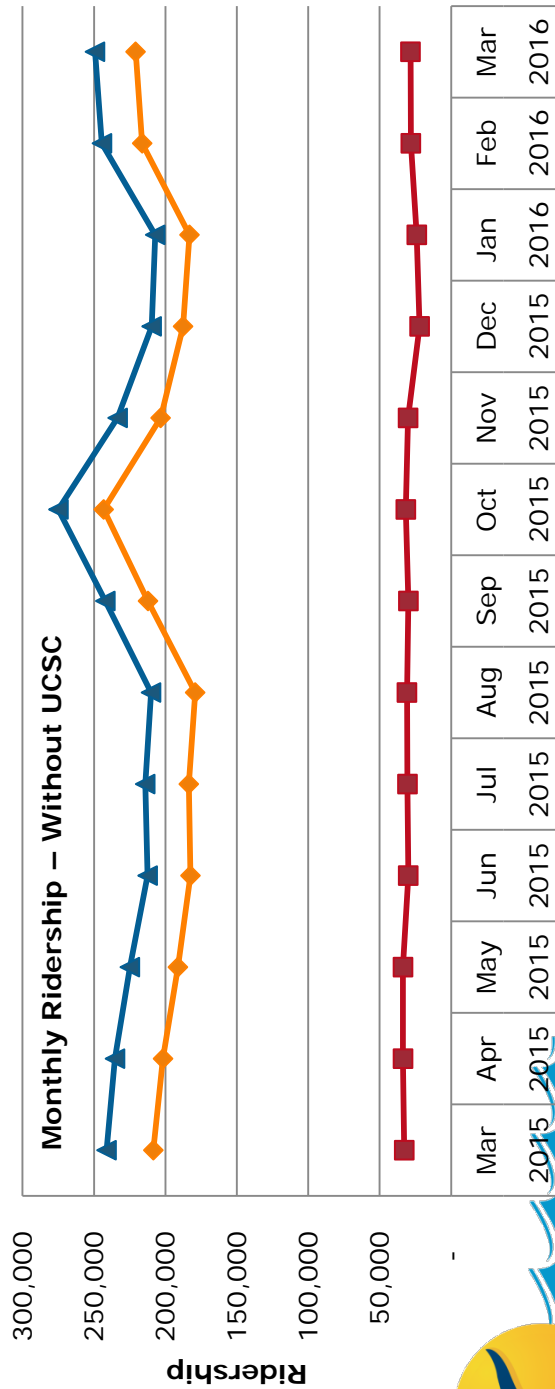
Unemployment Rate %  
Santa Cruz County



\$ Gasoline per Gallon  
San Francisco-Oakland-San Jose



Monthly Ridership – Without UCSC



# Questions

9-02.14





**DATE:** June 24, 2016  
**TO:** Board of Directors  
**FROM:** Alex Clifford, CEO/General Manager  
**SUBJECT: ACCEPT AND FILE MINUTES OF THE SANTA CRUZ METRO BOARD  
OF DIRECTORS MEETINGS OF MAY 26 AND JUNE 17, 2016**

**I. RECOMMENDED ACTION**

**That the Board of Directors Accept and File the Minutes for the Santa Cruz Metropolitan Transit District (METRO) Board of Directors Meetings of May 26 and June 17, 2016**

**II. SUMMARY**

- Staff is providing minutes from the Santa Cruz Metropolitan Transit District (METRO) Board of Directors Meeting of May 26 and June 17, 2016.
- Each meeting, staff will provide minutes from the previous METRO Board of Directors meeting.

**III. DISCUSSION/BACKGROUND**

The Board requested that staff include, in the Board Packet, minutes for previous METRO Board of Directors meetings. Staff is enclosing the minutes from these meetings as a mechanism of complying with this request.

**IV. FINANCIAL CONSIDERATIONS/IMPACT**

None

**V. ALTERNATIVES CONSIDERED**

None

**VI. ATTACHMENTS**

**Attachment A:** Draft minutes for the Board of Directors Meeting of May 26, 2016

**Attachment B:** Draft minutes for the Board of Directors Meeting of June 17, 2016

Prepared by: Gina Pye, Executive Assistant

**VII. APPROVALS:**

Alex Clifford, CEO/General Manager



# Attachment A



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)  
BOARD OF DIRECTORS AGENDA MEETING MINUTES  
MAY 26, 2016 – 5:00PM  
WATSONVILLE CITY CHAMBERS  
275 MAIN STREET  
WATSONVILLE, CA 95076**

A regular meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, May 26, 2016 at the Watsonville City Chambers, 275 Main Street, Watsonville, CA

The Board Meeting Agenda Packet can be found online at [www.SCMTD.com](http://www.SCMTD.com) and is available for inspection at Santa Cruz Metro's Administrative offices at 110 Vernon Street, Santa Cruz, California.

This document has been created with accessibility in mind. With the exception certain 3rd party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to [accessibility@scmttd.com](mailto:accessibility@scmttd.com)

**1 CALL TO ORDER at 5:09 PM by Chair Rotkin.**

**2 ROLL CALL: The following Directors were present, representing quorum:**

<b>Director Ed Bottorff</b>	<b>City of Capitola</b>	
<b>Director Dene Bustichi</b>	<b>City of Scotts Valley</b>	<b>AR 5:11P</b>
<b>Director Karina Cervantez</b>	<b>City of Watsonville</b>	
<b>Director Cynthia Chase</b>	<b>City of Santa Cruz</b>	
<b>Director Jimmy Dutra, Vice Chair</b>	<b>City of Watsonville</b>	<b>AR 5:24P</b>
<b>Director Norm Hagen</b>	<b>County of Santa Cruz</b>	
<b>Director Don Lane</b>	<b>City of Santa Cruz</b>	
<b>Director John Leopold</b>	<b>County of Santa Cruz</b>	<b>AR 5:11P</b>
<b>Director Mike Rotkin, Chair</b>	<b>County of Santa Cruz</b>	
<b>Ex-Officio Director Donna Blitzer</b>	<b>UC Santa Cruz</b>	

The following Directors were absent:

<b>Director Zach Friend</b>	<b>County of Santa Cruz</b>
<b>Director Bruce McPherson</b>	<b>County of Santa Cruz</b>

**STAFF PRESENT:**

<b>Alex Clifford</b>	<b>METRO CEO/General Manager</b>
<b>Leslyn K. Syren</b>	<b>METRO District Counsel</b>

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT (IN ALPHABETICAL ORDER) WERE:

**DRAFT**

**9-03A.1**

# Attachment A

Heather Adamson, AMBAG  
Angela Aitken, METRO  
Emmanuel Balestero, Brown Berets  
David Matute Chavarria, Independent  
Marty Davis  
Jason Gabriel, Brown Berets  
Guadalupe Guizar  
Maria R. Guzman

Leigh Liles, Citizen  
Patricia Lohrman, City of Watsonville  
Pat Malo, Community Member  
Roy Rogers, Cabrillo Student  
Frances Salgado  
Susan Sanford, Self, Seniors, Disabled  
Suzanne Silva, METRO  
Dan Stevenson, Drivers

## SECTION I: OPEN SESSION

### 3 ANNOUNCEMENTS

Mike asked those with signs to please be aware of anyone behind them so as to not block the view of others in the audience.

Chair Rotkin introduced Carlos Landaverry and his Spanish Language Interpretation services and announced Community Television of Santa Cruz County is televising this meeting on Channel 26. Community Television's technician today is Mike Oliphant.

Chair Rotkin went on to say that today's meeting includes the public hearing regarding proposed services changes (Item 9 on today's agenda). We will open this public hearing at today's meeting and continue it tomorrow morning at the Santa Cruz City Chambers, located at 809 Center Street, Santa Cruz. Tomorrow's meeting will begin with a Closed Session at 8:00AM, to be followed by the continued public hearing at 8:30AM or as soon thereafter as possible.

Comment cards are available at the back of the room. Due to the smaller audience, we anticipate allowing each speaker 3 minutes; this may be modified if the audience increases substantially.

At the back of the room, and at each Board Member's seat, are copies of the proposed service changes and maps that are being considered during the hearing. Prior to hearing comments on these proposed changes, we have several additional handouts that are available for review by the public and have been posted on the District's website over the past month. Angela Aitken, Finance Manager, will begin the presentation with a brief budget update. She will be followed by Barrow Emerson, Planning and Development Manager who will provide an update to the Comprehensive Operational Analysis (COA).

Director Bottorff will be leaving tonight's meeting early (approximately 5:30PM) to attend Capitola's City Council meeting.

### 4 BOARD OF DIRECTORS COMMENTS

None.

### 5 COMMUNICATIONS TO THE BOARD OF DIRECTORS

In response to requests for public comment:

Brian Peoples, TrailNow.org, has met with the SCCRTC regarding the upcoming tax initiative and is attempting to educate the public as to how the funds would be allocated. They are hopeful that this tax measure can be adjusted to divert funds to buses and to better fit METRO goals. They believe more money is being allocated to the train than required and that a separate transit agency may be created for the train. On behalf of Dr. Rob Quinn, Physicians Medical Group's President, he stressed how important it is to have a transit system for those who don't have a car or are unable to drive. He asked that the public work as a team to better serve our community.

Dan Stevenson, METRO Bus Operator, said the proposed tax measure must be articulated in a way that makes sense to the voters.



# Attachment A

## 6 WRITTEN COMMUNICATIONS FROM MAC

Chair Rotkin referred the audience to the May 18, 2016 Comments on COA, Proposed Service Changes.

Michael Pisano, MAC Member, spoke on behalf of MAC's Chair, Veronica Elsea. He thanked Barrow and his team for the updates they've provided to MAC and the public. He said the public wants access to clinics, schools, grocery stores, etc. with increased connection and transfer times. Mid-day service reductions would affect the senior and disabled community. He requested upgraded bus shelters, turn-by-turn directions, new ParaCruz vehicles and additional training for Customer Service staff on any new routing.

## 7 LABOR ORGANIZATION COMMUNICATIONS

Eduardo Montesino, UTU representative, asked the Board to reconsider asking speakers to state their names and discontinue the use of security at the meeting as it may be construed as intimidation; be more aware of the impact and messages to the community. The service cuts will result in fewer Operators which will mean extended wait times and more passengers in the Paratransit bus for longer periods. Additionally, the employees are feeling anxious.

## 8 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Chair Rotkin announced the following items were distributed to Board Members and are available at the back of the room for public viewing:

- Item 9: Information to accompany the Public Hearing:
  - FY17 & FY18 Operating Budget and FY17 Capital Budget (duplicate of the 5/13/16 Board Presentation)
  - Weekday, Weekend Proposals and Maps
  - COA (Comprehensive Operational Analysis):
    - Public Comments Received as of 5/14/16 (Details the source and nature of the comment)
    - Public Comments by Route as of 5/14/16
    - Public Comment Themes as of 5/14/16 (Summation of the two aforementioned documents)
    - Watsonville Health Facilities to be Served by METRO Routes
- News Clips: Media articles of interest

## 9 PUBLIC HEARING REGARDING PROPOSED SERVICE REDUCTION

As very few comment cards were submitted, Chair Rotkin asked those who wish to speak to line up at the appropriate time.

He added that the Board wants to ensure that none of the public are disenfranchised throughout the process; we want to make systematic changes and ensure the public is aware of what is happening. He reiterated that this meeting will continue to tomorrow at the Santa Cruz City Chambers beginning with a closed session at 8:00AM and the public hearing continuing at 8:30AM or as soon thereafter as possible. It is possible to make adjustments up to the June 24, 2016 meeting.

Maps and proposed service changes are on the back table and have been constantly updated on the SCMETROForward.com website. As such, the public was asked to please limit his/her comments to the present proposal as there have been several iterations.

Finance Manager Aitken's presentation will be similar to that presented at the May 13, 2016 Board Meeting.

*Director Bottorff departed at 5:36PM.*

**DRAFT**

**9-03A.3**

# Attachment A

Director Leopold asked if the Cabrillo “number” would be known before the budget is presented at the June 24, 2016 Board Meeting. Ms. Aitken responded that METRO is hoping to present revenue information for Cabrillo, UCSC and VTA at the June 24 Board Meeting. A revised budget will be presented in November 2016.

In response to Director Leopold’s request for an STA funding update, CEO Clifford said Governor Brown’s revised budget resulted in a negative impact to METRO of approximately \$800K due to lower diesel sales tax revenues. However, there is optimism tied to Senator Beall’s bill, X11, which is proposing an increase to the diesel fuel tax. If this passes, it has the potential to triple our STA allotment. Additionally, if the trailer bill is successful, we could see a reversion to the previous methodology for the last two quarters of the year (only) which would provide a return of approximately \$300K. He cautioned that the overall fund is being shared by a greater number of agencies.

Director Leopold stressed the importance of providing the community with a clear sense of service changes. CEO Clifford agreed and said we want to avoid a scenario of pulling and replacing service within a short timeframe. He added that the public process is seeking Board guidance, not a final decision today. Between tomorrow and June 24<sup>th</sup> we can look at the service changes and still balance the budget.

Chair Rotkin said we want to be specific about anticipated revenues; i.e., UCSC revenue will be utilized to carry UCSC students and Cabrillo revenue will result in mid-county service which serves their student population. Unfortunately, we don’t know the specifics until the respective institutions provide that information.

CEO Clifford noted that METRO is attempting to minimally impact the UCSC service, the Cabrillo students place a high value on the Route 91X and VTA revenues may result in minor thinning along the Highway 17 route(s).

Barrow Emerson, Planning and Development Manager, noted that today’s presentation has been significantly modified since March and does not include any reference to UCSC or Cabrillo. Priority has been given to coverage over frequency and span of service with available resources. All comments received to date are available at the SCMETROForward.com website and at the back of the room. 150 people attended the nine Open Houses from May 2 – 16, 2016. The most common concerns voiced were:

- Reinstatement of Route 91X
- Maintain current frequency for Route 71
- Maintain frequency of Route 69A (Mid-day)
- Retain service past Diridon Station
- Retain frequent San Lorenzo Valley (SLV) service

Comments heard over these two days will be incorporated in the June 24, 2016 proposal along with the Title VI analysis. We continue to meet with Cabrillo and UCSC. We are not planning any reductions to ParaCruz at this time nor are we making any assumptions about the November sales tax initiative.

Director Dutra thanked Mr. Emerson and his team for the hard work; it looks dramatically different from that presented in March. This reflects the importance of passing the sales tax initiative in November. We need to become a self-help community. We heard this frequently during our recent trip to Washington, D.C.

Chair Rotkin opened the floor to public comment and reminded the speakers that they each had three minutes to speak.

# Attachment A

The public comment transcript is available upon request from METRO's Administrative offices at 110 Vernon Street, Santa Cruz, CA 95060.

Hearing no other public speakers, Chair Rotkin thanked everyone for speaking in a courteous manner. He also reminded everyone that this is one meeting spread over two days and that the hearing would continue tomorrow at the Santa Cruz City Chambers at 8:30AM or as soon thereafter as possible. The Board will respond to comments heard during today's meeting. The final decision will not be made today or tomorrow; emails and input will be received up to June 24, 2016.

Director Leopold thanked everyone for attending and said the Board is listening to the testimony provided through the public process; they are trying to make changes with the least amount of impact while looking for other funding sources. The largest pool of funds appears to be through the successful passing of the sales tax initiative, which could provide as much as \$2.2M to METRO.

Director Hagen said the Board understands the absolute need and critical nature of the bus to the community.

## REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Leslyn K. Syren, District Counsel, announced that the Personnel Matter – CEO/General Manager Performance Review (Government Code Section 54957(b)) will be discussed in closed session tomorrow, May 27, 2016 at 8:00AM at the Santa Cruz City Chambers, 809 Center Street, Santa Cruz, CA.

Chair Rotkin recessed the meeting at 7:15PM to continue at 8:30AM or as soon thereafter as possible at the Santa Cruz City Chambers, 809 Center Street, Santa Cruz, CA.

**MAY 27, 2016 – 8:00AM  
SANTA CRUZ CITY CHAMBERS  
809 CENTER STREET  
SANTA CRUZ, CA 95060**

## SECTION II: CLOSED SESSION

- 10 **PERSONNEL MATTER – CEO/GENERAL MANAGER PERFORMANCE REVIEW  
(Government Code Section 54957(b))**

## SECTION III: RECONVENE OPEN SESSION

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

- 11 Chair Rotkin called the meeting to order at 8:33AM on Friday, May 27, 2016, at the Santa Cruz City Chambers, 809 Center Street, Santa Cruz, CA

- 12 **ROLL CALL: The following Directors were present, representing quorum:**

Director Ed Bottorff	City of Capitola	
Director Dene Bustichi	City of Scotts Valley	
Director Karina Cervantez	City of Watsonville	
Director Cynthia Chase	City of Santa Cruz	
Director Jimmy Dutra, Vice Chair	City of Watsonville	AR 9:20AM
Director Norm Hagen	County of Santa Cruz	
Director Don Lane	City of Santa Cruz	
Director John Leopold	County of Santa Cruz	
Director Mike Rotkin, Chair	County of Santa Cruz	
Ex-Officio Director Donna Blitzer	UC Santa Cruz	AR 8:35AM

**DRAFT**

**9-03A.5**

# Attachment A

No Directors were absent.

**STAFF PRESENT:**

Alex Clifford  
Leslyn K. Syren

METRO CEO/General Manager  
METRO District Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT (IN ALPHABETICAL ORDER) WERE:

Heather Adamson, AMBAG  
Angela Aitken, Santa Cruz METRO  
Julia Butterfield, Self, Transit Rider  
Elise Casby, Bus Rider's Association  
Jane F. Gallagher, Self  
Carl Hiller  
Debbie Kinslow, SCMTD

Brenda Malphrus, SMART  
Bonnie Morr, SMART  
Jack Nelson, Campaign for Sensible  
Transportation  
Daniel Zaragoza, Santa Cruz  
METRO

Chair Rotkin recessed the meeting at 9:10AM to fix an audio issue.

The meeting was reconvened at 9:25AM

## **13 ANNOUNCEMENTS**

Chair Rotkin introduced Carlos Landaverry and his Spanish Language Interpretation services and announced Community Television of Santa Cruz County is televising today's meeting on Channel 26. Community Television's technician today is Victor Herrmann.

Chair Rotkin went on to say that today's meeting includes the public hearing regarding proposed services changes (Item 21 on today's agenda).

Chair Rotkin provided a written report highlighting the recent Washington, DC trip undertaken by himself, Director McPherson, Director Dutra and CEO Clifford. (See attached.)

Director Chase will be leaving today's meeting at approximately 11:00AM to handle job responsibilities.

## **14 REPORT FROM CLOSED SESSION**

Chair Rotkin reported that the Board met in a Closed Session this morning at 8:00AM regarding the CEO/General Manager Performance Review. The Board is pleased with Mr. Clifford's performance. Additionally, CEO Clifford declined any step increase in light of METRO's current fiscal situation.

## **15 COMMUNICATIONS TO THE BOARD OF DIRECTORS**

- Written Communication from TrailNow.org

## **16 WRITTEN COMMUNICATIONS FROM MAC**

- May 18, 2016 Comments on COA, Proposed Service Changes

## **17 LABOR ORGANIZATION COMMUNICATIONS**

## **18 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

Chair Rotkin announced copies of the proposed service changes and maps that are being considered during the hearing are available at the back of the room, at each Board Member's seat and have been posted on the District's website over the past month.

# Attachment A

Angela Aitken, Finance Manager, will begin the presentation with a brief budget update. Barrow Emerson, Planning and Development Manager, will provide an update to the Comprehensive Operational Analysis (COA).

## **CONSENT AGENDA**

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

### **19-01 RECOMMENDED ACTION ON TORT CLAIMS**

**19-02 ACCEPT AND FILE THE YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF FEBRUARY 29, 2016**

**19-03 ACCEPT AND FILE MINUTES OF THE SANTA CRUZ METRO BOARD OF DIRECTORS MEETING OF MAY 13, 2016**

**19-04 ACCEPT AND FILE: MINUTES OF THE MAC MEETING OF APRIL 20, 2016**

**19-05 ACCEPT AND FILE: METRO SYSTEM RIDERSHIP REPORTS FOR THE THIRD QUARTER OF FY16**

**19-06 ACCEPT AND FILE: THE METRO PARACRUZ OPERATIONS STATUS REPORT FOR JANUARY, FEBRUARY AND MARCH 2016**

**19-07 ACCEPT AND FILE: CONSIDERATION OF METROBASE MONTHLY CHANGE ORDER REPORT**

**19-08 ACCEPT AND FILE: SEMI-ANNUAL REPORT ON THE STATUS OF METRO'S DISADVANTAGED BUSINESS ENTERPRISE PROGRAM (OCT – MAR)**

**19-09 APPROVE: CONSIDERATION OF ISSUING A FORMAL INVITATION FOR BIDS FOR HVAC MAINTENANCE SERVICES**

**19-10 APPROVE CONSIDERATION OF ISSUING A FORMAL INVITATION FOR BIDS FOR PURCHASE AND INSTALLATION OF CHAIN-LINK FENCING AND GATES**

**19-11 APPROVE: CONSIDER ADOPTING A RESOLUTION AUTHORIZING THE CEO/GENERAL MANAGER TO SUBMIT APPLICATIONS AND EXECUTE AGREEMENTS TO RECEIVE FUNDS FOR THE FY17 MOTOR VEHICLE EMISSION REDUCTION GRANT PROGRAM**

**19-12 APPROVE: CONSIDER AUTHORIZING THE CEO/GENERAL MANAGER TO EXECUTE A LETTER OF INTENT TO MAINTAIN BUS STOP FACILITIES AT SAN LORENZO VALLEY HIGH SCHOOL TO BE CONSTRUCTED BY THE COUNTY**

**ACTION: MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED**

**MOTION: DIRECTOR LANE**

**SECOND: DIRECTOR McPHERSON**

**MOTION PASSED WITH 10 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Friend, Hagen, Lane, Leopold, McPherson and Rotkin.) Director Dutra was absent.**

*Director Dutra arrived at 9:20AM*

**DRAFT**

**9-03A.7**

# Attachment A

## REGULAR AGENDA

### 20 RESOLUTIONS OF APPRECIATION FOR MARIA GRANADOS-BOYCE, ANDREA HERSHEY, JUAN SERRATO AND RUBEN VALDEZ

Chair Rotkin recognized and expressed the appreciation of the Board and METRO to those employees below who were not in attendance to be recognized for their dedication and efforts:

- Maria Granados-Boyce, Transit Supervisor (35 years of service with METRO)
- Andrea Hershey, Bus Operator (8 years of service with METRO)
- Juan Serrato, Bus Operator (16 years of service with METRO)
- Ruben Valdez, Bus Operator (10 years of service with METRO)

**ACTION: MOTION TO APPROVE THE RESOLUTIONS OF APPRECIATION AS PRESENTED**

**MOTION: DIRECTOR LEOPOLD**

**SECOND: DIRECTOR LANE**

**MOTION PASSED WITH 11 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin)**

### 21 PUBLIC HEARING CONTINUED REGARDING PROPOSED SERVICE REDUCTION

Chair Rotkin opened the public hearing at 9:35AM and reminded the speakers that they each had three minutes to speak. Those interested in speaking were asked to line up along the wall. Names would be appreciated, but are not required. He emphasized that no decisions will be made today. Comments specific to routes, geography and trip purpose are most helpful.

Barrow Emerson, Planning and Development Manager, thanked Eduardo Montesino, Andrea Eusse-Gill and the team for their efforts and contributions. The proposal before us today has changed significantly from that presented on March 25<sup>th</sup> and the baseline achieves our savings targets. The COA Ad Hoc Committee has confirmed the priority to accomplish service-wide coverage over frequency, no changes will be made to ParaCruz at this time and no assumptions are being made about the November sales tax initiative. METRO will continue to review all public comments until June 24, 2016.

150 people attended 9 Open Houses over 10 days. The majority of the concerns involved routes and METRO's financial situation.

The public comment transcript is available upon request from METRO's Administrative offices at 110 Vernon Street, Santa Cruz, CA 95060.

Hearing no other public speakers, Chair Rotkin thanked everyone for speaking and noted that the Board has received significant input which has been very helpful.

Chair Rotkin continued: Approximately 23% of METRO's funding comes from the fare box revenue which is higher than the national average; yet, this is not enough to fund our services. We need to locate additional subsidies. Advertising on the bus stops is a City decision; not a METRO one. Our reserves are now at a level where we are unable to 'match' grant funds. Public support for the sales tax measure in November would be greatly appreciated as it represents a potential influx of \$2.2M for METRO.

*Director Chase departed at 11:03AM*

# Attachment A

Director Leopold clarified that the previous METRO Board did cut routes and raise fares but did not anticipate the length of the recession. There are two bills in the legislature currently that could provide financial support for METRO and other transit agencies; unfortunately, they require a 2/3 vote to be successful. He supports an ongoing dialogue with both UCSC and Cabrillo to best serve the needs of the community.

Director Lane thanked everyone for their comments. He noted the overlap between SCCRTC and METRO has resulted in some dividends; e.g., the first draft of the sales tax initiative allocated 13.5% to METRO. With the intervention and encouragement of several Board members, this was raised to 15%.

**ACTION: MOTION TO CONTINUE THE PUBLIC HEARING TO THE JUNE 24, 2016 METRO BOARD MEETING. STAFF TO RETURN WITH TWO SCENARIOS, BOTH WHICH INCLUDE A TITLE VI ANALYSIS:**

**SCENARIO 1: SERVICES CUTS IF THE NOVEMBER 2016 SALES TAX MEASURE DOES NOT PASS; I.E., DEPICTING \$6.5M IN CUTS MINUS KNOWN FUNDING**

**SCENARIO 2: SERVICE CUTS IF THE NOVEMBER 2016 SALES TAX MEASURE DOES PASS**

**MOTION: DIRECTOR LEOPOLD**

**SECOND: DIRECTOR LANE**

**MOTION PASSED WITH 10 AYES (Directors Bottorff, Bustichi, Cervantez, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin) Director Chase was absent.**

## **22 REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

Leslyn Syren, District Counsel, announced the following item to be discussed in Closed Session and added that no announcement would follow.

### **CONFERENCE WITH LABOR NEGOTIATOR**

(Government Code Section 54957.6)

Agency Negotiators: Alex Clifford, CEO/General Manager  
Leslyn K. Syren, District Counsel  
Suzanne Silva, Assistant Human Resources Manager

Employee Organization: United Transportation Union (UTU) Local 23, Fixed Route  
United Transportation Union (UTU) Local 23, ParaCruz  
Service Employees International Union (SEIU), Local 521

## **23 ANNOUNCEMENT OF NEXT MEETING: FRIDAY, JUNE 24, 2016 AT 8:30AM, SANTA CRUZ CITY COUNCIL CHAMBERS, 809 CENTER STREET, SANTA CRUZ**

Chair Rotkin announced the next meeting as above.

## **26 ADJOURNMENT**

Chair Rotkin adjourned at 11:10AM.

Respectfully submitted,

Gina Pye  
Executive Assistant

**DRAFT**

**9-03A.9**

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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)  
BOARD OF DIRECTORS  
SPECIAL MEETING MINUTES OF  
JUNE 17, 2016 – 8:00 AM  
SANTA CRUZ METRO ADMIN OFFICES  
110 VERNON STREET  
SANTA CRUZ, CA 95060**

A regular meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, June 17, 2016 at the METRO's Admin Offices, 110 Vernon Street, Santa Cruz, CA

The Board Meeting Agenda Packet can be found online at [www.SCMTD.com](http://www.SCMTD.com) and is available for inspection at Santa Cruz Metro's Administrative offices at 110 Vernon Street, Santa Cruz, California.

This document has been created with accessibility in mind. With the exception certain 3rd party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to [accessibility@scmttd.com](mailto:accessibility@scmttd.com)

- 1 CALL TO ORDER at 8:00 AM by Chair Rotkin.**
  
- 2 ROLL CALL: The following Directors were present, representing quorum:**

<b>Director Ed Bottorff</b>	<b>City of Capitola</b>
<b>Director Dene Bustichi</b>	<b>City of Scotts Valley</b>
<b>Director Cynthia Chase</b>	<b>City of Santa Cruz</b>
<b>Director Norm Hagen</b>	<b>County of Santa Cruz</b>
<b>Director Don Lane</b>	<b>City of Santa Cruz</b>
<b>Director John Leopold</b>	<b>County of Santa Cruz</b>
<b>Director Bruce McPherson</b>	<b>County of Santa Cruz</b>
<b>Director Mike Rotkin, Chair</b>	<b>County of Santa Cruz</b>

The following Directors were absent:

Director Karina Cervantez	City of Watsonville
Director Jimmy Dutra, Vice Chair	City of Watsonville
Director Zach Friend	County of Santa Cruz
Ex-Officio Director Donna Blitzer	UC Santa Cruz

STAFF PRESENT:

Alex Clifford	METRO CEO/General Manager
Leslyn K. Syren	METRO District Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT (IN ALPHABETICAL ORDER) WERE

Angela Aitken, METRO  
MW Regan, SEIU - UTU

## **SECTION I: OPEN SESSION**

### **3 ANNOUNCEMENTS**

Director Rotkin announced the anticipated absences of Directors Cervantez, Friend and Ex-Officio Director Blitzer.

### **4 COMMUNICATIONS TO THE BOARD OF DIRECTORS**

In response to requests for public comment, Eduardo Montesino, UTU representative, spoke of the partnership between METRO and the community to provide the best service possible and the need to work together during this time.

### **5 REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

Leslyn K. Syren, District Counsel, announced that the topic of today's Closed Session is a Conference with Labor Negotiators (Government Code Section 54957.6) with employee organizations: UTU/Smart, Local 23, SEIU, Local 521 and Management. She did not anticipate a report afterwards.

Chair Rotkin asked if she would be available for informal discussions with interested parties after the meeting. District Counsel Syren answered in the affirmative.

**Chair Rotkin adjourned the meeting to the Closed Session at 8:05AM.**

Respectfully submitted,

Gina Pye  
Executive Assistant



**DATE:** June 24, 2016

**TO:** Board of Directors

**FROM:** Al Pierce, Maintenance Manager

**SUBJECT: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 1<sup>ST</sup> AMENDMENT EXTENDING THE CONTRACT WITH VEHICLE MAINTENANCE PROGRAM, INC. FOR BUS AIR, FUEL & OIL FILTERS, INCREASING THE CONTRACT TOTAL BY \$5,000**

## **I. RECOMMENDED ACTION**

- 1) That the Board of Directors authorize the CEO to execute a 1<sup>st</sup> amendment extending the contract, exercising the first option with Vehicle Maintenance Program, Inc. for Bus Air, Fuel & Oil Filters, increasing the contract total by \$5,000 for the additional one-year period, thereby increasing the total contract authority from \$40,000 to \$45,000.**
- 2) That the Board of Directors authorize the CEO to execute future amendments with Vehicle Maintenance Program, Inc. for the remaining two options to extend, increasing the contract total for each option year as required, not to exceed a total value of \$75,000 for the full five years.**

## **II. SUMMARY**

- The Santa Cruz Metropolitan Transit District (METRO) has a contract with Vehicle Maintenance Program, Inc. for Bus Air, Fuel & Oil Filters that will expire on June 30, 2016.
- Vehicle Maintenance Program, Inc. has indicated that a price increase will be requested that would take effect at the beginning of 2017.
- Vehicle Maintenance Program, Inc. has performed its duties very well under this contract, and therefore a one-year contract extension is recommended. The upcoming requested price increase is not anticipated to be significant.

## **III. DISCUSSION/BACKGROUND**

Through its participation in Regional Transit Coordinating Council (RTCC) procurements, on July 1, 2014 METRO entered into a two-year contract, with three optional one-year extensions, with Vehicle Maintenance Program, Inc. for Bus Air, Fuel & Oil Filters. The current contract is due to expire on June 30, 2016. Per Al Pierce, Maintenance Manager, over the past two years the quality of service provided by Vehicle Maintenance Program, Inc. has been very good. Vehicle Maintenance Program, Inc. has reviewed the contract, and indicated it

would be requesting a price increase at the beginning of next year. The amount of the requested increase is not anticipated to be significant.

Staff is recommending the following actions: 1) that the Board of Directors authorize the CEO to execute a one-year contract extension on behalf of METRO with Vehicle Maintenance Program, Inc. for Bus Air, Fuel and Oil Filters in an amount not to exceed \$5,000; and 2) that the Board of Directors authorize the CEO to execute two future contract extensions with Vehicle Maintenance Program, Inc. (for the two remaining 1-year options), for a total anticipated contract value not to exceed \$75,000 and a total term not to exceed five years. Al Pierce, Maintenance Manager, will continue to serve as the Contract Administrator and will ensure contract compliance.

#### **IV. FINANCIAL CONSIDERATIONS/IMPACT**

This contract currently has a total not to exceed of \$40,000. Additional funds in an amount of \$5,000 are requested for approval at this time. The new contract total not to exceed would be \$45,000.

Should the two remaining options be exercised, the total five-year value of the contract is anticipated to be approximately \$75,000.

Funds to support this contract are included in the Fleet Maintenance FY17 & FY18 Revenue Vehicle Parts (504191) Operating Budgets.

#### **V. ALTERNATIVES CONSIDERED**

- Do not renew this contract. Staff does not recommend this option, as participating in RTCC joint procurements for commodities that are commonly used by RTCC member agencies ensures better pricing than METRO could likely negotiate on its own.

#### **VI. ATTACHMENTS**

**Attachment A:** Renewal letter from Vehicle Maintenance Program, Inc.

**Attachment B:** First Amendment to the Contract with Vehicle Maintenance Program, Inc.

Prepared By: Joan Jeffries, Administrative Assistant

**VII. APPROVALS:**

Al Pierce, Maintenance Manager




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Approved as to form:  
Leslyn K. Syren, District Counsel



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Approved as to fiscal impact:  
Angela Aitken, Finance Manager



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Alex Clifford, CEO/General Manager



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# Attachment A

From: [Lindi Brooks](#)  
To: [Erron Alvey](#)  
Cc: [Lindi Brooks](#)  
Subject: contract 2014-BT-6-RTCC  
Date: Thursday, May 12, 2016 8:15:22 AM

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Hi Erron:

This email is to confirm that we will be renewing this contract for an additional year. As a recap, we agreed that there may be a price change after the end of 2016 based on the original dates of the RTCC contract.

Please do not hesitate to contact me with any comments/questions.

Thank you so much.

*Lindi Brooks*

Vice President  
Vehicle Maintenance Program, Inc.

P: 561-362-6080  
F: 561-362-7994  
lindi@vmpparts.com

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# Attachment B

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FIRST AMENDMENT TO CONTRACT NO. 2014-BT-6-RTCC FOR BUS AIR, FUEL & OIL FILTERS

This First Amendment to Contract No. 2014-BT-6-RTCC for Bus Air, Fuel & Oil Filters is made effective July 1, 2016 between the Santa Cruz Metropolitan Transit District ("Santa Cruz METRO"), a political subdivision of the State of California, and Vehicle Maintenance Program, Inc. ("Contractor").

### I. RECITALS

- 1.1 Santa Cruz METRO and Contractor entered into a Contract for Bus Air, Fuel & Oil Filters ("Contract") on July 1, 2014.
- 1.2 The Contract allows for extension upon mutual written consent.
- 1.3 Santa Cruz METRO and Contractor desire to amend the Contract to extend the Contract term and to increase the Contract total not-to-exceed amount.

Therefore, Santa Cruz METRO and Contractor amend the Contract as follows:

### II. TERM

- 2.1 Article 3.02 is replaced in its entirety by the following:

The term of this Contract shall be from July 1, 2014 to June 30, 2017.

At the option of Santa Cruz METRO, this Contract may be renewed for two (2) additional one (1) year terms upon mutual written consent. Santa Cruz METRO and Contractor may extend the term of this Contract at any time for any reason upon mutual written consent.

### III. COMPENSATION

- 3.1 Article 4.01 is amended to include the following language:

Under the terms of the First Amendment, the Contract total not-to-exceed amount is increased by \$5,000. The new Contract total not-to-exceed amount is \$45,000. Contractor understands and agrees that if it exceeds the \$45,000 maximum amount payable under this Contract, it does so at its own risk.

Any price increase request must be submitted in writing and approved by Santa Cruz METRO.

### IV. REMAINING TERMS AND CONDITIONS

- 4.1 All other provisions of the Contract that are not affected by this Amendment shall remain unchanged and in full force and effect.

# Attachment B

## V. ACCEPTANCE OF ELECTRONIC SIGNATURES AND COUNTERPARTS

5.1 The parties agree that this Contract, agreements ancillary to this Contract, and related documents to be entered into this Contract will be considered executed when the signature of a party is delivered by scanned image as an attachment to electronic mail. Such scanned signature must be treated in all respects as having the same effect as an original signature. Each party further agrees that this Contract may be executed in two or more counterparts, all of which constitute one and the same instrument.

## VI. AUTHORITY

6.1 Article 6 is amended to include the following language:

Each party has full power to enter into and perform this First Amendment to the Contract and the person signing this First Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this First Amendment to the Contract, understands it, and agrees to be bound by it.

Signed on \_\_\_\_\_

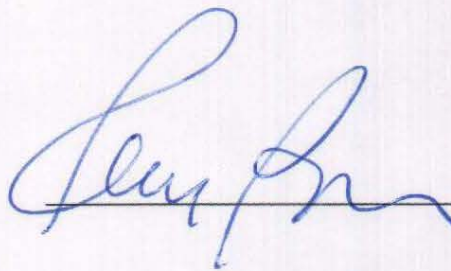
Santa Cruz METRO –  
SANTA CRUZ METROPOLITAN  
TRANSIT DISTRICT

Alex Clifford, CEO/General Manager

\_\_\_\_\_

Contractor –  
VEHICLE MAINTENANCE PROGRAM,  
INC.

Penny M. Brooks, President



\_\_\_\_\_

Approved as to Form:

Leslyn Syren, District Counsel



\_\_\_\_\_





**DATE:** June 24, 2016  
**TO:** Board of Directors  
**FROM:** Al Pierce, Maintenance Manager  
**SUBJECT: CONSIDERATION OF ISSUING A FORMAL INVITATION FOR BIDS  
FOR INSTALLATION OF BOLLARDS AT THE JUDY K. SOUZA  
OPERATIONS FACILITY**

**I. RECOMMENDED ACTION**

**That the Board of Directors authorize the Purchasing Manager to issue a formal Invitation for Bids for Installation of Bollards at the Judy K. Souza Operations Facility.**

**II. SUMMARY**

- The Santa Cruz Metropolitan Transit District (METRO) requires the services of a contractor to install bollards in the automobile parking area level 1 and level 2 at the Judy K. Souza Operations Facility.

**III. DISCUSSION/BACKGROUND**

The Judy K Souza Operations Facility automobile parking area has exposed piping and building infrastructure that could be damaged by automobiles. Some bollards were installed during construction, but not enough to adequately protect the exposed piping and infrastructure. Staff is recommending that additional bollards be installed to protect these items.

Staff is recommending the issuance of a formal Invitation for Bids for Installation of Bollards at the Judy K. Souza Operations Facility.

**IV. FINANCIAL CONSIDERATIONS/IMPACT**

This action will authorize the initiation of a procurement estimated to result in a contract with a value of approximately \$36,500. Funds to support the resulting contract are included in the MetroBase Life of Project Budget.

**V. ALTERNATIVES CONSIDERED**

- Do not install additional bollards, leaving piping and infrastructure vulnerable to damage by automobiles. Staff does not recommend this option.

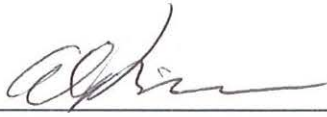
**VI. ATTACHMENTS**

**Attachment A:** Authorizing Resolution

Prepared By: Joan Jeffries, Administrative Assistant  
Al Pierce, Maintenance Manager

**VII. APPROVALS:**

Al Pierce, Maintenance Manager



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Approved as to form:  
Leslyn K. Syren, District Counsel



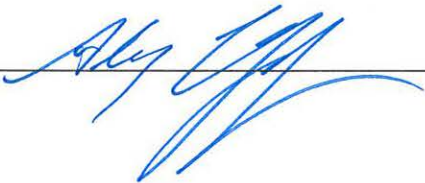
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Approved as to fiscal impact:  
Angela Aitken, Finance Manager



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Alex Clifford, CEO/General Manager



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# Attachment A



## **BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No.  
On the Motion of Director:  
Duly Seconded by Director:  
The Following Resolution is Adopted:

### **RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AUTHORIZING THE PURCHASING MANAGER TO SOLICIT BIDS FOR INSTALLATION OF BOLLARDS AT THE JUDY K. SOUZA OPERATIONS FACILITY**

**WHEREAS**, the Santa Cruz Metropolitan Transit District has a need for installation of bollards at the Judy K. Souza Operations Facility;

#### **BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AS FOLLOWS:**

**THAT**, the Purchasing Manager is authorized to issue an Invitation for Bids for the services and/or supplies described above; and

**THAT**, the IFB is approved for release pursuant to the provisions of the Santa Cruz Metropolitan Transit District's Procurement Policy.

**PASSED AND ADOPTED** by the Board of Directors of the Santa Cruz Metropolitan Transit District this 24<sup>th</sup> day of June, 2016 by the following vote:

**AYES:** Directors -

**NOES:** Directors -

**ABSTAIN:** Directors -

**ABSENT:** Directors -

Approved:  
Mike Rotkin, Board Chair

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# Attachment A

Resolution No. \_\_\_\_\_  
Page 2

Attest:

Alex Clifford, CEO/General Manager

\_\_\_\_\_

Approved as to form:

Leslyn K. Syren, District Counsel

\_\_\_\_\_





**DATE:** June 24, 2016  
**TO:** Board of Directors  
**FROM:** Andrew Kreck, Project Manager, Hill International  
**SUBJECT: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 9<sup>TH</sup> AMENDMENT TO THE CONTRACT WITH RNL DESIGN, INC. FOR ARCHITECT AND ENGINEERING SERVICES, EXTENDING THE CONTRACT TERM, AND INCREASING THE CONTRACT TOTAL BY \$50,000**

## **I. RECOMMENDED ACTION**

**That the Board of Directors authorize the CEO to execute a 9<sup>th</sup> amendment to the Contract with RNL Design, Inc. for Architect and Engineering Services.**

## **II. SUMMARY**

- The Santa Cruz Metropolitan Transit District (METRO) has a contract with RNL Design, Inc. (RNL) for Architect and Engineering Services that is due to expire on June 30, 2016.
- While temporary occupancy of the Judy K. Souza Operations Facility has been granted, certain ADA accessibility and Security items remain outstanding that require continued A&E services.
- Staff recommends extending the contract with RNL by three (3) months, through September 30, 2016, and increasing the contract not-to-exceed amount by \$50,000.

## **III. DISCUSSION/BACKGROUND**

METRO entered into a contract with RNL on March 19, 2012 for Architect and Engineering Services to complete the plans, specifications and drawings for the new Operations Facility and related site work. This contract will expire on June 30, 2016.

While temporary occupancy of the Judy K. Souza Operations Facility was granted in March, remaining ADA accessibility issues prevent the obtaining of a final Occupancy Permit, and various Security upgrades are still outstanding. RNL's design services are required on these items before the work can be executed.

Staff recommends that the Board of Directors authorize the CEO to execute a three-month extension to the contract with RNL for Architect and Engineering Services to extend the term of the contract to September 30, 2016 and increase

funds in an amount not to exceed \$50,000. Andrew Kreck, Project Manager Consultant, will continue to serve as the Contract Administrator and ensure contract compliance.

#### **IV. FINANCIAL CONSIDERATIONS/IMPACT**

This contract has a total not to exceed of \$1,814,977. Additional funds in an amount of \$50,000 are requested to increase the contract authority at this time. The new contract total not to exceed would be \$1,864,977.

Funds to support this contract amendment are included in the overall MetroBase Phase II Project Budget as part of the A&E contingency. The new contingency balance remaining would be \$100,000. Staff has also brought a proposed revised LOP budget to today's Board of Directors Meeting to capture this amendment action within its line item.

#### **V. ALTERNATIVES CONSIDERED**

- Do not extend this contract by three months. Staff does not recommend this option, as the continued services of an Architect-Engineer firm are critical to obtaining the final Occupancy Permit.

#### **VI. ATTACHMENTS**

**Attachment A:** Contract Amendment with RNL Design, Inc.

Prepared By: Joan Jeffries, Administrative Assistant  
Erron Alvey, Purchasing Manager

**VII. APPROVALS:**

Andrew Kreck, Project Manager  
Hill International

  
\_\_\_\_\_


Approved as to form:  
Leslyn K. Syren, District Counsel

  
\_\_\_\_\_

Approved as to fiscal impact:  
Angela Aitken, Finance Manager

  
\_\_\_\_\_

Alex Clifford, CEO/General Manager

  
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# Attachment A

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT NINTH AMENDMENT TO CONTRACT NO. 12-25 FOR ARCHITECT AND ENGINEERING SERVICES

This Ninth Amendment to Contract No. 12-25 for Architect and Engineering Services is made effective July 1, 2016 between the Santa Cruz Metropolitan Transit District ("Santa Cruz METRO"), a political subdivision of the State of California, and RNL Design, Inc. ("Architect-Engineer").

### I. RECITALS

- 1.1 Santa Cruz METRO and Architect-Engineer entered into a Contract for Architect and Engineering Services ("Contract") on March 19, 2012. The purpose of the Contract is to review and update the current plans, drawings and specifications for the construction of the new Judy K. Souza Operations Facility, Parking Structure and related site work ("Project").
- 1.2 The Contract is due to expire on June 30, 2016.
- 1.3 The Contract allows for amendment upon mutual written consent.
- 1.4 Santa Cruz METRO and Architect-Engineer desire to amend the Contract to extend the Contract term and to increase the Contract total not-to-exceed amount.

Therefore, Santa Cruz METRO and Architect-Engineer amend the Contract as follows:

### II. TERM

- 2.1 Article 4.01 is replaced in its entirety by the following:

The term of this Contract shall be from March 19, 2012 to September 30, 2016.

Santa Cruz METRO and Architect-Engineer may extend the term of this Contract at any time for any reason upon mutual written consent.

### III. COMPENSATION

- 3.1 Article 5.01 is amended to include the following language:

Under the terms of the Ninth Amendment, the Contract total not-to-exceed amount is increased by \$50,000.

The new Contract total not-to-exceed amount is \$1,864,977. Architect-Engineer understands and agrees that if it exceeds the \$1,864,977 maximum amount payable under this Contract, it does so at its own risk.

### IV. REMAINING TERMS AND CONDITIONS

- 4.1 All other provisions of the Contract that are not affected by this Amendment shall remain unchanged and in full force and effect.

# Attachment A

## V. ACCEPTANCE OF ELECTRONIC SIGNATURES AND COUNTERPARTS

- 5.1 The parties agree that this Contract, agreements ancillary to this Contract, and related documents to be entered into this Contract will be considered executed when the signature of a party is delivered by scanned image as an attachment to electronic mail. Such scanned signature must be treated in all respects as having the same effect as an original signature. Each party further agrees that this Contract may be executed in two or more counterparts, all of which constitute one and the same instrument.

## VI. AUTHORITY

- 6.1 Article 7 is amended to include the following language:

Each party has full power to enter into and perform this Ninth Amendment to the Contract and the person signing this Ninth Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Ninth Amendment to the Contract, understands it, and agrees to be bound by it.

Signed on \_\_\_\_\_

Santa Cruz METRO –  
SANTA CRUZ METROPOLITAN  
TRANSIT DISTRICT

Alex Clifford, CEO/General Manager

\_\_\_\_\_

Architect-Engineer –  
RNL DESIGN, INC.

Edward L. Carfagno, Associate Principal



\_\_\_\_\_

Approved as to Form:

Leslyn Syren, District Counsel



\_\_\_\_\_



**DATE:** June 24, 2016  
**TO:** Board of Directors  
**FROM:** Alex Clifford, CEO/General Manager  
**SUBJECT: REVISED METROBASE PHASE II (OPERATIONS BUILDING) LIFE OF PROJECT BUDGET AND CAPITAL RESOURCE ALLOCATION PLAN**

## **I. RECOMMENDED ACTION**

**That the Board of Directors approve: (a) Reallocation of FY15 PTMISEA funds in the amount of \$501,247 and CalOES funds in the amount of \$156,785 to the MetroBase Project; AND (b) Adding \$621,532 to the Life of Project, thereby increasing the MetroBase Phase II Operations budget from \$26,411,524 to \$27,082,425.**

## **II. SUMMARY**

- The Board of Directors established a Life of Project (LOP) for MetroBase Phase II on September 26, 2014 in the amount of \$24,732,549. Since then the following revisions were made:
  - May 8, 2015 the Board revised the LOP to \$24,603,596
  - August 14, 2015 the Board revised the LOP to \$24,853,596
  - October 23, 2015 the Board revised the LOP to \$25,424,868
  - December 11, 2015 the Board revised the LOP to \$25,866,524
  - January 22, 2016 the Board revised the LOP to \$26,411,524
- Additional adjustments to the LOP are now recommended as follows (in the order which they appear on Attachment A):
  - Reprogram \$53,215 in unused CalOES/Security grant funds in construction contract to new Access Control System line item.
  - Reduction of the Administrative Assistant line item by \$10,253.
  - Addition of an Inside Document Control Service line item in the amount of \$10,000.
  - Addition of \$285,000 to the Hill International line item to incorporate the contract amendment approved by the Board on May 13, 2016.
  - Reprogram \$100,000 to the Hill International, Inc. Project Management Consultant Contract from the Claims Services line item.
  - Reprogram \$50,000 to the RNL Interplan contract from the \$150,000 A&E contingency line item.

- Reprogram \$212,131 from the 4 VSW's line item and add \$12,869 from the interest earned from the Sakata Lane account to the Inside and outside counsel line item.
  - Addition of an Access Control System line item in the amount of \$150,000 to be funded by the CalOES grant.
  - Addition of a Secure Mechanical Platform Enclosure line item in the amount of \$60,000 to be funded by the CalOES grant.
  - Addition of \$225,000 for ADA accessibility corrections required to obtain a permanent Occupancy Permit.
  - Addition of \$36,500 for additional bollards on the parking deck.
  - Reprogram \$45,000 previously allocated to the LED light conversion.
  - The result of the recommended changes is an increase in Board-approved LOP budget from \$26,411,524 to \$27,082,425, funded by the addition of CalOES funds in the amount of \$156,785, and PTMISEA funds in the amount of \$501,247.
- The CEO recommends approval of the revised LOP budget and proceeding with the reallocation of CalOES and PTMISEA funds.

### **III. DISCUSSION/BACKGROUND**

#### **Additional Information about the Proposed Revisions/Additions:**

- Three line items indicated in the LCN construction contract as CalOES funded that were under spent by a total of \$53,215 will be reprogrammed to the new Access Control line item.
- The services of a temporary Administrative Assistant have ended and \$10,253 remains unspent. This line item is reduced, and these funds will offset the total additional amount of PTMISEA being requested.
- In house Document Control services are being provided by Jaron West, Database Administrator, who had been the Document Control Specialist on the Project as a subconsultant to Hill International. METRO's IT Department hired Mr. West several months ago, but he continues to provide periodic Document Control services on the Project. This labor should be capitalized and charged to the Project.
- A contract amendment for Hill International in the amount of \$285,000 was approved by the Board in May. This action is to incorporate the increase into the LOP budget.
- \$100,000 was approved in January for claims services from Hill International, and these funds are now being incorporated into the base contract line item as they have been providing claims support for Hanson Bridgett. These funds were authorized by the Board and incorporated into the contract via an amendment on January 22, 2016.



- \$50,000 is proposed to be added to the RNL Interplan contract for ongoing A&E services (see related agenda item). Funding comes from the Architect & Engineering Contingency Budget line item. The contingency amount is reduced to \$100,000.
- District Counsel has requested funding be added to the Inside and outside counsel expenses line item. \$225,000 in funding for this line item will be reprogrammed from the 4VSW's line item. District Counsel will bring a contract amendment to the Board in the future.
- A new line item for the purchase and installation of an Access Control System has been added with an estimated value of \$150,000. This work was descoped from LCN's contract. A credit is currently being negotiated and is therefore not shown as a deduction at this time. This work is eligible for use of CalOES funds. Multiple CalOES funded line items in the amount of \$53,215 are being reprogrammed to fund this item. A total of \$96,785 in CalOES funds will be added to the LOP to budget cover the remainder.
- A new line item for the fabrication and installation of an upgraded and more secure enclosure for the mechanical platform has been requested by the Safety, Security, and Risk Manager. This work has an estimated value of \$60,000 and is eligible for use of CalOES funds. Cal OES funds will be added to cover the total value of this line item.
- A new line item in the amount of \$225,000 is being added for the ADA accessibility corrections required to obtain a permanent Occupancy Permit from the City of Santa Cruz. A staff report discussing this further is on today's agenda.
- A new line item in the amount of \$36,500 is being added to install additional bollards in the parking deck area to protect piping and building infrastructure from automobile damage. A staff report discussing this further is on today's agenda.
- \$45,000 in funds were programmed for the conversion of metal halide lights to LED lights in the bus parking area. This work was paid for out of the LCN contract contingency. This action is to remove the stand alone line item. This line item is reduced to zero and these funds will offset the total additional amount of PTMISEA being requested.

#### **IV. FINANCIAL CONSIDERATIONS/IMPACT**

Funding in the amount of \$12,869 has been added to the overall Project budget. These funds come from interest earned on the Sakata Lane account.

Previously allocated CalOES funds in the amount of \$53,215 will be reprogrammed to other eligible line items. \$156,785 of additional CalOES funding has been approved by the Safety, Security, and Risk Manager for inclusion in the LOP Budget at this time.

The current PTMISEA FY15 funding allocation of \$5,967,432 is committed as follows:

\$5,967,432	Total amount of funding
\$545,000	Judy K. Souza Operations Facility
\$357,000	LCTOP Local Match
\$445,623	§5339 Local Match
\$4,619,809	Pacific Station Project

At this time funding for the MetroBase Phase II LOP in the amount of \$501,247 is being requested for approval from the FY15 allocation.

The fiscal impact of these actions, as reflected in this Board report, is as follows:

- The Operations Building Project Life of Project (LOP) budget increases from \$26,411,524 to \$27,082,425.
- The PTMISEA FY15 funding remaining allocated to Pacific Station would be \$4,118,562.

## **V. ALTERNATIVES CONSIDERED**

- The Board could decline to approve the various proposed revisions. This is not recommended since the Project is near completion and not funding these items could put that at jeopardy.

## **VI. ATTACHMENTS**

**Attachment A:** Proposed Revised Life of Project Budget

Prepared By: Erron Alvey, Purchasing Manager

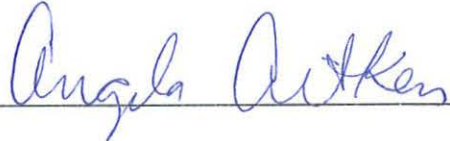
**VII. APPROVALS:**

Approved as to form:  
Leslyn K. Syren, District Counsel



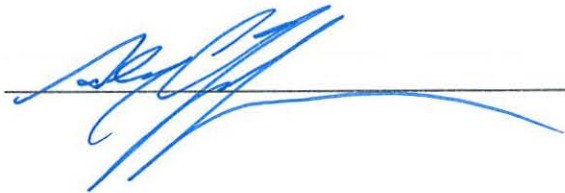
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Approved as to fiscal impact:  
Angela Aitken, Finance Manager



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Alex Clifford, CEO/General Manager



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# Attachment A

Attachment A Metrobase Phase II (Operations Building) Life of Project Budget

6/24/2016

Construction Contract	1/22/16 Rev Budget	5/13/16 Budget Amend	Resulting Budget
Lewis C. Nelson and Sons Inc. Prime Construction Contract	\$13,572,000.00		\$13,572,000.00
Construction Contract Contingency	\$2,127,844.20		\$2,271,558.20
<b>Security cameras conduit (Cal OES funding)</b>	\$56,000.00	(\$384.00)	
Security fencing (Cal OES funding)	\$45,929.00		
<b>Security gates (Cal OES funding)</b>	\$30,000.00	(\$22,582.00)	
Building access control (Cal OES funding)	\$15,000.00		
<b>Radio tower &amp; equipment relocation (Cal OES funding)</b>	\$50,000.00	(\$30,249.00)	

SC Metro Project Management	1/22/16 Rev Budget	6/24/16 Budget Amend	Resulting Budget
Project Manager Budget FY13& FY14	\$194,234.00		\$194,234.00
Administrative Specialist Budget FY13& FY14	\$160,438.00		\$160,438.00
PM and Admin Specialist FY15 Applied to Other expenses 10/15	\$278,362.00		\$278,362.00
<b>Administrative Assistant</b>	<b>\$20,000.00</b>	<b>(\$10,253.00)</b>	<b>\$9,747.00</b>
<b>Inside Document Control Services</b>	<b>\$0.00</b>	<b>\$10,000.00</b>	<b>\$10,000.00</b>

Consultant Costs	1/22/16 Rev Budget	6/24/16 Budget Amend	Resulting Budget
#15-04 Hill International, Inc:	\$2,975,382.00	\$385,000.00	\$3,360,382.00
Claims Services - Hill Intl	\$100,000.00	(\$100,000.00)	\$0.00
#12-34 TRC Const Mgmt Applied to Other expenses 10/15	\$1,378,383.00		\$1,378,383.00
<b>RNL Design Original contract 03-2012</b>	<b>\$1,814,977.00</b>	<b>\$50,000.00</b>	<b>\$1,864,977.00</b>
<b>Contingency 10% -A&amp;E</b>	<b>\$150,000.00</b>	<b>(\$50,000.00)</b>	<b>\$100,000.00</b>
Contingency 10% - PMC	\$0.00		
Contracted professional services	\$150,000.00		\$150,000.00

Additional Costs and Services	1/22/16 Rev Budget	6/24/16 Budget Amend	Resulting Budget
<b>4VSW's hired 3/4/13 –through 2016</b>	<b>\$1,000,000.00</b>	<b>(\$225,000.00)</b>	<b>\$775,000.00</b>
Dubois temporary facility and related ongoing costs	\$1,200,000.00		\$1,200,000.00
Dubois property remediation after move out	\$100,000.00		\$100,000.00
Harvey West Security	\$70,254.00		\$70,254.00
Furniture and cubicles for new facility	\$150,000.00		\$150,000.00
<b>Inside and outside counsel expenses</b>	<b>\$150,000.00</b>	<b>\$225,000.00</b>	<b>\$375,000.00</b>
Land mobile radio tower & equipment relocation	\$100,000.00		\$100,000.00
Security cameras	\$172,000.00		\$172,000.00
Security anti-climb panels for back fencing	\$45,864.00		\$45,864.00
<b>Access Control System (CalOES)</b>	<b>\$0.00</b>	<b>\$150,000.00</b>	<b>\$150,000.00</b>
<b>Secure Mechanical Platform Enclosure (CalOES)</b>	<b>\$0.00</b>	<b>\$60,000.00</b>	<b>\$60,000.00</b>
<b>ADA Accessibility Corrections</b>	<b>\$0.00</b>	<b>\$225,000.00</b>	<b>\$225,000.00</b>
<b>Additional Bollards on Parking Deck</b>	<b>\$0.00</b>	<b>\$36,500.00</b>	<b>\$36,500.00</b>
<b>LED light conversion</b>	<b>\$45,000.00</b>	<b>(\$45,000.00)</b>	<b>\$0.00</b>
Procore software	\$30,000.00		\$30,000.00
Other project expenses	\$229,857.00		\$229,857.00

<b>Life of Project Total</b>	<b>6/24/2016</b>	<b>\$27,082,425</b>
	<b>1/22/2015 Budget</b>	<b>\$26,411,524</b>
	<b>Difference</b>	<b>\$670,901</b>

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**DATE:** June 24, 2016

**TO:** Board of Directors

**FROM:** Alex Clifford, CEO/General Manager

**SUBJECT: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 5<sup>TH</sup> AMENDMENT TO THE CONTRACT WITH HILL INTERNATIONAL, INC., EXTENDING THE TERM OF THE CONTRACT FOR PROJECT MANAGEMENT CONSULTANT SERVICES**

## **I. RECOMMENDED ACTION**

**That the Board of Directors authorize the CEO to execute a 5<sup>th</sup> amendment with Hill International, Inc. for Project Management Consultant Services. No additional funds are being added at this time; this is a time extension only.**

## **II. SUMMARY**

- The Santa Cruz Metropolitan Transit District (METRO) has a contract with Hill International, Inc. (Hill) for Project Management Consultant Services that is due to expire on June 30, 2016.
- While temporary occupancy has been granted, completion of remaining ADA accessibility issues prevent METRO from obtaining a final Occupancy Permit, while installation of an Access Control System and various Security upgrades are also outstanding.
- Staff has brought a revised Life of Project (LOP) Budget to today's Board of Directors Meeting to adjust the budget for these and other line items.
- Staff recommends extending the contract with Hill by three months. No additional funds are being requested.

## **III. DISCUSSION/BACKGROUND**

METRO entered into a contract with Hill for Project Management Consultant Services for the new Judy K. Souza Operations Facility (Project) on September 15, 2014. This contract is due to expire on June 30, 2016.

Temporary Occupancy was granted in March, but remaining ADA accessibility issues are preventing METRO from obtaining its final Occupancy Permit. In addition, the building is still lacking an Access Control System, and various Security upgrades are outstanding.

In order to maintain continuity of services with the Project Management Consultant through Project completion, staff recommends that the Board of Directors authorize the CEO to execute a Fifth Amendment to the Contract with Hill to extend the term for three more months. Reductions in contracted staffing hours continue to occur as the project is nearing completion; however, some staffing will be necessary throughout the closeout process. The Fifth Amendment will be for a time extension only. Erron Alvey, Purchasing Manager, will continue to serve as the Contract Administrator and ensure contract compliance.

#### **IV. FINANCIAL CONSIDERATIONS/IMPACT**

This is for a time extension only. No additional funding is being requested.

#### **V. ALTERNATIVES CONSIDERED**

- Do not extend this contract. Staff does not recommend this option, as the continued services of the Project Management Consultant are critical to ensuring the successful completion of the Project.

#### **VI. ATTACHMENTS**

**Attachment A:** Amendment to the Contract with Hill International, Inc.

Prepared By: Erron Alvey, Purchasing Manager  
Joan Jeffries, Administrative Assistant



**VII. APPROVALS:**

Erron Alvey, Purchasing Manager  
and Contract Administrator



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Approved as to form:  
Leslyn K. Syren, District Counsel




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Approved as to fiscal impact:  
Angela Aitken, Finance Manager



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Alex Clifford, CEO/General Manager



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# Attachment A

## **SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FIFTH AMENDMENT TO CONTRACT NO. 15-04 FOR PROJECT MANAGEMENT CONSULTANT SERVICES**

This Fifth Amendment to Contract No. 15-04 for Project Management Consultant Services is made effective July 1, 2016 between the Santa Cruz Metropolitan Transit District (“Santa Cruz METRO”), a political subdivision of the State of California, and Hill International, Inc. (“Consultant”).

### **I. RECITALS**

- 1.1 Santa Cruz METRO and Consultant entered into a Contract for Project Management Consultant Services (“Contract”) on September 15, 2014.
- 1.2 The Contract is due to expire on June 30, 2016.
- 1.3 The Contract allows for extension upon mutual written consent.
- 1.4 Santa Cruz METRO and Consultant desire to amend the Contract to extend the Contract term.

Therefore, Santa Cruz METRO and Consultant amend the Contract as follows:

### **II. TERM**

- 2.1 Article 4.01 is replaced in its entirety by the following:

The term of this Contract shall be from September 15, 2014 to September 30, 2016.

Santa Cruz METRO and Consultant may extend the term of this Contract at any time for any reason upon mutual written consent.

### **III. REMAINING TERMS AND CONDITIONS**

- 3.1 All other provisions of the Contract that are not affected by this Amendment shall remain unchanged and in full force and effect.

### **IV. ACCEPTANCE OF ELECTRONIC SIGNATURES AND COUNTERPARTS**

- 4.1 The parties agree that this Contract, agreements ancillary to this Contract, and related documents to be entered into this Contract will be considered executed when the signature of a party is delivered by scanned image as an attachment to electronic mail. Such scanned signature must be treated in all respects as having the same effect as an

# Attachment A

original signature. Each party further agrees that this Contract may be executed in two or more counterparts, all of which constitute one and the same instrument.

## V. AUTHORITY

5.1 Article 8 is amended to include the following language:

Each party has full power to enter into and perform this Fifth Amendment to the Contract and the person signing this Fifth Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Fifth Amendment to the Contract, understands it, and agrees to be bound by it.

Signed on \_\_\_\_\_

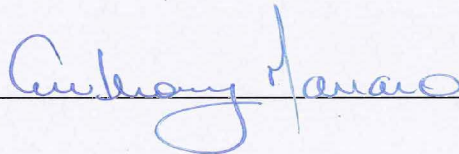
Santa Cruz METRO –  
SANTA CRUZ METROPOLITAN  
TRANSIT DISTRICT

Alex Clifford, CEO/General Manager

\_\_\_\_\_

Consultant –  
HILL INTERNATIONAL, INC.

Anthony Marraro, PMP, DBIA, SVP

  
\_\_\_\_\_

Approved as to Form:

Leslyn Syren, District Counsel

  
\_\_\_\_\_



**DATE:** June 24, 2016  
**TO:** Board of Directors  
**FROM:** Robyn D. Slater, Human Resources Manager  
**SUBJECT: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 4<sup>TH</sup> AMENDMENT EXTENDING THE CONTRACT FOR ONE YEAR WITH ALLIANT INSURANCE SERVICES, INC. FOR EXCESS WORKERS' COMPENSATION INSURANCE, INCREASING THE CONTRACT TOTAL BY \$202,257**

**I. RECOMMENDED ACTION**

**That the Board of Directors authorize the CEO to execute a 4<sup>th</sup> amendment extending the contract for one year with Alliant Insurance Services, Inc. for Excess Workers' Compensation Insurance administered by California State Association of Counties Excess Insurance Authority (CSAC EIA), increasing the contract total by \$202,257 for the premium and broker fee for the additional one-year period, thereby increasing the total contract authority from \$762,751 to \$965,008.**

**II. SUMMARY**

- The Santa Cruz Metropolitan Transit District (METRO) uses workers' compensation excess insurance from CSAC EIA. Alliant Insurance Services, Inc. is the broker that METRO is required to use when contracting services with CSAC EIA.
- METRO's contract with Alliant will expire on June 30, 2016.
- The estimated premium for Excess Workers' Compensation Insurance is \$197,257 for the next year, with a broker fee of \$5,000. The premium is based on METRO's claim experience in past years.
- CSAC EIA and Alliant Insurance Services, Inc. have performed their duties very well under this contract, and therefore a one-year contract extension with the requested premium and broker fee is recommended.
- Staff recommends that the Board approve the contract extension with Alliant Insurance Services, Inc. for Excess Workers' Compensation Insurance, which will be administered by CSAC EIA.

**III. DISCUSSION/BACKGROUND**

METRO has an insurance policy for individual worker's compensation claims exceeding \$350,000 from the California State Association of Counties Excess Insurance Authority (CSAC EIA) using Alliant Insurance Services, Inc. as broker.

The contract with Alliant was established on July 1, 2011 and is due to expire on June 30, 2016. Per Robyn D. Slater, Human Resources Manager, over the past year the quality of service provided by CSAC EIA and Alliant Insurance Services, Inc. has been very good. The estimated premium proposed for the next one-year term is \$197,257, with a broker fee of \$5,000.

