

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

BOARD OF DIRECTORS REGULAR MEETING AGENDA JUNE 15, 2001 (Third Friday of Each Month) - 9:00 a.m. to noon CITY HALL COUNCIL CHAMBERS *809 CENTER STREET* SANTA CRUZ, CALIFORNIA

SECTION I: OPEN SESSION - 9:00 a.m.

1. ROLL CALL
2. ORAL AND WRITTEN COMMUNICATION
 - a. Jan David-Hadley RE: Bikes on Buses
 - b. David Tomberlin RE: Amtrak Service
3. LABOR ORGANIZATION COMMUNICATIONS
4. METRO USERS GROUP (MUG) COMMUNICATIONS
5. METRO ACCESSIBLE SERVICES TRANSIT FORUM (MASTF) COMMUNICATIONS
6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

- 7-1. APPROVE REGULAR BOARD MEETING MINUTES OF 5/11/01 AND 5/18/01 AND REVISED BOARD MEETING MINUTES OF 4/13/01 (See Item 7-15 for vote revision)
Minutes: Attached
- 7-2. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS
Report: Attached
- 7-3. ACCEPT AND FILE PASSENGER LIFT REPORT FOR MAY 2001
Report: To be included in the Add-On Packet
- 7-4. CONSIDERATION OF TORT CLAIMS: Deny the claim of: Douglas Overton; Deny the Claims of: Pamela Lee Spires; Elia Mendoza
Claim: Attached
- 7-5. ACCEPT AND FILE MINUTES OF MASTF COMMITTEE MEETING OF 5/17/01
Minutes: Attached
- 7-6. ACCEPT AND FILE MINUTES OF MUG COMMITTEE MEETING OF 5/16/01
Minutes: Attached

* Please note: Location of Meeting Place

Regular Board Meeting Agenda

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- 7-7. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR APRIL 2001,
APPROVAL OF BUDGET TRANSFERS
Staff Report: Attached
- 7-8. ACCEPT AND FILE STATUS REPORT ON ADA PARATRANSIT PROGRAM FOR
MARCH AND APRIL 2001
Staff Report: March Report Attached
April Report is to be included in Add-On Packet
- 7-9. ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR APRIL 2001
Staff Report: Attached
- 7-10. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE STATUS
REPORT
Staff Report: Attached
- 7-11. CONSIDERATION OF AUTHORIZATION FOR DISPOSAL OF TWO PHOTOCOPIERS
Staff Report: Attached
- 7-12. CONSIDERATION OF RENEWAL OF LIABILITY AND PHYSICAL DAMAGE
INSURANCE COVERAGE WITH CALTIP FOR FY 01-02
Staff Report: Attached
- 7-13. CONSIDERATION OF RENEWAL OF PROPERTY INSURANCE COVERAGE FOR FY
01-02
Staff Report: Attached
- 7-14. **MOVED TO CLOSED SESSION FOR 6/15/01 BOARD MEETING**
- 7-15. **MOVED TO REGULAR AGENDA AS ITEM #23**
- 7-16. **MOVED TO REGULAR AGENDA AS ITEM #24**
- 7-17. **DELETED**
- 7-18. CONSIDERATION OF STATUS OF CALIFORNIA TRAFFIC CONGESTION
REDUCTION PROGRAM (TCRP)
Staff Report: Attached
- 7-19. CONSIDERATION OF AUTHORIZATION TO RENEW AGREEMENT WITH SANTA
CRUZ COUNTY FOR ACQUISITION AND RELOCATION ASSISTANCE SERVICE
Staff Report: Attached
- 7-20. CONSIDERATION OF AUTHORIZATION TO RENEW CONTRACT WITH
UNIVERSITY OF CALIFORNIA, SANTA CRUZ
Staff Report: Attached

- 7-21. ACCEPT AND FILE QUARTERLY PERFORMANCE REPORT, THIRD QUARTER 2000/01
Staff Report: To be included in the Add-On Packet
- 7-22. ACCEPT AND FILE QUARTERLY RIDERSHIP REPORT, THIRD QUARTER 2000/01
Staff Report: Attached
- 7-23. CONSIDERATION OF USING BIO-DIESEL TO MEET THE INTERIM FUEL REQUIREMENTS OF THE CALIFORNIA AIR RESOURCES BOARD
(Moved to Consent Agenda at 6/8/01 Board Meeting. Staff Report retained original numbering as Item #9)
- 7-24. CONSIDERATION OF AWARD OF CONTRACT FOR REPAIRS TO OPERATIONS PARKING LOT
(Moved to Consent Agenda at 6/8/01 Board Meeting. Staff Report retained original numbers as Item #15)
- 7-25. CONSIDERATION OF AWARD OF CONTRACT FOR HEATING, VENTILATION AND AIR CONDITIONING (HVAC) REPLACEMENT AT SANTA CRUZ METRO CENTER
(Moved to Consent Agenda at 6/8/01 Board Meeting. Staff Report retained original numbers as Item #16)
- 7-26. CONSIDERATION OF WORKSHOP MEETING ON SEPTEMBER 14, 2001, TO DISCUSS REVENUE ENHANCEMENT
(Moved to Consent Agenda at 6/8/01 Board Meeting. Staff Report retained original numbers as Item #19)
- 7-27. **CONSIDERATION OF AMENDMENT OF LEASE AGREEMENT WITH FREDRICO CHAVEZ AND RAFAEL CHAVEZ d/b/a TRUCK DRIVERS' INSTITUTE TO ALLOW SANTA CRUZ METRO USE OF PARKING LOT ON SATURDAYS FROM JUNE 18 THROUGH SEPTEMBER 4, 2001**
Presented by: Margaret Gallagher, District Counsel
Staff Report: To be included in Add-On Packet

REGULAR AGENDA

8. CONSIDERATION OF ADOPTION OF RESOLUTION APPROVING FY 01-02 FINAL BUDGET; AUTHORIZATION OF BOARD MEMBER TRAVEL; APPROVAL OF EMPLOYEE INCENTIVE PROGRAM; AUTHORIZATION OF STAFFING LEVELS; AND APPROVAL OF JOB SPECIFICATIONS AND SALARY RANGES FOR ASSISTANT HUMAN RESOURCES MANAGER, PARATRANSIT ADMINISTRATOR, AND ELIGIBILITY COORDINATOR
Presented by: Elisabeth Ross, Finance Manager
Staff Report: Attached
Memorandum Outlining Balance in Reserve Accounts

9. **MOVED TO CONSENT AGENDA AS ITEM #7-23.**
10. **DELETED**
11. CONSIDERATION OF COMPLIANCE WITH FEDERAL REGULATIONS REGARDING BUS STOP ANNOUNCEMENTS (SUPPLEMENTAL II)
Presented by: Bryant Baehr, Operations Manager
Staff Report: Attached
Supplemental II Staff Report
12. CONSIDERATION OF CHANGE IN CONTRACT WITH THE SANTA CRUZ POLICE DEPARTMENT TO PROVIDE ADDITIONAL SECURITY SERVICES IN AND AROUND METRO CENTER
Presented by: Bryant Baehr, Operations Manager
Staff Report: Attached
13. CONSIDERATION OF THE SERVICE REVIEW AND PLANNING COMMITTEE COMPOSITION
Presented by: Les White, General Manager
Staff Report: Attached
Supplemental Staff Report to Service Planning Process
14. CONSIDERATION OF REQUEST BY MASTF FOR SENSITIVITY TRAINING FOR MEMBERS OF THE BOARD OF DIRECTORS AND METRO MANAGEMENT
Presented by: Kim Chin, Planning and Marketing Manager
Staff Report: Attached
15. **MOVED TO CONSENT AGENDA AS ITEM #7-24.**
16. **MOVED TO CONSENT AGENDA AS ITEM #7-25.**
17. **DELETED**
18. **MOVED TO JULY 20TH MEETING**
19. **MOVED TO CONSENT AGENDA AS ITEM #7-26.**
20. CONSIDERATION OF LEASING A TROLLEY REPLICIA SPECIALTY VEHICLE FOR DEMONSTRATION PROJECT ON THE SANTA CRUZ BEACH SHUTTLE
Presented by: Les White, General Manager
Staff Report: Attached