Staff recommends that METRO extend the current contract with Alliant Insurance Services, Inc. for an additional one-year period in an amount not to exceed \$202,257, which covers both the estimated premium and the broker fee. Staff further recommends that the Board of Directors authorize the CEO to sign a one-year contract extension on behalf of METRO. Robyn D. Slater, Human Resources Manager, will continue to serve as the Contract Administrator and will ensure contract compliance.

#### **IV. FINANCIAL CONSIDERATIONS/IMPACT**

The estimated premium for the coming year has increased by \$7,487 from last year's estimated premium. The broker fee has remained the same. The premium increase is based on METRO's claim experience, the pool experience, and METRO's payroll costs.

This contract currently has a total not to exceed of \$762,751. Additional funds in an amount of \$202,257 are requested for approval at this time. The new contract total not to exceed would be \$965,008.

The annual costs (premium + broker fees + any audited adjustment to premium) for the last three years were:

- FY14: \$152,319
- FY15: \$205,879
- FY16: \$194,770

Funds to support this contract are paid out of operating expenses from the G/L Account 502081, Workers' Compensation. Costs are billed to departments based on number of employees in the department.

#### **V. ALTERNATIVES CONSIDERED**

- Do not extend this contract. Staff does not recommend this option, as METRO is legally obligated to provide Workers' Compensation Insurance to its employees.

**VI. ATTACHMENTS**

**Attachment A:** 2016/2017 Proposal from CSAC EIA

**Attachment B:** Fourth Amendment to the Contract with Alliant Insurance Services, Inc.

Prepared By: Joan Jeffries, Administrative Assistant

**VII. APPROVALS:**

Robyn D. Slater, HR Manager

A handwritten signature in blue ink, appearing to read "Suzanne Jim for Robyn D Slater", written over a horizontal line.

Approved as to form:  
Leslyn K. Syren, District Counsel

A handwritten signature in blue ink, appearing to read "Leslyn K. Syren", written over a horizontal line.

Approved as to fiscal impact:  
Angela Aitken, Finance Manager

A handwritten signature in blue ink, appearing to read "Angela Aitken", written over a horizontal line.

Alex Clifford, CEO/General Manager

A handwritten signature in blue ink, appearing to read "Alex Clifford", written over a horizontal line.



# Attachment A



## CSAC EXCESS INSURANCE AUTHORITY (CSAC EIA) EXCESS WORKERS' COMPENSATION PROGRAM 2016/2017 PROPOSAL

<b>COVERED PARTY</b>	Santa Cruz Metropolitan Transit District	
<b>COVERAGE TERM</b>	July 1, 2016 to July 1, 2017	
<b>COMPANIES AFFORDING COVERAGE</b>	CSAC Excess Insurance Authority with reinsurance and excess insurance provided by (see attached)	
<b>COVERAGE PROVIDED</b>	Workers' Compensation and Employers' Liability	
<b>LIMITS (See attached)</b>	\$ 5,000,000	Employers' Liability Statutory Workers' Compensation
	Limits are eroded by allocated claims expense	
<b>RETENTION</b>	\$ 350,000	each occurrence
	Self-insured retention is eroded by allocated claims expense	
<b>MAJOR EXCLUSIONS (Including but not limited to)</b>	<ul style="list-style-type: none"><li>• Punitive or exemplary damages, fines or penalties</li><li>• Any payments in excess of the benefits regularly provided by the Workers' Compensation law</li><li>• Labor Code 4850 benefits</li><li>• Labor Code 4856 benefits</li><li>• Education Section Codes 44984 and 45192</li></ul>	
<b>PREMIUM AUDIT</b>	Premiums are auditable and adjustable at June 30, 2017 based on actual payroll	
<b>CONDITIONS</b>	<ul style="list-style-type: none"><li>• Premium includes a \$1,000 annual loss prevention subsidy</li><li>• Premium includes a \$2,000 actuarial subsidy</li><li>• Premium includes cost for claim audit requirement (audit to include access to all files handled by TPA)</li></ul>	
<b>ESTIMATED ANNUAL PAYROLL</b>	\$ 24,088,426	
<b>ESTIMATED PREMIUM (Annualized)</b>	\$ 170,371	Deposit Premium
	12,271	CSAC EIA Administration Fee
	874	CSAC EIA Public Entity Fee
	<u>13,741</u>	Alliant Broker Fee
	<b>\$ 197,257</b>	<b>Total Estimated Deposit Premium</b>

**NOTE: THIS PROPOSAL IS FOR INFORMATIONAL PURPOSES ONLY AND DOES NOT AMEND, EXTEND OR ALTER THE POLICY FORM IN ANY WAY. PLEASE REFER TO THE POLICY FORM FOR COMPLETE COVERAGE AND EXCLUSION INFORMATION**

# Attachment A



## **CSAC EXCESS INSURANCE AUTHORITY (CSAC EIA) EXCESS WORKERS' COMPENSATION PROGRAM 2016/2017 PROPOSAL**

### **BROKER**

#### **ALLIANT INSURANCE SERVICES, INC.**

Gordon DesCombes, Executive Vice President  
Nazie Arshi, Senior Vice President  
Tom E. Corbett, Senior Vice President  
Lilian Vanvieldt, Senior Vice President  
Matt Gowan, First Vice President  
Rhiannon Cabral, CSAC EIA Program Specialist-Lead

***NOTE: THIS PROPOSAL IS FOR INFORMATIONAL PURPOSES ONLY AND DOES NOT AMEND, EXTEND OR ALTER THE POLICY FORM IN ANY WAY. PLEASE REFER TO THE POLICY FORM FOR COMPLETE COVERAGE AND EXCLUSION INFORMATION***

Alliant Insurance Services, Inc. • 1301 Dove Street • Suite 200 • Newport Beach, CA 92660  
PHONE (949) 756-0271 • [www.alliant.com](http://www.alliant.com) • License No. 0C36861

# Attachment A



## CSAC EXCESS INSURANCE AUTHORITY (CSAC EIA) EXCESS WORKERS' COMPENSATION PROGRAM 2016/2017 PROPOSAL

This proposal of insurance is provided as a matter of convenience and information only. All information included in this proposal, including but not limited to personal and real property values, locations, operations, products, data, automobile schedules, financial data and loss experience, is based on facts and representations supplied to Alliant Insurance Services, Inc. by you. This proposal does not reflect any independent study or investigation by Alliant Insurance Services, Inc. or its agents and employees.

Please be advised that this proposal is also expressly conditioned on there being no material change in the risk between the date of this proposal and the inception date of the proposed policy (including the occurrence of any claim or notice of circumstances that may give rise to a claim under any policy which the policy being proposed is a renewal or replacement). In the event of such change of risk, the insurer may, at its sole discretion, modify, or withdraw this proposal, whether or not this offer has already been accepted.

This proposal is not confirmation of insurance and does not add to, extend, amend, change, or alter any coverage in any actual policy of insurance you may have. All existing policy terms, conditions, exclusions, and limitations apply. For specific information regarding your insurance coverage, please refer to the policy itself. Alliant Insurance Services, Inc. will not be liable for any claims arising from or related to information included in or omitted from this proposal of insurance.

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at [www.alliant.com](http://www.alliant.com). For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

Analyzing insurers' over-all performance and financial strength is a task that requires specialized skills and in-depth technical understanding of all aspects of insurance company finances and operations. Insurance brokerages such as Alliant Insurance typically rely upon rating agencies for this type of market analysis. Both A.M. Best and Standard and Poor's have been industry leaders in this area for many decades, utilizing a combination of quantitative and qualitative analysis of the information available in formulating their ratings.

A.M. Best has an extensive database of nearly 6,000 Life/Health, Property Casualty and International companies. You can visit them at [www.ambest.com](http://www.ambest.com). For additional information regarding insurer financial strength ratings visit Standard and Poor's website at [www.standardandpoors.com](http://www.standardandpoors.com).

Our goal is to procure insurance for you with underwriters possessing the financial strength to perform. Alliant does not, however, guarantee the solvency of any underwriters with which insurance or reinsurance is placed and maintains no responsibility for any loss or damage arising from the financial failure or insolvency of any insurer. We encourage you to review the publicly available information collected to enable you to make an informed decision to accept or reject a particular underwriter. To learn more about companies doing business in your state, visit the Department of Insurance website for that state.

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# Attachment A



## CSAC EXCESS INSURANCE AUTHORITY (CSAC EIA) EXCESS WORKERS' COMPENSATION PROGRAM 2016/2017 SCHEDULE OF INSURERS AND LIMITS

Companies Affording Coverage	Limit	California Status	A.M. Best's Guide Rating	Standard & Poor's Rating
CSAC Excess Insurance Authority	<p><b>Workers' Compensation and Employers Liability :</b> The difference between</p> <ul style="list-style-type: none"> <li>\$5,000,000 and Individual Member's Retention for each accident or each employee for disease</li> <li>\$5,000,000 and Individual Member's Retention for each accident for communicable disease</li> </ul>	Not Applicable	Not Applicable	Not Applicable
With reinsurance provided by Wesco Insurance Company*	*subject to a Corridor Retention	Not Applicable (reinsurance)	A (Excellent) Financial Size Category XII (\$1,500,000,000 to \$2,000,000,000)	Not Applicable
CSAC Excess Insurance Authority	<p><b>Workers' Compensation:</b></p> <p>\$ 45,000,000 each accident or each employee for disease excess of \$5,000,000</p> <p>\$ 45,000,000 each accident for communicable disease</p>	Not Applicable	Not Applicable	Not Applicable
With reinsurance provided by ACE American Insurance Company		Not Applicable (reinsurance)	A++ (Superior) Financial Size Category XV (\$2,000,000,000 or greater)	AA (Stable)
Liberty Insurance Corporation An excess insurance policy	<p><b>Workers' Compensation:</b></p> <p>Statutory each accident and each employee for disease excess of \$50,000,000</p>	Admitted	A (Excellent); Financial Size Category XV (\$2,000,000,000 or greater)	A (Stable)

**NOTE: THIS PROPOSAL IS FOR INFORMATIONAL PURPOSES ONLY AND DOES NOT AMEND, EXTEND OR ALTER THE POLICY FORM IN ANY WAY. PLEASE REFER TO THE POLICY FORM FOR COMPLETE COVERAGE AND EXCLUSION INFORMATION**

# Attachment B

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FOURTH AMENDMENT TO CONTRACT NO. 11-21 FOR EXCESS WORKERS' COMPENSATION

This Fourth Amendment to Contract No. 11-21 for Excess Workers' Compensation is made effective July 1, 2016 between the Santa Cruz Metropolitan Transit District ("Santa Cruz METRO"), a political subdivision of the State of California, and Alliant Insurance Services, Inc. ("Contractor").

### I. RECITALS

- 1.1 Santa Cruz METRO and Contractor entered into a Contract for Excess Workers' Compensation ("Contract") on July 1, 2011.
- 1.2 The Contract allows for extension upon mutual written consent.
- 1.3 Santa Cruz METRO and Contractor desire to amend the Contract to extend the Contract term, and to incorporate the CSAC EIA Excess Workers' Compensation Program 2016/2017 Proposal.

Therefore, Santa Cruz METRO and Contractor amend the Contract as follows:

### II. TERM

- 2.1 Article 4.01 is replaced in its entirety by the following:

The term of this Contract shall be from July 1, 2011 to June 30, 2017.

Santa Cruz METRO and Contractor may extend the term of this Contract at any time for any reason upon mutual written consent.

### III. COMPENSATION

- 3.1 Article 5.01 is amended to include the following language:

For the 2016/2017 term, Santa Cruz METRO shall compensate Contractor in an amount not to exceed the rates agreed upon and set forth in the CSAC EIA Excess Workers' Compensation Program 2016/2017 Proposal, Attachment A to the Fourth Amendment, in addition to Contractor's broker fee of \$5,000. Santa Cruz METRO and Contractor agree that the total amount payable pursuant to the Fourth Amendment shall not exceed \$202,257.

### IV. REMAINING TERMS AND CONDITIONS

- 4.1 All other provisions of the Contract that are not affected by this Amendment shall remain unchanged and in full force and effect.

# Attachment B

## V. ACCEPTANCE OF ELECTRONIC SIGNATURES AND COUNTERPARTS

5.1 The parties agree that this Contract, agreements ancillary to this Contract, and related documents to be entered into this Contract will be considered executed when the signature of a party is delivered by scanned image as an attachment to electronic mail. Such scanned signature must be treated in all respects as having the same effect as an original signature. Each party further agrees that this Contract may be executed in two or more counterparts, all of which constitute one and the same instrument.

## VI. AUTHORITY

6.1 Article 7 is amended to include the following language:

Each party has full power to enter into and perform this Fourth Amendment to the Contract and the person signing this Fourth Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Fourth Amendment to the Contract, understands it, and agrees to be bound by it.

Signed on \_\_\_\_\_

Santa Cruz METRO –  
SANTA CRUZ METROPOLITAN  
TRANSIT DISTRICT

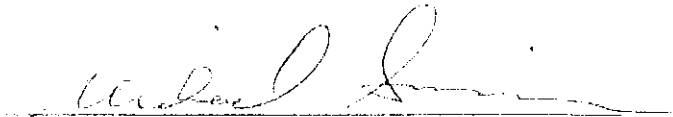
Alex Clifford, CEO/General Manager \_\_\_\_\_

Contractor –  
ALLIANT INSURANCE SERVICES, INC.

Matthew T. Goswan, First Vice President \_\_\_\_\_

MICHAEL L. SIMMONS

VICE CHAIRMAN - PUBLIC ENTITY



Approved as to Form:

Leslyn Syren, District Counsel \_\_\_\_\_



**DATE:** June 24, 2016  
**TO:** Board of Directors  
**FROM:** Angela Aitken, Finance Manager  
**SUBJECT: RENEWAL OF LIABILITY AND VEHICLE PHYSICAL DAMAGE  
INSURANCE PROGRAM COVERAGE WITH CALTIP FOR FY17**

## **I. RECOMMENDED ACTION**

**That the Board of Directors authorize payment to the California Transit Indemnity Pool (CalTIP) in the amount of \$413,716 for participation in the FY17 liability and vehicle physical damage insurance coverage programs.**

## **II. SUMMARY**

- Santa Cruz METRO carries liability and vehicle physical damage insurance through CalTIP, a pool of California public transit agencies established in 1987.
- The Liability Program Contribution Deposit for FY17 in the amount of \$357,482 provides for general liability, public officials' error and omissions, and limited employment practices liability.
- The Vehicle Physical Damage Program Contribution Deposit for FY17 is \$56,234 for vehicle physical damage insurance coverage.
- Staff recommends that the Board of Directors authorize payment to the California Transit Indemnity Pool (CalTIP) in the amount of \$413,716 for participation in the FY17 liability and vehicle physical damage insurance coverage programs.

## **III. DISCUSSION/BACKGROUND**

Santa Cruz METRO has been a member of CalTIP since its inception in 1987. Each member agency has a representative on CalTIP's Board of Directors. Debbie Kinslow, Assistant Finance Manager, is Santa Cruz METRO's appointed director to the Board, and Ciro Aguirre, Chief Operations Officer, is an alternate.

Liability: CalTIP self-funds or "pools" the first \$1.25 million of liability coverage for any claim. That amount is inclusive of Santa Cruz METRO's self-insured retention which is \$250,000. CalTIP purchases reinsurance and excess insurance applying to losses that exceed the \$1.25 million Pooled Layer. The general liability coverage limit is \$25 million.

The premium for Liability coverage for FY17 is \$357,482, a decrease of \$72,319 or -17% from FY16. This decrease in premium is primarily due to the estimated

decrease in revenue vehicle mileage reported to CalTIP in January 2016. It was based on the anticipated service reductions effective with the fall bid in September 2016. After the fall bid is finalized, staff will need to review the effect on revenue vehicle mileage to determine if additional premiums will be due to CalTIP.

Vehicle Physical Damage: CalTIP currently self-funds, or “pools”, the difference between the deductibles and \$100,000 of vehicle physical damage coverage for each claim. Santa Cruz METRO’s per vehicle deductible is \$500 for non-revenue vehicles, and \$5,000 for buses and Paratransit vehicles. CalTIP purchases excess insurance for losses exceeding the \$100,000 Pooled Layer. The excess insurance provides coverage for losses up to a limit of \$25 million per occurrence.

The premium for vehicle physical damage coverage for FY17 is \$56,234, a decrease of \$1,368 from FY16.

Staff recommends that the Board of Directors authorize payment to the California Transit Indemnity Pool (CalTIP) in the amount of \$413,716 for participation in the FY17 liability and vehicle physical damage insurance coverage programs.

#### **IV. FINANCIAL CONSIDERATIONS/IMPACT**

The following outlines the elements of the above recommendation:

1. Amount of recommendation: \$413,716
2. Source of Funding: \$313,716 from the FY17 Operating Budget – Finance Department, and uses \$100,000 of retrospective premium adjustments from METRO’s Rate Offset Reserve Fund (RORF). The RORFs are held by CalTIP and members may elect to retain their entire RORF balances on deposit with CalTIP or apply any portion thereof towards the respective gross contribution deposit.
3. Expense accounts to charge: Insurance Property - 506011 / Insurance PL&PD - 506015

#### **V. ALTERNATIVES CONSIDERED**

- Using an alternate insurance carrier would lose many of the other important services provided by CalTIP, including safety and risk control programs: the Field Service Program, Samba FleetWatch, and the Bus Operator Selection Survey (BOSS), to name a few.



- Santa Cruz METRO could self-insure – but the agency does not currently have the cash reserves to support such a program.

## **VI. ATTACHMENTS**

None

Prepared By:           Debbie Kinslow, Assistant Finance Manager

**VII. APPROVALS:**

Angela Aitken, Finance Manager



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Approved as to form:  
Leslyn K. Syren, District Counsel



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Approved as to fiscal impact:  
Angela Aitken, Finance Manager



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Alex Clifford, CEO/General Manager



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**DATE:** June 24, 2016  
**TO:** Board of Directors  
**FROM:** Angela Aitken, Finance Manager  
**SUBJECT: CONSIDERATION OF RESOLUTION APPROVING THE FY16 REVISED CAPITAL BUDGET**

**I. RECOMMENDED ACTION**

**That the Board of Directors adopt a resolution approving the FY16 Revised Capital Budget, as presented in Attachment B**

**II. SUMMARY**

- The Board of Directors adopted the FY16 Capital Budget on June 26, 2015.
- Periodic capital budget revisions may be required due to new grant awards, new projects, changes to the scope of existing projects, spending, and removal of projects that are no longer needed.
- Revisions to an adopted capital budget require Board approval and the adoption of a resolution.

**III. DISCUSSION/BACKGROUND**

The Board of Directors must adopt an Operating and Capital Budget by June 30<sup>th</sup> each year. The Board adopted the FY16 & FY17 Operating and FY16 Capital Budget on June 26, 2015.

This will be the fourth revision to the FY16 Capital Budget since it was adopted.

Staff requests that the Board adopt a resolution (Attachment A) to approve the Revised FY16 Capital Budget (Attachment B)

A Reconciliation by Project as of June 24, 2016 (Attachment C) is provided; this reconciles the (current) FY16 Revised Capital Budget against the (original) Final FY16 Capital Budget adopted on June 26, 2015.

This revision adds one (1) capital project, adds funding to another and removes one (1) project.

**IV. FINANCIAL CONSIDERATIONS/IMPACT**

The original FY16 Capital Budget adopted June 26, 2015 totals \$13,248,387.

- Revision 1 – October 23, 2015 - the first revision primarily adjusted the capital projects for spending through the end of FY15, and detailed the list of projects funded with FTA Section 5339 funding (\$956,023) that were presented as a placeholder in June. This revision was a net decrease of \$974,196, for a revised FY16 Capital Budget balance of \$12,274,192.
- Revision 2 – December 11, 2015 – this revision adds two (2) capital projects; Two (2) Bus Shelters funded by the contractor of the Lexington Hotel in Scotts Valley, and a UPS and Extended Battery, funded with money in the Security department operating budget that will be held aside and not spent - to offset this unbudgeted emergency replacement. This revision will be a net increase of \$26,311, for a revised FY16 Capital Budget balance of \$12,300,503.
- Revision 3 – March 25, 2016 – this revision adds one (1) capital project; Loaner Laptop – General Use funded by the Operating and Capital Reserve Fund. This revision is a net increase of \$1,026, for a revised FY16 Capital Budget balance of \$12,301,528.
- Revision 4 – June 24, 2016 – this revision adds one (1) capital project; Two 20' Storage Containers for 138 Golf Club, adds funding to another; Paracruz Van Replacements, and removes one (1) project; Two Bus Shelters in SV – Lexington Hotel. All projects amended in this revision are funded by the Operating and Capital Reserve Fund. This revision is a net decrease of \$16,222, for a revised FY16 Capital Budget balance of \$12,285,305.

The Reconciliation by Project as of June 24, 2016 (Attachment C) lists the detail of all changes by project since adoption on June 26, 2015, and includes an explanation for the action. The year to date change is a net decrease of \$963,083.

## V. ALTERNATIVES CONSIDERED

- There are no recommended alternatives at this time. If the revised budget is not approved, important capital improvements and capital projects may be delayed or cancelled.

**VI. ATTACHMENTS**

- Attachment A:** FY16 Capital Budget Resolution  
**Attachment B:** FY16 Capital Budget as of June 24, 2016  
**Attachment C:** FY16 Capital Budget – Reconciliation by Project as of June 24, 2016

Prepared By: Debbie Kinslow, Assistant Finance Manager

**VII. APPROVALS:**

Angela Aitken, Finance Manager

  
\_\_\_\_\_


Approved as to form:  
Leslyn K. Syren, District Counsel

  
\_\_\_\_\_

Approved as to fiscal impact:  
Angela Aitken, Finance Manager

  
\_\_\_\_\_

Alex Clifford, CEO/General Manager

  
\_\_\_\_\_



**BEFORE THE BOARD OF DIRECTORS OF THE  
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. \_\_\_\_\_  
On the Motion of Director \_\_\_\_\_  
Duly Seconded by Director \_\_\_\_\_  
The following Resolution is adopted:

**A RESOLUTION OF THE  
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
AUTHORIZING A REVISION TO THE  
FY16 CAPITAL BUDGET**

**WHEREAS**, the Board of Directors approved the FY16 Capital Budget on June 26, 2015; and it is necessary to revise the adopted FY16 Capital Budget of the Santa Cruz Metropolitan Transit District to provide for revisions in the capital budget.

**NOW, THEREFORE, BE IT RESOLVED**, the FY16 Capital Budget is hereby amended per Attachment B to this resolution.

**PASSED AND ADOPTED** this 24th day of June 2016, by the following vote:

AYES: Directors -

NOES: Directors -

ABSENT: Directors -

ABSTAIN: Directors -

Approved \_\_\_\_\_  
MIKE ROTKIN  
Board Chair

**ATTEST** \_\_\_\_\_  
ALEX CLIFFORD,  
CEO, General Manager

**APPROVED AS TO FORM:**

\_\_\_\_\_  
LESLYN SYREN  
District Counsel

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# Attachment B

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 CAPITAL BUDGET AS OF JUNE 24, 2016

PROJECT/ACTIVITY	RESTRICTED FEDERAL FUNDS	RESTRICTED - SAKATA/LAW SUIT PROCEEDS	RESTRICTED - PTMISEA (1B)	RESTRICTED SLPP	RESTRICTED - CAL-OES PROP 1B - TRANSIT SECURITY	RESTRICTED - STIP	RESTRICTED - CAPITAL STA	SALES TAX MATCH - SLPP - (BACKFILL W/STA)	OPERATING / CAPITAL RESERVES - CARRYOVER FROM FY15	OPERATING / CAPITAL RESERVES - NEW FOR FY16	TOTAL
<b>Construction Related Projects</b>											
1 Metrobase Project - Judy K.Souza - Operations Bldg. Pacific Station/Metro Center - Conceptual Design / MOU w/ City of SC	\$ 148,452	\$ 635,000	\$ 6,500,000	\$ 1,000,000	\$ 646,033	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ 9,781,033
2 Transit Security Projects					\$ 164,882				\$ 37,113		\$ 185,565
3 Watsonville Transit Center - Conceptual Design									\$ 48,000		\$ 48,000
4 Fire Egress	\$ 148,452	\$ 635,000	\$ 6,500,000	\$ 1,000,000	\$ 810,915	\$ -	\$ -	\$ 1,000,000	\$ 85,113	\$ -	\$ 10,217,155
Subtotal											
<b>IT Projects</b>											
6 Finance Software Replacement (Partial Funding ~ 50%)									\$ 90,000		\$ 125,000
7 HR Software Upgrade									\$ 35,629		\$ 35,629
8 Mainstar Advanced Query Module											\$ 5,500
9 Loaner Laptop - General Use										\$ 1,025	\$ 1,025
Subtotal									\$ 125,629	\$ 1,025	\$ 167,154
<b>Facilities Repair &amp; Improvements</b>											
10 Upgrade L/CNG Fueling Facility									\$ 130,000		\$ 130,000
11 Rebuild Roof-110 Vernon (FTA 5339)	\$ 100,000								\$ 25,000		\$ 125,000
12 Repair Watsonville Transit Center (FTA 5339)	\$ 85,632								\$ 21,408		\$ 107,040
13 Bus Stop Repairs / Improvements	\$ 60,000						\$ 84,065		\$ 16,934		\$ 100,999
14 Reseal, Resurface Parking Lots (FTA 5339)	\$ 12,000								\$ 15,000		\$ 27,000
16 Repair Roof at Pacific Station (FTA 5339)	\$ 7,638								\$ 3,000		\$ 10,638
17 Relocate Mechanics Sink-Golf Club (FTA 5339)	\$ 6,400								\$ 1,910		\$ 8,310
18 Upgrade Exhaust-Evacuation-Golf Club (FTA 5339)	\$ 271,670						\$ 84,065		\$ 146,934		\$ 502,669
Subtotal									\$ 247,950	\$ 62,443	\$ 310,393
<b>Revenue Vehicle Replacement &amp; Campaigns</b>											
19 Paracruz Van Replacements (2)	\$ 189,666					\$ 247,950			\$ 86,250	\$ 1,536	\$ 375,402
20 Mid-Life Bus Engine Overhaul (6) (FTA 5339)	\$ 162,539								\$ 39,744	\$ 7,672	\$ 209,955
21 Bus Repair Campaign (56) (FTA 5339)	\$ 50,400									\$ 40,635	\$ 91,035
22 FTA Section 5310-(1) Paratransit Vehicle (TBD)	\$ 402,605								\$ 1,250	\$ 12,600	\$ 416,455
23 State of Good Repair # 2-Tooling, Diagnostic Equipment									\$ 127,244	\$ -	\$ 127,244
Subtotal									\$ 127,244	\$ 62,443	\$ 256,931
<b>Non-Revenue Vehicle Replacement</b>											
24 Replacement Non-Revenue Vehicles (11) (FTA 5339)	\$ 171,023								\$ 42,756		\$ 213,779
25 Replace High Lift Bucket Truck (FTA 5339)	\$ 75,318								\$ 18,830		\$ 94,148
26 Propane Fueled Tow Motor (for buses) (FTA 5339)	\$ 292,943								\$ 11,651		\$ 304,594
Subtotal									\$ 73,237	\$ -	\$ 377,832
<b>Fleet &amp; Maint. Equipment</b>											
27 Two 20' Storage Containers w/2 year Warranty	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,062	\$ 6,062
Subtotal									\$ -	\$ 6,062	\$ 6,062
<b>Office Equipment</b>											
28 Office Furniture Ergonomic & Distressed Furniture (STA)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,700	\$ -	\$ -	\$ -	\$ 26,700
Subtotal									\$ -	\$ -	\$ 26,700
<b>Misc.</b>											
29 Ticket Vending Machine-SLV									\$ 63,735		\$ 63,735
30 TVM Audible Improvements - Firmware, Braille Placards, and Key Pads									\$ 25,000		\$ 25,000
31 UPS and Extended Battery for Video Surveillance									\$ 2,490	\$ 2,490	\$ 4,980
Subtotal									\$ 88,735	\$ 2,490	\$ 91,225
<b>TOTAL CAPITAL PROJECTS</b>	<b>\$ 1,115,670</b>	<b>\$ 635,000</b>	<b>\$ 6,500,000</b>	<b>\$ 1,000,000</b>	<b>\$ 810,915</b>	<b>\$ 247,950</b>	<b>\$ 188,940</b>	<b>\$ 1,000,000</b>	<b>\$ 646,892</b>	<b>\$ 139,938</b>	<b>\$ 12,285,305</b>

9-11B.1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
 FY16 CAPITAL BUDGET  
 AS OF JUNE 24, 2016

PROJECT/ACTIVITY	RESTRICTED FEDERAL FUNDS	RESTRICTED - SAKATA/LAW SUIT PROCEEDS	RESTRICTED - PTMISEA (1B)	RESTRICTED SLPP	RESTRICTED - CAL-OES PROP 1B - TRANSIT SECURITY	RESTRICTED - STIP	RESTRICTED - CAPITAL STA	SALES TAX MATCH - SLPP - (BACKFILL W/STA)	OPERATING / CAPITAL RESERVES - CARRYOVER FROM FY15	OPERATING / CAPITAL RESERVES - NEW FOR FY16	TOTAL
<b>CAPITAL PROGRAM FUNDING</b>											
<b>Federal Sources of Funds:</b>											
Federal Grants (FTA)	\$ 1,115,670										\$ 1,115,670
Sakata / Lawsuit Proceeds		\$ 635,000									\$ 635,000
<b>State Sources of Funds:</b>											
PTMISEA (1B)			\$ 6,500,000								\$ 6,500,000
State-Local Partnership Program (SLPP)				\$ 1,000,000							\$ 1,000,000
Cal-OES Prop 1B Transit Security Grant Funds (CTSGP)					\$ 810,915						\$ 810,915
Statewide Transportation Improvement Program (STIP)						\$ 247,950					\$ 247,950
Capital Restricted - State Transit Assistance (STA)							\$ 188,940				\$ 188,940
Sales Tax Match for SLPP - (Backfilled w/STA)								\$ 1,000,000			\$ 1,000,000
<b>Local Sources of Funds:</b>											
Operating / Capital Reserve Fund									\$ 646,892	\$ 139,938	\$ 786,830
<b>TOTAL CAPITAL FUNDING BY FUNDING SOURCE</b>	<b>\$ 1,115,670</b>	<b>\$ 635,000</b>	<b>\$ 6,500,000</b>	<b>\$ 1,000,000</b>	<b>\$ 810,915</b>	<b>\$ 247,950</b>	<b>\$ 188,940</b>	<b>\$ 1,000,000</b>	<b>\$ 646,892</b>	<b>\$ 139,938</b>	<b>\$ 12,285,305</b>
Restricted Funds	\$ 1,115,670	\$ 635,000	\$ 6,500,000	\$ 1,000,000	\$ 810,915	\$ 247,950	\$ 188,940	\$ 1,000,000			\$ 11,498,475
Non-Restricted Funds									\$ 646,892	\$ 139,938	\$ 786,830
<b>TOTAL CAPITAL FUNDING</b>	<b>\$ 1,115,670</b>	<b>\$ 635,000</b>	<b>\$ 6,500,000</b>	<b>\$ 1,000,000</b>	<b>\$ 810,915</b>	<b>\$ 247,950</b>	<b>\$ 188,940</b>	<b>\$ 1,000,000</b>	<b>\$ 646,892</b>	<b>\$ 139,938</b>	<b>\$ 12,285,305</b>

**FY16 CAPITAL BUDGET  
RECONCILIATION BY PROJECT  
AS OF JUNE 24, 2016-4th REVISION**

**Attachment C**

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**FY16 FINAL CAPITAL BUDGET ADOPTED JUNE 26, 2015:** **\$ 13,248,387**

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CAPITAL PROJECT	SOURCE	AMOUNT	TOTAL
<b>Reduce:</b> Cal-OES Transit Security Projects	Cal-OES	\$ (373,118)	
<b>Reason:</b> Adjust project balance to account for funds on-hand at the end of FY15 + the next allocation of \$440,505 which should arrive mid-December 2015			
<b>Reduce:</b> Pacific Station/Metro Center - Conceptual Design / MOU w/City of Santa Cruz Project	FTA RESERVES	\$ (151,548) \$ (37,887)	
<b>Reason:</b> Adjust project balance to account for FY15 spending			
<b>Reduce:</b> WTC - Conceptual Design Project	RESERVES	\$ (110,000)	
<b>Reason:</b> Adjust project balance to account for FY15 spending			
<b>Remove:</b> WTC Customer Service Booth Remodel	LCTOP (Cap & Trade)	\$ (82,000)	
<b>Reason:</b> Low Carbon Transit Operations Program (Cap & Trade) grant was not awarded			
<b>Reduce:</b> Adjust Fire Egress Project	STA	\$ (12,325)	
<b>Reason:</b> Adjust project balance to account for FY15 spending			
<b>Reduce:</b> HR Software Upgrade Project	STA RESERVES	\$ (10,000) \$ (4,371)	
<b>Reason:</b> Adjust project balance to account for spending at the end of FY15; remove \$10K of STA funds added for travel, as travel was included in the original project proposal			
<b>Add:</b> Maintstar Advanced Query Module	STA	\$ 5,500	
<b>Reason:</b> Purchase advanced query module for Fleet & Facilities Maintstar software; good return on investment, as it will improve productivity			
<b>Reduce:</b> Bus Stop Improvements	RESERVES	\$ (14,227)	
<b>Reason:</b> Adjust project balance to account for FY15 spending			

**FY16 CAPITAL BUDGET  
RECONCILIATION BY PROJECT  
AS OF JUNE 24, 2016-4th REVISION**

**Attachment C**

CAPITAL PROJECT	SOURCE	AMOUNT	TOTAL
<b>Remove:</b> WTC Renovations & Repairs	STA	\$ (7,000)	
	RESERVES	\$ (30,000)	
<b>Reason:</b> Project scope reduced; completed in FY15			
<b>Reduce:</b> Paracruz Van Replacement	STIP	\$ (97,050)	
<b>Reason:</b> 2 Paracruz Vans purchased in FY15 using STIP funds only - no local match - adjust project balance for spending; local match will be used for the remaining vehicles			
<b>Reduce:</b> State of Good Repair #2 - Tooling, Diagnostic Equipment	RESERVES	\$ (33,750)	
<b>Reason:</b> Adjust project balance to account for FY15 spending			
<b>Reduce:</b> Office Furniture / Ergonomic & Distressed Furniture	STA	\$ (15,300)	
<b>Reason:</b> Adjust project balance to account for FY15 spending			
<b>Remove:</b> WTC Police Substation - Workstation	RESERVES	\$ (1,120)	
<b>Reason:</b> Workstation was purchased against the Office Furniture / Ergonomic & Distressed Furniture project			
<b>Add:</b> UPS & Extended Battery for Video Surveillance at WTC	RESERVES	\$ 2,490	
<b>Reason:</b> UPS purchased in 2011 that is used for the video surveillance equipment at WTC has failed; contractor recommended replacement rather than repair for warranty reasons. Funds in the Security department operating budget will be held aside and not spent - to offset this unbudgeted replacement.			
<b>Add:</b> Two (2) Bus Shelters in SV (Lexington Hotel)	RESERVES	\$ 23,820	
<b>Reason:</b> The Lexington Hotel contractor agreed that in exchange of a bus pull out directly in front of the Lexington Hotel project, they would reimburse METRO for two bus shelters and corresponding labor to install.			

**FY16 CAPITAL BUDGET  
RECONCILIATION BY PROJECT  
AS OF JUNE 24, 2016-4th REVISION**

**Attachment C**

CAPITAL PROJECT	SOURCE	AMOUNT	TOTAL
<b>Add:</b> Loaner Laptop - General Use	RESERVES	\$ 1,026	
<b>Reason:</b> Needed due to lack of available laptops to loan out to staff.			
<b>Remove:</b> Two (2) Bus Shelters in SV (Lexington Hotel)	RESERVES	\$ (23,820)	
<b>Reason:</b> The Lexington Hotel contractor agreed that in exchange of a bus pull out directly in front of the Lexington Hotel project, they would reimburse METRO for two bus shelters and corresponding labor to install. <b>Project cancelled by contractor.</b>			
<b>Reduce:</b> Paracruz Van Replacement	RESERVES	\$ 1,536	
<b>Reason:</b> 2 Paracruz Vans purchased in FY15 using STIP funds only - no local match - adjust project balance for spending; local match will be used for the remaining vehicles			
<b>Add:</b> Two 20' Storage Containers for 138 Golf Club	RESERVES	\$ 6,062	
<b>Reason:</b> The storage containers are needed to store bicycles for the required 90-day storage period, shop tools, and equipment			
	Cal-OES	\$ (373,118)	
	FTA	\$ (151,548)	
	LCTOP	\$ (82,000)	
	STA	\$ (39,125)	
	STIP	\$ (97,050)	
	RESERVES	\$ (220,242)	
<b>TOTAL CAPITAL BUDGET REVISIONS YTD THRU 6/24/16:</b>		<b>\$ (963,083)</b>	
<b>FY16 REVISED CAPITAL BUDGET AS OF JUNE 24, 2016:</b>		<b>\$ 12,285,305</b>	

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**DATE:** June 24, 2016  
**TO:** Board of Directors  
**FROM:** Thomas Hiltner, Grants/Legislative Analyst  
**SUBJECT:** **CONSIDER ADOPTING A RESOLUTION AUTHORIZING A GRANT APPLICATION FOR THREE CNG BUSES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION.**

## **I. RECOMMENDED ACTION**

**That the Board of Directors adopt a resolution authorizing a grant application for 3 CNG buses to the Santa Cruz County Regional Transportation Commission for funding from the Surface Transportation Block Grant program.**

## **II. SUMMARY**

- The Santa Cruz County Regional Transportation (RTC) is soliciting grant applications for approximately \$7 million available to Santa Cruz County from the federal Surface Transportation Block Grant (STBG) program.
- The STBG program can be used for a wide array of road, bridge and transit projects.
- All jurisdictions in the County, including the RTC, are eligible applicants and grants will be competitively awarded.
- Santa Cruz Metropolitan Transit District (METRO) needs to replace aging buses, and staff recommends submitting a grant application for \$1,650,000 to purchase three CNG replacement buses.
- The proposed project budget will show \$247,500 in statewide toll credits for the local match; no local match funds from METRO will be required.
- Staff recommends that the Board adopt a resolution (Attachment A) authorizing the CEO to submit a grant application to the RTC and execute the Agency Certification and Assurances (Attachment B).

## **III. BACKGROUND/DISCUSSION**

The Santa Cruz County Regional Transportation Commission (RTC) is responsible for selecting projects to receive certain state and federal funds, including Surface Transportation Block Grant Program (STBG) funds. This is a new program enacted by the federal Fixing America's Surface Transportation Act of 2015 (FAST Act). The RTC selects projects to receive funds through a competitive evaluation process which includes review by the RTC's advisory

committees and a public hearing. The RTC's project recommendations are presented to the California Transportation Commission, which has the ultimate authority to program STBG funds statewide. Approximately \$7 million is available in Santa Cruz County for 2016 STBG solicitation.

A wide range of transportation improvements are eligible for funding: highways, local streets and roads, transit and paratransit capital, bicycle and pedestrian projects, safety, and rail infrastructure. Cities, the County of Santa Cruz, the RTC, the University of California Santa Cruz, METRO, Caltrans, and non-profit agencies (with public agency sponsorship) are among those eligible to apply for the funds. Projects must be consistent with the RTC's Regional Transportation Plan.

The RTC will select projects based upon merit from a competitive solicitation. While \$7 million is a significant amount of funding, Santa Cruz County transportation agencies have identified an immediate backlog of over \$500 million to preserve existing infrastructure, fill gaps in the transportation network, reduce injury and fatal collisions, and to meet regional, state, federal, and local mandates. The RTC's goal is to ensure that funds are used cost effectively to improve the region's multimodal transportation network and will consider several factors when evaluating projects, including the number of people served, safety, system preservation and reduction in greenhouse gas emissions.

METRO needs to replace buses which have aged beyond the 12-year useful lifespan as defined by the Federal Transit Administration. Over the past eight years, funds which could have been used for capital improvement have been used in the operating budget, leaving METRO with significant unfunded capital needs. METRO's greatest need is to replace diesel buses which were purchased in 1998. The STBG program is a good opportunity for METRO to request grant funds to purchase three CNG bus replacements.

Staff proposes that METRO submit a grant project application for \$1.65 million to the STBG for the purchase of three CNG replacement buses. The STBG will pay 85% of the project cost (\$1,402,500). METRO's application will request California toll credits to provide the 15% local match of \$247,500. In California, the statewide toll credits can be used as the match for federal funds.

Staff recommends that the Board adopt a resolution (Attachment A) authorizing the CEO to submit an application to the RTC for funding from the SBTG and to sign the Certifications and Assurances (Attachment B) required to receive funds from the program.



#### **IV. FINANCIAL CONSIDERATIONS/IMPACT**

Purchase of three replacement CNG buses will be funded by \$1,402,500 from the Surface Transportation Block Grant program and a \$247,500 local share paid by California toll credits. The proposed project budget does not require local match funds from METRO.

#### **V. ALTERNATIVES CONSIDERED**

Alternative 1: Do not submit an application for the STBG program. This is not recommended. METRO has a substantial list of unfunded capital requirements, and this program is an opportunity to compete for needed bus-replacement funding.

Alternative 2: Submit a different project. This is not recommended in this solicitation because bus replacements are METRO's highest priority to maintain its fleet in a state of good repair.

#### **VI. ATTACHMENTS**

**Attachment A:** Resolution authorizing an application to the Surface Transportation Block Grant Program

**Attachment B:** Agency Certifications and Assurances

Prepared by: Thomas Hiltner, Grants/Legislative Analyst

**VII. APPROVALS:**

Barrow Emerson, Planning  
And Development Manager

  
\_\_\_\_\_

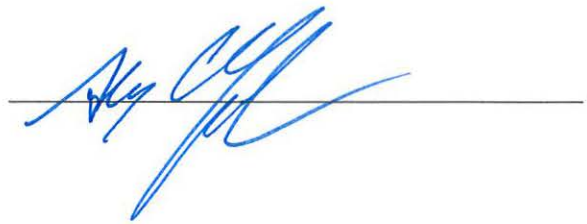
Approved as to form:  
Leslyn K. Syren, District Counsel

  
\_\_\_\_\_

Approved as to fiscal impact:  
Angela Aitken, Finance Manager

  
\_\_\_\_\_

Alex Clifford, CEO/General Manager

  
\_\_\_\_\_

# Attachment A



## BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. \_\_\_\_\_

On the Motion of Director: \_\_\_\_\_

Duly Seconded by Director: \_\_\_\_\_

The Following Resolution is Adopted:

### **RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AUTHORIZING APPLICATIONS AND THE EXECUTION OF CONTRACTS FOR FY17 MONTEREY BAY UNIFIED AIR POLLUTION CONTROL DISTRICT AB2766 MOTOR VEHICLE EMISSIONS REDUCTION GRANTS PROGRAM FUNDS**

**WHEREAS**, the Santa Cruz County Regional Transportation Commission (RTC) receives federal funds through the Surface Transportation Block Grant (STBG) program for transportation improvements throughout Santa Cruz County; and

**WHEREAS**, the RTC has announced a competitive solicitation for transportation projects to be awarded based on merit from approximately \$7 million in STBG funds from eligible recipients of all transportation modes; and

**WHEREAS**, the RTC will evaluate applications and award grants to the most deserving projects based upon the number of people served, safety, preservation of infrastructure and reduction of greenhouse gas emissions; and,

**WHEREAS**, it is in the interest of the Santa Cruz Metropolitan Transit District to submit an application for \$1,650,000 to the RTC to funding from the STBG program to purchase three CNG replacement buses;

**NOW, THEREFORE, BE IT RESOLVED**, that the CEO is authorized to submit a grant application and execute all agreements with the RTC on behalf of the Santa Cruz Metropolitan Transit District in order to receive funds from the 2016 STBG program.

# Attachment A

Resolution No. \_\_\_\_\_

Page 2

**PASSED AND ADOPTED** this 24<sup>th</sup> day of June 2016, by the following vote:

**AYES:** Directors -

**NOES:** Directors -

**ABSTAIN:** Directors -

**ABSENT:** Directors -

**APPROVED** \_\_\_\_\_

MIKE ROTKIN  
Board Chair

**ATTEST** \_\_\_\_\_

ALEX CLIFFORD  
CEO/General Manager

**APPROVED AS TO FORM:**

\_\_\_\_\_  
LESLYN K. SYREN  
District Counsel

**9-12A.2**

# Attachment B

2016 STBG Funding Request

Project Title: Three CNG Replacement Buses

## PART V: Agency Certification and Assurances

I, Alex Clifford, CEO/General Manager, as authorized representative of Santa Cruz Metropolitan Transit District (agency) hereby certify that the information contained in this application, including required attachments, is accurate and hereby certify the following:

1. The project implementing agency possesses legal authority to nominate federal-aid projects and to finance, acquire, construct, and/or implement the proposed project and I am authorized to nominate projects for funding from the Regional Transportation Commission (RTC);
2. This project is among the highest priorities for this agency;
3. The proposed transportation investments have received the full review and vetting required by law;
4. Such investments are an appropriate use of taxpayer dollars. The agency shall adhere to principles and policies that ensure government oversight and management of the contracting process to ensure taxpayer funds are spent wisely; contracts are not wasteful, inefficient, or subject to misuse; unnecessary no-bid and cost-plus contracts are avoided; and contracts are awarded according to the best interests of California taxpayers;
5. The agency will maintain and operate the property acquired, developed, rehabilitated, or restored for the life of the resultant facility(ies) or activity. I understand that with the approval of the California Department of Transportation, the Administering Agency or its successors in interest in the property may transfer the responsibility to maintain and operate the property;
6. If these new funds are used to replace funds previously committed to this project, the agency will maintain its effort with regard to redirecting those funds to similar transportation projects;
7. The agency will give the California Department of Transportation's representative access to and the right to examine all records, books, papers, or documents related to the project;
8. Work on the project shall commence within a reasonable time after receipt of notification that funds have been approved by the applicable federal or state agency (FHWA, FTA, Caltrans, etc) and that the project will be carried to completion with reasonable diligence;
9. The agency will comply where applicable with provisions of the California Environmental Quality Act, the National Environmental Policy Act, the Americans with Disabilities Act, the Secretary of the Interior's Standards and Guidelines for Archaeology and Historic Preservation, and any other federal, state, and/or local laws, rules and/or regulations; and
10. The agency shall comply with all reporting requirements outlined by FHWA, RTC and/or Caltrans, as applicable;
11. The agency will commit the funds necessary to ensure this project is fully funded.

Implementing Agency:

Signed \_\_\_\_\_ Date \_\_\_\_\_

Printed (Name and Title) **Alex Clifford, CEO/General Manager**

Implementing Agency Santa Cruz Metropolitan Transit District

Project Sponsor – if different

Signed \_\_\_\_\_ Date \_\_\_\_\_

Printed (Name and Title) \_\_\_\_\_

Sponsor Agency \_\_\_\_\_

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## **BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No.  
On the Motion of Director:  
Duly Seconded by Director:  
The Following Resolution is Adopted:

### **RESOLUTION OF APPRECIATION FOR THE SERVICES OF DORICE ANN AS BUS OPERATOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

**WHEREAS**, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County, and

**WHEREAS**, the provision of public transportation service requires a competent, dedicated workforce, and

**WHEREAS**, the METRO, requiring an employee with expertise and dedication appointed Dorice Ann to serve in the position of Bus Operator, and

**WHEREAS**, Dorice Ann served as a member of the Operations Department of the METRO for the time period of November 9, 1981 to June 27, 2016, and

**WHEREAS**, Dorice Ann provided the METRO with dedicated service and commitment during the time of employment, and

**WHEREAS**, Dorice Ann served the METRO with distinction, and

**WHEREAS**, the service provided to the residents of Santa Cruz County by Dorice Ann resulted in reliable, quality public transportation being available in the most difficult of times, and

**WHEREAS**, during the time of Dorice Ann's service, the METRO expanded service, improved existing and built new operating facilities, converted the fleet to a CNG propulsion system, developed accessible bus stops, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

**WHEREAS**, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Dorice Ann.

**NOW, THEREFORE, BE IT RESOLVED**, that upon her retirement as Bus Operator, the Board of Directors of the METRO does hereby commend Dorice Ann for her efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, the METRO staff and all of the residents of Santa Cruz County.

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be presented to Dorice Ann, and that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

**PASSED AND ADOPTED** this 24<sup>th</sup> Day of June 2016 by the following vote:

**AYES:** Directors -

**NOES:** Directors -

**ABSTAIN:** Directors -

**ABSENT:** Directors -

Approved:

Mike Rotkin, Chair

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Attest:

Alex Clifford, CEO/General Manager

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Approved as to form:

Leslyn K. Syren, District Counsel

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## **BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No.  
On the Motion of Director:  
Duly Seconded by Director:  
The Following Resolution is Adopted:

### **RESOLUTION OF APPRECIATION FOR THE SERVICES OF KENNETH BROWN AS FACILITIES MAINTENANCE WORKER II FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

**WHEREAS**, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County, and

**WHEREAS**, the provision of public transportation service requires a competent, dedicated workforce, and

**WHEREAS**, the METRO, requiring an employee with expertise and dedication appointed Kenneth Brown to serve in the position of Facilities Maintenance Worker II, and

**WHEREAS**, Kenneth Brown served as a member of the Facilities Maintenance Department of the METRO for the time period of March 4, 1985 to June 15, 2016, and

**WHEREAS**, Kenneth Brown provided the METRO with dedicated service and commitment during the time of employment, and

**WHEREAS**, Kenneth Brown served the METRO with distinction, and

**WHEREAS**, the service provided to the residents of Santa Cruz County by Kenneth Brown resulted in reliable, quality public transportation being available in the most difficult of times, and

**WHEREAS**, during the time of Kenneth Brown's service, the METRO expanded service, improved existing and built new operating facilities, converted the fleet to a CNG propulsion system, developed accessible bus stops, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility

for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

**WHEREAS**, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Kenneth Brown.

**NOW, THEREFORE, BE IT RESOLVED**, that upon his retirement as Facilities Maintenance Worker II, the Board of Directors of the METRO does hereby commend Kenneth Brown for his efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, the METRO staff and all of the residents of Santa Cruz County.

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be presented to Kenneth Brown, and that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

**PASSED AND ADOPTED** this 24<sup>th</sup> Day of June 2016 by the following vote:

**AYES:** Directors -

**NOES:** Directors -

**ABSTAIN:** Directors -

**ABSENT:** Directors -

Approved:

Mike Rotkin, Chair

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Attest:

Alex Clifford, CEO/General Manager

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Approved as to form:

Leslyn K. Syren, District Counsel

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## **BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No.  
On the Motion of Director:  
Duly Seconded by Director:  
The Following Resolution is Adopted:

### **RESOLUTION OF APPRECIATION FOR THE SERVICES OF CRAIG CRAIG AS FM MECHANIC II FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

**WHEREAS**, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County, and

**WHEREAS**, the provision of public transportation service requires a competent, dedicated workforce, and

**WHEREAS**, the METRO, requiring an employee with expertise and dedication appointed Craig Craig to serve in the position of FM Mechanic II, and

**WHEREAS**, Craig Craig served as a member of the Fleet Maintenance Department of the METRO for the time period of November 28, 1988 to June 11, 2016, and

**WHEREAS**, Craig Craig provided the METRO with dedicated service and commitment during the time of employment, and

**WHEREAS**, Craig Craig served the METRO with distinction, and

**WHEREAS**, the service provided to the residents of Santa Cruz County by Craig Craig resulted in reliable, quality public transportation being available in the most difficult of times, and

**WHEREAS**, during the time of Craig Craig's service, the METRO expanded service, improved existing and built new operating facilities, converted the fleet to a CNG propulsion system, developed accessible bus stops, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

**WHEREAS**, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Craig Craig.

**NOW, THEREFORE, BE IT RESOLVED**, that upon his retirement as FM Mechanic II, the Board of Directors of the METRO does hereby commend Craig Craig for his efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, the METRO staff and all of the residents of Santa Cruz County.

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be presented to Craig Craig, and that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

**PASSED AND ADOPTED** this 24<sup>th</sup> Day of June 2016 by the following vote:

**AYES:** Directors -

**NOES:** Directors -

**ABSTAIN:** Directors -

**ABSENT:** Directors -

Approved:

Mike Rotkin, Chair

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Attest:

Alex Clifford, CEO/General Manager

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Approved as to form:

Leslyn K. Syren, District Counsel

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## **BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No.  
On the Motion of Director:  
Duly Seconded by Director:  
The Following Resolution is Adopted:

### **RESOLUTION OF APPRECIATION FOR THE SERVICES OF MARGARITA MESECK AS BUS OPERATOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

**WHEREAS**, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County, and

**WHEREAS**, the provision of public transportation service requires a competent, dedicated workforce, and

**WHEREAS**, the METRO, requiring an employee with expertise and dedication appointed Margarita Meseck to serve in the position of Bus Operator, and

**WHEREAS**, Margarita Meseck served as a member of the Operations Department of the METRO for the time period of July 9, 2009 to June 16, 2016, and

**WHEREAS**, Margarita Meseck provided the METRO with dedicated service and commitment during the time of employment, and

**WHEREAS**, Margarita Meseck served the METRO with distinction, and

**WHEREAS**, the service provided to the residents of Santa Cruz County by Margarita Meseck resulted in reliable, quality public transportation being available in the most difficult of times, and

**WHEREAS**, during the time of Margarita Meseck's service, the METRO expanded service, improved existing and built new operating facilities, converted the fleet to a CNG propulsion system, developed accessible bus stops, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

**WHEREAS**, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Margarita Meseck.

**NOW, THEREFORE, BE IT RESOLVED**, that upon her retirement as Bus Operator, the Board of Directors of the METRO does hereby commend Margarita Meseck for her efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, the METRO staff and all of the residents of Santa Cruz County.

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be presented to Margarita Meseck, and that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

**PASSED AND ADOPTED** this 24<sup>th</sup> Day of June 2016 by the following vote:

**AYES:** Directors -

**NOES:** Directors -

**ABSTAIN:** Directors -

**ABSENT:** Directors -

Approved:

Mike Rotkin, Chair

\_\_\_\_\_

Attest:

Alex Clifford, CEO/General Manager

\_\_\_\_\_

Approved as to form:

Leslyn K. Syren, District Counsel

\_\_\_\_\_



**DATE:** June 24, 2016  
**TO:** Board of Directors  
**FROM:** Alex Clifford, CEO/General Manager  
**SUBJECT: CONSIDERATION OF A FORMAL RATIFICATION OF A LABOR AGREEMENT BETWEEN THE UNITED TRANSPORTATION UNION LOCAL 23, FIXED ROUTE, FOR THE PERIOD JULY 1, 2016 THROUGH JUNE 30, 2019**

**I. RECOMMENDED ACTION**

**That the Board of Directors approve an agreement that will add an additional year to the contract between the United Transportation Union Local 23 Fixed Route and the Santa Cruz Metropolitan Transit District and incorporate the changes noted in this report**

**II. SUMMARY**

- United Transportation Union Local 23, Fixed Route (UTU-FR) exercised their option within the contractually required timeframe, to open the contract, and asked the Santa Cruz Metropolitan Transit District (METRO) to negotiate the terms of:
  - a. Article 5 - Rates of Pay
  - b. Article 13 – Annual Leave
  - c. Article 14 – Leaves of Absence
  - d. Article 25 – Effective Date-Duration-Termination
- UTU-FR and METRO have reached an agreement, subject to BOD approval, on:
  - a. Article 5 - Rates of Pay
    - i. 0% effective pay period beginning June 15, 2017
    - ii. 0% effective pay period beginning June 14, 2018
    - iii. 2% effective pay period beginning June 13, 2019
  - b. Article 13 – Annual Leave  
Removal in perpetuity of the one additional annual leave day that resulted from the action to increase annual leave by one day on August 14, 2015

c. Article 14 – Leaves of Absence

Add one additional General Leave of Absence per month through the end of the contract

d. Article 25 – Effective Date-Duration-Termination

Extend contract with above changes through June 30, 2019

**III. DISCUSSION/BACKGROUND**

The existing Labor Agreement with UTU-FR will expire on June 30, 2018.

In May, METRO received notice from UTU-FR that they were interested in exercising their option within the contractually required timeframe, to open the contract, and asked METRO to negotiate the terms of:

a. Article 5 - Rates of Pay

b. Article 13 – Annual Leave

c. Article 14 – Leaves of Absence

d. Article 25 – Effective Date-Duration-Termination

METRO and UTU-FR met on several occasions and reached a Labor Agreement, subject to BOD approval, proposing the following:

a. Article 5 - Rates of Pay

i. 0% effective pay period beginning June 15, 2017

ii. 0% effective pay period beginning June 14, 2018

iii. 2% effective pay period beginning June 13, 2019

b. Article 13 – Annual Leave

i. Removal in perpetuity of the one additional annual leave day that resulted from the action to increase annual leave by one day on August 14, 2015

c. Article 14 – Leaves of Absence

i. Add one additional General Leave of Absence per month through the end of the contract

d. Article 25 – Effective Date-Duration-Termination

i. Extend contract with above changes through June 30, 2019

ii. As it relates to opening Article 5 and Article 25 within Article 25.01 B, normally, this date is adjusted to become one year from the end of the



contract. However, UTU has asked that this date remain at June 30, 2017. The net effect is that there can be no reopeners on Article 5 and Article 25 during the final 2 years of the contract.

The Labor Agreement, subject to BOD approval, was voted on by members of UTU-FR in June, and passed with an agreement of the above negotiated conditions. The monetary changes requested by UTU-FR, plus other agency concessions, will result in saving three bus operator FTEs from being laid off on 9/7/16.

#### **IV. FINANCIAL CONSIDERATIONS/IMPACT**

Combined with various one-time agency concessions, the UTU-FR agreement, combined with the UTU-PC agreement, will result in three fewer bus operator layoffs and two fewer ParaCruz driver layoffs.

The total estimated savings that result from the 2% COLA “giveback,” the return of the one day annual leave and the addition of the one additional General Leave per month is an estimated to be \$266,620 over the three fiscal years FY17 – FY19 (fixed-route and ParaCruz combined).

#### **V. ALTERNATIVES CONSIDERED**

The Board may choose to reject the Labor Agreement, and open full negotiations in 2018. This alternative is not recommended by staff.

#### **VI. ATTACHMENTS**

- Attachment A:** Signed Agreement – UTU-FR
- i. Article 5 - Rates of Pay
  - ii. Article 13 – Annual Leave
  - iii. Article 14 – Leaves of Absence
  - iv. Article 25 – Effective Date-Duration-Termination
- Attachment B:** Salary Schedule effective June 15, 2017
- Attachment C:** Salary Schedule effective June 14, 2018
- Attachment D:** Salary Schedule effective June 13, 2019

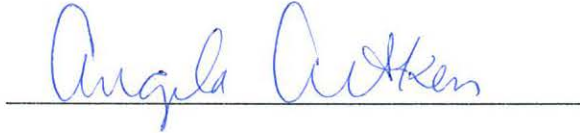
Prepared by: Angela Aitken, Finance Manager

VII. APPROVALS:

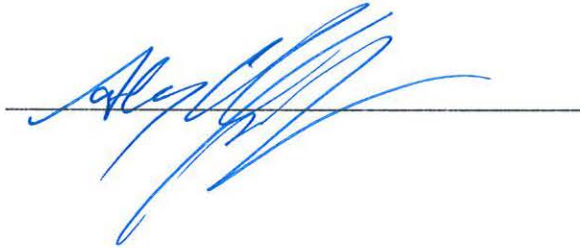
Approved as to form:  
Leslyn K. Syren, District Counsel



Approved as to fiscal impact:  
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



ARTICLE 5  
RATES OF PAY

Attachment A  
(Amended)

5.02 Operator Base Wage Rates of Pay

The following base wage rates shall be in effect:

<u>Length of Service</u>	<u>Step</u>	<u>June 17</u>	<u>June 18</u>	<u>June 19</u>
After 6 years	9	\$29.92	\$29.92	\$30.52
After 5 years	8	\$28.50	\$28.50	\$29.07
After 4 years	7	\$27.09	\$27.09	\$27.63
After 3 years	6	\$25.67	\$25.67	\$26.18
After 2 years	5	\$24.28	\$24.28	\$24.77
After 1 year	4	\$22.86	\$22.86	\$23.32
After 6 months	3	\$21.50	\$21.50	\$21.93
Fully qualified	2	\$18.08	\$18.08	\$18.44
Upon date of hire	1	\$15.67	\$15.67	\$15.98

An increase of 0% shall be effective June 15, 2017

An increase of 0% shall be effective June 14, 2018

An increase of 2% shall be effective June 13, 2019

\*\*\*\*\*

ARTICLE 13  
ANNUAL LEAVE

13.01 Accruals

- B. Classifications within the representation unit are guaranteed forty (40) hours of work per week (unless waived) and shall accrue Annual Leave based on the forty (40) hours per week as long as the employee is in paid status for at least forty (40) hours for the week. In no case shall an employee accrue annual leave for work in excess of forty (40) hours per week.
- C. Such accruals shall be in accordance with the following rate based on Metro seniority (except as otherwise stated in this Labor Agreement):

Metro Seniority	Hourly Accrual Rate	Approximate days per year
Through 4 years	0.0480	12.5
5 through 9	0.0788	20.5
10 through 13	0.0980	25.5
14 through 16	0.1096	28.5
17 and over	0.1173	30.5

- The above change in Accruals will begin with the pay period starting July 14, 2016

\*\*\*\*\*

ARTICLE 14  
LEAVES OF ABSENCE

14.01 General Leaves of Absence

E. Authorized Number of Operators on General Leave:

Operators allowed off on General Leave of Absence at any one time will be as follows:

	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>
Current	0	0	0	1	1	2
New	1	1	1	2	2	3

	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
Current	3	3	1	1	0	0
New	4	4	2	2	1	1

- Operators taking advantage of the added General Leave slot each month shall do so without pay and not use paid leaves or accruals.
- The one added General Leave slot per month terminates on June 30, 2019, and General Leaves revert to the Current state noted above.
- The new additional one slot per month of General Leave becomes effective 7/1/16 through June 2019.

\*\*\*\*\*

**ARTICLE 25  
EFFECTIVE DATE-DURATION-TERMINATION**

25.01 Effective Date-Duration-Termination

- A. Except as otherwise provided herein, this Agreement shall be made effective **July 1, 2016**, and shall remain in full force and effect to and including **June 30, 2019** and shall continue in effect for additional periods of one (1) year thereafter, unless notice in writing of termination has been served by either party upon the other no later than ninety (90) calendar days prior to this expiration date or any subsequent yearly period. The duration of and termination date of this Agreement shall remain in full force and effect regardless of the Local Union's affiliation with, or disaffiliation from, any International Union.
- B. Any requests to modify or change this Agreement or any portion thereof shall be made in writing and shall be served on the other party no later than ninety (90) calendar days prior to **June 30, 2019**, and in the event the Agreement is in effect after that date, by reason of the provisions of subsection (A) hereof, not later than ninety (90) calendar days prior to the expiration date of any subsequent yearly period. Should any party desire to open Article five (5) and twenty-five (25) of this Agreement for the purpose of extending the Agreement for additional years, said party shall make such request in writing to the other party not later than ninety (90) calendar days prior to June 30, 2017. The Collective Bargaining process required to address an extension of this Agreement shall only be commenced upon the mutual agreement of both parties.

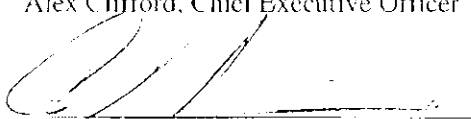
This agreement is entered into by the SMART/ United Transportation Union, Local 23 and the Santa Cruz Metropolitan Transit District June 24, 2016, and is executed on behalf of the parties by the following signatories:

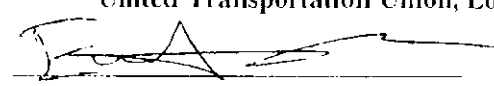
**Santa Cruz Metropolitan Transit District**

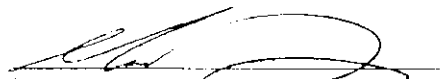
**United Transportation Union, Local 23**

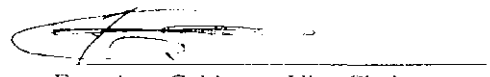
\_\_\_\_\_  
Alex Clifford, Chief Executive Officer

\_\_\_\_\_  
Eduardo Montesino, General Chairperson

  
\_\_\_\_\_  
Ciro Aguirre, Chief Operating Officer

  
\_\_\_\_\_  
Mario Torres, Vice Chairperson

  
\_\_\_\_\_  
Francisco Calderon, Vice Chairperson

  
\_\_\_\_\_  
Sergio Tabag, Vice Chairperson

  
\_\_\_\_\_  
Jesus Gonzales, Vice Chairperson



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# Attachment C

Effective June 14, 2018

UTU Fixed Route	Step 1	Step 1 LL	Step 1 LL	Step 2	Step 2 L	Step 2 LL	Step 2 LL	Step 3	Step 3 L	Step 3 LL	Step 3 LL	Step 4	Step 4 L	Step 4 LL	Step 4 LL	Step 5	Step 5 L	Step 5 LL	Step 5 LL	Step 6	Step 6 L	Step 6 LL	Step 7	Step 7 L	Step 7 LL	Step 7 LL	Step 8	Step 8 L	Step 8 LL	Step 8 LL	Step 9	Step 9 L	Step 9 LL			
Class Title																																				
Bus Operator	15.67	16.45	17.23	18.08	18.98	19.88	21.50	22.58	23.66	24.86	24.00	25.14	24.28	25.49	26.70	25.67	26.95	28.23	27.09	28.44	29.79	28.50	29.93	31.36	29.92	31.42	32.92									

L = 10 Years Longevity (5%); LL = 15 Years Longevity (5%+5%)

**Article 5.04 Longevity Bonus**

Effective June 21, 2012, and thereafter, Metro shall compensate employees with ten (10) years of continuous service with an additional 5% of the base salary.

Effective December 20, 2012, and thereafter, Metro shall compensate employees with fifteen (15) years of continuous service with an additional 5% of the base salary.<sup>4</sup>

**Calculation Method:**

Step 1: Calculate 5 % of the Base (Base Step x 0.05)  
 Step 2: Base Step + 5% of the Base (as calculated in Step 1) to calculate L (10 Years)  
 Step 3: Base Step + 2 x 5% of the Base (as calculated in Step 1) to calculate LL (15 Years)

**Example:**

Step 1: Base Rate = \$29.92; 5% of the Base Rate = \$29.92 x 0.05 = \$1.50  
 Step 2: \$29.92 + \$1.50 = \$31.42 (L)  
 Step 3: \$29.92 + 2 x \$1.50 = \$32.92 (LL)

\_\_\_\_\_ Date

Article 5.02 Operator Base Wage Rate of Pay  
 Agree to pay scales as provided above.

\_\_\_\_\_  
 Alex Clifford, CEO/General Manager, Santa Cruz METRO

\_\_\_\_\_  
 Eduardo Montesino, UTU Fixed Route & Paracruz

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# Attachment D

Effective June 13, 2019

UTU Fixed Route	Step 1	Step 1 LL	Step 1 LL	Step 2	Step 2 L	Step 2 LL	Step 2 LL	Step 3	Step 3 LL	Step 3 LL	Step 4	Step 4 LL	Step 4 LL	Step 5	Step 5 LL	Step 5 LL	Step 6	Step 6 LL	Step 6 LL	Step 7	Step 7 LL	Step 7 LL	Step 8	Step 8 LL	Step 8 LL	Step 9	Step 9 LL	Step 9 LL
Bus Operator	15.98	16.78	17.58	18.44	19.36	20.28	21.13	21.98	23.08	24.13	23.32	24.49	25.66	24.77	26.01	27.25	26.18	27.49	28.8	27.63	29.01	30.39	29.07	30.52	31.97	30.52	32.05	33.58

L = 10 Years Longevity (5%); LL = 15 Years Longevity (5%+5%)

**Article 5.04 Longevity Bonus**

Effective June 21, 2012, and thereafter, Metro shall compensate employees with ten (10) years of continuous service with an additional 5% of the base salary.

Effective December 20, 2012, and thereafter, Metro shall compensate employees with fifteen (15) years of continuous service with an additional 5% of the base salary."

**Calculation Method:**

- Step 1: Calculate 5% of the Base (Base Step x 0.05)
- Step 2: Base Step + 5% of the Base (as calculated in Step 1) to calculate L (10 Years)
- Step 3: Base Step + 2 x 5% of the Base (as calculated in Step 1) to calculate LL (15 Years)

**Example:**

- Step 1: Base Rate = \$30.52; 5% of the Base Rate = \$30.52 x 0.05 = \$1.53
- Step 2: \$30.52 + \$1.53 = \$32.05 (9L)
- Step 3: \$30.52 + 2 x \$1.53 = \$33.58 (9LL)

Date \_\_\_\_\_

Article 5.02 Operator Base Wage Rate of Pay  
Agree to pay scales as provided above.

\_\_\_\_\_  
Alex Clifford, CEO/General Manager, Santa Cruz METRO

\_\_\_\_\_  
Eduardo Montesino, UTU Fixed Route & Paracruz

11D.1

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**DATE:** June 24, 2016  
**TO:** Board of Directors  
**FROM:** Alex Clifford, CEO/General Manager  
**SUBJECT:** **CONSIDERATION OF A FORMAL RATIFICATION OF A LABOR AGREEMENT BETWEEN THE UNITED TRANSPORTATION UNION LOCAL 23, PARACRUZ, FOR THE PERIOD JULY 1, 2016 THROUGH JUNE 30, 2019**

**I. RECOMMENDED ACTION**

**That the Board of Directors approve an agreement that will add an additional year to the contract between the United Transportation Union Local 23 ParaCruz and the Santa Cruz Metropolitan Transit District and incorporate the changes noted in this report**

**II. SUMMARY**

- United Transportation Union Local 23, ParaCruz (UTU-PC) exercised their option within the contractually required timeframe, to open the contract, and asked the Santa Cruz Metropolitan Transit District (METRO) to negotiate the terms of:
  - a. Article 5 - Rates of Pay
  - b. Article 13 – Annual Leave
  - c. Article 25 – Effective Date-Duration-Termination
- UTU-PC and METRO have reached an agreement, subject to BOD approval, on a proposal for:
  - a. Article 5 - Rates of Pay
    - i. 0% effective pay period beginning June 15, 2017
    - ii. 0% effective pay period beginning June 14, 2018
    - iii. 2% effective pay period beginning June 13, 2019
  - b. Article 13 – Annual Leave  
Removal in perpetuity of the one additional annual leave day that resulted from the action to increase annual leave by one day on August 14, 2015
  - c. Article 25 – Effective Date-Duration-Termination  
Extend the contract with above changes through June 30, 2019

### III. DISCUSSION/BACKGROUND

The existing Labor Agreement with UTU-PC will expire on June 30, 2018.

In May, METRO received notice from UTU-PC that they were interested in exercising their option within the contractually required timeframe, to open the contract, and asked METRO to negotiate the terms of:

- a. Article 5 - Rates of Pay
- b. Article 13 – Annual Leave
- c. Article 25 – Effective Date-Duration-Termination

METRO and UTU-PC met on several occasions and reached a Labor Agreement, subject to BOD approval, proposing the following:

- a. Article 5 - Rates of Pay
  - i. 0% effective pay period beginning June 15, 2017
  - ii. 0% effective pay period beginning June 14, 2018
  - iii. 2% effective pay period beginning June 13, 2019
- b. Article 13 – Annual Leave
  - i. Removal in perpetuity of the one additional annual leave day that resulted from the action to increase annual leave by one day on August 14, 2015
- c. Article 25 – Effective Date-Duration-Termination
  - i. Extend the contract with above changes through June 30, 2019
  - ii. As it relates to opening Article 5 and Article 25 within Article 25.01 B, normally, this date is adjusted to become one year from the end of the contract. However, UTU has asked that this date remain at June 30, 2017. The net effect is that there can be no reopeners on Article 5 and Article 25 during the final 2 years of the contract.

The Labor Agreement was voted on by members of UTU-PC in June, and passed with an agreement of the above negotiated conditions. The monetary changes requested by UTU-PC, plus other company concessions, will result in saving two ParaCruz driver FTEs from being laid off on 9/7/16.

#### **IV. FINANCIAL CONSIDERATIONS/IMPACT**

Combined with various one-time company concessions, the UTU-FR agreement, combined with the UTU-PC agreement, will result in three fewer bus operator layoffs and two fewer ParaCruz driver layoffs.

The total estimated savings that result from the 2% COLA “giveback,” the return of the one day annual leave and the addition of the one additional UTU-FR General Leave per month is an estimated to be \$266,620 over the three fiscal years FY17 – FY19 (fixed-route and ParaCruz combined).

#### **V. ALTERNATIVES CONSIDERED**

The Board may choose to reject the tentative Labor Agreement, and open full negotiations next year. This alternative is not recommended by staff.

#### **VI. ATTACHMENTS**

- Attachment A:** Signed Agreement – UTU-PC
- i. Article 5 - Rates of Pay
  - ii. Article 13 – Annual Leave
  - iii. Article 25 – Effective Date-Duration-Termination
- Attachment B:** Salary Schedule effective June 15, 2017
- Attachment C:** Salary Schedule effective June 14, 2018
- Attachment D:** Salary Schedule effective June 13, 2019

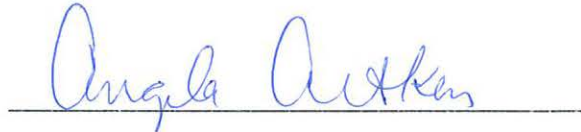
Prepared by: Angela Aitken, Finance Manager

**VII. APPROVALS:**

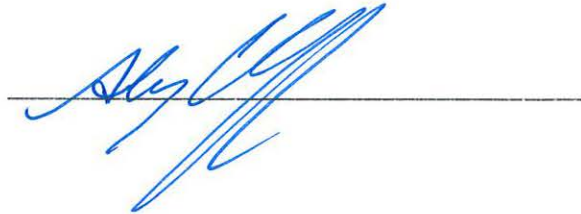
Approved as to form:  
Leslyn K. Syren, District Counsel



Approved as to fiscal impact:  
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



ARTICLE 5  
RATES OF PAY

5.03 Base Wage Rates and Regular Wage Rates

C. Pay rates for ParaCruz employees have been **modified** by:

- 0% effective June 15, 2017
- 0% effective June 14, 2018
- 2% effective June 13, 2019

\*\*\*\*\*

ARTICLE 13  
ANNUAL LEAVE

13.01 Accruals

A. Classifications within the representation unit shall accrue Annual Leave while in paid status and in accordance with the following rate based on METRO seniority (except as otherwise stated in this Labor Agreement):

Metro Seniority	Hourly Accrual Rate	Approximate days per year
Through 4 years	0.0480	12.5
5 through 9	0.0788	20.5
10 through 13	0.0980	25.5
14 through 16	0.1096	28.5
17 and over	0.1173	30.5

- The above change in Accruals will begin with the pay period starting July 14, 2016

\*\*\*\*\*

ARTICLE 25  
EFFECTIVE DATE-DURATION-TERMINATION

25.01 Effective Date-Duration-Termination

- A. Except as otherwise provided herein, this Agreement shall be made effective **July 1, 2016**, and shall remain in full force and effect to and including **June 30, 2019** and shall continue in effect for additional periods of one (1) year thereafter, unless notice in writing of termination has been served by either party upon the other no later than ninety (90) calendar days prior to this expiration date or any subsequent yearly period. The duration of and termination date of this Agreement shall remain in full force and effect regardless of the Local Union's affiliation with, or disaffiliation from, any International Union.
- B. Any requests to modify or change this Agreement or any portion thereof shall be made in writing and shall be served on the other party no later than ninety (90) calendar days prior to **June 30, 2019**, and in the event the Agreement is in effect after that date, by reason of the provisions of subsection (A) hereof, not later than ninety (90) calendar days prior to the expiration date of any subsequent yearly period. Should any party desire to open Article five (5) and twenty-five (25) of this Agreement for the purpose of extending the Agreement for additional years, said party shall make such request in writing to the other party not later than ninety (90) calendar days prior to June 30, 2017. The Collective Bargaining process required to address an extension of this Agreement shall only be commenced upon the mutual agreement of both parties.

# Attachment A (Amended)

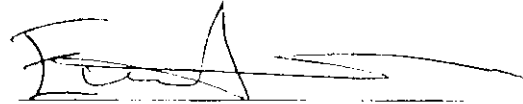
This agreement is entered into by the SMART/United Transportation Union, Local 23 and the Santa Cruz Metropolitan Transit District June 24, 2016, and is executed on behalf of the parties by the following signatories:

**Santa Cruz Metropolitan Transit District**

\_\_\_\_\_  
Alex Clifford, Chief Executive Officer

  
\_\_\_\_\_  
Ciro Aguirre, Chief Operating Officer

**United Transportation Union, Local 23**

  
\_\_\_\_\_  
Eduardo Montesino, General Chairperson

  
\_\_\_\_\_  
William Dove, Vice Chairperson

  
\_\_\_\_\_  
Alicia Hernandez, Vice Chairperson



# Attachment B

Effective June 15, 2017

Class Title	New Hire Step 1	Fully Qualified		After 6 Months		Year 1		Year 2		Year 3		Year 4		Year 5		Year 6		L	LL
		Step 1 L	Step 1 LL	Step 2 L	Step 2 LL	Step 3 L	Step 3 LL	Step 4 L	Step 4 LL	Step 5 L	Step 5 LL	Step 6 L	Step 6 LL	Step 7 L	Step 7 LL	Step 8 L	Step 8 LL		
UTU Paracruz	14.26	14.34	14.96	15.67	16.46	17.30	18.16	19.11	20.02	21.03	22.07	23.11	24.16	25.21	26.27	27.33	28.40	29.47	30.54
CLERK II	13.58	14.26	14.96	15.67	16.46	17.30	18.16	19.11	20.02	21.03	22.07	23.11	24.16	25.21	26.27	27.33	28.40	29.47	30.54
CLERK III	13.87	14.56	15.29	16.02	16.81	17.65	18.54	19.53	20.54	21.58	22.65	23.74	24.84	25.95	27.07	28.20	29.34	30.49	31.64
DISPATCHER/SCHDLR	14.35	15.07	15.82	16.57	17.40	18.28	19.19	20.12	21.07	22.04	23.03	24.04	25.06	26.09	27.13	28.18	29.24	30.31	31.38
DISPATCHER	14.35	15.07	15.82	16.57	17.40	18.28	19.19	20.12	21.07	22.04	23.03	24.04	25.06	26.09	27.13	28.18	29.24	30.31	31.38
MECHANIC I	14.24	14.95	15.70	16.45	17.28	18.12	19.05	20.00	20.99	21.95	22.92	23.91	24.90	25.90	26.91	27.92	28.94	29.96	30.98
MECHANIC II	14.35	15.07	15.82	16.57	17.40	18.28	19.19	20.12	21.07	22.04	23.03	24.04	25.06	26.09	27.13	28.18	29.24	30.31	31.38
RESERVATIONIST	13.58	14.26	14.96	15.67	16.46	17.30	18.16	19.11	20.02	21.03	22.07	23.11	24.16	25.21	26.27	27.33	28.40	29.47	30.54
RESERVATIONIST/ SCHED COOR	17.38	18.25	19.12	20.07	21.03	22.11	23.25	24.42	25.65	26.91	28.20	29.51	30.84	32.19	33.56	34.95	36.36	37.79	39.24
SAFETY/RSP COOR	17.38	18.25	19.12	20.07	21.03	22.11	23.25	24.42	25.65	26.91	28.20	29.51	30.84	32.19	33.56	34.95	36.36	37.79	39.24
VAN OPERATOR	14.24	14.95	15.70	16.45	17.28	18.12	19.05	20.00	20.99	21.95	22.92	23.91	24.90	25.90	26.91	27.92	28.94	29.96	30.98
PARATRANSIT SUPERVISOR	19.17	20.13	21.13	22.14	23.25	24.42	25.65	26.91	28.20	29.51	30.84	32.19	33.56	34.95	36.36	37.79	39.24	40.71	42.20
L = 10 Years Longevity (5%); LL = 15 Years Longevity (5%+5%)																			

### Article 5.04 Longevity Bonus

Effective June 21, 2012, and thereafter, Metro shall compensate employees with ten (10) years of continuous service with a 5% of the base salary.

Effective December 20, 2012, and thereafter, Metro shall compensate employees with fifteen (15) years of continuous service with an additional 5% of the base salary.\*

### Calculation Method:

Step 1: Calculate 5% of the Base (Base Step x 0.05)  
 Step 2: Base Step + 5% of the Base (as calculated in Step 1) to calculate L (10 Years)  
 Step 3: Base Step + 2 x 5% of the Base (as calculated in Step 1) to calculate LL (15 Years)

### Example:

Step 1: Base Rate = \$20.07; 5% of the Base Rate = \$21.46 x 0.05 = \$1.00  
 Step 2: \$20.07 + \$1.00 = \$21.07 (L)  
 Step 3: \$20.07 + 2 x \$1.00 = \$22.07 (LL)

Date \_\_\_\_\_

Article 5.02 Operator Base Wage Rate of Pay  
 Agree to pay scales as provided above.

Alex Clifford, CEO/General Manager, Santa Cruz METRO

Eduardo Montesino, UTU Fixed Route & Paracruz

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# Attachment C

Effective June 14, 2018

Class Title	New Hire Step 1	Fully Qualified		After 6 Months		Year 1		Year 2		Year 3		Year 4		Year 5		Year 6		L	LL	
		Step 1 L	Step 1 LL	Step 2 L	Step 2 LL	Step 3 L	Step 3 LL	Step 4 L	Step 4 LL	Step 5 L	Step 5 LL	Step 6 L	Step 6 LL	Step 7 L	Step 7 LL	Step 8 L	Step 8 LL			Step 9 L
UTU Paracruz	14.26	14.34	14.96	14.96	15.71	16.46	15.72	16.51	17.30	16.50	17.33	18.20	19.07	19.11	20.02	20.07	21.03	20.07	21.07	22.07
CLERK II	13.58	14.26	14.96	15.67	16.46	16.81	16.05	16.85	17.65	16.86	17.70	18.59	19.48	19.51	20.44	19.52	20.50	20.49	21.51	22.53
CLERK III	14.35	15.07	15.82	16.57	17.40	17.81	16.62	17.45	18.28	17.45	18.32	19.24	20.16	20.19	21.15	20.20	21.21	21.21	22.27	23.33
DISPATCHER/SCHDLR	14.96	15.71	16.46	17.30	18.16	18.61	17.33	18.20	19.07	18.20	19.11	20.02	20.93	21.07	22.07	21.08	22.13	22.13	23.24	24.35
DISPATCHER	14.35	15.07	15.82	16.57	17.40	17.81	16.62	17.45	18.28	17.45	18.32	19.24	20.16	20.19	21.15	20.20	21.21	21.21	22.27	23.33
MECHANIC I	14.24	14.95	15.70	16.45	17.28	17.69	16.48	17.30	18.12	17.31	18.18	19.09	20.00	20.04	20.99	20.05	21.05	21.04	22.09	23.14
MECHANIC II	14.35	15.07	15.82	16.57	17.40	17.81	16.62	17.45	18.28	17.45	18.32	19.24	20.16	20.19	21.15	20.20	21.21	21.21	22.27	23.33
RESERVATIONIST	13.58	14.26	14.96	15.67	16.46	16.81	16.05	16.85	17.65	16.86	17.70	18.59	19.48	19.51	20.44	19.52	20.50	20.49	21.51	22.53
RESERVATIONIST/ SCHED COOR	17.38	18.25	19.12	20.07	21.13	21.09	20.12	21.13	22.14	21.13	22.19	23.25	24.42	23.31	24.48	25.65	24.47	25.69	26.96	28.24
SAFETY/RSP COOR	17.38	18.25	19.12	20.07	21.13	21.09	20.12	21.13	22.14	21.13	22.19	23.25	24.42	23.31	24.48	25.65	24.47	25.69	26.96	28.24
VAN OPERATOR	14.24	14.95	15.70	16.45	17.28	17.69	16.48	17.30	18.12	17.31	18.18	19.09	20.00	20.04	20.99	20.05	21.05	21.04	22.09	23.14
PARATRANSIT SUPERVISOR	19.17	20.13	21.13	22.14	23.25	23.25	22.20	23.31	24.42	23.31	24.48	25.65	26.91	25.68	26.96	28.24	26.98	28.32	29.74	31.16

L = 10 Years Longevity (5%); LL = 15 Years Longevity (5%+5%)

### Article 5.04 Longevity Bonus

Effective June 21, 2012, and thereafter, Metro shall compensate employees with ten (10) years of continuous service with a 5% of the base salary.

Effective December 20, 2012, and thereafter, Metro shall compensate employees with fifteen (15) years of continuous service with an additional 5% of the base salary.\*

### Calculation Method:

Step 1: Calculate 5% of the Base (Base Step x 0.05)  
 Step 2: Base Step + 5% of the Base (as calculated in Step 1) to calculate L (10 Years)  
 Step 3: Base Step + 2 x 5% of the Base (as calculated in Step 1) to calculate LL (15 Years)

### Example:

Step 1: Base Rate = \$20.07; 5% of the Base Rate = \$21.46 x 0.05 = \$1.00  
 Step 2: \$20.07 + \$1.00 = \$21.07 (L)  
 Step 3: \$20.07 + 2 x \$1.00 = \$22.07 (LL)

Date \_\_\_\_\_

Article 5.02 Operator Base Wage Rate of Pay  
 Agree to pay scales as provided above.

Alex Clifford, CEO/General Manager, Santa Cruz METRO

Eduardo Montesino, UTU Fixed Route & Paracruz

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# Attachment D

Effective June 13, 2019

Class Title	New Hire		Fully Qualified		After 6 Months		Year 1		Year 2		Year 3		Year 4		Year 5		Year 6		L		LL				
	Step 1	Step 1.1	Step 2	Step 2.1	Step 3	Step 3.1	Step 3.1 LL	Step 4	Step 4.1	Step 4.1 LL	Step 5	Step 5.1	Step 6	Step 6.1	Step 6.1 LL	Step 7	Step 7.1	Step 7.1 LL	Step 8	Step 8.1	Step 9	Step 9.1	Step 9.1 LL		
CLERK I	13.85	14.54	15.27	16.00	15.26	16.02	16.78	16.03	16.83	17.63	16.83	17.67	18.51	17.68	18.56	19.44	18.56	19.49	20.42	19.49	20.46	21.43	20.47	21.49	22.51
CLERK II	14.15	14.86	15.57	16.33	15.60	16.38	17.16	16.37	17.19	18.01	17.20	18.06	18.92	18.05	18.95	19.85	18.95	19.90	20.85	19.91	20.91	21.91	20.90	21.95	23.00
CLERK III	14.64	15.37	16.10	16.83	16.14	16.95	17.76	16.95	17.80	18.65	17.80	18.69	19.58	18.69	19.62	20.55	19.61	20.59	21.57	20.60	21.63	22.66	21.63	22.71	23.79
DISPATCHER/SCHEDR	15.26	16.02	16.78	17.63	16.83	17.67	18.51	17.68	18.56	19.44	18.56	19.49	20.42	18.69	19.62	20.55	20.47	21.49	22.51	21.50	22.58	23.66	22.57	23.70	24.83
DISPATCHER	14.64	15.37	16.10	16.83	16.14	16.95	17.76	16.95	17.80	18.65	17.80	18.69	19.58	18.69	19.62	20.55	19.61	20.59	21.57	20.60	21.63	22.66	21.63	22.71	23.79
MECHANIC I	14.52	15.25	15.98	16.77	16.01	16.81	17.65	16.81	17.66	18.54	17.66	18.54	19.42	18.54	19.47	20.40	19.47	20.44	21.41	20.45	21.47	22.49	21.46	22.53	23.60
MECHANIC II	14.64	15.37	16.10	16.83	16.14	16.95	17.76	16.95	17.80	18.65	17.80	18.69	19.58	18.69	19.62	20.55	19.61	20.59	21.57	20.60	21.63	22.66	21.63	22.71	23.79
RESERVATIONIST	13.85	14.54	15.27	16.00	15.26	16.02	16.78	16.03	16.83	17.63	16.83	17.67	18.51	17.68	18.56	19.44	18.56	19.49	20.42	19.49	20.46	21.43	20.47	21.49	22.51
RESERVATIONIST/SCHED COOR	17.71	18.62	19.51	20.48	19.55	20.53	21.51	20.52	21.55	22.58	21.55	22.64	23.71	22.64	23.77	24.90	23.78	24.97	26.16	24.96	26.31	27.46	26.19	27.50	28.81
SAFETY DRIVER COOR	17.71	18.62	19.51	20.48	19.55	20.53	21.51	20.52	21.55	22.58	21.55	22.64	23.71	22.64	23.77	24.90	23.78	24.97	26.16	24.96	26.31	27.46	26.19	27.50	28.81
VAN OPERATOR	14.52	15.35	16.01	16.77	16.01	16.81	17.65	16.81	17.66	18.54	17.66	18.54	19.42	18.54	19.47	20.40	19.47	20.44	21.41	20.45	21.47	22.49	21.46	22.53	23.60
RESERVATIONIST SUPERVISOR	19.55	20.35	21.31	22.38	21.55	22.85	23.71	22.84	23.78	24.90	23.78	24.97	26.16	24.96	26.21	27.46	26.19	27.50	28.81	27.52	28.90	30.28	28.98	30.33	31.77

L = 10 Years Longevity (5%); LL = 15 Years Longevity (5%+5%)

### Article 5.01 Longevity Bonus

Effective June 21, 2012, and thereafter, Metro shall compensate employees with ten (10) years of continuous service with a 3% of the base salary.

Effective December 20, 2012, and thereafter, Metro shall compensate employees with fifteen (15) years of continuous service with an additional 5% of the base salary.

### Calculation Method:

- Step 1: Calculate 5% of the Base (Base Step x 0.05)
- Step 2: Base Step + 5% of the Base (as calculated in Step 1) to calculate L (10 Years)
- Step 3: Base Step + 2 x 5% of the Base (as calculated in Step 1) to calculate LL (15 Years)

### Example:

- Step 1: Base Rate = \$21.46; 5% of the Base Rate = \$21.46 x 0.05 = \$1.07
- Step 2: \$21.46 + \$1.07 = \$22.53 (L)
- Step 3: \$21.46 + 2 x \$1.07 = \$23.60 (LL)

Date \_\_\_\_\_

Article 5.02 Operator Base Wage Rate of Pay  
Agree to pay scales as provided above.

Alex Clifford, CEO/General Manager, Santa Cruz METRO

Eduardo Montemino, UTU Fixed Route & Paracruz

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**DATE:** June 24, 2016  
**TO:** Board of Directors  
**FROM:** Barrow Emerson, Planning & Development Manager  
**SUBJECT: PUBLIC HEARING REGARDING COMPREHENSIVE OPERATIONAL ANALYSIS (COA) SERVICE PROPOSAL OPTIONS**

**I. RECOMMENDED ACTION**

**That the Board of Directors:**

- A) Receive an updated public comment summary, consider public input provided at the June 24<sup>th</sup> Board meeting, close the public hearing, and**
- B) Approve Resolution adopting Title VI findings related to impact of service reductions on protected communities, and**
- C) Receive two alternative proposals for reductions to the METRO fixed-route service network, and**
- D) Accept the staff and Board Ad Hoc COA Committee recommended alternative, Scenario #3a and authorize the CEO to proceed with the FTE and service reductions noted in this Scenario, and**
- E) Authorize the CEO to proceed with further full time equivalent (FTE) and service reductions (Scenario #3c), in the event the November Santa Cruz Regional Transportation Commission (SCCRTC) transportation sales tax measure is not successful.**

**II. SUMMARY**

- The Board received the COA initial “baseline” proposal for a reduced fixed-route service network to meet the required operating budget savings target at its March 25, 2016 Board meeting.
- On April 22<sup>nd</sup>, the Board initiated a 30-day public comment period culminating with a public hearing held May 26<sup>th</sup> and 27<sup>th</sup>. On May 27<sup>th</sup> the Board continued the public hearing through June 24<sup>th</sup>; allowing additional comments on the proposed service changes presented during the May 26 and 27 hearings.
- In response to Board, public, and partner input, the project team made extensive modifications to the initially proposed network, while maintaining the same level of savings.
- A Title VI analysis has been prepared which studies the impact of the proposed service changes on minority and low-income communities.

- Increased service levels have now been added to the “baseline” proposal as a result of additional funding from both UCSC and Cabrillo College, UTU and Management “givebacks”, and an overtime - extra board swap.
- Per Board direction, staff has also prepared an additional service scenario related to potential funding from a SCCRTC transportation sales tax measure on the November general election ballot.
- These updates were vetted on June 15th by the Board Ad Hoc COA Committee, which consists of four members of the Board, who recommend that the Board approve Scenario #3a; with #3c being the approved option in the event the November 2016 sales tax measure is not approved by the voters. See Attachment F.
- Staff recommends that the Board receive:
  - A public comment summary
  - Two alternative proposals for a reduced fixed-route service network based on different funding levels.

### **III. DISCUSSION/BACKGROUND**

#### Structural Deficit

In 2014, Santa Cruz Metropolitan Transit District (METRO) identified the systemic causes of a structural deficit resulting from recurring revenue failing to keep pace with recurring expenses. METRO has used its operating and capital reserves year-after-year to balance the operating budget and forecasts the full depletion of the remaining reserves in FY17. Aligning transit service costs with recurring revenue is necessary in order to provide effective, sustainable transit service throughout the county. Attachment A provides an overview of the journey METRO has taken since May of 2014 to address the structural deficit.

#### Public Comment Summary

At the May 27<sup>th</sup> Board meeting, the Board approved a motion to continue the public hearing to June 24<sup>th</sup> and to continue to receive public comment. Attachment B provides a summary of all public input through June 17th, including comments categorized by the provider’s demographic characteristics and reference to specific routes. This summary can be found on the project website [scmetroforward.com](http://scmetroforward.com), along with the full text of all comments received to date.

Additional public comment may be received at the June 24<sup>th</sup> Board meeting, prior to closing of the public hearing and adoption of service changes.



## Title VI

As part of the service planning process a Title VI analysis has been completed on the initial “baseline” network”. See Attachment C, Exhibit 1. Title VI is a process which identifies the impact of significant/major service changes on low-income and minority communities, to determine whether these impacts either create a disparate impact on minority communities or a disproportionate burden on low income populations.

The vast majority of the routes with major services changes, including those serving higher than average minority or low-income populations, have multiple other transit options available. In most cases, while a frequent network may not be maintained, lifeline services are still available for those who depend on transit. A majority of areas where service is entirely eliminated have lower than average concentrations of minority and low income populations; the one exception being Graham Hill Road.

The FTA Circular 4702.1B “Title VI Program Guidelines for Federal Transit Administration Recipients” provides that a transit agency “can implement a fare increase or major service reduction that would have disproportionately high and adverse effects provided that the [agency] demonstrates that the action meets a substantial need that is in the public interest and that alternatives would have more severe adverse effects than the preferred alternative.” It has been determined that alternatives to these recommendations would have more severe adverse effects (including the possible shutdown of the entire METRO service), thus justifying the major service changes.

Unfortunately, due to tight financial constraints, not all negative impacts could be avoided. Without reducing METRO’s service area, route frequencies and spans of service would need to be further cut; without reducing frequencies and span, the service area would need to shrink further. The Comprehensive Operations Analysis balances impacts to riders with the financial constraints currently faced by METRO. Any remaining route level impacts which may have a disparate impact on Title VI riders are unavoidable. To retain these less productive routes and service frequencies would compromise the network and potentially impact a greater number of system riders; including minority and low income riders.

## Service Restructure

On May 8, 2015, the CEO recommended, and the Board approved, the initiation of a RFP to secure a professional service contractor to assist METRO in a systemwide restructuring. It was pointed out that METRO had not undergone a systemwide restructure in over fifteen years. Irrespective of a fiscal structural deficit or not, METRO was overdue for a systemwide restructuring. It was proposed that the contractor would assist METRO in both a systemwide restructure and in identifying approximately \$5 million in service reductions. The

term systemwide restructuring later changed to Comprehensive Operational Analysis (COA).

Through a combination of technical analysis by the consultant Transportation Management and Design, inc. (TMD), METRO staff and public input from an extensive outreach program, an initial “baseline” service reduction proposal was presented to the Board on March 25th, which achieved an FY17 operating savings target of \$5.1 million, while still maintaining a viable fixed-route service network that provides community mobility and geographic coverage. In the following three months the project team was able to make modifications to the “baseline” proposal to address public and Board input, while maintaining the targeted savings.

In the last two months, METRO has established arrangements with UCSC (\$600,000) and Cabrillo College (\$944,000) to receive \$1.54 million in additional funding to retain services previously scheduled for elimination as part of the “baseline” service reduction plan. These services are now included in the “baseline” service proposal and will be referred to as “Scenario #1”. This “baseline” proposal requires 139 operator FTEs and achieves a revised savings target of approximately \$3.5 million. Included in Scenario 1 are UTU and Management “givebacks” and an overtime – extra board swap. If the November SCCRTC sales tax measure is successful, METRO could possibly add back up to \$2.4 million in service on 6/18/17.

Attachment D is an updated spreadsheet summarizing service changes by route including routes proposed for elimination and changes in frequency and span of service for remaining routes, and the rationale behind the modifications.

Attachment E is a series of updated maps supporting Attachment D, which show the location of proposed modified routes and routes proposed for elimination.

#### Recommended Fixed-route Service Level Proposal

Per direction from the Board at the May 27<sup>th</sup> Board meeting, in addition to the “baseline” proposal (Scenario #1), staff has developed an additional service level proposal (Scenario #3) based on assumptions about the November SCCRTC transportation sales tax measure (see Attachment F):

Scenario #3a - This new service level proposal assumes additional funding beyond the baseline proposal (Scenario #1), from a successful November SCCRTC transportation sales tax measure. Key features of this proposal include:

- a. No layoffs on 9/7/16, maintaining a service level provided by 146 bus operator FTEs.
- b. Retention of 3 bus operator FTEs and corresponding service as a result of UTU and Management “givebacks”.

- c. Retention of 4 additional bus operator FTEs, using approximately \$377K in Reserves, while awaiting potential start of new sales tax revenue in June of 2017.

Scenario #3c - If the November SCCRTC transportation sales tax measure is unsuccessful, the following would occur:

- a. No layoffs on 9/7/16, maintaining a service level provided by 146 bus operator FTEs.
- b. Retention of 3 bus operator FTEs and corresponding service as a result of UTU and Management “givebacks”.
- c. 4 bus operator FTEs would be retained until 6/17/17 using approximately \$395,000 in Reserves.
- d. Bus operator FTEs would be reduced on 6/17/17 by 4 FTEs to 142 FTEs on 6/18/17.

Staff and the Board Ad Hoc COA Committee recommend Scenario #3 as the preferred service and budget level proposal.

If Scenario #3 is accepted by the Board, additional transit services will added back into the recommended service level proposal (Scenario 3a), commensurate with the seven bus operator positions retained as a result of the UTU and Management “givebacks” and the potential success of the November SCCRTC transportation sales tax measure.

If the sales tax measure is not successful the services supported by four bus operator positions funded by the measure would be eliminated effective 6/17/17 (Scenario #3c). Bus operator positions on 6/18/17 would be 142 FTEs.

The priority in selection of these proposed additional transit services would be:

1. Improved span of service to support access to employment and education
2. Improved frequency in the mid-day to enhance access to medical, social, and other services.

Public comment, including those received at the June 24<sup>th</sup> Board meeting, would influence the specific routes and trips ultimately chosen.

#### **IV. FINANCIAL CONSIDERATIONS/IMPACT**

The adoption of Scenario #3a assumes the following major financial impacts:

- Cabrillo will add \$944K in operating revenue.

- UCSC will add \$600K in operating revenue.
- Retention of 146 Bus Operator FTE's.
- No layoffs of Bus Operators on 9/7/16.
- The incorporation of UTU-PC, UTU-FR, and Management givebacks.
- The use of approximately \$377K in Reserves to balance the FY17 Operating Budget.
- The SCCRTC Sales Tax Measure passes, providing Santa Cruz METRO an estimated \$2.4M in operating revenue in FY18.

If the November SCCRTC transportation sales tax measure fails, the impacts of Scenario #3c would include:

- 4 FTE layoffs on 06/17/17
- Use of approximately \$395K in Reserves
- 142 bus operator FTEs as of 6/18/17.

## **V. ALTERNATIVES CONSIDERED**

Any alternate proposal other than Scenario #1 or #3 that results in a savings of less than \$3.5 million in fixed-route operating costs will require additional commitment of Reserves or some other unknown funding source.

## **VI. ATTACHMENTS**

- Attachment A:** Overview of the Structural Deficit Journey.
- Attachment B:** Summary of all public input through June 17<sup>th</sup>.
- Attachment C:** Resolution to approve and adopt Title VI Compliance Review for proposed service change.
- Attachment D:** Weekday and weekend route-by-route summary of proposed service changes.
- Attachment E:** Maps showing locations of modified, new, and eliminated routes.
- Attachment F:** One-Page Summary of Scenarios.

**VII. APPROVALS:**

Barrow Emerson  
Planning & Development Manager



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Approved as to form:  
Leslyn K. Syren, District Counsel



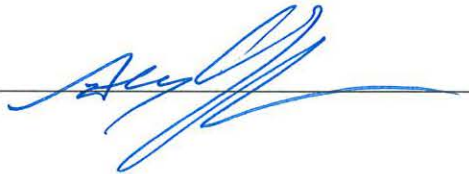
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Approved as to fiscal impact:  
Angela Aitken, Finance Manager



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Alex Clifford, CEO/General Manager



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## Additional Service with UTU/Rotkin Proposal

<u>Route</u>	<u>Change</u>
35	Mid-day frequency improves from every 60 minutes to every 30 minutes for longer portion of day
40	Add Weekday 8:10am trip
41	Add Weekday 8:00am trip
68	Adds remainder of mid-day service
69A	Adds remainder of mid-day service
71	Provides 30 minute frequency for longer portion of day
72	Add Weekday trips at times 74S is running
75	Add Weekend 6:05am & 5:45pm trips
75	Add last Weekday trip
79	Weekday frequency changed to 60 minutes instead of 120 minutes
91X	Frequency improves from every 60 minutes to every 30 minutes during Cabrillo School-Term service

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# Attachment A

## Overview of the Structural Deficit Journey

Date	Action/Milestones	Structural Deficit	Approx. FTE (bus operators) Reduction or Add Equivalent
<b>May 2014</b>	New CEO identifies a structural deficit and expresses concern in using "capital eligible" STIC and STA in the operating fund.		
<b>August 2014</b>	Start of Structural Deficit Board Workshops: Workshops 1 – 3 focus on contributing factors to the structural deficit and benchmarking against peer properties.	CEO introduces the possibility of 25 – 30% service reduction needed	
	Initial projection that the Capital & Operating Reserves would be exhausted by 6/30/16 and other mission critical Reserves would be underfunded.		
<b>November 2014</b>	Structural Deficit Workshop #4 focuses on state-of-good-repair and introduces the unfunded capital projects list.		
<b>January 2015</b>	Structural Deficit Workshop #5 introduces revenue enhancements and possible paratransit changes		
<b>April 2015</b>	Board adopted the Highway 17 fare increases; paratransit fare increases; paratransit service restructuring; and other paratransit policy changes.		
<b>May/ June 2015</b>	FY16 budget - Efficiencies and cost reductions identified. Non-labor expenses reset to FY14 actuals.	FY15 structural deficit \$3.41M FY16 structural deficit \$5.04M FY17 structural deficit \$5.21M (projected)	
<b>August 2015</b>	Union & management pay concessions		

## Attachment A

<b>August 2015</b>	TMD awarded contract to assist in the Comprehensive Operations Analysis (COA)	<b>Structural deficit target set at \$5.1M</b>	-43
	Board approved \$5K retirement incentive  CEO holds all current & future bus operator vacancies and covers assignments with OT		Vacant = 6
<b>March 2016</b>	State notifies METRO that we will receive \$1.1M less in STA than the previous year. About ¾ of the loss results from lower diesel fuel sales and about ¼ from the State Controller changing the calculation methodology.  March 25, 2016 - Board motion to hold ParaCruz “harmless” from any fixed-route system changes, AND, to make no assumptions about the success or otherwise of the upcoming sales tax measure or Cabrillo student senate vote.	<b>Structural deficit increases to \$6.3M</b>  COA target held at \$5.1M \$1.2M difference to be resolved with operational efficiencies; vacant position reductions; and a slower strategy in removing the Operations Fund dependency on STA & STIC.	
<b>April 2016</b>	Board authorized a retirement and separation \$17K incentive		Est. Retirement = 11
<b>May 2016</b>	Governor’s May Revised Budget further lowers diesel fuel projections. Impact to METRO is approx. \$300K less in STA revenue than the previous projection.	RE: \$300K additional STA loss – Board directs no further action at this time to increase structural deficit target by the \$300K loss, pending trailer bill to resolve the State Controller methodology change.	
	Cabrillo College Student Pass Initiative passes	\$944K	
	Continued work with UCSC partner to increase revenues	\$600K	
	Continued work with VTA to increase revenues	\$ 50K	
<b>May/June 2016</b>	Board to make final decisions on service reductions and the FY17/FY18 Operating budget.  COA target is reduced by the additional revenues resulting from the Cabrillo College Student Pass, the UCSC agreement and vacancies and retirements.	<b>\$5.1M COA Target</b> (\$600K) – UCSC revenue increase <u>(\$944K) – Cabrillo College Student Pass</u> <b>\$3.556M Adjusted COA Target</b>  CEO proposes to save 6 positions using OT transfer to Extra-boards	UCSC = 5 Cabrillo = 8 OT xfr = 6  <b>Adjusted FTE reduction target</b> <b>-7</b> Before Rotkin/UTU Scenario

# Attachment B

## COA Public Comment Themes (as of 6/17)

<b>Total Comments Received</b>	<b>424</b>
Mail, Phone	31
Email/Project Website	131
Public Comment Meetings	262

### Most Common Topics:

1. Bring back 91X service
2. Maintain current frequency for route 71
3. Maintain frequency of service or supply midday service for 69A
4. Keep service past Diridon on 17 Express
5. Keep frequent SLV service so residents can get to schools, medical service, employment.

### Details:

- Concern that loss of routes San Lorenzo Valley will result in isolation, job loss, and inability to reach medical appointments or education. A handful of requests to keep 35 service past Mountain store at least twice a day and to maintain 30 minute frequency throughout the day.
- Lots of support by commuters and students throughout the County to keep 91X and maintain 15 minute peak and 30 midday frequency for route 71. Some have suggested 91X run peak time only or raise the fare for express service.
- Commuters and students who use the Highway 17 Express were very concerned with terminating service at Diridon Station.
- From parents whose children participate in the La Selva Beach After School Program and Summer Camp. This program takes field trips using route 56, specifically the Playa stop, once a week on Wednesdays at 8:20am during the summer and 2:20pm during the school year.
- Reduction in frequency of 69A negatively affects people living on Airport and Freedom Boulevards, primarily seniors who worry changes in the route will impact their ability to get to Dr.'s appointments (Dominican, Watsonville and PAMF), grocery shop, errands etc...
- Continue to have comments from La Selva Beach residents, especially seniors, who want service throughout the day. Similarly to SLV, La Selva is isolating for people without vehicles and lacks sidewalks for safe walking.
- Majority of comments from Watsonville focused on routes 91X, 71, and 69A. Of the Watsonville Local routes, 75 and 79 came up most often (15 and 10 times respectively).
  1. 75: serves Green Valley Corridor, current proposal eliminates first and last trips.
  2. 79: Route changed to cover segments lost by discontinuation of 77. Frequency reduced from 60 minutes to 120 minutes.

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COA Public Comments by Route and Demographic Category (as of 6/17/16)							
Routes	Seniors	Commuters	Youth/Students	Disabilities	No Indicator	Total	
<b>SLV</b>							
30		1			1	2	
33						0	
34	1					1	
35	4	7	4	4		23	
<b>Davenport/Bonny Doon</b>			2				
40	1				1	2	
41	1	4	5		1	11	
42		1	3		1	5	
<b>Live Oak/Capitola/Rio del Mar/Aptos</b>							
54	1	1	1	1		5	
55	4	1	1	2		8	
56	1	1	8			10	
66	5	3	1	2	4	15	
68	7	2		5		19	
<b>Santa Cruz Local/UCSC</b>							
3	1				2	3	
4	1			2	1	4	
8				1		1	
10		1		1	1	3	
12		1	3	1		5	
15		1	2			3	
16	1	2	2			5	
19	1	2	2			5	
20	1		1	1	1	4	
22			1			1	

<b>COA Public Comments by Route and Demographic Category (as of 6/17/16)</b>							
Routes	Seniors	Commuters	Youth/Students	Disabilities	No Indicator	Total	
<b>Intercity</b>							
69A	14	13	9	18	58	112	
69W	3	4	7	5	21	40	
71	14	10	12	13	55	104	
91X	1	15	94	6	27	143	
17	2	36	15	1	8	62	
<b>Watsonville Local</b>							
72		2	1	2	8	13	
74	3	2		6	10	21	
75	1	1	2	3	16	23	
77	5	1	2	4	7	19	
79		2	1	2	11	16	

COA Public Comment Topics (as of 6/17/16)		Totals
<b>Community Concerns:</b>		
Seniors		32
Commuters		77
Youth/Students		66
Disabilites		25
Traffic Congestion		30
Environmental Concerns		17
Lifeline Services		2
Lack of Infrastructure to walk or cycle		7
<b>Change METRO Operational</b>		
Bike Sharing Programs		1
Smaller Vehicles		5
Wait to replace bus fleet		1
Establish better transfer system		4
Consolidate routes		3
Reconfigure 69 to serve La Selva Beach		2
If route 12 is cut, have 66 leave mall earlier to accommodate UCSC commuters		1
Don't require buses to terminate at SCM		1
Maintain 91X schedule, decrease service during off peak hours and summer		2
Close stop at Soquel Park and Ride		2
Offer commuter buses that don't stop downtown		1
Decrease outbound trips to San Jose at non peak times		1
Change route in San Jose to go down San Fernando as a way to save time		1
Cut route 35A at Big Basin Way (236)-it is rarely used		1
Increase headways to increase ridership		2
Run fewer Highway 17 buses during off peak hours		1
Allow riders to start and end at bus yard		1
Maintain 30 minute headways during off peak hours for route 69W		1
Allow bikes to be brought on board		2
Implement real time notice system when bus is arriving		1
Keep the bus stops clear of loiterers		1
Keep route 40 on weekends for people hiking Big Basin (5:15 pickup @Waddell)		2

COA Public Comment Topics (as of 6/17/16)		
Coordinate with school buses and drivers to supplement routes		1
Don't cut route 16's first trip at 6:25. provide one bus an hour starting at 6:30 to accommodate UCSC staff		1
Reduce number of stops along routes		2
Maintain Service at Soquel Park and Ride		2
Improve parking and lighting at Pasatiempo pickup-safety concerns in the early morning/evening	ing	1
Maintain 56 service on Wednesdays, 8:20/2:20 to serve La Selva after school program		8
Keep Route 71 on Water Street		1
Maintain Route 12, only way to get across town without changing buses downtown		2
More coordination between METRO arrival and Caltrain departures in San Jose		2
Add seat belts to disabled seating		1
Discontinue or re-analyze route 55: low ridership		1
More frequency of 71, especially during peak hours		2
Discontinue route 3		1
Partner with RTC's Cruz 511 program		1
Relocate/consolidate/reduce bus stops to make routes run more efficiently		1
Improve coordination between 35 and buses leaving to Capitola at SCM		1
Turn 71 into an express service during peak hours		1
Improve bus stops if waits will be longer (seating, shade etc...)		3
Provide service to 5 Branches (acupuncture clinic) mid-day. 68 is only way to get there		2
Create a Park and Ride in Downtown Watsonville		1
Maintain 55 service through Rio Del Mar atleast 3 times a day (morning,afternoon,evening)		2
Keep service past Mountain Store/Country Club (35 and 35ST)		3
Put a tenant in Cavallero Center		1
Combine 72 and 75 to serve agriculture workers		1
Keep atleast 1 bus, 2 trips daily for Big Basin and Mountain Store to serve students		2
Include 11:30 and 2:30 service to La Selva for people working half days or afternoon shifts		1
Have 54/55/56 take Soquel instead of freeway: better access to shopping,residential etc.		1
Include a 41 at 5:30 to accommodate students and commuters		3
Have 41 run 2 trips: 7am and 4:30pm to accommodate student schedules		1
Extend service hours for route 68 to serve Capitola Mall employees who work late		1
Maintain service to Boulder Creek past Country Club/Bear Creek/Sylvan		1
Add service on San Juan Road for students		1
Weekend service on the 79		1



# Attachment B

<b>COA Public Comment Topics (as of 6/17/16)</b>		
Combine 35 Country Club and Mountain Store routes		2
Earlier evening bus to Davenport and Bonny Doon for commuters		2
Combine routes 69A and 69W		1
Provide evening bus service out of Capitola Village		1
Stagger routes serving 7th and Capitola so that all busses don't arrive at the same time		1
Look at areas facing significant reduction and make sure residents aren't losing access to grocery stores		1
<b>Change METRO Financial</b>		
Increase fares		7
Increase taxes		5
Charge private companies to advertise on buses		1
Sell new operations center		1
Cap staff salaries		5
Reduce overtime pay		2
Charge private companies for use of facilities		2
Stop plans to remodel Pacific Avenue Station		1
Divert parking revenue to pay for METRO services		1
Ask the community to make donations to METRO		1
Make fares \$1 when riders show their Medicare Card		1
Too much money goes to capital investments		1
Raise fares for express service		1
Wealthy should subsidize public transit		2
Reduce cost of ParaCruz		1
Work with RTC to allocate more funds to METRO from upcoming transportation ballot		1
Have METRO CEO focus on fundraising rather than cuts		1
Shift funds allocated for Highway 1 expansion towards public transportation on the November 2016 Ballot		1
Wait to make any service changes until after a vote on the sales tax ballot measure in November 2016		1

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# Attachment C



## BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. 16-06-\_\_

On the Motion of Director: \_\_\_\_\_

Duly Seconded by Director: \_\_\_\_\_

The Following Resolution is Adopted: June 24, 2016

### ADOPTION OF THE PROPOSED SERVICE CHANGE TITLE VI COMPLAINT REVIEW

**WHEREAS**, Santa Cruz METRO is experiencing a severe operating shortfall requiring a system-wide service study to identify cost savings in order for Santa Cruz METRO to remain in operation;

**WHEREAS**, Santa Cruz METRO commissioned a study of the impact of these proposed service changes by TMD, Inc., consistent with federal FTA regulations and the Title VI obligations contained therein;

**WHEREAS**, the Title VI study has been completed and is presented to the Board of Directors as Exhibit 1 to this Resolution;

**WHEREAS**, the Board has determined that such system-wide service restructure is necessary in order for the Santa Cruz METRO to continue its operations;

**WHEREAS**, the proposed service changes were fashioned to provide access to public transit with the criteria of providing access to employment and educational opportunities, provide maximum access to medical services (with emphasis on the Senior and Disabled populations in the region), maintain to the extent feasible mobility for transit dependant individuals, and provide social connectivity on the weekends.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**, that it hereby adopts by reference the Proposed Service Change Title VI Compliance Review, with the following findings:

1. The service changes are designed to preserve the greatest amount of service to all members of the Santa Cruz community; and
2. There are minor impacts to either the minority or low income populations of the Santa Cruz service area;
3. Alternative routes or services are available to nearly all of the communities affected by the proposed service changes; and
4. Due to the current fiscal crisis faced by Santa Cruz METRO such service changes are necessary in order for Santa Cruz METRO to meet its budget requirements.

# Attachment C

PASSED AND ADOPTED by the Board of Directors of the Santa Cruz Metropolitan Transit District on June 24, 2016 by the following vote:

AYES: DIRECTORS –

NOES: DIRECTORS –

ABSENT: DIRECTORS –

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MIKE ROTKIN  
Board Chair

ATTEST:

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ALEX CLIFFORD  
CEO/General Manager

APPROVED AS TO FORM:

---

LESLYN K. SYREN  
District Counsel



# Proposed Service Change Title VI Compliance Review

*June 2016*

*Prepared by:*



# Exhibit 1

## Purpose

Title VI of the Civil Rights Act of 1964 ensures that “no person in the United States shall, on the basis of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.” Title VI requirements state that agencies which are located in an area with an urbanized population of more than 200,000 persons and which operate more than 50 fixed-route vehicles during peak service must conduct a Title VI equity analysis whenever a major service change is implemented. Santa Cruz METRO’s urbanized area population is below the 200,000 person threshold and therefore is not subject to Title VI. However, the agency maintains committed to ensuring that there are minimal impact to the area’s residents and therefore willingly conducted a modified Title VI analysis, following the FTA guidelines. Santa Cruz METRO has committed to the FTA’s Title VI objectives set forth in Circular 4702.1B ensuring that FTA-assisted benefits and related services are made available and are equitably distributed without regard to race, color or national origin.

This analysis was conducted in compliance with 49 CFR Section 21.5 (b) (7) Appendix C to 49 CFR Part 21 and Chapter Four of the FTA’s Circular 4702.1B that was issued on October 1, 2012. Santa Cruz METRO evaluated its service reductions to comply with Title VI requirements, despite not being required to conduct the evaluation based on the urbanized area population.

## Background

Santa Cruz METRO is the main public transit provider in Santa Cruz County, operating in a service area of 446 square miles. Without significant service reductions in the upcoming fiscal year, the agency is currently proposed to operate with a shortfall of \$6.5 million. Previously, reserve funds have been used to cover the gap between funding and operational costs. However, with the depletion of the remainder of these resources, a system-wide study was conducted to identify cost savings in order for Santa Cruz METRO to remain in operation. Over the past seven months, a Comprehensive Operations Analysis (COA) was conducted for the Santa Cruz METRO transit system. A set of recommendations and service scenarios were designed to build upon the network’s market opportunities and performance strengths, minimize ridership loss, ensure adequate coverage throughout the County, and put Santa Cruz METRO on a path to financial sustainability.

Prepared by:  **TMD**  
TRANSPORTATION MANAGEMENT  
& DESIGN, INCORPORATED

# Exhibit 1

*Service Change Title VI Compliance Review*

## Definition of Major Service Change

Title VI policies require review of any service reductions considered by the agency to be a “major service change.” Santa Cruz METRO defines a major service change as the substantial difference of the amount of service on a bus route, representing more than 25 percent reduction in the route service hours.

## Proposed Service Changes

In order to address the budget shortfall, the METRO Forward Comprehensive Operations Analysis Final Report proposes reductions to routes across all service categories. Table 1 displays these proposed changes. Proposals that constitute a major change (a reduction in service hours by more than 25 percent) are denoted in bold red font.



# Exhibit 1

## Santa Cruz Metropolitan Transit District

**Table 1: Proposed Service Changes**

Proposed Service Changes and Percent Change Impacts							
Route	Service Tier	Route Name	Service Change		Annual In-Service Hours		
			Type	Details	Current	Proposed	Percent Change
Route 3	Local	Mission / Natural Bridges	Frequency and span reduced.	Weekday frequency reduced to every 120 minutes, span reduced by one hour.	2,461	1,520	-38.3%
Route 4	Local	Harvey West / Emeline	Span reduced.	First trip discontinued.	2,071	1,883	-9.1%
Route 4W	Local	Harvey West Weekend	Service discontinued.		208	0	-100.0%
Route 8	Local	Emeline	Service discontinued.		151	0	-100.0%
Route 10	UCSC	UCSC Via High	Span reduced, service days reduced.	Service changed to run school-year only. First trip discontinued.	4,674	3,771	-19.3%
Route 12	UCSC	UCSC / East Side Direct	Service discontinued.		159	0	-100.0%
Route 15	UCSC	UCSC via Laurel West	Frequency and span reduced.	School year service reduced to be consistently every 30 minutes during day, 15 minutes peak. First and last two trips discontinued.	5,265	4,590	-12.8%
Route 16	UCSC	UCSC via Laurel East	Frequency and span reduced.	First trip discontinued, consistent service over the school year. Weekend headways reduced to be consistent 30 minutes. Weekend span reduced by 1.5 hours.	12,047	11,609	-3.6%
Route 17	Highway 17	AMTRAK Hwy 17 Express	Alignment change, frequency reduced.	Service to/from Soquel Park & Ride discontinued. 6 weekday, 3 weekend (one-way) trips discontinued.	21,093	17,139	-18.7%
Route 19	UCSC	UCSC via Lower Bay	Summer frequency reduced.	Reduce frequency in Summer from 30 to 60 minutes.	6,680	6,319	-5.5%
Route 20/20D	UCSC	UCSC via Westside	Alignment change and weekend span reduced.	Rerouting starting at 6:20P (5:20 weekends) to connect UCSC to Delaware via Western, Mission, Almar. Pacific Shores deviation discontinued. Weekend span reduced.	6,406	6,615	3.3%
Route 30	Local	Graham Hill / Scotts Valley	Service discontinued.		879	0	-100.0%
Route 33	Rural	Lompico SLV / Felton Faire	No change.		228	227	-0.5%
Route 34	Rural	South Felton	No change.		180	180	0.2%
Route 35	Intercty	San Lorenzo Valley - Mountain Store/Country Club	Alignment, frequency, and span change.	Service past Mountain Store / Country Club discontinued. Off-peak and weekend frequency reduced to every 60 minutes. Weekend span shortened by 4.5 hours.	21,547	15,046	-30.2%
Route 40	Rural	Davenport / North Coast Beaches	Alignment, frequency, and span change. Weekend service eliminated.	Route to serve Davenport and SCHS, service west of Davenport discontinued (Cement Plant, Waddell Creek). 3 weekday trips eliminated, weekend service discontinued.	1,031	187	-81.8%
Route 41	Rural	Bonny Doon	Alignment, frequency, and span change. Weekend service eliminated.	Morning trip only for Bonny Doon - Santa Cruz. 3 weekday trips eliminated, weekend service discontinued.	1,645	195	-88.1%
Route 42	Rural	Davenport / Boony Doon	Alignment and change, additional trip.	Route to serve SCHS, Davenport and then Bonny Doon. One trip added.	482	1,005	108.6%
Route 54	Local	Capitola / Aptos / La Selva Beach	Service discontinued.		612	0	-100.0%
Route 55	Local	Río del Mar	Alignment change.	Service discontinued on Río del Mar Blvd; trips at 8:30 and 1:30 extend out to Via Pacifica (covers Route 56 elimination).	2,301	2,251	-2.2%
Route 56	Local	La Selva	Service discontinued.		460	0	-100.0%
Route 66	Local	Live Oak via 17th	Span reduced.	Weekend span reduced by 3 hours.	6,943	6,786	-2.3%
Route 68	Local	Live Oak via Broadway / Portola	Span reduced.	Service reduced to run peak only. Weekend span reduced by 5 hours.	5,444	3,120	-42.7%
Route 69A	Intercty	Capitola Rd. / Watsonville Via Airport	Span reduced.	Run during peak times only.	10,195	7,266	-28.7%
Route 69W	Intercty	Capitola Rd. / Cabrillo / Watsonville	Frequency reduced.	Evening service currently every 30 minutes reduced to every 60 minutes. Weekend span reduced by 2.5 hours.	13,266	12,783	-3.6%
Route 71	Intercty	Santa Cruz - Watsonville via Freedom	Frequency reduced, alignment change.	Weekday frequency reduced to 30 minutes all day (currently 15 minutes peak, 30 midday). Every other trip will run on Clifford and Lincoln/Crestview. Weekend frequency reduced to 60 minutes.	32,350	26,057	-19.5%
Route 72	Local	Corralitos	Alignment and span change, weekend service added.	Alignment change south of Freedom Centre, serves Airport Blvd and Ohlone Parkway. Service to Corralitos discontinued. 2 trips discontinued. Weekend service added.	3,455	3,558	3.0%
Route 74	Local	Ohlone Parkway / Rolling Hills	Service discontinued.		3,153	0	-100.0%
Route 74S	Local	PVHS Watsonville Hospital	No Change.		519	519	0.0%
Route 75	Local	Green Valley	Span reduced.	Weekday and weekend span reduced.	5,148	4,260	-17.2%
Route 77	Local	Civic Plaza / Pajaro	Service discontinued.		1,757	0	-100.0%
Route 79/79W	Local	East Lake	Alignment, frequency, and span change.	Alignment change to serve Pajaro Valley (except on weekends). Frequency reduced to run every 120 minutes (weekdays), and 2 trips (weekends).	2,485	1,330	-46.5%
Route 91X	Intercty	Express Santa Cruz / Watsonville	Service discontinued.		9,223	0	-100.0%
<b>System Total</b>					<b>184,526</b>	<b>138,216</b>	<b>-25.1%</b>



# Exhibit 1

*Service Change Title VI Compliance Review*

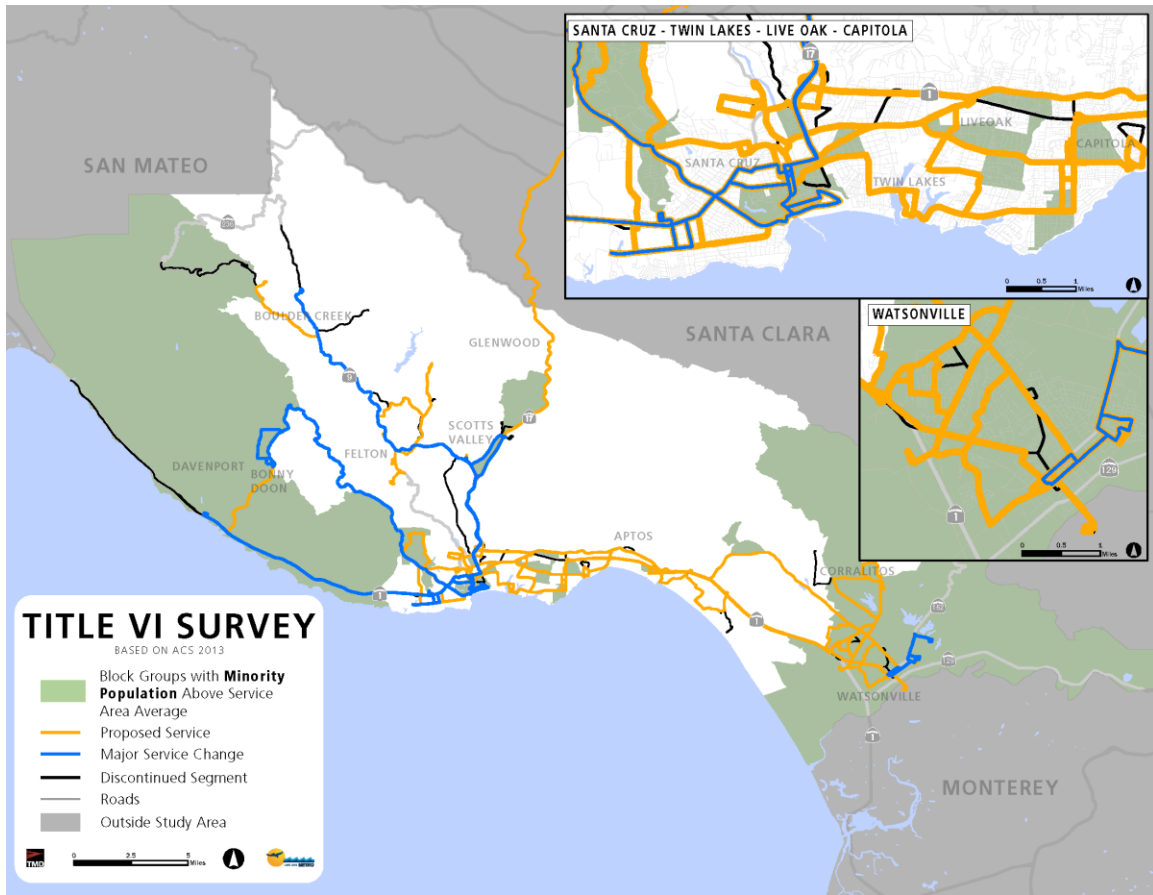
## Effects of the Major Service Changes on Minority and Low-Income

As shown above, several routes are proposed for elimination, realignment, reduced frequencies, or adjusted service spans and days of operation. Most service reductions are proposed in less productive rural or suburban areas (as measured by the number of persons riding the routes each hour, or those routes with higher costs per passenger); services were retained in the urban core where transit is most successful. The following maps display the geographic areas impacted by proposed service changes.

Map 1 and Map 2 show areas that have a higher minority or low-income population than the METRO service area average in relation to proposed route eliminations and major service changes.



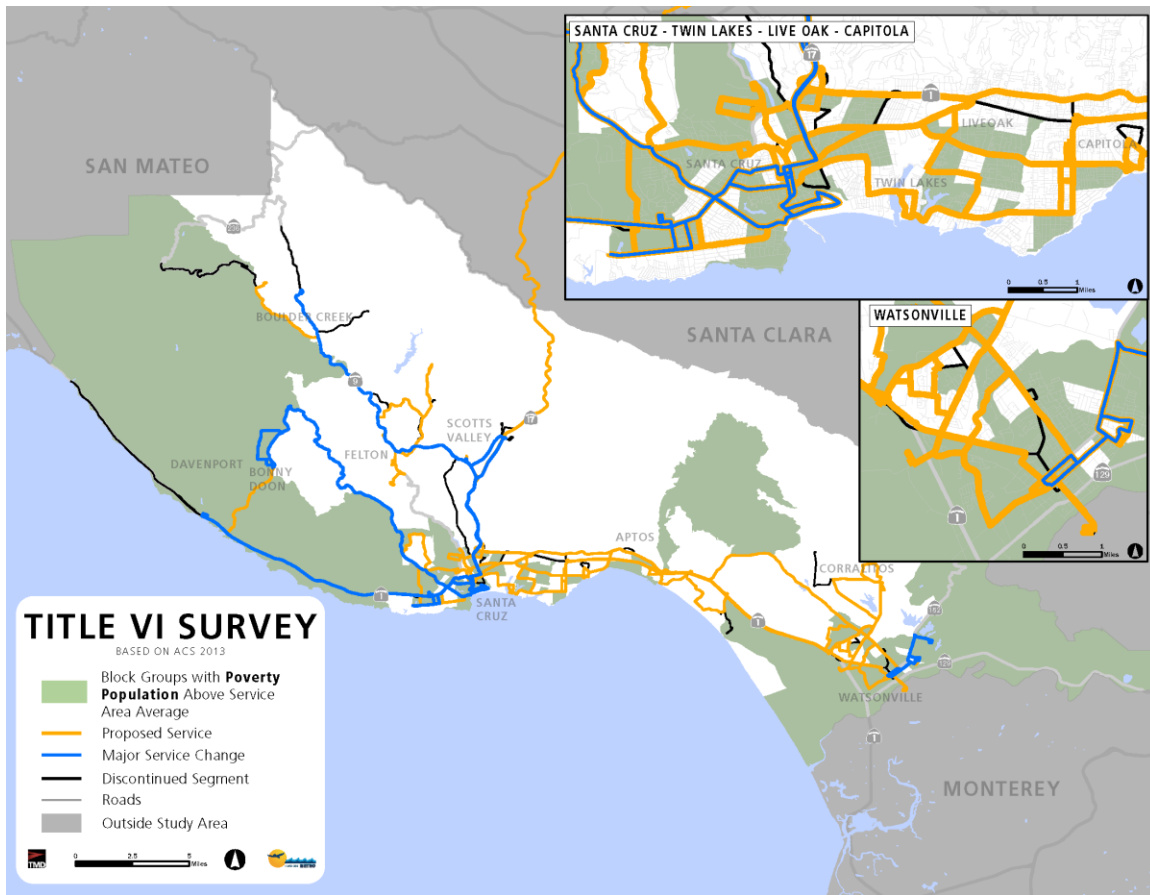
Map 1: Minority Populations



# Exhibit 1

## Service Change Title VI Compliance Review

Map 2: Low-Income Populations



## Impacted Populations

The purpose of the Title VI assessment is to identify any major service changes that have a disparate impact or disproportionate burden on minority and low-income populations and riders. In order to determine any potential effects, the percentage of the population that qualifies as minority or low-income within a half-mile catchment area was calculated for all existing METRO routes (using 2013 American Community Survey block group data) and averaged across each service type. Routes that meet or exceed the defined “major service change” threshold were compared to the service type average of minority and low-income population percentages<sup>1</sup>, as shown in Table 2 below (route service area populations that exceed the service level average are denoted in bold red font).

<sup>1</sup> The averages for each service type were calculated based on all routes within in tier, regardless of whether there was a major service change.



**Table 2: Population near Routes with Major Service Changes**

<b>Census Demographics</b>			
<b>Route</b>	<b>Name</b>	<b>% Minority</b>	<b>% in Poverty</b>
<b>Local</b>		<b>44.4%</b>	<b>16.3%</b>
Route 3	Mission / Natural Bridges	27.5%	<b>23.7%</b>
Route 4W	Harvey West Weekend	35.5%	<b>24.8%</b>
Route 8	Emeline	29.0%	<b>23.6%</b>
Route 30	Graham Hill / Scotts Valley	24.9%	<b>17.6%</b>
Route 54	Capitola / Aptos / La Selva Beach	23.1%	9.7%
Route 56	La Selva	22.7%	9.8%
Route 68	Live Oak Via Broadway / Portola	31.6%	<b>19.9%</b>
Route 74	Ohlone Parkway / Rolling Hills	<b>84.2%</b>	<b>21.0%</b>
Route 77	Civic Plaza / Pajaro	<b>86.1%</b>	<b>22.7%</b>
Route 79/79W	East Lake	<b>83.6%</b>	<b>22.5%</b>
<b>Intercity</b>		<b>39.8%</b>	<b>15.0%</b>
Route 35	San Lorenzo Valley - Mountain Store/Country Club	20.8%	14.3%
Route 69A	Capitola Rd. / Watsonville Via Airport	<b>48.1%</b>	<b>17.3%</b>
Route 91X	Express Santa Cruz / Watsonville	<b>44.2%</b>	<b>17.6%</b>
<b>UCSC</b>		29.8%	19.8%
Route 12	UCSC / East Side Direct	28.7%	18.0%
<b>Rural</b>		<b>25.4%</b>	<b>16.5%</b>
Route 40	Davenport / North Coast Beaches	<b>26.9%</b>	<b>23.7%</b>
Route 41	Bonny Doon	<b>27.7%</b>	<b>18.4%</b>

Source: American Community Survey 2013 5-Year Estimates, based on a 0.5 mile service buffer.