21. CONSIDERATION OF AUTHORIZING STAFF TO NEGOTIATE WITH FOOD AND NUTRITION SERVICES FOR THE ASSIGNMENT OF PARATRANSIT VANS FOR THE PROVISION OF COMPLIMENTARY ADA PARATRANSIT SERVICE
Presented by: Les White, General Manager
Staff Report: Attached
22. **CONSIDERATION OF AMENDING THE SCOPE OF WORK FOR THE ENVIRONMENTAL IMPACT REPORT FOR THE METROBASE PROJECT**
Presented by: Les White, General Manager
Staff Report: To be included in the Add-On Packet
23. a. CONSIDERATION OF AMENDING BYLAWS THROUGH APPROVAL OF RESOLUTION NO. 69-2-1 TO SET REGULAR BOARD MEETINGS TO BEGIN AT 9:00 A.M., TO ADD ENDING TIMES TO THE REGULAR BOARD MEETINGS, AND TO ENSURE BI-LINGUAL INTERPRETERS ARE PRESENT AT PUBLIC HEARINGS, WHEN APPROPRIATE
Action Taken on Meeting Times at the June 8, 2001 Meeting Supplemental Staff Report on Spanish Interpreter For Monthly Board Meetings (Retained original numbering of 7-15)
- b. CONSIDERATION OF ALTERNATE MEETING LOCATIONS AND NIGHT MEETINGS FOR THE REGULAR BOARD MEETING
Staff Report: Included with Staff Report for 7-15a.
24. CONSIDERATION OF A REQUEST TO CONSTRUCT ONE KIOSK AT THE WATSONVILLE TRANSIT CENTER
Presented by: Margaret Gallagher, District Counsel
Staff Report: Attached
25. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel
26. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

SECTION II: CLOSED SESSION

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Pursuant to Government Code Section 54956.8

Property: McDonald's Food Restaurant at the Watsonville Transit Center
Restaurant space in lobby of Watsonville Transit Center

Negotiating Parties: McDonald's Corporation: Thomas Brezinski,
Real Estate Asset Manager

Santa Cruz Metropolitan Transit District: Margaret Gallagher,
District Counsel

Under Negotiation: Instructions to Negotiate RE: Rent and
Terms of Payment

2. CONFERENCE WITH LABOR NEGOTIATOR
Pursuant to Government Code Section 54957.6

Agency Negotiator: Paul Chandley

- a. Employee Organization: Service Employees International Union (SEIU)
Local 415
- b. Employee Organization: United Transportation Union (UTU), Local 23

3. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(Subdivision (a) of Section 54956.9)

Name of case: Claim of Matthew Smith

SECTION III: RECONVENE TO OPEN SESSION

1. REPORT OF CLOSED SESSION

ADJOURN

NOTICE TO PUBLIC

Members of the public may address the Board of Directors on a topic not on the agenda but within the jurisdiction of the Board of Directors or on the consent agenda by approaching the podium during consideration of Agenda Item #1 "Oral and Written Communications", under Section I. Presentations will be limited in time in accordance with District Resolution 69-2-1.

Members of the public may address the Board of Directors on a topic on the agenda by approaching the podium immediately after presentation of the staff report but before the Board of Directors' deliberation on the topic to be addressed. Presentations will be limited in time in accordance with District Resolution 69-2-1. When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

The Santa Cruz Metropolitan Transit District does not discriminate on the basis of disability. The Santa Cruz City Council Chambers is located in an accessible facility. If you wish to attend this meeting and require special assistance in order to participate, please contact Dale Carr at 426-6080 at least 72 hours in advance of the Board of Directors meeting.