\* "In Poverty" is consistent with the term "low-income" throughout this report

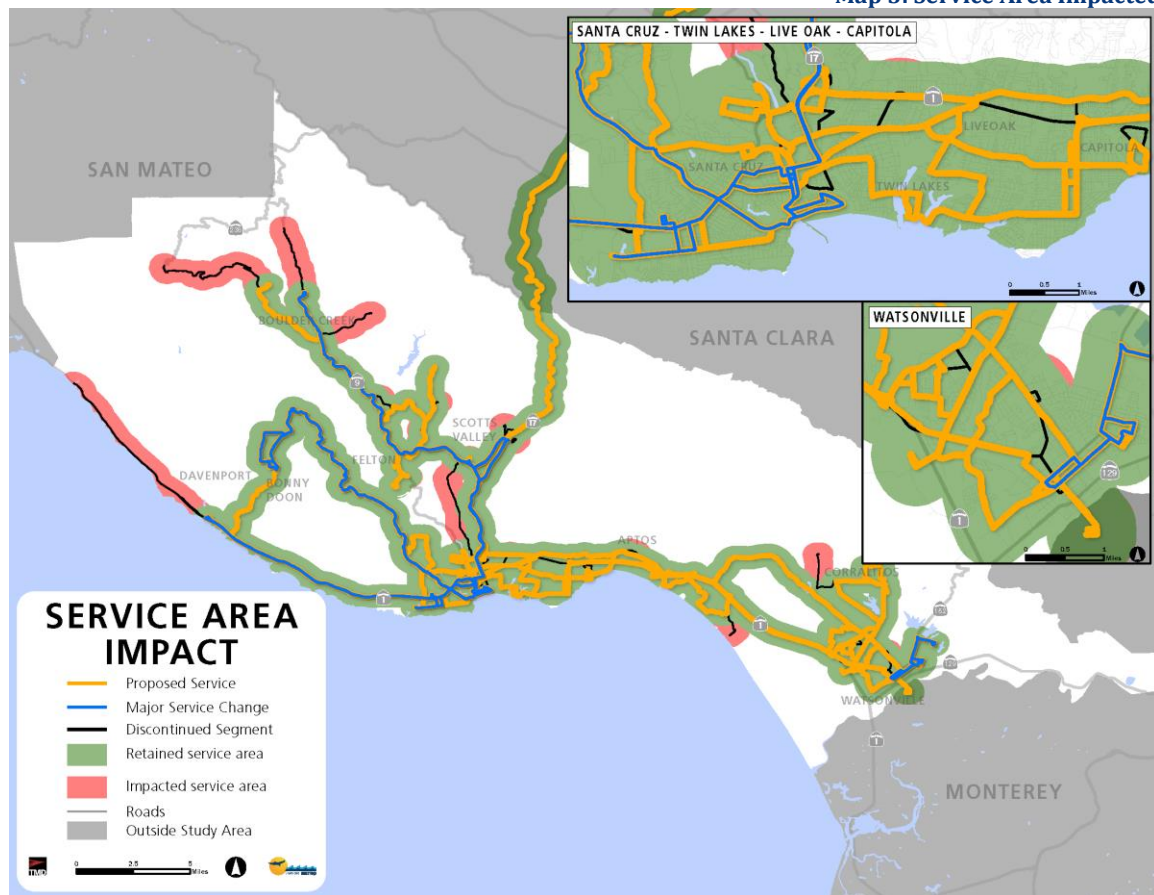
Based on the demographic data, 12 of the 16 routes with major service changes may disproportionately impact Title VI populations and require further review to determine the level of impact and possible mitigation measures. Eight of the local routes impact either minority or low income populations above the average levels; of these, three routes (Route 74, 77, and 79) impact both groups. Two intercity routes (Routes 69A and 91X) impact both above average minority and low income passengers, in addition to two rural routes (Routes 40 and 41). The UCSC route with a major service change does not show impacts above the tier average for either population.

# Exhibit 1

## Service Area Reduction

Most areas with a significant service reduction or service elimination are covered by alternative transit routes (as described in the Alternatives Available to Passengers Impacted by Service Changes section below), however there are some areas of the County where transit service has been eliminated and no other transit options are available. These areas are summarized in Table 3, below. Map 3 shows a ½-mile area around each route within the revised system to illustrate service availability related to the service reductions. Discontinued segments of routes that do not have another METRO route option include Highway 1 north of Davenport (previously served by Route 42); prior extensions of Route 35 past Boulder Creek; Graham Hill Road; portions of Scotts Valley; LaSelva Beach; and Corralitos. The demographics of these areas are shown in Table 3.

Map 3: Service Area Impacted





**Table 3: Areas with No Alternative Service**

<b>Demographics of Areas with Discontinued Service</b>			
Prior Route	Segment Name	% Minority	% in Poverty
<b>Local</b>		<b>44.4%</b>	<b>16.3%</b>
Route 30		24.9%	<b>17.6%</b>
	<i>Mission Springs</i>	14.0%	3.6%
	<i>Graham Hill</i>	27.0%	<b>20.3%</b>
Route 54		23.1%	9.7%
	<i>La Selva</i>	13.1%	7.0%
Route 56		22.7%	9.8%
	<i>La Selva</i>	13.1%	7.0%
<b>Intercity</b>		<b>39.8%</b>	<b>15.0%</b>
Route 35		20.8%	14.3%
	<i>Big Basin</i>	18.9%	12.2%
	<i>Highway 9</i>	9.5%	6.3%
	<i>Bear Creek</i>	6.5%	7.5%
<b>Rural</b>		<b>25.4%</b>	<b>16.5%</b>
Route 40		<b>26.9%</b>	<b>23.7%</b>
	<i>North of Davenport</i>	20.0%	15.6%

Source: American Community Survey 2013 5-Year Estimates, based on a 0.5 mile service buffer.

\* "In Poverty" is consistent with "low-income" used throughout this report

While some routes that have experienced a major service change serve a higher than average percentage of minorities and/or low-income populations across their entire route service area, a majority of the discontinued segments without another transit option have lower than average Title VI populations for the service tier or the route. These areas are not estimated have impacts to Title VI populations, with the exception of the Graham Hill Road section of Route 30. This area was previously served by Route 30 and has a higher than average percent of low-income residents. The population density is low and spread out, making the segment difficult to effectively serve with transit.

### Alternatives Available to Passengers Impacted by Service Change

In order to reduce operating costs to meet budget constraints, some proposed service reductions include eliminating routes or route segments where no alternative transit service is available. The goal of the Comprehensive Operations Analysis is to reduce unproductive services while maintaining a solid network of services that continue to provide adequate service to the residents of the County. The proposed network may result in service gaps which may impact transit dependent populations; however, these changes may be necessary to maintain a financially viable core network.

# Exhibit 1

## Service Change Title VI Compliance Review

Table 4 shows routes undergoing a major service change that serve areas with a higher than average Title VI population (minority and low-income) and provides a list of alternative routes available to residents. The alternative options are further summarized below.

**Table 4: Alternative Service Options**

Alternative Service Options			
Route	Name	Change	Alternative Routes
<b>Local</b>			
Route 3	Mission / Natural Bridges	Frequency and span reduced.	19, 20
Route 4W	Harvey West Weekend	Eliminated.	No alternative weekend service; Weekday service is available on Route 4.
Route 8	Emeline	Eliminated.	4,66,71
Route 30	Graham Hill / Scotts Valley	Eliminated.	17,35,66,71
Route 68	Live Oak Via Broadway / Portola	Span Reduced.	66, 69A, 69W, 71
Route 74	Ohlone Parkway / Rolling Hills	Eliminated.	69A, 69W, 72, 74S
Route 77	Civic Plaza / Pajaro	Eliminated.	72,75,74s,71
Route 79/79W	East Lake	Alignment, frequency, and span change.	No other routes outside of Route 79
<b>Intercity</b>			
Route 69A	Capitola Rd. / Watsonville Via Airport	Span reduced.	69W, 71, 75
Route 91X	Express Santa Cruz / Watsonville	Eliminated.	69A, 69W, 71
<b>Rural</b>			
Route 40	Davenport / North Coast Beaches	Alignment, frequency, and span change.	42
Route 41	Bonny Doon	Alignment, frequency, and span change.	42

### LOCAL ROUTES

Modifications to ten local routes qualify as major service changes, and eight of these serve Title VI populations (based on ACS data).





# Exhibit 1

## Santa Cruz Metropolitan Transit District

**Watsonville:** Routes 74, 77, and 79 serve the highest percentage of minorities and a higher-than-average percent of low-income populations. While service on Routes 74 and 77 are eliminated, residents have other bus service options within half a mile (as shown in Map 3): Routes 69A, 69W, 72, and 74S cover portions of Route 74; Routes 71, 72, 75, and 74S cover portions of Route 77. Service on Route 79 is maintained, but at roughly half the current level; residents in northeast Watsonville do not have transit options other than Route 79.

**Santa Cruz:** Routes 3, 4W, and 8 each serve a higher than average percentage of low-income residents, but a lower than average percentage of minorities. Frequency on Route 3 is reduced from every 60 to every 120 minutes; passengers can still reach destinations on Route 3, but with a more limited schedule, or by riding Routes 19 or 20, which together cover almost the entire service area of Route 3. Route 19 provides service along the same alignment as Route 3 between METRO Center and the intersection of Bay and Mission every half hour during the school year and every hour when school is not in session; Route 20 provides service between METRO Center and Natural Bridges every hour. The elimination of Route 4W results in no weekend service to Harvey West Boulevard, Encinal Street, and River Street; passengers would need to complete their trips on weekdays. Route 4W had the second-lowest ridership on Saturdays (35 passengers per day) and Sundays (30 passengers per day), second only to Route 54 (which is also proposed for elimination). While Route 8 is discontinued, the route only had an average of five passengers per day, and the service area is maintained by Routes 4, 66, and 71 (the area between Water Street and downtown is covered by Routes 66 and 71). Route 8 operates one morning trip between METRO Center and the Emeline Complex. Route 4 will continue to link the Emeline Complex to METRO Center, however the first trip is two hours later than Route 8's service. Passengers from Ocean, Water, and Front Streets could still board Routes 4 or 66, which operate every hour, or Route 71, which operates every half hour, at the same time of day Route 8 service was provided. Overall, service coverage in downtown Santa Cruz is not reduced, with the exception of weekend service along the 4W route.

**Scotts Valley:** Route 30 is proposed for elimination and serves a slightly higher than average low-income population. Route 35 provides service along portions of this route in Scotts Valley, and both Route 35 and the Highway 17 Express continue to link Scotts Valley to Santa Cruz. With Route 35 rerouted via Highway 17, no service is provided to Graham Hill Road.

**Live Oak:** Route 68 is proposed to run only during peak hours, resulting in a 42 percent reduction in service hours. This route serves a slightly higher than average low-income population, however there are other transit options: Route 66 continues to provide service between the Santa Cruz METRO Center and Capitola Mall along Portola Drive; Routes 69A, 69W, and 71 continue to connect METRO Center with Water Street and Soquel Drive. No off-peak service is provided along 17<sup>th</sup> Avenue.

### INTERCITY ROUTES

Route 35 constitutes a major service change because of the elimination of extended branches as well as reductions in frequency and span. The route service area average does not have a higher than average percentage of minorities or low-income. Branches of the route extending past the Mountain Store and



# Exhibit 1

## *Service Change Title VI Compliance Review*

the Country Club have been discontinued; the demographics of these areas (as presented in Table 3) show that each of these segments have low-income and minority populations well below both the route average and the intercity service tier average.

Route 69A is proposed to run only during peak hours; most passengers traveling between Santa Cruz and Watsonville can utilize Route 69W or 71. Route 71 serves the same section of Freedom Boulevard as Route 69A, although the travel time to Santa Cruz is longer. No route connecting to Santa Cruz will operate along Airport Boulevard during non-peak hours, however most destinations along this street are within half a mile of Freedom Boulevard or Green Valley Road (where Route 71 provides service), and local Route 75 serves a portion of Airport Boulevard.

Although Route 91X is proposed for elimination, commuters can take Routes 69A, 69W, and 71 between Watsonville and Santa Cruz (each of which takes 20 to 35 minutes longer).

### RURAL ROUTES

Major service changes are proposed for two rural routes, both of which serve areas with higher than average minority and low-income populations.

Route 40 runs less frequently and on a reduced span (now operating only one morning trip). Route 42 is proposed to operate two evening trips, returning students and workers to Davenport. Service would no longer be provided on weekends, and the route would not continue past Davenport. The demographics of this area are analyzed in the Service Area Reduction section (Table 3), and show that the segment being eliminated does not contain higher than average Title VI populations (minority and low-income). The population density is extremely low along Highway 1 and difficult to serve with transit.

Route 41 provides less weekday service (proposed to operate one morning trip) and no longer provides weekend service. Route 42 is proposed to operate two evening trips, returning students and workers to Bonny Doon on weekdays, and two trips on weekends (one morning and one evening). Lifeline transit services are retained, while the least productive trips are eliminated. Residents here do not have another transit option.

### Conclusion

In order to meet the \$6.5 million budget deficit and to operate a financially sustainable network, large service reductions were required by METRO; retaining transit services at current levels is not possible. Recommendations were developed based on productivity (such as passengers per revenue hour) and financial effectiveness (such as cost and subsidy per passenger), as well as ensuring adequate service to the greater County community, resulting in proposed changes to 30 of METRO's 33 routes. Based on METRO's definition of a major service change as a reduction in service hours by 25 percent or more, 16 routes will undergo a major service change (nine of which are discontinued) that required further review to identify potential disproportionate impacts to minority or low income populations as required by Title VI. A review of census block groups within a half mile of routes with major service changes found high



# Exhibit 1

## Santa Cruz Metropolitan Transit District

concentrations of Title VI populations along 12 of these routes, all of which were analyzed for possible impacts and mitigation measures.

The vast majority of the routes with major services changes, including those serving higher than average minority or low-income populations, have multiple other transit options available. In most cases, while a frequent network may not be maintained, lifeline services are still available for those who depend on transit. A majority of areas where service is entirely eliminated have lower than average concentrations of minority and low income populations; the one exception being Graham Hill Road.

Unfortunately, due to tight financial constraints, not all negative impacts could be avoided. Without reducing METRO's service area, route frequencies and spans would need to be further cut; without reducing frequencies and span, the service area would need to shrink. The Comprehensive Operations Analysis balances impacts to riders with financial constraints. Any remaining route level impacts disproportionately affecting Title VI riders are unavoidable, and are done at the cost of retaining a stronger network and higher overall quality of service to benefit the most possible transit riders.

The FTA Circular 4702.1B "Title VI Program Guidelines for Federal Transit Administration Recipients" provides that a transit agency "can implement a fare increase or major service reduction that would have disproportionately high and adverse effects provided that the [agency] demonstrates that the action meets a substantial need that is in the public interest and that alternatives would have more severe adverse effects than the preferred alternative." It has been determined that alternatives to these recommendations would have more severe adverse effects (including the possible shutdown of the entire METRO service), thus justifying the major service changes.



Propuesta de Cambio de Servicio  
Revisión de Conformidad  
con el Título VI

*Prepared by:*



# Exhibit 1

## Objetivo

El Título VI de la Ley de Derechos Civiles de 1964 garantiza que “ninguna persona en los Estados Unidos, debe ser excluida de participar en, o negársele los beneficios de, o estar sujeto a discriminación bajo cualquier programa o actividad que esté recibiendo asistencia financiera federal, basado en raza, color o nacionalidad.” Los requisitos del Título VI expresan que las agencias que estén localizadas en un área de población urbanizada de más de 200,000 personas y que opera más de 50 vehículos de rutas fijas durante su servicio pico deben efectuar un análisis de equidad del Título VI siempre que un cambio grande sea implementado. El área de población urbanizada de Santa Cruz METRO está por debajo del umbral de las 200,000 personas y por lo tanto no está sujeto a los requisitos del Título VI. Sin embargo, la agencia mantiene el compromiso de asegurar que el impacto sea mínimo para los residentes del área y por ende de manera voluntaria efectuó un análisis modificado del Título VI, siguiendo las directrices de la FTA. Santa Cruz METRO se ha comprometido con los objetivos de la FTA del Título VI enunciados en la Circular 4702.1B asegurando que los beneficios asistidos por la FTA y servicios relacionados estarán disponibles y distribuidos equitativamente sin considerar raza, color o nacionalidad.

Este análisis fue realizado de conformidad con el 49 CFR Sección 21.5 (b) (7) Apéndice C al 49 CFR Parte 21 y el Capítulo Cuatro de la Circular de la FTA 4702.1B con fecha de publicación del 1 de octubre de 2012. Santa Cruz METRO evaluó su reducción de servicios para estar de conformidad con los requisitos del Título VI, aun sin estar obligado a hacer tal evaluación con base en la población del área urbanizada.

## Antecedentes

Santa Cruz METRO es el proveedor de transporte público principal en el condado de Santa Cruz, operando en un área de 446 millas cuadradas. Sin importantes reducciones de servicio en el próximo año, la agencia actualmente se propone a operar con un déficit de \$6.5 millones. Previamente, los fondos de reserva han sido utilizados para cubrir la brecha entre los fondos y los costos de operación. Sin embargo, con el agotamiento del resto de estos recursos, se realizó un estudio de todo el sistema para identificar los ahorros en costos para que de esta forma Santa Cruz Metro siga en operación. A lo largo de los últimos siete meses, se realizó un Análisis Exhaustivo de Operaciones (COA por sus siglas en inglés) para el sistema de transporte de Santa Cruz METRO. Se diseñaron un juego de recomendaciones y escenarios de servicio para aprovechar las oportunidades del mercado y fortalezas de desempeño de la red, minimizar la pérdida de usuarios, asegurar la cobertura adecuada a lo largo del Condado y colocar a Santa Cruz METRO en el camino de la sostenibilidad financiera.

Prepared by:



# Exhibit 1

*Service Change Title VI Compliance Review*

## Definición de Cambio Mayor de Servicio

Las políticas del Título VI requieren la revisión de cualquier reducción de servicio considerado por la agencia de ser un “cambio mayor de servicio.” Santa Cruz METRO define un cambio mayor de servicio como la diferencia sustancial de la cantidad de servicio en una ruta de transporte, representado más del 25 por ciento de reducción en las horas de servicio de la ruta.

## Cambios de Servicio Propuesto

Para poder tratar con el déficit del presupuesto, el Avance del Reporte Final del Análisis Exhaustivo de Operaciones de METRO propone reducciones a las rutas a lo largo de todas las categorías. La Tabla 1 muestra estos cambios propuestos. Las propuestas que constituyan un cambio mayor (la reducción en las horas de servicio en más del 25 por ciento) están anotadas en frente en negrillas de color rojo.



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## Santa Cruz Metropolitan Transit District

**Tabla 1: Cambio de Servicios Propuestos**

Proposed Service Changes and Percent Change Impacts							
Route	Service Tier	Route Name	Service Change		Annual In-Service Hours		
			Type	Details	Current	Proposed	Percent Change
Route 3	Local	Mission / Natural Bridges	Frequency and span reduced.	Weekday frequency reduced to every 120 minutes, span reduced by one hour.	2,461	1,520	-38.3%
Route 4	Local	Harvey West / Emeline	Span reduced.	First trip discontinued.	2,071	1,883	-9.1%
Route 4W	Local	Harvey West Weekend	Service discontinued.		208	0	-100.0%
Route 8	Local	Emeline	Service discontinued.		151	0	-100.0%
Route 10	UCSC	UCSC Via High	Span reduced, service days reduced.	Service changed to run school-year only. First trip discontinued.	4,674	3,771	-19.3%
Route 12	UCSC	UCSC / East Side Direct	Service discontinued.		159	0	-100.0%
Route 15	UCSC	UCSC via Laurel West	Frequency and span reduced.	School year service reduced to be consistently every 30 minutes during day, 15 minutes peak. First and last two trips discontinued.	5,265	4,590	-12.8%
Route 16	UCSC	UCSC via Laurel East	Frequency and span reduced.	First trip discontinued, consistent service over the school year. Weekend headways reduced to be consistent 30 minutes. Weekend span reduced by 1.5 hours.	12,047	11,609	-3.6%
Route 17	Highway 17	AMTRAK Hwy 17 Express	Alignment change, frequency reduced.	Service to/from Soquel Park & Ride discontinued. 6 weekday, 3 weekend (one-way) trips discontinued.	21,093	17,139	-18.7%
Route 19	UCSC	UCSC via Lower Bay	Summer frequency reduced.	Reduce frequency in Summer from 30 to 60 minutes.	6,690	6,319	-5.5%
Route 20/20D	UCSC	UCSC via Westside	Alignment change and weekend span reduced.	Rerouting starting at 6:20P (5:20 weekends) to connect UCSC to Delaware via Western, Mission, Almar. Pacific Shores deviation discontinued. Weekend span reduced.	6,406	6,615	3.3%
Route 30	Local	Graham Hill / Scotts Valley	Service discontinued.		879	0	-100.0%
Route 33	Rural	Lompico SLV / Felton Faire	No change.		228	227	-0.3%
Route 34	Rural	South Felton	No change.		180	180	0.2%
Route 35	Intercity	San Lorenzo Valley - Mountain Store/Country Club	Alignment, frequency, and span change.	Service past Mountain Store / Country Club discontinued. Off-peak and weekend frequency reduced to every 60 minutes. Weekend span shortened by 4.5 hours.	21,547	15,046	-30.2%
Route 40	Rural	Davenport / North Coast Beaches	Alignment, frequency, and span change. Weekend service eliminated.	Route to serve Davenport and SCHS, service west of Davenport discontinued (Cement Plant, Waddell Creek). 3 weekday trips eliminated, weekend service discontinued.	1,031	187	-81.8%
Route 41	Rural	Bonny Doon	Alignment, frequency, and span change. Weekend service eliminated.	Morning trip only for Bonny Doon - Santa Cruz. 3 weekday trips eliminated, weekend service discontinued.	1,645	195	-88.1%
Route 42	Rural	Davenport / Boony Doon	Alignment and change, additional trip.	Route to serve SCHS, Davenport and then Bonny Doon. One trip added.	482	1,005	108.6%
Route 54	Local	Capitola / Aptos / La Selva Beach	Service discontinued.		612	0	-100.0%
Route 55	Local	Río del Mar	Alignment change.	Service discontinued on Río del Mar Blvd; trips at 8:30 and 1:30 extend out to Via Pacifica (covers Route 56 elimination).	2,301	2,251	-2.2%
Route 56	Local	La Selva	Service discontinued.		460	0	-100.0%
Route 66	Local	Live Oak via 17th	Span reduced.	Weekend span reduced by 3 hours.	6,943	6,786	-2.3%
Route 68	Local	Live Oak Via Broadway / Portola	Span reduced.	Service reduced to run peak only. Weekend span reduced by 5 hours.	5,444	3,120	-42.7%
Route 69A	Intercity	Capitola Rd. / Watsonville Via Airport	Span reduced.	Run during peak times only.	10,195	7,266	-28.7%
Route 69W	Intercity	Capitola Rd. / Cabrillo / Watsonville	Frequency reduced.	Evening service currently every 30 minutes reduced to every 60 minutes. Weekend span reduced by 2.5 hours.	13,266	12,783	-3.6%
Route 71	Intercity	Santa Cruz - Watsonville via Freedom	Frequency reduced, alignment change.	Weekday frequency reduced to 30 minutes all day (currently 15 minutes peak, 30 midday). Every other trip will run on Clifford and Loncoln/Crestview. Weekend frequency reduced to 60 minutes.	32,350	26,057	-19.5%
Route 72	Local	Corralitos	Alignment and span change, weekend service added.	Alignment change south of Freedom Centre, serves Airport Blvd and Ohlone Parkway. Service to Corralitos discontinued. 2 trips discontinued. Weekend service added.	3,455	3,558	3.0%
Route 74	Local	Ohlone Parkway / Rolling Hills	Service discontinued.		3,153	0	-100.0%
Route 74S	Local	PVHS Watsonville Hospital	No Change.		519	519	0.0%
Route 75	Local	Green Valley	Span reduced.	Weekday and weekend span reduced.	5,148	4,260	-17.2%
Route 77	Local	Civic Plaza / Pajaro	Service discontinued.		1,757	0	-100.0%
Route 79/79W	Local	East Lake	Alignment, frequency, and span change.	Alignment change to serve Pajaro Valley (except on weekends). Frequency reduced to run every 120 minutes (weekdays), and 2 trips (weekends).	2,485	1,330	-46.5%
Route 91X	Intercity	Express Santa Cruz / Watsonville	Service discontinued.		9,223	0	-100.0%
<b>System Total</b>					<b>184,526</b>	<b>138,216</b>	<b>-25.1%</b>

# Exhibit 1

*Service Change Title VI Compliance Review*

## Efectos del Cambio Mayor de Servicios sobre las Minorías y de Bajos Ingresos

Como se muestra anteriormente, varias rutas están propuestas para ser eliminadas, realineadas, reducción de frecuencia o lapsos de servicio y días de operación ajustados. La mayoría de las reducciones de servicios están propuestas en áreas menos productivas rurales o suburbanas (medido por el número de usuarios utilizando las rutas cada hora o aquellas rutas con costos más altos por pasajero); los servicios fueron conservados en el núcleo urbano donde el transporte tiene el mayor éxito. Los siguientes mapas muestran las áreas geográficas afectadas por los cambios de servicios propuestos.

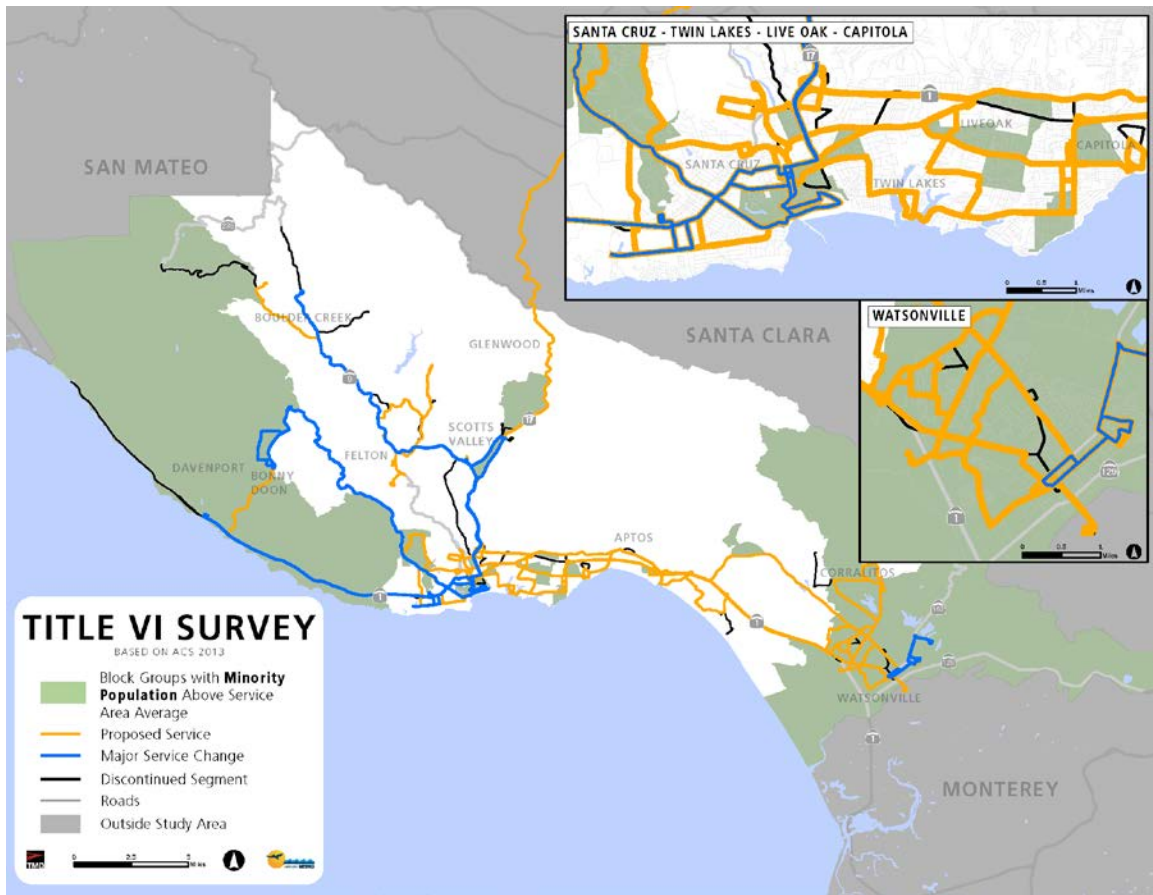
El Mapa 1 y el Mapa 2 muestran las áreas que cuentan con la mayor parte de la población minoría o de bajos ingresos que el promedio del área de servicio de METRO en relación a la eliminación de rutas y cambios mayores de servicio propuestos.



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Mapa 1: Población Minoritaria

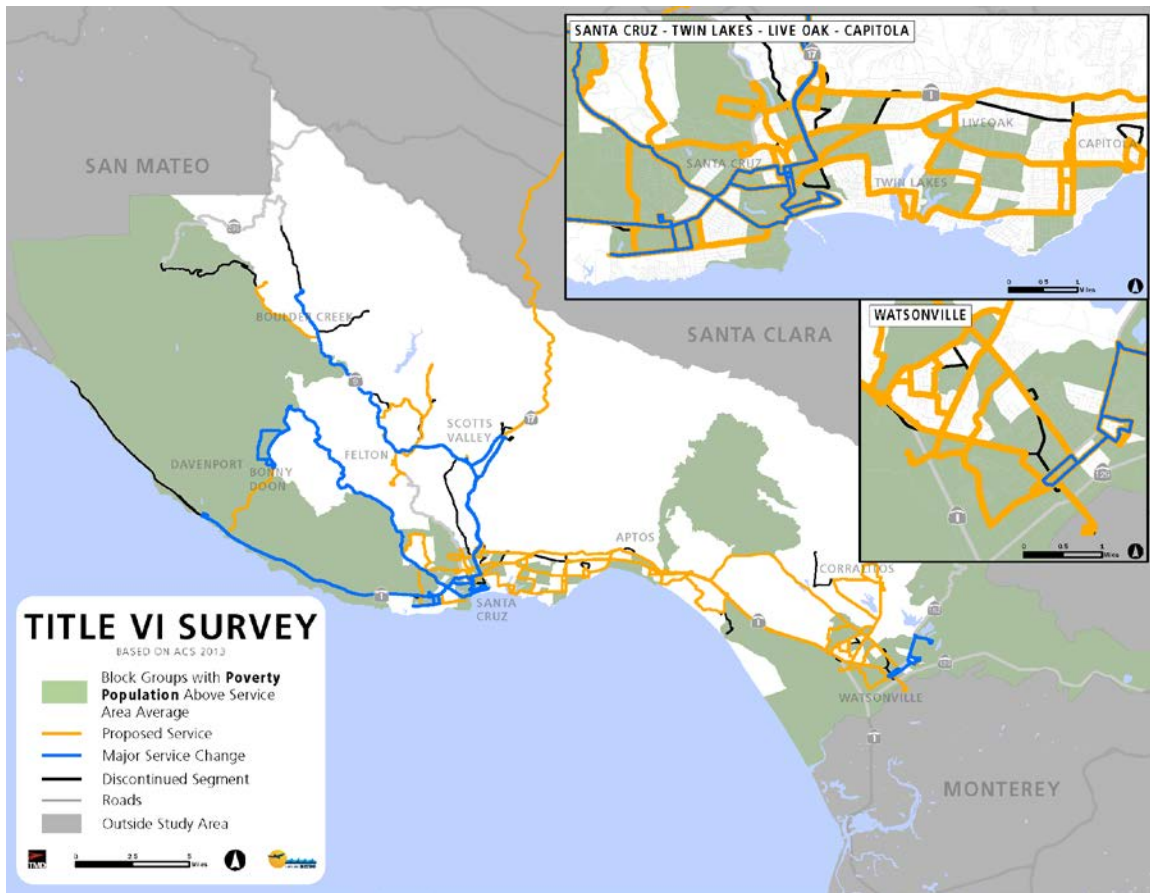




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## Service Change Title VI Compliance Review

Mapa 2: Población de Bajos Ingresos



## Poblaciones Afectadas

El objetivo de la evaluación del Título VI es el de identificar cualquier cambio mayor de servicio que tenga un impacto desigual o un agobio desproporcional sobre los usuarios de las poblaciones minoritarias o de bajos ingresos. Para poder determinar cualquier efecto potencial, el porcentaje de la población que califica como minoría o de bajos ingresos dentro de media milla del área de influencia fue calculada para todas las rutas existentes de METRO (utilizando los datos de grupo del *American Community Survey* de 2013) y promediada a lo largo de cada tipo de servicio. Las rutas que cumplen o exceden el umbral del “cambio mayor de servicio” definido fueron comparadas al promedio del tipo de servicio de porcentajes de poblaciones minoritarias o de bajos ingresos<sup>1</sup>, como se muestra a continuación en la Tabla 2 (las poblaciones del servicio de ruta que exceden el nivel promedio de servicio están

<sup>1</sup> El promedio para cada tipo de servicio fue calculado basado en todas las rutas dentro de un nivel, sin importar si había un cambio mayor de servicio.



**Tabla 2: Población cerca de Rutas con Cambios Mayores de Servicio**

Demografía del Censo			
Ruta	Nombre	% de Minoría	% en Pobreza
<b>Local</b>		<b>44.4%</b>	<b>16.3%</b>
Ruta 3	Mission / Natural Bridges	27.5%	<b>23.7%</b>
Ruta 4W	Harvey West Weekend	35.5%	<b>24.8%</b>
Ruta 8	Emeline	29.0%	<b>23.6%</b>
Ruta 30	Graham Hill / Scotts Valley	24.9%	<b>17.6%</b>
Ruta 54	Capitola / Aptos / La Selva Beach	23.1%	9.7%
Ruta 56	La Selva	22.7%	9.8%
Ruta 68	Live Oak Via Broadway / Portola	31.6%	<b>19.9%</b>
Ruta 74	Ohlone Parkway / Rolling Hills	<b>84.2%</b>	<b>21.0%</b>
Ruta 77	Civic Plaza / Pajaro	<b>86.1%</b>	<b>22.7%</b>
Ruta 79/79W	East Lake	<b>83.6%</b>	<b>22.5%</b>
<b>Intercity</b>		<b>39.8%</b>	<b>15.0%</b>
Ruta 35	San Lorenzo Valley - Mountain Store/Country Club	20.8%	14.3%
Ruta 69A	Capitola Rd. / Watsonville Via Airport	<b>48.1%</b>	<b>17.3%</b>
Ruta 91X	Express Santa Cruz / Watsonville	<b>44.2%</b>	<b>17.6%</b>
<b>UCSC</b>		29.8%	19.8%
Ruta 12	UCSC / East Side Direct	28.7%	18.0%
<b>Rural</b>		<b>25.4%</b>	<b>16.5%</b>
Ruta 40	Davenport / North Coast Beaches	<b>26.9%</b>	<b>23.7%</b>
Ruta 41	Bonny Doon	<b>27.7%</b>	<b>18.4%</b>

Fuente: American Community Survey 2013 5-años. Estimados basados en un espacio de servicio de 0.5 millas.

\* "En Pobreza" es consistente con "bajos ingresos" en todo este reporte

Basado en los datos demográficos, 12 de las 16 rutas con cambios mayores de servicio pueden desproporcionadamente afectar poblaciones del Título VI y requieren de más revisiones para determinar el nivel de impacto y las posibles medidas de mitigación. Ocho de las rutas locales afectan ya sea a la población minoritaria o a la de bajos ingresos por encima de los niveles promedios; de éstas, tres rutas (Ruta 74, 77 y 79) afectan a ambos grupos. Dos rutas de entre-ciudades (Ruta 69A y 91X) afectan a ambos grupos de pasajeros de minorías y de bajos ingresos por encima del promedio, además de dos rutas rurales (Ruta 40 y 41). La Ruta UCSC con cambio mayor de servicio no muestra ningún impacto sobre el promedio del nivel de ambas poblaciones.

## Reducción de Área de Servicio

La mayoría de las áreas con reducción de servicio o eliminación de servicio están cubiertas por rutas alternas de transporte (como se describe en la sección a continuación de las Alternativas Disponibles para los Pasajeros Afectados por los Cambios en los Servicios), no obstante existen algunas áreas del Condado donde el servicio de transporte ha sido eliminado y no hay otra opción de transporte disponible. Estas áreas se resumen en la Tabla 3, a continuación. El Mapa 3 muestra un área de ½ milla alrededor de cada ruta dentro del sistema revisado para ilustrar la disponibilidad del servicio en relación a las reducciones de servicio. Los segmentos discontinuados de las rutas que no cuentan con otra opción de ruta de METRO incluyen Highway 1 al norte de Davenport (anteriormente servicio de la Ruta 42); las extensiones anteriores de la Ruta 35 más allá de Boulder Creek; Graham Hill Road; partes de Scotts Valley; La Selva Beach; y Corralitos. La demografía de estas áreas se muestra en la Tabla 3.

Mapa 3: Área de Servicio Afecteda

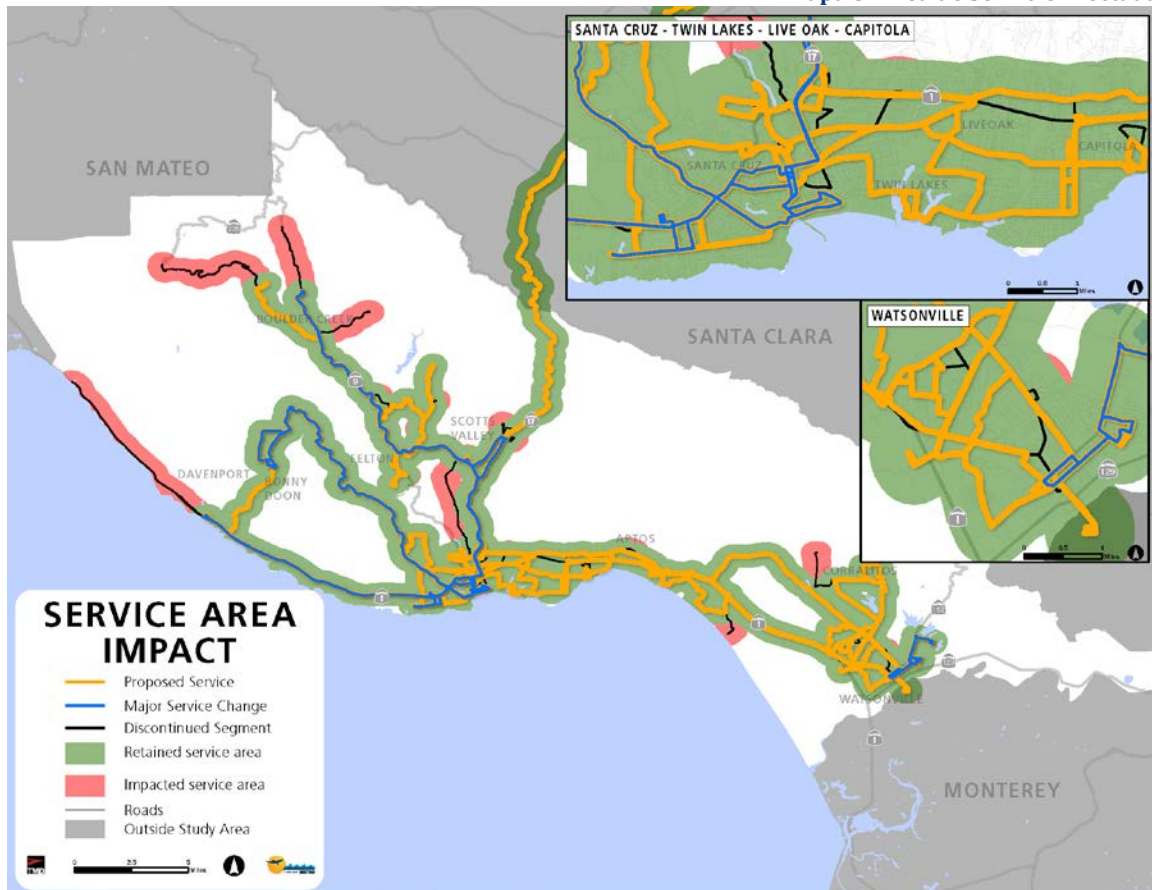




Tabla 3: Áreas sin Servicio Alternativo

<b>Demografía de las Áreas con Servicio Descontinuado</b>			
Ruta Anterior	Nombre del Segmento	% de Minoría	% en Pobreza
<b>Local</b>		<b>44.4%</b>	<b>16.3%</b>
Ruta 30		24.9%	<b>17.6%</b>
	<i>Mission Springs</i>	14.0%	3.6%
	<i>Graham Hill</i>	27.0%	<b>20.3%</b>
Ruta 54		23.1%	9.7%
	<i>La Selva</i>	13.1%	7.0%
Ruta 56		22.7%	9.8%
	<i>La Selva</i>	13.1%	7.0%
<b>Intercity</b>		<b>39.8%</b>	<b>15.0%</b>
Ruta 35		20.8%	14.3%
	<i>Big Basin</i>	18.9%	12.2%
	<i>Highway 9</i>	9.5%	6.3%
	<i>Bear Creek</i>	6.5%	7.5%
<b>Rural</b>		<b>25.4%</b>	<b>16.5%</b>
Ruta 40		<b>26.9%</b>	<b>23.7%</b>
	<i>North of Davenport</i>	20.0%	15.6%

Fuente: American Community Survey 2013 5-años Estimados basados en un espacio de servicio de 0.5 millas.

\* "En Pobreza" es consistente con "bajos ingresos" en todo este reporte

Mientras algunas rutas que han experimentado un cambio mayor de servicio sirven a un porcentaje más alto que el promedio de poblaciones de minorías y/o de bajos ingresos a lo largo de toda su área de servicio de ruta, la mayoría de los segmentos descontinuados sin ninguna otra opción de transporte cuentan con una población de servicio del Título VI por debajo del promedio para su nivel de servicio o ruta. No se estima que estas áreas tengan impacto sobre las poblaciones del Título VI, con la excepción de la sección de la Ruta 30 de Graham Hill Road. A esta área anteriormente le prestaba servicio la Ruta 30 y tiene un porcentaje más alto que el promedio de residentes de bajos ingresos. La densidad de población es baja y dispersa, haciendo del segmento difícil de prestarle un servicio de transporte efectivo.

## Alternativas Disponibles para los Pasajeros Afectados por el Cambio de Servicio

Para poder reducir los costos de operación y poder cumplir con las restricciones presupuestarias, algunas de las reducciones de servicio propuestos incluye la eliminación de rutas o segmentos de rutas donde no está disponible un servicio de transporte alterno. La meta del Análisis Exhaustivo de Operaciones es el de reducir los servicios improductivos mientras que se mantiene una red sólida de

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## Service Change Title VI Compliance Review

servicios que continúen brindando el servicio adecuado para los residentes del Condado. La red propuesta puede resultar en varios huecos en el servicio los cuales podrían afectar a las poblaciones que dependen del transporte; sin embargo, estos cambios pueden ser necesarios para mantener una red central financieramente viable.

La Tabla 4 muestra las rutas que estarán sometidas a cambios mayores de servicio con una población más alta del promedio del Título VI (minoría y de bajos ingresos) y brinda una lista de las rutas alternativas disponibles para los residentes. Las opciones de alternativa se resumen con más detalle a continuación.

**Tabla 4: Opciones de Servicio Alternativo**

Opciones de Servicio Alternativo			
Ruta	Nombre	Cambio	Rutas Alternativas
<b>Local</b>			
Ruta 3	Mission / Natural Bridges	Frecuencia y duración reducida	19, 20
Ruta 4W	Harvey West Weekend	Eliminada.	Sin alternativa en servicio de fin de semana; Servicio semanal disponible en la Ruta 4.
Ruta 8	Emeline	Eliminada.	4,66,71
Ruta 30	Graham Hill / Scotts Valley	Eliminada.	17,35,66,71
Ruta 68	Live Oak Via Broadway / Portola	Duración Reducida.	66, 69A, 69W, 71
Ruta 74	Ohlone Parkway / Rolling Hills	Eliminada.	69A, 69W, 72, 74S
Ruta 77	Civic Plaza / Pajaro	Eliminada.	72,75,74s,71
Ruta 79/79W	East Lake	Alineación, frecuencia y duración cambiada.	Ninguna otra ruta fuera de la Ruta 79
<b>Intercity</b>			
Ruta 69A	Capitola Rd. / Watsonville Via Airport	Duración reducida.	69W, 71, 75
Ruta 91X	Express Santa Cruz / Watsonville	Eliminado.	69A, 69W, 71
<b>Rural</b>			
Ruta 40	Davenport / North Coast Beaches	Alineación, frecuencia y duración cambiada.	42



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Ruta 41	Bonny Doon	Alineación, frecuencia y duración cambiada.	42
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## RUTAS LOCALES

Las modificaciones a diez rutas locales califican como cambios mayores de servicio y ocho de estas dan servicio a la población del Título VI (basado en los datos de la ACS).

**Watsonville:** Las Rutas 74, 77 y 79 dan servicio al más alto porcentaje de las minorías y un porcentaje más alto que el promedio de población de bajos ingresos. Mientras que los servicios en las Rutas 74 y 77 fueron eliminadas, los residentes cuentan con otras opciones de servicio de autobús dentro de media milla (como se muestra en el Mapa 3): las Rutas 69A, 69W, 72 y 74S cubren partes de la Ruta 74; las Rutas 71, 72, 75 y 74S cubren partes de la Ruta 77. El servicio en la Ruta 79 se mantiene, pero al menos a la mitad de su nivel actual; los residentes en el noroeste de Watsonville no cuentan con otras opciones de transporte que no sea la Ruta 79.

**Santa Cruz:** Las Rutas 3, 4W y 8 cada una da servicio a un porcentaje más alto del promedio de residentes de bajos ingresos, pero un porcentaje menor del promedio de minorías. La frecuencia de la Ruta 3 es reducida de cada 60 a cada 120 minutos; los pasajeros aún pueden llegar a su destino en la Ruta 3, pero con una programación más limitada, o utilizando las Rutas 19 ó 20, que juntas cubren casi la mayoría de toda el área de servicio de la Ruta 3. La Ruta 19 brinda servicio a lo largo de la misma alineación que la Ruta 3 entre el Centro METRO y la intersección de Bay y Mission cada media hora durante el año escolar y cada hora cuando la escuela no está en sesión; la Ruta 20 brinda servicio entre el Centro METRO y Natural Bridges cada hora. La eliminación de la Ruta 4W da como resultado el no servicio el fin de semana para Harvey West Boulevard, Encinal Street y River Street; los pasajeros necesitarían completar sus viajes entre semana. La Ruta 4W contaba con la afluencia más baja de usuarios en sábado (35 pasajeros por día), segundo solamente detrás de la Ruta 54 (la cual está también propuesta para la eliminación). Mientras que la Ruta 8 está descontinuada, la ruta solamente contaba con un promedio de cinco pasajeros por día, y el área de servicio se mantiene por las Rutas 4, 66 y 71 (el área entre Water Street y el centro de la ciudad está cubierta por las Rutas 66 y 71). La Ruta 8 opera un viaje matutino entre el Centro METRO y el Complejo Emeline. La Ruta 4 continuará enlazando al Complejo Emeline con el Centro METRO, sin embargo el primer viaje es dos horas más tarde que el servicio de la Ruta 8. Los pasajeros de Ocean, Water y Front Streets pueden aún abordar las Rutas 4 ó 66, las cuales operan cada hora, o la Ruta 71, la cual opera cada media hora, a la misma hora del día que la Ruta 8. En general, la cobertura de servicio en el centro de la ciudad de Santa Cruz no se redujo, con la excepción del servicio del fin de semana por la Ruta 4W.

**Scotts Valley:** La Ruta 30 está propuesta para ser eliminada y da servicio a una población de bajos ingresos un poco más alta de la media. La Ruta 35 brinda servicio a lo largo de porciones de esta ruta



# Exhibit 1

## *Service Change Title VI Compliance Review*

en Scotts Valley, y tanto la Ruta 35 como el Highway 17 Express continúan enlazando a Scotts Valley con Santa Cruz. Con la Ruta 30 desviada por el Highway 17, no se brinda servicio a Graham Hill Road.

**Live Oak:** La Ruta 68 está propuesta para sólo trabajar durante las horas pico, resultando en una reducción del 42 por ciento en las horas de servicio. Esta ruta da servicio a una población de bajos ingresos un poco más alta de la media, sin embargo existen otras opciones de transporte: la Ruta 66 continúa brindando servicio entre el Centro METRO de Santa Cruz y el Centro Comercial de Capitola a lo largo de Portola Drive; Las Rutas 69A, 69W y 71 continúan conectando el Centro METRO con Water Street y Soquel Drive. No se brinda servicio a lo largo de 17<sup>th</sup> Avenue fuera de las horas pico.

### RUTAS INTERCITY

La Ruta 35 constituye un cambio mayor de servicio debido a la eliminación de ramas extendidas así como reducciones en frecuencia y duración. El área de servicio de ruta promedio no cuenta con porcentaje por encima de la media de minorías y de bajos ingresos. Las ramas de la ruta que extienden más allá de Mountain Store y el Country Club han sido descontinuadas; la demografía de estas áreas (como se presenta en la Tabla 3) muestran que cada uno de estos segmentos tienen poblaciones de bajos ingresos y de minorías muy por debajo de la media de la ruta y de la media del nivel de servicio de intercity.

La Ruta 69A está propuesta para funcionar durante las horas pico; la mayoría de los pasajeros que viajan entre Santa Cruz y Watsonville pueden utilizar la Ruta 69W ó 71. La Ruta 71 da servicio a la misma sección de Freedom Boulevard que la Ruta 69A, aunque el tiempo del viaje a Santa Cruz es más largo. Ninguna ruta que conecte a Santa Cruz operará a lo largo de Airport Boulevard fuera de las horas pico, sin embargo la mayoría de los destinos a lo largo de esta calle están dentro de 0.5 millas de Freedom Boulevard o Green Valley Road (donde la Ruta 71 brinda servicio), y la Ruta 75 local da servicio a parte de Airport Boulevard.

Aunque la Ruta 91X está propuesta para ser eliminada, los usuarios pueden tomar las Rutas 69<sup>a</sup>, 69W y 71 entre Watsonville y Santa Cruz (cada uno de los cuales toma de 25 a 35 minutos o más).

### RUTAS RURALES

Los cambios mayores de servicio están propuestos para dos rutas rurales, ambas brindan servicio a áreas con poblaciones por encima de la media de minorías y de bajos ingresos.

La Ruta 40 opera con menor frecuencia y en duración reducida (ahora solamente opera un viaje por la mañana). La Ruta 42 está propuesta para funcionar dos viajes por la tarde, retornando a estudiantes y trabajadores a Davenport. La demografía de esta área son analizadas en la sección de Reducción de Área de Servicio (Tabla 3), y muestra que el segmento que está siendo eliminado no cuenta con poblaciones del Título VI por encima de la media (minoría y de bajos ingresos). La densidad de población es extremadamente baja a lo largo de Highway 1 y difícil de prestarles servicio de transporte.

La Ruta 41 brinda menos servicio entre semana (propuesto a operar un viaje por la mañana) y ya no dará servicios el fin de semana. La Ruta 42 está propuesta para dar dos viajes por la tarde, retornando a



# Exhibit 1

## Santa Cruz Metropolitan Transit District

los estudiantes y trabajadores a Bonny Doon entre semana, y dos viajes el fin de semana (uno en la mañana y otro por la tarde). Los servicios de transporte de Lifeline se mantienen, mientras que los viajes menos productivos serán eliminados. Los residentes de aquí no cuentan con otra opción de transporte.

### Conclusión

Para poder reducir el déficit presupuestal de \$6.5 millones y para operar una red financieramente sustentable, se requirieron grandes reducciones de servicio por parte de METRO; no es posible mantener los servicios de transporte en los niveles actuales. Las recomendaciones fueron desarrolladas basadas en la productividad (tales como pasajeros por hora de ingreso) y la efectividad financiera (tales como costo y subsidio por pasajero), así como asegurar el servicio adecuado a la mayor parte de la comunidad del Condado, resultando en los cambios propuestos a 30 de las 33 rutas de METRO. Basado en la definición de METRO de un cambio mayor de servicio como una reducción en las horas de servicio por 25 por ciento o más, 16 rutas estarán sujetas a un cambio mayor de servicio (nueve de las cuales están descontinuadas) que requieren de mayor revisión para identificar los impactos desproporcionados potenciales a las poblaciones minorías o de bajos ingresos como lo requiere el Título VI. Una revisión de los bloques de grupo del censo dentro de 0.5 millas de las rutas con mayores cambios de servicio encontraron altas concentraciones de poblaciones del Título VI a lo largo de estas 12 rutas, todas de las cuales fueron analizadas para los posibles impactos y medidas de mitigación.

La gran mayoría de las rutas con cambios mayores de servicio, incluyendo aquellas que dan servicio a poblaciones por encima de la media de minoría y de bajos ingresos, cuentan con múltiples opciones de transporte. En la mayoría de los casos, mientras que una red frecuente no pueda ser mantenida, los servicios de lifeline aún están disponibles para aquellos que dependen del transporte. La mayoría de las áreas donde el servicio fue eliminado en su totalidad tienen concentración por debajo de la media de poblaciones minoría o de bajos ingresos; la única excepción siendo Graham Hill Road.

Desafortunadamente, debido a las fuertes restricciones financieras, no todos los impactos financieros pudieron ser evitados. Sin haber reducido el área de servicio de METRO, las frecuencias y duraciones de las rutas tendrían que ser recortadas aún más; sin reducir las frecuencias y la duración, los servicios tendrían que ser disminuidos. El Análisis Exhaustivo de Operaciones balancea los impactos para los usuarios con restricciones financieras. Cualquier impacto a nivel de ruta restante que impacte desproporcionalmente a los usuarios del Título VI es inevitable, y son realizados al costo de mantener una red más fuerte y de mayor calidad general del servicio para beneficiar la mayor cantidad posible de usuarios.

La Circular de la FTA 4702.1B "Normas del Programa para los Beneficiarios de la Administración Federal de Transporte" establece que una agencia de transporte "puede implementar un incremento en la tarifa o reducción mayor de servicio que tendría efectos desproporcionalmente altos y adversos siempre que la [agencia] demuestre que las acciones respondan a una necesidad sustancial que es de interés público y que las alternativas tendrían más efectos adversos severos que la alternativa



# Exhibit 1

*Service Change Title VI Compliance Review*

preferente.” Se ha determinado que las alternativas a estas recomendaciones hubiesen tenido más efectos adversos severos (inclusive el posible cierre completo de los servicios de METRO), así justificando los cambios mayores de servicio.

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**Santa Cruz METRO Weekday Service Reduction Proposal 6.20.16**

**San Lorenzo Valley**

Route	Existing Wkdy		Proposed Wkdy		Change	Reason	Alternative Bus Route
	Span	Freq.	Span	Freq.			
30	6:45A - 2:15P	2 trips			Service discontinued	Low ridership on route	35A OB
33	6:53A - 2:50P	2 trips	6:53A - 2:50P	2 trips	No change		
34	7:25A - 3:30P	2 trips	7:25A - 3:30P	2 trips	No change		
35	5:40A - 11:00P	30	5:30A - 11:00P	30, except 90 after 6:30P	Service past Mountain Store / Country Club & on Bear Creek discontinued, except on school-term "ST" trips	Low ridership on outer segments, trip level ridership lower midday compared to peak	
					Service will run every 90 minutes after 6:30PM	Lower ridership in late night, but still important to take people home	

**Davenport / Bonny Doon**

Route	Existing Wkdy		Proposed Wkdy		Change	Reason	Alternative Bus Route
	Span	Freq.	Span	Freq.			
40	6:40A - 3:25P	4 trips	6:40A	1 trip	Route to serve Davenport and SCHS, service west of Davenport discontinued (Cement Plant, Waddell Creek)		
41	5:50A - 5:30P	4 trips	5:50A	1 trip	Route to serve Bonny Doon and SCHS	Covers school trips and workers in the morning and coverage in the evening to take people home	
42	8:30P	1 trip	3:30P, 5:30P & 8:30P	3 trips	Route to serve SCHS, Davenport and then Bonny Doon		

# Attachment D

## Santa Cruz Local / UCSC

Route	Existing Wkdy		Proposed Wkdy		Change	Reason	Alternative Bus Route
	Span	Freq.	Span	Freq.			
3	6:50A - 5:50P	60	7:50A - 5:50P	120	Frequency reduced to run every 120 minutes Serve Marine Lab twice per day	Low ridership Tourist hot spot and UCSC building new facility	19, 20
4	6:45A - 4:45P	60	7:45A - 4:45P	60	First trip discontinued	First trip carries 7 passengers, remaining trips average 17 passengers per trip	
8	7:35A	1 trip			Service discontinued	Low ridership (fewer than 5 passengers)	4
10	6:50A - 7:20P	60 (30)	7:20A - 7:20P	30	First trip discontinued Select trips will run UCSC school-year only	Low ridership on first trip Low ridership in Summer	
12	7:10A	1 trip			Service discontinued	Duplicates existing service along Routes 16, 68. Majority of boardings occur along Route 16 portion west of Pacific Station	16, 68
15	6:40A - 8:50P	school-term only	7:07A - 7:37P	school-term only	School year service reduced to be consistently every 30 minutes during day, 15 minutes peak First trip and last two trips discontinued	Many trips run on top of each other, supplemental service should be timed to new campus bell times Low ridership	
16	6:25A - 11:15P	30 (15)	6:37A - 11:07P	15 school, 30 summer	First trip discontinued, consistent service over the school year	Less likelihood of bunching and overcrowding on specific vehicles	
19	7:30A - 11:30P	30	7:30A - 11:30P	30 school, 60 summer	Change frequency in Summer	Lower ridership in Summer compared to rest of school year	3, 20
20	7:20A - 10:20P	60	7:15A - 10:15P	60	Rerouting starting at 6:15P to connect UCSC to Delaware via Western, Mission, Almar.	Proposed new alignment in evenings to serve Safeway.	3, 19
20D	7:20A - 11:20A & 3:20P - 6:20P	60	7:15A - 11:15A & 3:15P - 6:15P	60	No change		

**Intercity**

Route	Existing Wkdy		Proposed Wkdy		Change	Reason	Alternative Bus Route
	Span	Freq.	Span	Freq.			
69A	6:45A - 6:00P	60	6:50A - 6:00P	60	Start time change only		
69W	6:20A - 8:50P	60	6:37A - 8:37P	60	Evening service currently every 30 minutes reduced to every 60 minutes	69W is stronger route out of the semi-express services	
71	6:10A - 11:45P	15-30	6:10A - 11:42P	30	Frequency all days reduced to 30 minutes all day (currently 15 minutes peak, 30 midday)	Ridership per trip on peak vehicles between 20-25 passengers per trip, which can be absorbed into service every 30 minutes	
					Alternate trips between Clifford and Lincoln	Continue to serve Clifford, high ridership on Lincoln corridor	
91X	5:55A - 5:45P	15-30	5:57A (IB) - 5:25P (OB)	30	Specific trips eliminated, frequency reduced to 30 all day	Low ridership at certain times	
					Select trips will run Cabrillo school-year only	Low ridership in Summer	

Live Oak / Capitola / Rio Del Mar / Aptos

Route	Existing Wkdy		Proposed Wkdy		Change	Reason	Alternative Bus Route
	Span	Freq.	Span	Freq.			
54	5:35P	1 trip			Service discontinued	Low ridership (3-5 passengers per trip)	55
55	7:30A - 4:30P	60	7:30A - 5:30P	60	Service reduced to Rio Del Mar area to run only at 8:30AM, 1:30P & 5:30P to make up for Route 54 & 56 discontinuation	Low ridership on segments east of Rio Del Mar Beach	
56	8:00A - 1:55P	2 trips			Service discontinued	Low ridership (3-5 passengers per trip)	55
66	6:45A - 10:00P	60	6:45A - 10:00P	60	No change		
68	6:15A - 6:30P	60	6:30 (IB) - 6:30P	60	First OB trip eliminated	Low ridership early morning	

# Attachment D

## Watsonville Local

Route	Existing Wkdy		Proposed Wkdy		Change	Reason	Alternative Bus Route
	Span	Freq.	Span	Freq.			
72	5:45A - 6:45P	60	6:45A - 5:45P	60	Alignment change south of Freedom Centre, serves Airport Blvd Service to Corralitos discontinued	Route to cover segments lost with Route 74 discontinuation: Airport Blvd, Social Security Office, Watsonville Community Hospital Less than 10 daily boardings on this segment	
74	6:10A - 6:10P	60			Service discontinued	Poor route design, low ridership on all segments, Ohlone Parkway segment covered by Route 72, Shady Oaks service within walking distance of Airport Blvd Service (69A, new 79) and Green Valley Road service (Route 75)	69A, 72, 75, 79
74S	7:00A & 3:10P	2 trips	7:00A & 3:10P	2 trips	No change		
75	5:15A - 7:15P	60	6:15A - 6:15P	60	Span reduced, first and last trips discontinued	Green Valley corridor has strong ridership compared to other Watsonville local routes, but early morning/late evening trips have low ridership	
77	6:30A - 6:30P	60			Service discontinued	Low ridership, segment of service covered by MST, Pajaro Valley now served by 79, and 71 on Freedom Blvd	69A, 71, 79
79	6:25A - 5:45P	60	7:25A - 5:45P	120	Alignment change to serve Pajaro Valley. Frequency reduced to run every 120 minutes.	Route to cover segments lost with Route 77 discontinuation.	

## Highway 17

Route	Existing Wkdy		Proposed Wkdy		Change	Reason	Alternative Bus Route
	Span	Freq.	Span	Freq.			
17	4:45A - 10:45P	varies	4:45A - 10:45P	varies	Discontinued specific trips & combined several trips into one based on ridership Service to/from Soquel Park & Ride discontinued	Low ridership compared to other trips	

**Santa Cruz METRO Weekend Service Reduction Proposal 6.20.16**

**San Lorenzo Valley**

Route	Existing Wknd		Proposed Wknd		Change	Reason	Alternative Bus Route
	Span	Freq.	Span	Freq.			
30					No change		
33					No change		
34					No change		
35	7:30A - 11:00P	30	8:30A - 10:30P	60	Service past Mountain Store / Country Club & on Bear Creek discontinued	Low ridership on outer segments, trip level ridership lower on weekends	
					Weekend service reduced to be every 60 minutes and span of service cut, every 90 minutes after 7:30P		

**Davenport / Bonny Doon**

Route	Existing Wknd		Proposed Wknd		Change	Reason	Alternative Bus Route
	Span	Freq.	Span	Freq.			
40	8:30A & 4:30P	2 trips			No weekend service	Low ridership	42
41	9:30A	1 trip			No weekend service	Low ridership	42
42	6:00P	1 trip	8:30A & 4:30P	2 trips	Serve both Davenport and Bonny Doon with one vehicle	Keep lifeline service	



Santa Cruz Local / UCSC

Route	Existing Wknd		Proposed Wknd		Change	Reason	Alternative Bus Route
	Span	Freq.	Span	Freq.			
3	9:50A - 5:50P	120	9:50A - 5:50P	120	No change		
4W	8:55A - 4:45P	120			Service discontinued	Low ridership	
8					No change		
10	8:50A - 5:50P	60	9:50A - 4:50P	60	Service changed to run school-year only. First and last trips eliminated.	Low ridership in Summer and on first and last trips.	
12					No change		
15					No change		
16	7:00A - 11:00P	30	8:10A - 11:07P	30	Headways reduced to be consistent 30 minutes during weekends	Students going off-campus during weekend	
19	10:00A - 7:00P	30	10:00A - 7:00P	60	Frequency reduced to run every 60 minutes	Overlay of service on Routes 3, 15, 16	
20	8:20A - 8:20P	60	11:20A - 8:20P	60	Rerouting starting at 4:20P to connect UCSC to Delaware via Western, Mission, Almar. First three trips eliminated	Proposed new alignment in evenings to serve Safeway. Low ridership	

**Intercity**

Route	Existing Wknd		Proposed Wknd		Change	Reason	Alternative Bus Route
	Span	Freq.	Span	Freq.			
69A	8:07A - 6:00P	60	8:30A (OB) - 6:00P	60	Eliminated first trip	Low ridership	
69W	7:50A - 8:37P	60	8:00A (IB) - 6:00P	60	Eliminated evening trips	Low ridership later in the day	
71	6:05A - 11:45P	30	IB 6:10A - 8:10P & OB 7:45A - 11:45P	60	Alternate trips between Clifford and Lincoln	Continue to serve Clifford, high ridership on Lincoln corridor	
91X					No change		

Live Oak / Capitola / Rio Del Mar / Aptos

Route	Existing Wknd		Proposed Wknd		Change	Reason	Alternative Bus Route
	Span	Freq.	Span	Freq.			
54	8:00A - 6:40P	3 trips			No weekend service	Low ridership	55
55			8:30A & 3:30P	2 trips	New 55 routing design to Via Pacifica	Keep lifeline service	
56					No change		
66	6:45A - 8:25P	60	IB 8:45A - 7:45P & OB 8:15A - 7:15P	60	Eliminated early morning and last evening trips	Low ridership	
66N	9:35P - 10:40P	2 trips	OB 9:00P & IB 9:40P	1 roundtrip	Only run one roundtrip instead of two	Low ridership	
68	8:15A - 6:30P	60	11:00A - 4:00P	60	Eliminated early morning and last evening trips	Low ridership	

**Watsonville Local**

Route	Existing Wknd		Proposed Wknd		Change	Reason	Alternative Bus Route
	Span	Freq.	Span	Freq.			
72					No change		
72W			9:45A - 4:45P	120	Current Route 72 routing used for Weekend only	No need for Social Security Office on Weekends	
74	6:45A - 6:45P	60			Will serve Corralitos on Weekends	High demand for Weekend activities	
75	5:15A - 7:15P	60	7:15A - 5:15P	60	Service discontinued	Poor route design, low ridership on all segments	72W, 75
77					Reduce span of service due to ridership	Low ridership on early morning and evening trips	
79	7:30A - 6:30P	60	8:30A & 3:30P	2 trips	No change	Keep lifeline service	

**Highway 17**

Route	Existing Wknd		Proposed Wknd		Change	Reason	Alternative Bus Route
	Span	Freq.	Span	Freq.			
17	6:40A - 10:55P	varies	8:25A - 10:10P	varies	Discontinued specific trips & combined several trips into one based on ridership	Low ridership compared to other trips	

# Concepto de Servicio Semanal para Santa Cruz METRO 6.20.16

## San Lorenzo Valley

Ruta	Fin de Semana Actual		Fin de Semana Propuesto		Cambio	Razón	Ruta de Autobús Alternativa
	Lapso	Frec.	Lapso	Frec.			
30	6:45A - 2:15P	2 viajes			Servicio discontinuado	Pocos pasajeros en la ruta	35A OB
33	6:53A - 2:50P	2 viajes	6:53A - 2:50P	2 viajes	No cambios		
34	7:25A - 3:30P	2 viajes	7:25A - 3:30P	2 viajes	No cambios		
35	5:40A - 11:00P	30	5:30A - 11:00P	30, excepto 90 después de las 6:30P	Servicio pasando Mountain Store / Country Club y en Bear Creek discontinuado, excepto en viajes de termino escolar "ST"	Poca cantidad de pasajeros en segmentos exteriores	
					Servicio funcionará cada 90 minutos después de las 6:30PM	Poca cantidad de pasajeros en la noche, pero sigue siendo importante para llevar a la gente a la casa	

## Davenport / Bonny Doon

Ruta	Fin de Semana Actual		Fin de Semana Propuesto		Cambio	Razón	Ruta de Autobús Alternativa
	Lapso	Frec.	Lapso	Frec.			
40	6:40A - 3:25P	4 viajes	6:40A	1 viaje	Ruta servirá Davenport y SCHS, el servicio al oeste de Davenport será discontinuado (Fábrica de Cemento y Waddell Creek)		
41	5:50A - 5:30P	4 viajes	5:50A	1 viaje	Ruta servirá Bonny Doon y SCHS	Cubre los viajes escolares y trabajadores en la mañana y la cobertura en la tarde y en la noche para llevar a la gente a la casa	
42	8:30P	1 viaje	3:30P, 5:30P y 8:30P	3 viajes	Ruta servirá Bonny Doon y luego Bonny Doon		

Santa Cruz Local / UCSC

Ruta	Fin de Semana Actual		Fin de Semana Propuesto		Cambio	Razón	Ruta de Autobús Alternativa
	Lapso	Frec.	Lapso	Frec.			
3	6:50A - 5:50P	60	7:50A - 5:50P	120	Frecuencia reducida para funcionar cada 120 minutos Servirá Long Marine Lab dos veces por día	Pocos pasajeros Punto turístico y UCSC está construyendo nuevo edificio	19, 20
4	6:45A - 4:45P	60	7:45A - 4:45P	60	Primer viaje discontinuado	Primer viaje lleva a 7 pasajeros, el resto de los viajes lleva un promedio de 17 pasajeros por viaje	
8	7:35A	1 viaje			Servicio discontinuado	Pocos pasajeros (menos de 5 pasajeros)	4
10	6:50A - 7:20P	60 (30)	7:20A - 7:20P	30	Primer viaje discontinuado Ciertos viajes funcionarían solo durante el año escolar de UCSC	Pocos pasajeros en el primer viaje Pocos pasajeros en el verano	
12	7:10A	1 viaje			Servicio discontinuado	Servicio duplicado a lo largo de rutas existentes 16, 68. La mayoría de los abordajes ocurren en la porción de la ruta 16 al oeste de Pacific Station	16, 68
15	6:40A - 8:50P	término escolar solamente	7:07A - 7:37P	término escolar solamente	Servicio de año escolar reducido a ser consistente de cada 30 minutos en el día, 15 minutos en la cima Primer viaje y últimos dos viajes discontinuados	Muchos viajes se ejecutan uno encima del otro, servicio complementario debe programarse al nuevo horario de clases Pocos pasajeros	
16	6:25A - 11:15P	30 (15)	6:37A - 11:07P	15 escolar, 30 verano	Primer viaje discontinuado, servicio consistente durante el año escolar	Menos probabilidad de agrupamiento y congestionamiento en los vehículos específicos	
19	7:30A - 11:30P	30	7:30A - 11:30P	30 escolar, 60 verano	Cambiar la frecuencia en el verano	Pocos pasajeros en el verano comparado con el año escolar	3, 20
20	7:20A - 10:20P	60	7:15A - 10:15P	60	Cambio de ruta a partir de las 6:15P para conectar UCSC a Delaware a través de Western, Mission y Almar	Nueva alineación propuesta en las noches para servir a Safeway	3, 19
20D	7:20A - 11:20A & 3:20P - 6:20P	60	7:15A - 11:15A & 3:15P - 6:15P	60	No cambios		

**Intercity**

Ruta	Fin de Semana Actual		Fin de Semana Propuesto		Cambio	Razón	Ruta de Autobús Alternativa
	Lapso	Frec.	Lapso	Frec.			
69A	6:45A - 6:00P	60	6:50A - 6:00P	60	Cambio de horario solamente		
69W	6:20A - 8:50P	60	6:37A - 8:37P	60	Servicio actual de 30 minutos en la noche reducido a cada 60 todo el día	69W es la ruta más fuerte de los servicios semi-express	
71	6:10A - 11:45P	15-30	6:10A - 11:42P	30	Frecuencia todos los días reducido a 30 minutos todo el día (actualmente 15 minutos cima, 30 mediodía)	Número de pasajeros en hora pico entre 20-25 por viaje, que pueden ser absorbidos en servicio cada 30 minutos	
91X	5:55A - 5:45P	15-30	5:57A (IB) - 5:25P (OB)	30	Alternar viajes entre Clifford y Lincoln  Viajes específicos eliminados, frecuencia reducida a 30 minutos todo el día  Ciertos viajes funcionarían solo durante el año escolar de Cabrillo	Seguiremos sirviendo Clifford, muchos pasajeros por el corredor de Lincoln  Pocos pasajeros a ciertas horas  Pocos pasajeros en el verano	

Live Oak / Capitola / Rio Del Mar / Aptos

Ruta	Fin de Semana Actual		Fin de Semana Propuesto		Cambio	Razón	Ruta de Autobús Alternativa
	Lapso	Frec.	Lapso	Frec.			
54	5:35P	1 trip			Servicio discontinuado	Pocos pasajeros (3-5 pasajeros por viaje)	55
55	7:30A - 4:30P	60	7:30A - 5:30P	60	Servicio reducido al área de Rio Del Mar se ejecuta sólo a las 8:30A, 1:30P y 5:30p para compensar por la discontinuación de las rutas 54 y 56	Pocos pasajeros en el segmento de Rio Del Mar	
56	8:00A - 1:55P	2 viajes			Servicio discontinuado	Pocos pasajeros (3-5 pasajeros por viaje)	55
66	6:45A - 10:00P	60	6:45A - 10:00P	60	No cambios		
68	6:15A - 6:30P	60	6:30 (IB) - 6:30P	60	Primer viaje de salida eliminado	Pocos pasajeros temprano en la mañana	



# Attachment D

## Watsonville Local

Ruta	Fin de Semana Actual		Fin de Semana Propuesto		Cambio	Razón	Ruta de Autobús Alternativa
	Lapso	Frec.	Lapso	Frec.			
72	5:45A - 6:45P	60	6:45A - 5:45P	60	Alineación cambiado sur de Freedom Centre, sirve Airport Blvd Servicio a Corralitos discontinuado	Ruta va a cubrir segmentos perdidos con la Ruta 74; Airport Blvd, Oficina de Seguro Social, Hospital de Watsonville Menos de 10 abordajes diarios en este segmento	
74	6:10A - 6:10P	60			Servicio discontinuado	Mal diseño de ruta, pocos pasajeros en todos segmentos, segmento de Ohlone servido por la Ruta 74S, servicio a Shady Oaks a poca distancia de Airport Blvd (Ruta 69A) y servicio a Green Valley Rd (Ruta 75)	69A, 72, 75, 79
74S	7:00A & 3:10P	2 viajes	7:00A & 3:10P	2 viajes	No cambios		
75	5:15A - 7:15P	60	6:15A - 6:15P	60	Lapso reducido, primer y último viaje eliminados	Corredor de Green Valley tiene bastantes pasajeros comparado con otras rutas locales de Watsonville, pero los viajes temprano en la mañana y tarde en la noche tienen muy pocos pasajeros	
77	6:30A - 6:30P	60			Service discontinued	Pocos pasajeros, segmento de servicio servido por MST, Pajaro Valley ahora servido por el 79, y el 71 por Freedom Blvd	69A, 71, 79
79	6:25A - 5:45P	60	7:25A - 5:45P	120	Alineación cambiado para servir Pajaro Valley. Frecuencia cambiado para funcionar cada 120 minutos	Ruta va a cubrir segmentos perdidos con la discontinuación de la Ruta 77	

## Highway 17

Ruta	Fin de Semana Actual		Fin de Semana Propuesto		Cambio	Razón	Ruta de Autobús Alternativa
	Lapso	Frec.	Lapso	Frec.			
17	4:45A - 10:45P	varía	4:45A - 10:45P	varía	Viajes específicos discontinuados y combinamos varios viajes basado en cantidad de pasajeros Servicio hacia/desde Soquel Park & Ride discontinuado	Pocos pasajeros comparado con otros viajes	

# Concepto de Servicio de Fin de Semana para Santa Cruz METRO 6.20.16

## San Lorenzo Valley

Ruta	Fin de Semana Actual		Fin de Semana Propuesto		Cambio	Razón	Ruta de Autobús Alternativa
	Lapso	Frec.	Lapso	Frec.			
30					No cambios		
33					No cambios		
34					No cambios		
35	7:30A - 11:00P	30	8:30A - 10:30P	60	Servicio pasando Mountain Store / Country Club y en Bear Creek descontinuado	Poca cantidad de pasajeros en segmentos exteriores y los fines de semana	
					Servicio de fin de semana reducido a cada 60 minutos y lapso cortado, cada 90 minutos después de las 7:30P		

## Davenport / Bonny Doon

Ruta	Fin de Semana Actual		Fin de Semana Propuesto		Cambio	Razón	Ruta de Autobús Alternativa
	Lapso	Frec.	Lapso	Frec.			
40	8:30A & 4:30P	2 viajes			No servicio los fines de semana	Pocos pasajeros	42
41	9:30A	1 viaje			No servicio los fines de semana	Pocos pasajeros	42
42	6:00P	1 viaje	8:30A & 4:30P	2 viajes	Sirve Davenport y Bonny Doon con un vehículo	Mantener el servicio salvavidas	

Santa Cruz Local / UCSC

Ruta	Fin de Semana Actual		Fin de Semana Propuesto		Cambio	Razón	Ruta de Autobús Alternativa
	Lapso	Frec.	Lapso	Frec.			
3	9:50A - 5:50P	120	9:50A - 5:50P	120	No cambios		
4W	8:55A - 4:45P	120			Servicio descontinuado	Pocos pasajeros	
8					No cambios		
10	8:50A - 5:50P	60	9:50A - 4:50P	60	Servicio cambiado a funcionar durante el año escolar solamente. Primer y último viaje descontinuado	Pocos pasajeros en el verano y en el primer y último viaje	
12					No cambios		
15					No cambios		
16	7:00A - 11:00P	30	8:10A - 11:07P	30	Frecuencia reducida para ajustarse a 30 minutos durante los fines de semana	Los estudiantes salen mucho de UCSC los fines de semana	
19	10:00A - 7:00P	30	10:00A - 7:00P	60	Frecuencia reducido a funcionar cada 60 minutos	Superposición de servicio en las rutas 3, 15, 16	
20	8:20A - 8:20P	60	11:20A - 8:20P	60	Cambio de ruta a partir de las 4:20P para conectar UCSC a Delaware a través de Western, Mission y Almar	Nueva alineación propuesta en las noches para servir a Safeway	

**Intercity**

Ruta	Fin de Semana Actual		Fin de Semana Propuesto		Cambio	Razón	Ruta de Autobús Alternativa
	Lapso	Frec.	Lapso	Frec.			
69A	8:07A - 6:00P	60	8:30A (OB) - 6:00P	60	Primer viaje eliminado	Pocos pasajeros	
69W	7:50A - 8:37P	60	8:00A (IB) - 6:00P	60	Viajes en la noche eliminados	Pocos pasajeros en la noche	
71	6:05A - 11:45P	30	IB 6:10A - 8:10P & OB 7:45A - 11:45P	60	Alternar viajes entre Clifford y Lincoln	Seguiremos sirviendo Clifford, muchos pasajeros por el corredor de Lincoln	
91X					No cambios		

Live Oak / Capitola / Rio Del Mar / Aptos

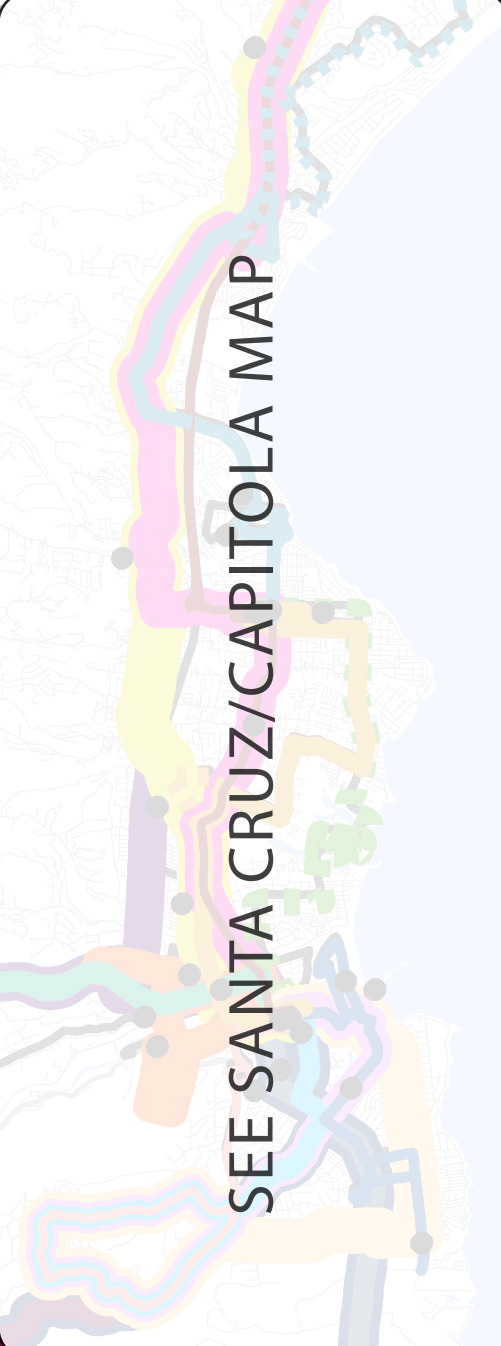
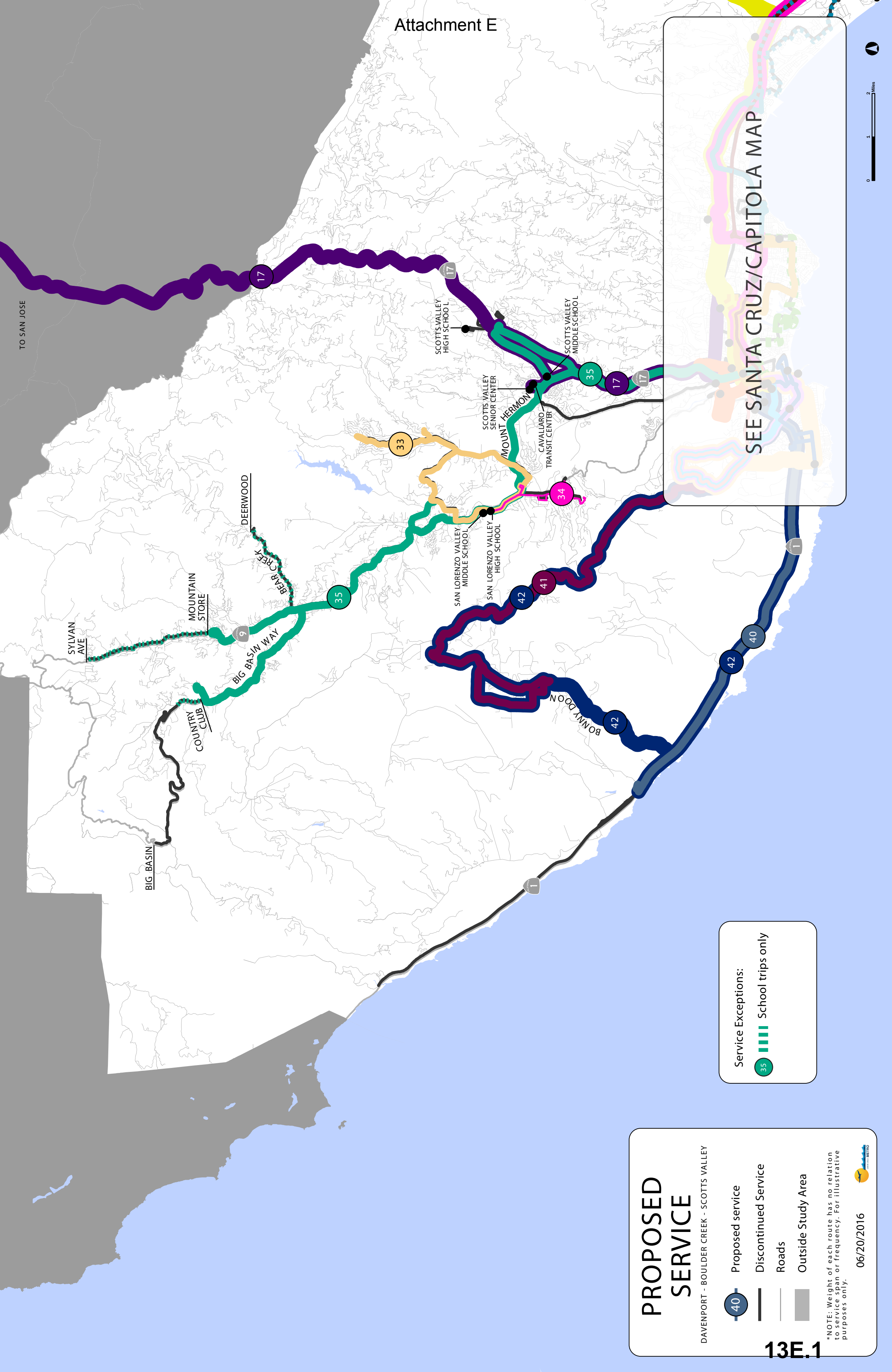
Ruta	Fin de Semana Actual		Fin de Semana Propuesto		Cambio	Razón	Ruta de Autobús Alternativa
	Lapso	Frec.	Lapso	Frec.			
54	8:00A - 6:40P	3 viajes			No servicio el fin de semana	Pocos pasajeros	55
55			8:30A & 3:30P	2 viajes	Nueva alineación para servir Via Pacifica	Mantener el servicio salvavidas	
56					No cambios		
66	6:45A - 8:25P	60	IB 8:45A - 7:45P & OB 8:15A - 7:15P	60	Viajes temprano en la mañana y tarde en la noche eliminados	Pocos pasajeros	
66N	9:35P - 10:40P	2 viajes	OB 9:00P & IB 9:40P	1 viaje	Solo un viaje de ida y vuelta en ves de dos	Pocos pasajeros	
68	8:15A - 6:30P	60	11:00A - 4:00P	60	Viajes temprano en la mañana y tarde en la noche eliminados	Pocos pasajeros	

**Watsonville Local**

Ruta	Fin de Semana Actual		Fin de Semana Propuesto		Cambio	Razón	Ruta de Autobús Alternativa
	Lapso	Frec.	Lapso	Frec.			
72					No cambios		
72W			9:45A - 4:45P	120	Alineación de la actual Ruta 72 para los fines de semana Servirá Corralitos los fines de semana	No hay necesidad para servir la Oficina de Seguro Social los fines de semana Alta demanda de actividades los fines de semana	
74	6:45A - 6:45P	60			Servicio discontinuado	Mal diseño de ruta y pocos pasajeros en todos los segmentos	72W, 75
75	5:15A - 7:15P	60	7:15A - 5:15P	60	Reducir lapso de tiempo	Pocos pasajeros temprano en la mañana y en la tarde	
77					No cambios		
79	7:30A - 6:30P	60	8:30A & 3:30P	2 viajes	Alineación cambiado para servir Pajaro Valley	Mantener el servicio salvavidas	





**Highway 17**

Ruta	Fin de Semana Actual		Fin de Semana Propuesto		Cambio	Razón	Ruta de Autobús Alternativa
	Lapso	Frec.	Lapso	Frec.			
17	6:40A - 10:55P	varía	8:25A - 10:10P	varía	Viajes específicos discontinuados y combinamos varios viajes basado en cantidad de pasajeros	Pocos pasajeros comparado con otros viajes	



# PROPOSED SERVICE

DAVENPORT - BOULDER CREEK - SCOTTS VALLEY

-  Proposed service
-  Discontinued Service
-  Roads
-  Outside Study Area

\*NOTE: Weight of each route has no relation to service span or frequency. For illustrative purposes only.

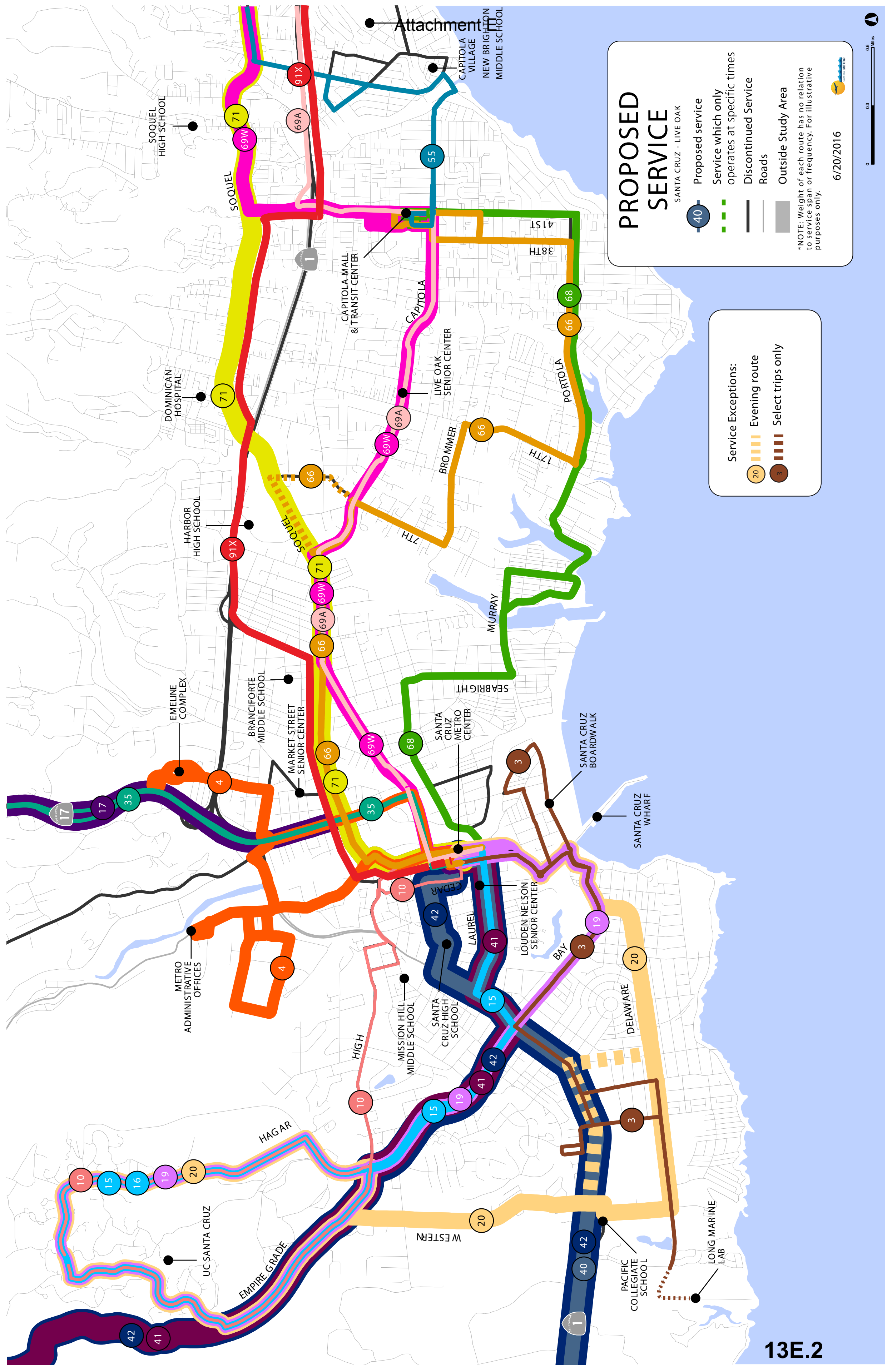
06/20/2016



Service Exceptions:

-  School trips only





# PROPOSED SERVICE

SANTA CRUZ - LIVE OAK

- Proposed service
- Service which only operates at specific times
- Discontinued Service
- Roads
- Outside Study Area

\*NOTE: Weight of each route has no relation to service span or frequency. For illustrative purposes only.

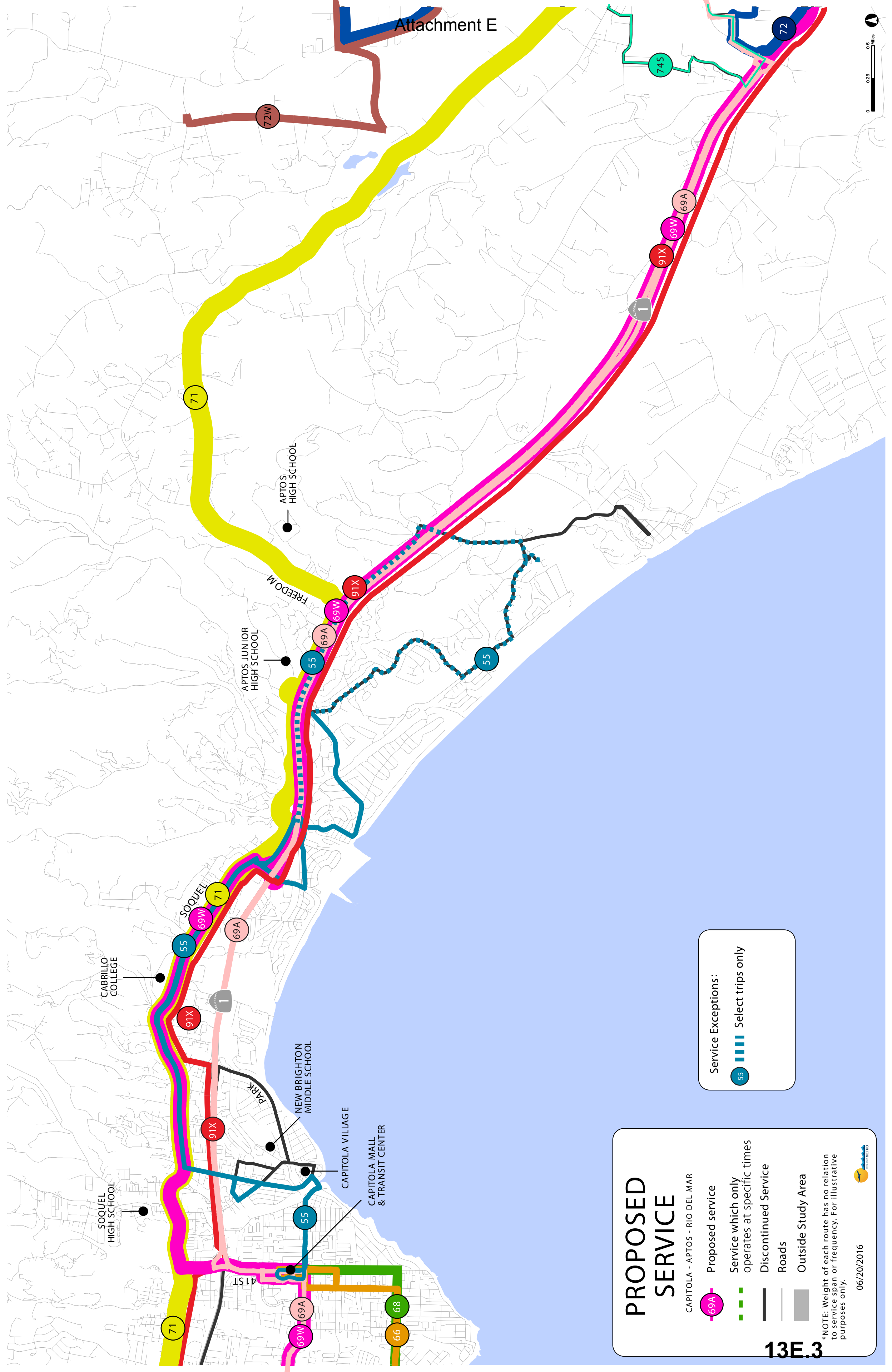
6/20/2016

Service Exceptions:

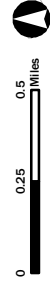
- Evening route
- Select trips only







Attachment E



## PROPOSED SERVICE

CAPITOLA - APTOS - RIO DEL MAR

- 69A Proposed service
- - - Service which only operates at specific times
- Discontinued Service
- Roads
- Outside Study Area

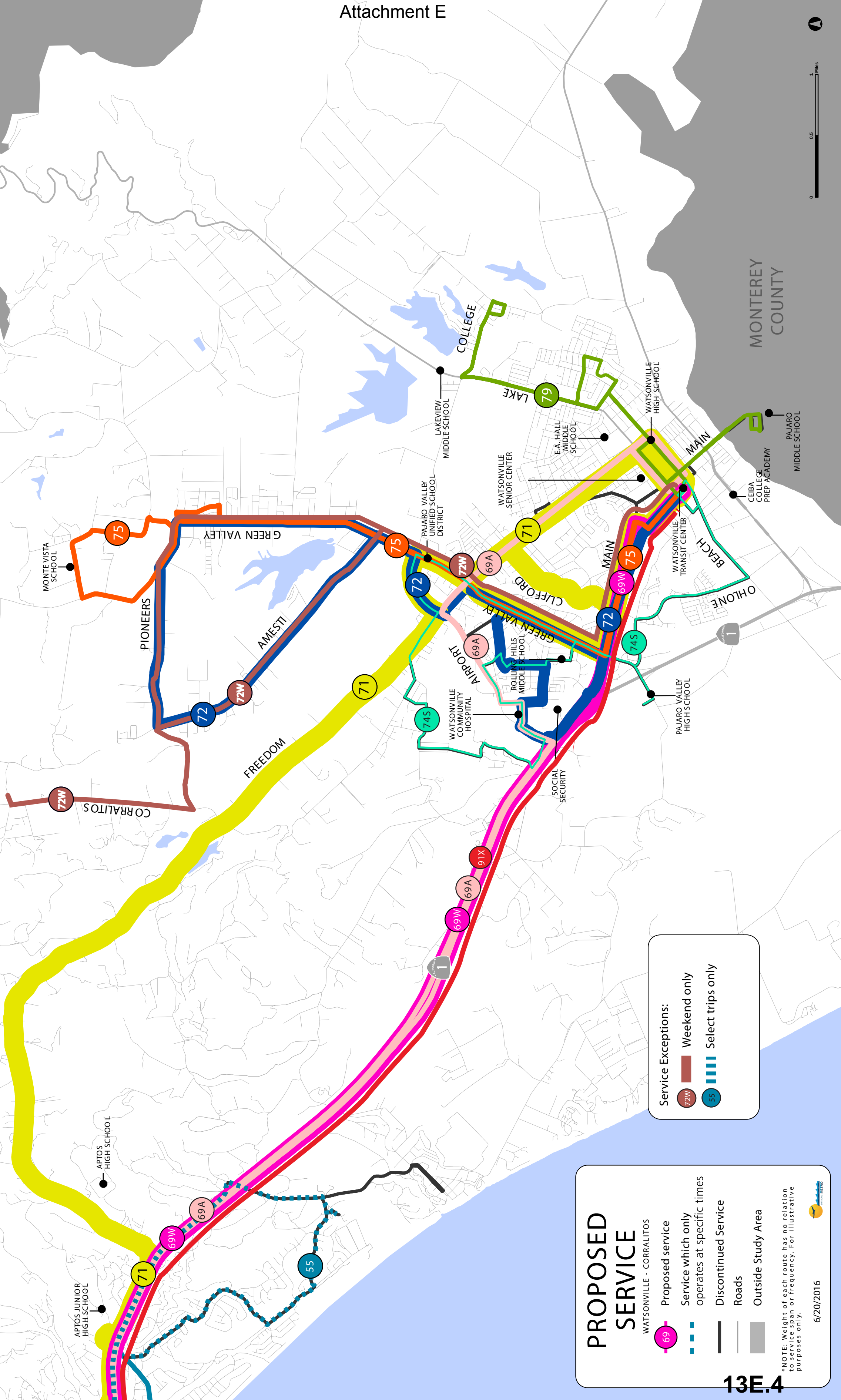
\*NOTE: Weight of each route has no relation to service span or frequency. For illustrative purposes only.

06/20/2016

**Service Exceptions:**

- 55 Select trips only

**13E.3**



**Service Exceptions:**

- Weekend only
- 72W
- Select trips only
- 55

## PROPOSED SERVICE

WATSONVILLE - CORRALITOS

- Proposed service
- 69
- - - Service which only operates at specific times
- Discontinued Service
- Roads
- Outside Study Area

\*NOTE: Weight of each route has no relation to service span or frequency. For illustrative purposes only.

6/20/2016

One-Page Summary of Scenarios

Sales Tax Measure Passes

	FTEs on 6/24/16 (After Vacancies & Retirements)	FTEs on 9/8/16	Final FTEs 9/7/16	Cost to Retain extra FTEs until sales tax dollars flow (Requires Reserves)	Layoffs on 9/7/16	UTU & Mngt "Givebacks"	
Scenario 1	146	142	142	N/A	4	Y	Best outcome to avoid using Reserves, but results in 7 layoffs less the 3 FTEs from the UTU & Management "Givebacks"
Scenario 2a	146	146	146	\$ 376,744	0	Y	Good outcome to avoid layoffs & minimize usage of Reserves

Sales Tax Measure Fails

	FTEs on 6/24/16 (After Vacancies & Retirements)	FTEs on 9/8/16	Final FTEs 9/7/16	Cost to Retain extra FTEs until sales tax dollars flow (Requires Reserves)	Layoffs on 9/7/16	UTU & Mngt "Givebacks"	Layoffs on 12/14/16	Layoffs on 6/17/17	TOTAL LAYOFFS 9/16 - 6/17	
Scenario 1	146	142	142	N/A	4	Y			4	Best outcome to avoid using Reserves, but results in 7 layoffs less the 3 FTEs from the UTU & Management "Givebacks"
Scenario 2b	146	146	142	\$ 158,140		Y	4		4	Results in 4 layoffs on 12/14/16
Scenario 2c	146	146	142	\$ 395,349		Y		4	4	Similar to 2b except delays 4 layoffs until 6/18/17 (possible attrition). Requires more Reserves than 2b.

NOTE: All calculations and estimates of layoffs are based on the most current information available at the time. If operator vacancies and/or retirements go up or down, so too will the number of estimated layoffs. Such changes would also impact up or down the amount of service reductions that are attributable to vacancies on 9/8/16. At the time of the drafting of this document, the estimated operator retirements were at 11 and the estimated operator vacancies were at 6.

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**DATE:** June 24, 2016  
**TO:** Board of Directors  
**FROM:** Angela Aitken, Finance Manager  
**SUBJECT:** **ADOPTION OF THE FINAL FY17 AND FY18 BUDGET**

**I. RECOMMENDED ACTION**

**That the Board of Directors adopt a resolution approving the FY17 & FY18 Final Budget as presented in Attachments B-H.**

**II. SUMMARY**

- The FY17 Revised and FY18 Operating Budget, and FY17 Capital Budget are presented this month for Board and public review. A public hearing has been scheduled for 8:30 am, June 24, 2016 in the Santa Cruz City Council Chambers.
- The proposed two-year **FY17 Revised and FY18 line item Operating Budget – Attachment B** total **\$46,678,989** and **\$48,061,294**, respectively. This is a Final budget, which reflects the latest data regarding revenues and expenses.
- On June 26, 2015 the Board adopted the FY16 and FY17 Final Operating Budgets. Santa Cruz METRO produces a 2-year rolling budget. This budget revises the June 2015 FY17 Budget and presents a new FY18 Operating Budget.
- Budget Workshop with the Unions was held on May 4, 2016 to answer questions about the two-year FY17 Revised and FY18 Operating Budget and the FY17 Capital Budget and to obtain input from our union partners.
- The **Authorized and Funded Personnel** lists are presented in **Attachment C**.
- The **FY17 Capital Budget – Attachment D** totals **\$5,195,832**.
- **Board Member Travel, Employee Incentive Programs, Auto-Renewal Programs, and Memberships** (Dues & Subscriptions) budgeted in FY17 and FY18 are presented in **Attachments E – H**.
- The **Preliminary Schedule of Reserve Balances** is presented in **Attachment I**.
- The **Unfunded Capital Projects** list, as of 06-06-2016, presented in **Attachment J**, totals approximately \$235M over the next ten years to get Santa Cruz METRO to a State of Good Repair.



- Staff recommends that the Board of Directors adopt a resolution approving the FY17 & FY18 Final Budget as presented in Attachments B-H.

### III. DISCUSSION/BACKGROUND

The Board of Directors must adopt the FY17 Revised Final and FY18 Final Operating Budgets and FY17 Capital Budget by June 30, 2016. The FY17 Revised and FY18 Operating Budgets and the FY17 Capital Budget are presented this month for Board and public review. A public hearing has been scheduled for 8:30 am, or as soon as thereafter the matter can be heard, on June 24, 2016 in the Santa Cruz City Council Chambers.

On June 26, 2015 the Board adopted the FY16 and FY17 Final Operating Budgets. Santa Cruz METRO produces a 2-year rolling budget. This budget revises the June 2015 FY17 Budget and presents a new FY18 Operating Budget.

Budget Workshop with the Unions was held on May 4, 2016 to answer questions about the two-year FY17 Revised and FY18 Operating Budgets and the FY17 Capital Budget and to obtain input from our union partners.

#### A. FY17 Operating Revenues

Operating Revenues total \$46,678,989 in FY17. Major Operating Revenue assumptions in the FY17 Revised Budget over the June 2015 FY16 Final Budget, include:

- Passenger Fares – decrease of -3.1%. The estimate is based on the trend in actual Passenger Fares year-to-date in FY16.
- Special Transit Fares – increase of 13.9%. The estimate is based on the trend in actual Special Transit Fares year-to-date in FY16.
- Paratransit Fares – decrease of -4.2%. The estimate is based on the trend in actual Paratransit Fares year-to-date in FY16.
- Highway 17 Fares – increase of 2.9%. The estimate is based on the trend in actual Highway 17 Fares year-to-date in FY16.
- Highway 17 Payments – increase of 5.0% as the current reimbursement formula from VTA is set aside and new contract is in place (monthly invoices, starting October 1, 2016).
- Anticipated Increase from Cabrillo Contract – 100% or \$944K: new revenue source – yearly contract with Cabrillo College, which restores the funding for 8 Bus Operators FTEs.

- Anticipated Increase from UCSC Commitment – 100% or \$600K: new money, which restores the funding for 5 Bus Operators FTEs.
- Decrease in Fares due to Service Reduction is estimated to be (\$500,000) and includes any Cabrillo Revenue loss due to the new \$944K yearly contract versus individual ticket sales to Cabrillo students; as well as lost trip revenue from reduced service.
- Sales Tax – increase of 2.5%. Sluggish economy does not support much of an increase.
- Transportation Development Act (TDA) – increase of 5.1% in accordance with information from the Santa Cruz Regional Transportation Commission (SCCRTC).
- FTA Sec 5307 – Operating Assistance – increase of 2.0%, as per FAST Act.
- AMBAG/Misc. Grant Funding – increase of 14.1% (Bus on Shoulder Grant).
- FTA Sec 5307 – STIC – increase of 60.6% due to meeting all 11 out of 12 performance thresholds per the two UZAs (Urbanized Areas) – Watsonville and Santa Cruz. At this time, STIC funds will not be transferred to the Capital Budget.
- STA – decrease of -29.5%. Significant reduction in STA funding from the State in FY17 due to redistribution of funding and lower fuel prices. Approximately 18% or \$370K of the STA funds will be transferred to the Capital Budget as per the Structural Deficit Presentation to the Board on January 23, 2015 and recommended by the Board COA Ad Hoc Committee Meeting on April 13, 2016.
- Low Carbon Transit Operations Program (LCTOP) – decrease of 100%. Grant was not funded last year as expected.
- Transfer (to)/from Operations Sustainability Reserve – decrease of -92.9% due to the significant reduction in the budget deficit as a result of implemented budget efficiencies and service reductions.

## **B. FY17 Operating Expenses**

Operating Expenses total \$46,678,989 in FY17. Major Operating Expense assumptions in the FY17 Revised Budget over the June FY16 Budget include:

- **Personnel Expenses** (Labor and Fringe Benefits) decreased by -5.3%.
- **Non-Personnel Expenses** decreased by -8.5%.

### **Personnel Expenses:**

The significant reduction in Personnel Expenses is due to:

- **Budget efficiencies - unfunded vacant positions:** 4.5 FTEs
  - Assistant Superintendent: 1 FTE
  - Assistant Safety & Training Coordinator: 1 FTE
  - Schedule Analyst: 1 FTE
  - Transit Supervisor: 1 FTE
  - Transit Surveyor: 0.5 FTE (the position was funded part-time)
- **Budget Savings resulting from retirements,** when new employees incur less operating expenses.
- **Budget Savings from eliminated positions due to service reductions:** 21 FTEs.
  - **FM Mechanics I-II:** 3 FTEs (currently vacant).
  - **Bus Operators:** 17 FTEs (7 FTEs currently vacant and 11 FTEs anticipated retirements).
  - **Van Operators:** 1 FTEs will be unfunded, effective September 2016.
- **Budget Savings from reduced Bus Operator Overtime:** resulting savings, approximately \$600K, will be used to fund 6 Bus Operator FTEs.

Savings will be offset by the retirement and separation incentive payments (as approved on April 22, 2016), termination/retirement accrual payouts, as well as



anticipated increases in the Medical Insurance benefits in Department 9005 – Retirees, resulting from the significant increase in the number of retirees.

Other budget assumptions include the following:

- 0% COLA (cost of living adjustment) for all Bargaining Units and Management, as per negotiated contract extensions in 2015 and 2016.
- Increase in CalPERS retirement employer contribution from 21.0% to 22.6% in FY17, as per CalPERS actuarial information from 2015.
- Anticipated average increase of 8% in Medical Insurance Premiums.
- Increased number of retirees.
- Customer Service Representative: 1 FTE for the new Customer Service Office at the Watsonville Transit Center. The position is funded, but currently vacant.
- Conversion of a Sr. IT Tech position to a System Administrator position in the Information Technologies Department.
- Conversion of a FM Worker I position to a Custodial Service Worker I position in the Facilities Maintenance Department.
- Conversion of a Dispatcher position to a Dispatcher/Scheduler position in the Paratransit Department.
- Conversion of a Admin Specialist position to a Sr. Accounting Tech position in the Fleet Maintenance Department.

**Non – Personnel Expenses:**

To narrow the budget gap and promote operational efficiencies, Staff took the approach to align the FY17 Revised Budget projections in Non-Personnel to the FY16 Final Budget, adopted in June 2015, and implement further budget reductions, when possible. Significant budget savings, greater than (\$50K), are depicted in the table below:

<b>Category:</b>	<b>FY16 Final Budget June 2015</b>	<b>FY17 Revised Budget March 2016</b>	<b><i>(Favorable)/Unfavorable</i></b>
PROF/TECHNICAL FEES	\$615,558	\$447,560	<i>(\$167,998)</i>
MOBILE MATERIALS & SUPPLIES	\$3,745,084	\$2,810,542	<i>(\$934,542)</i>
INSURANCE – PL/PD	\$507,311	\$314,929	<i>(\$192,382)</i>
PURCHASED TRANS.	\$200,000	\$150,000	<i>(\$50,000)</i>

Savings will be offset by an increase in maintenance costs (approximately \$350K), due to aging fleet and inability to replace buses due to limited funding in the Capital Budget.

Utilities and Miscellaneous Expenses are two areas, where significant (greater than \$50K) budget increases are anticipated due to:

- The addition of the new JKS Operations Building
- An anticipated increase in Employee Training due to Supervisory and MainStar training, budgeted in departments Human Resources and Fleet Maintenance.

Additionally, in order to streamline the approval process of budgeted ongoing activities, such as participation in Santa Cruz County Fair; Leadership Santa Cruz; Santa Cruz Follies; agreement with the Santa Cruz Seaside Company to subsidize the operation of Late Night Transit Service to Watsonville for the summer; Senior Luncheon; and Metro Advisory Committee METRO Tour, they are currently budgeted and included in the Budget presentation for Board and public review. These ongoing “**Auto-Renewals**” activities are listed in **Attachment G**.

Information regarding current **Memberships** (Dues & Subscriptions) is presented in **Attachment H**.

### **C. FY18 Operating Revenues**

Operating Revenues total \$48,061,294 in FY18. **Operating Revenue** assumptions in the **FY18 Budget** over the FY17 Revised Budget include:

- Sales Tax – increase of 2.5%.
- Anticipated Additional Sales Tax – increase of 100%, subject to the outcome of the SCCRTC Sales Tax Measure in November 2016.
- Transportation Development Act (TDA) - increase of 2.0%.
- FTA Sec 5307 – Operating Assistance - increase of 2.0%.
- STIC – increase of 2.0%.
- STA – increase of 7.5%.
- Transfer (to)/from Operations Sustainability Reserve – decrease of -540.3% (due to anticipated additional funds from the Sales Tax Measure in November, if successful).

#### **D. FY18 Operating Expenses**

Operating Expenses total \$48,061,294 in FY18. Major **Operating Expense** assumptions in the **FY18 Budget** over the FY17 Revised Budget include:

- **Personnel Expenses** (Labor and Fringe Benefits) increased by 3.5% or \$1,343K primarily due to:
  - Projected increase in Retirement as per CalPERS Annual Valuation Report from October 2015.
  - Anticipated increase in Medical insurance premiums based on historical trends, as well as current market conditions.
  - Anticipated Contractual Givebacks from UTU Fixed Route, Paratransit, and Management are anticipated and accounted for in FY18.
- **Non-Personnel Expenses** increased by 0.5% or \$38K primarily due to anticipated increases in Services (Repair – Revenue Vehicles due to aging fleet)

#### **E. FY17 Capital Budget**

The **FY17 Capital Budget** as shown in **Attachment D** totals **\$5,195,832**.

The current FY17 Capital budget consists of ongoing projects rolled forward from FY16, with no new projects at this time. These capital projects are funded by a variety of sources and are detailed on Attachment D.

Several of the projects that were submitted in the preliminary budget in March have been removed, due to budget constraints. These projects were funded with FY17 FTA-STIC based on the Structural Deficit Workshop presentation dated 1/23/16. This presentation discussed the development of a plan to phase out the use of STIC and STA in the operating budget over a five year period, and return those funding sources to the capital budget. At this time, 100% of the STIC is utilized in the operating budget, while \$370K of STA is needed as the local match for ongoing FTA 5339 projects.

Noteworthy ongoing capital project activity (> \$100K) this fiscal year includes:

- **Ongoing - Judy K. Souza Operations Facility** – The facility opened for business on Friday, March 18, 2016. The official ribbon cutting event was held on Friday, May 6, 2016. However, the Project is not yet closed-out since there are remaining punch-list items for the contractor to complete and disputed claims by both the contractor and the Agency that must be resolved. In addition, there are several items that were de-scoped from the contractor's scope of work and that will require METRO to independently put out for bid.
- **Ongoing - Transit Security Projects** – Approximately 40% of the FY17 budgeted Cal-OES project funds have been programmed to the Judy K. Souza Operations Facility for security measures. Projects include an electronic security gate, security cameras, a radio tower and property line fencing.
- **Ongoing - Pacific Station Conceptual Design Project** – It is anticipated that the conceptual design aspect of this project will end in early FY16 with the environmental process to follow.
- **Ongoing – Repaint Watsonville Transit Center** – The Watsonville Transit Center located at 475 Rodriguez Street, Watsonville was last painted 19 years ago and is in need of a complete repaint to include the main building, all adjacent structures, canopies and clock tower.
- **Ongoing – Paracruz Van Replacement (4)** – Two of the four Paratransit vehicles were received last fiscal year and are currently in service. The two remaining vehicles have been received and will be in service later this fiscal year. The first two vehicles were paid entirely with grant funds, therefore the amount remaining in the budget represents grant funding for the other two vehicles plus 100% of the local match required for this grant.
- **Ongoing – Mid-Life Bus Engine Overhauls Campaign** – Mid-life overhaul increases bus reliability and reduces maintenance cost during years 7 to 12, usually enabling an additional 2 years of lower maintenance cost operation through 14 years. Meets the FTA State of Good Repair (SGR) requirements and yields partial savings in the operating fund in Fleet Maintenance.
- **Ongoing – Bus Repaint Campaign** - Bus exterior paint deteriorates through bus washing and sun UV fading. Repainting provides a protective seal for body seams, a good public image and enables ease of cleaning.
- **Ongoing – Non-Revenue Vehicle Replacements** – New Bus and Bus Facilities FTA Section 5339 Program funds (replaces the FTA Section 5309 Bus and Bus Facilities Program) that will be used to purchase eleven non-revenue vehicles.

#### **IV. FINANCIAL CONSIDERATIONS/IMPACT**

The proposed two-year FY17 Revised and FY18 line item Operating Budget total \$46,678,989 and \$48,061,294, respectively. The operating budget, as presented, is a balanced budget with the use of funds from the Operations Sustainability Reserve account in FY17.

The budget, as presented, is built on a number of assumptions regarding potential new revenue sources, as well as operating efficiencies and savings. The assumptions will be either solidified or abolished over the next few months; a process which will result in budget revisions that will be presented in November 2016.

The FY17 Capital Budget totals \$5,195,832. This Capital Budget is funded with multiple sources.

#### **V. ALTERNATIVES CONSIDERED**

There are no recommended alternatives at this time. Staff recommends that the Board of Directors adopt a resolution approving the FY17 Revised & FY18 Operating Budget, and FY17 Capital Budget.

#### **VI. ATTACHMENTS**

- Attachment A:** Presentation on FY17 & FY18 Operating Budgets and FY17 Capital Budget
- Attachment B:** FY17 Revised and FY18 line item Operating Budgets
- Attachment C:** Authorized and Funded Personnel
- Attachment D:** FY17 Capital Budget
- Attachment E:** FY17 Board Member Travel
- Attachment F:** FY17 & FY18 Employee Incentive Program
- Attachment G:** FY17 & FY18 Auto Renewals
- Attachment H:** FY17 & FY18 Memberships
- Attachment I:** Preliminary Schedule of Reserve Balances
- Attachment J:** Unfunded Capital Projects as of 06-06-2016
- Attachment K:** Resolution – FY17 & FY18 Final Budget

Prepared By: Kristina Mihaylova, Sr. Financial Analyst  
Debbie Kinslow, Assistant Finance Manager

**VII. APPROVALS:**

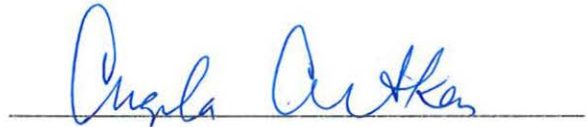
Angela Aitken, Finance Manager



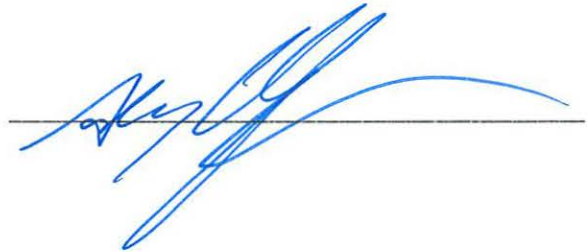
Approved as to form:  
Leslyn K. Syren, District Counsel



Approved as to fiscal impact:  
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager





# **FY17 & FY18 Operating Budget and FY17 Capital Budget**

Santa Cruz METRO Board of Directors

*June 24, 2016*

Angela Aitken, Finance Manager

# Overview of Today's Presentation

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- **FY17 & FY18 Operating Budget Changes**
  - March 25, 2016 to June 24, 2016
- **Projected Reserve Balances**
  - As of June 30, 2016 (estimate)
- **FY17 & FY18 Non-Controllable Operating Budget Risks**



# **FY17 & FY18 Operating Budget Changes**

March 25, 2016 to June 24, 2016

14A.3



# Operating Budget Changes March 25, 2016 to June 24, 2016

## • FY17 & FY18 Operating Revenues

- Revised Budget Projections in all Fares Accounts based on actual collections in FY16 (year-to-date as of February 2016)
- Anticipated Increase in Highway 17 Payments due to new contract in place
- Anticipated Increase in Operating Revenues due to Cabrillo Contract: \$944K, and UCSC Commitment : \$600K
- Estimated Budget decrease in Fares due to Service Reduction: (\$500K/Fiscal Year)
- Increase in AMBAG/Misc. Grant Funding due to the Bus on Shoulder Grant Feasibility Study Grant: \$65K
- 100% of the STIC is used in the Operating Budget instead of in the Capital Budget.
- Significant decrease in the Transfer (to)/from Operations Sustainability Reserve Account as a result of implemented budget efficiencies, UTU & Mgmt givebacks, and service reductions.

# Operating Budget Changes March 25, 2016 to June 24, 2016 (cont.)

## • **FY17 & FY18 Operating Expenses: (\$3.2M)**

- Unfunded Vacant Positions: 4.5 FTEs. (Assistant Superintendent, Assistant Safety & Training Coordinator, Schedule Analyst, Transit Supervisor, Transit Surveyor)
- Budget Savings from Retirements (new employees incur less operating expenses).
- Budget Savings from Eliminated Vacant Positions due to Service Reductions: 21 FTEs. (FM Mechanics I-II: 3 FTEs, Van Operators: 1 FTE, Bus Operators: 17 FTEs)
- Budget Savings from reduced Bus Operator Overtime.
- Budget Increases due to Retirement/Separation Incentive; Termination/Accrual Payouts, as well as anticipated increase in Medical Insurance benefits for retirees.
- Budget Savings from Consumables (Mobile Supplies) due to Service Reductions.
- Increase in Fleet Maintenance Costs due to aging fleet (budget constraints in the Capital Budget leading to inability to replace buses).

# Projected Reserve Balances

As of June 30, 2016 (estimate)

14A.6



# Operating Reserves as of 06/30/2016

Target: \$3.5M



**\$1.4M Deficient**

Target: \$668K



**Fully Funded**

(estimate as of 6/24/2016)

Target: \$7.1M



**\$1.4M Deficient**

Target: \$3.0M



**Fully Funded**



**No Minimum Balance**

\* Alt Fuel Tax Credits Committed against FTA 5339 Bus Grant Application



# **FY17 & FY18 Non-Controllable Operating Budget Risks**



# FY17 & FY18 Non-Controllable Operating Budget Risks

- **Revenues**
  - **Passenger Fares and Paratransit Fares**
    - Fares will fluctuate with Service Reductions
  - **STA and STIC**
    - Use of majority of funding in Operating Budget, instead of Capital Budget
  - **Alternative Fuel Tax Credit**
    - Must be renewed every year; historically been significantly delayed; based on CNG use
    - May decrease with Service Reductions
    - FY16 & FY17 allocations are guarantees as per FAST ACT; Future allocations are subject to annual authorization
  - **Federal FTA 5307, STIC, 5311**
    - Subject to appropriation
  - **Sales Tax**
    - Consumer spending may stall
  - **PEPRA**
    - Potential impacts to Cash Flow (Department of Transportation Challenge)



# FY17 & FY18 Non-Controllable Operating Budget Risks

- **Expenses**
  - CNG and Diesel Engine Failures
  - Fuel Costs Volatility
  - Workers Comp Insurance
  - Medical Insurance
    - Final costs come out in January
  - Contract renewals and rebids
    - Costs could come in higher than budgeted
  - Settlement Costs
    - Costs could come in higher than previous years
  - Utility, Maintenance and Insurance for New Ops Building
    - No History
  - Aging Fleet
    - Increased Maintenance Costs
  - Changes in Unfunded Mandates



# FY17 & FY18 Summary

	Revised Budget FY17	Budget FY18
Recurring Revenues	\$42,569,817	\$45,694,850
STIC	\$2,125,425	\$2,167,934
STA	\$1,625,540	\$1,775,540
Transfer (to)/from Operations Sustainability Reserve	\$358,207	(\$1,577,030)
<b>Total Revenues</b>	<b>\$46,678,989</b>	<b>\$48,061,294</b>
Recurring Expenses: <u>Personnel</u>	\$38,522,581	\$39,866,336
Recurring Expenses: <u>Non - Personnel</u>	\$8,156,408	\$8,194,958
<b>Total Expenses</b>	<b>\$46,678,989</b>	<b>\$48,061,294</b>

**FY17 Capital Budget: \$5,195,832**

# Questions

# Glossary of Terms

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- **ARRA** – American Recovery and Reinvestment Act
- **Carryover** - End of Fiscal Year Favorable Variance
- **CNG** – Compressed Natural Gas
- **CPI** – Consumer Price Index
- **FAST Act** – Fixing America’s Surface Transportation Act
- **FTA** – Federal Transit Administration
- **FTE** – Full – Time Equivalent/Employee
- **PEPRA** – California Public Employment Pension Reform Act
- **PTMISEA** – Public Transportation Modernization, Improvement and Service Enhancement Account
- **STA** – State Transit Assistance
- **STIC(FTA)** – Small Transit Intensive Cities Program
- **TDA** – Transportation Development Act
- **TVM** – Ticket Vending Machine
- **UZA** – Urbanized Area

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# Attachment B

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET REVENUE SOURCES

REVENUE SOURCE	FINAL BUDGET		REVISED BUDGET		% CHANGE		% CHANGE	
	FY16 June 2015	FY17	FY17	FY17	BUDG FY16	BUDG FY17	BUDG FY17	BUDG FY18
1 Passenger Fares	3,800,000	3,681,471	3,681,471	3,681,471	-3.1%	3,681,471	3,681,471	0.0%
2 Special Transit Fares	3,400,000	3,874,017	3,874,017	3,874,017	13.9%	3,874,017	3,874,017	0.0%
<i>Anticipated Increase from Cabrillo Contract</i>	-	944,000	944,000	944,000	100.0%	944,000	944,000	0.0%
<i>Anticipated Increase from UCSC Commitment</i>	-	600,000	600,000	600,000	100.0%	600,000	600,000	0.0%
3 Paratransit Fares	354,000	339,141	339,141	339,141	-4.2%	339,141	339,141	0.0%
4 Highway 17 Fares	1,775,000	1,826,000	1,826,000	1,826,000	2.9%	1,826,000	1,826,000	0.0%
5 Highway 17 Payments	500,000	525,000	525,000	525,000	5.0%	525,000	525,000	0.0%
<i>Estimated Reduction in Fares due to Service Cuts</i>	-	(500,000)	(500,000)	(500,000)	100.0%	(500,000)	(500,000)	0.0%
6 Commissions	3,500	2,000	2,000	2,000	-42.9%	2,000	2,000	0.0%
7 Advertising Income	225,000	275,000	275,000	275,000	22.2%	275,000	275,000	0.0%
8 Rent Income	144,344	150,000	150,000	154,500	3.9%	154,500	154,500	3.0%
9 Interest Income	65,000	80,000	80,000	80,000	23.1%	80,000	80,000	0.0%
10 Other Non-Transp Revenue	13,000	13,000	13,000	13,000	0.0%	13,000	13,000	0.0%
11 Sales Tax (1/2 cent)	19,095,116	19,572,494	19,572,494	20,061,806	2.5%	20,061,806	20,061,806	2.5%
12 Additional Sales Tax (RTC)	-	-	-	2,500,000	0.0%	2,500,000	2,500,000	100.0%
13 SLPP Backfill for Metro Base	(2,000,000)	-	-	-	-100.0%	-	-	0.0%
14 Transp Dev Act (TDA) Funds	6,377,491	6,701,163	6,701,163	6,835,186	5.1%	6,835,186	6,835,186	2.0%
15** FTA Sec 5307 - Op Assistance	4,163,523	4,246,793	4,246,793	4,331,729	2.0%	4,331,729	4,331,729	2.0%
16 FTA Sec 5311 - Rural Op Asst	177,787	166,738	166,738	152,000	-6.2%	152,000	152,000	-8.8%
17 AMBAG/Misc. Grant Funding	64,000	73,000	73,000	-	14.1%	-	-	-100.0%
18 STIC	1,323,588	2,125,425	2,125,425	2,167,934	60.6%	2,167,934	2,167,934	2.0%
19 STIC (Transfer to Capital Budget)	-	-	-	-	0.0%	-	-	0.0%
20 STA - SLPP Backfill for Metro Base	2,000,000	-	-	-	-100.0%	-	-	0.0%
21 STA - Operating (Current Year)	2,832,152	1,995,540	1,995,540	2,145,540	-29.5%	2,145,540	2,145,540	7.5%
22 STA - Operating (Current Year) (1/5 Transfer to Capital Budget)	-	(370,000)	(370,000)	(370,000)	100.0%	(370,000)	(370,000)	0.0%
23 Low Carbon Transit Operations Program (LCTOP)	100,694	-	-	-	-100.0%	-	-	0.0%
24 Fuel Tax Credit	638,208	638,208	638,208	657,354	0.0%	657,354	657,354	3.0%
25 Fuel Tax Credit (Transfer to Reserves)	(638,208)	(638,208)	(638,208)	(657,354)	0.0%	(657,354)	(657,354)	3.0%
26 Medicare Subsidy	141,743	-	-	-	-100.0%	-	-	0.0%
27 Transfer (to)/from Operations Sustainability Reserve	5,038,761	358,207	358,207	(1,577,030)	-92.9%	(1,577,030)	(1,577,030)	-540.3%
<b>UNREALIZED REVENUE</b>	-	-	-	-	0.0%	-	-	0.0%
<b>TOTAL REVENUE</b>	<b>49,594,699</b>	<b>46,678,989</b>	<b>46,678,989</b>	<b>48,061,294</b>	<b>-5.9%</b>	<b>48,061,294</b>	<b>48,061,294</b>	<b>3.0%</b>

\*\* FTA funding is used solely to fund labor expense

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Consolidated Expenses

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>LABOR</b>					
501011 Bus Operator Pay	9,550,366	8,501,290	-11.0%	8,583,316	1.0%
501013 Bus Operator OT	1,904,774	1,187,022	-37.7%	1,148,451	-3.2%
501021 Other Salaries	8,114,801	7,716,615	-4.9%	7,846,232	1.7%
501023 Other OT	513,937	443,280	-13.7%	456,653	3.0%
<b>Totals</b>	<b>20,083,878</b>	<b>17,848,207</b>	<b>-11.1%</b>	<b>18,034,652</b>	<b>1.0%</b>
<b>FRINGE BENEFITS</b>					
502011 Medicare/Soc. Sec.	348,447	309,888	-11.1%	316,438	2.1%
502021 Retirement	4,538,548	4,461,531	-1.7%	4,811,935	7.9%
502031 Medical Ins	9,658,090	10,165,186	5.3%	10,922,808	7.5%
502041 Dental Ins	554,034	491,596	-11.3%	505,453	2.8%
502045 Vision Ins	128,734	120,401	-6.5%	123,985	3.0%
502051 Life Ins/AD&D	52,358	49,374	-5.7%	50,793	2.9%
502060 State Disability Ins (SDI)	219,218	200,439	-8.6%	210,934	5.2%
502061 Long Term Disability Ins	143,298	142,485	-0.6%	149,617	5.0%
502071 State Unemployment Ins (SUI)	75,080	73,786	-1.7%	78,485	6.4%
502081 Worker's Comp Ins	850,000	850,000	0.0%	875,500	3.0%
502101 Holiday Pay	660,541	602,251	-8.8%	617,358	2.5%
502103 Floating Holiday	96,241	93,689	-2.7%	95,762	2.2%
502109 Sick Leave	1,013,417	924,456	-8.8%	947,521	2.5%
502111 Annual Leave	1,981,314	1,934,900	-2.3%	1,865,641	-3.6%
502121 Other Paid Absence	195,454	177,085	-9.4%	181,383	2.4%
502251 Phys. Exams	14,110	14,110	0.0%	14,110	0.0%
502253 Driver Lic Renewal	4,656	4,656	0.0%	4,656	0.0%
502999 Other Fringe Benefits	63,453	58,542	-7.7%	59,303	1.3%
<b>Totals</b>	<b>20,596,993</b>	<b>20,674,374</b>	<b>0.4%</b>	<b>21,831,684</b>	<b>5.6%</b>

Consolidated

# Attachment B

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET

Consolidated Expenses

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE		BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
			BUDG FY16	BUDG FY17		
<b>SERVICES</b>						
503011 Acting/Audit Fees	83,250	95,250	14.4%	14.4%	95,250	0.0%
503012 Admin/Bank Fees	360,003	372,880	3.6%	3.6%	376,060	0.9%
503031 Prof/Technical Fees	615,558	447,560	-27.3%	-27.3%	428,948	-4.2%
503032 Legislative Services	94,000	101,000	7.4%	7.4%	101,000	0.0%
503033 Legal Services	106,396	106,396	0.0%	0.0%	106,396	0.0%
503034 Pre-Employment Exams	8,720	5,800	-33.5%	-33.5%	5,800	0.0%
503041 Temp Help	-	-	0.0%	0.0%	-	0.0%
503161 Custodial Services	34,642	6,468	-81.3%	-81.3%	8,468	30.9%
503162 Uniforms/Laundry	28,368	24,280	-14.4%	-14.4%	24,280	0.0%
503171 Security Services	468,500	505,323	7.9%	7.9%	515,323	2.0%
503221 Classified/Legal Ads	13,048	12,200	-6.5%	-6.5%	12,200	0.0%
503222 Legal Ads	-	-	0.0%	0.0%	-	0.0%
503225 Graphic Services	-	5,500	100.0%	100.0%	-	-100.0%
503351 Repair - Bldg & Impr	55,342	48,590	-12.2%	-12.2%	48,590	0.0%
503352 Repair - Equipment	581,233	651,768	12.1%	12.1%	650,446	-0.2%
503353 Repair - Rev Vehicle	327,233	652,000	99.2%	99.2%	689,500	5.8%
503354 Repair - Non Rev Vehicle	30,000	30,000	0.0%	0.0%	30,000	0.0%
503363 Haz Mat Disposal	48,000	40,452	-15.7%	-15.7%	40,452	0.0%
<b>Totals</b>	<b>2,854,293</b>	<b>3,105,467</b>	<b>8.8%</b>	<b>8.8%</b>	<b>3,132,713</b>	<b>0.9%</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>						
504011 Fuels & Lubricants - Non Rev Veh	84,952	90,000	5.9%	5.9%	90,000	0.0%
504012 Fuels & Lubricants - Rev Veh	2,400,000	1,798,656	-25.1%	-25.1%	1,798,656	0.0%
504021 Tires & Tubes	272,023	300,000	10.3%	10.3%	300,000	0.0%
504161 Other Mobile Supplies	-	-	0.0%	0.0%	-	0.0%
504191 Rev Vehicle Parts	988,109	621,886	-37.1%	-37.1%	621,886	0.0%
<b>Totals</b>	<b>3,745,084</b>	<b>2,810,542</b>	<b>-25.0%</b>	<b>-25.0%</b>	<b>2,810,542</b>	<b>0.0%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Consolidated Expenses

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>OTHER MATERIALS &amp; SUPPLIES</b>					
504205 Freight Out	136	136	0.0%	136	0.0%
504211 Postage & Mailing	12,575	13,550	7.8%	11,550	-14.8%
504214 Promotional Items	800	1,400	75.0%	1,400	0.0%
504215 Printing	36,184	50,805	40.4%	40,805	-19.7%
504217 Photo Supp/Process	2,686	2,500	-6.9%	2,500	0.0%
504311 Office Supplies	71,537	71,062	-0.7%	68,562	-3.5%
504315 Safety Supplies	22,039	16,860	-23.5%	16,860	0.0%
504317 Cleaning Supplies	54,480	53,830	-1.2%	53,830	0.0%
504409 Repair/Maint Supplies	117,000	114,983	-1.7%	114,983	0.0%
504417 Tenant Repairs	10,000	9,000	-10.0%	9,000	0.0%
504421 Non-Inventory Parts	20,000	39,730	98.7%	39,730	0.0%
504511 Small Tools	4,269	7,736	81.2%	4,236	-45.2%
504515 Employee Tool Replacement	783	2,180	178.4%	2,180	0.0%
<b>Totals</b>	<b>352,489</b>	<b>383,772</b>	<b>8.9%</b>	<b>365,772</b>	<b>-4.7%</b>
<b>UTILITIES</b>					
505011 Gas & Electric	269,200	297,000	10.3%	297,000	0.0%
505021 Water & Garbage	111,000	147,240	32.6%	147,240	0.0%
505031 Telecommunications	144,989	160,434	10.7%	160,734	0.2%
<b>Totals</b>	<b>525,189</b>	<b>604,674</b>	<b>15.1%</b>	<b>604,974</b>	<b>0.0%</b>
<b>CASUALTY &amp; LIABILITY</b>					
506011 Insurance - Property	61,615	61,904	0.5%	63,138	2.0%
506015 Insurance - PL/PD	507,311	314,929	-37.9%	346,422	10.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	150,000	150,000	0.0%	150,000	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>718,926</b>	<b>526,833</b>	<b>-26.7%</b>	<b>559,560</b>	<b>6.2%</b>



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Consolidated Expenses

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>TAXES</b>					
507051 Fuel Tax	15,000	14,280	-4.8%	14,280	0.0%
507201 Licenses & Permits	14,701	19,296	31.3%	19,296	0.0%
507999 Other Taxes	15,548	14,400	-7.4%	14,400	0.0%
<b>Totals</b>	<b>45,249</b>	<b>47,976</b>	<b>6.0%</b>	<b>47,976</b>	<b>0.0%</b>
<b>PURCHASED TRANS.</b>					
503406 Contract/Paratransit	200,000	150,000	-25.0%	150,000	0.0%
<b>Totals</b>	<b>200,000</b>	<b>150,000</b>	<b>-25.0%</b>	<b>150,000</b>	<b>0.0%</b>
<b>MISC EXPENSE</b>					
509011 Dues/Subscriptions	76,295	93,985	23.2%	93,985	0.0%
509081 Advertising - District Promo	30,000	30,500	1.7%	30,500	0.0%
509101 Employee Incentive Program	20,300	15,200	-25.1%	15,200	0.0%
509121 Employee Training	39,266	71,660	82.5%	74,337	3.7%
509122 BOD Travel	3,000	3,000	0.0%	3,000	0.0%
509123 Travel	65,755	74,935	14.0%	67,835	-9.5%
509125 Local Meeting Expense	6,521	6,520	0.0%	6,520	0.0%
509127 Board Director Fees	12,600	12,600	0.0%	12,600	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>253,737</b>	<b>308,400</b>	<b>21.5%</b>	<b>303,977</b>	<b>-1.4%</b>
<b>LEASES &amp; RENTALS</b>					
512011 Facility Lease	195,322	201,350	3.1%	202,050	0.3%
512061 Equipment Rental	23,539	17,394	-26.1%	17,394	0.0%
<b>Totals</b>	<b>218,861</b>	<b>218,744</b>	<b>-0.1%</b>	<b>219,444</b>	<b>0.3%</b>
<b>PERSONNEL TOTAL</b>	<b>40,680,871</b>	<b>38,522,581</b>	<b>-5.3%</b>	<b>39,866,336</b>	<b>3.5%</b>
<b>NON-PERSONNEL TOTAL</b>	<b>8,913,828</b>	<b>8,156,408</b>	<b>-8.5%</b>	<b>8,194,958</b>	<b>0.5%</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>49,594,699</b>	<b>46,678,989</b>	<b>-5.9%</b>	<b>48,061,294</b>	<b>3.0%</b>

# Attachment B

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET

### Departmental Expenses

DEPARTMENT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
1100 Administration	1,225,745	1,237,481	1.0%	1,348,302	9.0%
1200 Finance	1,916,116	1,790,079	-6.6%	1,842,300	2.9%
1300 Customer Service	812,870	900,222	10.7%	903,231	0.3%
1400 Human Resources	690,054	688,987	-0.2%	706,122	2.5%
1500 Information Technology	1,076,163	1,106,484	2.8%	1,098,790	-0.7%
Planning, Grants,					
1600 Governmental Affairs	1,025,571	831,061	-19.0%	802,758	-3.4%
1700 District Counsel	606,155	619,225	2.2%	645,631	4.3%
1800 Risk Management	966,705	973,366	0.7%	993,476	2.1%
1900 Purchasing	863,775	894,698	3.6%	945,612	5.7%
2200 Facilities Maintenance	2,757,986	2,801,428	1.6%	2,867,848	2.4%
3100 Paratransit Program	5,086,077	5,088,359	0.0%	5,225,311	2.7%
3200 Operations	2,470,922	2,076,115	-16.0%	2,184,617	5.2%
3300 Bus Operators	18,488,078	16,387,910	-11.4%	16,811,475	2.6%
4100 Fleet Maintenance	8,787,544	8,052,047	-8.4%	8,216,591	2.0%
5100 Capital Funded Labor	-	-	0.0%		
9001 Cobra Benefits	-	-	0.0%	-	0.0%
9005 Retired Employee Benefits	2,820,685	3,231,276	14.6%	3,468,978	7.4%
700 SCCIC	250	250	0.0%	250	0.0%
<b>TOTAL OPERATING EXPENSES</b>	<b>49,594,699</b>	<b>46,678,989</b>	<b>-5.9%</b>	<b>48,061,294</b>	<b>3.0%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Administration - 1100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>LABOR</b>					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	413,060	388,034	-6.1%	402,276	3.7%
501023 Other OT	11,900	9,805	-17.6%	9,632	-1.8%
<b>Totals</b>	<b>424,960</b>	<b>397,839</b>	<b>-6.4%</b>	<b>411,908</b>	<b>3.5%</b>
<b>FRINGE BENEFITS</b>					
502011 Medicare/Soc. Sec.	7,583	7,165	-5.5%	7,417	3.5%
502021 Retirement	107,322	109,458	2.0%	119,443	9.1%
502031 Medical Ins	70,027	94,839	35.4%	101,437	7.0%
502041 Dental Ins	5,602	5,245	-6.4%	5,402	3.0%
502045 Vision Ins	1,281	1,281	0.0%	1,319	3.0%
502051 Life Ins/AD&D	5,339	5,339	0.0%	5,430	1.7%
502060 State Disability Ins (SDI)	3,520	3,415	-3.0%	3,661	7.2%
502061 Long Term Disability Ins	2,883	3,000	4.1%	3,145	4.8%
502071 State Unemployment Ins (SUI)	891	945	6.1%	1,003	6.1%
502081 Worker's Comp Ins	12,537	12,537	0.0%	12,913	3.0%
502101 Holiday Pay	14,765	14,902	0.9%	15,442	3.6%
502103 Floating Holiday	17,955	18,074	0.7%	18,644	3.2%
502109 Sick Leave	22,147	22,354	0.9%	23,163	3.6%
502111 Annual Leave	39,669	37,471	-5.5%	38,719	3.3%
502121 Other Paid Absence	3,461	3,493	0.9%	3,619	3.6%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	11,959	10,761	-10.0%	10,765	0.0%
<b>Totals</b>	<b>326,939</b>	<b>350,279</b>	<b>7.1%</b>	<b>371,521</b>	<b>6.1%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Administration - 1100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>SERVICES</b>					
503011 Acting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	225,561	226,580	0.5%	301,973	33.3%
503032 Legislative Services	94,000	101,000	7.4%	101,000	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	4,150	5,000	20.5%	5,000	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	6,025	3,357	-44.3%	3,475	3.5%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>329,736</b>	<b>335,937</b>	<b>1.9%</b>	<b>411,448</b>	<b>22.5%</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Administration - 1100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>OTHER MATERIALS &amp; SUPPLIES</b>					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	6,365	4,200	-34.0%	4,200	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	1,009	1,050	4.1%	1,050	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	14,926	15,500	3.8%	15,500	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>22,300</b>	<b>20,750</b>	<b>-7.0%</b>	<b>20,750</b>	<b>0.0%</b>
<b>UTILITIES</b>					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>CASUALTY &amp; LIABILITY</b>					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Administration - 1100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>TAXES</b>					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>PURCHASED TRANS.</b>					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>MISC EXPENSE</b>					
509011 Dues/Subscriptions	56,010	71,475	27.6%	71,475	0.0%
509081 Advertising - District Promo	-	500	100.0%	500	0.0%
509101 Employee Incentive Program	20,100	15,000	-25.4%	15,000	0.0%
509121 Employee Training	1,600	1,600	0.0%	1,600	0.0%
509122 BOD Travel	3,000	3,000	0.0%	3,000	0.0%
509123 Travel	20,000	20,000	0.0%	20,000	0.0%
509125 Local Meeting Expense	6,500	6,500	0.0%	6,500	0.0%
509127 Board Director Fees	12,600	12,600	0.0%	12,600	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>119,810</b>	<b>130,675</b>	<b>9.1%</b>	<b>130,675</b>	<b>0.0%</b>
<b>LEASES &amp; RENTALS</b>					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	2,000	2,000	0.0%	2,000	0.0%
<b>Totals</b>	<b>2,000</b>	<b>2,000</b>	<b>0.0%</b>	<b>2,000</b>	<b>0.0%</b>
<b>PERSONNEL TOTAL</b>	<b>751,899</b>	<b>748,119</b>	<b>-0.5%</b>	<b>783,429</b>	<b>4.7%</b>
<b>NON-PERSONNEL TOTAL</b>	<b>473,846</b>	<b>489,362</b>	<b>3.3%</b>	<b>564,873</b>	<b>15.4%</b>
<b>DEPARTMENT TOTALS</b>	<b>1,225,745</b>	<b>1,237,481</b>	<b>1.0%</b>	<b>1,348,302</b>	<b>9.0%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Finance - 1200

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>LABOR</b>					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	498,924	501,838	0.6%	507,640	1.2%
501023 Other OT	5,000	5,000	0.0%	4,959	-0.8%
<b>Totals</b>	<b>503,924</b>	<b>506,838</b>	<b>0.6%</b>	<b>512,598</b>	<b>1.1%</b>
<b>FRINGE BENEFITS</b>					
502011 Medicare/Soc. Sec.	8,992	9,059	0.8%	9,163	1.1%
502021 Retirement	129,177	140,073	8.4%	149,213	6.5%
502031 Medical Ins	157,757	158,751	0.6%	170,646	7.5%
502041 Dental Ins	11,729	10,981	-6.4%	11,311	3.0%
502045 Vision Ins	2,241	2,241	0.0%	2,308	3.0%
502051 Life Ins/AD&D	1,027	1,027	0.0%	1,058	3.0%
502060 State Disability Ins (SDI)	5,383	5,580	3.6%	5,867	5.1%
502061 Long Term Disability Ins	4,090	4,234	3.5%	4,364	3.1%
502071 State Unemployment Ins (SUI)	1,560	1,654	6.1%	1,755	6.1%
502081 Worker's Comp Ins	17,552	17,552	0.0%	18,078	3.0%
502101 Holiday Pay	18,639	18,774	0.7%	18,995	1.2%
502103 Floating Holiday	10,282	10,585	2.9%	10,583	0.0%
502109 Sick Leave	27,959	28,162	0.7%	28,492	1.2%
502111 Annual Leave	54,954	56,031	2.0%	56,783	1.3%
502121 Other Paid Absence	4,369	4,400	0.7%	4,452	1.2%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	4,091	4,095	0.1%	4,101	0.1%
<b>Totals</b>	<b>459,802</b>	<b>473,200</b>	<b>2.9%</b>	<b>497,168</b>	<b>5.1%</b>

# Attachment B

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET

Finance - 1200

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>SERVICES</b>					
503011 Accting/Audit Fees	83,000	95,000	14.5%	95,000	0.0%
503012 Admin/Bank Fees	360,003	372,880	3.6%	376,060	0.9%
503031 Prof/Technical Fees	30,500	17,500	-42.6%	12,500	-28.6%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>473,503</b>	<b>485,380</b>	<b>2.5%</b>	<b>483,560</b>	<b>-0.4%</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Finance - 1200

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>OTHER MATERIALS &amp; SUPPLIES</b>					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	725	750	3.4%	750	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>725</b>	<b>750</b>	<b>3.4%</b>	<b>750</b>	<b>0.0%</b>
<b>UTILITIES</b>					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>CASUALTY &amp; LIABILITY</b>					
506011 Insurance - Property	61,448	61,737	0.5%	62,971	2.0%
506015 Insurance - PL/PD	406,854	248,794	-38.8%	273,673	10.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>468,302</b>	<b>310,531</b>	<b>-33.7%</b>	<b>336,644</b>	<b>8.4%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Finance - 1200

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>TAXES</b>					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>PURCHASED TRANS.</b>					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>MISC EXPENSE</b>					
509011 Dues/Subscriptions	960	980	2.1%	980	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	1,400	2,900	107.1%	3,100	6.9%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	7,500	9,500	26.7%	7,500	-21.1%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
<b>Totals</b>	9,860	13,380	35.7%	11,580	-13.5%
<b>LEASES &amp; RENTALS</b>					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>PERSONNEL TOTAL</b>	963,726	980,038	1.7%	1,009,766	3.0%
<b>NON-PERSONNEL TOTAL</b>	952,390	810,041	-14.9%	832,534	2.8%
<b>DEPARTMENT TOTALS</b>	<u>1,916,116</u>	<u>1,790,079</u>	<u>-6.6%</u>	<u>1,842,300</u>	<u>2.9%</u>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>LABOR</b>					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	338,960	367,729	8.5%	359,992	-2.1%
501023 Other OT	10,000	9,729	-2.7%	10,133	4.1%
<b>Totals</b>	<b>348,960</b>	<b>377,459</b>	<b>8.2%</b>	<b>370,125</b>	<b>-1.9%</b>
<b>FRINGE BENEFITS</b>					
502011 Medicare/Soc. Sec.	6,271	6,324	0.8%	6,595	4.3%
502021 Retirement	88,718	96,362	8.6%	105,840	9.8%
502031 Medical Ins	170,355	190,801	12.0%	204,874	7.4%
502041 Dental Ins	10,371	13,045	25.8%	13,437	3.0%
502045 Vision Ins	2,241	2,561	14.3%	2,638	3.0%
502051 Life Ins/AD&D	820	937	14.3%	966	3.0%
502060 State Disability Ins (SDI)	4,009	4,164	3.9%	4,473	7.4%
502061 Long Term Disability Ins	2,639	3,354	27.1%	3,558	6.1%
502071 State Unemployment Ins (SUI)	1,560	1,891	21.2%	2,006	6.1%
502081 Worker's Comp Ins	17,552	17,552	0.0%	18,078	3.0%
502101 Holiday Pay	12,759	12,975	1.7%	13,539	4.3%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	19,139	19,463	1.7%	20,309	4.3%
502111 Annual Leave	48,621	48,170	-0.9%	47,691	-1.0%
502121 Other Paid Absence	2,990	3,041	1.7%	3,173	4.3%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	191	223	16.6%	230	3.0%
<b>Totals</b>	<b>388,236</b>	<b>420,864</b>	<b>8.4%</b>	<b>447,406</b>	<b>6.3%</b>

# Attachment B

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET

Customer Service - 1300

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>SERVICES</b>					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	8,000	8,000	0.0%	8,000	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	200	100.0%	200	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	5,500	100.0%	-	-100.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	1,117	3,400	204.4%	3,200	-5.9%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>9,117</b>	<b>17,100</b>	<b>87.6%</b>	<b>11,400</b>	<b>-33.3%</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	1,565	1,600	2.2%	1,600	0.0%
<b>Totals</b>	<b>1,565</b>	<b>1,600</b>	<b>2.2%</b>	<b>1,600</b>	<b>0.0%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>OTHER MATERIALS &amp; SUPPLIES</b>					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	2,000	3,500	75.0%	3,000	-14.3%
504214 Promotional Items	600	1,200	100.0%	1,200	0.0%
504215 Printing	23,000	35,000	52.2%	25,000	-28.6%
504217 Photo Supp/Process	767	1,000	30.4%	1,000	0.0%
504311 Office Supplies	2,300	3,000	30.4%	3,000	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>28,667</b>	<b>43,700</b>	<b>52.4%</b>	<b>33,200</b>	<b>-24.0%</b>
<b>UTILITIES</b>					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>CASUALTY &amp; LIABILITY</b>					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>TAXES</b>					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	2,500	2,500	0.0%	2,500	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>2,500</b>	<b>2,500</b>	<b>0.0%</b>	<b>2,500</b>	<b>0.0%</b>
<b>PURCHASED TRANS.</b>					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>MISC EXPENSE</b>					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	30,000	30,000	0.0%	30,000	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	1,000	100.0%	1,000	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	-	1,500	100.0%	1,500	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>30,000</b>	<b>32,500</b>	<b>8.3%</b>	<b>32,500</b>	<b>0.0%</b>
<b>LEASES &amp; RENTALS</b>					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	3,825	4,500	17.6%	4,500	0.0%
<b>Totals</b>	<b>3,825</b>	<b>4,500</b>	<b>17.6%</b>	<b>4,500</b>	<b>0.0%</b>
<b>PERSONNEL TOTAL</b>	<b>737,196</b>	<b>798,322</b>	<b>8.3%</b>	<b>817,531</b>	<b>2.4%</b>
<b>NON-PERSONNEL TOTAL</b>	<b>75,674</b>	<b>101,900</b>	<b>34.7%</b>	<b>85,700</b>	<b>-15.9%</b>
<b>DEPARTMENT TOTALS</b>	<b>812,870</b>	<b>900,222</b>	<b>10.7%</b>	<b>903,231</b>	<b>0.3%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Human Resources - 1400

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>LABOR</b>					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	344,757	336,041	-2.5%	341,714	1.7%
501023 Other OT	2,000	4,000	100.0%	3,958	-1.1%
<b>Totals</b>	<b>346,757</b>	<b>340,041</b>	<b>-1.9%</b>	<b>345,671</b>	<b>1.7%</b>
<b>FRINGE BENEFITS</b>					
502011 Medicare/Soc. Sec.	6,243	6,127	-1.9%	6,226	1.6%
502021 Retirement	89,998	94,594	5.1%	101,255	7.0%
502031 Medical Ins	74,040	67,530	-8.8%	72,671	7.6%
502041 Dental Ins	4,720	4,883	3.4%	5,029	3.0%
502045 Vision Ins	1,601	1,601	0.0%	1,649	3.0%
502051 Life Ins/AD&D	796	796	0.0%	820	3.0%
502060 State Disability Ins (SDI)	3,767	3,853	2.3%	4,069	5.6%
502061 Long Term Disability Ins	3,137	3,206	2.2%	3,312	3.3%
502071 State Unemployment Ins (SUI)	1,114	1,182	6.1%	1,254	6.1%
502081 Worker's Comp Ins	12,537	12,537	0.0%	12,913	3.0%
502101 Holiday Pay	13,187	12,831	-2.7%	13,043	1.7%
502103 Floating Holiday	9,962	9,767	-2.0%	9,766	0.0%
502109 Sick Leave	19,780	19,246	-2.7%	19,564	1.7%
502111 Annual Leave	37,786	37,666	-0.3%	38,300	1.7%
502121 Other Paid Absence	3,091	3,007	-2.7%	3,057	1.7%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	4,037	5,240	29.8%	5,244	0.1%
<b>Totals</b>	<b>285,797</b>	<b>284,066</b>	<b>-0.6%</b>	<b>298,172</b>	<b>5.0%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Human Resources - 1400

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>SERVICES</b>					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	29,700	21,800	-26.6%	21,800	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	8,720	5,000	-42.7%	5,000	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	7,000	6,000	-14.3%	6,000	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>45,420</b>	<b>32,800</b>	<b>-27.8%</b>	<b>32,800</b>	<b>0.0%</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Human Resources - 1400

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>OTHER MATERIALS &amp; SUPPLIES</b>					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>UTILITIES</b>					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>CASUALTY &amp; LIABILITY</b>					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**  
**FY17 & FY18 OPERATING BUDGET**  
 Human Resources - 1400

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>TAXES</b>					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>PURCHASED TRANS.</b>					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>MISC EXPENSE</b>					
509011 Dues/Subscriptions	1,800	1,800	0.0%	1,800	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	4,500	24,000	433.3%	26,500	10.4%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	5,760	6,260	8.7%	1,160	-81.5%
509125 Local Meeting Expense	21	20	-4.8%	20	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
<b>Totals</b>	12,081	32,080	165.5%	29,480	-8.1%
<b>LEASES &amp; RENTALS</b>					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>PERSONNEL TOTAL</b>	632,554	624,108	-1.3%	643,843	3.2%
<b>NON-PERSONNEL TOTAL</b>	57,501	64,880	12.8%	62,280	-4.0%
<b>DEPARTMENT TOTALS</b>	<b>690,054</b>	<b>688,987</b>	<b>-0.2%</b>	<b>706,122</b>	<b>2.5%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**  
**FY17 & FY18 OPERATING BUDGET**  
 Information Technology - 1500

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>LABOR</b>					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	395,134	402,369	1.8%	394,145	-2.0%
501023 Other OT	1,500	1,512	0.8%	1,503	-0.6%
<b>Totals</b>	<b>396,634</b>	<b>403,881</b>	<b>1.8%</b>	<b>395,648</b>	<b>-2.0%</b>
<b>FRINGE BENEFITS</b>					
502011 Medicare/Soc. Sec.	7,196	6,967	-3.2%	7,129	2.3%
502021 Retirement	103,897	108,245	4.2%	116,651	7.8%
502031 Medical Ins	103,673	125,907	21.4%	137,953	9.6%
502041 Dental Ins	7,142	7,336	2.7%	7,692	4.8%
502045 Vision Ins	1,601	1,601	0.0%	1,649	3.0%
502051 Life Ins/AD&D	896	982	9.6%	1,030	4.8%
502060 State Disability Ins (SDI)	4,304	4,311	0.2%	4,616	7.1%
502061 Long Term Disability Ins	2,786	3,117	11.8%	3,682	18.2%
502071 State Unemployment Ins (SUI)	1,114	1,182	6.1%	1,254	6.1%
502081 Worker's Comp Ins	12,537	12,537	0.0%	12,913	3.0%
502101 Holiday Pay	15,223	14,737	-3.2%	15,081	2.3%
502103 Floating Holiday	14,950	14,190	-5.1%	14,371	1.3%
502109 Sick Leave	22,835	22,106	-3.2%	22,621	2.3%
502111 Annual Leave	43,039	53,102	23.4%	40,377	-24.0%
502121 Other Paid Absence	3,568	3,454	-3.2%	3,535	2.3%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	5,987	5,994	0.1%	5,993	0.0%
<b>Totals</b>	<b>350,749</b>	<b>385,768</b>	<b>10.0%</b>	<b>396,547</b>	<b>2.8%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**  
**FY17 & FY18 OPERATING BUDGET**  
 Information Technology - 1500

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>SERVICES</b>					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	16,375	16,375	0.0%	6,375	-61.1%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	281,606	266,660	-5.3%	266,420	-0.1%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>297,981</b>	<b>283,035</b>	<b>-5.0%</b>	<b>272,795</b>	<b>-3.6%</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**  
**FY17 & FY18 OPERATING BUDGET**  
 Information Technology - 1500

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>OTHER MATERIALS &amp; SUPPLIES</b>					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	30,800	30,800	0.0%	30,800	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>30,800</b>	<b>30,800</b>	<b>0.0%</b>	<b>30,800</b>	<b>0.0%</b>
<b>UTILITIES</b>					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>CASUALTY &amp; LIABILITY</b>					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**  
**FY17 & FY18 OPERATING BUDGET**  
 Information Technology - 1500

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>TAXES</b>					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>PURCHASED TRANS.</b>					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>MISC EXPENSE</b>					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	2,000	100.0%	2,000	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	-	1,000	100.0%	1,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>3,000</b>	<b>100.0%</b>	<b>3,000</b>	<b>0.0%</b>
<b>LEASES &amp; RENTALS</b>					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>PERSONNEL TOTAL</b>	<b>747,382</b>	<b>789,649</b>	<b>5.7%</b>	<b>792,195</b>	<b>0.3%</b>
<b>NON-PERSONNEL TOTAL</b>	<b>328,781</b>	<b>316,835</b>	<b>-3.6%</b>	<b>306,595</b>	<b>-3.2%</b>
<b>DEPARTMENT TOTALS</b>	<b>1,076,163</b>	<b>1,106,484</b>	<b>2.8%</b>	<b>1,098,790</b>	<b>-0.7%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**  
**FY17 & FY18 OPERATING BUDGET**  
 Planning, Grants, Governmental Affairs - 1600

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>LABOR</b>					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	426,196	373,413	-12.4%	391,746	4.9%
501023 Other OT	14,518	10,006	-31.1%	9,925	-0.8%
<b>Totals</b>	<b>440,714</b>	<b>383,419</b>	<b>-13.0%</b>	<b>401,671</b>	<b>4.8%</b>
<b>FRINGE BENEFITS</b>					
502011 Medicare/Soc. Sec.	7,857	6,761	-13.9%	7,089	4.8%
502021 Retirement	110,740	103,117	-6.9%	113,988	10.5%
502031 Medical Ins	174,528	133,887	-23.3%	144,536	8.0%
502041 Dental Ins	12,150	8,974	-26.1%	9,243	3.0%
502045 Vision Ins	2,241	1,601	-28.6%	1,649	3.0%
502051 Life Ins/AD&D	924	689	-25.4%	710	3.0%
502060 State Disability Ins (SDI)	4,879	4,246	-13.0%	4,565	7.5%
502061 Long Term Disability Ins	1,404	2,863	103.9%	2,979	4.1%
502071 State Unemployment Ins (SUI)	1,560	1,182	-24.2%	1,254	6.1%
502081 Worker's Comp Ins	16,298	16,298	0.0%	16,787	3.0%
502101 Holiday Pay	16,827	13,018	-22.6%	13,716	5.4%
502103 Floating Holiday	5,069	5,479	8.1%	5,753	5.0%
502109 Sick Leave	24,338	19,527	-19.8%	20,574	5.4%
502111 Annual Leave	51,099	41,780	-18.2%	43,937	5.2%
502121 Other Paid Absence	3,803	3,051	-19.8%	3,215	5.4%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,141	2,089	-2.4%	2,093	0.2%
<b>Totals</b>	<b>435,857</b>	<b>364,563</b>	<b>-16.4%</b>	<b>392,087</b>	<b>7.5%</b>

# Attachment B

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET Planning, Grants, Governmental Affairs - 1600

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>SERVICES</b>					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	140,000	74,079	-47.1%	-	-100.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>140,000</b>	<b>74,079</b>	<b>-47.1%</b>	<b>-</b>	<b>-100.0%</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>



# Attachment B

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET Planning, Grants, Governmental Affairs - 1600

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>OTHER MATERIALS &amp; SUPPLIES</b>					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
<b>UTILITIES</b>					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
<b>CASUALTY &amp; LIABILITY</b>					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**  
**FY17 & FY18 OPERATING BUDGET**  
 Planning, Grants, Governmental Affairs - 1600

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>TAXES</b>					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>PURCHASED TRANS.</b>					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>MISC EXPENSE</b>					
509011 Dues/Subscriptions	-	3,000	100.0%	3,000	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	2,000	1,000	-50.0%	1,000	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	7,000	5,000	-28.6%	5,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
<b>Totals</b>	9,000	9,000	0.0%	9,000	0.0%
<b>LEASES &amp; RENTALS</b>					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>PERSONNEL TOTAL</b>	876,571	747,982	-14.7%	793,758	6.1%
<b>NON-PERSONNEL TOTAL</b>	149,000	83,079	-44.2%	9,000	-89.2%
<b>DEPARTMENT TOTALS</b>	1,025,571	831,061	-19.0%	802,758	-21.4%
					Planning_Grants - 1600

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>LABOR</b>					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	245,255	253,960	3.5%	265,863	4.7%
501023 Other OT	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>245,255</b>	<b>253,960</b>	<b>3.5%</b>	<b>265,863</b>	<b>4.7%</b>
<b>FRINGE BENEFITS</b>					
502011 Medicare/Soc. Sec.	4,359	4,514	3.5%	4,725	4.7%
502021 Retirement	63,131	70,352	11.4%	77,548	10.2%
502031 Medical Ins	46,132	41,680	-9.7%	45,519	9.2%
502041 Dental Ins	3,035	2,351	-22.6%	2,421	3.0%
502045 Vision Ins	960	960	0.0%	989	3.0%
502051 Life Ins/AD&D	455	455	0.0%	469	3.0%
502060 State Disability Ins (SDI)	2,150	2,222	3.4%	2,371	6.7%
502061 Long Term Disability Ins	1,816	1,862	2.5%	1,949	4.6%
502071 State Unemployment Ins (SUI)	668	709	6.1%	752	6.1%
502081 Worker's Comp Ins	7,522	7,522	0.0%	7,748	3.0%
502101 Holiday Pay	9,250	9,578	3.5%	10,026	4.7%
502103 Floating Holiday	7,456	8,011	7.4%	8,411	5.0%
502109 Sick Leave	13,875	14,367	3.5%	15,038	4.7%
502111 Annual Leave	22,619	23,131	2.3%	24,144	4.4%
502121 Other Paid Absence	2,168	2,245	3.5%	2,350	4.7%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,032	2,034	0.1%	2,036	0.1%
<b>Totals</b>	<b>187,628</b>	<b>191,993</b>	<b>2.3%</b>	<b>206,496</b>	<b>7.6%</b>

# Attachment B

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET

District Counsel - 1700

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE		% CHANGE	
			BUDG FY16	BUDG FY17	BUDG FY16	BUDG FY17
<b>SERVICES</b>						
503011 Accting/Audit Fees	-	-	0.0%	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	0.0%	-	0.0%
503031 Prof/Technical Fees	50,000	50,000	0.0%	0.0%	50,000	0.0%
503032 Legislative Services	-	-	0.0%	0.0%	-	0.0%
503033 Legal Services	100,000	100,000	0.0%	0.0%	100,000	0.0%
503034 Pre-Employment Exams	-	-	0.0%	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	0.0%	-	0.0%
<b>Totals</b>	<b>150,000</b>	<b>150,000</b>	<b>0.0%</b>	<b>0.0%</b>	<b>150,000</b>	<b>0.0%</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>OTHER MATERIALS &amp; SUPPLIES</b>					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	1,262	1,262	0.0%	1,262	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>1,262</b>	<b>1,262</b>	<b>0.0%</b>	<b>1,262</b>	<b>0.0%</b>
<b>UTILITIES</b>					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>CASUALTY &amp; LIABILITY</b>					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>TAXES</b>					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>PURCHASED TRANS.</b>					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>MISC EXPENSE</b>					
509011 Dues/Subscriptions	12,010	12,010	0.0%	12,010	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	5,000	5,000	0.0%	5,000	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	5,000	5,000	0.0%	5,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
<b>Totals</b>	22,010	22,010	0.0%	22,010	0.0%
<b>LEASES &amp; RENTALS</b>					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>PERSONNEL TOTAL</b>	432,883	445,953	3.0%	472,359	5.9%
<b>NON-PERSONNEL TOTAL</b>	173,272	173,272	0.0%	173,272	0.0%
<b>DEPARTMENT TOTALS</b>	606,155	619,225	2.2%	645,631	4.3%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Risk Management - 1800

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>LABOR</b>					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	142,774	139,585	-2.2%	143,954	3.1%
501023 Other OT	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>142,774</b>	<b>139,585</b>	<b>-2.2%</b>	<b>143,954</b>	<b>3.1%</b>
<b>FRINGE BENEFITS</b>					
502011 Medicare/Soc. Sec.	2,572	2,521	-2.0%	2,598	3.0%
502021 Retirement	37,250	39,300	5.5%	42,638	8.5%
502031 Medical Ins	40,225	12,682	-68.5%	13,696	8.0%
502041 Dental Ins	2,727	2,532	-7.1%	2,608	3.0%
502045 Vision Ins	640	640	0.0%	660	3.0%
502051 Life Ins/AD&D	338	338	0.0%	348	3.0%
502060 State Disability Ins (SDI)	1,644	1,660	1.0%	1,762	6.1%
502061 Long Term Disability Ins	790	1,280	62.0%	1,318	3.0%
502071 State Unemployment Ins (SUI)	446	473	6.1%	502	6.1%
502081 Worker's Comp Ins	5,012	5,012	0.0%	5,162	3.0%
502101 Holiday Pay	5,458	5,351	-2.0%	5,512	3.0%
502103 Floating Holiday	4,286	4,201	-2.0%	4,201	0.0%
502109 Sick Leave	8,187	8,026	-2.0%	8,268	3.0%
502111 Annual Leave	15,399	15,478	0.5%	15,923	2.9%
502121 Other Paid Absence	1,279	1,254	-2.0%	1,292	3.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,005	3,206	59.9%	3,207	0.1%
<b>Totals</b>	<b>128,258</b>	<b>103,954</b>	<b>-18.9%</b>	<b>109,695</b>	<b>5.5%</b>

# Attachment B

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET

Risk Management - 1800

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>SERVICES</b>					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	65,898	7,898	-88.0%	7,898	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	6,396	6,396	0.0%	6,396	0.0%
503034 Pre-Employment Exams	-	600	100.0%	600	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	460,000	495,833	7.8%	505,833	2.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	60,000	100.0%	60,000	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>532,294</b>	<b>570,727</b>	<b>7.2%</b>	<b>580,727</b>	<b>1.8%</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Risk Management - 1800

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>OTHER MATERIALS &amp; SUPPLIES</b>					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	500	500	0.0%	500	0.0%
504217 Photo Supp/Process	100	100	0.0%	100	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	1,000	1,000	0.0%	1,000	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>1,600</b>	<b>1,600</b>	<b>0.0%</b>	<b>1,600</b>	<b>0.0%</b>
<b>UTILITIES</b>					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>CASUALTY &amp; LIABILITY</b>					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	150,000	150,000	0.0%	150,000	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>150,000</b>	<b>150,000</b>	<b>0.0%</b>	<b>150,000</b>	<b>0.0%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Risk Management - 1800

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>TAXES</b>					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>PURCHASED TRANS.</b>					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>MISC EXPENSE</b>					
509011 Dues/Subscriptions	500	500	0.0%	500	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	9,769	4,000	-59.1%	4,000	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	1,510	3,000	98.7%	3,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
<b>Totals</b>	11,779	7,500	-36.3%	7,500	0.0%
<b>LEASES &amp; RENTALS</b>					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>PERSONNEL TOTAL</b>	271,032	243,539	-10.1%	253,649	4.2%
<b>NON-PERSONNEL TOTAL</b>	695,673	729,827	4.9%	739,827	1.4%
<b>DEPARTMENT TOTALS</b>	<b>966,705</b>	<b>973,366</b>	<b>0.7%</b>	<b>993,476</b>	<b>2.1%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Purchasing - 1900

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>LABOR</b>					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	419,261	419,396	0.0%	439,252	4.7%
501023 Other OT	1,765	1,765	0.0%	1,757	-0.4%
<b>Totals</b>	<b>421,026</b>	<b>421,161</b>	<b>0.0%</b>	<b>441,009</b>	<b>4.7%</b>
<b>FRINGE BENEFITS</b>					
502011 Medicare/Soc. Sec.	7,545	7,595	0.7%	7,953	4.7%
502021 Retirement	108,899	117,981	8.3%	130,121	10.3%
502031 Medical Ins	167,058	187,703	12.4%	199,691	6.4%
502041 Dental Ins	11,450	11,111	-3.0%	11,444	3.0%
502045 Vision Ins	2,561	2,561	0.0%	2,638	3.0%
502051 Life Ins/AD&D	1,044	1,044	0.0%	1,076	3.0%
502060 State Disability Ins (SDI)	4,766	4,941	3.7%	5,308	7.4%
502061 Long Term Disability Ins	3,499	4,007	14.5%	4,244	5.9%
502071 State Unemployment Ins (SUI)	1,782	1,891	6.1%	2,006	6.1%
502081 Worker's Comp Ins	20,059	20,059	0.0%	20,661	3.0%
502101 Holiday Pay	15,956	16,063	0.7%	16,822	4.7%
502103 Floating Holiday	4,793	4,935	3.0%	5,180	5.0%
502109 Sick Leave	23,934	24,094	0.7%	25,234	4.7%
502111 Annual Leave	50,881	53,786	5.7%	56,298	4.7%
502121 Other Paid Absence	3,740	3,765	0.7%	3,943	4.7%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,169	2,174	0.2%	2,180	0.3%
<b>Totals</b>	<b>430,137</b>	<b>463,709</b>	<b>7.8%</b>	<b>494,798</b>	<b>6.7%</b>

# Attachment B

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET

Purchasing - 1900

ACCOUNT	FINAL	REVISED	% CHANGE	BUDGET	% CHANGE	BUDGET	% CHANGE
	BUDGET FY16 June 2015	BUDGET FY17	BUDG FY16 BUDG FY17	FY18	BUDG FY17 BUDG FY18	BUDG FY17 BUDG FY18	
<b>SERVICES</b>							
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%	-	0.0%
503162 Uniforms/Laundry	850	850	0.0%	850	0.0%	850	0.0%
503171 Security Services	-	-	0.0%	-	0.0%	-	0.0%
503221 Classified/Legal Ads	1,898	1,000	-47.3%	1,000	0.0%	1,000	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%	-	0.0%
<b>Totals</b>	<b>2,748</b>	<b>1,850</b>	<b>-32.7%</b>	<b>1,850</b>		<b>1,850</b>	<b>0.0%</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>							
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>		<b>-</b>	<b>0.0%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Purchasing - 1900

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>OTHER MATERIALS &amp; SUPPLIES</b>					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	500	300	-40.0%	300	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	300	100.0%	300	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	2,497	1,500	-39.9%	1,500	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>2,997</b>	<b>2,100</b>	<b>-29.9%</b>	<b>2,100</b>	<b>0.0%</b>
<b>UTILITIES</b>					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>CASUALTY &amp; LIABILITY</b>					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**  
**FY17 & FY18 OPERATING BUDGET**  
 Purchasing - 1900

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>TAXES</b>					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>PURCHASED TRANS.</b>					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>MISC EXPENSE</b>					
509011 Dues/Subscriptions	315	320	1.6%	320	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	3,747	2,308	-38.4%	2,285	-1.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	2,805	3,250	15.9%	3,250	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>6,867</b>	<b>5,878</b>	<b>-14.4%</b>	<b>5,855</b>	<b>-0.4%</b>
<b>LEASES &amp; RENTALS</b>					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>PERSONNEL TOTAL</b>	<b>851,163</b>	<b>884,870</b>	<b>4.0%</b>	<b>935,807</b>	<b>5.8%</b>
<b>NON-PERSONNEL TOTAL</b>	<b>12,612</b>	<b>9,828</b>	<b>-22.1%</b>	<b>9,805</b>	<b>-0.2%</b>
<b>DEPARTMENT TOTALS</b>	<b>863,775</b>	<b>894,698</b>	<b>3.6%</b>	<b>945,612</b>	<b>5.7%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**  
**FY17 & FY18 OPERATING BUDGET**  
 Facilities Maintenance - 2200

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>LABOR</b>					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	745,866	739,949	-0.8%	750,177	1.4%
501023 Other OT	41,470	40,452	-2.5%	40,425	-0.1%
<b>Totals</b>	<b>787,336</b>	<b>780,401</b>	<b>-0.9%</b>	<b>790,601</b>	<b>1.3%</b>
<b>FRINGE BENEFITS</b>					
502011 Medicare/Soc. Sec.	13,948	13,478	-3.4%	14,002	3.9%
502021 Retirement	193,293	200,922	3.9%	220,209	9.6%
502031 Medical Ins	385,613	393,079	1.9%	419,834	6.8%
502041 Dental Ins	27,394	26,012	-5.0%	26,792	3.0%
502045 Vision Ins	5,442	5,442	0.0%	5,606	3.0%
502051 Life Ins/AD&D	1,992	1,992	0.0%	2,052	3.0%
502060 State Disability Ins (SDI)	8,917	8,875	-0.5%	9,497	7.0%
502061 Long Term Disability Ins	6,119	6,984	14.1%	7,414	6.2%
502071 State Unemployment Ins (SUI)	3,787	4,018	6.1%	4,263	6.1%
502081 Worker's Comp Ins	42,625	42,625	0.0%	43,904	3.0%
502101 Holiday Pay	28,321	27,355	-3.4%	28,469	4.1%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	42,482	41,032	-3.4%	42,704	4.1%
502111 Annual Leave	97,134	91,286	-6.0%	97,224	6.5%
502121 Other Paid Absence	6,638	6,411	-3.4%	6,672	4.1%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	464	474	2.0%	488	3.0%
<b>Totals</b>	<b>864,169</b>	<b>869,984</b>	<b>0.7%</b>	<b>929,130</b>	<b>6.8%</b>

# Attachment B

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET Facilities Maintenance - 2200

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE		% CHANGE	
			BUDG FY16	BUDG FY17	BUDG FY17	BUDG FY18
<b>SERVICES</b>						
503011 Accting/Audit Fees	-	-	0.0%	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	0.0%	-	0.0%
503031 Prof/Technical Fees	41,550	21,354	-48.6%	-48.6%	16,428	-23.1%
503032 Legislative Services	-	-	0.0%	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	0.0%	-	0.0%
503161 Custodial Services	33,642	5,468	-83.7%	-83.7%	7,468	36.6%
503162 Uniforms/Laundry	2,200	4,330	96.8%	96.8%	4,330	0.0%
503171 Security Services	8,500	9,490	11.6%	11.6%	9,490	0.0%
503221 Classified/Legal Ads	-	-	0.0%	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	0.0%	-	0.0%
503351 Repair - Bldg & Impr	55,342	48,590	-12.2%	-12.2%	48,590	0.0%
503352 Repair - Equipment	251,811	278,846	10.7%	10.7%	278,846	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	0.0%	-	0.0%
503363 Haz Mat Disposal	48,000	40,452	-15.7%	-15.7%	40,452	0.0%
<b>Totals</b>	<b>441,045</b>	<b>408,530</b>	<b>-7.4%</b>	<b>-7.4%</b>	<b>405,604</b>	<b>-0.7%</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**  
**FY17 & FY18 OPERATING BUDGET**  
 Facilities Maintenance - 2200

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>OTHER MATERIALS &amp; SUPPLIES</b>					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	7,000	6,005	-14.2%	6,005	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	1,000	2,000	100.0%	2,000	0.0%
504315 Safety Supplies	6,191	6,220	0.5%	6,220	0.0%
504317 Cleaning Supplies	48,560	47,600	-2.0%	47,600	0.0%
504409 Repair/Maint Supplies	117,000	114,983	-1.7%	114,983	0.0%
504417 Tenant Repairs	10,000	9,000	-10.0%	9,000	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	1,236	1,236	0.0%	1,236	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>190,987</b>	<b>187,044</b>	<b>-2.1%</b>	<b>187,044</b>	<b>0.0%</b>
<b>UTILITIES</b>					
505011 Gas & Electric	258,200	285,000	10.4%	285,000	0.0%
505021 Water & Garbage	105,800	140,840	33.1%	140,840	0.0%
505031 Telecommunications	68,000	83,808	23.2%	83,808	0.0%
<b>Totals</b>	<b>432,000</b>	<b>509,648</b>	<b>18.0%</b>	<b>509,648</b>	<b>0.0%</b>
<b>CASUALTY &amp; LIABILITY</b>					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**  
**FY17 & FY18 OPERATING BUDGET**  
 Facilities Maintenance - 2200

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>TAXES</b>					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	12,201	16,796	37.7%	16,796	0.0%
507999 Other Taxes	15,548	14,400	-7.4%	14,400	0.0%
<b>Totals</b>	<b>27,749</b>	<b>31,196</b>	<b>12.4%</b>	<b>31,196</b>	<b>0.0%</b>
<b>PURCHASED TRANS.</b>					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>MISC EXPENSE</b>					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	3,000	3,000	0.0%	3,000	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	-	500	100.0%	500	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>3,000</b>	<b>3,500</b>	<b>16.7%</b>	<b>3,500</b>	<b>0.0%</b>
<b>LEASES &amp; RENTALS</b>					
512011 Facility Lease	5,000	5,000	0.0%	5,000	0.0%
512061 Equipment Rental	6,700	6,125	-8.6%	6,125	0.0%
<b>Totals</b>	<b>11,700</b>	<b>11,125</b>	<b>-4.9%</b>	<b>11,125</b>	<b>0.0%</b>
<b>PERSONNEL TOTAL</b>	<b>1,651,505</b>	<b>1,650,385</b>	<b>-0.1%</b>	<b>1,719,731</b>	<b>4.2%</b>
<b>NON-PERSONNEL TOTAL</b>	<b>1,106,481</b>	<b>1,151,043</b>	<b>4.0%</b>	<b>1,148,117</b>	<b>-0.3%</b>
<b>DEPARTMENT TOTALS</b>	<b>2,757,986</b>	<b>2,801,428</b>	<b>1.6%</b>	<b>2,867,848</b>	<b>2.4%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>LABOR</b>					
501011 Bus Operator Pay	1,096,922	1,068,545	-2.6%	1,073,819	0.5%
501013 Bus Operator OT	156,250	152,819	-2.2%	148,702	-2.7%
501021 Other Salaries	913,289	914,765	0.2%	903,549	-1.2%
501023 Other OT	80,000	79,448	-0.7%	77,446	-2.5%
<b>Totals</b>	<b>2,246,461</b>	<b>2,215,576</b>	<b>-1.4%</b>	<b>2,203,516</b>	<b>-0.5%</b>
<b>FRINGE BENEFITS</b>					
502011 Medicare/Soc. Sec.	38,632	37,887	-1.9%	38,036	0.4%
502021 Retirement	509,885	538,020	5.5%	570,489	6.0%
502031 Medical Ins	1,067,336	1,159,172	8.6%	1,260,121	8.7%
502041 Dental Ins	63,204	60,925	-3.6%	62,657	2.8%
502045 Vision Ins	16,327	16,007	-2.0%	16,487	3.0%
502051 Life Ins/AD&D	6,131	6,014	-1.9%	6,194	3.0%
502060 State Disability Ins (SDI)	24,609	24,909	1.2%	25,792	3.5%
502061 Long Term Disability Ins	16,463	16,417	-0.3%	17,272	5.2%
502071 State Unemployment Ins (SUI)	11,362	11,860	4.4%	12,538	5.7%
502081 Worker's Comp Ins	121,607	121,607	0.0%	125,256	3.0%
502101 Holiday Pay	73,899	72,289	-2.2%	73,015	1.0%
502103 Floating Holiday	8,149	8,161	0.2%	8,341	2.2%
502109 Sick Leave	114,820	112,276	-2.2%	113,431	1.0%
502111 Annual Leave	203,626	204,648	0.5%	207,746	1.5%
502121 Other Paid Absence	17,320	16,938	-2.2%	17,113	1.0%
502251 Phys. Exams	3,183	3,183	0.0%	3,183	0.0%
502253 Driver Lic Renewal	1,061	1,061	0.0%	1,061	0.0%
502999 Other Fringe Benefits	5,293	5,293	0.0%	5,335	0.8%
<b>Totals</b>	<b>2,302,908</b>	<b>2,416,667</b>	<b>4.9%</b>	<b>2,564,066</b>	<b>6.1%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>SERVICES</b>					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	3,474	3,474	0.0%	3,474	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	1,000	1,000	0.0%	1,000	0.0%
503162 Uniforms/Laundry	2,164	1,000	-53.8%	1,000	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	3,737	4,000	7.0%	3,000	-25.0%
503353 Repair - Rev Vehicle	2,233	1,500	-32.8%	1,500	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>12,608</b>	<b>10,974</b>	<b>-13.0%</b>	<b>9,974</b>	<b>-9.1%</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>OTHER MATERIALS &amp; SUPPLIES</b>					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	3,500	5,000	42.9%	3,500	-30.0%
504214 Promotional Items	200	200	0.0%	200	0.0%
504215 Printing	3,221	3,200	-0.7%	3,200	0.0%
504217 Photo Supp/Process	1,219	1,000	-18.0%	1,000	0.0%
504311 Office Supplies	5,500	5,500	0.0%	3,000	-45.5%
504315 Safety Supplies	120	120	0.0%	120	0.0%
504317 Cleaning Supplies	420	500	19.0%	500	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>14,180</b>	<b>15,520</b>	<b>9.4%</b>	<b>11,520</b>	<b>-25.8%</b>
<b>UTILITIES</b>					
505011 Gas & Electric	11,000	12,000	9.1%	12,000	0.0%
505021 Water & Garbage	5,200	6,400	23.1%	6,400	0.0%
505031 Telecommunications	10,800	9,600	-11.1%	9,600	0.0%
<b>Totals</b>	<b>27,000</b>	<b>28,000</b>	<b>3.7%</b>	<b>28,000</b>	<b>0.0%</b>
<b>CASUALTY &amp; LIABILITY</b>					
506011 Insurance - Property	167	167	0.0%	167	0.0%
506015 Insurance - PL/PD	100,457	66,135	-34.2%	72,749	10.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>100,624</b>	<b>66,302</b>	<b>-34.1%</b>	<b>72,916</b>	<b>10.0%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>TAXES</b>					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>PURCHASED TRANS.</b>					
503406 Contract/Paratransit	200,000	150,000	-25.0%	150,000	0.0%
<b>Totals</b>	<b>200,000</b>	<b>150,000</b>	<b>-25.0%</b>	<b>150,000</b>	<b>0.0%</b>
<b>MISC EXPENSE</b>					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	3,750	2,700	-28.0%	2,700	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	6,880	4,925	-28.4%	4,925	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>10,630</b>	<b>7,625</b>	<b>-28.3%</b>	<b>7,625</b>	<b>0.0%</b>
<b>LEASES &amp; RENTALS</b>					
512011 Facility Lease	167,622	173,650	3.6%	173,650	0.0%
512061 Equipment Rental	4,044	4,044	0.0%	4,044	0.0%
<b>Totals</b>	<b>171,666</b>	<b>177,694</b>	<b>3.5%</b>	<b>177,694</b>	<b>0.0%</b>
<b>PERSONNEL TOTAL</b>	<b>4,549,369</b>	<b>4,632,244</b>	<b>1.8%</b>	<b>4,767,582</b>	<b>2.9%</b>
<b>NON-PERSONNEL TOTAL</b>	<b>536,708</b>	<b>456,115</b>	<b>-15.0%</b>	<b>457,729</b>	<b>0.4%</b>
<b>DEPARTMENT TOTALS</b>	<b>5,086,077</b>	<b>5,088,359</b>	<b>0.0%</b>	<b>5,225,311</b>	<b>2.7%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Operations - 3200

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>LABOR</b>					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	1,091,752	897,054	-17.8%	929,487	3.6%
501023 Other OT	220,000	166,721	-24.2%	182,241	9.3%
<b>Totals</b>	<b>1,311,752</b>	<b>1,063,775</b>	<b>-18.9%</b>	<b>1,111,728</b>	<b>4.5%</b>
<b>FRINGE BENEFITS</b>					
502011 Medicare/Soc. Sec.	23,088	18,769	-18.7%	19,585	4.3%
502021 Retirement	288,183	254,863	-11.6%	278,094	9.1%
502031 Medical Ins	391,045	343,315	-12.2%	366,953	6.9%
502041 Dental Ins	27,386	19,519	-28.7%	20,104	3.0%
502045 Vision Ins	5,763	4,802	-16.7%	4,946	3.0%
502051 Life Ins/AD&D	2,316	1,861	-19.6%	1,917	3.0%
502060 State Disability Ins (SDI)	14,640	12,245	-16.4%	13,129	7.2%
502061 Long Term Disability Ins	6,858	7,529	9.8%	7,828	4.0%
502071 State Unemployment Ins (SUI)	4,010	3,545	-11.6%	3,761	6.1%
502081 Worker's Comp Ins	45,133	45,133	0.0%	46,487	3.0%
502101 Holiday Pay	41,972	34,494	-17.8%	35,748	3.6%
502103 Floating Holiday	7,750	4,534	-41.5%	4,760	5.0%
502109 Sick Leave	62,958	51,741	-17.8%	53,622	3.6%
502111 Annual Leave	158,032	131,806	-16.6%	136,466	3.5%
502121 Other Paid Absence	9,837	8,085	-17.8%	8,378	3.6%
502251 Phys. Exams	530	530	0.0%	530	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	4,392	2,368	-46.1%	2,380	0.5%
<b>Totals</b>	<b>1,093,893</b>	<b>945,140</b>	<b>-13.6%</b>	<b>1,004,689</b>	<b>6.3%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Operations - 3200

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>SERVICES</b>					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	4,000	500	-87.5%	500	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	200	100.0%	200	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	654	600	-8.3%	600	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	937	1,000	6.7%	1,000	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>5,591</b>	<b>2,300</b>	<b>-58.9%</b>	<b>2,300</b>	<b>0.0%</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Operations - 3200

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>OTHER MATERIALS &amp; SUPPLIES</b>					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	210	300	42.9%	300	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	365	3,500	858.9%	3,500	0.0%
504217 Photo Supp/Process	600	400	-33.3%	400	0.0%
504311 Office Supplies	10,252	10,000	-2.5%	10,000	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>11,427</b>	<b>14,200</b>	<b>24.3%</b>	<b>14,200</b>	<b>0.0%</b>
<b>UTILITIES</b>					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	13,189	16,500	25.1%	16,800	1.8%
<b>Totals</b>	<b>13,189</b>	<b>16,500</b>	<b>25.1%</b>	<b>16,800</b>	<b>1.8%</b>
<b>CASUALTY &amp; LIABILITY</b>					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Operations - 3200

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>TAXES</b>					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>PURCHASED TRANS.</b>					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>MISC EXPENSE</b>					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	2,000	6,000	200.0%	6,000	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	5,000	5,000	0.0%	5,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>7,000</b>	<b>11,000</b>	<b>57.1%</b>	<b>11,000</b>	<b>0.0%</b>
<b>LEASES &amp; RENTALS</b>					
512011 Facility Lease	22,700	22,700	0.0%	23,400	3.1%
512061 Equipment Rental	5,370	500	-90.7%	500	0.0%
<b>Totals</b>	<b>28,070</b>	<b>23,200</b>	<b>-17.3%</b>	<b>23,900</b>	<b>3.0%</b>
<b>PERSONNEL TOTAL</b>	<b>2,405,645</b>	<b>2,008,915</b>	<b>-16.5%</b>	<b>2,116,417</b>	<b>5.4%</b>
<b>NON-PERSONNEL TOTAL</b>	<b>65,277</b>	<b>67,200</b>	<b>2.9%</b>	<b>68,200</b>	<b>1.5%</b>
<b>DEPARTMENT TOTALS</b>	<b>2,470,922</b>	<b>2,076,115</b>	<b>-16.0%</b>	<b>2,184,617</b>	<b>5.2%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>LABOR</b>					
501011 Bus Operator Pay	8,453,443	7,432,745	-12.1%	7,509,497	1.0%
501013 Bus Operator OT	1,748,524	1,034,203	-40.9%	999,748	-3.3%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>10,201,967</b>	<b>8,466,948</b>	<b>-17.0%</b>	<b>8,509,245</b>	<b>0.5%</b>
<b>FRINGE BENEFITS</b>					
502011 Medicare/Soc. Sec.	173,831	146,135	-15.9%	148,098	1.3%
502021 Retirement	2,150,366	2,043,962	-4.9%	2,192,903	7.3%
502031 Medical Ins	3,234,315	3,200,934	-1.0%	3,424,655	7.0%
502041 Dental Ins	219,467	194,300	-11.5%	199,198	2.5%
502045 Vision Ins	52,183	46,767	-10.4%	48,142	2.9%
502051 Life Ins/AD&D	19,047	17,038	-10.6%	17,539	2.9%
502060 State Disability Ins (SDI)	111,132	96,228	-13.4%	100,446	4.4%
502061 Long Term Disability Ins	73,134	67,411	-7.8%	70,532	4.6%
502071 State Unemployment Ins (SUI)	36,315	34,508	-5.0%	36,610	6.1%
502081 Worker's Comp Ins	408,702	408,702	0.0%	420,963	3.0%
502101 Holiday Pay	312,573	275,781	-11.8%	281,216	2.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	488,395	430,908	-11.8%	439,400	2.0%
502111 Annual Leave	871,389	838,074	-3.8%	800,167	-4.5%
502121 Other Paid Absence	114,040	100,574	-11.8%	102,600	2.0%
502251 Phys. Exams	8,487	8,487	0.0%	8,487	0.0%
502253 Driver Lic Renewal	3,183	3,183	0.0%	3,183	0.0%
502999 Other Fringe Benefits	6,852	5,270	-23.1%	5,390	2.3%
<b>Totals</b>	<b>8,283,411</b>	<b>7,918,262</b>	<b>-4.4%</b>	<b>8,299,530</b>	<b>4.8%</b>

# Attachment B

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>SERVICES</b>					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	2,500	2,500	0.0%	2,500	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>2,500</b>	<b>2,500</b>	<b>0.0%</b>	<b>2,500</b>	<b>0.0%</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>OTHER MATERIALS &amp; SUPPLIES</b>					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>UTILITIES</b>					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>CASUALTY &amp; LIABILITY</b>					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>TAXES</b>					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>PURCHASED TRANS.</b>					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>MISC EXPENSE</b>					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	200	200	0.0%	200	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
<b>Totals</b>	200	200	0.0%	200	0.0%
<b>LEASES &amp; RENTALS</b>					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>PERSONNEL TOTAL</b>	18,485,378	16,385,210	-11.4%	16,808,775	2.6%
<b>NON-PERSONNEL TOTAL</b>	2,700	2,700	0.0%	2,700	0.0%
<b>DEPARTMENT TOTALS</b>	18,488,078	16,387,910	-11.4%	16,811,475	2.6%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**  
**FY17 & FY18 OPERATING BUDGET**  
 Fleet Maintenance - 4100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>LABOR</b>					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	2,139,575	1,982,481	-7.3%	2,016,438	1.7%
501023 Other OT	125,783	114,841	-8.7%	114,675	-0.1%
<b>Totals</b>	<b>2,265,358</b>	<b>2,097,322</b>	<b>-7.4%</b>	<b>2,131,113</b>	<b>1.6%</b>
<b>FRINGE BENEFITS</b>					
502011 Medicare/Soc. Sec.	40,331	36,586	-9.3%	37,824	3.4%
502021 Retirement	557,689	544,282	-2.4%	593,543	9.1%
502031 Medical Ins	876,878	925,987	5.6%	996,990	7.7%
502041 Dental Ins	59,265	55,380	-6.6%	57,041	3.0%
502045 Vision Ins	12,806	11,845	-7.5%	12,201	3.0%
502051 Life Ins/AD&D	4,687	4,335	-7.5%	4,465	3.0%
502060 State Disability Ins (SDI)	25,498	23,789	-6.7%	25,378	6.7%
502061 Long Term Disability Ins	17,680	17,223	-2.6%	18,020	4.6%
502071 State Unemployment Ins (SUI)	8,912	8,745	-1.9%	9,529	9.0%
502081 Worker's Comp Ins	110,327	110,327	0.0%	113,637	3.0%
502101 Holiday Pay	81,713	74,102	-9.3%	76,735	3.6%
502103 Floating Holiday	5,589	5,753	2.9%	5,753	0.0%
502109 Sick Leave	122,569	111,154	-9.3%	115,102	3.6%
502111 Annual Leave	287,064	302,470	5.4%	261,866	-13.4%
502121 Other Paid Absence	19,151	17,368	-9.3%	17,985	3.6%
502251 Phys. Exams	1,910	1,910	0.0%	1,910	0.0%
502253 Driver Lic Renewal	412	412	0.0%	412	0.0%
502999 Other Fringe Benefits	6,043	2,981	-50.7%	3,012	1.0%
<b>Totals</b>	<b>2,238,523</b>	<b>2,254,649</b>	<b>0.7%</b>	<b>2,351,402</b>	<b>4.3%</b>

# Attachment B

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET Fleet Maintenance - 4100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>SERVICES</b>					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	500	-	-100.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	20,000	15,000	-25.0%	15,000	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	36,000	34,505	-4.2%	34,505	0.0%
503353 Repair - Rev Vehicle	325,000	650,500	100.2%	688,000	5.8%
503354 Repair - Non Rev Vehicle	30,000	30,000	0.0%	30,000	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>411,500</b>	<b>730,005</b>	<b>77.4%</b>	<b>767,505</b>	<b>5.1%</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>					
504011 Fuels & Lubricants - Non Rev Veh	84,952	90,000	5.9%	90,000	0.0%
504012 Fuels & Lubricants - Rev Veh	2,400,000	1,798,656	-25.1%	1,798,656	0.0%
504021 Tires & Tubes	272,023	300,000	10.3%	300,000	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	986,544	620,286	-37.1%	620,286	0.0%
<b>Totals</b>	<b>3,743,519</b>	<b>2,808,942</b>	<b>-25.0%</b>	<b>2,808,942</b>	<b>0.0%</b>



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**  
**FY17 & FY18 OPERATING BUDGET**  
 Fleet Maintenance - 4100

ACCOUNT	FINAL	REVISED	% CHANGE		% CHANGE	
	BUDGET FY16 June 2015	BUDGET FY17	BUDG FY16	BUDG FY17	BUDG FY17	BUDG FY18
<b>OTHER MATERIALS &amp; SUPPLIES</b>						
504205 Freight Out	136	136	0.0%	0.0%	136	0.0%
504211 Postage & Mailing	-	250	100.0%		250	0.0%
504214 Promotional Items	-	-	0.0%		-	0.0%
504215 Printing	364	500	37.4%		500	0.0%
504217 Photo Supp/Process	-	-	0.0%		-	0.0%
504311 Office Supplies	3,000	1,500	-50.0%		1,500	0.0%
504315 Safety Supplies	14,728	9,520	-35.4%		9,520	0.0%
504317 Cleaning Supplies	5,500	5,730	4.2%		5,730	0.0%
504409 Repair/Maint Supplies	-	-	0.0%		-	0.0%
504417 Tenant Repairs	-	-	0.0%		-	0.0%
504421 Non-Inventory Parts	20,000	39,730	98.7%		39,730	0.0%
504511 Small Tools	3,033	6,500	114.3%		3,000	-53.8%
504515 Employee Tool Replacement	783	2,180	178.4%		2,180	0.0%
<b>Totals</b>	<b>47,544</b>	<b>66,046</b>	<b>38.9%</b>		<b>62,546</b>	<b>-5.3%</b>
<b>UTILITIES</b>						
505011 Gas & Electric	-	-	0.0%		-	0.0%
505021 Water & Garbage	-	-	0.0%		-	0.0%
505031 Telecommunications	53,000	50,526	-4.7%		50,526	0.0%
<b>Totals</b>	<b>53,000</b>	<b>50,526</b>	<b>-4.7%</b>		<b>50,526</b>	<b>0.0%</b>
<b>CASUALTY &amp; LIABILITY</b>						
506011 Insurance - Property	-	-	0.0%		-	0.0%
506015 Insurance - PL/PD	-	-	0.0%		-	0.0%
506021 Insurance - Other	-	-	0.0%		-	0.0%
506123 Settlement Costs	-	-	0.0%		-	0.0%
506127 Repairs - District Prop	-	-	0.0%		-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>		<b>-</b>	<b>0.0%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**  
**FY17 & FY18 OPERATING BUDGET**  
 Fleet Maintenance - 4100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>TAXES</b>					
507051 Fuel Tax	15,000	14,280	-4.8%	14,280	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>15,000</b>	<b>14,280</b>	<b>-4.8%</b>	<b>14,280</b>	<b>0.0%</b>
<b>PURCHASED TRANS.</b>					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>MISC EXPENSE</b>					
509011 Dues/Subscriptions	4,700	3,900	-17.0%	3,900	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	2,500	16,152	546.1%	16,152	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	4,300	10,000	132.6%	10,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>11,500</b>	<b>30,052</b>	<b>161.3%</b>	<b>30,052</b>	<b>0.0%</b>
<b>LEASES &amp; RENTALS</b>					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	1,600	225	-85.9%	225	0.0%
<b>Totals</b>	<b>1,600</b>	<b>225</b>	<b>-85.9%</b>	<b>225</b>	<b>0.0%</b>
<b>PERSONNEL TOTAL</b>	<b>4,503,881</b>	<b>4,351,971</b>	<b>-3.4%</b>	<b>4,482,515</b>	<b>3.0%</b>
<b>NON-PERSONNEL TOTAL</b>	<b>4,283,663</b>	<b>3,700,076</b>	<b>-13.6%</b>	<b>3,734,076</b>	<b>0.9%</b>
<b>DEPARTMENT TOTALS</b>	<b>8,787,544</b>	<b>8,052,047</b>	<b>-8.4%</b>	<b>8,216,591</b>	<b>2.0%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**  
**FY17 & FY18 OPERATING BUDGET**  
 Capital Funded Labor - 5100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>LABOR</b>					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>FRINGE BENEFITS</b>					
502011 Medicare/Soc. Sec.	-	-	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%

# Attachment B

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET Capital Funded Labor - 5100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE		% CHANGE	
			BUDG FY16	BUDG FY17	BUDG FY17	BUDG FY18
<b>SERVICES</b>						
503011 Accting/Audit Fees	-	-	0.0%	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	0.0%	-	0.0%
<b>Totals</b>	-	-	<b>0.0%</b>	<b>0.0%</b>	-	<b>0.0%</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	0.0%	-	0.0%
<b>Totals</b>	-	-	<b>0.0%</b>	<b>0.0%</b>	-	<b>0.0%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Capital Funded Labor - 5100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>OTHER MATERIALS &amp; SUPPLIES</b>					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>UTILITIES</b>					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>CASUALTY &amp; LIABILITY</b>					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Capital Funded Labor - 5100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>TAXES</b>					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>PURCHASED TRANS.</b>					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>MISC EXPENSE</b>					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>LEASES &amp; RENTALS</b>					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>PERSONNEL TOTAL</b>					
	-	-	0.0%	-	0.0%
<b>NON-PERSONNEL TOTAL</b>					
	-	-	0.0%	-	0.0%
<b>DEPARTMENT TOTALS</b>					
	-	-	0.0%	-	0.0%
	-	-	0.0%	-	0.0%
	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

COBRA Benefits - 9001

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>LABOR</b>					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>FRINGE BENEFITS</b>					
502011 Medicare/Soc. Sec.	-	-	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%

# Attachment B

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET

COBRA Benefits - 9001

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE		% CHANGE	
			BUDG FY16	BUDG FY17	BUDG FY17	BUDG FY18
<b>SERVICES</b>						
503011 Accting/Audit Fees	-	-	0.0%	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	0.0%	-	0.0%
<b>Totals</b>	-	-	<b>0.0%</b>	<b>0.0%</b>	-	<b>0.0%</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	0.0%	-	0.0%
<b>Totals</b>	-	-	<b>0.0%</b>	<b>0.0%</b>	-	<b>0.0%</b>



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

COBRA Benefits - 9001

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>OTHER MATERIALS &amp; SUPPLIES</b>					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>UTILITIES</b>					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>CASUALTY &amp; LIABILITY</b>					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

COBRA Benefits - 9001

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>TAXES</b>					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
<b>PURCHASED TRANS.</b>					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
<b>MISC EXPENSE</b>					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
<b>LEASES &amp; RENTALS</b>					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
<b>PERSONNEL TOTAL</b>					
PERSONNEL TOTAL	-	-	0.0%	-	0.0%
<b>NON-PERSONNEL TOTAL</b>					
NON-PERSONNEL TOTAL	-	-	0.0%	-	0.0%
<b>DEPARTMENT TOTALS</b>					
DEPARTMENT TOTALS	-	-	0.0%	-	0.0%

6/20/2016

COBRA- 9001

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Retired Employee Benefits - 9005

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>LABOR</b>					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>FRINGE BENEFITS</b>					
502011 Medicare/Soc. Sec.	-	-	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	-	0.0%
502031 Medical Ins	2,699,107	3,128,918	15.9%	3,363,232	7.5%
502041 Dental Ins	88,391	69,002	-21.9%	71,072	3.0%
502045 Vision Ins	20,847	20,490	-1.7%	21,105	3.0%
502051 Life Ins/AD&D	6,545	6,525	-0.3%	6,721	3.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	5,796	6,341	9.4%	6,848	8.0%
<b>Totals</b>	2,820,685	3,231,276	14.6%	3,468,978	7.4%

# Attachment B

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET

Retired Employee Benefits - 9005

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>SERVICES</b>					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>MOBILE MATERIALS &amp; SUPPLIES</b>					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Retired Employee Benefits - 9005

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>OTHER MATERIALS &amp; SUPPLIES</b>					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
<b>UTILITIES</b>					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
<b>CASUALTY &amp; LIABILITY</b>					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET**

Retired Employee Benefits - 9005

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>TAXES</b>					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>PURCHASED TRANS.</b>					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>MISC EXPENSE</b>					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>LEASES &amp; RENTALS</b>					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>PERSONNEL TOTAL</b>	2,820,685	3,231,276	14.6%	3,468,978	7.4%
<b>NON-PERSONNEL TOTAL</b>	-	-	0.0%	-	0.0%
<b>DEPARTMENT TOTALS</b>	<u>2,820,685</u>	<u>3,231,276</u>	<u>14.6%</u>	<u>3,468,978</u>	<u>7.4%</u>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET  
SCCIC - 700**

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>LABOR</b>					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>FRINGE BENEFITS</b>					
502011 Medicare/Soc. Sec.	-	-	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%

# Attachment B

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET SCCIC - 700

ACCOUNT	FINAL	REVISED	% CHANGE	BUDGET	% CHANGE	BUDGET	% CHANGE
	BUDGET FY16 June 2015	BUDGET FY17	BUDG FY16 BUDG FY17	FY18	BUDG FY17 BUDG FY18	BUDG FY17 BUDG FY18	
<b>SERVICES</b>							
503011 Accting/Audit Fees	250	250	0.0%	250	0.0%	250	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%	-	0.0%
<b>Totals</b>	<b>250</b>	<b>250</b>	<b>0.0%</b>	<b>250</b>	<b>0.0%</b>	<b>250</b>	<b>0.0%</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>							
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET  
SCCIC - 700**

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>OTHER MATERIALS &amp; SUPPLIES</b>					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>UTILITIES</b>					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%
<b>CASUALTY &amp; LIABILITY</b>					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
<b>Totals</b>	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 & FY18 OPERATING BUDGET  
SCCIC - 700**

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
<b>TAXES</b>					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>PURCHASED TRANS.</b>					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>MISC EXPENSE</b>					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>LEASES &amp; RENTALS</b>					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>PERSONNEL TOTAL</b>					
	-	-	0.0%	-	0.0%
<b>NON-PERSONNEL TOTAL</b>					
	250	250	0.0%	250	0.0%
<b>DEPARTMENT TOTALS</b>					
	250	250	0.0%	250	0.0%

FY17 & FY18 OPERATING BUDGET  
 Authorized and Funded Personnel - Full Time Equivalent (FTE)  
 Summary

Position Title	Authorized		Funded		Authorized		Funded	
	Revised FY 16 June 2015	Revised FY 16 June 2015	Revised FY 17 June 2016	Revised FY 17 June 2016	Authorized FY 18 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016	Funded FY 18 June 2016
Administration - 1100	5.00	4.00	5.00	4.00	5.00	5.00	4.00	4.00
Finance - 1200	8.50	7.00	8.50	7.00	8.50	8.50	7.00	7.00
Customer Service - 1300	10.25	7.00	10.25	8.00	10.25	10.25	8.00	8.00
Human Resources - 1400	6.00	5.00	6.00	5.00	6.00	6.00	5.00	5.00
Information Technology - 1500	7.00	5.00	7.00	5.00	7.00	7.00	5.00	5.00
Planning, Grants, Governmental Affairs - 1600	9.00	6.50	9.00	5.00	9.00	9.00	5.00	5.00
District Counsel - 1700	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Risk Management - 1800	3.00	2.00	3.00	2.00	3.00	3.00	2.00	2.00
Purchasing - 1900	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00
Facilities Maintenance - 2200	21.00	17.00	22.00	17.00	22.00	22.00	17.00	17.00
Paratransit - 3100	61.00	50.00	62.00	49.00	62.00	62.00	49.00	49.00
Operations - 3200	21.00	18.00	21.00	15.00	21.00	21.00	15.00	15.00
Bus Operators - 3300	171.00	163.00	171.00	146.00	171.00	171.00	146.00	146.00
Fleet Maintenance - 4100	56.00	40.00	56.00	37.00	56.00	56.00	37.00	37.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>389.75</b>	<b>335.50</b>	<b>391.75</b>	<b>311.00</b>	<b>391.75</b>	<b>391.75</b>	<b>311.00</b>	<b>311.00</b>

**FY17 & FY18 OPERATING BUDGET**  
**Authorized and Funded Personnel - Full Time Equivalent (FTE)**  
**Administration - 1100**

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
CEO/General Manager	1.00	1.00	1.00	1.00	1.00	1.00
Chief Operations Officer	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	1.00	2.00	1.00	2.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>5.00</b>	<b>4.00</b>	<b>5.00</b>	<b>4.00</b>	<b>5.00</b>	<b>4.00</b>

# Attachment C

## FY17 & FY18 OPERATING BUDGET Authorized and Funded Personnel - Full Time Equivalent (FTE) Finance - 1200

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
Finance Manager	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Finance Manager	1.00	1.00	1.00	1.00	1.00	1.00
Senior Accountant	0.50	0.00	0.50	0.00	0.50	0.00
Accountant II	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Sr. Accounting Tech	1.00	1.00	1.00	1.00	1.00	1.00
Payroll and Accounting Support Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Sr. Financial Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Revenue Specialist	1.00	0.00	1.00	0.00	1.00	0.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>8.50</b>	<b>7.00</b>	<b>8.50</b>	<b>7.00</b>	<b>8.50</b>	<b>7.00</b>

**FY17 & FY18 OPERATING BUDGET  
 Authorized and Funded Personnel - Full Time Equivalent (FTE)  
 Customer Service - 1300**

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
Marketing, Communications and Customer Service Manager	1.00	0.00	1.00	0.00	1.00	0.00
Transit Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Customer Service Coordinator CSR	5.00	3.00	1.00	1.00	1.00	1.00
Ticket & Pass Program Specialist	1.00	1.00	5.00	4.00	5.00	4.00
Administrative Assistant	1.25	1.00	1.00	1.00	1.00	1.00
			1.25	1.00	1.25	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>10.25</b>	<b>7.00</b>	<b>10.25</b>	<b>8.00</b>	<b>10.25</b>	<b>8.00</b>

**FY17 & FY18 OPERATING BUDGET  
 Authorized and Funded Personnel - Full Time Equivalent (FTE)  
 Human Resources - 1400**

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
Human Resources Manager	1.00	1.00	1.00	1.00	1.00	1.00
Asst Human Resources Manager	1.00	1.00	1.00	1.00	1.00	1.00
Personnel Technician	1.00	1.00	0.00	0.00	0.00	0.00
Human Resources Generalist	0.00	0.00	1.00	1.00	1.00	1.00
Benefits Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Specialist	1.00	0.00	1.00	0.00	1.00	0.00
Human Resources Clerk	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>6.00</b>	<b>5.00</b>	<b>6.00</b>	<b>5.00</b>	<b>6.00</b>	<b>5.00</b>

FY17 & FY18 OPERATING BUDGET  
 Authorized and Funded Personnel - Full Time Equivalent (FTE)  
 Information Technology - 1500

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
Information Technology Manager	1.00	1.00	1.00	1.00	1.00	1.00
Asst Manager of Information Technology	1.00	1.00	1.00	0.00	1.00	0.00
Sr. Database Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Database Administrator	1.00	0.00	1.00	1.00	1.00	1.00
Systems Administrator/Sr	1.00	0.00	1.00	1.00	1.00	1.00
IT Technician/Sr IT Tech	2.00	2.00	2.00	1.00	2.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>7.00</b>	<b>5.00</b>	<b>7.00</b>	<b>5.00</b>	<b>7.00</b>	<b>5.00</b>



**FY17 & FY18 OPERATING BUDGET**  
**Authorized and Funded Personnel - Full Time Equivalent (FTE)**  
**Planning, Grants, Governmental Affairs - 1600**

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
Planning and Development Manager	1.00	1.00	1.00	1.00	1.00	1.00
Grants/Legislative Analyst	2.00	1.00	2.00	1.00	2.00	1.00
Transportation Planning Supervisor	1.00	0.00	1.00	0.00	1.00	0.00
Jr. Transportation Planner	1.00	1.00	1.00	1.00	1.00	1.00
Sr. Transportation Planner	1.00	1.00	1.00	1.00	1.00	1.00
Transit Surveyor	1.00	0.50	1.00	0.00	1.00	0.00
Schedule Analyst	2.00	2.00	2.00	1.00	2.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>9.00</b>	<b>6.50</b>	<b>9.00</b>	<b>5.00</b>	<b>9.00</b>	<b>5.00</b>

**FY17 & FY18 OPERATING BUDGET**  
**Authorized and Funded Personnel - Full Time Equivalent (FTE)**  
**District Counsel - 1700**

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
District Counsel	1.00	1.00	1.00	1.00	1.00	1.00
Paralegal	2.00	2.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	0.00	1.00	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

**FY17 & FY18 OPERATING BUDGET  
 Authorized and Funded Personnel - Full Time Equivalent (FTE)  
 Risk Management - 1800**

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
Claims Investigator I	1.00	1.00	0.00	0.00	0.00	0.00
Claims Investigator II	1.00	0.00	1.00	0.00	1.00	0.00
Safety Specialist	0.00	0.00	1.00	1.00	1.00	1.00
Safety, Security and Risk Manager	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>3.00</b>	<b>2.00</b>	<b>3.00</b>	<b>2.00</b>	<b>3.00</b>	<b>2.00</b>

# Attachment C

## FY17 & FY18 OPERATING BUDGET Authorized and Funded Personnel - Full Time Equivalent (FTE) Purchasing - 1900

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
Purchasing Manager	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Purchasing Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Supervisor of Parts & Materials	1.00	1.00	1.00	1.00	1.00	1.00
FM Lead Parts Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Parts Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Receiving Parts Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Admin Clerk I	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>

**FY17 & FY18 OPERATING BUDGET**  
**Authorized and Funded Personnel - Full Time Equivalent (FTE)**  
**Facilities Maintenance - 2200**

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
Facilities Maintenance Manager	1.00	0.00	1.00	0.00	1.00	0.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Sr. Facilities Maint Worker	1.00	1.00	1.00	1.00	1.00	1.00
Admin Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Facilities Maint Worker II	7.00	6.00	7.00	6.00	7.00	6.00
Facilities Maint Worker I	2.00	1.00	2.00	0.00	2.00	0.00
Lead Custodian	1.00	1.00	1.00	1.00	1.00	1.00
Custodial Service Worker I	6.00	6.00	7.00	7.00	7.00	7.00
Administrative Assistant	1.00	0.00	1.00	0.00	1.00	0.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>21.00</b>	<b>17.00</b>	<b>22.00</b>	<b>17.00</b>	<b>22.00</b>	<b>17.00</b>

**FY17 & FY18 OPERATING BUDGET  
Authorized and Funded Personnel - Full Time Equivalent (FTE)  
Paratransit - 3100**

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
Paratransit Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Paratransit Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Accessible Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Paratransit Eligibility Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Reservation & Scheduling Coord	1.00	0.00	1.00	0.00	1.00	0.00
Safety/Road Response Coord	1.00	0.00	1.00	0.00	1.00	0.00
Dispatcher/Scheduler	3.00	3.00	4.00	4.00	4.00	4.00
Dispatcher	5.00	4.00	5.00	3.00	5.00	3.00
Clerk I-II-III	2.00	1.00	2.00	1.00	2.00	1.00
Van Operator	34.00	30.00	34.00	29.00	34.00	29.00
Reservationist	7.00	6.00	7.00	6.00	7.00	6.00
Mechanic I-II	2.00	0.00	2.00	0.00	2.00	0.00
Paratransit Supervisor	2.00	2.00	2.00	2.00	2.00	2.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>61.00</b>	<b>50.00</b>	<b>62.00</b>	<b>49.00</b>	<b>62.00</b>	<b>49.00</b>

**FY17 & FY18 OPERATING BUDGET**  
**Authorized and Funded Personnel - Full Time Equivalent (FTE)**  
**Operations - 3200**

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
Assistant Superintendent	1.00	1.00	1.00	0.00	1.00	0.00
Fixed Route Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Transit Supervisor	14.00	11.00	14.00	10.00	14.00	10.00
Assistant Safety Coordinator	1.00	1.00	1.00	0.00	1.00	0.00
Safety & Training Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Admin Assistant/Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Payroll Specialist	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>21.00</b>	<b>18.00</b>	<b>21.00</b>	<b>15.00</b>	<b>21.00</b>	<b>15.00</b>

\* Two Schedule Analyst positions are transferred from Operations to Administration in FY15 and FY16.

**FY17 & FY18 OPERATING BUDGET**  
**Authorized and Funded Personnel - Full Time Equivalent (FTE)**  
**Bus Operators - 3300**

Position Title	Authorized	Funded	Authorized	Funded	Authorized	Funded
	Revised FY 16 June 2015	Revised FY 16 June 2015	Revised FY 17 June 2016	Revised FY 17 June 2016	FY 18 June 2016	FY 18 June 2016
Bus Operators	171.00	163.00	171.00	146.00	171.00	146.00
<b>Total Full-Time Equivalents (FTEs)</b>	171.00	163.00	171.00	146.00	171.00	146.00



FY17 & FY18 OPERATING BUDGET  
 Authorized and Funded Personnel - Full Time Equivalent (FTE)  
 Fleet Maintenance - 4100

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
Maintenance Manager	1.00	1.00	1.00	1.00	1.00	1.00
Fleet Maint Supervisor	3.00	3.00	3.00	3.00	3.00	3.00
FM Lead Mechanic	6.00	4.00	6.00	4.00	6.00	4.00
FM Mechanic III	4.00	2.00	4.00	2.00	4.00	2.00
FM Mechanic I - II	18.00	16.00	18.00	13.00	18.00	13.00
Body Repair Mechanic	1.00	0.00	1.00	0.00	1.00	0.00
Upholsterer I - II	1.00	1.00	1.00	1.00	1.00	1.00
Admin Assistant/Supervisor	1.00	0.00	1.00	0.00	1.00	0.00
Admin Specialist	1.00	1.00	1.00	0.00	1.00	0.00
Accounting Tech/Sr Acctng Tech	2.00	0.00	2.00	1.00	2.00	1.00
Administrative Clerk I	1.00	0.00	1.00	0.00	1.00	0.00
Vehicle Service Technician	2.00	2.00	2.00	2.00	2.00	2.00
Vehicle Service Detailer	2.00	2.00	2.00	2.00	2.00	2.00
Vehicle Service Worker I - II	12.00	7.00	12.00	7.00	12.00	7.00
Electronic Technician	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>56.00</b>	<b>40.00</b>	<b>56.00</b>	<b>37.00</b>	<b>56.00</b>	<b>37.00</b>

**FY17 & FY18 OPERATING BUDGET  
 Authorized and Funded Personnel - Full Time Equivalent (FTE)  
 Capital Funded Labor - 5100**

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
*Vehicle Service Worker I - II	2.00	2.00	0.00	0.00	0.00	0.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

\* 4 VSWs funded for 6 months in FY16

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY17 CAPITAL BUDGET  
AS OF JUNE 24, 2016

14D.1

PROJECT/ACTIVITY	RESTRICTED FEDERAL FUNDS	RESTRICTED - SAKATA/LAW SUIT PROCEEDS	RESTRICTED - PTMISEA (1B)	RESTRICTED - PTMISEA (1B) - PACIFIC STATION PLACEHOLDER	RESTRICTED - CAL-OES PROP 1B - TRANSIT SECURITY	RESTRICTED - STIP	RESTRICTED - CAPITAL STA	UNRESTRICTED - FY17 STA (1/5)	TOTAL
Estimated Cash Balance on Hand (if applicable)	N/A	\$ 460,000	\$ 2,500,000	\$ 5,949,126	\$ 1,090,000	N/A	\$ 45,000	\$ -	\$ 10,044,126
Amount Available if not Cash on Hand	\$ 1,036,040					\$ 247,950		\$ 370,000	\$ 1,653,990
<b>Construction Related Projects</b>									
1 Metrobase Project - Judy K. Souza - Operations Bldg.	\$ -	\$ 460,000	\$ 1,420,000	\$ 545,000	\$ 445,000	\$ -	\$ -	\$ -	\$ 2,870,000
2 Transit Security Projects	\$ 168,822				\$ 630,000			\$ 42,205	\$ 630,000
3 Pacific Station/Metro Center - Conceptual Design / MOU	\$ 168,822	\$ 460,000	\$ 1,420,000	\$ 545,000	\$ 1,075,000	\$ -	\$ -	\$ 42,205	\$ 3,711,027
Subtotal									
<b>IT Projects</b>									
4 HR Software Upgrade (cont.)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ -	\$ 18,000
Subtotal							\$ 18,000	\$ -	\$ 18,000
<b>Facilities Repair &amp; Improvements</b>									
5 Repair Watsonville Transit Center (FTA 5339)	\$ 85,632						\$ 21,408		\$ 107,040
6 Reseal, Resurface Parking Lots (FTA 5339)	\$ 60,000							\$ 15,000	\$ 75,000
7 Maintenance Bldg. Structural Upgrade							\$ 3,000	\$ 30,000	\$ 30,000
8 Repair Roof at Pacific Station (FTA 5339)	\$ 12,000							\$ 1,910	\$ 15,000
9 Relocate Mechanics Sink-Golf Club (FTA 5339)-ON HOLD	\$ 7,638							\$ 1,600	\$ 9,548
10 Upgrade Exhaust Evac.-Golf Club (FTA 5339)-ON HOLD	\$ 6,400							\$ 8,000	\$ 8,000
Subtotal	\$ 171,670	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,408	\$ 48,510	\$ 244,588
<b>Revenue Vehicle Replacement &amp; Campaigns</b>									
11 Paracruz Van Replacements (2 - 2 purch in FY16)						\$ 247,950			\$ 335,736
12 Mid-Life Bus Engine Overhaul (6) (FTA 5339)-ON HOLD	\$ 189,666							\$ 47,416	\$ 237,082
13 Bus Repaint Campaign (56) (FTA 5339)-ON HOLD	\$ 162,539							\$ 40,635	\$ 203,174
14 FTA Section 5310-(1) Paratransit Vehicle TBD	\$ 50,400							\$ 12,600	\$ 63,000
Subtotal	\$ 402,605	\$ -	\$ -	\$ -	\$ -	\$ 247,950	\$ -	\$ 188,437	\$ 838,992
<b>Non-Revenue Vehicle Replacement</b>									
15 Replace 11 Non-Revenue Vehicles (FTA 5339)-ON HOLD	\$ 171,023							\$ 42,756	\$ 213,779
16 Replace High Lift Bucket Truck (FTA 5339)-ON HOLD	\$ 75,318							\$ 18,830	\$ 94,148
17 Propane Fueled Tow Motor (FTA 5339)-ON HOLD	\$ 46,602							\$ 11,651	\$ 58,253
Subtotal	\$ 292,943	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 73,237	\$ 366,180
<b>Fleet &amp; Maint Equipment</b>									
18 None at this time	\$ -							\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Office Equipment</b>									
19 None at this time	\$ -							\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Misc.</b>									
20 Ticket Vending Machine-SLV-Installation Costs								\$ 17,045	\$ 17,045
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,045	\$ 17,045
<b>TOTAL CAPITAL PROJECTS</b>	<b>\$ 1,036,040</b>	<b>\$ 460,000</b>	<b>\$ 1,420,000</b>	<b>\$ 545,000</b>	<b>\$ 1,075,000</b>	<b>\$ 247,950</b>	<b>\$ 42,408</b>	<b>\$ 369,434</b>	<b>\$ 5,195,832</b>

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
 FY17 CAPITAL BUDGET  
 AS OF JUNE 24, 2016

14D.2

PROJECT/ACTIVITY	RESTRICTED FEDERAL FUNDS	RESTRICTED - SAKATA/LAW SUIT PROCEEDS	RESTRICTED - PTMISEA (1B)	RESTRICTED - PTMISEA (1B) - PACIFIC STATION PLACEHOLDER	RESTRICTED - CAL-OES PROP 1B - TRANSIT SECURITY	RESTRICTED - STIP	RESTRICTED - CAPITAL STA	UNRESTRICTED - FY17 STA (1/5)	TOTAL
<b>CAPITAL PROGRAM FUNDING</b>									
<u>Federal Sources of Funds:</u>									
Federal Grants (FTA)	\$ 1,036,040								\$ 1,036,040
Sakata / Lawsuit Proceeds		\$ 460,000							\$ 460,000
<u>State Sources of Funds:</u>									
PTMISEA (1B)			\$ 1,420,000	\$ 545,000	\$ 1,075,000				\$ 1,965,000
Cal-OES Prop 1B Transit Security Grant Funds (CTSGP)									\$ 1,075,000
Statewide Transportation Improvement Program (STIP)						\$ 247,950			\$ 247,950
Capital Restricted - State Transit Assistance (STA)							\$ 42,408		\$ 42,408
State Transit Assistance (STA) - (1/5 of FY17 Allocation)								\$ 369,434	\$ 369,434
<u>Local Sources of Funds:</u>									
Operating and Capital Reserve Fund									\$ -
<b>TOTAL CAPITAL FUNDING BY FUNDING SOURCE</b>	<b>\$ 1,036,040</b>	<b>\$ 460,000</b>	<b>\$ 1,420,000</b>	<b>\$ 545,000</b>	<b>\$ 1,075,000</b>	<b>\$ 247,950</b>	<b>\$ 42,408</b>	<b>\$ 369,434</b>	<b>\$ 5,195,832</b>
Restricted Funds	\$ 1,036,040	\$ 460,000	\$ 1,420,000	\$ 545,000	\$ 1,075,000	\$ 247,950	\$ 42,408		\$ 4,826,398
Unrestricted Funds								\$ 369,434	\$ 369,434
<b>TOTAL CAPITAL FUNDING</b>	<b>\$ 1,036,040</b>	<b>\$ 460,000</b>	<b>\$ 1,420,000</b>	<b>\$ 545,000</b>	<b>\$ 1,075,000</b>	<b>\$ 247,950</b>	<b>\$ 42,408</b>	<b>\$ 369,434</b>	<b>\$ 5,195,832</b>
* All FTA 5339 funded projects are currently on hold - with the exception of four (4) projects with pre-award authority.									

# Attachment E

## BOARD MEMBER TRAVEL

**FY17**

### American Public Transportation Association (APTA) Meetings

Legislative Conference  
March 2017  
Washington, DC  
Two Board Members

Annual Conference  
September 2016  
Los Angeles, CA  
Two Board Members

### California Transit Association (CTA) Meetings

Annual Meeting  
November 2016  
Oakland, CA  
One Board Member

Legislative Conference  
Spring 2017  
One Board Member

### Additional Travel

Meetings with legislators and government officials in Washington, D.C., San Francisco and Sacramento, as approved by the Chair of the Board.

Expenses related to Board members meeting with CEO/General Manager and staff.

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# Attachment F

## EMPLOYEE INCENTIVE PROGRAM FY17 and FY18

<u>EVENT/ACTIVITY</u>	<u># EMP</u>	<u>RATE</u>	<u>FY17</u>	<u>FY18</u>	<u>DEPT/ACCOUNT</u>
District Service Awards			\$ 5,000	\$ 5,000	1100-509101
Employee Picnic & Holiday Party			\$ 10,000	\$ 10,000	1100-509101
Safe Driver Pins and Certificates			\$ 200	\$ 200	3300-509101
Employee Incentive Program			\$ -	\$ -	1100-509101
Departmental Programs					
<b><u>Administrative Facility (110 Vernon)</u></b>					
Employee Recognition/Appreciation Events		\$ -	\$ -	\$ -	1200-509101
<b><u>Customer Service (Metro Center)</u></b>					
Employee Recognition/Appreciation Events		\$ -	\$ -	\$ -	1300-509101
<b><u>Facilities Maintenance</u></b>					
Employee Recognition/Appreciation Events		\$ -	\$ -	\$ -	2200-509101
<b><u>ParaCruz</u></b>					
Employee Recognition/Appreciation Events		\$ -	\$ -	\$ -	3100-509101
<b><u>Operations</u></b>					
Employee Recognition/Appreciation Events and Shift Bid Refreshments		\$ -	\$ -	\$ -	3200-509101
<b><u>Fleet Maintenance</u></b>					
Employee Recognition/Appreciation Events and Shift Bid Refreshments		\$ -	\$ -	\$ -	4100-509101
<b>TOTALS</b>			<b>\$ 15,200</b>	<b>\$ 15,200</b>	

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# Attachment G

## **Auto – Renewals Budgeted Ongoing Activities**

**FY17**

Santa Cruz County Fair  
September, 14 – 18, 2016

Santa Cruz Follies

Santa Cruz Seaside Company - Late Night Transit Service to Watsonville for the summer

Senior Luncheon

Metro Advisory Committee METRO Tour

Leadership Santa Cruz

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# Attachment H

## MEMBERSHIPS FY17 and FY18

<b>MEMBERSHIPS / Dues &amp; Subscriptions</b>	<b>FY17</b>	<b>FY18</b>	<b>DEPT/ACCOUNT</b>
<b>Administration</b>			
American Public Transportation Association (APTA)	\$ 35,100	\$ 35,100	1100-509011
California Transit Association (CTA)	\$ 15,000	\$ 15,000	1100-509011
California Association for Coordinated Transportation (CalACT)	\$ 825	\$ 825	1100-509011
The Bus Coalition	\$ 1,000	\$ 1,000	1100-509011
Chamber of Commerce	\$ 3,000	\$ 3,000	1100-509011
Community Transportation Association of America (CTAA)	\$ 5,625	\$ 5,625	1100-509011
Monterey Bay Economic Partnership (MBEP)	\$ 10,000	\$ 10,000	1100-509011
Costco	\$ 110	\$ 110	1100-509011
Santa Cruz Sentinel	\$ 315	\$ 315	1100-509011
Miscellaneous	\$ 500	\$ 500	1100-509011
<b>Finance</b>			
Government Finance Officers Association (GFOA)	\$ 430	\$ 430	1200-509011
California Society of Municipal Finance Officers (CSMFO)	\$ 450	\$ 450	1200-509011
Kiplinger Letters	\$ 100	\$ 100	1200-509011
<b>Human Resources</b>			
Society for Human Resource Management (SHRM)	\$ 600	\$ 600	1400-509011
Chamber of Commerce	\$ 450	\$ 450	1400-509011
Northern California Human Resources Association (NCHRA)	\$ 500	\$ 500	1400-509011
John Dash	\$ 250	\$ 250	1400-509011
<b>Planning, Grants, Governmental Affairs</b>			
Center for Transportation and the Environment (CTE)	\$ 3,000	\$ 3,000	1600-509011
<b>District Counsel</b>			
Thompson - Reuters - WEST	\$ -	\$ -	1700-509011
LexisNexis & Co	\$ -	\$ -	1700-509011
Santa Cruz Law Library	\$ -	\$ -	1700-509011
Women Lawyers of Santa Cruz County	\$ -	\$ -	1700-509011
California Public Employers Labor Relations Association	\$ -	\$ -	1700-509011
Total	\$ 12,010	\$ 12,010	1700-509011
<b>Risk Management</b>			
Miscellaneous	\$ 500	\$ 500	1800-509011
<b>Purchasing</b>			
The Institute for Public Procurement (NIGP)	\$ 190	\$ 190	1900-509011
California Association of Public Procurement Officials (CAPPO)	\$ 130	\$ 130	1900-509011
<b>Fleet Maintenance</b>			
Cal/OSHA	\$ 300	\$ 300	4100-509011
Cummins INSITE Fleet books (6) Software	\$ 3,000	\$ 3,000	4100-509011
John Deere Software	\$ 600	\$ 600	4100-509011
<b>TOTALS</b>	<b>\$ 93,985</b>	<b>\$ 93,985</b>	

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# Attachment I

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY16 PRELIMINARY SCHEDULE OF RESERVE ACCOUNT BALANCES  
As of 6/24/16-Based on Actual Spending through February 2016**

Fund Title	Explanation and Use:	Balance at 6/30/15	ESTIMATED Additions/ (Withdrawals) in FY16	ESTIMATED Balance at 6/30/16	Board Adopted Minimum or Target Level	% Funded	Surplus / (Deficient)	Suggested Guidelines:	Board Adopted Recommendation:
<b>Operating and Capital Reserve Fund</b> (formerly - Operating / Capital Reserves)	Liquid and unrestricted assets that an organization can use to support its operations in the event of an unanticipated loss of revenue or increase in expenses.	\$ 6,047,853	\$ (5,076,841) <sup>1)</sup>	\$ 971,012	N/A	N/A	N/A	Any use of Operating / Capital Reserves above CEO executive authority will be brought to the BOD for consideration.	There is no Board Adopted Minimum Balance established; this fund shall not be used to support recurring operating expenditures.
<b>Operations Sustainability Reserve Fund</b> (formerly - Operating Reserves)	Funds set aside to protect the organization is essential services and funding requirements during periods of economic downturn or natural disasters. Target = two month's operating expenses (Payroll and Accounts Payable).	\$ 2,511,102	\$ 3,147,853	\$ 5,658,955	\$ 7,045,000	80%	\$(1,386,045)	GFOA recommends, at a minimum, that general-purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures.	Fund Operations Sustainability Reserve Fund to target level that equals two (2) months of the average operating expenses for the most current fiscal year's budget, to be adjusted annually through the budget process.
<b>Cash Flow Reserve Fund</b> (formerly - Cash Flow Reserves)	Funds set aside to "cash flow" capital and/or operating expenses incurred before receiving reimbursements from various funding sources (Annual FTA 5307 (& STIC), STA, SLPP, etc).	\$ 3,000,000	\$ -	\$ 3,000,000	\$ 3,000,000	100%	\$ -	Staff will manage flexibility of Cash Flow Reserve Fund, according to project levels and capital needs as they fluctuate from year to year.	Fund Cash Flow Reserve Fund to minimum or target levels; set annually through the budget process.
<b>Carryover</b>	Net excess revenue to be used as per BOD direction.	\$ -	\$ -	\$ -	\$ -	N/A	N/A	1.) Move to (replenish) other Reserve accounts 2.) Move to Unfunded Projects / Mandates 3.) Use as revenue in next fiscal year	If carryover exists - distribution options will be reviewed on an annual basis to determine the best use of funds.
<b>Workers Compensation Reserve Fund</b> (formerly - Workers Compensation Reserves)	Funds set aside to finance the (discouraged) long term portion of workers' compensation liability, as of the end of the fiscal year.	\$ 2,124,329	\$ -	\$ 2,124,329	\$ 3,484,177	61%	\$(1,359,848)	GASB #10 requires Santa Cruz METRO to accrue a liability on its financial statements for the ultimate cost of claims and expenses associated with all reported and unreported workers' compensation claims.	Fund Workers' Comp Reserves to minimum or target levels; a bi-annual study of potential liability areas and risk shall be the basis for determining minimum reserves.
<b>Liability Insurance Reserve Fund</b> (formerly - Liability Insurance Reserves)	Funds set aside to pay the cost of outstanding liability and physical damage claims.	\$ 668,009	\$ -	\$ 668,009	\$ 668,009	100%	\$ -	GASB #10 requires Santa Cruz METRO to accrue a liability on its financial statements for the ultimate cost of claims and expenses associated with all reported and unreported liability and physical damage claims.	Fund Liability Insurance Reserves to minimum or target levels; calculated annually based on the 5-year rolling average of outstanding claims at fiscal year end.
		<b>\$ 14,351,292</b>	<b>\$ (1,928,968)</b>	<b>\$ 12,422,304</b>			<b>\$(2,745,894)</b>		
1) Transfer balance to Sustainability Fund per Alex. 2/9/16-added the retroactive 2015 Alternative Fuel Tax Refund received in FY16 (\$656,678) + Calendar Q1 (\$157,167) + estimated Calendar Q2 (\$157,167)									
2) Estimated withdrawal for FY16 based on year-to-date actual as of February 2016: Operating Budget use ~ \$2,100,000; Capital Budget use ~ \$800,000									

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# Attachment J

UNFUNDED CAPITAL PROJECTS (000s)											DEPT.										
Construction		Required Local Match	Potential Funding Source	Cost (000s)	Description	17	18	19	20	21	22	23	24	25	26						
#	Project																				
15	Signal Priority/Pre-Empion for Buses		Public Works in affected jurisdiction	\$ 2,000	Enable coach operators to actuate traffic signals to prolong green or change red lights to improve transit running time					\$ 2,000					Planning Ops						
16	South County Ops. & Maint. Facility		Unfunded	\$ 50,000	Auxiliary Operating & Maintenance Facility in Watsonville.									\$ 50,000	Grants Facilities Const.						
17	Watsonville Transit Center Renovation		Unfunded	\$ 1,000	Fascia replacement or repair			\$ 1,000							Const. Facilities						
18	Watsonville Park and Ride Lot		Unfunded	\$ 1,000	South County P&R to support Hwy 1 commuters					\$ 1,000					Const. Facilities						
19	Cavallaro Transit Center Parking Structure		Unfunded	\$ 26,400	Parking Structure to support Hwy 17 Express commuters					\$ 26,400					Const. Facilities						
20	Bike Station at Pacific Station		Unfunded	\$ 500	Bike Station to provide secure, convenient bicycle parking for METRO riders, reducing bikes onboard demand					\$ 500					Const. Facilities						
21	Bike Station at Capitola Mall TTC		Unfunded	\$ 500	Bike Station to provide secure, convenient bicycle parking for METRO riders, reducing bikes onboard demand					\$ 500					Const. Facilities						
				<b>\$ 141,108</b>	<b>Unfunded Capital Costs thru 2026</b>																
						<b>\$</b>	<b>300</b>	<b>\$</b>	<b>850</b>	<b>\$</b>	<b>39,226</b>	<b>\$</b>	<b>176</b>	<b>\$</b>	<b>176</b>	<b>\$</b>	<b>176</b>	<b>\$</b>	<b>50,176</b>	<b>\$</b>	<b>141,108</b>



# Attachment J

UNFUNDED CAPITAL PROJECTS (000s)																
Vehicle SGR		Description	Cost (000s)	Potential Funding Source	Required Local Match	17	18	19	20	21	22	23	24	25	26	DEPT.
#	Project															
1	Bus Mid-Life Overhaul, 2017-2026	Bus Mid-Life Overhaul (25% reduction) Bus Replacements @ Replace (14) 35' 9800s (D35LF) Replace (12) 40' 9800s (D40LF) Replace (8) 40' CNG buses (tanks expire '16)	\$ 2,713	STIP	TBD	\$ 188	\$ 225	\$ 250	\$ 250	\$ 275	\$ 275	\$ 300	\$ 300	\$ 325	\$ 325	Fleet
2	Bus Replacements 2017		\$ 21,450	FTA 5339/STIP	TBD	\$ 10,725	\$ 10,725									Fleet
3	ParaCruz Adds & Replacement Vans 2018	Replace (8) ParaCruz cutaways	\$ 2,760	Unfunded	TBD	\$ 1,320						\$ 1,440				ParaCruz
4	Bus Replacements 2019	Bus Replacements Replace (13) 2200s	\$ 8,710	FTA 5339/STIP	TBD	\$ 4,355	\$ 4,355									Fleet
5	ParaCruz Adds & Replacement Vans 2019	Replace (21) ParaCruz E350 Versa's	\$ 4,095	Unfunded	TBD	\$ 945	\$ 945					\$ 1,103	\$ 1,103			ParaCruz
6	ParaCruz Adds & Replacement Vans 2020	Replace (5) ParaCruz Light Duty Amerivans Bus Replacements Over-the-Road Coaches for Hwy 17 - consider Electric Bus	\$ 625	Unfunded	TBD	\$ 300								\$ 325		ParaCruz
7	Bus Replacements 2021		\$ 13,500	FTA 5339/STIP	TBD	\$ 13,500										Fleet
8	Bus Replacements 2023	Bus Replacements Replace (13) 2800s CNG Buses	\$ 10,075	FTA 5339/STIP	TBD					\$ 10,075						Fleet
9	Bus Replacements 2024	Bus Replacements Replace (5) 1000s CNG Buses	\$ 3,875	FTA 5339/STIP	TBD							\$ 3,875				Fleet
10	Bus Replacements 2025	Bus Replacements Replace (11) 1200s CNG Buses	\$ 8,800	FTA 5339/STIP	TBD								\$ 8,800			Fleet
11	Bus Replacements 2026	Bus Replacements Replace (6) 1300s CNG Buses	\$ 4,800	FTA 5339/STIP	TBD									\$ 4,800		Fleet
12	Non-revenue Vehicle Replacements	Non-revenue trucks and cars	\$ 1,660		TBD	\$ 490	\$ 490	\$ 20	\$ 340	\$ 205	\$ 70	\$ 25	\$ 25	\$ 490	\$ 20	Fleet
			<b>\$ 83,063</b>			<b>\$ 188</b>	<b>\$ 18,060</b>	<b>\$ 16,295</b>	<b>\$ 890</b>	<b>\$ 13,980</b>	<b>\$ 345</b>	<b>\$ 10,375</b>	<b>\$ 6,743</b>	<b>\$ 10,718</b>	<b>\$ 5,470</b>	<b>\$ 83,063</b>
			\$ 78,690			\$ -	\$ 17,345	\$ 16,025	\$ 300	\$ 13,500	\$ -	\$ 10,075	\$ 6,418	\$ 9,903	\$ 5,125	\$ 78,690



UNFUNDED CAPITAL PROJECTS (000s)										UNFUNDED CAPITAL PROJECTS (000s)										DEPT
#	Project	RTP Project ID	RTP#	Description	Cost (000s)	Potential Funding Source	Required Local Match	Year										DEPT		
								17	18	19	20	21	22	23	24	25	26			
1	Financial Management Software	727	MTD-P35	Financial, Payroll, Timekeeping Software	\$ 250	Unfunded	TBD	\$ 250										IT		
2	Bus AVL			Automatic Vehicle Locator system on all METRO Buses	\$ 2,000	Unfunded	TBD	\$ 2,000										IT		
3	Offsite SCMTD Servers	727	MTD-P35	At Ops Backup system to meet growing disaster recovery needs	\$ 15	Unfunded	TBD	\$ 15										Planning Fleet		
4	Backup system	727	MTD-P35		\$ 20	Unfunded	TBD	\$ 20										IT		
5	Highway 17 Express WiFi upgrade	new-5	new-5	Add Simms cards to routers for additional functionality. Bus AVL implementation may negate the need for this.	\$ 10	Unfunded	TBD	\$ 10										Fleet Ops		
6	Fare System Integration and Upgrade	1575	MTD-P50	Upgrade GFI Farebox system to enable fare media loading, tracking, registration, interoperability via internet. Necessary IT upgrades. System integrator to analyze and propose integrated fare media strategy (includes \$50k for vaulting)	\$ 1,300	Unfunded	TBD	\$ 1,300										IT		
7	Phone System	727	MTD-P35	Replacement phone system due to the existing system reaching end-of-life for parts and support. (waiting for budget estimate)	\$ -	Unfunded	TBD											IT		
8	MaintStar Expansion Software and Mobile Equipment	727	MTD-P35	Asset and Maintenance Managing software and equipment with onsite training and installation. Work field orders.	\$ 150	Unfunded	TBD	\$ 150										IT		
9	Bus APC	1575	MTD-P06	Automatic Passenger Counter systems on all METRO buses.	\$ 1,200	Unfunded	TBD	\$ 1,200										Planning Fleet		
10	WiFi expansion	new-5	new-5	Public WiFi equipment on all facilities and routes beginning w/UCSCs and Express buses. Bus AVL implementation may negate the need for this.	\$ 1,000	Unfunded	TBD	\$ 1,000										Fleet Ops		
11	Cameras on buses	725	MTD-P33	Cameras on buses	\$ 700	CalOES	TBD	\$ 700										Fleet Ops		
12	Camera security system for ParaCruz facility	725	MTD-P33	Camera security system for ParaCruz facility	\$ -	Unfunded	TBD											IT		
13	ParaCruz MDC replacements	722	MTD-P30	ParaCruz MDC replacements (two per year)	\$ 15	Unfunded	TBD	\$ 15										ParaCruz Facilities		
14	Additional TVMs	320	MTD18	2nd TVM at Pacific Station and Watsonville Transit Center	\$ 210	Unfunded	TBD	\$ 210										IT		
					\$ 6,870		\$ 2,285	\$ 3,210	\$ 165	\$ 1,210	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,870		

14J.5



# Attachment J

UNFUNDED CAPITAL PROJECTS (000s)											
	17	18	19	20	21	22	23	24	25	26	TOTAL
Construction	\$ 300	\$ 850	\$ 39,226	\$ 176	\$ 19,276	\$ 30,576	\$ 176	\$ 176	\$ 176	\$ 50,176	\$ 141,108
Vehicle SGR	\$ 188	\$ 18,060	\$ 16,295	\$ 890	\$ 13,980	\$ 345	\$ 10,375	\$ 6,743	\$ 10,718	\$ 5,470	\$ 83,063
Facilities Maintenance	\$ -	\$ 685	\$ 1,315	\$ 280	\$ 295	\$ 100	\$ 60	\$ 60	\$ 70	\$ 420	\$ 3,480
IT	\$ 2,285	\$ 3,210	\$ 165	\$ 1,210	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,870
Communications	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500
	\$ 2,968	\$ 22,805	\$ 57,001	\$ 3,056	\$ 33,551	\$ 31,021	\$ 10,611	\$ 6,979	\$ 10,964	\$ 56,066	\$ 235,021
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 78,690	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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# Attachment K



## BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. \_\_\_\_\_  
On the Motion of Director: \_\_\_\_\_  
Duly Seconded by Director: \_\_\_\_\_  
The Following Resolution is Adopted: \_\_\_\_\_

### **A RESOLUTION OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT ADOPTING A BUDGET FOR FISCAL YEARS 2017 AND 2018**

**WHEREAS**, it is in the interest of the Santa Cruz Metropolitan Transit District to adopt a budget for each fiscal year;

**WHEREAS**, a budget for Capital and Operating expenses and revenues has been developed for fiscal years 2017 and 2018;

**NOW, THEREFORE, BE IT RESOLVED**, that the budget attached hereto as Attachment B – Attachment H and presented to the Board of Directors is hereby adopted.

**PASSED AND ADOPTED** this 24th day of June 2016, by the following vote:

**AYES:** Directors -

**NOES:** Directors -

**ABSTAIN:** Directors -

**ABSENT:** Directors -

**APPROVED** \_\_\_\_\_  
Mike Rotkin  
Board Chair

**ATTEST** \_\_\_\_\_  
Alex Clifford  
CEO/General Manager

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Leslyn Syren  
District Counsel

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- ORAL PRESENTATION -  
METRO ADVISORY COMMITTEE  
SEMI-ANNUAL REPORT

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**DATE:** June 24, 2016  
**TO:** Board of Directors  
**FROM:** Alex Clifford, CEO/General Manager  
**SUBJECT: CONSIDERATION OF AWARD OF CONTRACT TO YELLOW BUS, LLC  
FOR MARKETING AND COMMUNICATIONS PROFESSIONAL  
SERVICES NOT TO EXCEED \$10,000**

**I. RECOMMENDED ACTION**

**That the Board of Directors authorize the CEO to execute a contract with Yellow Bus, LLC for Marketing and Communications Professional Services in an amount not to exceed \$10,000 for a one-year period.**

**II. SUMMARY**

- The Santa Cruz Metropolitan Transit District (METRO) has a need for Marketing and Communications Professional Services.
- An informal request for proposals was conducted to solicit proposals from qualified firms. Two firms submitted proposals for METRO's review.
- A two-member evaluation team comprised of METRO staff reviewed and evaluated the proposals, and is recommending an award to Yellow Bus, LLC.
- The CEO is requesting approval of amount not to exceed \$10,000 to be used for one of the four proposed options.
- The prevailing firm will assist METRO in developing and disseminating information relative to the service restructuring plan that is expected to be effective September 8, 2016.

**III. DISCUSSION/BACKGROUND**

METRO does not have a marketing and communications department or employees dedicated to marketing, communications, increasing ridership, or soliciting advertising opportunities. Given the upcoming major service restructuring anticipated in the Fall, METRO needs to ensure that the public is well informed and educated on the changes and tools available to them, well in advance of those changes taking affect. Based on public comments received at Board Meetings, the message METRO wishes to communicate is not always received by its entire ridership. The professional services firm will assist in resolving this communication and outreach concern.

In conjunction with an awareness of the service changes campaign, the selected firm may be able to assist METRO's IT and Planning staff with rolling out the soon to be proposed bus stop improvement campaign.

At this time, the CEO is asking for approval of a \$10,000 contract with Yellow Bus to assist METRO in communication and outreach between now and when service changes take effect in September. After that, the CEO will return to the Board to review the performance and effectiveness of the firm's services and discuss the possibility of seeking additional contract authority to engage them in other tasks such as growing ridership, consumer awareness and branding. The current scope of work provides options that can be exercised in this respect.

Staff is recommending that the Board of Directors award a contract to Yellow Bus, LLC and authorize the CEO to execute a one-year contract on behalf of METRO for Marketing and Communications Professional Services in an amount not to exceed \$10,000 to Yellow Bus, LLC.

Yellow Bus, LLC will provide all services meeting METRO's specifications and requirements of the contract. Erron Alvey, Purchasing Manager, will serve as the Contract Administrator and will ensure contract compliance.

#### **IV. FINANCIAL CONSIDERATIONS/IMPACT**

The base value of the contract is \$10,000 for the first task. Funds to support this contract are included in the Administration FY17 Professional/Technical Fees (503031) Operating Budget.

#### **V. ALTERNATIVES CONSIDERED**

- Develop and hire in-house marketing and communications staff. This option has been evaluated, and while it is preferred, METRO does not have funding available at this time for this ongoing Operating expense.
- Do nothing. This is not recommended as METRO needs to do as much as it can to inform and educate the public about upcoming service changes.

#### **VI. ATTACHMENTS**


**Attachment A:** Contract with Yellow Bus, LLC

**Note: A full copy of the Contract is available on request.**

Prepared By: Erron Alvey, Purchasing Manager  
Alex Clifford, CEO

**VII. APPROVALS:**

Erron Alvey, Purchasing Manager  
and Contract Administrator



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Approved as to form:  
Leslyn K. Syren, District Counsel




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Approved as to fiscal impact:  
Angela Aitken, Finance Manager



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Alex Clifford, CEO/General Manager



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# Attachment A - Amended

## PROFESSIONAL SERVICES CONTRACT FOR MARKETING AND COMMUNICATION SERVICES

THIS CONTRACT is made effective on June 29, 2016 between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT ("Santa Cruz METRO"), a political subdivision of the State of California, and YELLOW BULL, LLC ("Contractor").

### 1. RECITALS

#### 1.01 Santa Cruz METRO's Primary Objective

Santa Cruz METRO is a public entity whose primary objective is providing public transportation and which has its principal office at 110 Verona Street, Santa Cruz, California 95060.

#### 1.02 Santa Cruz METRO's Need for Marketing and Communications Services

Santa Cruz METRO has the need for Marketing and Communications Services to assist with a public awareness and education campaign in relation to upcoming service changes.

#### 1.03 Contractor's Proposal

Contractor is a firm/individual qualified to provide Marketing and Communications Services and whose principal place of business is 321 Lincoln Street, Suite A, Santa Cruz, CA 95060. Contractor submitted a proposal which is attached hereto and incorporated herein by reference as Exhibit A.

Santa Cruz METRO and Contractor agree as follows:

### 2. INCORPORATED DOCUMENTS AND APPLICABLE LAW

#### 2.01 Documents Incorporated in this Contract

The documents listed below are attached to this Contract and by reference made a part hereof. This is an integrated Contract. This writing constitutes the final expression of the parties' Contract, and it is a complete and exclusive statement of the provisions of that Contract, except for written amendments, if any, made after the date of this Contract.

##### A. Exhibit A

Santa Cruz METRO's "Solicitation for Quotes" (A-16-001) dated March 31, 2016.

##### B. Exhibit B

Contractor's Proposal to Santa Cruz METRO for Marketing and Communications Services, signed by Contractor and dated April 18, 2016 and its Addendum dated May 18, 2016.

##### C. Exhibit C

General Terms and Conditions

##### D. Exhibit D

Federal Transit Administration Terms and Conditions

# Attachment A - Amended

## 3. TIME OF PERFORMANCE

### 3.01 Term

The term of this Contract will be for a period not to exceed one (1) year and shall commence upon the execution of the Contract by Santa Cruz METRO.

Upon satisfactory performance of services, Santa Cruz METRO may extend this agreement beyond the initial term when mutually agreed to in writing by the parties.

## 4. COMPENSATION

### 4.01 Terms of Payment

Santa Cruz METRO shall compensate Contractor based on the following milestones:

1. 20% due upon completion of stakeholder interviews
2. 25% due upon delivery of recommendations and strategy plan
3. 55% due upon completion of brand copy writing

Santa Cruz METRO shall reasonably determine whether work has been successfully performed for purposes of payment to the standard of care by others practicing similar professional services in the area. Compensation shall be made within thirty (30) days of Santa Cruz METRO's written approval of Contractor's written invoice for said work. Contractor understands and agrees that if they exceed the \$10,000 maximum amount payable under this Contract, they do so at their own risk.

### 4.02 Invoices

Contractor shall submit invoices with a purchase order number provided by Santa Cruz METRO on a monthly basis. Expenses shall only be billed if allowed under the Contract.

Said invoice records shall be kept up to date at all times and shall be available for inspection by Santa Cruz METRO or any contractor of Santa Cruz METRO, including, without limitation, any State or Federal agency providing project funding or reimbursement at any time for any reason upon demand for not less than four (4) years after the date of expiration or termination of the Contract. Under penalty of law, Contractor represents that all amounts billed to Santa Cruz METRO are (1) actually incurred, (2) reasonable in amount, (3) related to this Contract, and (4) necessary for performance of the project.

## 5. NOTICES

All notices under this Contract shall be deemed duly given upon delivery, if delivered by hand, or three (3) days after posting, if sent by registered mail, receipt requested, to a party hereto at the address hereunder set forth or to such other address as a party may designate by notice pursuant hereto.

Santa Cruz METRO

Santa Cruz Metropolitan Transit District  
110 Vernon Street  
Santa Cruz, CA 95061

Attention: Alex Clifford, CEO



# Attachment A - Amended

*Paul C. ... 6/23/16*

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**DATE:** June 24, 2016  
**TO:** Board of Directors  
**FROM:** Ciro Aguirre, Chief Operations Officer  
**SUBJECT:** **CONSIDERATION OF AUTHORIZING THE FOLLOWING:**

1. **MERGER OF THE UNITED TRANSPORTATION UNION (UTU) “PARACRUZ RESERVATIONIST” CLASSIFICATION INTO THE SERVICE EMPLOYEES INTERNATIONAL UNION (SEIU) “CUSTOMER SERVICE REPRESENTATIVE” CLASSIFICATION;**
2. **APPROVE REVISED “CUSTOMER SERVICE REPRESENTATIVE” AND “CUSTOMER SERVICE COORDINATOR” CLASSIFICATION JOB DESCRIPTIONS; AND,**
3. **APPROVE NEW SEIU/SEA (SALARIED EMPLOYEES ASSOCIATION) CUSTOMER SERVICE REPRESENTATIVE SALARY SCHEDULE.**

**I. RECOMMENDED ACTION**

**That the Board of Directors:**

1. **Authorize merging of the ParaCruz Reservationist Classification into the Customer Service Representative Classification;**
2. **Approve revised job descriptions for Customer Service Representative and Customer Service Coordinator and,**
3. **Approve the new Customer Service Representative Salary Schedule.**

**II. SUMMARY**

- At the request of UTU, they, Santa Cruz Metropolitan Transit District (METRO), and SEIU entered into discussions for the purpose of merging the UTU ParaCruz Reservationist (PR) classification to the SEIU Customer Service Representative (CSR) classification. This proposal was initially presented by UTU in May of 2015. Full discussions with all parties then followed in June 2015.
- Merging of the classifications will allow for the combination of functions pertaining to Fixed Route Customer Service and Paratransit Reservations into one classification.
- Revision of the CSR Job Descriptions was performed to include current functional duties and responsibilities and result in an overall more efficient operation. .

- Revision to the Customer Service Coordinator (CSC) job description was performed and updated to include current functional duties and responsibilities.
- Salary Schedule for CSR classification was revised to reflect compensation for additional duties.

Staff recommends that the METRO Board of Directors:

1. Approve funding for the merger;
2. Approve the revised job descriptions for CSR and CSC classifications; and,
3. Approve funding for the revised CSR Salary Schedule

### **III. DISCUSSION/BACKGROUND**

#### Merger:

The CSR classification provides Fixed Route information, lost and found services, ticket/pass sales, and travel coordination assistance to transit customers at the Pacific Station Transit Center. This classification has been severely understaffed for several years, resulting in instances where the Customers Service window at Pacific Station is closed during normal working hours and frequent instances of long wait times when calling the Customer Service phone number. In reviewing the requirements for providing better public outreach, improved information services and expanding these services to the Watsonville Transit Center, it was determined that the CSR classification staffing levels would need to be increased.

In 2015, UTU approached METRO with a proposal to have the ParaCruz Reservationist (PR) classification merged into the SEIU represented Customer Service Representative (CSR) classification. Accretion of staffing levels would be realized by merging the PR to CSR job duties. (Attachment B) Training for each classification in their respective job duties would allow former ParaCruz Reservationists and Customer Service Representatives to perform both Fixed Route and Paratransit functions.

In collaboration with UTU and SEIU, job descriptions were revised for the CSR and CSC classifications to reflect current functional duties, tasks and responsibilities required. The CSC Classification was revised to encompass the technical and business requirements of the Agency.

An agreement was reached between UTU, SEIU and METRO for the merger of the PR classification into the CSR classification. (Attachment A.) UTU agrees to relinquish representation rights of the PR classification and allow personnel to merge to the CSR classification represented by SEIU.

Customer Service Representative (CSR) Salary Schedule:

Merging the Paratransit Reservationist classification into the CSR classification resulted in an increase in duties and responsibilities for the CSRs. METRO and SEIU negotiated a wage adjustment to the CSR classification to compensate for the additional work to be performed as noted in the Financial Considerations/Impact section of this report.

Staff recommends Board approval of this merger and related personnel components in order to better serve the transit centers and improve delivery of customer service to the community.

**IV. FINANCIAL CONSIDERATIONS/IMPACT**

The merger will consist of converting six (6) ParaCruz Reservationist positions budgeted in Cost Center 3100 (ParaCruz) to Customer Service Representative positions in Cost Center 1300 (Customer Service).

Increased costs in the FY17 budget will be approximately \$25K.

The CSR wage schedule contains a \$0.20 pay increase that will become effective June 30, 2016.

**V. ALTERNATIVES CONSIDERED**

- Do not authorize merger - (Not recommended)

The Customer Service Representative staffing will revert to four (4) CSR positions and we will need to hire an additional five (5) CSRs in order to properly staff Pacific Station and Watsonville Transit Centers. The six (6) ParaCruz Reservationists will remain at ParaCruz.

- Do not approve revised Job Descriptions – (Not recommended)

This will impact our employees and METRO's ability to move forward with developments in technology and increased responsibilities that have evolved since 1986 when the original CSR and CSC job descriptions were last revised.

- Do not approve wage adjustment – (Not recommended)

Merging the PR classification into the CSR classification will result in an increase in duties and responsibilities to the CSR classification. METRO and SEIU agreed that adjusted compensation for these additional responsibilities is merited.

**VI. ATTACHMENTS**

**Attachment A:** Side Agreement to SEIU and UTU Contracts

**Attachment B:** Recognition and Accretion Agreement UTU/SEIU

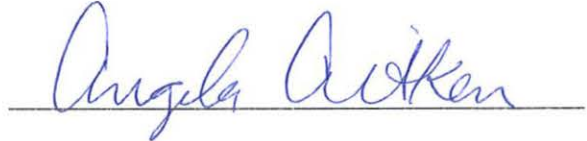
Prepared By:           Ciro Aguirre, Chief Operations Officer

**VII. APPROVALS:**

Approved as to form:  
Leslyn K. Syren, District Counsel



Approved as to fiscal impact:  
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



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# Attachment A (Amended)

## Side Agreement to SEIU and UTU Contracts

Service Employees International Union, Local 521 (SEIU), United Transportation Union/Sheet Metal, Air, Rail and Transportation Workers (UTU/SMART), and the Santa Cruz Metropolitan Transit District (METRO), hereinafter "the Parties", agree as follows:

1. It is the intent of the parties to create a single classification from the now existing classifications of "Customer Service Representative" exclusively represented by SEIU, and "ParaCruz Reservationist" exclusively represented by UTU/SMART. The duties of these classifications shall be merged into a single job description combining the job duties of both of the above classifications. The attached revised class specification for the Customer Service Representative (Attachment 1) has been reviewed and approved by the Parties.
2. As a consequence of #1 above, the duties of the Customer Service Coordinator, exclusively represented by SEIU, shall also include additional duties related to work currently performed by the ParaCruz Reservationists. The Customer Service Coordinator class specification has been revised with input by SEIU. The current Customer Service Coordinator class specification requires three (3) years of experience as a Customer Service Representative, and this has been incorporated into the minimum requirements of the revised class specification. The attached revised class specification for the Customer Service Coordinator (Attachment 2) has been reviewed and approved by the Parties.
3. In the event it is deemed necessary, the parties shall work cooperatively to file a Petition for Modification with the State Conciliation Service of the Department of Labor, including the execution of a Stipulation to Modify their units and/or a Consent to Election Agreement. Each party shall use its best efforts to timely accomplish any and all actions necessary to prosecute the approval of this unit modification. Further, the union parties represent that they have discussed this proposal with their members who are in agreement with the change in bargaining unit and job duties.
4. Once the new Customer Service Representative class specification is approved by METRO's Board of Directors, the ParaCruz Reservationist class specification will be retired and UTU/SMART Local 23 hereby releases interest in the representation of METRO ParaCruz Reservationists for purposes of collective bargaining and exclusive representation effective the date of this agreement. METRO agrees to recognize SEIU Local 521 as the exclusive representative, for purposes of collective bargaining under Section 9 of the National Labor Relations Act, of all ParaCruz Reservationists employed by METRO, pursuant to #1 above, and agrees to accrete the positions into the existing SEIU 521 bargaining unit as Customer Service Representatives based on a community of interest between the classifications.
5. The salary schedule for the new Customer Service Representative class specification position description has been revised to reflect a \$0.20 wage increase for each base step (Attachment 3).

If approved by METRO's Board of Directors on June 24, 2016, the Customer Service Representative pay table will become effective June 30, 2016.

# Attachment A (Amended)

6. It is agreed to by the parties that the recruitment for the revised Customer Service Coordinator position will be internal and conducted in accordance with METRO's Personnel Rules and Regulations. All METRO employees meeting the minimum qualifications for the position will be invited to participate in testing with passing internal candidates invited to interview. If a METRO employee is not selected, all parties agree that METRO can commence an external recruitment.
7. When performed, a Comprehensive Salary Survey Review (CSSR) will include the Customer Service classification group. Implementation of a CSSR will be negotiated at a later date.
8. For converted Customer Service Representatives, seniority within the new Customer Service Representative classification shall be defined as seniority in METRO service for all Memorandum of Understanding articles relating to SEA, classification date, and seniority within a classification.
9. It is the intent of the parties that no precedence is set by these actions.

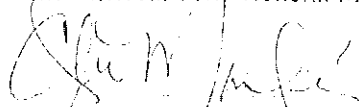
The undersigned have reviewed this side agreement and agree that this is the full and final agreement of the parties regarding these articles.

  
Robyn Slater, Human Resources Manager

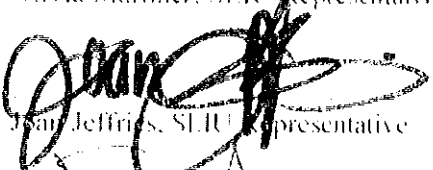
Date

Alex Clifford, CEO/General Manager

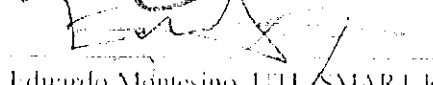
Date

  
Olivia Martinez, SEIU Representative

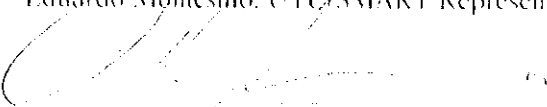
Date

  
Jean Jeffries, SEIU Representative

Date

  
Eduardo Montesino, UFTU/SMART Representative

Date

  
Ciro Aguirre, Chief Operations Officer

Date



# Attachment 1 to Side Agreement

## CUSTOMER SERVICE REPRESENTATIVE

### DEFINITION

Under general supervision, the Customer Service Representative provides information and assistance to customers about all transit services. This position will process personalized transit requests, intake and resolve complaints, maintain logs and records, and closeout both verbal and written Customer Service Reports (including computer entry), perform call center, revenue sales/cashier, and paratransit reservationist/scheduling duties.

This is accomplished by answering questions in person, by email, and on the phone; assisting customers with general inquiries and directing their inquiries to other departments for additional assistance when appropriate, processing lost and found items, distributing METRO literature and policies throughout the County and assisting with public information programs. Participates in community outreach as needed or as assigned; verifies and processes photo identification cards, and similar customer service activities. Other duties may include assisting other Customer Service Representative personnel, providing verbal translation services, and representing METRO at off-site events as scheduled. Performs other related duties as required.

### EXAMPLES OF DUTIES

- **Revenue Sales/Cashier**  
Performs sales activities including print encoding media (PEMs), transit tickets, passes, and coupons, operates cash register, and performs credit card transactions; Reconciles booth sales; Assists with student passes and exchanges; Provides customers with route, schedule, and fare information for transit services; Explains different fare media options to customer; Takes photos of customers and employees/retirees or their dependents for either customer identification (ID) pass or employee/dependent ID badge.
- **Call Center/Information Services**  
Provides prompt responses to customer questions regarding all local and regional transportation services, route and schedule information using street map directory, computer terminal, or other travel planning tools and software; Directs customers to terminals and provide educate on the use of ticket vending machines (TVMs), bus fareboxes or other equipment as required; Documents and respond to customer complaints through the Customer Service Report process as assigned; Demonstrates patience and problem solving skills; Provides verbal bilingual (English/Spanish) services as needed; Demonstrates sensitivity and excellent customer service skills when dealing with all customers; Processes lost and found items in accordance with METRO policy.
- **Ride Reservations**  
Creates ride reservations for customers in accordance with ADA guidelines (Paratransit eligible customers only) for single and multiple trips utilizing paratransit services; Determines customer needs, negotiates trip options and times with customers and their service providers; Documents trip requests using scheduling software; Verifies customer information, updates client information files in designated computer program, Calculates fares, activates will/calls, calls back clients as needed, documents requests for subscriptions rides by customers, processes cancellations and no-shows; Verifies Operator manifest information into scheduling software according to protocol; Monitors adherence to METRO ParaCruz' policies and procedures; Responds to questions; Refers distressed customers to appropriate personnel.

# **Attachment 1**

## **to Side Agreement**

- **Outreach/Public Relations**  
Receives and answers public information requests; Conducts public presentations as assigned; Operates non-revenue District vehicle; Assists in special projects related to public information and the distribution and gathering of information; Provides transit information to the public at a variety of locations including transit center information booths, on-board transit buses, and other locations as assigned; Conducts METRO surveys as needed.
- **Clerical/Administrative**  
Prepares required responses for missed paratransit trips; Completes Customer Service reports, comment sheets, daily reports, and other required paperwork and inputs into computer; Keeps basic records of functions for which responsible; General office duties to include copying and filing.

### **EMPLOYMENT STANDARDS**

#### **Knowledge of:**

- General office procedures and equipment
- Department of Transportation regulations and policies governing Americans with Disabilities Act (ADA) Fixed Route and Paratransit service
- Santa Cruz METRO ParaCruz Customer Guide
- Trapeze scheduling software
- Intermediate reading and writing
- Basic mathematical computations
- Photography equipment
- Microsoft Office Suite (Word, Excel, Powerpoint, Outlook)
- VOIP telephone system

#### **Ability to:**

- Speak publicly
- Learn the operation of computer terminals and other specialized computer software and equipment
- Comprehend customer requests for information or assistance
- Learn transit system routing and scheduling
- Convey information in a clear, accurate, and intelligible manner
- Write legibly
- Have excellent public relations
- Handle conflict situations in a sensitive, tactful manner when under pressure from customers
- Understand and carry out oral and written directions with minimum supervision
- Understand inquiries and respond to them quickly
- Operate non-revenue District vehicles
- Make change, handle ticket sales functions, and reconcile sales bag daily
- Conversational knowledge of Spanish preferred
- Hear telephonic verbal information accurately
- Keep simple records
- Work in a team environment
- Follow policies and procedures

# **Attachment 1**

## **to Side Agreement**

### **Training and Experience**

Any combination of training and experience equivalent to High school diploma or GED; additional post-secondary education preferred; AND

One year of experience in a customer service, call center, or telephone sales environment, preferably with a demonstrated ability to process cash transactions.

### **Special Requirements**

Valid California Driver's License

### **Physical/Mental Requirements**

Frequently: Walk, climb stairs, twist (at the waist and the neck); bend (at the waist and the neck); grasp items using hands; perform functions with fine finger dexterity; talk, hear, see.

Occasionally: may be required to lift up to 25 pounds (assisted); push/pull, carry, reach above head, and kneel; crouch; drive between work locations.

### **Other**

Valid California Driver's License

### **FLSA Status**

Non-exempt

### **Union**

SEIU - SEA

Established 02/1985

Revised 06/2016

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## **Attachment 2 to Side Agreement**

### **CUSTOMER SERVICE COORDINATOR**

#### **DEFINITION**

Under direction, the Customer Service Coordinator provides oversight to Customer Service Representatives at the Pacific Station and other satellite locations, schedules and assigns work; provides transit, route, and schedule information to the public, both in person and telephonically; handles cash and balances sales receipts; distributes transit information; lost-and-found services; ID card administration; performs call center activities including verifying paratransit customers' eligibility and scheduling rides, providing customer service by answering inquiries and responding to customer concerns and/or elevating complaints as appropriate; assists in training staff; analyzing data, tracking and reporting information, documents and prepares correspondence, and other general administrative duties as needed.

#### **EXAMPLES OF DUTIES**

Schedules work assignments accordance with labor contract provisions, directs department personnel, coordinates work activities, and assists department management as needed.

Coordinates a variety of departmental programs including Lost and Found, photo I.D. program, transit schedule distribution, school presentations, and other customer service activities.

Conducts and has primary responsibility for special projects related to public outreach and information.

Responds to and resolves customer service complaints, and/or escalates complaints to the appropriate department; ensures a solution is provided in a timely fashion.

Coordinates with Parts Department to replenish stock of inventory of tickets and passes at Customer Service centers.

Coordinates and conducts transit information programs for schools and other special interest groups.

Plans and implements special customer service information projects as directed.

Receives and responds to public information requests.

Replenishes bill changing and coin machines as needed.

Assists in development and preparation of management information system (MIS) reports; prepares and maintains internal control documents, records, forms, files and other statistical data, including reports of call center metrics and analysis of system effectiveness.

## **Attachment 2 to Side Agreement**

Supervises, trains, evaluates and assists in the selection of customer service personnel.

Monitors calls to ensure quality customer service and may recommend corrective actions as appropriate.

Orders and purchases materials and supplies for department.

Works with Finance department to ensure internal controls exist for verifying cash balances and other departmental financial records.

May translate English materials into Spanish and vice versa, and provide bilingual telephone services.

Develops and conducts telephone and or in-person surveys.

Performs general office duties including typing and filing, and routine administrative details.

Perform Customer Service Representative duties as required.

### **EMPLOYMENT STANDARDS**

#### **Knowledge of:**

- General office procedures
- Methods of effective customer complaint resolution
- Techniques for providing quality customer service and telephone courtesy
- Correct English usage and grammar
- Basic mathematics
- Conversational knowledge of Spanish preferred
- The Americans with Disabilities Act.
- The Labor Contract /MOU and appropriate work rules for time off

#### **Ability to:**

- Lead and motivate personnel
- Learn transit system routes, schedules, and maps
- Convey information in a clear and intelligible manner
- Handle conflict situations in a tactful manner
- Perform with minimum instruction
- Understand inquiries and respond to them quickly
- Make correct change and handle ticket sales functions, and prepare deposits
- Use a computer and peripheral equipment
- Schedule and provide adequate coverage for work shifts



## **Attachment 2 to Side Agreement**

### **Skill in:**

- Word processing and spreadsheet software
- Providing excellent public relations
- Specialized software related to functional area
- Working with sensitive groups, including disabled customers
- Selecting, directing, training, and evaluating staff
- Communicating clearly and concisely, both orally and in writing
- Establishing and maintaining effective working relationships with those contacted in the course of work

### **TRAINING AND EXPERIENCE**

Any combination of training and experience equivalent to:

Three (3) years successfully performing the duties of a Santa Cruz METRO Customer Service Representative **OR**

Two years successfully performing duties of a Santa Cruz METRO Sr. Customer Representative **OR**

High school diploma or equivalent **AND** three (3) years experience in customer service within a public transit agency; Supervisory/lead worker experience preferred.

### **Special Requirements**

- Possession of a valid California driver's license or ability to obtain one.
- Ability to speak/write Spanish preferred

### **Physical/Mental Requirements**

**Frequently:** Walk, climb stairs, twist (at the waist and the neck); bend (at the waist and the neck); grasp items using hands; perform functions with fine finger dexterity; talk, hear, see. **Occasionally:** may be required to lift up to 25 pounds (assisted); push/pull, carry, reach above head, and kneel; crouch; drive between work locations.

### **Other**

Frequently exposed to general public

### **FLSA Status**

Non-exempt

### **Union**

SEIU - SEA

Established 06/1986

Revised 06/2016

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# Attachment 3 to Side Agreement

Effective December 31, 2015

	Step 1	Step 1 L	Step 1 LL	Step 2	Step 2 L	Step 2 LL	Step 3	Step 3 L	Step 3 LL	Step 4	Step 4 L	Step 4 LL	Step 5	Step 5 L	Step 5 LL	Step 6	Step 6 L	Step 6 LL	
SEA SALARY SCHEDULE																			
CUSTOMER SERVICE REP (ORIGINAL )	18.18	19.09	20.00	19.08	20.03	20.98	20.04	21.04	22.04	21.01	22.06	23.11	22.06	23.16	24.26	23.18	24.34	25.50	

L = 10 Years Longevity (5%); LL = 15 Years Longevity (5%+5%)

Effective June 30, 2016

	Step 1	Step 1 L	Step 1 LL	Step 2	Step 2 L	Step 2 LL	Step 3	Step 3 L	Step 3 LL	Step 4	Step 4 L	Step 4 LL	Step 5	Step 5 L	Step 5 LL	Step 6	Step 6 L	Step 6 LL	
SEA SALARY SCHEDULE																			
CUSTOMER SERVICE REP (NEW )	18.38	19.30	20.22	19.28	20.24	21.20	20.24	21.25	22.26	21.21	22.27	23.33	22.26	23.37	24.48	23.38	24.55	25.72	

L = 10 Years Longevity (5%); LL = 15 Years Longevity (5%+5%)

**Article 10.2 Longevity**

"METRO shall compensate an employee with longevity increments as follows:

5% of the base salary after ten (10) years of continuous service.

An additional 5% of the base salary after fifteen (15) years of continuous service."

**Calculation Method:**

Step 1: Calculate 5 % of the Base (Base Step x 0.05)

Step 2: Base Step + 5% of the Base (as calculated in Step 1) to calculate L (10 Years)

Step 3: Base Step + 2 x 5% of the Base (as calculated in Step 1) to calculate LL (15 Years)

**Agreement**

Article 10.1 Pay Rates

Agree to pay scales as provided above.

Date \_\_\_\_\_

17A3.1

\_\_\_\_\_  
Alex Clifford, CEO/General Manager, Santa Cruz METRO

\_\_\_\_\_  
Joan Jeffries, President, SEA Chapter

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# Attachment B

## RECOGNITION AND ACCRETION AGREEMENT

BY AND BETWEEN

**SMART Local 23 (Formerly UTU)**

**SEIU Local 521**

**AND**

**Santa Cruz Metropolitan Transit District (“METRO”)**

**Regarding**

**Bargaining Unit: METRO ParaCruz Reservationist**

WHEREAS, the SMART Local 23 (formerly UTU) was certified by the Santa Cruz County Elections Department, Santa Cruz County, California as the exclusive representative for the purpose of collective bargaining with respect to rates of pay, wages, hours or work and other conditions of employment for the employees classified as ParaCruz Reservationist; and,

WHEREAS, METRO has recognized SMART Local 23 as the exclusive representative for the purpose of collective bargaining with respect to rates of pay, wages, hours of work and other conditions of employment for the employees of the production unit at ParaCruz; and,

WHEREAS, METRO ParaCruz employees who are classified as Reservationist should be accreted into the existing SEIU 521 bargaining unit based on a community of interest between ParaCruz Reservationist and those classifications currently included in the SEIU 521 bargaining unit for which the SMART Local 23 was certified as the exclusive representative; and,

WHEREAS, METRO acknowledges and agrees that a majority of ParaCruz Reservationists have authorized SEIU 521 to represent them for purposes of collective bargaining within the meaning of Section 9 of the National Labor Relations Act;

IT IS HEREBY AGREED THAT:

1. SMART Local 23 hereby releases interest in the representation of METRO ParaCruz Reservationists for purposes of collective bargaining and exclusive representation effective June 30, 2016.
2. METRO recognizes the SEIU Local 521 as the exclusive representative, for purposes of collective bargaining under Section 9 of the National Labor Relations Act, of all ParaCruz Reservationists employed by METRO.
3. METRO agrees to accrete the ParaCruz Reservationists to the above-described bargaining unit, SEIU Local 521, for which the UTU was certified as the exclusive representative, and all rights and benefits shall remain until a successor agreement is reached by the parties; and,

# Attachment B

4. METRO and the SEIU 521 agree that the terms and conditions of employment of the ParaCruz Reservationists shall be negotiated as part of the negotiations for a successor collective bargaining agreement covering the above-described bargaining unit for which the SMART Local 23 was certified as the exclusive representative.
5. Upon execution of this Agreement, effective June 30, 2016 ParaCruz Reservationists shall be converted to Customer Service Representatives and subject to the terms and conditions of employment contained in the existing Agreement between SEIU, Local 521 and the Santa Cruz Metropolitan Transit District (METRO). All affected employees shall relinquish any rights confirmed by the Agreement between SMART/UTU, Local 23 (ParaCruz Operations) and METRO.

Signature:

\_\_\_\_\_  
Alex Clifford, Santa Cruz Metropolitan Transit  
District CEO/General Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Olivia Martinez, SEIU Local 521

\_\_\_\_\_  
Date

\_\_\_\_\_  
Eduardo Montesino, SMART Local 23

\_\_\_\_\_  
Date



**DATE:** June 24, 2016  
**TO:** Board of Directors  
**FROM:** Al Pierce, Maintenance Manager  
**SUBJECT:** **CONSIDERATION OF: 1) ISSUING A FORMAL INVITATION FOR BIDS FOR A REVISED ADA-COMPLIANT WALKWAY, FOR A REVISION TO THE CURB RAMP AT THE END OF THE SIDEWALK ON HIGHWAY 9 (PER CALTRANS), AND FOR CORRECTION OF THE GARAGE SLOPE TO ACCOMMODATE ADA PARKING AT THE JUDY K. SOUZA OPERATIONS FACILITY; AND, 2) AUTHORIZING THE AD HOC COMMITTEE TO REVIEW AND APPROVE CHANGE ORDERS TO THE LEWIS C. NELSON CONTRACT**

**I. RECOMMENDED ACTION**

**That the Board of Directors:**

- 1. Authorize the Purchasing Manager to issue a formal Invitation for Bids for a revised ADA-Compliant Walkway, revision to the curb ramp at the end of the sidewalk on Highway 9 (per Caltrans) and for Correction to the garage slope to accommodate ADA Parking at the Judy K. Souza Operations Facility; and,**
- 2. Authorize the MetroBase Ad Hoc committee to approve change orders to the Lewis C. Nelson contract in a total amount not to exceed \$250,000.**

**II. SUMMARY**

- The Santa Cruz Metropolitan Transit District (METRO) currently has a Temporary Occupancy Permit for the Judy K. Souza Operations Facility which expires on September 15, 2016 pending resolution of multiple ADA accessibility issues.
- METRO requires the services of a general contractor to correct three areas of the Judy K. Souza Operations Facility that are currently not ADA-compliant: 1) walkway in front of building; 2) end of sidewalk on Highway 9 (per Caltrans); and 3) ADA required parking.
- Staff is requesting authority to issue an IFB to obtain a new construction contract to complete the work.
- In conjunction with the above, METRO is currently negotiating possible change orders with Lewis C. Nelson, the current general contractor on the Project, to complete this work. Should it be successful, the change orders will need to be approved expeditiously in order to meet the City of Santa Cruz deadline.

- At this time staff is requesting change order authority in a cumulative amount not to exceed \$250,000 be granted to the MetroBase Ad Hoc Committee for this work as the full Board will not meet again until August.

### **III. DISCUSSION/BACKGROUND**

An inspection of the Judy K. Souza Operations Facility by the City of Santa Cruz revealed three ADA accessibility deficiencies. One, a walkway in the front of the building has a slope that is too steep and an insufficient landing at the bottom. Two, Caltrans has inspected the curb ramp at the end of the sidewalk and found it was non-complaint. The fix is to eliminate one of the ramp sides, and install a 6" warning curb and guardrail in order to prevent pedestrians from entering the neighboring driveway. And three, the slope of the garage is too steep to accommodate the required ADA parking and accessibility. RNL Design Inc. has redesigned and issued revised plans for all three issues.

Staff is recommending the issuance of a formal Invitation for Bids for a Revised ADA-Compliant Walkway, for a Revision to the Curb Ramp at the End of the Sidewalk on Highway 9 (per Caltrans), and for Correction to the Slope of the Garage to Accommodate ADA Parking at the Judy K. Souza Operations Facility.

As the above process will take approximately three months before work can begin, staff is also negotiating a possible change order with Lewis C. Nelson to perform this work. This would be the best course of action to meet the impending deadline. However, due to the question of responsibility for this condition, which is currently being investigated, negotiations have been difficult. Should staff be successful, the approval of issuing change orders would need to happen quickly. As the full Board will not meet again until August, staff is requesting that the Ad Hoc committee be granted the authority to review and approve the related change orders with a total value not to exceed of \$250,000 for this work. The Ad Hoc committee would then report the action to the full Board in August.

### **IV. FINANCIAL CONSIDERATIONS/IMPACT**

This action will authorize the initiation of a procurement estimated to result in a contract with a value of \$225,000. Funds to support the resulting contract are included in the MetroBase Life of Project Budget.

### **V. ALTERNATIVES CONSIDERED**

- Staff is preparing two courses of action to accomplish the work and meet the impending deadline.
- This work cannot be performed with in-house staff, and doing nothing is not an option.



**VI. ATTACHMENTS**

**Attachment A:** Authorizing Resolution

Prepared By: Erron Alvey, Purchasing Manager  
Al Pierce, Maintenance Manager

**VII. APPROVALS:**

Al Pierce, Maintenance Manager



---

Approved as to form:  
Leslyn K. Syren, District Counsel




---

Approved as to fiscal impact:  
Angela Aitken, Finance Manager



---

Alex Clifford, CEO/General Manager



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# Attachment A



## **BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No.  
On the Motion of Director:  
Duly Seconded by Director:  
The Following Resolution is Adopted:

### **RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AUTHORIZING THE PURCHASING MANAGER TO SOLICIT BIDS FOR A REVISED ADA-COMPLIANT WALKWAY, FOR A REVISION TO THE CURB RAMP AT THE END OF SIDEWALK ON HIGHWAY 9 (PER CALTRANS), AND FOR CORRECTION OF THE GARAGE SLOPE TO ACCOMMODATE ADA PARKING AT THE JUDY K. SOUZA OPS FACILITY**

**WHEREAS**, the Santa Cruz Metropolitan Transit District has a need for a revised ADA-compliant walkway, for revision to the curb ramp at the end of the sidewalk on Highway 9 (per Caltrans), and for Correction to the garage slope to accommodate ADA Parking at the Judy K. Souza OPS Facility;

### **BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AS FOLLOWS:**

**THAT**, the Purchasing Manager is authorized to issue an Invitation for Bids for the services and/or supplies described above; and

**THAT**, the IFB is approved for release pursuant to the provisions of the Santa Cruz Metropolitan Transit District's Procurement Policy.

**PASSED AND ADOPTED** by the Board of Directors of the Santa Cruz Metropolitan Transit District this 24<sup>th</sup> day of June, 2016 by the following vote:

**AYES:** Directors -

**NOES:** Directors -

**ABSTAIN:** Directors -

# Attachment A

Resolution No. \_\_\_\_\_  
Page 2

**ABSENT:** Directors -

Approved:

Mike Rotkin, Board Chair

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Attest:

Alex Clifford, CEO/General Manager

---

Approved as to form:

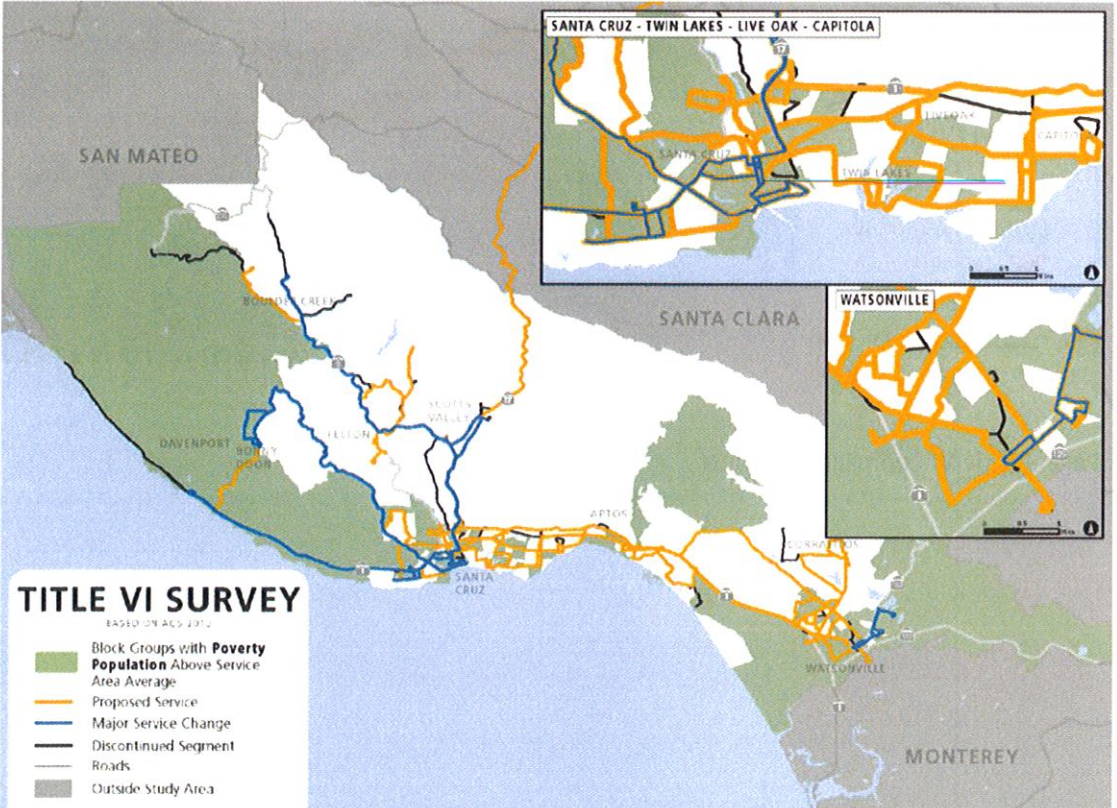
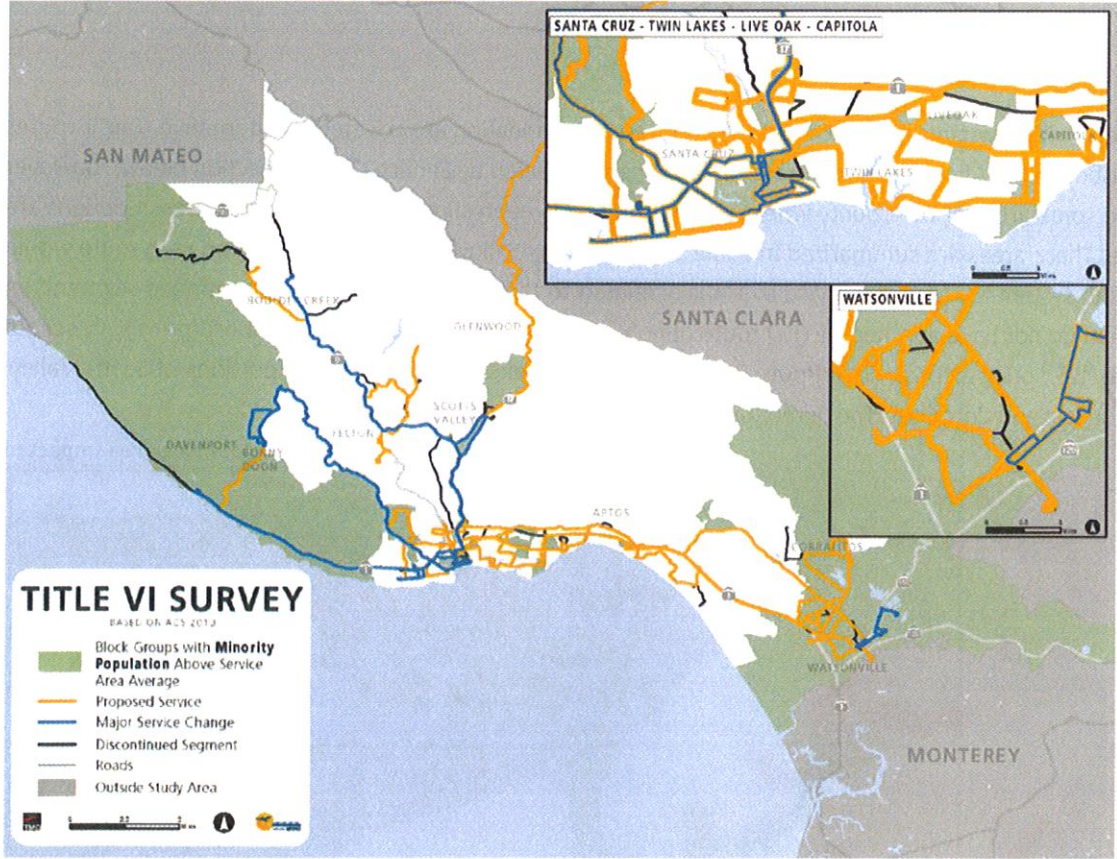
Leslyn K. Syren, District Counsel

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**ADDITIONAL MATERIALS  
DISTRIBUTED AT THE BOARD MEETING**

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Map 1 and Map 2 show areas that have a higher minority or low-income population than the METRO service area average in relation to proposed route eliminations and major service changes

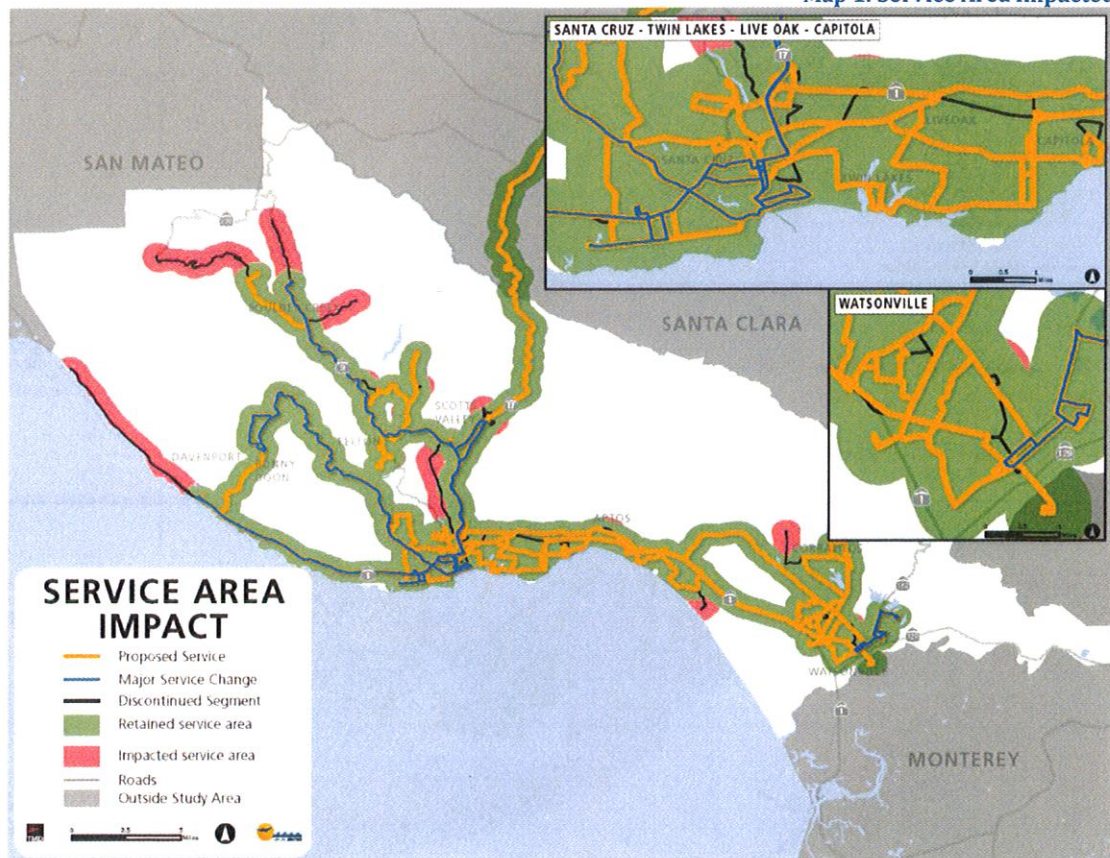




## Service Area Reduction

Most areas with a significant service reduction or service elimination are covered by alternative transit routes (as described in the Alternatives Available to Passengers Impacted by Service Changes section below), however there are some areas of the County where transit service has been eliminated and no other transit options are available. These areas are summarized in Table 3, below. Map 3 shows a ½-mile area around each route within the revised system to illustrate service availability related to the service reductions. Discontinued segments of routes that do not have another METRO route option include Highway 1 north of Davenport (previously served by Route 42); prior extensions of Route 35 past Boulder Creek; Graham Hill Road; portions of Scotts Valley; LaSelva Beach; and Corralitos. The demographics of these areas are shown in Table 3.

Map 1: Service Area Impacted



Source: Page 9, Title VI Compliance Review



# **NEWS CLIPS**

**May 27, 2016 – June 24, 2016**



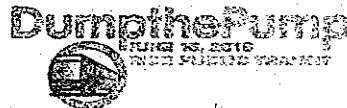
**SANTA CRUZ  
COUNTY  
ARTICLES**

# Santa Cruz Sentinel

Thursday, June 16, 2016

\$1.50 FACEBOOK.COM/SCSENTINEL TWITTER.COM/SCSENTINEL

santacruz



## PLAN IT TO SAVE OUR PLANET

**ELEVENTH ANNUAL NATIONAL DUMP THE PUMP DAY**  
**THURSDAY, JUNE 16, 2016**  
**Dump the Pump**  
**Ride Public Transit**

(Santa Cruz, California) With the continued fluctuation of gas prices, Santa Cruz Metropolitan Transit District (METRO) announces today that it will join with other public transportation systems nationwide to participate in the 11<sup>th</sup> Annual National Dump the Pump Day on Thursday, June 16. The slogan of this year's National Dump the Pump Day is "Dump the Pump. Ride Public Transit."

Sponsored by the American Public Transportation Association (APTA), the 2016 National Dump the Pump Day is a day to encourage people to ride public transportation to take them where they need to go, rather than driving a car. Dump the Pump Day originated in June 2006 when gas prices were \$3 per gallon. This national day emphasizes the convenience of public transportation that also helps people save money. According to the April APTA *Transit Services Report*, individuals in a two-person household can save an average of more than \$9,312 annually by downsizing to one car and riding mass transit.

Public transportation is a cornerstone of local economies in urban, suburban and rural communities. In fact, public transportation helps to make a community economically prosperous and competitive. Every \$1 invested in public transportation generates approximately \$4 in economic returns, powering community growth and revitalization.

METRO encourages everyone to celebrate Dump the Pump Day to save money, help our economy prosper and reduce our carbon footprint by riding public transit.

**WHAT:** 11<sup>th</sup> Annual National Dump the Pump Day

**WHERE:** METRO and transit agencies nationwide

**WHEN:** Thursday, June 16, 2016

Santa Cruz Metropolitan Transit District, 110 Vernon Street, Santa Cruz, CA 95050

831.426.6080



# OPINION

Thursday, June 16, 2016 » MORE AT FACEBOOK.COM/SCSENTINEL AND TW

## Bundling all transportation proposals a mistake

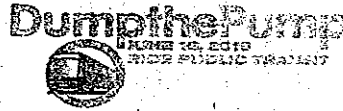
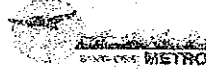
I believe the Regional Transportation Commission is making a terrible mistake by bundling five different proposals as one item. We, the people, are supposed to vote to approve or disapprove either all or none. Preposterous! Separate these proposals and allow us to give each a yes or no vote. I want to see the highway congestion alleviated and so would vote for highway widening. But I also believe local rail transportation is fiscally unrealistic and that spending money to improve railroad trestles is money down the drain. This means I will be forced to vote no on the five-sided pro-

# Santa Cruz Sentinel

Thursday, June 16, 2016

\$1.50 FACEBOOK.COM/SCSENTINEL TWITTER.COM/SCSENTINEL

Santa Cruz



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831.423.8080

# Santa Cruz Sentinel

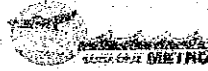
Wednesday, June 15, 2016

\$1.50

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santa.cruz.ca.us



## Dump the Pump



JUNE 16, 2016

RIDE PUBLIC TRANSIT

### PLAN it to SAVE our PLANET

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**WHERE:** METRO and transit agencies nationwide

**WHEN:** Thursday, June 16, 2016

Santa Cruz Metropolitan Transit District, 110 Vernon Street, Santa Cruz, CA 95060

931.426.6060

For Immediate Release:  
June 10, 2016



**PLAN it to SAVE our PLANET**

**ELEVENTH ANNUAL NATIONAL DUMP THE PUMP DAY  
THURSDAY, JUNE 16, 2016  
Dump the Pump  
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WHERE: METRO and transit agencies nationwide

WHEN: Thursday, June 16, 2016

Santa Cruz Metropolitan Transit District, 110 Vernon Street, Santa Cruz, CA 95060  
831.426.6080  
gpye@SCMTD.com

# Santa Cruz Sentinel

Tuesday, June 7, 2016

\$1.50 FACEBOOK.COM/SCSENTINEL TWITTER.COM/SCSENTINEL

TRANSPORTATION

## Santa Cruz Metro receives grant to purchase new electric bus

Sentinel staff report

newsroom@santacruzsentinel.com

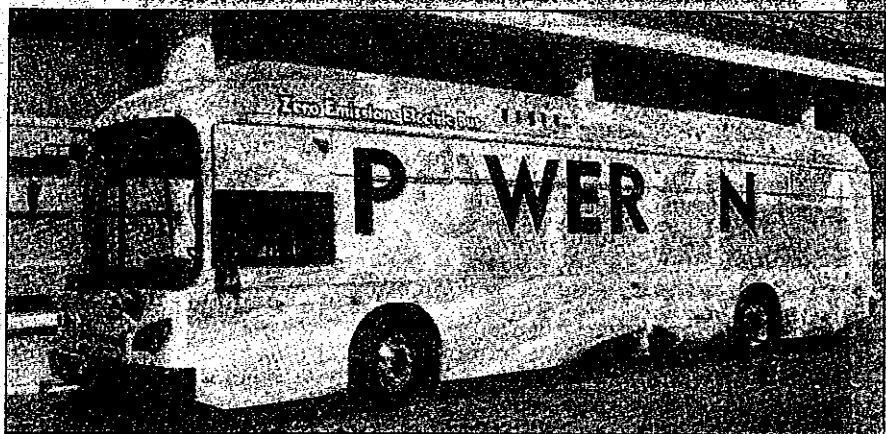
@scsentinel on Twitter

**WATSONVILLE** » The Santa Cruz Metropolitan Transit District recently received a grant award of \$709,292 on June 1 to purchase an electric bus that will run as a new circulator service in downtown Watsonville beginning in 2018.

"This is a step toward lowering greenhouse gas emissions and I am excited and proud that Watsonville will be the host of Santa Cruz Metro's first all-electric bus," said Watsonville City Councilmember and Metro Vice Chair Jimmy Dutra.

This project is funded through the Low Carbon Transit Operations Program, a cap-and-trade program established in 2014, which aims to curb climate change and emphasizes new and expanded services for disadvantaged communities.

Cap and trade refers to California's innovative annual auction of carbon emission credits. Proceeds



CONTRIBUTED

Santa Cruz Metro has received a \$709,292 grant to purchase an electric bus like this one that will run as a new circulator service in downtown Watsonville.

from the auction flow into the Greenhouse Gas Reduction Fund, which awards grants statewide to projects which reduce carbon emissions to slow the rate of climate change.

Throughout the state, Caltrans awarded 131 grants totaling \$74.6 million for transit improvement projects funded. Caltrans director Malcolm Dougherty said that the projects would provide benefits for local communities and help build a more sus-

tainable transportation system.

"This grant award comes at a crucial moment for Metro as it works through its budget shortfall. In addition to Metro's operating fiscal challenges, we have 24 diesel buses that need to be replaced today," said Metro general manager and CEO Alex Clifford. "Unfortunately, capital funds with which to do so have been scarce. This grant award allows Metro to begin the journey to modernize the

fleet."

Metro anticipates receiving the new bus in the summer of 2018, but will work with the manufacturer to try and get the bus sooner, according to Metro executive assistant Gina Pye.

Metro has submitted a federal grant application to fund three electric over-the-road coaches for the Highway 17 commuter service, Pye said.

The federal grants are expected to be awarded later this year.



# Santa Cruz Sentinel

Saturday, June 4, 2016 \$1.50 FACEBOOK.COM/SCSENTINEL TWITTER.COM/SCSENTINEL

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## Coast Lines

### SANTA CRUZ

#### Metro to purchase first electric bus

Caltrans has announced a grant of \$709,292 to the Santa Cruz Metropolitan Transit District to purchase a battery-electric bus that will run as a new circulator service in downtown Watsonville.

Watsonville will be the host of Santa Cruz Metro's first zero-emission, battery-electric bus.

The project is funded through the State Cap and Trade Program – Low Carbon Transit Operations Program, which aims to curb climate change and emphasizes new and expanded services for disadvantaged communities.

Throughout the state, Caltrans awarded 131 grants totaling \$74.6 million for transit improvement projects funded.

Metro anticipates receiving the bus in the summer 2018, but will work with the manufacturer to try and get the bus sooner. Metro has applied for a federal grant to fund three all-electric over-the-road coaches for the Highway 17 commuter service. The grants are expected to be awarded later this year.

For Immediate Release:  
June 2, 2016



## Santa Cruz METRO to Purchase its First All-Electric Powered Bus

On Wednesday, June 1<sup>st</sup> Caltrans announced a grant award of \$709,292 to the Santa Cruz Metropolitan Transit District (METRO) to purchase a battery-electric bus that will run as a new circulator service in downtown Watsonville. This project is funded through the State Cap and Trade Program - Low Carbon Transit Operations Program, which aims to curb climate change and emphasizes new and expanded services for disadvantaged communities.

Throughout the state, Caltrans awarded 131 grants totaling \$74.6 million for transit improvement projects funded. Caltrans Director Malcolm Dougherty said that the projects would provide very real benefits for local communities and help build a more sustainable transportation system. "These projects are not only going to make public transit more efficient and affordable to more Californians, but make it more climate-friendly as well," he said in a statement.

Mike Rotkin, METRO's Board Chairman said, "We thank Caltrans for the grant award. Santa Cruz METRO is taking its first step towards replacing diesel fuel and compressed natural gas powered buses with zero emission buses." Jimmy Dutra, Watsonville City Councilman and METRO Vice Chair said, "This is a step towards lowering greenhouse gas emissions and I am excited and proud that Watsonville will be the host of Santa Cruz METRO's first all electric bus."

METRO will use its grant award to purchase a zero-emission, battery-electric bus for a new downtown circulator in Watsonville. METRO CEO/General Manager Alex Clifford said, "This grant award comes at a crucial moment for METRO as it works through its budget shortfall. In addition to METRO's operating fiscal challenges, we have twenty-four 1998 diesel buses that need to be replaced today. Unfortunately, capital funds with which to do so have been scarce. This grant award allows METRO to begin the journey to modernize the fleet." METRO anticipates receiving the new bus in the summer of 2018, but will work with the manufacturer to try and get the bus sooner. METRO has also submitted a federal grant application to fund three all-electric over-the-road coaches for the Highway 17 commuter service. The federal grants are expected to be awarded later this year.

The Low Carbon Transit Operations Program is funded by California's innovative annual auction of carbon emission credits known as the "Cap and Trade Program." Proceeds from the auction flow into the Greenhouse Gas Reduction Fund which awards grants statewide to projects which reduce carbon emissions to slow the rate of climate change.

METRO provides fixed-route service to Santa Cruz County, carrying about 5.5 million passenger trips a year. METRO also provides paratransit service to Santa Cruz County with its ParaCruz service, providing about 98,000 trips per year. METRO's operating budget in FY16 is \$49.6 million.

**Legal Notice****Notice of Public Hearing**

Notice is hereby given that a public hearing will be held by the Board of Directors of Santa Cruz METRO at the Santa Cruz City Council Chambers located at 809 Center Street in Santa Cruz, CA, on Friday, June 24, 2016, at 8:30 a.m. or as soon thereafter as the matter can be heard for final adoption of the final FY17 and FY18 operating budget, and FY17 capital budget.

At the hearing the Santa Cruz METRO Board of Directors will afford an opportunity for interested persons to be heard with respect to recommendations of FY17 & FY18 FINAL OPERATING BUDGET, and FY17 CAPITAL BUDGET. Interested parties may address the Santa Cruz METRO Board of Directors orally or in writing at the public hearing. In addition, documents and written comments addressed to the Board of Directors will be re-

ceived through 5:00 p.m. on June 24, 2016 at the following address: Santa Cruz METRO, 110 Vernon Street, Santa Cruz, CA 95060.  
6/7/16 5735741

**Legal Notice****Aviso de Audiencia Pública**

Por este medio se da aviso que una audiencia pública se llevará a cabo por la Junta Directiva de METRO en las Cámaras del Consejo de la Ciudad de Santa Cruz (Santa Cruz City Council Chambers) en 809 Center Street, Santa Cruz, CA 95060, el Viernes 24 de Junio del 2016, comenzando a las 8:30 am, o tan pronto como el tema pueda ser escuchado, para la adopción final del presupuesto operativo del FY17 y FY18 y el presupuesto de capital del FY17.

En la audiencia Pública la Junta Directiva de Santa Cruz METRO brindará una oportunidad para las personas interesadas a ser oídas con respecto a las recomendaciones del presupuesto operativo del FY 17 y

FY18, y el presupuesto de capital del FY17.

Interesados pueden dirigirse a la Junta Directiva de METRO oralmente o por escrito en la audiencia pública. Además, documentos y comentarios por escrito dirigidas a la Junta Directiva se recibirán hasta las 05:00 pm del 24 de Junio del 2016 en la siguiente dirección: Santa Cruz METRO, 110 Vernon Street, Santa Cruz, CA 95060.  
6/7/16 5735765

# WATSONVILLE REGISTER-PAJARONIAN'S CLASSIFIEDS

## PUBLIC NOTICE



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June 2, 2016  
10821-13566

## PUBLIC NOTICE



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June 2, 2016  
10821-13567

# Santa Cruz Sentinel

Friday, June 3, 2016

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5311 216 3377

## A7 OPINION

Friday, June 3, 2016 » MORE AT FACEBOOK.COM/SCSENTINEL AND TWITTER.COM/SCSENTINEL

As We See It

### *Move along the transportation measure*

If you live in Santa Cruz County, especially south of the Morrissey Boulevard Highway 1 off-ramp, there's little question what your biggest complaint continues to be. Traffic.

And all that goes with it. Gridlock. Congestion. Jampacked side streets.

Second is probably the wretched condition of roads in the unincorporated areas of the county.

The issue of transportation — how to improve flow, where money should be spent or not spent and how to make decisions that fit quality-of-life values in the county — has been idling away somewhat aimlessly for decades. That's right — decades.

Which isn't to say nothing has happened. There have been a series of improvements in the Santa Cruz sections of Highway 1. The latest improvement was the recently completed Caltrans project to improve, for safety reasons, the Fishhook merge lanes between highways 1 and 17. And state and local transportation folks are holding a series of discussions this month on improving safe access from mountain roads onto 17.

needs as well, and the measure would address many of these. They include:

- \$2.5 million per year for the county to improve streets and fix potholes and \$2.4 million allocated among the four cities in the county to do the same.

- \$68 million for building additional miles of pathway on the Coastal Rail Trail and new bicycle-pedestrian bridges over Highway 1 where it meets Mar Vista and Chanticleer roadways.

- Provide much needed funding to maintain bus services for the disabled and elderly.

- Setting aside money for required maintenance on the coastal rail corridor, owned by the county. The measure, however, does not put dollars aside for passenger rail service.

- In recent history, the issue of widening Highway 1 has drawn most of the organized opposition to funding transportation improvements. The

But even more essential is the overall plan that the Santa Cruz County Regional Transportation Commission will hopefully finalize June 16, then send to the November 2016 ballot as a half-cent sales tax measure, which would sunset in 30 years. We'll withhold comment on specific details of this comprehensive measure until it is finalized, but, even a cursory examination of what's up for approval by the RTC board shows the kind of coalition building and diversity we hope translates into voter support next fall.

It's no secret that state funds and gas tax revenues have dwindled just as infrastructure problems have increased locally. Meanwhile, an increase in traffic on Highway 1 has created excruciating traffic not just on the Soquel Avenue to State Park Drive in Aptos section of the county's main thoroughfare, but has led to similar congestion and unsafe conditions on many arterial streets and neighborhoods.

While the highway gets most of the bad press, there are a host of other pressing

potential ballot measure calls for three new auxiliary lanes that would allow drivers moving from exit to exit a clearer path while reducing congestion in other lanes. These lanes, once completed, would stretch to State Park Drive in Aptos and should help with the dreaded neighborhood "cut through" traffic by desperate drivers, along with making it possible for buses, emergency medical personnel and police and fire vehicles to actually respond quickly to critical situations.

This is just a quick overview of the measure before the Regional Transportation commissioners. But the measure has already attracted a broad coalition of support, even from local leaders who in the past have opposed almost anything that might be construed as making it easier for drivers of fossil fuel-powered vehicles. Early polling also has been encouraging.

It's been a long road to just get this far; we urge transportation commissioners to go the extra mile this month and approve the 2016 transportation measure.

# Santa Cruz Sentinel

Saturday, May 28, 2016

\$1.50 FACEBOOK.COM/SCSENTINEL TWITTER.COM/SCSENTINEL

San Jose, Calif. 95128

## BUS SYSTEM

### Board extends time frame for public opinion

By Samantha Clark

sclark@santacruzsentinel.com  
@samanthabclark on Twitter

**SANTA CRUZ** » Santa Cruz Metro decided on Friday to extend the public comment period on looming cuts and consolidations to the bus system. The transit agency plans to slash routes 25 percent to help resolve its structural deficit of \$6.3 million, which had been covered by one-time reserves that are running out.

Now the board of directors is set to vote on the final reductions June 24. But a coalition of envi-

METRO » PAGE 3

## Metro

FROMPAGE 1

ronmental, student and disabled resident groups want Metro to wait. They've band together as the Bus Riders Association and are asking the agency to hold off until after the November election.

On the ballot, voters could see a half-cent sales tax that would fund transportation projects around the county, such as maintenance for local streets, bicycle and pedestrian paths, highway projects and the rail corridor.

It would generate an estimated \$450 million over 30 years, which would cover only about half of the region's needs. Metro is slated to receive 15 percent of that revenue, which is \$2.2 million or one-third of Metro's deficit.

"It's not enough. We want a bigger share for Metro, the maximum allocation possible," said Ernestina Saldana, a Bus Riders Association leader. "We want a moratorium on the cuts until we know the results for the transportation tax."

Metro Board Chair Mike Rotkin said at the public hearing Friday that the agency shouldn't wait to make cuts.

"If we do that, we'll be deeper in deficit, deeper into our reserves," he said. "We can't go hoping the measure will pass in November and spend \$2 million, and then it doesn't pass."

Nevertheless, county Supervisor and Metro board member John Leopold asked the Metro staff to return with a second reduced service scenario that considers the potential sales tax revenue.

The Regional Transportation Commission is scheduled to finalize its proposed ballot measure's spending

## SANTA CRUZ METRO'S SERVICE REDUCTION PROPOSAL

Santa Cruz Metro is spending more every year to run its bus operations than it receives from passenger fares and federal, state and local funding. To help offset its \$6.3 million structural deficit, Metro is reducing its bus service by changing trip frequency and the span of service, eliminating some days of route operation and cutting routes entirely, though other routes may be rerouted to cover some of the lost service areas.

**Details:** [scmetroforward.com](http://scmetroforward.com).

**Next board meeting:** 8:30 am, June 24, Santa Cruz City Chamber.

plan June 16.

Also in response to the Bus Riders Association's proposal, Santa Cruz City Councilman Don Lane, who is a Metro board director and chair of the Regional Transportation Commission, pointed out that Metro was supposed to get 13.5 percent in the first draft spending plan, until several of the board members of Metro who also sit on the transportation commission advocated for Metro to receive 15 percent.

"We have to balance all these needs, and I think the RTC is working hard to make sure Metro is part of the mix, but it cannot be the sole beneficiary," Lane said.

Some environmental advocates say they oppose the proposed sales tax because it would fund the widening of Highway 1, which they argue will invite more cars on the road and increase greenhouse gases, while Metro makes cuts.

"The scientists are telling us that if we don't fix carbon emissions the planet is going to cook," said Jack Nelson of the Campaign for Sensible Transporta-

tion. "Buses could solve that problem."

The Bus Riders Association is hoping to pressure transportation leaders to allocate more to Metro. But after a similar tax measure failed in 2004, the Regional Transportation Commission is eager to propose one that two-thirds of voters can approve.

By passing the sales tax and thus creating a local revenue source, the county would become a "self-help" community like the majority of counties statewide. The self-help status would allow the county to better compete for state and federal money by leveraging the new funds.

A number of factors have contributed to Metro's deficit. Because of the economic downturn in 2008, Metro estimates having lost more than \$26 million in forecasted sales tax revenue, which accounts of 39 percent of its income. To fill that gap, the agency tapped \$21.8 million of its reserves, which are set to run out next year.

"We did cut routes, we raised fares and we made a choice to dip into our reserves to maintain service as much as possible, and I think we didn't expect for the recession to last as long," Leopold said of the Metro board's past decisions.

In addition, other sources of revenue have stayed flat: passenger fares, which account for 20 percent of Metro's income; and state and federal funding, 22 percent.

Meanwhile, costs have gone up. The operating budget grew from \$40 million in 2012 to \$45 million in 2017. And health and retirement benefit costs continue to increase. Of the current proposed budget, labor accounts for \$17.4 million, or 39 percent, and fringe benefits \$19.5 million, or 44 percent.

Santa Cruz Sentinel (<http://www.santacruzsentinel.com>)

## **Santa Cruz Metro board extends public comment period, holds off on cuts**

### **Group asks agency to hold off on cuts**

*By Samantha Clark, Santa Cruz Sentinel*

Friday, May 27, 2016

SANTA CRUZ >> Santa Cruz Metro decided on Friday to extend the public comment period on looming cuts and consolidations to the bus system. The transit agency plans to slash routes 25 percent to help resolve its structural deficit of \$6.3 million, which had been covered by one-time reserves that are running out.

Now the board of directors is set to vote on the final reductions June 24. But a coalition of environmental, student and disabled resident groups want Metro to wait. They've band together as the Bus Riders Association and are asking the agency to hold off until after the November election.

On the ballot, voters could see a half-cent sales tax that would fund transportation projects around the county, such as maintenance for local streets, bicycle and pedestrian paths, highway projects and the rail corridor.

It would generate an estimated \$450 million over 30 years, which would cover only about half of the region's needs. Metro is slated to receive 15 percent of that revenue, which is \$2.2 million or one-third of Metro's deficit.

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Details: [semetroforward.com](http://www.semetroforward.com).

Next board meeting: 8:30 am, June 24, Santa Cruz City Chamber.



# **Other Transit Related Articles**



By Dans Griffin

# RT: No routes getting cut, but employees to be laid off

## Agency needed to cut \$1 million

UPDATED 12:52 AM PDT Jun 14, 2016

**SACRAMENTO, Calif. (KCRA)** — With the goal of stabilization in the long run, Sacramento Regional Transit is cutting from within.

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"Twenty individuals have received layoff notices, which is a tough thing for those individuals, but we're also trying to right-side the organization," RT Chair Jay Schenirer said.

The announcement was made Monday night during an informational meeting. The budget will be approved at the end of June

In April, RT said it would need to cut light rail and bus routes that would equal about \$1 million in savings so the agency could make up a budget deficit for the 2017 fiscal year

With the new plan, routes will not need to be cut.

The job cuts will save the agency \$1.7 million, and an additional \$270,000 will be cut from non-personnel-related costs. RT is also using money from the Sacramento Area Council of Governments, which will give it \$1 million for operating expenses.

Fare increases still take effect July 1. That includes an increase from \$2.50 to \$2.75 for a basic one-way pass, \$6 to \$7 for a daily pass, and \$100 to \$110 for a monthly pass. Riders are relieved they won't be affected by the once proposed route cuts.

"If they cut them, a lot of people will be crunched, you know," RT rider Silver Boy said.

Others feel for the employees, who are now jobless.

"I would rather pay more than to see somebody lose their job," RT Rider Tina Leonard said. "Because, I wouldn't want to lose my job over something like that."

A union representative said some of the employees have been with the company for more than 20 years.

# RT's finances bleak, new chief says – here's how he'll change that

## HIGHLIGHTS

Henry Li was announced today as new transit general manager, starting July 1

Li says the agency must upgrade service, fix financial bottom line

His to-do list includes improving on-time arrivals, cleaning up trains



1 of 2



Henry Li says Sacramento RT needs a major overhaul right away to improve service and regain its financial footing. **The Sacramento Bee** - Tony Bizjak

BY TONY BIZJAK  
[tbizjak@sacbee.com](mailto:tbizjak@sacbee.com)

The man chosen to head the Sacramento Regional Transit district may be, at the moment, the agency's biggest critic.

Henry Li, whose hiring as general manager was announced Thursday, said the bus and light-rail agency needs a major "culture change" immediately to improve its service and regain its financial footing.

"Our financial condition is really at the lowest on the West Coast," he said. "We are probably among the worst in the ratings agencies' eyes (financially)."

RT has been in financial difficulty for nearly a decade, starting with the recent recession. With ridership stagnating and costs rising, the agency has run out of budget reserves and is relying on a high-interest line of credit from a bank to pay its bills, Li said.

Li predicted, however, that if the agency moves quickly - and if voters approve a countywide road and transit sales tax measure in November - RT could be on solid financial footing this time next year.

Li, 52, who will take over the top job July 1, is already at work. He joined RT three months ago as assistant general manager of administration, and decided to apply for the general manager position after current head Mike Wiley announced his retirement. Li was one of 17 applicants initially interviewed by an RT panel that included members of the business community.

Li, who worked in transit in China and more recently held transit agency financial roles in Atlanta, San Francisco, Virginia and Jacksonville, Fla., said he took the Sacramento

job to live in a more ethnically diverse community and to help RT with its financial challenges.

His role here will be as an agent of change, expanding and accelerating reforms his predecessor Wiley has begun.

Regional Transit board Chairman Jay Schenirer, a Sacramento city councilman, called Li knowledgeable and able to get others to work with him. He said Li shares the board's interest in rethinking how RT does business. Schenirer said the board wants Li to focus on system safety, cleanliness and on-time performance, as well as rethinking the agency's internal structure, and preparing for the fall opening of the Golden 1 Center.

Schenirer said Li appears to have the energy for the task. "I don't think he's gone home since he got here. I think he's been 24/7. He's been working very, very hard."

Transportation consultant Wendy Hoyt, part of a business group that publicly criticized RT last year, lauded the choice of Li. "He is a real game changer," Hoyt said. "Super bright, entrepreneurial, motivates his team well. Added bonus, he has already hit the ground running."

Some of RT's first steps under Li could be controversial.

The agency already has announced fare increases starting in July, and has been planning to cut bus and rail service by 7 percent in January to save the agency from insolvency. Li said this week that those service cuts will have to go deeper.

At the same time, Schenirer said RT is close to signing a sponsorship deal that would allow it to offer free rides to the Golden 1 Center arena for people who have arena event tickets. The sponsoring company or companies would pay for the cost of adding extra service to the arena

during event days, a cost that would be problematic for RT to shoulder, given its lack of resources.

RT officials declined to name the company, but earlier said they would ask the Sacramento Kings to help share the financial burden of added service. Kings officials declined comment.

The moves have drawn fairness questions from advocates for poorer riders. Li defended those moves, saying the agency's goal is to balance the needs of people who rely on buses as their main transportation and those of the "choice" riders the agency is seeking to attract.

Li said his main goals are to restructure the agency so that RT departments work together, set up performance goals so that managers and workers are held accountable, speed up decision-making, improve relationships with the community and other transit agencies and local governments, and make cleanliness and safety "a core value."

That starts with filling 13 light-rail cleaning positions, he said. Those positions are part of the planned July budget.

Li speaks deliberately, but his words in an interview this week were blunt. "We owe our board an apology for not acting quickly enough," he said.

The agency already is planning to hire an estimated 25 transit fare checkers. But it's not enough to just hire fare checkers and train cleaning crews, Li said. The agency needs to set standards for the quality of their work. "Performance management is something we have to step up."

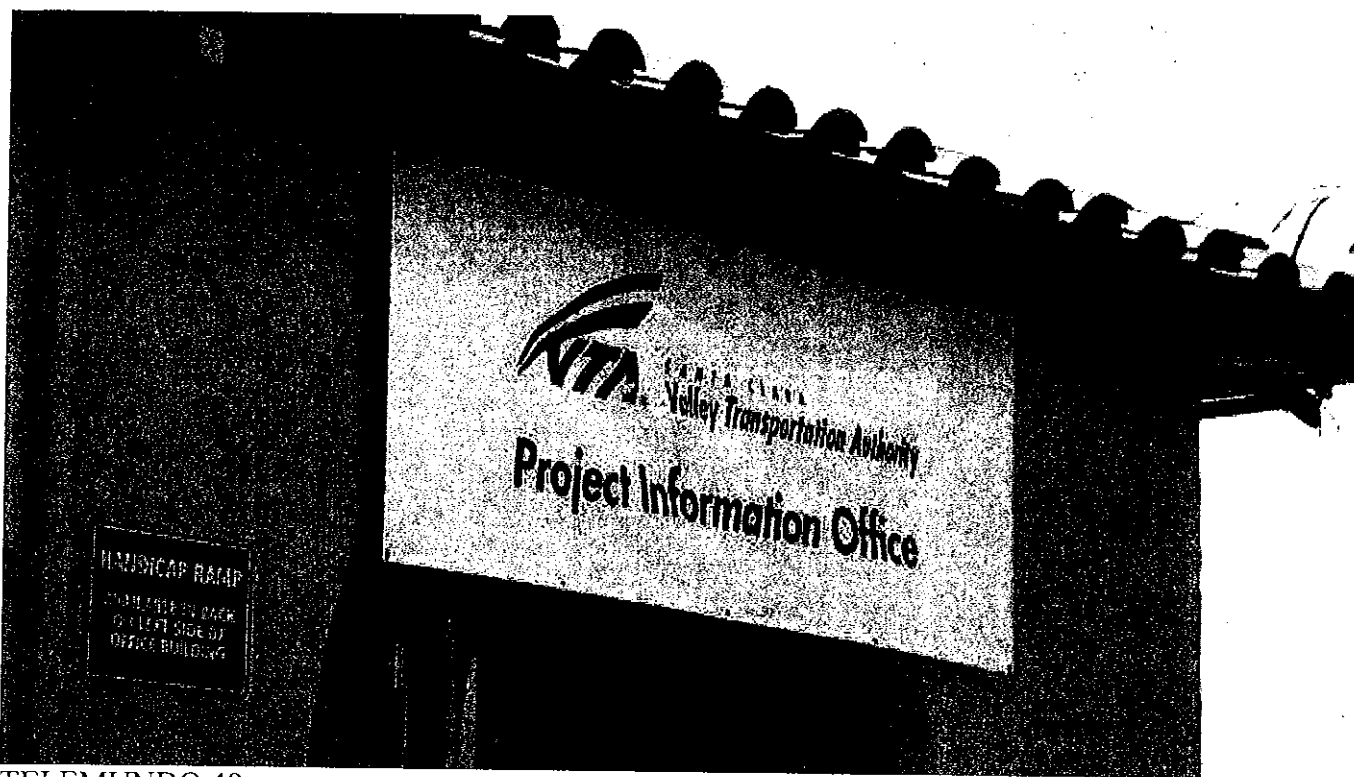
"Our staff want to perform," he said. "The key challenge is to align the positive energy to some key common goals, and (have) everybody work together, support each other and work hard to support those goals."

Tony Bizjak: 916-321-1059, @TonyBizjak

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## VTA Board Approves Transportation Sales Tax Measure for Ballot

By [NBC Bay Area staff](#)



TELEMUNDO 48

The Santa Clara County VTA board voted Thursday to place a transportation sales tax measure on the November ballot.

The measure, approved by a unanimous vote, calls for a half-cent sales tax increase over 30 years that would generate as much as \$6.5 billion to help fund a number of transit and transportation infrastructure projects, VTA said in a news release.

Revenues from the tax would target the following projects: \$1.5 billion toward the BART Phase II construction, which extends the train service south into downtown San Jose; \$1.2 billion toward city streets and roads; \$1 billion for Caltrain upgrades; \$750 million for highway interchanges; \$750 million for county expressways; \$500 million for transit operations; \$350 million toward Highway 85 improvements; and \$250 million for bicycle and pedestrian programs.

The measure will require a two-thirds voter majority to pass.

Published at 10:26 PM PDT on Jun 2, 2016

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**Find this article at:**

<http://www.nbcbayarea.com/news/local/VTA-Board-Approves-Transportation-Sales-Tax-Measure-for-Ballot-381742111.html>

Check the box to include the list of links referenced in the article.

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# PewResearchCenter

JUNE 2, 2016

## Where wages are worth the most and least in the U.S.

BY DREW DESILVER ([HTTP://WWW.PEWRESEARCH.ORG/AUTHOR/DEDESILVER/](http://www.pewresearch.org/author/dedesilver/))

### Biggest and smallest paychecks, after cost-of-living adjustment

*Average weekly wages in the third quarter of 2015, by metro area, adjusted by regional price parities*

Highest weekly wages		Lowest weekly wages	
San Jose-Sunnyvale-Santa Clara, CA	\$1,706	Ocean City, NJ	\$601
California-Lexington Park, MD	1,277	St. George, UT	600
San Francisco-Oakland-Hayward, CA	1,244	Jacksonville, NC	600
Seattle-Tacoma-Bellevue, WA	1,227	Myrtle Beach-Conway-North Myrtle Beach, SC-NC	600
Midland, TX	1,190	Punta Gorda, FL	600
Durham-Chapel Hill, NC	1,179	Daphne-Fairhope-Foley, AL	600
Houston-The Woodlands-Sugar Land, TX	1,170	Grants Pass, OR	600
Bridgeport-Stamford-Norwalk, CT	1,164	Logan, UT-ID	600
Boston-Cambridge-Newton, MA-NH	1,161	Wenatchee, WA	600
Huntsville, AL	1,127	Yakima, WA	600

Note: Adjustments based on 2013 regional price parities published by the Bureau of Economic Analysis  
Source: Pew Research Center analysis of Bureau of Labor Statistics data, retrieved May 2016.

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([http://www.pewresearch.org/f1\\_16-06-01\\_wagescostliving\\_top\\_bottom/](http://www.pewresearch.org/f1_16-06-01_wagescostliving_top_bottom/))

Silicon Valley has the highest average pay in the United States – \$2,069 a week, according to federal wage data ([http://www.bls.gov/cew/apps/data\\_views/data\\_views.htm#tab=Tables](http://www.bls.gov/cew/apps/data_views/data_views.htm#tab=Tables)). That might not be too surprising, but here's what is: Even after factoring in the region's notoriously high cost of living, the high-tech hub's wages come out on top in terms of relative purchasing power.

As we've noted before (<http://www.pewresearch.org/fact-tank/2016/04/07/cost-of-living-disparities-within-states-complicate-minimum-wage-debate/>), prices for everything from housing to groceries vary widely from place to place, with the result being that a given income can mean very different things in New York, New Orleans, or New Bern, North Carolina. To get a handle on those variations, one can use the "regional price parities" ([http://www.bea.gov/newsreleases/regional/rpp/rpp\\_newsrelease.htm](http://www.bea.gov/newsreleases/regional/rpp/rpp_newsrelease.htm)), or RPPs, developed by the federal

Bureau of Economic Analysis. The RPPs measure local price levels in each of the nation's 381 metropolitan statistical areas, as well as the nonmetropolitan portions of states, relative to the overall national price level.

Following up on our recent post (<http://www.pewresearch.org/fact-tank/2016/05/31/oil-and-gas-boom-feeds-greatest-real-wage-growth-in-u-s-but-will-it-last/>) about growth in average weekly wages, we decided to see how wages in the nation's 381 metro areas stack up against each other when adjusted for regional price variations. We used the most recent available data for wages (the third quarter of 2015) and the latest set of RPPs (from 2013).

Even though California's San Jose-Sunnyvale-Santa Clara metro area, which covers Silicon Valley, has the third-highest cost of living in the country (after Honolulu and New York-Newark-Jersey City), its adjusted wage (\$1,706) is still more than \$400 higher than the runner-up, the California-Lexington Park, Maryland, metro area.

But in the Santa Cruz metro area, just west of Silicon Valley and with a similarly high cost of living, the average weekly wage is just \$888. That means metro Santa Cruz has one of the lowest adjusted average weekly wages in the country: \$737, or 357th out of 381 metro areas. Similar patterns exist in several other California metro areas, including Santa Rosa, Napa, Oxnard-Thousand Oaks-Ventura and Salinas.

High regional price levels can erode the real value of wages, but relatively low prices can effectively offset low wages, at least to some extent. In Beckley, West Virginia, for instance, the average weekly wage is among the lowest in the nation (\$707), but the metro area also has the lowest cost of living; as a result, the adjusted average weekly wage is 28% above the actual wage. The biggest negative differential is in Honolulu, which has the highest regional price level of any metro area in the country and an average weekly wage (\$932) that's somewhat lower than the national average. When adjusted for the local cost of living, Honolulu's average wage shrinks by more than 18%, to \$761.

The smallest adjusted wage is found in Ocean City, New Jersey, which has both one of the lowest unadjusted average wages (\$640 a week) and a cost of living that's 8.4% above the national average. Together, that makes the area's adjusted average weekly wage just \$590.

As in the previous post, the data used here come from the Quarterly Census of Employment and Wages (<http://www.bls.gov/cew/>), a Bureau of Labor Statistics program that gathers data from unemployment-insurance tax forms filed by more than 9 million employers. (Average weekly wages are calculated by dividing quarterly total wages by average total employment for the quarter, then dividing the result by 13.) The data cover all workers who fall under state and federal unemployment-insurance programs, or more than 96% of all civilian wage and salary employment; self-employed workers, most railroad workers, most agricultural workers on small farms, and a few other categories of workers are excluded.

## Public Transportation Infrastructure 'Crumbling,' Say APTA Members

### Agency GMs Speak Out on SGR during National Media Call

To mark this year's National Infrastructure Week, APTA conducted a national press call with CEOs of large, mid-size and small public transportation systems who sounded the alarm for the urgent need to increase infrastructure investment.

"After decades of inadequate investment, the American public transportation infrastructure is crumbling," said APTA Chair Valerie J. McCall, board member, Greater Cleveland Regional Transit Authority (GCRTA). "This neglect demands attention at all levels of government so that public transit can continue to help grow communities and businesses."

McCall presided at the event, which featured APTA Acting President & CEO Richard White and several transit agency general managers. Their extensive remarks are excerpted below. Find the complete audio at [www.apta.com](http://www.apta.com).

"Our system is safe, but inadequate funding to modernize our infrastructure is making it harder and harder to guarantee both the safety and reliability of our system. ... Collectively, our 108-railcar fleet is the oldest in the nation and will maintain that dubious honor for years into the future as we have no identified capacity to finance its replacement. I tip my hat off every day to our talented mechanics that regularly fabricate parts and components for these old railcars because replacement parts are no longer commercially available. ... We must invest more to keep our economic engine in a good state of repair. I know we can do better and we must do better."

— Joe Calabrese, CEO/general manager, GCRTA

"Altogether, we have about a \$2.5 billion backlog in terms of state of good repair, meaning that we have \$2.5 billion worth of assets that are beyond their useful life and need to be replaced. ... We're doing our best to keep the system in a state of good repair, but even with strong local support ... we're not going to be able to meet the need, and we have big needs. ... But my feeling about infrastructure is that it's not very exciting, and when it's working fine, people don't notice it, but when we have failures ... they get their fair share of the headlines."

— Ed Reiskin, director of transportation, San Francisco Municipal Transportation Agency

"The Chicago Transit Authority is the second largest transit system in the country, carrying 1.6 million riders per day ... [L]ike many other legacy transit systems in the United States, CTA is continually facing the challenges of fixing or replacing our aging infrastructure. ... Currently, CTA has a \$13 billion worth of state of good repair backlog ... There is no doubt in my mind that the need for capital infrastructure funding that allows us to continue to maintain the systems that we currently have, much less talk about growing them, is a critical need for the city of Chicago and for the country as a whole."

— Dorval Carter, president, CTA

"This is actually a problem that stretches across the country that affects rural America and smaller cities as well, such as mine in Vancouver, WA. For us, infrastructure consists of buses, vans and the operation centers and maintenance facilities that support them, and for the last 10 years in particular, help for investment in maintaining what we have has lagged. ... [W]e are integral parts of the transit system in our communities, and too much of what we do is performed with outdated equipment and facilities. Our citizens and our economy deserve better."

— Jeff Hamm, executive director/CEO, C-TRAN

"Our state of good repair backlog, estimated at \$5 billion in 2013, impacts service reliability and future ridership growth, which is vital to supporting employment and economic activity in our region. Our current rate of spending—our capital spending—will mean 20 years at a minimum before SEPTA can achieve a state of good repair. This does not include any improvements to our system. State of good repair investment in legacy rail transportation infrastructure in cities where ridership is highest and demand continues to grow is a wise investment that generates great returns, but it is also important to address the changing needs of our region."

— Jeffrey Knueppel, general manager, SEPTA

"I announced the SafeTrack plan, which will have major impacts on our customers. ... We're going to accomplish three years of work in less than one year. ... [T]he priority must be safety over service and we have to catch up, and so that's what we will do. By no means is this plan a cure-all. It really just reflects the need for continued investment on an annual basis for this infrastructure here, as well as other infrastructure. ... If not, I think we again are an example of what occurs when you do not do that—the deterioration of service, the unsafe service and then the need to [take] drastic actions."

— Paul Wiedefeld, general manager/CEO, Washington Metropolitan Area Transit Authority

"The major challenge facing New Jersey Transit is, How do we meet capacity demand? Ridership forecasts are robust and handling rising customer demand goes far beyond adding rolling stock—rail or bus or light railcars. You can't handle the capacity growth without the necessary railyards, bus garages and other support facilities. ... Transit is critical to New Jersey and New York and the region, to our economy, to the environment and to our citizens' quality of life, and transit cannot function without steady investment in the infrastructure."

— Dennis Martin, interim executive director, New Jersey Transit

"How to strike a balance between high capital costs for infrastructure repair and the demand for service expansion remains a primary concern. ... Transit systems drive economic growth, and our region, as an epicenter of innovation, is poised for an increase in population, but the way our funding stands today, we simply do not have the money to meet much of an influx. If we don't find a way to address these issues and break through this barrier, we fear riders will seek other transportation options and we'll have missed a tremendous opportunity for our region."

— Ellen McLean, CEO, Port Authority of Allegheny County

# PASSENGER Transport

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May 28--SANTA CRUZ -- Santa Cruz Metro decided on Friday to extend the public comment period on looming cuts and consolidations to the bus system. The transit agency plans to slash routes 25 percent to help resolve its structural deficit of \$6.3 million, which had been covered by one-time reserves that are running out.

Now the board of directors is set to vote on the final reductions June 24. But a coalition of environmental, student and disabled resident groups want Metro to wait. They've band together as the Bus Riders Association and are asking the agency to hold off until after the November election.

On the ballot, voters could see a half-cent sales tax that would fund transportation projects around the county, such as maintenance for local streets, bicycle and pedestrian paths, highway projects and the rail corridor.

It would generate an estimated \$450 million over 30 years, which would cover only about half of the region's needs. Metro is slated to receive 15 percent of that revenue, which is \$2.2 million or one-third of Metro's deficit.

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Details: [scmetroforward.com](http://scmetroforward.com).

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PHOTO GALLERY



BUS



First Glasgow Engineer Scoops Top Accolade at Major Industry Awards

May 31, 2016

From FIRST TRANSIT

A senior engineer at Scotland's largest bus operator, First Glasgow, has been named 'Team Leader of the Year' by her peers in the transport and logistics sector at a prestigious award ceremony.

PHOTO GALLERY



PHOTO GALLERY

New Program Makes L.A. Metro Reduced Fare College Passes Easier to Purchase

May 31, 2016

From LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (METRO)